



# NORTHLAND SCHOOL DIVISION NO. 61

## REGULAR BOARD MEETING NO. 16 – 11

### AGENDA

Time: 9:00 a.m. September 8, 2016  
Location: Divisional Office, Peace River

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#### A. CALL TO ORDER

1. Opening Prayer

#### B. GENERAL BUSINESS

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**I. CLOSING PRAYER**

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MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61  
BOARD OF TRUSTEES REGULAR MEETING ON JUNE 24/25,  
2016 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

MEMBERSHIP		
✓	Colin Kelly	• Official Trustee
✓	Elmer Gullion	• Advisory Committee Member – Trout Lake
✓	Ken Shaw	• Advisory Committee Member – Gift Lake
x	Kim Courtoreille	• Advisory Committee Member – Desmarais
✓	Robin Guild	• Advisory Committee Member – Wabasca
✓	Louis Cardinal	• Advisory Committee Member – Peerless Lake
x	Margaret Quintal	• Advisory Committee Member – Conklin
✓	Candice Calliou	• Advisory Committee Member – Paddle Prairie
x	Julia Cardinal	• Advisory Committee Member – ADCS
✓	Donna Barrett	• Superintendent of Schools
✓	Lorraine Roy-Cardinal	• Director of First Nation, Métis & Inuit Learner Success
✓	Don Tessier	• Associate Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Curtis Walty	• Communications Coordinator
✓	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary - Finance
GUESTS		
✓	Janette Cavanaugh	• Literacy Coordinator
✓	Maureen Chernepeski	• Pedagogical Supervisor
✓	Dwight Gladue	• Little Buffalo, LSBC Chair

**INTRODUCTIONS**

Colin Kelly, Official Trustee welcomed guests and introductions were made.

**CALL TO ORDER**

Colin Kelly, Official Trustee called the meeting to order at 5:59 p.m.

**OPENING PRAYER**

Elmer Gullion, Advisory Committee Member gave the opening prayer.

**RECESS**

The meeting recessed for dinner at 6:03 p.m.  
The meeting reconvened at 6:49 p.m.

**ADOPT AGENDA**

24114/16 Colin Kelly, Official Trustee moved that the Board of Trustees adopt the agenda as amended, add item:

3.5 Recruitment Update

CARRIED

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MINUTES – MAY 27/28, 2016	24115/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the May 27/28, 2016 minutes as amended with the correction to motion 24100/16 change Ket River to Keg River.
	CARRIED
MINUTES – JUNE 9, 2016	24116/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the June 9, 2016 special meeting minutes as presented.
	CARRIED
	Dwight Gladue, Little Buffalo LSBC Chair joined the meeting at 7:14 p.m.
LITERACY PRESENTATION	Janette Cavanaugh, Literacy Coordinator and Maureen Chernepeski, Pedagogical Supervisor presented information to the Board on the year end literacy results for Northland School Division No. 61.
RECESS	The meeting recessed at 7:40 p.m. The meeting reconvened at 7:49 p.m.
COMMUNICATION PRESENTATION	Curtis Walty, Communications Coordinator presented information to the Board on the current communication initiatives that Northland School Division No. 61 is doing to keep student, staff, parents and community members informed.
RECESS	The meeting recessed at 8:48 p.m. on June 24, 2016. The meeting reconvened at 9:08 a.m. on June 25, 2016.
OPENING PRAYER	Elmer Gullion, Advisory Committee Member gave the opening prayer.
2016-2017 BUDGET PRESENTATION	Trudy Rasmuson, Secretary-Treasurer presented the 2016-2017 Budget to the Board.

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MAINTENANCE – WILDFIRE UPDATE AT SCHOOLS	David Cox, Division Facility Manager provided an update to the Board on the cleanup efforts of the insurance agencies in regards to the wildfires in the communities of Janvier, Fort McKay and Anzac.
RECESS	The meeting recessed at 10:17 a.m. The meeting reconvened at 10:28 a.m.
BURSARIES	24117/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the following application for bursaries with funds coming from the current year budget:  Melanie Lapp, Paddle Prairie, NSD Bursary up to \$20,000 Victoria Marten, Fort Chipewyan, NSD Bursary \$20,000  CARRIED
SCHOLARSHIPS	24118/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the seven applications received for scholarships with funds coming from the current year budget, upon receiving all required documents.  CARRIED
CANADIAN ACHIEVEMENT TEST 4 PILOT	24119/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the purchase of the Canadian Achievement Test 4 (CAT 4) at a cost of \$25,183.14 with funds coming from the 2016-2017 budget.  CARRIED
OFFICIAL NAMING OF CAREER PATHWAYS SCHOOL	24120/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve Mistassiniy Outreach be officially named Career Pathways School effective immediately.  CARRIED
2016-2017 BOARD MEETING DATES	24121/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the following Board Meeting dates for the 2016-2017 school year:  October 21-22, 2016                      Board Meeting November 25-26, 2016                  Board Meeting January 27-28, 2017                     Board Meeting February 24-25, 2017                    Board Meeting

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March, 2017	Board PD In-Service
April 21-22, 2017	Board Meeting
May 26-27, 2017	Board Meeting
June 23-24, 2017	Board Meeting
August 25-26, 2017	Board Meeting

CARRIED

JOB DESCRIPTION  
DIRECTOR OF  
FIRST NATIONS,  
METIS AND INUIT  
LEARNER SUCCESS

24122/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve, the attached job description for the position of Director of First Nations, Metis and Inuit Learner Success.

CARRIED

PROCEDURE 404  
RECRUITMENT  
AND RE-  
ASSIGNMENT OF  
CERTIFICATED  
STAFF

24123/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve in principle the attached changes to Procedure 404 – Recruitment and Re-assignment of Certificated Staff.

CARRIED

PROCEDURE 431  
EMPLOYEE  
BENEFITS

24124/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve in principle the attached changes to Procedure 431 – Employee Benefits.

CARRIED

SUPPORT STAFF  
RETIREMENT PLAN  
(RRSP)

24125/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve changing the Support Staff Retirement Plan (RRSP) from a mandatory contribution to a program of choice for employees who do not qualify to contribute to the Local Authorities Pension Plan.

CARRIED

RECRUITMENT  
UPDATE

Wes Oginiski, Director of Human Resources provided an update to the Board on the current instructional staff recruitment initiatives.

Candice Calliou, Advisory Committee Member left the meeting at 10:59 a.m. to attend a funeral.



- 2016-2017  
BUDGET 24126/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the 2016-2017 budget as attached and presented.
- CARRIED
- PROCEDURE 526  
FRAUD 24127/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the attached changes to Procedure 526 Fraud.
- CARRIED
- PROCEDURE 505  
DONATIONS 24128/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the attached changes to Procedure 505 Donations.
- CARRIED
- RATIFY  
ADMINISTRATIVE  
ACTION TO  
ACCEPT WINNING  
BID FOR USED  
SCHOOL VEHICLE  
TENDER UNIT 626 24129/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve ratifying the administrative action to accept the following bid for Unit 626:
- | <u>Location</u> | <u>Vehicle</u>   | <u>Name</u> | <u>Bid</u> |
|-----------------|------------------|-------------|------------|
| Grouard         | 2008 Ford Fusion | Kevin Auger | \$350.00   |
- CARRIED
- COPIER SALES  
TENDER 24130/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the Ricoh Aficio MP 9000 and the Toshiba E-Studio 520 used copiers be sold by auction, as no bids were received at the close of the June 2, 2016 tender.
- CARRIED
- RENT  
FORGIVENESS FOR  
JANVIER AND  
ANZAC 24131/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve forgiving rent payments for teachers living in the Janvier and Anzac teacherages for the months of May, June and July 2016; due to the wildfires in the these communities.
- CARRIED

LSBC MEETING  
MINUTES  
RECEIVED

24132/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
ADCS	Apr. 18, 2016
Conklin	May 12, 2016 May 26, 2016
Elizabeth	April 21, 2016 April 27, 2016
Gift Lake	May 25, 2016
Grouard	March 7, 2016 April 11, 2016 April 19, 2016
J.F. Dion	May 2, 2016
Keg River	March 1, 2016 April 15, 2016
Little Buffalo	May 17, 2016
Peerless Lake	May 25, 2016

CARRIED

ADMINISTRATIVE  
ACTION –  
CURRENT LSBC  
MEETING  
MINUTES  
RECEIVED

24133/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve of the action taken by Administration with respect to Local School Board Committee minutes received, as listed below:

LSBC NAME	DATE OF MEETING	Motion No.	Action Taken
ADCS	Apr. 18, 2016		As Presented
Conklin	May 12, 2016 May 26, 2016	#0351-16	Administration As Presented
Elizabeth	April 21, 2016 April 27, 2016		As Presented As Presented
Gift Lake	May 25, 2016	474.16	Administration
Grouard	March 7, 2016 April 11, 2016 April 19, 2016	03-07-2016-002	Exclude As Presented As Presented
J.F. Dion	May 2, 2016		As Presented
Keg River	March 1, 2016 April 15, 2016		As Presented As Presented
Little Buffalo	May 17, 2016	14/16/16	Administration
Peerless Lake	May 25, 2016		As Presented

CARRIED

COVERING  
MOTION, IN LIEU  
DAYS FOR  
ADMINISTRATION

24134/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2015-2016 in-lieu days for administrators.

CARRIED

COVERING  
MOTION, ANNUAL  
EDUCATION  
RESULTS REPORT/  
ANNUAL PLAN

24135/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relates to the 2014-2015 Annual Education Results Report, 2015–2016 Annual Plan.

CARRIED

COVERING  
MOTION,  
ORGANIZATIONAL  
PLANS

24136/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to Organizational Plans.

CARRIED

ROUND TABLE

Advisory Committee Members discussed issues at their local schools.

Colin Kelly, Official Trustee requests administration review information to draft a policy that deals with healthy eating in the schools, primarily with the choices included in vending machines.

Colin Kelly, Official Trustee requests administration contact the local fire departments to discuss protocols regarding school staff that are first responders and relay this information to the principals at the first Administration meeting in August 2016 to share with the staff at their schools.

Colin Kelly, Official Trustee requests administration to review the principal handbook at the Administrators meeting and discuss the reports that principals are required to bring to the monthly LSBC meetings.

Colin Kelly, Official Trustee requests administration design a pamphlet to share with parents and community members the importance of attendance and how it affects literacy.

Colin Kelly, Official Trustee requests administration review the regulations with the ATA for teachers that are both teachers and bus drivers.

**RECESS**

The meeting recessed for lunch at 12:27 p.m.

Dwight Gladue, Little Buffalo Chair left the meeting.

The meeting reconvened at 1:11 p.m.

**SUPERINTENDENT'S  
REPORT**

24137/16 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Superintendent's Report as presented and attached.

**CARRIED**

**CHAIRMAN'S  
REPORT**

24138/16 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Chairman's Report as presented and attached.

**CARRIED**

**SECRETARY –  
TREASURER'S  
REPORT**

24139/16 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Secretary-Treasurer's Report as presented and attached.

Colin Kelly, Official Trustee requests administration to draft letters to all MP's and Government Officials to try and recoup the money owed to us by Mikisew Cree First Nation.

**CARRIED**

**REPORTS FOR  
INFORMATION**

24140/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive the following Reports for Information items:

- List of Acronyms
- Payment of Accounts

**CARRIED**

ADJOURN

The meeting adjourned at 2:10 p.m.

CLOSING PRAYER

Elmer Gullion, Advisory Committee member gave the closing prayer.

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Colin J. Kelly, Official Trustee

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Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantal, Executive Secretary Finance



MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES SPECIAL MEETING ON JULY 21, 2016 AT THE ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA) CORPORATE OFFICE, EDMONTON, ALBERTA.

ATTENDANCE		
✓	Lois Byers	• Official Trustee
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	Terry Gunderson	• ASBA Education Consultant

## CALL TO ORDER

Lois Byers, Official Trustee called the meeting to order at 10:05 p.m.

ADOPT  
AGENDA/WAIVER

24141/16 Lois Byers, Official Trustee moved that the Board of Trustees adopt the agenda as provided and waive Section 67 (4) of the *School Act*.

CARRIED

SELECTION OF  
SUPERINTENDENT/  
CEO

24142/16 Lois Byers, Official Trustee moved that the Board of Trustees make an offer of employment for the position of Superintendent of Schools/CEO of Northland School Division No. 61 to candidate #2, conditional on receipt of ministerial approval, mutual agreement on a contract of employment, and a criminal record check and a child intervention record check both satisfactory to the Board.

CARRIED

NEGOTIATION OF  
SUPERINTENDENT  
CONTRACT

24143/16 Lois Byers, Official Trustee moved that the Board of Trustees designate the Official Trustee to conclude the negotiation of the Superintendent contract with the preferred candidate.

CARRIED

## ADJOURN

The meeting was declared adjourned at 10:10 p.m.

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Lois Byers, Official Trustee

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Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Trudy Rasmuson, Secretary-Treasurer





MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES SPECIAL MEETING ON AUGUST 15, 2016 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

ATTENDANCE		
✓	Lois Byers	• Official Trustee
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	Melanie Mantai	• Executive Secretary - Finance

- CALL TO ORDER** Lois Byers, Official Trustee called the meeting to order at 4:42 p.m.
- ADOPT AGENDA/WAIVER** 24144/16 Lois Byers, Official Trustee moved that the Board of Trustees adopt the agenda as provided and waive Section 67 (4) of the *School Act*.
- CARRIED
- REGULAR BOARD MEETING DATE CHANGE** 24145/16 Lois Byers, Official Trustee moved that the Board of Trustees approve changing the date of the August 26 and August 27, 2016 Regular Board Meeting to September 8, 2016.
- CARRIED
- SIGNING AUTHORITY** 24146/16 Lois Byers, Official Trustee moved that the Board of Trustees direct administration to complete and submit as appropriate new signing documents, to ensure that Lois Byers, Official Trustee for Northland School Division No. 61 is the correct signatory on all banking and legal documents.
- CARRIED
- ADJOURN** The meeting was declared adjourned at 4:44 p.m.

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Lois Byers, Official Trustee

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Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary-Finance



MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES SPECIAL MEETING ON AUGUST 22, 2016 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

ATTENDANCE		
✓	Lois Byers	• Official Trustee
✓	Donna Barrett	• Superintendent of Schools
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	Melanie Mantai	• Executive Secretary - Finance

Lois Byers, Official Trustee and Donna Barrett, Superintendent of Schools, attended the meeting via conference call.

CALL TO ORDER

Lois Byers, Official Trustee called the meeting to order at 3:45 p.m.

ADOPT  
AGENDA/WAIVER

24147/16 Lois Byers, Official Trustee moved that the Board of Trustees adopt the agenda as provided and waive Special Meetings Section 67 (4) of the *School Act*.

CARRIED

RATIFY  
ADMINISTRATION  
ACTION TO AWARD  
CONTRACT FOR  
WABASCA  
TEMPORARY  
HOUSING

Lois Byers, Official Trustee and administration discussed the background information provided and is in agreement with the rationale to ratify the administration action and award the contract for temporary housing.

24148/16 Lois Byers, Official Trustee moved that the Board of Trustees approve ratifying the administrative action awarding the contract for Wabasca Temporary Housing to Schroeder Oilfield Services in the amount of \$205,000, with funds coming from the housing budget, for the relocation of five mobile homes from Slave Lake to Wabasca, to provide temporary housing for teachers; and approve for an additional \$25,000 for incidental repairs, with funds coming from the housing budget.

CARRIED

**PROPANE RFP  
ACCEPTANCE**

Lois Byers, Official Trustee discussed with administration the rationale in recommending acceptance of the higher fixed price per litre bid from Bluewave. As indicated in the background information provided, Superior has additional charges that would in the end increase the fixed price per litre.

- 24149/16 Lois Byers, Official Trustee moved that the Board of Trustees award the contract for the supply of propane and related services for the jurisdiction to Bluewave for the next 3 years with the Fixed Price per Litre, commencing August 31, 2016.

<b>Bluewave</b>	
<b>Locations:</b>	<b>Fixed Price Per Litre</b>
Fort Chipewyan	0.3476
Chipewyan Lake	0.3476
Trout	0.3476
Peerless	0.3476
Little Buffalo	0.3476
Sandy Lake	0.3476
Susa Creek	0.3476

**CARRIED**

**CUSTODIAL SUPPLIES  
AND SERVICES RFP  
ACCEPTANCE**

Lois Byers, Official Trustee discussed with administration the rationale in recommending acceptance of the higher bid from Wesclean, as indicated in the background information provided, the bid that Enviroway submitted was incomplete and it is not the practice of the administration to solicit more information.

- 24150/16 Lois Byers, Official Trustee moved that the Board of Trustees approve Wesclean to be awarded the Custodial Supplies, Services and Equipment contract for the bid of \$139,725.51, to supply the jurisdiction of Northland School Division No. 61.

**CARRIED**

**ADJOURN**

The meeting was declared adjourned at 3:50 p.m.

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**Lois Byers, Official Trustee**

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**Trudy Rasmuson, Secretary-Treasurer**

Recording Secretary: Melanie Mantal, Executive Secretary-Finance



**BOARD OF TRUSTEES**

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: EDUCATION QUARTERLY REPORT**

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**ORIGINATOR GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**RECOMMENDATION**

That the Board of Trustees receive as information, the Education Quarterly Report, as presented and attached.





**Purpose:**

A key purpose of the Northland Quarterly Education Report is to chronicle progress of Northland School Division No. 61 as a school division with a special purpose focused on excellence in First Nations and Metis education.

<b>Quarterly Content for August, 2016</b>		
<b>1. Superintendent's Message</b>	<b>Bulletin #1</b>	
<b>2. Enrolment, Staffing Positions and Staff and Student Attendance</b>	<b>Bulletin #2</b>	<b>Divisional Priorities</b>
	<b>Bulletin #3</b>	<b>Student Attendance</b>
	<b>Bulletin #4</b>	<b>Student Attendance by Division in Percentage</b>
	<b>Bulletin #5</b>	<b>Staff Attendance</b>
	<b>Bulletin #6</b>	<b>Staffing Update</b>
	<b>Bulletin #7</b>	<b>School Visits by Staff</b>
	<b>3. School and Division Success Stories</b>	<b>Bulletin #8</b>
<b>Bulletin #9</b>		<b>2nd Annual Northland Photography Contest</b>
<b>Bulletin #10</b>		<b>Northland Schools Celebrate Aboriginal Day</b>
<b>Bulletin #11</b>		<b>Motivational Week of Learning for New Teachers</b>



## August, 2016 Quarterly Report

### Superintendent's Update

#### **Literacy**

The results of the division literacy assessments were presented at the June board meeting. The results showed promising positive trends. Throughout the year the vast majority of students demonstrated increases in reading levels. The data suggests that as students' progress through elementary grades more of them are reading at grade level. The reading results were also paired with attendance data to provide information on the relationship between attendance and achievement.

Due to the closure of schools as a result of the wild fires, the results were not aggregated at the division level.

School leaders will be using the results of the June assessments to inform their literacy plans for the 2016-17 school year.

At the August administrators meeting, school leaders learned to administer the CAT 4 which will be used to assess reading levels of students in grade six and above.

#### **First Nation Metis and Inuit Learning**

Over the summer, the Director of First Nations and Metis Student Success developed a draft strategic action plan focused on providing support to build capacity to provide instruction in indigenous languages. During orientation all new staff had the opportunity to learn about First Nations and Metis perspectives as well learning about the history of residential schools.

At the August administrators meeting, school leaders discussed fall plans for community engagement activities.

#### **Student Attendance**

Attendance data indicates that student attendance is improving over previous years. While there is improvement, more needs to be done to address the needs of students whose attendance has not improved despite many interventions. Working closely with parents local community partners to highlight the importance of regular attendance will continue to be a high priority.

#### **Quality Teaching and Leadership**

Human Resources have been very actively recruiting teachers and leadership staff to ensure that our schools are fully staffed for school opening. As well, we have recruited several itinerant teachers who will provide supply teacher service.

During July, several of our new administrators were supported to attend the CASS Start Right Program for new school administrators. This program is designed to support new school administrators in their role as principals.

**Partnerships**

We have continued to work with our educational partners particularly Kee Tas Kee Now (KTC) and Bigstone on initial implementation of the Building Collaboration Agreements. Key highlights of this work include the contracting of a graduation coach in the Wabasca and the secondment of staff member from Northland to KTC to provide leadership on curriculum development. Partnership work with Athabasca Tribal Council was delayed by the wildfires in Fort McMurray.

**Wabasca-Desmarais Education**

A two day value scoping session facilitated by Alberta Infrastructure was held in June. The session was well attended by students, staff, parents and community members. The results of the session will be used to develop plans for the modernization of Mistassiniy School.

**August, 2016 - Quarterly Report**  
**Divisional Priorities**

Bulletin 2

<b>Literacy Plan to Support Schools</b>	<b>AERR Priority:</b>	
	Continue the Literacy Focus Group, principal PLC's and working with schools to improve Literacy instruction for English, Cree and Dene Languages to meet or exceed division annual improvement targets.	

Plans were made for the NSD61 literacy initiative that have centred on maintaining Principal and Literacy Lead PLC's reviewing literacy practices based on research, data analysis and cross referencing data with students on IPP's. Meetings were held in May and June to plan the focus for the 2016-17 school year. One major change that has occurred is that we have a new Pedagogical Supervisor that will be working with the Literacy team for the 2016-17 school year. This will enable more school based support for teachers and administrators with regards to Literacy instruction. Our plan is to focus this year on Kindergarten-Grade Two teachers with regards to training and staff development. Professional development was planned for August 30-31 and September 15-16 for all Kindergarten through grade two teachers. In addition principals were asked to invite any community Headstart or preschool teachers to the training. Division priorities were reviewed with the teachers as well as a systematic and sequential approach to Literacy instruction for these teachers. Our Literacy structure is for all teachers to use the Daily 5 structure within their classrooms to enable small guided instruction groups. Guided reading has been a focus for all of our schools and it continues to be. A renewed focus has been taken with regards to Response to Intervention and we will be providing training in Levelled Literacy Intervention to schools that just received the resource. We will continue to travel to schools to provide support and training for teachers. NSD61 works collaboratively with the Kee Tas Kee Now partnership as well as Oski Pasikoniwew Kamik School in Wabasca.

