

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES SPECIAL MEETING ON AUGUST 15, 2016 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

ATTENDANCE		
✓	Lois Byers	• Official Trustee
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	Melanie Mantai	• Executive Secretary - Finance

CALL TO ORDER

Lois Byers, Official Trustee called the meeting to order at 4:42 p.m.

ADOPT
AGENDA/WAIVER

24144/16 Lois Byers, Official Trustee moved that the Board of Trustees adopt the agenda as provided and waive Section 67 (4) of the *School Act*.

CARRIED

REGULAR BOARD
MEETING DATE
CHANGE

24145/16 Lois Byers, Official Trustee moved that the Board of Trustees approve changing the date of the August 26 and August 27, 2016 Regular Board Meeting to September 8, 2016.

CARRIED

SIGNING AUTHORITY

24146/16 Lois Byers, Official Trustee moved that the Board of Trustees direct administration to complete and submit as appropriate new signing documents, to ensure that Lois Byers, Official Trustee for Northland School Division No. 61 is the correct signatory on all banking and legal documents.

CARRIED

ADJOURN

The meeting was declared adjourned at 4:44 p.m.

Lois Byers, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary-Finance