The Literacy data was presented to the Northland School Division trustee and advisory board in May and at the June 24<sup>th</sup> Board meeting.

In August all new staff to the Division were trained in our major initiatives with regards to Literacy. We have also made the decision to commence the Canadian Achievement Test with all grade 6-12 students within the Division. This will enable us to track data at these grade levels with more detailed information than just a reading comprehension level. Students will be tested on reading comprehension, vocabulary, spelling and language conventions.

<b>First Nation, Métis, Inuit Learning</b>	<b>AERR Priority:</b>	
	Strengthen implementation of land-based and experiential learning to improve student engagement, attendance, learning, and achievement.  Complete the Community Resource List for all Northland Communities.	

As part of the Building Capacity and Collaboration in Education grant for land based learning. A second voluntary based learning camp for teaching staff was offered from June 10th to June 13th 2016. The purpose was to continue supporting and assisting teachers how to unpack the curriculum to determine essential learning outcomes to the land based learning experiences.

The community resource list is ongoing.

<b>Attendance Initiative</b>	<b>AERR Priority:</b>	
	Continue working with the Attendance Improvement Committee and schools to improve division wide attendance.	

#### **NSD61 Attendance Continues to Improve**

Since implementation, overall student attendance in the jurisdiction has improved by 3% (i.e. 2013-2014 = 78%; 2014-2015 = 80% and 2015-2016 = 81%). To continue this upward trend, we need to support schools who require targeted assistance. This targeted help is in the form of home visits, land-based learning mentor & leadership camps for chronic non-attenders, community meetings with leaders and interested stakeholders, engaging learning opportunities for students, and support from Alberta Attendance Review Board. Additional funding to support School Community Liaison Workers (SCLW) in schools would build much needed communication bridges between schools and homes.

#### **2015-2016 Attendance Highlights**

- NSD61's attendance improvement initiative has been operational since September 2014. Since that time, Division overall attendance has improved by 3% (i.e. 2013-2014 = 78%; 2014-2015 = 80% and 2015-2016 = 81%).
- 4 schools have yearly attendance rate of 90% or better for the 2015-2016 school year – Elizabeth School, J.F. Dion School, Conklin Community School and Susa Creek School. There were only two schools with an overall attendance rate of 90% or better for 2014-2015.
- During the 2014-2015 school year, 877 (31%) students had an overall attendance rate of 95% or better. For the current year, 971 (36%) students achieved our attendance target of 95% or better. This is a 5% increase over the previous school year.
- For the current school year, 1338 (49%) students have an attendance rate of 90% or better.
- Industry (i.e. Cenovus Energy, Suncor Energy, and Devon Oil) embraces and financially supports NSD61's attendance initiative by contributing to our school-based elders programs.
- Of 23 schools (including one outreach program), 21 have either maintained or improved their

overall yearly attendance rates from the previous year.

- NSD61 has developed an attendance improvement rubric. There is an expectation that school principals, staff, and Local School Board Committees use the rubric to gauge their school's compliance with the 29 recommendations outlined in the *Attendance Improvement Initiative – Every Day Counts Final Report*.

#### **Attendance Improvement Committee Activities**

Since the last Quarterly Report, the Attendance Improvement Committee met on Saturday, June 18<sup>th</sup>, 2016 in Wabasca to discuss:

- Strategies focused on how best to re-integrate chronic non-attenders back to school (i.e. an active elders program that reaches into the home; land-based learning opportunities that focus on basic academic skills; build into Jr./Sr. school timetabling 'catch-up programs' that are designed to meet individual student needs, counseling programs that reduce the 'shame' of returning to school after long absences, provide increased funding to a "pilot" school to create innovative programs and projects that represent out-of-the-box thinking, create a 'welcoming' committee at the school level that embraces students who have been absent from school for a prolonged period of time). Actively solicit support from community leadership (i.e. political leaders) to assist with promoting the importance of regular attendance is also thought to be a worthwhile strategy.
- As a committee, how can we best support communities to address the social and economic challenges that exist in our communities?
- The school attendance improvement rubric was discussed and approved for distribution to school principals.
- How can we support principals when they have exhausted every possible strategy to get chronic attenders back to school?
- Reviewed attendance patterns for all schools – for the years 2014-2015 and 2015-2016 compared to the 2015-2016 Northland attendance average.

The next Attendance Improvement Committee meeting is scheduled for mid-September 2016 at Northern Lakes College in Wabasca.

#### **Next Steps in the NSD61 Attendance Improvement Plan**

- Over the past three years there has been significant attendance improvement in the majority of Northland schools. There are, however, a number of schools that require targeted help and support from Central Office. This targeted help is in the form of home visits by the DAL/School administration, land-based mentorship transition campouts for chronic non-attenders, community meetings with leaders, an infusion of program support dollars, assistance from the Alberta Attendance Review Board and/or a combination of all of the above.
- Recent student attendance patterns indicate that greater numbers of students are attending school at higher rates than ever before – i.e. 90% and above. However, there continues to be a very large percent of students whose attendance patterns are below the 80% attendance rate. Even more disturbing are the 9% (267) of Northland students whose attendance patterns are below 50%. The DAL will continue to work with individual schools and community stakeholders (i.e. First Nation chiefs' and Councils', Métis Settlement chairs' and councils' and community agencies) and the NSD61 Attendance Improvement Committee to develop strategies that

specifically target chronic non-attenders.

- To supplement our existing fleet two additional school buses need to be purchased in order to safeguard regular daily bus services to and from our schools. The new buses would ensure that there are spare buses available in the event of unexpected mechanical breakdowns which is commonplace in northern sectors and that schools have reliable access to educational field trips. Unfortunately, the costs of two school buses will add a financial burden of \$200,000 to an already overextended budget.
- To fully operate NSD61's Attendance Improvement Initiative Plan, specific recommendations (#21 and #23) in the Attendance Improvement Initiative "Every Day Counts" Report will require an infusion of dollars. Only three NSD61 schools have access to School Community Liaison Workers (SCLW). The SCLW role is critical to building a bridge between the school and the school community of parents and community leadership. It is the local SCLW who facilitates dialogue with parents and guardians to ensure children attend school and offers support when there are home issues. The SCLW works hand-in-hand with parents, the school administration and teachers to facilitate regular school attendance.
- Approximately 10-15 SCLWs will need to be hired to further support the school and the school community. With an average salary of \$62,500, an additional 15 SCLWs would add an additional financial burden of \$930,000. The Attendance Improvement Committee believes that the acquisition of 10-15 SCLWs is a priority and necessary to continue division-wide attendance improvement efforts.
- There are two reasons to supplement our existing fleet of school buses to safeguard regular daily bus services to and from our schools: (a) to ensure that there are spare buses available in the event of unexpected mechanical breakdowns which is commonplace in northern sectors and (b) to ensure that students and teachers have reliable access to educational field trips. Four additional buses need to be strategically located throughout the division to support our schools. Two additional school buses will add a financial burden of \$200,000 to the already overextended division budget.

NSD61 is working on many fronts to improve student attendance – at the school level, parent and student level, community engagement and agency level, local political leadership level and the partnership level. We understand there is no quick fix or 'silver bullet' to improved attendance. In many cases, there are social, economic, historical and political pressures that directly impact our schools and student attendance. These pressures are more often than not beyond the control of the school. It should go without saying that our school communities are unique and, as such, will progress and develop at a pace that is appropriate to that community.

#### **School Attendance Improvement Summary Reports**

Principals submitted their school-based attendance improvement summary planning reports to the DAL on June 15, 2016. These reports highlighted school progress for the 2015-2016 school year; including school attendance successes, challenges and particular barriers to strategy implementation at the school and community levels.



<b>Quality Teaching and Leadership</b>	<b>AERR Priority:</b>	
	Develop indicators of quality teacher performance related to key improvement areas and enhance instructional leadership and strengthen teacher supervision and evaluation to improve teacher practice.	

Human Resources worked with a sub-committee to develop a Northland School Division Teaching Quality Standard rubric/guide for principals based on the feedback provided in 2015/16. This guide provides indicator of what principals should look for when supervising teachers in the Northland context. It will be released at the October 2016 Administrators' Meeting

At the May 2016 Administrators' Meeting, administrators looked at the new draft Teaching Quality Standard and the School Leader Quality Standard. Principals started to identify the supports and resources they will need to use these documents within the Northland School Division context.

<b>Partnership with KTC</b>	<b>AERR Priority:</b>	
	In partnership with KTC, move forward with the regional/virtual high school.	

As part of moving forward with the regional virtual high school concept, this spring KTC, NSD and Red Earth School participated in weeklong CTS program offered at Peerless Lake School. Students participating in the program were bussed daily from their home community to Peerless Lake for full day intensive programming. This model proved very successful in providing an opportunity for a group of students from different schools to gain advanced credits. Additional transportation in the form of dedicated buses will be required to expand this program.

<b>Wabasca-Desmarais Education</b>	<b>AERR Priority:</b>	
	In consultation with the school community, develop and begin implementation of a multi-year operational plan to improve student attendance, achievement and high school completion for junior and senior high school students beginning in Wabasca – Desmarais.	

In June, a two day community consultation was held at Mistassiniy School with representatives from Alberta Infrastructure and approximately 60 members of the community. Students, parents, staff, and local governance and industry representatives provided input to the value scoping process that will

inform the development of the proposal for the modernization of Mistassiniy School.

Student mentors who are being supported by Darrell Anderson, community engagement co-ordinator took an active part in the process and their contributions help to ensure a strong student voice in the discussions.

Darrell Anderson will continue in his role as community engagement co-ordinator in the Wabasca-Desmarais area working with youth in all schools, supported by the Northland 2016-17 budget.

<b>School Review Process</b>	<b>AERR Priority:</b>	
	Formalize the Northland school review process related to key improvement focuses and pilot in selected schools.	

A School Review Committee has chosen a pilot school to complete the school review process. The first meeting is scheduled for September 28, 2016.

**2014-2015 & 2015-2016 Division Attendance**

	95-100%	90-94 %	80-89%	70-79%	60-69%	50-59%	Below 50%	Total
September 2014	1347 (48%)	347 (12%)	470 (17%)	272 (10%)	149 (5%)	82 (3%)	146 (5%)	2807
September 2015	1445 (52%)	305 (11%)	450 (16%)	249 (9%)	127 (5%)	79 (3%)	116 (4%)	2771
October 2014	1168 (42%)	390 (14%)	496 (18%)	294 (10%)	170 (6%)	84 (3%)	204 (7%)	2806
October 2015	1229 (45%)	245 (9%)	516 (19%)	287 (10%)	152 (6%)	101 (4%)	228 (8%)	2758
November 2014	793 (28%)	456 (16%)	579 (21%)	316 (11%)	235 (8%)	133 (5%)	271 (10%)	2783
November 2015	873 (32%)	399 (14%)	603 (22%)	303 (11%)	184 (7%)	121 (4%)	270 (10%)	2753
December 2014	596 (21%)	439 (16%)	531 (19%)	355 (13%)	290 (10%)	161 (6%)	426 (15%)	2798
December 2015	895 (32%)	396 (14%)	478 (17%)	362 (13%)	212 (8%)	129 (5%)	283 (10%)	2755
January 2015	902 (32%)	223 (8%)	529 (19%)	372 (13%)	249 (9%)	173 (6%)	338 (12%)	2798
January 2016	846 (31%)	402 (15%)	554 (20%)	305 (11%)	250 (9%)	128 (5%)	267 (10%)	2752
February 2015	793 (29%)	430 (16%)	536 (19%)	350 (13%)	239 (9%)	174 (6%)	240 (9%)	2762
February 2016	909 (34%)	393 (15%)	527 (20%)	295 (11%)	228 (9%)	114 (4%)	200 (8%)	2666
March 2015	873 (32%)	296 (11%)	569 (21%)	352 (13%)	225 (8%)	146 (5%)	296 (11%)	2557
March 2016	603 (23%)	424 (16%)	577 (22%)	395 (15%)	229 (9%)	178 (7%)	262 (10%)	2665
April 2015	688 (25%)	443 (16%)	598 (22%)	306 (11%)	225 (8%)	152 (6%)	317 (12%)	2729
April 2016	653 (24%)	417 (16%)	573 (21%)	384 (14%)	228 (9%)	176 (7%)	242 (9%)	2673
May 2015	880 (32%)	250 (9%)	542 (20%)	324 (12%)	226 (6%)	162 (6%)	364 (13%)	2748
May 2016	839 (36%)	200 (9%)	440 (19%)	294 (13%)	163 (7%)	103 (4%)	269 (12%)	2308
June 2015	658 (23%)	373 (13%)	571 (20%)	321 (11%)	241 (9%)	171 (6%)	492 (17%)	2817
June 2016	745 (32%)	156 (7%)	388 (17%)	331 (14%)	195 (8%)	148 (6%)	341 (15%)	2304

\*Does not include Outreach

\*May 2016 and June 2016 do not include Anzac, Bill Woodward, Father R. Perin, or Fort McKay due to Fire Evacuation

## DIVISION ATTENDANCE APRIL 2016

	95% - 100%	90% - 94%	80% - 89%	70% - 79%	60% - 69%	50% - 59%	Below 50%	Total
<b>ECS</b>	55	40	63	42	32	27	19	278
<b>Gr. 1</b>	63	48	61	45	22	18	16	273
<b>Gr. 2</b>	70	41	65	38	24	14	19	271
<b>Gr. 3</b>	82	52	55	30	21	13	13	266
<b>Gr. 4</b>	68	47	53	32	19	13	6	238
<b>Gr. 5</b>	71	49	45	34	17	11	11	238
<b>Gr. 6</b>	66	37	61	24	20	16	16	240
<b>Gr. 7</b>	45	26	50	43	11	12	25	212
<b>Gr. 8</b>	43	27	46	27	15	13	26	197
<b>Gr. 9</b>	18	17	24	33	19	14	42	167
<b>Gr. 10</b>	28	13	22	10	15	11	16	115
<b>Gr. 11</b>	19	14	15	14	9	10	19	100
<b>Gr. 12</b>	25	6	13	12	4	4	14	78
<b>Student Totals</b>	<b>653</b>	<b>417</b>	<b>573</b>	<b>384</b>	<b>228</b>	<b>176</b>	<b>242</b>	<b>2673</b>

\*Does not include Outreach

**April 2016 Division Attendance by School**

	95-100%	90-94 %	80-89%	Column1	60-69%	50-59%	Below 50%	Total
Anzac Community School	12 (14%)	15 (18%)	18 (21%)	18 (21%)	12 (14%)	7 (8%)	3 (4%)	85
ADCS	44 (19%)	12 (5%)	38 (16%)	32 (14%)	20 (9%)	32 (14%)	54 (23%)	232
Bill Woodward School	3 (3%)	12 (11%)	37 (34%)	25 (23%)	19 (18%)	9 (8%)	3 (3%)	108
Bishop Routhier School	13 (21%)	6 (10%)	11 (17%)	13 (21%)	5 (8%)	7 (11%)	8 (13%)	63
Calling Lake School	26 (22%)	23 (19%)	27 (23%)	16 (14%)	10 (8%)	5 (4%)	11 (9%)	118
Chipewyan Lake School	1 (4%)	3 (13%)	8 (33%)	6 (25%)	5 (21%)	0 (0%)	1 (4%)	24
Conklin Community School	8 (21%)	10 (26%)	11 (29%)	5 (13%)	3 (8%)	0 (0%)	1 (3%)	38
Dr. Mary Jackson School	7 (23%)	10 (32%)	9 (29%)	4 (13%)	1 (3%)	0 (0%)	0 (0%)	31
Elizabeth School	65 (46%)	21 (15%)	29 (21%)	17 (12%)	1 (1%)	6 (4%)	1 (1%)	140
Father R. Perin School	21 (26%)	14 (18%)	24 (30%)	8 (10%)	9 (11%)	4 (5%)	2 (3%)	82
Fort McKay School	29 (32%)	10 (11%)	19 (21%)	11 (12%)	13 (14%)	2 (2%)	7 (8%)	91
Gift Lake School	44 (25%)	20 (11%)	44 (25%)	29 (16%)	21 (12%)	13 (7%)	6 (3%)	177
Grouard Northland School	26 (33%)	13 (17%)	13 (17%)	14 (18%)	5 (6%)	5 (6%)	2 (3%)	78
Hillview School	10 (37%)	8 (30%)	2 (7%)	4 (15%)	2 (7%)	0 (0%)	1 (4%)	27
JF Dion School	31 (35%)	20 (23%)	20 (23%)	5 (6%)	7 (8%)	3 (3%)	2 (2%)	88
Kateri School	21 (24%)	14 (16%)	12 (14%)	11 (13%)	9 (10%)	4 (5%)	16 (18%)	87
Little Buffalo School	50 (29%)	31 (18%)	34 (20%)	8 (5%)	14 (8%)	11 (6%)	26 (15%)	174
Mistassiniy School	39 (12%)	40 (13%)	54 (17%)	59 (19%)	24 (8%)	29 (9%)	69 (22%)	314
Paddle Prairie School	45 (40%)	21 (18%)	21 (18%)	13 (11%)	5 (4%)	6 (5%)	2 (2%)	113
Peerless Lake School	44 (35%)	23 (19%)	23 (19%)	16 (13%)	11 (9%)	4 (3%)	3 (2%)	124
Pelican Mountain School	1 (4%)	6 (25%)	6 (25%)	5 (21%)	3 (13%)	2 (8%)	1 (4%)	24
St. Theresa School	100 (24%)	79 (19%)	99 (24%)	57 (14%)	25 (6%)	27 (7%)	23 (6%)	410
Susa Creek School	13 (29%)	6 (13%)	14 (31%)	8 (18%)	4 (9%)	0 (0%)	0 (0%)	45

	95-100%	90-94 %	80-89%	70-79%	60-69%	50-59%	Below 50%	Total
Career Pathways School	20 (20%)	3 (3%)	4 (4%)	5 (5%)	5 (5%)	9 (9%)	54 (54%)	100
Calling Lake Outreach School	2 (25%)	2 (25%)	1 (13%)	1 (13%)	1 (13%)	0 (0%)	1 (13%)	8

## DIVISION ATTENDANCE MAY 2016

	95% - 100%	90% - 94%	80% - 89%	70% - 79%	60% - 69%	50% - 59%	Below 50%	Total
<b>ECS</b>	85	21	53	25	20	12	18	234
<b>Gr. 1</b>	96	26	48	31	16	7	12	236
<b>Gr. 2</b>	80	19	51	33	12	13	16	224
<b>Gr. 3</b>	102	24	56	20	12	5	10	229
<b>Gr. 4</b>	84	20	39	27	16	8	6	200
<b>Gr. 5</b>	97	17	34	28	15	7	9	207
<b>Gr. 6</b>	88	11	32	38	15	9	19	212
<b>Gr. 7</b>	62	21	33	30	12	5	26	189
<b>Gr. 8</b>	63	19	34	17	11	6	27	177
<b>Gr. 9</b>	27	8	32	15	12	15	41	150
<b>Gr. 10</b>	20	4	13	13	6	9	31	96
<b>Gr. 11</b>	18	7	7	13	12	2	33	92
<b>Gr. 12</b>	17	3	8	4	4	5	21	62
<b>Student Totals</b>	<b>839</b>	<b>200</b>	<b>440</b>	<b>294</b>	<b>163</b>	<b>103</b>	<b>269</b>	<b>2308</b>

\*Does not include Outreach, Anzac, Bill Woodward, Fort McKay, or Father R. Perin Schools

## May 2016 Division Attendance by School

	95-100%	90-94 %	80-89%	70-79%	60-69%	50-59%	Below 50%	Total
Anzac Community School*								
ADCS	53 (23%)	13 (6%)	34 (15%)	31 (13%)	15 (6%)	21 (9%)	69 (30%)	236
Bill Woodward School*								
Bishop Routhier School	29 (47%)	8 (13%)	10 (16%)	7 (11%)	2 (3%)	3 (5%)	4 (6%)	63
Calling Lake School	35 (29%)	14 (12%)	13 (11%)	17 (14%)	5 (4%)	12 (10%)	16 (13%)	112
Chipewyan Lake School	11 (46%)	4 (17%)	2 (8%)	4 (17%)	1 (4%)	1 (4%)	1 (4%)	24
Conklin Community School	20 (49%)	8 (20%)	11 (27%)	1 (2%)	3 (7%)	1 (2%)	0 (0%)	44
Dr. Mary Jackson School	12 (38%)	1 (3%)	6 (19%)	3 (9%)	4 (13%)	0 (0%)	5 (16%)	31
Elizabeth School	90 (64%)	22 (16%)	18 (13%)	10 (7%)	1 (1%)	0 (0%)	1 (1%)	142
Father R. Perin School*								
Fort McKay School*								
Gift Lake School	43 (26%)	14 (9%)	34 (21%)	41 (25%)	24 (15%)	10 (6%)	8 (5%)	174
Grouard Northland School	34 (41%)	6 (7%)	16 (20%)	10 (12%)	9 (11%)	2 (2%)	2 (2%)	79
Hillview School	11 (35%)	6 (19%)	4 (13%)	3 (10%)	2 (6%)	0 (0%)	1 (3%)	27
JF Dion School	41 (48%)	19 (22%)	12 (14%)	11 (13%)	6 (7%)	0 (0%)	1 (1%)	90
Kateri School	23 (26%)	12 (14%)	21 (24%)	5 (6%)	3 (3%)	3 (3%)	18 (21%)	85
Little Buffalo School	36 (21%)	3 (2%)	47 (28%)	31 (18%)	17 (10%)	7 (4%)	33 (19%)	174
Mistassiniy School	56 (18%)	29 (9%)	66 (21%)	36 (11%)	29 (9%)	21 (7%)	78 (25%)	315
Paddle Prairie School	51 (45%)	5 (4%)	22 (19%)	14 (12%)	6 (5%)	5 (4%)	13 (11%)	116
Peerless Lake School	114 (94%)	4 (3%)	1 (1%)	6 (5%)	0 (0%)	0 (0%)	0 (0%)	125
Pelican Mountain School	8 (33%)	3 (13%)	5 (21%)	4 (17%)	3 (13%)	0 (0%)	1 (4%)	24
St. Theresa School	152 (37%)	23 (6%)	106 (26%)	59 (14%)	31 (8%)	17 (4%)	18 (4%)	406
Susa Creek School	20 (49%)	6 (15%)	12 (29%)	1 (2%)	0 (0%)	2 (5%)	0 (0%)	41

	95-100%	90-94 %	80-89%	70-79%	60-69%	50-59%	Below 50%	Total
Career Pathways School	17 (17%)	0 (0%)	2 (2%)	7 (7%)	5 (5%)	7 (7%)	62 (62%)	100
Calling Lake Outreach School	4 (40%)	3 (30%)	1 (10%)	0 (0%)	0 (0%)	0 (0%)	2 (20%)	10

\*SCHOOLS CLOSED DUE TO FORT MCMURRAY FIRE EVACUATION

## DIVISION ATTENDANCE JUNE 2016

	95% - 100%	90% - 94%	80% - 89%	70% - 79%	60% - 69%	50% - 59%	Below 50%	Total
<b>ECS</b>	89	23	46	33	22	10	14	237
<b>Gr. 1</b>	73	23	36	39	21	20	24	236
<b>Gr. 2</b>	62	15	42	36	20	13	33	221
<b>Gr. 3</b>	86	18	48	34	18	10	13	227
<b>Gr. 4</b>	83	10	29	25	29	8	16	200
<b>Gr. 5</b>	70	8	31	39	17	19	23	207
<b>Gr. 6</b>	72	15	36	28	14	19	28	212
<b>Gr. 7</b>	63	14	33	27	11	9	31	188
<b>Gr. 8</b>	54	11	32	24	9	11	35	176
<b>Gr. 9</b>	27	7	27	20	15	9	44	149
<b>Gr. 10</b>	21	5	10	15	7	3	35	96
<b>Gr. 11</b>	24	3	12	10	10	11	22	92
<b>Gr. 12</b>	21	4	6	1	2	6	23	63
<b>Student Totals</b>	<b>745</b>	<b>156</b>	<b>388</b>	<b>331</b>	<b>195</b>	<b>148</b>	<b>341</b>	<b>2304</b>

\*Does not include Outreach, Anzac, Bill Woodward, Fort McKay, or Father R. Perin Schools



## June 2016 Division Attendance by School

	95-100%	90-94 %	80-89%	70-79%	60-69%	50-59%	Below 50%	Total
Anzac Community School*								
ADCS	30 (12%)	10 (4%)	18 (7%)	36 (15%)	26 (11%)	23 (10%)	98 (41%)	241
Bill Woodward School*								
Bishop Routhier School	16 (25%)	4 (6%)	14 (22%)	9 (14%)	8 (13%)	5 (8%)	7 (11%)	63
Calling Lake School	22 (20%)	0 (0%)	17 (15%)	18 (16%)	15 (14%)	10 (9%)	29 (26%)	111
Chipewyan Lake School	13 (54%)	0 (0%)	3 (13%)	5 (21%)	0 (0%)	1 (4%)	2 (8%)	24
Conklin Community School	13 (30%)	6 (15%)	12 (29%)	9 (22%)	3 (7%)	1 (2%)	0 (0%)	44
Dr. Mary Jackson School	3 (10%)	0 (0%)	4 (13%)	4 (13%)	6 (19%)	4 (13%)	10 (32%)	31
Elizabeth School	91 (64%)	20 (14%)	18 (13%)	10 (7%)	2 (1%)	1 (1%)	0 (0%)	142
Father R. Perin School*								
Fort McKay School*								
Gift Lake School	49 (28%)	22 (13%)	33 (19%)	20 (12%)	20 (12%)	9 (5%)	20 (12%)	173
Grouard Northland School	35 (44%)	3 (4%)	13 (16%)	11 (14%)	8 (10%)	2 (3%)	7 (9%)	79
Hillview School	8 (30%)	2 (7%)	5 (19%)	5 (19%)	1 (4%)	4 (15%)	2 (7%)	27
JF Dion School	55 (61%)	14 (16%)	9 (10%)	3 (3%)	3 (3%)	6 (7%)	0 (0%)	90
Kateri School	21 (26%)	18 (22%)	17 (21%)	3 (4%)	7 (9%)	0 (0%)	16 (20%)	82
Little Buffalo School	25 (15%)	2 (1%)	34 (20%)	39 (23%)	21 (12%)	13 (8%)	38 (22%)	172
Mistassiniy School	62 (20%)	18 (6%)	64 (20%)	57 (18%)	22 (7%)	31 (10%)	61 (19%)	315
Paddle Prairie School	48 (42%)	4 (4%)	18 (16%)	18 (16%)	10 (9%)	4 (4%)	12 (11%)	114
Peerless Lake School	112 (90%)	2 (2%)	5 (4%)	2 (2%)	2 (2%)	1 (1%)	1 (1%)	125
Pelican Mountain School	5 (21%)	2 (8%)	2 (8%)	8 (33%)	3 (13%)	3 (13%)	1 (4%)	24
St. Theresa School	110 (27%)	27 (7%)	93 (23%)	72 (18%)	38 (9%)	28 (7%)	37 (9%)	405
Susa Creek School	27 (64%)	2 (5%)	9 (21%)	2 (5%)	0 (0%)	2 (5%)	0 (0%)	42

	95-100%	90-94 %	80-89%	70-79%	60-69%	50-59%	Below 50%	Total
Career Pathways School	19 (33%)	0 (0%)	2 (4%)	1 (2%)	0 (0%)	2 (4%)	33 (58%)	57
Calling Lake Outreach School	2 (17%)	0 (0%)	1 (8%)	1 (8%)	0 (0%)	1 (8%)	7 (58%)	12

\*SCHOOLS CLOSED DUE TO FORT MCMURRAY FIRE EVACUATION



## Student Attendance by Division in Percentage

For the Month of August, 2016

School	ECS	Div 1	Div 2	Div 3	Div 4
Anzac	81	86			
ADCS	79	75	71	60	59
Bill Woodward			90	86	86
Bishop Routhier	82	75	84		
Calling Lake	74	81	81	68	62
Calling Lake Outreach					56
Career Pathways					42
Chipewyan Lake	84	84	85	70	
Conklin	86	91	92	88	
Dr. Mary Jackson	82	87	87	79	100
Elizabeth	83	92	93	93	
Fr. R. Perin	80	77	78	75	
Fort McKay	82	87	85	78	
Gift Lake	75	82	84	83	
Grouard	78	86	90	86	
Hillview	85	92	83		
J.F. Dion	89	90	90	91	
Kateri	72	79	89	72	55
Little Buffalo	75	76	77	69	50
Mistassiniy				76	62
Pelican Mountain	79	86	88		
Paddle Prairie	87	88	84	91	68
Peerless Lake	83	90	88	80	81
St. Theresa	84	86	85		
Susa Creek	96	89	94	85	
All Schools	82	85	85	77	65



Staff Attendance (Based on Leave Applications)												
May 1, 2016 to July 31, 2016												
	# of Staff	Calendar Days	Possible Days	Actual Days Recorded	Actual Attendance	# of P.D. Days Taken	# of "Other" Days Taken	% Attendance	% Absent	% Absent for PD	% of Other	
Certificated Staff	200	42	8400	723.5	7676.5	38.5	685	91%	9%	0.46%	8.15%	
Uncertificated Staff	177	42	7434	585.5	6848.5	13	572.5	92%	8%	0.17%	7.70%	
Maintenance Staff	52	62	3224	243.5	2980.5	0	243.5	92%	8%	0.00%	7.55%	
Central Office Staff	40	62	2480	125.5	2354.5	0	125.5	95%	5%	0.00%	5.06%	

Types of Leaves:	Maintenance includes:	Central Office Staff includes:
ATA Casual Sick Days Compassionate Conference Critical Care Leave Evergreen Family Care Days FNMI Leave – Other Lieu Days	Mentorship Teachers Personal Paid Leave Personal Unpaid Leave Principals' Meeting Professional Development School Business	Area Maintenance Workers Custodial Staff Ped Supervisors



## Staffing Update - August 29, 2016

Bulletin 6

	Certified Staff	Certified Staff - NL	ECS - PUF	Teacher Assistants	Special Assistants	School Community Liaison Worker	Family Community Liaison Advisor	Library Assistant	Native Language Instructor	Clerical	Total by School
Anzac	5.5	0	1.5	0.6	1.5	0	0	0.5	1	1	11.6
ADCS	19	1	0	1	1	1	0	0	1	1	25
Bill Woodward	7.5	0	0	0	1.5	1	0	0.5	0	1	11.5
Bishop Routhier	5	0	1	0	2.5	0	0	0	0.5	0	9
Calling Lake	11	0	0	0	1	0.5	0	0	0.5	1	14
Career Pathways	3	0	0	1	0	0	0	0	0	0	4
Chipewyan Lake	2	0	0	0.7	0.75	0	0	0	0.3	0.25	4
Conklin	5	0	0	1	0	0	0	0	0	0	6
Dr. Mary Jackson	2	0	0	0	1.8	0	0	0	0	0.8	4.6
Elizabeth	10	0	1	1	1.9	0	0	0.37	0.75	0.63	15.65
Father R. Perin	8	0	0	0	0.4	0	0	0	0.6	1	10
Fort McKay	6	0	0	5	0	0	0	0	1	1	13
Gift Lake	14	0	0	3	4.5	0.5	0	0	1	1	24
Grouard	6	0	0	2	0	0	0	0	0	1	9
Hillview	2	0	0	0	0.75	0	0	0	0	0.25	3
J.F. Dion	6.48	0	1	0	2	0	0	0	0	1	10.48
Kateri	7	0	0	1	1	0	0	0	1	1	11
Little Buffalo	11	0	0	0.5	4	0	0	0	1	1	17.5
Mistassiniy	21	0	0	3	1	0	1	0	1	2	29
Paddle Prairie	8	0	0	1	0	0.35	0	0	0.65	0.9	10.9
Peerless Lake	9	0	0	1.75	0.9	0.15	0	0	0.9	0.9	13.6
Pelican Mountain	2	0	0	0.75	0	0	0	0	0.25	0	3
St. Theresa	22.6	0	0	7	12	0	1	1	1	2	46.6
Susa Creek	4	0	0	0.75	0.75	0	0	0	0.4	0.4	6.3
Totals	197.08	1	4.5	31.05	39.25	3.5	2	2.37	12.85	19.13	312.73





School Visits by Department September 1, 2015 -August 31, 2016			
	Management	Learning Services Team	Totals
Anzac	5	6	11
ADCS	7	9	16
Bill Woodward	4	5	9
Bishop Routhier	8	7	15
Career Pathways	7	8	15
Calling Lake	9	10	19
Chipewyan Lake	4	5	9
Conklin	5	4	9
Dr. Mary Jackson	5	4	9
East Prairie/Hillview	6	9	15
Elizabeth	5	6	11
Fort McKay	6	8	14
Fr. R. Perin	7	13	20
Gift Lake	6	8	14
Grouard	9	10	19
J.F. Dion	6	7	13
Kateri	4	5	9
Little Buffalo	9	8	17
Mistassiniy	7	12	19
Paddle Prairie	5	7	12
Peerless Lake	6	4	10
Pelican Mountain	6	8	14
St. Theresa	8	9	17
Susa Creek	4	3	7

Bulletin 7



## Northland schools showing reading level improvement

*For immediate release - June 24, 2016*



Almost 80% of our schools are showing improvement with students reading at grade level! This improvement is a result of our focus to improve student literacy. Results show an 8% increase in the number of students reading a grade level. June results are not available for Anzac Community School, Bill Woodward School, Fort McKay School and Father R. Perin School due to temporary closures related to wildfires. This progress report was presented by Janette Cavanaugh, Division Principal Literacy and Maureen Chernipeski, Pedagogical Supervisor. See Board Attachments for more information <http://nsd61.ca/download/80383> (page 1).

*Student and parent participate in Super Family Literacy Night at St. Theresa School in Wabasca-Desmarais!*



## 2<sup>nd</sup> Annual Northland Photography Contest

*For immediate release – July 7, 2016*

Congratulations to all students who entered the 2<sup>nd</sup> Annual Northland Photography Contest! This year, students submitted a picture and a short story to explain the photograph to judges. View photos and results below! Students received recognition for quality of photo and for short story content.



*Jasmine Sinclair, Kateri School, earned a 1st place finish with this photo in the high school category!*



*Carolyn Letendre, Kateri School, 1<sup>st</sup> place in junior high category!*

Place	Name	Category	Grade	School
1 <sup>st</sup> place	Jasmine Sinclair	High School Recognized for photo/short story content	12	Kateri School (Trout Lake)
1 <sup>st</sup> place	Carolyn Letendre	Junior High Recognized for quality of photo	8	Kateri School (Trout Lake)
2 <sup>nd</sup> place	Isaiah Alook	Junior High Recognized for quality of photo	8	Kateri School (Trout Lake)
3 <sup>rd</sup> place	Kaylynn Piper	Junior High	9	Paddle Prairie School

		Recognized for quality of photo		
1 <sup>st</sup> place	Kaylee Orr	Junior High Recognized for short story	7	Kateri School (Trout Lake)
2 <sup>nd</sup> place	Tia Alook	Junior High Recognized for short story	7	Kateri School (Trout Lake)
Honourable Mention	Aaliyah Cardinal		7	Kateri School (Trout Lake)
Honourable Mention	Janina Noskiye		7	Kateri School (Trout Lake)

### Written submissions!



I chose this photo because I think this photo shows our community and how it looks. This photo speaks to me because the landscaping shows a little bit of our culture and our heritage. The lake is a big part of our community because our community is called Trout Lake. We get our water from the lake. The pipes pump water into the water plant so the workers can clean out the water. The trees are a big resource of ours as well because the trees help keep us warm when we

make fires in our fire stoves. The fire that we make helps us make traditional foods one very traditional food that we make over the fire is dry meat. There are a lot of traditional things that are important in our culture. This picture shows our land and the beauty of the nature all around us. This is where I'm from.

*Written by: Kaylee Orr, Kateri School*



I chose this picture because it has a high standard of natural architecture. In this image the camera is very focused on the sun rising up into the nice blue sky with many altocumulus clouds in the background and shade hitting the surface of the tree. The spring time buds are growing out of the oak trees, almost looking like tiny butterflies sitting all above the branches. The sky looks like a little bit of sapphire blue. The poplar trees look almost as if they were supposed to be

gray. The sun brings out the sky and the trees. Branches look as if about to fall off, and hit the ground. Looking a little closer you can see the little tiny pine trees sitting there at the bottom left angle. I chose to shoot this photo looking up because of the beautiful weather and also the poplar trees had a very nice shading coming from the sun.

*Written by: Tia Alook, Kateri School*





## Northland schools celebrate Aboriginal Day

*For immediate release – June 21, 2016*

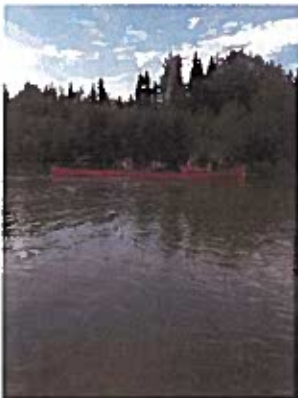
National Aboriginal Day is annually held on June 21<sup>st</sup> to celebrate the unique heritage, diverse cultures and outstanding achievement of Aboriginal peoples in Canada. See how Northland schools celebrated Aboriginal Day!



*Conklin Community School students developed a deeper understanding about Traditional Hands Games on Aboriginal Day. Hand Games involve hiding and guessing objects through using elaborate hand signals, songs, rhythms and gestures to both hide and find the object.*



*Grouard Northland School hosted a community breakfast to kick-off Aboriginal Day. Students participated in activities at the Cultural Museum and When We Are Healthy (WWAH) staff organized Cree culture sessions.*



*Hillview School participated in land-based learning activities to celebrate Aboriginal Day on June 21st. Kindergarten to grade 3 students learned about the local land and the animals and grade 4-6 students went canoeing and developed an understanding on how to properly skin a deer.*



*Mistassiniy School hosted an all day celebration on Aboriginal Day. The day started with opening prayer with Elder Betty Jackson. The event also include local drumming performance, hand games, fish fry, bannock on a stick and storytelling.*



*Paddle Prairie Métis Settlement hosted an Aboriginal Day celebration. Paddle Prairie School and Dr. Mary Jackson School students, staff, parents, Elders and community members participated in various sessions such as learning how to make a mini Métis Sash, creating art with fish scales and learning how to make moccasins.*



*St. Theresa School organized a variety of activities in recognition of Aboriginal Day. Activities include, Identity Station, Traditional Games, Storytelling, Craft Station, Bannock Station, Music/Singing Station, Seven Teaching, Drumming and a talent show.*



## Motivational week of learning at New Teacher Orientation

*For immediate release – August 31, 2016*



An educator described Northland School Division's (NSD) New Teacher Orientation in Wabasca-Desmarais as one of the best introductions to any workplace she's ever had. From August 22-26, 2016 at St. Theresa School, new educators became familiar with First Nations, Métis and Inuit (FNMI) perspectives, cultural traditions and various initiatives across NSD. The week began with opening prayer from local Elder Nora Yellowknee; and welcoming remarks from Local School Board Committee members Louis Cardinal and Ernie Grach, Gord Atkinson, Superintendent of Schools and Lois Byers, Official Trustee.

During the week, educators developed a better understanding about Northland communities, Aboriginal culture, literacy assessment tools, classroom management practices and health and wellness ideas that can be integrated into the classroom. Laurie Elkow, a newcomer at Mistassiniy School, says the highlight session was Bee Calliou Schadeck from Center of the Sky. Bee educated teachers about Canada's history and how it impacted Aboriginal peoples. During the presentation, she wove in personal stories while explaining Residential Schools and the

impact it has in our school communities. In addition to in-school sessions, activities such as kayaking, pontoon boating, golf, and beach volleyball were organized to help teachers bond with each other. Chelsea Cattroll, one of many to participate in golfing at the Eagle Point Golf Course, will begin her education journey at Peerless Lake School this year. She says the orientation helped her feel welcome and comfortable.

"I immediately felt welcomed by everyone that I met and I felt like I had become part of the Northland family right from the start," said Cattroll. "I really valued that all the guests at orientation had a valuable message and contribution to ensure that I would have a successful start as a beginning teacher and reassured me that everything would be alright and that they would be there for me. If I were to reflect on what I feel was left out of the orientation week, I would have a hard time coming up with things that I feel were missed, as I feel it answered all of my questions I had going into the orientation. I left with a sense of community and I found it valuable to have face to face interactions with the staff that I will be working with this coming year."

A special thank you to Karen Alook, Head Cook from St. Theresa School, Leanne Gladue, Head Cook from Mistassiniy School, Gina Kotash, Casual Cook and Emily Hunt, Operations Manager from School Food Services, for preparing delicious meals for new teachers, central office staff, principals and guests during New Teacher Orientation!

For more information please contact:

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## BOARD OF TRUSTEES

**TO:** LOIS BYERS,  
TRUSTEE OF THE BOARD

**DATE:** SEPTEMBER 8, 2016

**FROM:** GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** POLICY 11 – ROLE OF THE SUPERINTENDENT

**ORIGINATOR:** TERRY GUNDERSON, ASBA EDUCATION CONSULTANT

RECOMMENDATION
That the Board of Trustees receive as information Policy 11, Role of the Superintendent, as attached.

**CURRENT SITUATION:** Terry Gunderson, ASBA Education Consultant in consultation with Lois Byers, Official Trustee and Gord Atkinson, Superintendent of Schools revised Policy 11 – The Role of the Superintendent.



## Policy 11

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### ROLE OF THE SUPERINTENDENT

Under the provisions of section 10 of the Northland School Division Act, the Superintendent is the Chief Executive Officer of the Board. In accordance with the School Act, the Superintendent is also the Chief Education Officer of the Division. The Superintendent shall perform the duties and assume the responsibilities assigned through provincial legislation as well as those assigned by the Board. All Board authority delegated to the staff of the Division is delegated through the Superintendent.

#### Specific Areas of Responsibility

##### 1. Student Learning

- 1.1 Provides leadership in all matters relating to education in the Division.
- 1.2 Ensures students in the Division have the opportunity to meet or exceed the standards of education set by the Minister.
- 1.3 Aligns Division resources and builds organizational capacity to support First Nations and Métis student achievement.
- 1.4 Ensures that learning environments contribute to the development of skills and habits necessary for the world of work, post-secondary studies, life-long learning and citizenship.
- 1.5 Provides leadership in fostering conditions which promote the improvement of educational opportunities for all students.
- 1.6 Provides leadership in implementing education policies established by the Minister and the Board.

##### 2. Student Wellness

- 2.1 Ensures that each student is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging.
- 2.2 Ensures that the social, physical, intellectual, cultural, spiritual and emotional growth needs of students are met in the overall school environment.
- 2.3 Develops pathways beyond the residential school legacy.
- 2.4 Ensures the safety and well-being of students while participating in school programs or while being transported on transportation provided by the Division.
- 2.5 Ensures the facilities adequately accommodate Division students.
- 2.6 Acts as, or designates, the attendance officer for the Division.

##### 3. Fiscal Responsibility

- 3.1 Ensures the fiscal management of the Division by the Secretary-Treasurer is in accordance with the terms or conditions of any funding received by the Board under the School Act or any other Act.

- 3.2 Ensures the Division operates in a fiscally responsible manner, including adherence to recognized accounting procedures.
- 3.3 Directs the preparation and the presentation of the budget.
- 3.4 Ensures the Board has current and relevant financial information.
- 3.5 Directs the preparation of the Three-Year Capital Plan for submission to the Board.

#### 4. Personnel Management

- 4.1 Has overall authority and responsibility for all personnel-related matters, except the mandates for collective bargaining and those personnel matters precluded by legislation, collective agreements or Board policy.
- 4.2 Monitors the performance of all staff and ensures appropriate evaluation processes are in place.
- 4.3 Supports staff in accessing the professional learning and capacity building needed to meet the learning needs of First Nations, Métis and all other students.
- 4.4 Ensures the coordination and integration of human resources within the Division.
- 4.5 Ensures that each staff member and contractor is provided with a welcoming, caring, respectful and safe working environment that respects diversity and fosters a sense of belonging.

#### 5. Policy/Administrative Procedures

- 5.1 Provides leadership in the planning, development, implementation and evaluation of Board policies.
- 5.2 Develops and keeps current an Administrative Procedures Manual that is consistent with Board policy and provincial policies, regulations and procedures.

#### 6. Superintendent/Board Relations ("The First Team")

- 6.1 Engages in and maintains positive, professional working relations with the Board.
- 6.2 Respects and honours the Board's role and responsibilities and facilitates the implementation of that role as defined in Board policy.
- 6.3 Attends all Board meetings and makes recommendations on matters requiring Board action by providing accurate information and reports as are needed to ensure the making of informed decisions.
- 6.4 Provides the information and counsel which the Board requires to perform its role.
- 6.5 Keeps the Board informed on sensitive issues in a timely manner.
- 6.6 Attends, and/or designates, administrative attendance at all committee meetings.
- 6.7 Demonstrates respect, integrity and support, which is conveyed to the staff and community.

#### 7. Strategic Planning and Reporting

- 7.1 Leads a generative Strategic Planning engagement process.
- 7.2 Assists the Board in determining the present and future educational needs of the Division through the development of short- and long-range plans.



- 7.3 Involves the Board appropriately (Board approval of process and timelines; opportunity for Board establishment of strategic priorities and key results early in the process; final Board approval).
- 7.4 Implements plans as approved.
- 7.5 Reports regularly on results achieved.
- 7.6 Develops the Annual Education Results Report for Board approval.

## 8. Organizational Management

- 8.1 Demonstrates effective organizational skills resulting in Division compliance with all legal, Ministerial and Board mandates and timelines.
- 8.2 Reports to the Minister with respect to matters identified in and required by the School Act and provincial legislation.
- 8.3 Reviews, modifies and maintains an organizational chart which accurately delineates lines of authority and responsibility.
- 8.4 Builds an organizational structure and promotes a Division culture which facilitates positive results, effectively handles emergencies and deals with crisis situations in a team-oriented, collaborative and cohesive fashion.
- 8.5 Facilitates collaboration with First Nations and Métis leaders, organizations and communities to establish strategic policy directions in support of optimal learning success and development of First Nations, Métis and all other students.

## 9. Communications and Community Relations

- 9.1 Takes appropriate actions to ensure open, transparent, positive internal and external communications are developed and maintained.
- 9.2 Ensures parents/guardians have a high level of satisfaction with the services provided and the responsiveness of the Division.
- 9.3 Builds and sustains relationships with First Nations and Métis parents/guardians, Elders, local leaders and community members.
- 9.4 Pursues opportunities and engages in practices to facilitate reconciliation within the school community.
- 9.5 Acts as the Head of the organization for the purposes of the Freedom of Information and Protection of Privacy (FOIP) Act.
- 9.6 In consultation with the Board Chair, serves as a spokesperson for the Division for the media and public in order to keep the Division's messages consistent and accurate.

## 10. Leadership Practices

- 10.1 Practices leadership in a manner that is viewed positively and has the support of those with whom the Superintendent works most directly in carrying out the directives of the Board and the Minister.
- 10.2 Develops and maintains positive and effective relations with national, provincial and regional government departments and agencies.

- 10.3 Ensures that meaningful collaboration arises from relationships built on trust, honesty and respect.
- 10.4 Understands historical, social, economic and political implications of:
  - 10.4.1 Treaties and agreements with First Nations;
  - 10.4.2 Agreements with Métis;
  - 10.4.3 Residential schools and their legacy.

Legal Reference: Section 14, 16.1, 45, 45.1, 60, 61, 113, 114, 115 School Act  
Section 10, Northland School Division Act  
Freedom of Information and Protection of Privacy Act

<b>NORTHLAND SCHOOL DIVISION SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE</b>		
<b>Role Expectation:</b>	<b>Superintendent Evaluation Evidence</b>	<b>Quality Indicators</b>
<p style="text-align: center;"><b>1. Student Learning</b></p> <p>1.1 Provides leadership in all matters relating to education in the Division</p> <p>1.2 Ensures students in the Division have the opportunity to meet or exceed the standards of education set by the Minister</p> <p>1.3 Aligns Division resources and builds organizational capacity to support First Nations and Métis student achievement</p> <p>1.4 Ensures that learning environments contribute to the development of skills and habits necessary for the world of work, post-secondary studies, life-long learning and citizenship</p> <p>1.5 Provides leadership in fostering conditions which promote the improvement of educational opportunities for all students</p> <p>1.6 Provides leadership in implementing education policies established by the Minister and the Board</p>	<ul style="list-style-type: none"> <li>• Annual Education Plan/Results Report (AERR)               <ul style="list-style-type: none"> <li>○ Satisfaction survey information</li> <li>○ PAT results</li> <li>○ Diploma results</li> <li>○ Completion rates</li> <li>○ Rutherford and other scholarships</li> <li>○ Trends and Issues</li> </ul> </li> <li>• Superintendent recommendations to Three-Year Planning process</li> <li>• Annual Education Results Report</li> <li>• Feedback from Alberta Education re: AERR</li> </ul>	<ul style="list-style-type: none"> <li>• Identifies trends and issues related to student achievement to inform the Three-Year Planning process</li> <li>• Conducts an analysis of student success and ensures school principals analyze individual student success and develop action plans to address concerns</li> <li>• Measurable improved student achievement as a trend over time is realized</li> <li>• Ensures parents and students are satisfied with improvement in student achievement</li> <li>• Develops initiatives to foster student achievement</li> <li>• Develops new approaches to the solution of significant and complex learning challenges</li> <li>• Meets all timelines with provision for appropriate Board input relative to the AERR</li> <li>• Meets Alberta Education's expectations re: AERR format, process and content</li> <li>• Ensures the Division's academic results are published and effectively communicated</li> </ul>

**NORTHLAND SCHOOL DIVISION  
SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE**

<b>Role Expectation:</b>		
<p style="text-align: center;"><b>2. Student Wellness</b></p> <p>2.1 Ensures that each student is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging</p> <p>2.2 Ensures that the social, physical, intellectual, cultural, spiritual and emotional growth needs of students are met in the overall school environment</p> <p>2.3 Develops pathways beyond the residential school legacy</p> <p>2.4 Ensures the safety and well-being of students whether or not it occurs within the school building, during the school day or by electronic means</p> <p>2.5 Ensures the facilities adequately accommodate Division students</p> <p>2.6 Acts as, or designates, the attendance officer for the Division</p>	<p style="text-align: center;"><b>Superintendent Evaluation Evidence</b></p> <ul style="list-style-type: none"> <li>• Accountability Pillar</li> <li>• Survey results</li> <li>• Character Education</li> <li>• RTI</li> <li>• Superintendent's Report <ul style="list-style-type: none"> <li>○ Suspension/ expulsion statistics</li> <li>○ Incidents/accidents</li> <li>○ Mental health</li> </ul> </li> <li>• Three Year Education Plan</li> <li>• Crisis Response Manual</li> <li>• Three Year Capital Plan</li> <li>• IMR Summary</li> <li>• OHS Advisory Committee minutes</li> <li>• Designation of attendance officer</li> <li>• Attendance correspondence</li> <li>• Individual RCSDs</li> </ul>	<p style="text-align: center;"><b>Quality Indicators</b></p> <ul style="list-style-type: none"> <li>• Develops standards and monitors progress relative to providing an engaging, welcoming, caring, respectful and safe learning environment</li> <li>• Develops programming thrusts to activate "whole child" learning</li> <li>• Develops an action plan that advances understanding of reconciliation and healing surrounding the residential school legacy</li> <li>• Provides analysis of incident reports</li> <li>• Implements the requirements of Occupational Health and Safety legislation, including required staff professional development</li> <li>• Complies with legislative requirements to appoint Attendance Officer for the Division</li> <li>• Improves student attendance</li> </ul>

**NORTHLAND SCHOOL DIVISION**  
**SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE**

<p style="text-align: center;"><b>Role Expectation:</b> <b>3. Fiscal Responsibility</b></p>	<p style="text-align: center;"><b>Superintendent Evaluation Evidence</b></p>	<p style="text-align: center;"><b>Quality Indicators</b></p>
<p>3.1 Ensures the fiscal management of the Division by the Secretary-Treasurer is in accordance with the terms or conditions of any funding received by the Board under the School Act or any other Act</p> <p>3.2 Ensures the Division operates in a fiscally responsible manner, including adherence to recognized accounting procedures</p> <p>3.3 Directs the preparation and the presentation of the budget</p> <p>3.4 Ensures the Board has current and relevant financial information</p> <p>3.5 Directs the preparation of the Three-Year Capital Plan for submission to the Board</p>	<ul style="list-style-type: none"> <li>• Auditor's Report</li> <li>• Auditor's Management Letter</li> <li>• Response to external reports</li> <li>• Budget process and timelines</li> <li>• Annual Budget</li> <li>• Quarterly financial reports</li> <li>• Three Year Capital Plan</li> <li>• Superintendent's Report</li> <li>• Superintendent confidential communications to the Board showing notification of litigation</li> </ul>	<ul style="list-style-type: none"> <li>• Public sector accounting standards are being followed</li> <li>• Adequate internal financial controls exist and are being followed</li> <li>• All collective agreements and contracts are being administered and interpreted so staff and contracted personnel are being paid appropriately and appropriate deductions are being made</li> <li>• Revenue/expenditure envelope designations are clearly demonstrated in budget documents</li> <li>• Budget process is transparent</li> <li>• The Budget is developed according to a timeline which ensures the Board's ability to provide direction, revise priorities, and is approved with Alberta Education timelines</li> <li>• All funds are expended as per approved budgets</li> <li>• Variance analysis and year-end projections are provided quarterly</li> <li>• The Board is informed annually about incurred liabilities</li> <li>• The Board is informed immediately regarding pending litigation</li> <li>• The Capital Plan facilitates integrated planning and implementation, and is approved within Alberta Education timelines</li> </ul>

**NORTHLAND SCHOOL DIVISION  
SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE**

<p style="text-align: center;"><b>Role Expectation: 4. Personnel Management</b></p>	<p style="text-align: center;"><b>Superintendent Evaluation Evidence</b></p>	<p style="text-align: center;"><b>Quality Indicators</b></p>
<p>4.1 Has overall authority and responsibility for all personnel-related matters, except the mandates for collective bargaining and those personnel matters precluded by legislation, collective agreements or Board policy</p> <p>4.2 Monitors the performance of all staff and ensures appropriate evaluation processes are in place</p> <p>4.3 Facilitates professional development and training sessions for staff</p> <p>4.4 Ensures the coordination and integration of human resources within the Division</p> <p>4.5 Ensures that each staff member and contractor is provided with a welcoming, caring, respectful and safe working environment that respects diversity and fosters a sense of belonging</p>	<ul style="list-style-type: none"> <li>• Board Policy Handbook</li> <li>• Administrative Procedures Manual</li> <li>• Superintendent's Report</li> <li>• Personnel statistics</li> <li>• Staff Development Plan</li> <li>• Superintendent's Evaluation Document</li> <li>• Organizational charts</li> <li>• Job descriptions</li> <li>• Grievances/complaints</li> <li>• OHS Advisory Committee minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Provides useful, timely information and advice which facilitates the negotiating teams and the Board's work</li> <li>• Develops and effectively implements quality recruitment, orientation, staff development, disciplinary, supervisory and evaluation processes</li> <li>• Fosters high standards of instruction and professional improvement (Teaching Quality Standard)</li> <li>• Provides for training of administrators and the development of leadership capacity within the Division</li> <li>• Models commitment to personal and professional growth</li> <li>• Ensures effective workforce planning</li> <li>• Follows Board policies re: personnel</li> <li>• Models high ethical standards of conduct</li> <li>• Develops standards and monitors progress relative to providing a welcoming, caring, respectful and safe working environment</li> </ul>

**NORTHLAND SCHOOL DIVISION  
SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE**

<p style="text-align: center;"><b>Role Expectation: Policy/Administrative 5. Procedures</b></p>	<p style="text-align: center;"><b>Superintendent Evaluation Evidence</b></p>	<p style="text-align: center;"><b>Quality Indicators</b></p>
<p>5.1 Provides leadership in the planning, development, implementation and evaluation of Board policies</p> <p>5.2 Develops and keeps current an Administrative Procedures Manual that is consistent with Board policy and provincial policies, regulations and procedures</p>	<ul style="list-style-type: none"> <li>• Board Policy Handbook</li> <li>• Administrative Procedures Manual</li> <li>• Summary of past year's activity</li> </ul>	<ul style="list-style-type: none"> <li>• Appropriately involves individuals and groups in the policy development process</li> <li>• Takes leadership in bringing policies to Board for review</li> <li>• Demonstrates a knowledge of and respect for the role of the Board in policy processes</li> <li>• Ensures adherence to Board policies</li> <li>• Ensures adherence to Administrative Procedures</li> <li>• Ensures timeliness of policy revision</li> <li>• Ensures timeliness of Administrative Procedures development and revision, and Board notification of the same</li> </ul>

**NORTHLAND SCHOOL DIVISION  
SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE**

<p style="text-align: center;"><b>Role Expectation: Superintendent/Board 6. Relations ("The First Team")</b></p>	<p style="text-align: center;"><b>Superintendent Evaluation Evidence</b></p>	<p style="text-align: center;"><b>Quality Indicators</b></p>
<p>6.1 Engages in and maintains positive, professional working relations with the Board</p> <p>6.2 Respects and honours the Board's role and responsibilities, and facilitates the implementation of that role as defined in Board policy</p> <p>6.3 Attends all Board meetings and makes recommendations on matters requiring Board action by providing accurate information and reports as are needed to ensure the making of informed decisions</p> <p>6.4 Provides the information and counsel which the Board requires to perform its role</p> <p>6.5 Keeps the Board informed on sensitive issues in a timely manner</p> <p>6.6 Attends, and/or designates, administrative attendance at all Committee meetings</p> <p>6.7 Demonstrates mutual respect and support, which is conveyed to the staff and community</p>	<ul style="list-style-type: none"> <li>• Board directives report</li> <li>• Board agenda packages</li> <li>• Board meetings</li> <li>• Listing of issues and background information</li> <li>• Superintendent e-mails and phone calls</li> <li>• Planning retreats</li> <li>• Superintendent's calendar</li> <li>• Committee meetings</li> <li>• Board functions</li> <li>• Public events</li> </ul>	<ul style="list-style-type: none"> <li>• Interacts with the Board in an open, honest, proactive and professional manner</li> <li>• Ensures high quality management services are provided to the Board</li> <li>• Implements Board directions with integrity in a timely fashion</li> <li>• Provides support to the Board re: advocacy efforts on behalf of the Division</li> <li>• Ensures Board agendas are prepared and made available to trustees in sufficient time to allow for appropriate trustee preparation for the meeting</li> <li>• Provides the Board with balanced, sufficient, concise information and clear recommendations in agendas</li> <li>• Keeps the Board informed about Division operations and on emergent issues</li> <li>• Provides the Board with correspondence directed to the Board or trustees</li> </ul>



<b>NORTHLAND SCHOOL DIVISION</b>		
<b>SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE</b>		
<b>Role Expectation: 7. Strategic Planning and Reporting</b>	<b>Superintendent Evaluation Evidence</b>	<b>Quality Indicators</b>
<p>7.1 Leads a generative Strategic Planning engagement process</p> <p>7.2 Assists the Board in determining the present and future educational needs of the Division through the development of short and long range plans</p> <p>7.3 Involves the Board appropriately (Board approval of process and timelines; opportunity for Board establishment of strategic priorities and key results early in the process; final Board approval)</p> <p>7.4 Implements plans as approved</p> <p>7.5 Reports regularly on results achieved</p> <p>7.6 Develops the Annual Education Results Report for Board approval</p>	<ul style="list-style-type: none"> <li>• Planning process and timelines</li> <li>• Three Year Education Plan</li> <li>• Three Year Capital Plan</li> <li>• Facilities Master Plan (FMP)</li> <li>• Technology Plan</li> <li>• Board Work Plan</li> <li>• Accountability Pillar</li> <li>• Satisfaction surveys</li> <li>• Alberta Education Monitoring Reports</li> <li>• Annual Education Results Report</li> </ul>	<ul style="list-style-type: none"> <li>• Ensures the Three Year planning process involves appropriate stakeholder input and results in high stakeholder satisfaction</li> <li>• Ensures the Three Year Education Plan is developed according to a timeline which ensures the Board's ability to provide direction, revise priorities and is approved within Alberta Education timelines</li> <li>• Develops short and long-range plans to meet the needs of the Division and provides for continuous improvement</li> <li>• Ensures facility project budgets and construction schedules are followed or timely variance reports are provided to the Board</li> <li>• Ensures transportation services are provided with due consideration for efficiency, safety and length of ride</li> <li>• Ensures "key results" identified by the Board are achieved</li> <li>• Develops a comprehensive, succinct Annual Education Results Report to be approved within Alberta Education timelines</li> </ul>

**NORTHLAND SCHOOL DIVISION  
SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE**

<b>Role Expectation: 8. Organizational Management</b>	<b>Superintendent Evaluation Evidence</b>	<b>Quality Indicators</b>
<p>8.1 Demonstrates effective organizational skills resulting in Division compliance with all legal, Ministerial and Board mandates and timelines</p> <p>8.2 Reports to the Minister with respect to matters identified in and required by the School Act and provincial legislation</p> <p>8.3 Reviews, modifies and maintains an organizational chart which accurately delineates lines of authority and responsibility</p> <p>8.4 Builds an organizational structure and promotes a Division culture which facilitates positive results, effectively handles emergencies and deals with crisis situations in a team-oriented, collaborative and cohesive fashion</p> <p>8.5 Facilitates collaboration with First Nations and Métis leaders, organizations and communities to establish strategic policy directions in support of optimal learning success and development of First Nations, Métis and all other students.</p>	<ul style="list-style-type: none"> <li>• Board agenda packages</li> <li>• Superintendent's Reports</li> <li>• Alberta Education Monitoring Reports</li> <li>• Organizational chart</li> <li>• Administrative Procedures Manual</li> <li>• Emergency Preparedness</li> <li>• Crisis Response Manual</li> </ul>	<ul style="list-style-type: none"> <li>• Ensures Division compliance with all Alberta Education and Board mandates (timelines and quality)</li> <li>• Ensures contracted services (eg, fiscal, labour and legal) meet quality expectations of the Board</li> <li>• Ensures organizational structure is clear and facilitates results to be achieved</li> <li>• Effectively manages time and resources</li> <li>• Ensures use of technology is effective and efficient</li> <li>• Ensures that appropriate procedures are in place for the management of critical events and emergencies</li> <li>• Ensures that First Nations and Métis leaders, organizations and communities are satisfied with their involvement</li> </ul>

<b>NORTHLAND SCHOOL DIVISION SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE</b>		
<b>Role Expectation: 9. Communications and Community Relations</b>	<b>Superintendent Evaluation Evidence</b>	<b>Quality Indicators</b>
<p>9.1 Takes appropriate actions to ensure open, transparent, positive internal and external communications are developed and maintained</p> <p>9.2 Ensures parents have a high level of satisfaction with the services provided and the responsiveness of the Division</p> <p>9.3 Builds and sustains relationships with First Nations and Métis parents/guardians, Elders, local leaders and community members</p> <p>9.4 Maintains effective relationships within the system and the community served by the system</p> <p>9.5 Acts as the Head of the organization for the purposes of the Freedom of Information and Protection of Privacy (FOIP) Act</p> <p>9.6 In consultation with the Board, serves as a spokesperson for the Division for the media and public in order to keep the Division's messages consistent and accurate</p>	<ul style="list-style-type: none"> <li>• Superintendent's memos</li> <li>• Website interactions</li> <li>• Satisfaction survey data</li> <li>• Focus groups/public events</li> <li>• Administrative Procedures Manual</li> <li>• FOIP requests</li> <li>• Media releases</li> <li>• Key messages</li> </ul>	<ul style="list-style-type: none"> <li>• Ensures information is disseminated to inform appropriate publics</li> <li>• Promotes positive public engagement in the Division</li> <li>• Facilitates effective home-school relations</li> <li>• Facilitates effective First Nations and Métis relations.</li> <li>• Manages conflict effectively</li> <li>• Implements the Board approved Communications Plan</li> <li>• Represents the Division in a positive, professional manner</li> <li>• Complies with FOIP legislation</li> <li>• Works cooperatively with the Board and the media to represent the Board's views/positions</li> <li>• Improves the Division's public image</li> </ul>

**NORTHLAND SCHOOL DIVISION**  
**SUPERINTENDENT PERFORMANCE ASSESSMENT GUIDE**

<b>Role Expectation: 10. Leadership Practices</b>	<b>Superintendent Evaluation Evidence</b>	<b>Quality Indicators</b>	
<p>10.1 Practices leadership in manner that is viewed positively and has the support of those with whom the Superintendent works most directly in carrying out the directives of the Board and the Minister</p>	<ul style="list-style-type: none"> <li>• Report of interviews with principals</li> <li>• Report of interviews with Superintendent's "direct reports"</li> <li>• Report of interviews with external agencies</li> <li>• Regional Collaborative Service Delivery</li> <li>• Partnerships</li> </ul>	<ul style="list-style-type: none"> <li>• Provides clear expectations and direction</li> <li>• Provides effective educational leadership</li> <li>• Establishes and maintains positive, professional working relationships with staff</li> <li>• Unites people toward common goals</li> </ul>	
<p>10.2 Develops and maintains positive and effective relations with provincial and regional government departments and agencies</p>			<ul style="list-style-type: none"> <li>• Demonstrates a high commitment to the needs of students</li> <li>• Has a well-established value system based on integrity</li> </ul>
<p>10.3 Ensures that meaningful collaboration arises from relationships built on trust, honesty and respect</p>			<ul style="list-style-type: none"> <li>• Empowers others</li> <li>• Effectively solves problems</li> </ul>
<p>10.4 Understands historical, social, economic and political implications of:</p>			<ul style="list-style-type: none"> <li>• Builds the leadership capacity of school-based and central office administrators</li> </ul>
<p>10.4.1 Treaties and agreements with First Nations</p> <p>10.4.2 Agreements with Métis</p> <p>10.4.3 Residential schools and their legacy</p>			<ul style="list-style-type: none"> <li>• Demonstrates an understanding of treaties and agreements with First Nations, agreements with Métis, residential schools and their legacy</li> </ul>

Legal Reference: Section 14, 16.1, 45, 45.1, 60, 61, 113, 114, 115 School Act  
 Freedom of Information and Protection of Privacy Act

## **BOARD OF TRUSTEES**

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: ATTENDANCE DATA – APPLE SCHOOLS**

**ORIGINATOR: EDUCATION COMMITTEE**

<b>RECOMMENDATION</b>
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That the Board of Trustees approve the request from APPLE Schools to look at non-specific attendance data over the next five years for the six APPLE Schools (St. Theresa, Athabasca Delta, Bill Woodward/Anzac, Conklin, Father R. Perin and Fort McKay).
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**CURRENT SITUATION:** APPLE Schools will be asking Northern Lights School Division to access attendance results for their district as well.

The purpose of comparing attendance data is to see if there is any overall change in attendance over the five year period in which the schools are focused on health initiatives in their school (Question: Do healthy schools (APPLE Schools) positively affect attendance?).

Email request attached.

Hi Don,

Thanks so much for the conversation this morning. In summary of our conversation, APPLE Schools would like to look at attendance data over the next five years for the six APPLE Schools in your district (St. Theresa, Athabasca Delta, Bill Woodward/Anzac, Conklin, Father Perin, Fort McKay). We will be asking Northern Lights School Division to access attendance results for their district as well.

The purpose of comparing attendance data is to see if there is any overall change in attendance over the five year period in which the schools are focussed on health initiatives in their school (Question: Do healthy schools (APPLE Schools) positively affects attendance?) We do understand that APPLE Schools is just one contributor to the overall attendance impact, but many healthy school initiatives internationally have demonstrated an increase in attendance so we would like to measure the same. It is not our intention to compare districts nor schools. We would like to see if, as a cohort, the schools are above or below average and if improvement is noted over time. We understand that you already collect this data so we will not be asking for any changes in practice, nor are we interested in individual student data.

We will be working with Dr. Paul Veugelers at the University of Alberta, School of Public Health, to do the data analysis and review the data you provide. I will share the data you post on your website with Dr. Veugelers, so he can see the type of data you report publically.

It is my understanding that Marge Lubbers is the person in your division who oversees attendance data. At some point there may be a need for the attendance data person at Northern Lights SD to connect with Marge to make sure the data collection is the same in each district. Dr. Veugelers will probably have a staff person contact you at some point as well to discuss how the data will be sent.

It is my understanding that you will take our request to the new Superintendent, once that person is named and begins work on August 15, 2016. As well, the Education committee will review our request.

I hope this clarifies our request, Don. Jenn will be back from holidays next week and we will follow up to see where this is at the end of August.

Many thanks,

Marg

**Marg Schwartz**  
**Sustainability Manager**  
APPLE Schools  
Phone: [1\(780\) 248-1027](tel:17802481027)  
Cell: [1 \(780\) 293 6274](tel:17802936274)

## BOARD OF TRUSTEES

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: LOCALLY DEVELOPED COURSES – FILM STUDIES 15-25-35**

**ORIGINATOR: EDUCATION COMMITTEE**

<b>RECOMMENDATION</b>
That the Board of Trustees approve the Locally Developed Courses Film Studies 15-25-35 from Calgary School District No. 19 for the period of September 1, 2016 to August 31, 2017.

\*\*\*\*\*

**CURRENT SITUATION:** Northland schools can offer film studies courses at the high school level with this approval.

**BACKGROUND:** Film Studies 15, 25, 35 is designed to develop an appreciation of film as a distinct form of art, communication, technology and visual media that reflects diverse social, cultural and global perspectives.

**OPTIONS:**





## EDUCATION COMMITTEE

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: LOCALLY DEVELOPED COURSES – READING 15-25**

**ORIGINATOR: EDUCATION COMMITTEE**

<b>RECOMMENDATION</b>
That the Board of Trustees approve the Locally Developed Courses Reading 15-25 from Calgary School District No. 19 for the period of September 1, 2016 to August 31, 2020.

\*\*\*\*\*

**CURRENT SITUATION:** Northland schools can offer reading courses at the high school level with this approval.

**BACKGROUND:** In Reading 15 and 25, students will engage with a wide range of texts including but not limited to those that they need to be able to read in order to hone the competencies necessary to achieve success in their senior high school courses across the curriculum and in their lives beyond school.

**OPTIONS:**



**BOARD OF TRUSTEES**

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: PROCEDURE 404 – RECRUITMENT AND RE-ASSIGNMENT OF  
CERTIFICATED STAFF**

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**ORIGINATOR: PERSONNEL COMMITTEE MEETING**

<b>RECOMMENDATION</b>
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That the Board of Trustees approve the attached changes to Procedure 404 – Recruitment and Re-Assignment of Certified Staff.
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**BACKGROUND:** Following the May 27/28, 2016 Board meeting, copies of this procedure was sent to all Local School Board Committee Chairs and principals with a request for feedback.





## Procedure 404

### Recruitment and Re-Assignment of Certificated Staff

#### Background

The selection and appropriate assignment of certificated staff members is essential to providing a high quality educational program to the students of the division. As certificated staff will be working in local communities it is also vital that opportunities for community input into the selection process be provided.

Wherever possible, the ~~Board-Superintendent~~ will provide opportunity for local interviews of certificated staff.

#### Procedures

1. The ~~superintendent-Superintendent shall-will~~ ensure that an effective recruitment process is developed and implemented in order to ensure that quality applicants are attracted to the division.
2. Advertisements for vacant positions shall be posted within the province of Alberta. Advertisements will be made outside of the province, if necessary.
3. All advertisements shall provide some background information about the division and /or a specific location where a specific vacancy may exist. In addition advertisements shall describe the multi-cultural nature of the division.
4. Applicants shall be directed to submit their application to the ~~superintendent, or designate~~ Director of Human Resources, who will ensure that all applicant files are carefully reviewed for interviews.
5. The Human Resources department will collect and review all applicants for certified positions. The review of the applicant's file for certificated positions shall consist of a consideration of:
  - 5.1 Competency in the Alberta Teaching Quality Standard, including classroom routines and management, teacher/student/parent relations and lesson development and delivery.
  - 5.2 Relevant or successful experience related to the teaching assignment.



## Procedure 404

### Recruitment and Re-Assignment of Certificated Staff

- 
- 5.3 Proficiency, knowledge and/or skills in First Nations, Métis and Inuit language and cultural settings.
  - ~~5.15.4~~ Academic preparation, including overall achievement and program content.
  - ~~5.25.5~~ Coursework in ~~English as a Second Language Learning, multicultural indigenous education, experiential learning, inclusive instruction and individual differences.~~
  - ~~5.3~~ ~~Competency in classroom routines and management, teacher/student relations and lesson development and delivery.~~
  - ~~5.45.6~~ Previous employment history based on assessment reports and letter of recommendation.
  - 5.7 Overall suitability based on areas of expertise and personal background including philosophy of education, extracurricular and community interests.
  - ~~5.55.8~~ The principal may, in consultation with the Local School Board Committee, advise the Director of Human Resources of any special qualifications or considerations for vacant positions prior to the selection of candidates for a local interview.
6. Whenever possible, preliminary interviews shall be conducted by interview teams approved by the Superintendent in order to determine the overall suitability of each candidate. Interview teams shall be representative of the Division's and/or community's First Nations, Métis and/or Inuit makeup. A Summary statement of each interview shall be submitted to the Director of Human Resources.
- ~~6.6.1~~ Candidates that have been selected for a preliminary interview shall be provided with a career information package that will be updated annually and contains:
    - ~~6.16.1.1~~ ~~a~~ map of the Northland School Division.
    - ~~6.26.1.2~~ ~~Information~~—~~information~~ of the governance and administrative structure.
    - ~~6.36.1.3~~ ~~Information~~—~~information~~ on school facilities and the curriculum being offered.



## Procedure 404

### Recruitment and Re-Assignment of Certificated Staff

~~6.46.1.4A~~ a copy of the Collective Agreement outlining salary and benefits.

~~6.56.1.5~~ ~~Information~~ information on selection procedures.

7. The Human Resources department will forward suitable applications to the principal or supervisor of the open position for consideration at the local interview level. Human Resources will also inform the principal or supervisor whether any of the applicants have a recent reference check on file.
8. Principals or supervisors should review the applications provided by the Human Resources department and shortlist for local interviews:
  - 8.1 Whenever possible, a minimum of three candidates should be considered.
  - 8.2 If a shortlisted candidate does not have a reference check on file with Human Resources, whenever possible, reference checks should be conducted by the principal or supervisor to assist with the shortlist. If reference checks cannot be done until after the interview, then only the preferred candidate(s) references(s) need to be completed.
    - 8.2.1 all reference checks need to be submitted to Human Resources when they are completed.
- ~~7. Preliminary interviews shall be conducted by interview teams in order to determine the overall suitability of each candidate. A summary statement of each interview shall be submitted to the human resources department.~~
- ~~8. The principal may, in consultation with the Local School Board Committee, advise the human resources department of any special qualifications or considerations for vacant positions prior to the selection of candidates for a local interview.~~
- ~~8. Suitable candidates, as well as teachers currently on staff seeking reassignment, may be given a local interview. Whenever possible, it is desirable to have three applicants for each position attend a local interview.~~
9. Local interviews for certificated staff shall be conducted in the following manner:



## Procedure 404

### Recruitment and Re-Assignment of Certificated Staff

- 9.1 Whenever possible, interviews shall take place on a face-to-face setting. Should a face-to-face setting not be available, then alternate media such as video-conferencing or teleconferencing shall be used. A Northland senior administrative officer may be designated by the Superintendent to participate with the local interview committee and may accompany qualified candidates to the local interview.
- 9.2 The interview shall be conducted by a committee consisting of the principal and Local School Board Committee members. At the discretion of the Superintendent and/or Local School Board Committee, a representative of any respective First Nations Band, Local Métis Settlement and/or Local Community Association may be present.
- 9.3 Any individual that is in a conflict of interest with any of the candidates shall be excluded from the interview and selection process.
- 9.4 Interviews need to occur in a timely manner. The Principal or a Northland senior administrative representative shall notify all of the members of the interview committee of the interview date and time once it has been agreed to by the chairperson, principal and senior administrative staff.
- 9.4.1 should a date be set and the interview committee members are not available, the interviews shall proceed as scheduled with the principal and a senior administrative staff person, who will then inform the Local School Board Committee of the recommendation.
- 9.4.2 should the local interview committee be unable to set a timely date, the principal in consultation with a Northland senior administrator shall act in place of the local interview committee, set a date, conduct the interviews, and then inform the Local School Board Committee of the recommendation.
- 9.4.3 The interview committee will recommend, in order, their preferred a—candidate(s) to the superintendent Superintendent for employment based upon overall





## Procedure 404

### Recruitment and Re-Assignment of Certificated Staff

suitability. The local interview committee shall, where all other factors are equal, preference will be given to candidates with the requisite First Nations, Métis and/or Inuit language and cultural skills and/or knowledge. Whenever possible, the recommendation should be arrived at by consensus. In the event that this is not possible, the recommendation will be based upon a majority vote.

- 9.5 Suitable candidates, as well as teachers currently on staff seeking reassignment, may be given a local interview. Whenever possible, it is desirable to have three applicants for each position attend a local interview.
10. A Local School Board Committee may nominate a teacher for a position in the school in accordance with the following:
  - 10.1 The nominated candidate will be required to submit a complete resume to the ~~human~~-Human resources-Resources department.
  - 10.1 The resume will be reviewed and references checked.
11. The ~~superintendent~~-Superintendent will review the recommendation of the local interview committee and make the final determination.
12. The ~~superintendent~~-Superintendent ~~shall~~-will make the written offer of employment which will include:
  - 12.1 Assignment;
  - 12.2 Salary range, estimated allowance and benefits; and
  - ~~12-~~12.3 Start date.
13. For all staff new to the division the offer of employment shall not exceed one full school year.

Reference:



## BOARD OF TRUSTEES

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: PROCEDURE 431 – EMPLOYEE BENEFITS**

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**ORIGINATOR: PERSONNEL COMMITTEE MEETING**

<b>RECOMMENDATION</b>
That the Board of Trustees approve the attached changes to Procedure 431 – Employee Benefits.

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**CURRENT SITUATION:** Teaching couples under the current collective agreement are allowed to choose which benefit plan (single or family) under Alberta School Board Employee Benefit Plan (ASEBP) they want. For non-teaching staff only one out of the couple can choose the family plan while the other must elect the single plan.

**BACKGROUND:** In the last round of collective bargaining, the Board and the ATA agreed to remove the restriction of only one ASEBP family plan per teaching couple. NSD usually parallels the intent of the collective agreement with relevant policies and procedures.

This requires removing section 2.2.1 of Procedure 431 Employee Benefits.

**OPTIONS:**





## Procedure 431

### Employee Benefits

The Board recognizes that benefits, in addition to salary, are an integral part of the total compensation plan for employees. These benefits are intended to promote employees' economic security and include a comprehensive health insurance program.

A number of health benefits are established through negotiations with the Alberta Teachers' Association. In an effort to be fair, health benefits granted to teachers will generally be granted to other employee groups, as detailed in the guidelines.

#### Guidelines

#### 1. Alberta Health Care

The Board shall pay the premiums with accordance with the percentages prescribed by the current collective agreement for Alberta Health Care for all employees, except those classified as casual.

#### 2. Alberta School Employee Benefit Plans

2.1 The Board shall pay the premiums, in accordance with the percentages prescribed by the current collective agreement, for:

- 2.1.1 Alberta School Employee Benefit Plan Extended Health Care
- 2.1.2 Alberta School Employee Benefit Plan Dental Care
- 2.1.3 Alberta School Employee Benefit Plan Vision Care
- 2.1.4 Alberta School Employee Benefit Plan Life Insurance
- 2.1.5 Alberta School Employee Benefit Plan Long Term Disability

for all employees except those classified as casual, provided that they meet the Alberta School Employee Benefit Plan eligibility requirements.

2.2 Participation in the plans shall be a condition of employment unless the employee has Treaty Indian status and wishes to exercise the option of waiving Extended Health Care, Dental Care, and Vision Care only, or the employee has spousal coverage through Northland School Division.



## Procedure 431

### Employee Benefits

~~2.2.1 In the case where the spouse is a teacher or employed in another capacity with the Board, couples have the option of choosing whose cheque their benefits will be deducted from, or either spouse may select single coverage only, but not a combination of family and single coverage.~~

- 2.3 All premiums for Alberta Health Care and ASEBP in excess of the Board's contribution shall be paid for by the employee through Payroll Deduction.
- 2.4 Effective September 1, 1999, employees employed on a temporary contract are not eligible for the Alberta Health Care and ASEBP coverage outlined herein until they have provided service on a continuous basis for one full calendar month. The coverage will begin on the first day of the following month. Where an employee is employed on a temporary contract and wishes to be covered under the ASEBP, such employees may apply for coverage and shall be responsible for the total cost of all premiums for the first month. Should an employee be hired for more than one temporary period per school year or consecutive temporary periods of employment, they will be required to adhere to the one (1) month waiting period, once.
- 2.5 For staff who have made application for EDB benefits and who do not have enough accumulated sick days to extend through the 90 day waiting period, the Board will be responsible for the EDB, Life Insurance, EHC, Dental, Vision and AHC premiums for those months without pay to the 90<sup>th</sup> day. After the 90<sup>th</sup> day, the employee will be responsible for all premiums.
3. Pension Plan
- 3.1 The Board shall enroll each employee who holds an Alberta Teacher's Certificate in the Teachers' Retirement Fund Pension Plan.
- 3.1.1 Contributions to this plan shall be made solely by the teacher.



## Procedure 431

### Employee Benefits

3.2 The Board shall enroll, and pay employer contributions, for all eligible non-teaching staff in the Local Authorities Pension Plan.

3.2.1 For purposes of this clause, eligibility is determined by the Local Authorities Pension Plan on the basis of a minimum 30 hours worked per week, and who do not have a predetermined-end date.

3.2.2. Participating classes are: Administrative staff not covered by the New Teachers' Salary Agreement, Support Staff (Divisional Office Secretaries, Clerks and School Secretaries) Caretakers and Paraprofessional staff excluding Special Assistants who have a pre-determined end date and bus drivers.

3.2.3 Staff serving a probationary period and who qualify to contribute to LAPP shall participate.

3.2.4. During an approved leave of absence without salary or on approved Extended Disability Benefits or receiving WCB payments and no salary from the employer, no contribution to LAPP will be made by the employer unless the plan member purchases their leave. The Local Authority Pension Plan guidelines will be followed.

3.2.5 All employees currently receiving a monthly pension from LAPP are excluded from membership.

3.2.6 All employees 71 years of age and older are excluded from LAPP membership

#### 4. Voluntary Life Insurance

4.1 The Board shall make available the Alberta School Employee Benefit Plan Voluntary Life Insurance Plan for all interested eligible employees; however, the Board is not responsible to administer the plan in any respect.

#### 5. Worker's Compensation

5.1 The Board shall pay 100% of the premiums for Worker's Compensation Benefits to designated employees.

**Procedure 431****Employee  
Benefits**

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- 5.2 If in the event of injury, an employee's sick leave will be debited and full salary paid until sick leave accrued is completely utilized, up to and including 90 calendar days.
- 5.2.1 After 90 calendar days or upon the expiry of accrued sick leave, the employee receives benefits directly from Worker's Compensation and sick leave is no longer debited.
- 5.2.2 In the event the illness causes the employee to be relieved from his duties beyond 90 calendar days, an application shall be made for Long Term Disability Benefits to begin upon expiration of Worker's Compensation Benefits.



## BOARD OF TRUSTEES

**TO: LOIS BYERS**  
**TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY:** GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** ASSISTANT SUPERVISOR ALLOWANCE

**ORIGINATOR:** WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

<b>RECOMMENDATION</b>
That the Board of Trustees approve the Assistant Supervisor designation allowance and include the allowance in the Appendix 2 Schedule of Rates.

\*\*\*\*\*

**CURRENT SITUATION:** NSD has had Assistant Supervisor positions in the past, but salary and allowances were not set in the Schedule of Rates.

**BACKGROUND:** Supervisor is an excluded designation from the collective agreement, which means NSD sets the allowance, workload and assignable time. In the past an Assistant Supervisor has been a 10 month position which followed the school breaks, but did not fall under the collective agreement restrictions of such things as the 30 hours per week of assignable time (section 3). The last Assistant Supervisor was the Assistant Supervisor of FNMI Learning.

As all other allowances are set under Appendix 2, the Assistant Supervisor should also be identified.

**OPTIONS:**

**Appendix 2 Schedule of Rates**

11. With respect to the salary for supervisory staff who require a valid Alberta Teaching Certificate, the following will apply:

**11.1 (a) Persons holding the designation of Supervisor shall have their salaries based on the maximum on the Collective Agreement in keeping with the Teacher Salary Qualifications Board statement, plus \$10,000, plus a \$1,000.00 experience increment per consecutive year of Central Office experience to a maximum of ten (10) years effective August 1, 2010.**

**(b) Persons holding the designation of Assistant Supervisor shall have their salaries based on the maximum on the Collective Agreement in keeping with the Teacher Salary Qualifications Board statement, plus \$5,000, plus a \$500.00 experience increment per consecutive year of Central Office experience to a maximum of ten (10) years effective August 1, 2016.**

11.2 Persons holding the designation of Director shall have their salaries based on the maximum on the Collective Agreement in keeping with the Teacher Salary Qualifications Board statement, plus \$17,000.00 plus a \$1,000.00 experience increment per consecutive year of Central Office experience to a maximum of ten (10) years.

## BOARD OF TRUSTEES

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: LEVEL 1 ASSISTANT COOK WAGE**

**ORIGINATOR: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES  
EMILY HUNT, SCHOOL FOOD SERVICES OPERATIONS MANAGER**

<b>RECOMMENDATION</b>
That the Board of Trustees approve changes to the Level 1 Assistant Cook wage to \$12.20 per hour plus holiday pay to meet Alberta minimum wage.

\*\*\*\*\*

**CURRENT SITUATION:** NSD currently pays the Level 1 Assistant Cook \$12.00 per hour plus 4% holiday pay.

**BACKGROUND:** Effective October 1, 2016, the Alberta minimum wage will increase and the Level 1 Assistant Cook wage will fall below the minimum wage.

There is currently a difference of \$0.94 between level 1 and level 2 assistant cook and a difference of \$0.77 between level 2 and level 3 assistant cook. For all other levels the difference between steps increases.

Increasing the assistant cook level 1 by \$0.20 per hour would even this out. There would be little impact to overall budget as only substitute cooks would ever be at assistant cook level 1 and even most of them have additional training, bringing them to a higher level.

The changes to Alberta's minimum wage will continue with annual changes scheduled for the next few years until it reaches \$15 per hour. NSD should review the grids for coming years to stay ahead of compliance as effective October 2017, the level 1 and 2 assistant cook and the level 1 head cook will all fall below the scheduled minimum wage of \$13.60 per hour that year.

**OPTIONS:**

Approve changes to the Level 1 Assistant Cook salary wage to \$12.20 per hour plus holiday pay.

Enact a review of all hourly salary grids to ensure NSD is in compliance with the Alberta minimum wage and still is competitive.

**BOARD OF TRUSTEES**

**TO: LOIS BYERS,  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: DISPOSAL OF SCHOOL BUS UNITS # 514 & #542**

**ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE**

**RECOMMENDATION**

That the Board of Trustees approve the disposal of school bus unit #514, 48 passenger, 2001 Thomas Freightliner and unit #542, 54 passenger 2001 Thomas Freightliner and request that these buses be put up for tender as per Procedure 516, Disposal of Divisional Property.

**CURRENT SITUATION:** The Transportation Department is recommending these school buses for disposal due to high mileage. The current mileage is as follows:

Unit 514 - Approx. 475,000 km

Unit 542 - Approx. 364,000 km

In the past Northland normally disposes of 4 buses and then tenders for 4 buses. Over the last two years the Transportation Department has provided the Northland outreach program with buses which has left Northland in short supply, therefore the Transportation Department is only disposing of 2 and will tender for 4 in the spring.



**BOARD OF TRUSTEES**

**TO: LOIS BYERS,  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**FROM: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: PROCEDURE 107, SMOKE FREE ENVIRONMENT**

**ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE**

<b>RECOMMENDATION</b>
That the Board of Trustees receive as information the attached changes to Procedure 107, Smoke Free Environment.

**CURRENT SITUATION:** It has been brought to the attention of the Housing Coordinator that many of NSD's divisional housing units have been smoked in. Going forward NSD would like to clarify that Procedure 107, Smoke Free Environment also includes all divisional housing properties as well as schools and facilities.



## Background

The division has a responsibility to ensure that students and staff are protected from the harmful effects of smoking and second hand smoke.

## Procedures

1. All of the facilities and grounds **including divisional housing** under the control of the board are to be smoke free areas.
2. The principal shall ensure that all students, staff, parents and visitors to the school are made aware of the smoke free requirement **in the schools**.
3. Continued violation of the smoke free requirement **in the schools** will be brought to the attention of the ~~superintendent~~ **Superintendent** by the principal.
4. **The Housing Coordinator will inform tenants that the rental units are smoke-free.**
5. **Violation of the smoke-free requirement in divisional housing could result in eviction.**

Reference: **Policy 17 – Teacher Housing**



**BOARD OF TRUSTEES**

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED**

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**ORIGINATOR: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

<b>RECOMMENDATION</b>
That the Board of Trustees receives the Local School Board Committee Minutes as outlined on the attached list:

\*\*\*\*\*



**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES  
INCLUDED IN THE NORTHLAND SCHOOL DIVISION NO. 61  
BOARD MEETING AS OF AUGUST 12, 2016**

<b>LSBC NAME</b>	<b>DATE(S) OF MEETING</b>	<b>DATE(S) RECEIVED</b>
Anzac/Bill Woodward	Will receive minutes in the fall	
Athabasca Delta	Jun 2, Jun 16, 2016	June 9/21, 2016
Bishop Routhier	Mar 8, Apr 4, May 2, 2016	Jun 17, 2016
Calling Lake	Jan 24, 2016	Aug 8, 2016
Chipewyan Lake	Jun 1, 2016	Jul 18, 2016
Conklin		
Desmarais		
East Prairie	Apr 18, May 11, 2016	Jun 9, 2016
Elizabeth		
Fort McKay	Will receive minutes in the fall	
Gift Lake		
Grouard	May 12, 2016	Jun 13, 2016
J.F. Dion	May 2, June 7, 2016	Jun 23, 2016
Janvier	Will receive minutes in the fall	
Keg River		
Little Buffalo	Jun 22, 2016	Jun 23, 2016
Paddle Prairie	Jun 13, 2016	Jun 17, 2016
Peerless Lake	Apr 21, 2016	Jul 5, 2016
Pelican Mountain	May 2, 2016	Jun 10, 2016
Susa Creek		
Trout Lake	Jun 22, 2016	Jul 18, 2016
Wabasca	Jun 14, 2016	Jun 28, 2016

**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES NOT RECEIVED AS OF AUGUST 12, 2016**

<b>Local School Board</b>	<b>Last Minutes Submitted</b>
Anzac/Bill Woodward	Feb 16, 2016
Athabasca Delta	
Bishop Routhier	
Calling Lake	
Chipewyan Lake	
Conklin	May 26, 2016
Desmarais	Feb 3, 2016
East Prairie	
Elizabeth	Apr 27, 2016
Fort McKay	Apr 21, 2016
Gift Lake	May 25, 2016
Grouard	
J.F. Dion	
Janvier	Apr 27, 2016
Keg River	Apr 15, 2016
Little Buffalo	
Paddle Prairie	
Peerless Lake	
Pelican Mountain	
Susa Creek	Apr 20, 2016
Trout Lake	
Wabasca	



## BOARD OF TRUSTEES

**TO: LOIS BYERS**  
**TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: ADMINISTRATIVE ACTION**  
**LOCAL SCHOOL COMMITTEE MINUTES RECEIVED**

That the Board of Trustees approve of the action taken by Administration with respect to local board minutes received, as outlined below:

\*\*\*\*\*

Committee	Minutes	Action Taken/ Motion
ADCS LSBC	06/02/2016	<b>Pull Motion – Refer to Administration: <u>Motion # 773-30-06-16</u></b> - Staff BBQ June 17 - LSBC will be covering the costs of \$350 worth of BBQ meat.
Calling Lake LSBC	01/24/2016	<b>Pull Motion – Refer to Administration: <u>Motion #240116-03</u></b> - Moved that the attached proposal seeking support from NSD be submitted to Superintendent Donna Barrett.
Calling Lake LSBC	01/24/2016	<b>Pull Motion – Refer to Administration: <u>Motion #240116-04</u></b> - Moved that _____ be offered the contract position of school secretary.
East Prairie LSBC	05/11/2016	<b>Refer to Administration:</b> Comment from 5. Principals Report - n. ... A question arose at our of the February 17, 2016 minutes. What was meant was, "Why does the board recommend or make motions when head office can accept or change it?"
Grouard LSBC	05/12/2016	<b>Pull Motion – Refer to Administration: <u>Motion # 05-12-2016-004</u></b> - The Grouard LSBC recommends that Shelly Hamelin meet with Wes Oginiski to determine a plan of action for how to address the recommendations around staff and school climate given in the Principal's Final Evaluation (May 2016).
J.F. Dion LSBC	06/07/2016	<b>Pull Motion – Refer to Administration: <u>Motion #468-06/16</u></b> - to retain Lorraine Cardinal as our high school bus driver, with a recommendation to increase her salary.
Trout Lake LSBC	06/22/2016	<b>Pull Motion – Refer to Administration: <u>Motion #895760</u></b> - Motion to hire _____ as a teacher for the 2016/-2017 school year.
Wabasca LSBC	06/14/2016	<b>Exclude Motion - Refer to Administration: <u>Motion #3125/06/16</u></b> - ... moved to approve 5 days in lieu for administrative assistants for the 2016-2017 school year.
Wabasca LSBC	06/14/2016	<b>Exclude Motion - Refer to Administration: <u>Motion #3126/06/16</u></b> - ... moved to approve 10 days in lieu for the Principal and Vice Principal for the 2016-2017 school year.
Wabasca LSBC	06/14/2016	<b>Exclude Motion - Refer to Administration: <u>Motion #3127/06/16</u></b> - ... moved to approve 5 days in lieu for the School Community Liaison Worker for the 2016-2017 school year.



## BOARD OF TRUSTEES

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: COVERING MOTION  
ANNUAL EDUCATION RESULTS REPORT/ANNUAL PLAN**

**ORIGINATOR: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

<b>RECOMMENDATION</b>
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<p>That the Board of Trustees receive as information and refer to administration, all Local School Board motions which relates to the 2015-2016 Annual Education Results Report, 2016–2017 Annual Plan.</p>
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\*\*\*\*\*

**CURRENT SITUATION:** One covering motion receiving organization plan motions will eliminate the need to refer these motions from each Local School Board Committee meeting minutes. These are:

<u>Committee</u>	<u>Date</u>	<u>Motion No.</u>
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## BOARD OF TRUSTEES

**TO: LOIS BYERS**  
**TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY:** GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

**SUBJECT:** COVERING MOTION  
 ORGANIZATION PLANS

**ORIGINATOR:** GORD ATKINSON, SUPERINTENDENT OF SCHOOLS

<b>RECOMMENDATION</b>
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<p>That the Board of Trustees receive as information and refer to administration, all Local School Board motions which relate to Organizational Plans.</p>
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\*\*\*\*\*

**CURRENT SITUATION:** One covering motion receiving organizational plans motions will eliminate the need to refer these motions from each Local School Board Committee meeting minutes. These are:

<u>Committee</u>	<u>Date</u>	<u>Motion No.</u>
Paddle Prairie	June 13, 2016	078:15/16
Trout Lake	June 22, 2016	895759



**Athabasca Delta Community School  
Local School Board Meeting Minutes**

Thursday June 2, 2016

**Attending:**

Julia Cardinal	Claris Voyageur
Kerri Ceretzke	Wesley Silliker
Helena Welsh	Tegan Vacheresse
Lorraine Cardinal	

**Regrets:** Danny Mercredi

1. Prayer: 6:11 p.m. Julia Cardinal
2. Review of the Agenda 768-30-06-16  
Addition: Typo on #11  
Motion by: Julia Cardinal  
Approved
3. Approval of the April Minutes 769-30-06-16  
Errors in minutes (old version copied)  
Kerri to look into. April minutes to be approved next board meeting.
4. Introduction & Round Table: Tegan Vacheresse  
Brief introduction.  
Question posed: What do you see as the main challenges for the 2016-2017 school year? *Knowing roles & what needs to be taken care of.*
5. Principal's Report

**Staffing**

Tegan Vacheresse	VP
Sara Louttit	ELA & Art
Alex Hitchcock	ECS Teacher
Cheryl Gullason	Math Teacher
Wesley Silliker	Acting Principal

**FILED IN  
DOCUSHARE**

**Approved****Other Updates**

- Two resignations, 1 retirement and 2 non renewals

**Attendance**

- Elementary attendance down 5 %
- Junior and Senior High down 9%

**PAT Schedule****June Dates**

- June 11 - ECS Grad
- June 15 - Awards Night
- June 17 - Staff BBQ
- June 24 - Grade 12 Grad

**Housing & School**

- No updates

**Budgets**

- On par
- Local School Board budget looking good

**6. Chair's Report**

- Encourage                   to apply for the bursary

**Julia's Report – Meeting in Peace River**

- Requesting a job description for student services
- Maintenance: doors ordered, siding ordered, etc.
- Busses can be used at our discretion
- LSBC can                   religious courses

9. Attendance Report for NSD 771-30-06-16  
 Motion by: Claris Voyageur  
 Approved

10. Hand Games Video

11. Awards Night Sponsorship 773-30-06-16  
 Motion: \$1000 to help support the costs of the awards  
 Motion: Julia Cardinal  
 Approved

12. Outreach Update

- Location to be moved to Keyano College
- Big thank you to RMWB for the space

13. Staff BBQ – June 17 775-30-06-16  
 - LSBC will be covering the costs of \$350 worth of BBQ meat  
 Motion: Claris Voyageur  
 Approved
14. In Camera    7:34 p.m.                    772-30-06-16                    Claris Voyageur  
                          7:58 p.m.                    774-30-06-16                    Claris Voyageur
14. Adjournment
15. Next Meeting:                    June 16, 2016

#### Additional conversations

- Quotes for signs in front of the school



**Athabasca Delta Community School  
Local School Board Meeting Minutes  
Thursday June 16, 2016**

**Attending:**

Julia Cardinal	Claris Voyageur
Kerri Ceretzke	Wesley Silliker
Lorraine Cardinal	Tegan Vacheresse
Danny Mercredi	

**Regrets:**

1. Prayer: 6:17 p.m.                      Julia Cardinal
2. Review of the Agenda                      775-16-06-16  
Motion by: Julia Cardinal  
Approved
3. Approval of the April Minutes                      776-16-06-16  
Motion by: Lorraine Cardinal  
Approved
4. Approval of June 2 Minutes                      777-16-06-16  
Correction – remove  
Motion by: Lorraine Cardinal  
Approved
5. Principal's Report

**Staffing**

Inclusion	778-16-06-16
Outreach	779-16-06-16
Grade 4	780-16-06-16

**Attendance**

- No updates

**Budgets**

- No updates

6. Chair's Report
  - Dan: new school is still a go & Roy Vermillion is gathering information
  - Julia: review of Mikisew financials and concerns over outstanding dues
7. Summer School Set Up & Camp                      781-16-06-16  
Camp information booklet & safety plan presented.

**FILED IN  
DOCUSHARE**

Camp @ Shelter Point  
 Andrew Fehst will be the supervising teacher.  
 Motion: Julia Cardinal  
 Approved

8. Signing Authority 782-16-06-16  
 Tegan Vacheresse will be granted signing authority with ADCS bank account.  
 Motion: Lorraine Cardinal  
 Approved
9. Treaty Days - June 20 & 21 783-16-06-16
10. In Camera 784-16-06-16 Claris Voyageur  
                   6:56 p.m. 785-16-06-16 Julia Cardinal  
                   7:58 p.m.
11. Adjournment
12. Next Meeting: August 29, 2016



Bishop Routhier School Board Committee Meeting  
 Committee Meeting Minutes  
 March 08<sup>th</sup>, 2016

**In Attendance:**

**Board Committee Members:**

Don Cunningham          Brad Cunningham          Leann Gauchier  
 Bishop Routhier Principal: Bruce Joudry

Absent Committee Members: Greg Gauchier      Davis Cunningham

**Guests:**

Joanne Cunningham      Peavine Councillor, Delores Flett

1. The meeting was called to order by Acting Chair, Don Cunningham, at 12:13 PM.

**2. ADOPTION OF THE AGENDA**

Items 3 Reading of previous meeting minutes, 4, Business arising from the minutes and 6 Chairperson's Report, were tabled for the next meeting in April.

**Resolution1:**

Brad/Leann  
 Move to accept the agenda as amended  
 All in favour, motion carried

Northland School Division Draft Policy on Sexual Orientation and Gender Identity and the report of the Northland School Division Community Engagement Team of January 2012 were tabled for the next meeting.

The Committee Board members reviewed and discussed the Northland School Division Policy One.

Some of the questions raised, what is the purpose of the policy and who was the author?

There were expectations listed from students, teachers, and elders and who was consulted??

There were some glaring errors on the policy itself in regards to the Metis Settlements, where did their information come from?

**FILED IN  
 DOCUSHARE**

**Resolution 2:****Brad/Leann**

Move to reject Policy One and have acting Chair Don Cunningham write a letter to Northland School Division explaining the rejection.

All in favour, motion carried

Guest : Peavine Settlement Councilor, Delores Flett read the Long Term Agreement between the Metis Settlements and the Provincial Government and the education component of the agreement K-12 and the implementation process.

Delores stated the implementation process is taking longer than expected at the General Council level.

Delores requested to meet with the Bishop Routhier Board Committee the following day March 09<sup>th</sup>, 2016.

**Resolution 3:****Brad/Leann**

Move to accept Delores Flett's report.

All in Favour, motion carried.

Guest Joann Cunningham requested that the Board Committee hold their meetings in evening.

This idea was discussed and was tabled when all the Board Committee Members were present at the next meeting.

Principal Bruce Joudry read through his report.

**Resolution 4:****Brad/Leann**

Move to accept Mr. Joudry's report as presented.

All in favour, motion carried.

Adjourn meeting:

**Resolution 5:****Leann/Brad**

Move to adjourn meeting.

All in favour motion carried.

Meeting adjourned 01:52 PM

2016-March-10<sup>th</sup>

Colin KELLY  
Official Trustee  
Northland School Division #61  
9809- 77<sup>th</sup> Avenue  
Bag 1400  
Peace River, AB  
T8S 1V2

Dear Mr. KELLY,

Re: Policy One

Thank you for sending a copy of the a/n policy. We, the local board committee reviewed the policy on Monday March 7<sup>th</sup>, 2016.

There were some concerns raised at our meeting with the whole policy itself. We appreciate the fact a policy simply describes the way things are done, however, there were questions raised at our meeting, which are as follows:

What is the overall purpose of the policy? Are there attachments to come later to compliment this policy?

Who was the author of this policy?

There were expectations listed for Northland School Division, teachers, parents, community members and elders. The question posed at our meeting was, who was consulted within the Peavine Metis Settlement?

There were other minor flaws noted on the policy itself. The Cree translations need a little work and the last page describing Metis Settlements. The 1955 and 1970 Metis Settlements Act and Federation of Metis Settlements do not exist.

Northland School Division services 6 Metis Settlements out of eight and we felt Northland School Division should be more knowledgeable pertaining to the Metis Settlements if Northlands wants to promote and establish respectful relationships with communities.

We are sorry but the Bishop Routhier School Board Committee cannot support this policy.

Regards,

Don Cunningham,  
Acting Chair,  
Bishop Routhier School Board Committee  
Peavine Metis Settlement



**Bishop Routhier School**  
**Meeting Minutes**

April 4, 2016

**I. Call to order**

Greg Gauchier called to order the regular meeting of the Bishop Routhier School Board Committee at 12:17 PM on April 4, 2016 at Bishop Routhier School.

**II. Roll call**

Greg conducted a roll call. The following persons were present: Greg Gauchier, Don Cunningham and Brad Cunningham.

Guest- Jo-anne Cunningham

Absent –Dave Cunningham, Leanne Gauchier

**III. Agenda**

**Motion # 0401/16-** Don Moves to adopt the agenda as amended Brad seconds 3 in favor/passed.

**IV. Reading of the minutes**

**Motion #0402/16** Don Moves to accept the November and December minutes as presented Brad seconds 3 in favor/passed.

**Motion # 0403/16** Greg moves to table the March 10<sup>th</sup> 2016 meeting minutes Brad seconds 3 in favor /passed.

**V. Business arising**

Policy one letter- Don has sent a letter to Colin Kelly in March. He has not received a response. Discussion

**VI. Chair Report (Greg)**

- a) Discussion on Chair absence.
- b) Discussion committee attendance.

**VII. Northland School Division Draft Policy on Sexual Orientation and Gender Identity, Tabled From Last Meeting**

**FILED IN  
DOCUSHARE**

Don gives report on Northland School Division community engagement team report.  
Discussion.

Don questions how many recommendations were followed since the writing of the report.

Don feels as though the January 2012 Engagement report should be taken together with the Long Term Agreement (LTA) Metis/Province report as the reports and organizations should work in concert. Discussion.

**Motion # 0404/16** Don Moves not to endorse the "Report of the Northland School Division Community Engagement Team (January 2012)" until the LTA (Metis) report on education is complete Brad Seconds 3 in favor/passed.

**(Greg to write letter)**

#### **VIII. Other**

Discussion on having meetings held at 5:30 PM

Meetings to remain as is. Look into changing next year.

#### **IX. Adjournment**

Greg Gauchier adjourned the meeting at 1:02 PM.

**Bishop Routhier School**  
**Meeting Minutes**

May 2, 2016

**I. Call to order**

Greg Gauchier called to order the regular meeting of the Bishop Routhier School Board Committee at 12:33 PM on May 2, 2016 at Bishop Routhier School.

**II. Roll call**

Greg conducted a roll call. The following persons were present: Greg Gauchier,  
Don Cunningham and Brad Cunningham.

Guest- Hazel Vicklund

Absent –Dave Cunningham, Leanne Gauchier

**III. Agenda**

**Motion # 0501/16-** Brad Moves to adopt the agenda as presented Don Seconds 3 in favor/passed.

**IV. Minutes**

**Motion #0502/16** Brad Moves to accept the April 2016 minutes as amended Don Seconds 3 in favor/passed.

**V. Chair Report (Greg)**

- a) Greg informs committee on the resignation of the Trustee and retirement of the Superintendent.
- b) Discussion on student attendance. Hazel would like to see a letter drafted addressing student attendance.

**VI. Principal's Report**

Bruce gives report

Bruce gives committee procedure 100 and 304 for discussion.

**Motion #0503/16** Don Moves to accept the Principal's report Brad Seconds 3 in favor/passed.

**FILED IN  
DOCUSHARE**

**VII. Members Concerns**

Brad wants time to review procedure 100 and 304.

Don no concerns, however, gives floor to Hazel.

Hazel would like to have time changed for meetings as she feels that noon is inappropriate. Hazel would like religious classes offered next school term.

**VIII. Adjournment**

Greg Gauchier adjourned the meeting at 1:15 PM.



January 24<sup>th</sup> 12:00 PM Calling Lake Local School Board Meeting

Calling Lake School

Present: Gloria Anderson, Gwen Schmidt, Louise Gambler, Cora Pillwax

Principal Gloria Cardinal

1. Agenda was approved unanimously.
2. Principal's report: Principal's report accepted and approved unanimously.
3. MLA Visit: information and discussion re: the upcoming visit with the MLA on January 27<sup>th</sup>.
4. In-camera session
 

**Motion – 240116-01:** Moved that the meeting go in-camera. Moved by Gloria Anderson, seconded by Gwen Schmidt. Carried.

**Motion – 240116-02:** Moved that the meeting return to regular meeting format. Moved by Gloria Anderson, seconded by Gwen Schmidt. Carried. Meeting moved out-of camera to regular format.
5. Principal's updates on school attendance, outreach program, spelling bee, literacy day, teacher ATA convention, professional development day April 22. General discussion about school programming; this will be discussed at next meeting.
6. NSD Proposal for Curriculum development project re: Cree and community-based resources to support the teaching and learning of all levels.
 

**Motion – 240116-03:** Moved that the attached proposal seeking support from NSD be submitted to Superintendent Donna Barrett. Moved by Gwen Schmidt, seconded by Gloria Anderson. Motion was carried unanimously.
7. Secretary appointment:
 

Discussion and update on the need for this service.  
Gloria Anderson declared herself in conflict of interest with the decision-making process and removed herself from the room.

**Motion – 240116-04:** Moved that \_\_\_\_\_ be offered the contract position of \_\_\_\_\_

Moved by Gwen Schmidt, seconded by Louise Gambler. Motion carried unanimously.
8. Principal reported on the Alberta government's survey, specifically the Alberta Secondary Survey. The principal was asked by the LSBC to investigate the topic of the survey(s) and to bring forward more context and information re: the Alberta Secondary Survey so that everyone can be informed, including the community at large. **Motion – 240116-05:** Moved by Louise Gambler, seconded by Gloria Anderson. Motion carried unanimously.
9. The meeting was declared adjourned unanimously at 3:00 PM.

MEETING  
DOCUMENTS



**Chipewyan Lake School**  
**LSBC Meeting Minutes**

June 1, 2016

5:15 p. m.

LSBC Members: Jason Yuck, Chair, Irene Lee-Anne Young, Ida Noskiye  
Principal: Patrick Lambton

I. Call to order: Jason 5:40 p.m.

II. Roll call:

Present: Jason, Irene, Ida, Patrick

III. Approval of minutes from last meeting:

Ida moves; Lee-Anne Second (motion: 06.01.16.1)

IV. Open issues (Updates)

a) LSBC Budget:

Reviewed.

b) School Budget: Update (Cree materials):

Ordered, to be received by mid-June.

c) Maintenance: Grounds keeping, Basketball/hockey pad

- Stella and Principal spoke about Seka making pad in field.

d) Student Attendance (Attendance Committee Report)

See Attendance Committee Report.

e) End of Year Calendar: Review key dates/community awards/meal

Planned for June 28: ECS/Gr. 9 grad and award; Lee-Anne will provide assistance.

f) Current Staffing – New 1

Shelly Yellowknee: .25 secretary, .75 E.A. 2

g) Literacy: Outstanding progress

- h) New Calendar: 2016-17

Instructional Planning Document Reviewed and accepted: Jason moves, Ida second:

(motion: 06.01.16.2)

**FILED IN  
DOCUSHARE**

V. Business arising from minutes

- a) Discussion of LSBC professional development/surplus

VI. New business

- a) Jasper Trip in June

\$1500 donation from M.D.

- b) Other: Caretaker position, concerns (in camera)

Concerns to be expressed by Principal to Northland S.D.

VII. Adjournment

7:00 p.m.



## HILLVIEW ELEMENTARY SCHOOL

PO BOX 1589, HIGH PRAIRIE, AB, T0G 1E0

PHONE 780-523-9679 FAX 780-523-9671

April 18, 2016

### Local School Board Committee Meeting

Attendance: Victor Prinz - Member, Rhonda Walter Desjarlais - Member and Shelly Auger - Chairperson. (note: Shelly joined via telephone), Karen Lemay - Principal, Lucinda Jenkins -

Missing: Joan Haggerty and Karen L'Hirondelle called in.

#### 1. Call to Order

Shelly called the meeting to order at 4:40 pm.

Due to the nature of Shelly's phone in we are going through the principal report.

Vic moves to go into camera. 3 in favor - MOTION CARRIED 16.04.093

Vic moves to come out of committee. 3 in favor - MOTION CARRIED 16.04.094

Note: Karen joined the meeting.

#### 2. Adopt Agenda

Karen moves to adopt the agenda and table items #3 & #4. All in favor - MOTION CARRIED 16.04.095

#### 5. Principal's Report

##### a. - Lucinda Jenkins

Rhonda moves to approve evaluation as information. All in favor - MOTION CARRIED 16.04-.96

##### b. Student enrollment - 29 - (K-3, 1-2, 2- 4, 3-2, 4-3, 5-7, 6-7 Homeschool - 1)

One student removed due to repeat of grade next year.

##### c. Attendance - March 85.39%

Attendance went up a little

##### d. Budget

No budget presented

##### e. Academics - PATs, Whole School Write, PM Benchmarking



## HILLVIEW ELEMENTARY SCHOOL

PO BOX 1589, HIGH PRAIRIE, AB, T0G 1E0

PHONE 780-523-9679 FAX 780-523-9671

- Gave update of dates for tests
- f. FNMI – list of recommended community resources (still looking)  
No volunteers submitted their names, if anyone knows of any give their names.
  - g. Field Trips – curricular; Year end  
A few field trips being planned. Trip to Fort Edmonton part will take place in June same as year-end trip.
  - h. Safe and Caring Initiatives  
Nothing new
  - i. Monthly Family Engagement –Spring Concert & KinderFair  
Spring concert on Wednesday. Kinderfair is May 7/16. Education week is coming up, teachers asked to plan something.
  - j. Maintenance  
Maintenance is pretty much up to par.
  - k. 2016-17 Organizational Plan  
The calendar is being planned for the year.
  - l. Other – Educational Boarding  
A question arose out of the February 17, 2016 minutes. What was meant was why does the board recommend or make motions when head office can accept or change it.
3. Read and adopt Minutes
    - a. Remove the d, h. year-end, i. her to here, L. Shelly to Shelly, Randall has 2 l's.  
Rhonda moves to adopt the minutes of March 9, 2016 with noted changes. All in favor – MOTION CARRIED 16.04.097
  4. Business arising from previous minutes  
Are we still on one bus run? No, we have 2 bus runs.
  6. LSBC Concerns  
Karen – is June our last board meeting? Hopefully Karen tells her, but we may be hiring and there might be more.  
  
Rhonda – What's with the double bus run lately? Dr.'s appointment for the bus driver

**HILLVIEW ELEMENTARY SCHOOL**

PO BOX 1589, HIGH PRAIRIE, AB, T0G 1E0

PHONE 780-523-9679

FAX 780-523-9671

Vic – no concerns

7. Next Meeting

May 11, 2016 4:30 pm

Note: Joan needs to provide updated minutes and Shelly needs to sign off.

8. Adjournment

Meeting adjourned at 5:26 pm







## HILLVIEW ELEMENTARY SCHOOL

PO BOX 1589, HIGH PRAIRIE, AB, T0G 1E0

PHONE 780-523-9679 FAX 780-523-9671

May 11, 2016

### Local School Board Committee Meeting

Attendance: Victor Prinz - Member, Rhonda Walter Desjarlais - Member, Joan Haggerty - Member, Karen L'Hirondelle - Member and Shelly Auger - Chairperson. (Note: Shelly joined via telephone)

1. Call to Order

Shelly asked Vic to chair due to cell service reception. Vic called the meeting to order at 4:39 pm

2. Adopt Agenda

Joan moves to adopt the agenda. All in favor - **MOTION CARRIED 16.05.98**

3. Read & Adopt Minutes

Under #1 "due to" start a new sentence.

- Put Karen Lemay & Lucinda on the attendance sheet.
- Change no budget to no budget presented
- 5.a. take out the dash
- On #3, under the motion number take out the last 9 (should read 16.04.097)

Karen moves to adopt minutes with corrections. All in favor - **MOTION CARRIED 16.05.99**

4. Business arising from previous minutes

- kinderfair
- double bus run happens occasionally but two busses

5. Principal's Report

- a. Student enrollment - one family moved so 26 students
- b. Attendance - March 84% and above divisional average
- c. Budget - \$2,360.97 generated funds, Karen handed out a budget for the school & one for the board.
- d. Academics - Part A of the achievement test is tomorrow. PM Benchmarking is due in June but end of May to Karen. Gave update of dates for tests



## HILLVIEW ELEMENTARY SCHOOL

PO BOX 1589, HIGH PRAIRIE, AB, T0G 1E0

PHONE 780-523-9679 FAX 780-523-9671

- e. FNMI – list of recommended community resources (still looking) No volunteers submitted their names, if anyone knows of any give their names.
- f. Field Trips – May 27 fort Edmonton Park. Ties to social studies and FMNI. Bus will pick up earlier like at 7 am. For K-6 and anyone with behavior issue won't go and will stay home.  
June 23-24/16 sleep over in Grande Prairie to the new dinosaur museum and east link recreation center K -6  
Rhonda moves to approve the sleepover for June 23 and the trip to GP on June 24/16. All in favor – **MOTION CARRIED 16.05.100**
- g. Year-end celebration – is scheduled for June 28 at 1 pm. Karen L to check where the grade 6 and staff awards funding can come from. School budget or board budget (which one can be carry-forwarded?) Preference for the board to be here, if available at 1 pm.
- h. Monthly Family Engagement – kinderfair there was 20 people and they planned for 75 people, one kindergarten student registered. Many service providers showed up.
- i. Maintenance – back fence for lockdown. They need various exits. Concerns that animals are bigger issues. Muster point changed to back and by light. 6 times a year fire drills happen.
- j. 2016-17 Organizational Plan – school starts September 5. Dec 22/16 to Jan 4/17 is Christmas holidays. June 28/17 is last day of school for students. = 175 instructional days, 198 operational days.  
Discussion on getting some common days with High Prairie School division.  
Hillview will start at 8:45 am to 3:15 pm (which is 5 minutes later)  
Rhonda moves to approve the organizational plan for 2016-17. All in favor – **MOTION CARRIED 16.05.101**
- k. Review job description for FMNI director. They are redoing the job description. Lorraine Cardinal Roy is filling the position currently, she started this year and it was previously filled by Delores Pruden. Board would like to meet with her.

NOTE: Shelly hung up



## HILLVIEW ELEMENTARY SCHOOL

PO BOX 1589, HIGH PRAIRIE, AB, T0G 1E0

PHONE 780-523-9679 FAX 780-523-9671

Colin Kelly is resigning – retiring at the end of the month.  
Board to review and send recommendations to Melanie Mantai and cc; Karen Lemay.

- l. Preview procedure 100: Safe and Caring Schools – board to review and send recommendations to Melanie and cc: Karen Lemay.
- m. Review procedure 304: Student Conduct – board to review and send recommendations to Melanie and cc: Karen Lemay.
- n. Other – Archery tournament in Cadotte next Wednesday. Karen L is certified and will take a small group of four. The curtain is missing. It will take 4-6 weeks to get one. It will cost \$400 to be split equally between Hillview and Peavine. A question arose out of the February 17, 2016 minutes. What was meant was why does the board recommend or make motions when head office can accept or change it.

### 6. LSBC Concerns

Joan

- Northland Games - May 27 in Wabasce but they will be in Edmonton for the field trip
- Board Elections – should be in October 2016.
- Wants to send the minutes to the board, right away to review so everything is fresh in case there is errors or changes.

Rhonda – none

Karen L`H

Karen moves to go into camera. All in favor – **MOTION CARRIED 16.05.102**

Karen moves to come out of camera. All in favor – **MOTION CARRIED 16.05.103**

The board would like to meet with Colette Duh – EPMS LTA education coordinator, Murielle L`Hirondelle – EPMS FASD/PCAP and Lorraine Cardinal Roy – FMNI to a special meeting to focus on educational needs and cultural ramifications financial support and development on June 1 or 3, if neither of these days work then the 8<sup>th</sup> during our regular meeting.

**HILLVIEW ELEMENTARY SCHOOL**

PO BOX 1589, HIGH PRAIRIE, AB, T0G 1E0

PHONE 780-523-9679 FAX 780-523-9671

Vic – no concerns

7. Next Meeting  
June 8, 2016 4:30 pm
8. Adjournment  
Meeting adjourned at 5:55 pm

**Grouard Northland School**  
**Local School Board Committee**  
**Meeting**  
**May 12, 2016 at 6 PM**  
**Grouard Northland School**

Attendance: Veronica (Jacqueline) Courterelle, Shawn Auger, Darcy Halcrow (Acting Chairperson), Shelly Hamelin

Absent: Jesse Lamouche (Work), Becky Cloutier (Child Care)

**AGENDA**

1. Call to Order at 6:26 PM.
  - a. Approval of Agenda
2. Approval of Previous Minutes
  - a. April 11, 2016
  - b. April 19, 2016
3. Business:
  - a. Dr. Jenkins: Principal Evaluation Final Report
  - b. LSBC Concerns
  - c. Director of FNMI Learner Service Job Description Draft (TABLED)
  - d. Junior High Program Closure
  - e. Custodian Job Posting: Interviews April 18, 2016 at 1PM (Interview Committee: Shelly Hamelin, David Cox, Norbert Halcrow, Veronica Courterelle)
  - f. Attendance Committee: Spring into Success Attendance Challenge launch March – June 2016.
    - i. Weekly Attendance Prizes are a huge hit, students look forward to picking their prize for being here on time and all day.
    - ii. Several students have improved their attendance by 8 – 19% percent.
    - iii. Starting to notice kids falling off a bit, so daily calls home to find out where they are.

Month	School	Elementary	Junior High
September	91	92	93
October	87	88	85
November	88	91	87
December	89	87	92
January	78	82	77
February	83	84	100
March	85	86	91
April	86	88	85
May			
June			

**FILED IN**  
**DOCUSHARE**

**g. School Budget - \$33, 077.39 in Transferrable as of November 30, 2015**

- \$12, 864.88 in Transferrable as of February 16, 2016.
- \$14,658.83 in Total Transferrable as of March 7, 2016
- \$11,765.87 in Total transferrable as of April 11, 2016
- \$4373.77 in Total Transferrable as of May 12, 2016

- \* VISA Purchases \$6667.66 is actually 3-4 years of not properly entered charges made that was sitting against the school budget, all for Field Trips. The decision was made by Central Office to use Donation amounts to clear off as much of these unpaid debts as possible before the end of the current fiscal year. So the \$3652.47 Donation line has been exhausted and the School Generated Funds Account needs to pay NSD an additional \$2182.89, to clear off this debt. Currently, we have \$16570.24 in the SGF account. This account has the Breakfast Club of Canada grant monies as well as all school fundraising to date.

**h. LSBC Budget – see handout**

**i. Upcoming Events May/June Calendar**

- 4. Next meeting date: June 13, 2016 at 5PM**
- 5. Adjournment: 8:15 pm**

Grouard Northland School Local School Board Committee

Meeting Motions/ Recommendations

May 12, 2016

Grouard Northland School

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Motion 05-12-2016- 001

The Grouard Northland Local School Board Committee does recommends the approval of agenda as presented.

Mover: Shawn Auger

Seconded: Veronica (Jacqueline) Courtereille

CARRIED  NOT CARRIED

---

Motion 05-12-2016-002

The Grouard Northland Local School Board Committee does recommend acceptance of the April 11, 2016 and April 19, 2016 minutes as presented.

Mover: Shawn Auger

Seconded: Veronica (Jacqueline) Courtereille

CARRIED  NOT CARRIED

---

Motion 05-12-2016- 003

The Grouard Northland Local School Board Committee does recommend accepting the Final Report of the Principal Evaluation as presented.

Mover: Shawn Auger

Seconded: Darcy Halcrow

CARRIED  NOT CARRIED

---

Motion 05-12-2016-004

The Grouard Northland Local School Board Committee recommends that Shelly Hamelin meet with Wes Oginiski to determine a plan of action for how to address the recommendations around staff and school climate given in the Principal's Final Evaluation (May 2016).

Mover: Veronica (Jacqueline) Courtereille

Seconded: Shawn Auger

CARRIED  NOT CARRIED

---

Motion 05-12-2016- 005

The Grouard Northland Local School Board Committee does recommend going in-camera at 7:18 pm.

Mover: Shawn Auger

Seconder: Veronica (Jacqueline) Courtereille

CARRIED  NOT CARRIED

---

Motion 05-12-2016- 006

The Grouard Northland Local School Board Committee recommends coming out of camera at 7:35 pm.

Mover: Veronica (Jacqueline) Courtereille

Seconder: Shawn Auger

CARRIED  NOT CARRIED

---

Motion 05-12-2016- 007

The Grouard Northland Local School Board Committee recommends that all Field Trip budgets and proposals be in by Feb. 1<sup>st</sup> or before the next LSBC meeting in that month, for consideration and approval (budget, itinerary, curriculum links, teacher sponsoring trip).

Mover: Veronica (Jacqueline) Courtereille

Seconder: Shawn Auger

CARRIED  NOT CARRIED

---

Darcy Halcrow



Chairperson Signature

June 20, 2016

Date



**J.F. Dion**

**Local School Board Meeting**

**May 2, 2016**

**School Board Members:** Joan Daniels, Carlene Gladue, Ray Durocher, Tyler Gladue

**Principal:** Elaine Ward

**Call to Order:** Meeting called to order at 4:15 p.m.

**Opening Prayer** led by Elaine Ward

**Motion to Adopt Agenda:**

**Motion: #457-05/16, Tyler/ Ray, All in Favor.**

**Motion to Adopt April 5, 2016 Minutes:**

**Motion: #458-05/16, Ray/ Tyler. All in Favor.**

**Business arising from minutes:**

No business arising from minutes.

**New Business:**

Motion to post for Special Assistant (EA1) position, to cover maternity leave for the 2016/2017 school year.

**Motion: #459-05/16, Ray/ Tyler. All in Favor.**

**FILED IN  
DOCUSHARE**

**Lunch Program:**

Nothing to report.

**Principal's Report:**

Motion to approve the Grades 7/8 attending the Skills Canada Comp on May 11/12.

**Motion: #460-05/16, Ray/ Tyler. All in Favor.**

Motion to approve the 2016/2017 school calendar

**Motion: #461-05/16, Ray/ Tyler. All in Favor.**

Motion to approve: Principal's Report as presented.

**Motion: #462-05/16, Ray/ Tyler. All in Favor.**

**Chairperson's Report:**

Motion to approve: Chairperson's Report as presented.

**Motion: #463-05/16, Ray/ Tyler. All in Favor.**

**Budget:**

We had a budget discussion.

**Correspondence:**

We reviewed all correspondence.

**Member/Parent/Board Concerns:**

No new concerns.

**Next Meeting Date:**

Next regularly scheduled LSB meeting set for June 7, 2016 at 4:00 p.m.

**Adjournment:**

Motion to adjourn meeting at 5:30 p.m.

**Motion: #464-05/16 Tyler/Ray. All in Favor.**



**J.F. Dion**

**Local School Board Meeting**

**June 7, 2016**

**School Board Members:** Joan Daniels, Carlene Gladue, Tyler Gladue

**Principal:** Elaine Ward

**Call to Order:** Meeting called to order at 4:20 p.m.

**Opening Prayer** led by Elaine Ward

**Motion to Adopt Agenda:**

**Motion:** #465-06/16, Tyler/ Carlene, All in Favor.

**Motion to Adopt May 2, 2016 Minutes:**

**Motion:** #466-06/16, Carlene/ Tyler. All in Favor.

**Business arising from minutes:**

No business arising from minutes.

**New Business:**

Will advertise for a substitute bus drivers.

**Lunch Program:**

**FILED IN  
BOGUSHARE**

Nothing to report.

**Principal's Report:**

Motion to approve Grade 5-8 field trip to Birchbay Ranch

**Motion: #467-06/16, Carlene/ Tyler. All in favor**

Motion to retain Lorraine Cardinal as our high school bus driver, with a recommendation to increase her salary.

**Motion: #468-06/16, Carlene/ Tyler. All in favor.**

Motion to approve all 5 local board members to attend the Council for Inclusive Education workshop, in Kananaskis on Oct 13-15, 2016.

**Motion: # 469-06/16, Carlene/ Tyler. All in favor.**

Motion to approve: Principal's Report as presented.

**Motion: #470-06/16, Carlene/ Tyler. All in Favor.**

**Chairperson's Report:**

Motion to approve: Chairperson's Report as presented.

**Motion: #471-06/16, Carlene/ Tyler. All in Favor.**

**Budget:**

We had a budget discussion.

**Correspondence:**

We reviewed all correspondence.

**Member/Parent/Board Concerns:**

No new concerns.

**Next Meeting Date:**

Next regularly scheduled LSB meeting set for September 6, 2016 at 4:00 p.m.

**Adjournment:**

Motion to adjourn meeting at 5:15 p.m.

**Motion: #472-06/16 Tyler/Carlene. All in Favor.**





AGENDA: June 22, 2016  
LBS BOARD MEETING

Attendance:

Crystal Colville - Principal  
Dwight Gladue Chair  
Larry Ominayak  
Troy Laboucan

Absent:

Cheryl McMann  
Bryan Laboucan

Meeting called to order at 7:30 pm  
Meeting goes in Camera 7:32 pm  
Meeting comes out of Camera 7:50

1. Cell phones

Motion 18/15/16 made by Dwight Gladue and seconded by Larry Ominayak. Students in ECS to grade 12 will not be allowed to bring electronic devices to school. First offense they will have it taken away from them and locked up until the end of the day. Second offense they will have it taken away and their parents will have to come and get it.

2. Budget

Motion 19/15/16 made by Larry Ominayak and seconded by Troy Laboucan to accept the current budget as staffing that was presented.

Meeting adjourned at 8:10 pm

**FILED IN  
DOCUSHARE**



**PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE  
REGULAR MONTHLY MEETING  
JUNE 13, 2016**

**In attendance:** Candice Calliou, Chairperson  
Kristen McGillivray, Secretary/Treasurer  
Priscilla Christian, Board Member  
Jill Gaudet, Principal  
Reta Nooskey, Recording Secretary

**Absent:** Doreen Poitras (medical-excusable)  
Nelson Auger (excusable)

**Call to order:** The meeting was called to order at 3:30 p.m. and a meal was served during the meeting.

**Agenda:**

**Motion #073:15/16** Kristen McGillivray moved to accept the agenda as presented. **Carried.**

**Minutes:**

**Motion #074:15/16** Priscilla Christian moved to approve the minutes of the May 09<sup>th</sup>, 2016 regular board meeting as read. **Carried.**

**Principal's Report:**

**Motion #075:15/16** Kristen McGillivray moved to accept the Principal's report as information. **Carried.**

**Motion #076:15/16** Priscilla Christian moved to post for the Award's dinner to a maximum of \$1500.00 to come from the FMNI budget. **Carried.**

**Motion #077:15/16** Kristen McGillivray moved to have early dismissal at 12:30 p.m. on June 27<sup>th</sup> for the Award ceremony and dinner. **Carried.**

**Motion #078:15/16** Priscilla Christian moved to approve the Paddle Prairie Org. Plan of 2016-17 as presented. **Carried.**

**Motion #079:15/16** Kristien McGillivray moved to approve the June Attendance Improvement summary as presented. **Carried.**

**Motion #080:15/16** Priscilla Christian moved that the budget for Aboriginal Days not to exceed \$3000.00. **Carried.**

**Motion #081:15/16** Kristen McGillivray moved that LSBC pay out 2 attendance awards in June of \$250.00 for Elementary and 250.00 for Jr/Sr High students for a total of \$500.00. **Carried.**

**Motion #082:15/16** Priscilla Christian moved to go in camera with Principal at 4:10 p.m. **Carried.**

**Motion #083:15/16** Kristen McGillivray moved to return to regular format at 4:58 p.m. **Carried.**

**FILED IN  
DOCUSHARE**

**Motion #084:15/16** Priscilla Christian moved to refer boarding home application for student "B" to NLSD. Carried.

**Motion #085:15/16** Kristen McGillivray moved to refer boarding home application for student "J" to NLSD. Carried.

**The meeting recessed for teacher interview.**

**Motion #086:15/16** Candice Calliou moved to recommend to hire Candidate "M" for the position of Grade 5/6 teacher for 2016-17 school year. Carried.

**Meeting Dates:**

Regular board meeting – Monday, September 12, 2016 at 3:30 p.m.

Teacher interview – Tuesday, June 14<sup>th</sup> at 4:00 p.m.

**Adjournment:** The meeting adjourned at 5:45 p.m.

**Signatures**

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Candice Calliou, Chairperson

---

Reta Nooskey, Recording Secretary

Peerless Lake Local School Board Committee Meeting  
April 21, 2016  
7PM

Present: Louie Cardinal, William Houle, Marcel Noskiye, Marie Alook

Absent: Laurel Noskiye

Administration: Connie Molcak, Corrine Alook

---

Call the meeting to Order: Louie Cardinal called the meeting to order at 7:10PM.

Adopt Agenda: **Motion#78-15/16**: Marcel Noskiye moved to adopt the agenda. Seconded by Marie Alook. Carried.

Adopt minutes: **Motion#79-15/16**: Marie Alook moved to accept previous minutes. Seconded by William Houle. Carried.

Chairman's report: Verbal report. Info only. **Motion#80-15/16**: Moved by Marie Alook to accept chairman's verbal report. Seconded by William Houle. Carried

Principal's report: The school has Chrome books (16)

- The school needs for Fire Drills
- Contact RCMP for Lockdown procedures
- Family Literacy Night April 27<sup>th</sup>.

**Motion#81-15/16**: Marie Alook moved to accept principal's report. Seconded by Louie Cardinal. Carried.

New Business

Spelling Bee in St. Theresa April 27<sup>th</sup>. **Motion#82-15/16**: Marie Alook moved to approve the Spelling Bee trip to St. Theresa School on April 27<sup>th</sup>. Seconded by Marcel Noskiye. Carried.

Next Meeting: May 19, 2016 at 6pm.

Meeting adjourned at 8:41 pm.

FILED IN  
DOCUSHARE



LSBC Pelican Mountain School  
Organizational Meeting/Regular Monthly Meeting  
May 2, 2016

Attendance: Linda-Principal, Violet-Board Chair, Sandra and Heather (late)

**Business Arising:** n/a

Call meeting to order 7:05 pm by Violet.

1. **New Business-**

-New teacher

-PAT EXAM Apr. 12, 2016

-Procedures 100 and 304

2. **Chair person's Report-n/a**

3. **Principal's Report-attendance was at 86%**

4. **Other business-Violet makes a motion to the purchase year end gift, Heather seconds. Motion #0605022106.** Violet makes a motion to the purchase 7x \$50.00 Grad gift cards and possibly water bottles, Heather seconds. **Motion #00705022106.**

Next meeting-June 2, 2016

Adjournment-at 7:40 pm

**FILED IN  
DOCUSHARE**







# Kateri School



## Local School Board Committee Meeting

June 22<sup>nd</sup>, 2016

**In Attendance:** Elmer Gullion Caroline Bigstone  
 Julianne Noskiye Jennifer Nanooch (A. Principal)

**Absent:** Shane Metsikassus (Excused)

**Meeting called to order at 7:37 PM by Elmer Gullion**

**Opening Prayer** Elmer Gullion

**Motion #895753** Motion to adopt amended agenda for June 22, 2016  
 By: Caroline Bigstone  
 Carried Unanimously

*Reading of minutes*

**Motion #895754** Motion to accept the minutes of May 9<sup>th</sup>, 2016.  
 By: Caroline Bigstone  
 Carried Unanimously

*Reading of Principal's report*

**Motion #895755** Motion to accept the principal's report.  
 By: Julianne Noskiye  
 Carried Unanimously

**Motion #895756** Motion to accept the financial report.  
 By: Julianne Noskiye  
 Carried Unanimously

**Motion #895757** Motion to accept the resignation letter of LSBC member Conrad Metsikassus effective immediately.  
 By: Elmer Gullion  
 Carried Unanimously

**Motion #895758** Motion to call bi-election in September 2016.  
 By: Caroline Bigstone  
 Carried Unanimously

*Review of 2016-2017 Instructional Organizational Plan.*

**Motion #895759** Motion to approve of 2016-2017 Instructional Organization Plan.  
 By: Julianne Noskiye  
 Carried Unanimously

**FILED IN  
 DOCUSHARE**

**Motion #895760**

Motion to approve of Kateri School's Attendance Initiative Plan.  
By: Caroline Bigstone  
*Carried Unanimously*

**Motion #895760**

Motion to hire \_\_\_\_\_ as a teacher for the 2016-2017 school year.  
By: Caroline Bigstone  
*Carried Unanimously*

**Motion #895762**

Motion to adjourn at 8:48 PM  
By: Caroline Bigstone

*Next meeting date:*

Wabasca Local School Board Meeting

St. Theresa School

June 14, 2016

Attendance:

Mandi MacLennan	Shelley Stevenson	Robin Guild
Robert Gullion	Thomas Bissell	Jeff Junkin
Anthony Rathbone	June Houle	

1. Call meeting to order:  
Robin called the meeting to order at 7:03 p.m.
2. ADOPTION OF AGENDA: Recommendation 3118/06/16.  
Robert moved to adopt the agenda as presented. Carried.
3. ADOPTION OF MINUTES: Recommendation 3119/06/16.  
Jeff moved to accept the minutes from May 10, 2016 meeting with the following additions:  
Recommendation # 3116/05/16 should read: Jeff moved to approve the purchase of the food to host the staff year end barbeque, with the funds to be taken out of the WLSB budget and not to exceed \$500.00. Carried
4. BUSINESS ARISING FROM MINUTES: Recommendation# 3120/06/16. Robin moved to add  
Parking lot under old business for discussion. Carried.
5. CHAIRPERSON'S REPORT: Recommendation 3121/06/16.  
Anthony moved to accept the Chairperson's report as Information. Carried.
6. ASSISTANT PRINCIPAL'S REPORT: Recommendation 3122/06/16.  
Thomas moved to accept the Assistant Principal's report as Information. Carried.
7. PRINCIPAL'S REPORT: Recommendation #3123/06/16.  
Thomas moved to accept the Principal's report as Information. Carried.
8. CORRESPONDENCE: Recommendation # 3124/06/16.  
Robert moved to accept the correspondence as Information. Carried.
9. IN LIEU DAYS: Recommendation 3125/06/16.  
Anthony moved to approve 5 days in lieu for administrative assistants for the 2016 – 2017 school year. Carried.
10. IN LIEU DAYS: Recommendation 3126/06/16.  
Anthony moved to approve 10 days in lieu for the Principal and Vice Principal for the 2016 – 2017 school year. Carried.
11. IN LIEU DAYS: Recommendation 3127/06/16.  
Robert moved to approve 5 days in lieu for the School Community Liaison Worker for the 2016 – 2017 school year. Carried.
12. FIELD TRIPS: Recommendation 3128/06/16.

**FILED IN  
DOCUSHARE**

Computer lab will be used as a Kindergarten class next year.

Housing issues



## Superintendent's Report September 8, 2016

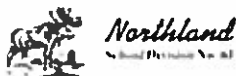
### August, 2016

15	Peace River	Meet and Greet with Central Office Staff
		Division Leadership Team Meeting
16	Peace River	Division Leadership Team Meeting
17	Peace River	Committee Meetings & Agenda Review
18	Edmonton	Alberta Education Meeting Re: Fire Affected Schools Update
19	Wabasca	School Visits: Mistassiniy, St. Theresa, and Career Pathways
22-24	Wabasca	New Teacher Orientation
25-26	Wabasca	Administrators' Meeting
29	Edmonton	Alberta Education Meeting Re: FNMI Perspectives
30	Edmonton	Alberta Education Meeting Re: Northland School Division
31	Slave Lake	Bigstone Cree Nation Education Authority Meeting

### September, 2016

1	Edmonton	Kee Tas Kee Now Tribal Council Meeting
7	Peace River	Boarding Home Appeal Hearing
8	Peace River	Corporate Board Meeting





Gord Atkinson <gord.atkinson@nsd61.ca>

## Nutrition Pilot Project

1 message

EDC Deputy Minister <EducationDeputyMinister@gov.ab.ca>  
Cc: Carolyn Lewis-Shillington <Carolyn.Lewis-Shillington@gov.ab.ca>

Wed, Aug 31, 2016 at 3:45 PM

**To: Superintendents of Public, Separate, Francophone and Charter School Boards**

Dear colleagues:

Thank you for taking the time to complete the survey we sent out last November regarding school nutrition programs in Alberta. The information you provided has been instrumental in helping determine next steps for development of a school nutrition program in the province.

I am pleased to announce the launch of a targeted school nutrition pilot program in select school jurisdictions. Alberta Education has identified 11 school jurisdictions to participate in the pilot, based on greatest need as determined by socio-economic status data from Statistics Canada:

- Calgary Board of Education
- Canadian Rockies Regional Division
- Edmonton School District
- High Prairie School Division
- Livingstone Range School Division
- Medicine Hat School District
- Northern Lights School Division
- Red Deer Public School District
- St. Paul Education Regional Division
- Westwind School Division
- Wetaskiwin Regional Division

Each jurisdiction will choose one school to participate in the nutrition pilot project. Alberta Education will provide the 11 publicly funded school jurisdictions with \$250,000 in grant funding per jurisdiction for the 2016/2017 school year to assist in developing a pilot nutrition program. The results of the pilot will help inform decisions regarding nutrition programs for schools across the province in 2017/2018.

Alberta Education cares about the health and well-being of students in Alberta schools. I appreciate your support and co-operation as this project progresses.

If you have any questions, please contact your respective Field Services manager or Carolyn Lewis-Shillington, Education Manager, Field Services, at [carolyn.lewis-shillington@gov.ab.ca](mailto:carolyn.lewis-shillington@gov.ab.ca) or 780-415-5877 (dial 310-0000 first for toll-free access).

Sincerely,

Curtis Clarke, PhD

Deputy Minister of Education

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# Official Trustee's Report

## September 8, 2016

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### July 2016

13		Official Trustee Appointment Made Public
15	Edmonton	Orientation with Donna Barrett and Alberta Education Staff
21	Edmonton	Superintendent Interviews
22	Edmonton	Alberta Education Meeting Re: Timelines for Elections for October, 2017
26	Edmonton	Meeting with Indigenous and Northern Affairs Canada, Mikisew Cree Nation, and Colin Kelly Re: Payments and Results
27	Edmonton	Metis Settlement General Council – Post Secondary Directors

### August, 2016

15	Peace River	Meet and Greet with Central Office Staff
		Division Leadership Briefing Meeting
16	Peace River	Division Leadership Briefing Meeting
17	Peace River	Committee Meetings & Agenda Review
22-24	Wabasca	New Teacher Orientation
30	Peavine	Peavine Metis Settlement Council Meeting
		Bishop Routhier School Tour and Principal Meeting
		Meeting with Peavine Local School Board Committee Chairperson and Member

### September, 2016

1	Edmonton	Kee Tas Kee Now Tribal Council Meeting
7	Peace River	Boarding Home Appeal Hearing
8	Peace River	Corporate Board Meeting



**NORTHLAND SCHOOL DIVISION NO. 61  
BOARD REPORT  
2015/2016 SCHOOL YEAR  
PERIOD ENDING - July 31, 2016**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>VARIANCE</b>
<b><u>ELECTIONS</u></b>			
REMUNERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS--TRUSTEES	60.00	-	(60.00)
LEGAL FEES	-	-	-
POSTAGE--ELECTIONS	-	-	-
INSERVICE--ELECTIONS	658.75	-	(658.75)
RENUMERATION--ELECTIONS	-	80,000.00	80,000.00
TRAVEL & SUBSISTENCE--ELECTIONS	342.14	-	(342.14)
PRINTING & BINDING--ELECTIONS	524.22	-	(524.22)
ADVERTISING--ELECTIONS	2,395.59	-	(2,395.59)
OFFICE SUPPLIES--ELECTIONS	-	-	-
<b>SUB-TOTAL</b>	<b>3,980.70</b>	<b>80,000.00</b>	<b>76,019.30</b>
<b><u>COMMITTEES</u></b>			
RENUMERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	-	-	-
PROFESSIONAL SERVICES - POLICY REVIEW	3,710.00	-	(3,710.00)
TRAVEL & SUBSISTENCE - PERSONNEL	-	-	-
TRAVEL & SUBSISTENCE - EDUCATION	-	-	-
TRAVEL & SUBSISTENCE - FINANCE	-	-	-
TRAVEL & SUBSISTENCE - NEGOTIATION	-	-	-
TRAVEL & SUBSISTENCE - PAC	-	-	-
TRAVEL & SUBSISTENCE - AD HOC	12,722.56	30,000.00	17,277.44
TRAVEL & SUBSISTENCE - QUALITY OF WORK LIFE	328.17	-	(328.17)
TRAVEL & SUBSISTENCE - KTC PARTNERSHIP	-	-	-
TRAVEL & SUBSISTENCE - RECRUITMENT	-	-	-
TRAVEL & SUBSISTENCE - POLICY 1 REVIEW	4,961.88	-	(4,961.88)
TRAVEL & SUBSISTENCE - COMMUNITY ENGAGEMENT	-	-	-
TRAVEL & SUBSISTENCE - MENTAL HEALTH INITIATIVE	761.79	-	(761.79)
<b>SUB-TOTAL</b>	<b>22,484.40</b>	<b>30,000.00</b>	<b>7,515.60</b>
<b><u>OTHER EXPENSES</u></b>			
REMUNERATION TRUSTEES	-	-	-
RENUMERATION - RECRUITMENT	-	-	-
RENUMERATION TRUSTEES - RETREAT	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	4,680.23	4,000.00	(680.23)
EMPLOYEE BENEFITS - RECRUITMENT	-	-	-
PROFESSIONAL SERVICES	123,720.33	200,000.00	76,279.67
IN-SERVICE - BOARD	93.16	60,000.00	59,906.84
IN-SERVICE - BOARD (ORIENTATION)	-	-	-
IN-SERVICE - N.S.D. P.D. - TRUSTEES	-	-	-
LEGAL FEES - BOARD TRUSTEES	38,624.03	25,000.00	(13,624.03)
RENUMERATION ALTERNATES	-	-	-
VISA PURCHASES - TRUSTEE	42.26	-	(42.26)
TELEPHONE - TRUSTEE	1,041.19	3,000.00	1,958.81
TELEPHONE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - BOARD/OTHER	59,495.87	40,000.00	(19,495.87)
TRAVEL & SUBSISTENCE - PSBA	-	-	-
TRAVEL & SUBSISTENCE - ASBA	-	-	-
TRAVEL & SUBSISTENCE - TRUSTEE	-	-	-
TRAVEL & SUBSISTENCE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - RECRUITMENT	8,027.68	-	(8,027.68)
TRAVEL & SUBSISTENCE - RETREAT	-	-	-
A.S.B.A. & P.S.B.A. FEES - BOARD	41,671.08	38,000.00	(3,671.08)
PRINTING & BINDING	2,084.12	3,500.00	1,415.88
INSURANCE - BOARD OF TRUSTEES	169.28	250.00	80.72
ADVERTISING - BOARD	1,286.42	3,000.00	1,713.58
OFFICE SUPPLIES	1,202.14	5,000.00	3,797.86
AWARDS	22,735.10	25,000.00	2,264.90
POSTAGE - BOARD	345.80	4,000.00	3,654.20
FURNITURE & EQUIPMENT	-	1,000.00	1,000.00
<b>SUB-TOTAL</b>	<b>305,218.69</b>	<b>411,750.00</b>	<b>106,531.31</b>
<b>TOTAL</b>	<b>331,683.79</b>	<b>521,750.00</b>	<b>190,066.21</b>



**NORTHLAND SCHOOL DIVISION NO. 61  
LOCAL SCHOOL BOARD COMMITTEE REPORT  
2015/2016 SCHOOL YEAR  
PERIOD ENDING - July 31, 2016**

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<b><u>Anzac</u></b>						
Quarterly Honorarium	3,424.50	1,402.32	4,826.82	4,920.00	93.18	
Travel & Subsistence		-	-	5,032.00	5,032.00	
In - Service					-	
Prior Year Carryover				7,879.00	7,879.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	3,424.50	1,402.32	4,826.82	18,081.00	13,254.18	26.7%
<b><u>Athabasca Delta</u></b>						
Quarterly Honorarium	2,436.00	1,115.96	3,551.96	4,920.00	1,368.04	
Travel & Subsistence		1,189.14	1,189.14	5,340.00	4,150.86	
In - Service					-	
Prior Year Carryover				9,265.00	9,265.00	
Casual Labour, Supplies & Awards		91.00	91.00	250.00	159.00	
Total	2,436.00	2,396.10	4,832.10	19,775.00	14,942.90	24.4%
<b><u>Bishop Routhier</u></b>						
Quarterly Honorarium	1,229.75	3,930.50	5,160.25	4,920.00	(240.25)	
Travel & Subsistence		1,500.00	1,500.00	1,992.00	492.00	
In - Service					-	
Prior Year Carryover				3,477.00	3,477.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,229.75	5,430.50	6,660.25	10,639.00	3,978.75	62.6%
<b><u>Calling Lake</u></b>						
Quarterly Honorarium	2,700.75	1,812.27	4,513.02	4,920.00	406.98	
Travel & Subsistence		118.44	118.44	3,060.00	2,941.56	
In - Service					-	
Prior Year Carryover				10,040.00	10,040.00	
Casual Labour, Supplies & Awards		638.02	638.02	250.00	(388.02)	
Total	2,700.75	2,568.73	5,269.48	18,270.00	13,000.52	28.8%
<b><u>Chipewyan Lakes</u></b>						
Quarterly Honorarium	1,494.50	1,494.50	2,989.00	4,920.00	1,931.00	
Travel & Subsistence				2,740.00	2,740.00	
In - Service					-	
Prior Year Carryover				10,124.00	10,124.00	
Casual Labour, Supplies & Awards				250.00	250.00	
Total	1,494.50	1,494.50	2,989.00	18,034.00	15,045.00	16.6%
<b><u>Conklin</u></b>						
Quarterly Honorarium	1,229.75	3,287.17	4,516.92	4,920.00	403.08	
Travel & Subsistence				4,144.00	4,144.00	
In - Service					-	
Prior Year Carryover				9,367.00	9,367.00	
Casual Labour, Supplies & Awards		1,745.16	1,745.16	250.00	(1,495.16)	
Total	1,229.75	5,032.33	6,262.08	18,681.00	12,418.92	33.5%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<b><u>Dr. Mary Jackson</u></b>						
Quarterly Honorarium	1,953.50	3,206.75	5,160.25	4,920.00	(240.25)	
Travel & Subsistence		-	-	2,184.00	2,184.00	
In - Service			-		-	
Prior Year Carryover			-	2,644.00	2,644.00	
Casual Labour, Supplies & Awards		1,062.74	1,062.74	250.00	(812.74)	
Total	1,953.50	4,269.49	6,222.99	9,998.00	3,775.01	62.2%
<b><u>East Prairie</u></b>						
Quarterly Honorarium	1,229.75	3,689.25	4,919.00	4,920.00	1.00	
Travel & Subsistence		1,650.00	1,650.00	2,128.00	478.00	
In - Service			-		-	
Prior Year Carryover			-	2,528.00	2,528.00	
Casual Labour, Supplies & Awards		600.00	600.00	250.00	(350.00)	
Total	1,229.75	5,939.25	7,169.00	9,826.00	2,657.00	73.0%
<b><u>Elizabeth</u></b>						
Quarterly Honorarium	2,436.00	1,624.03	4,060.03	4,920.00	859.97	
Travel & Subsistence		600.00	600.00	3,816.00	3,216.00	
In - Service			-		-	
Prior Year Carryover			-	7,487.00	7,487.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	2,436.00	2,224.03	4,660.03	16,473.00	11,812.97	28.3%
<b><u>Father R Perin</u></b>						
Quarterly Honorarium	1,229.75	3,689.25	4,919.00	4,920.00	1.00	
Travel & Subsistence		68.00	68.00	4,144.00	4,076.00	
In - Service		-	-		-	
Prior Year Carryover		-	-	4,269.00	4,269.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,229.75	3,757.25	4,987.00	13,583.00	8,596.00	36.7%
<b><u>Fort McKay</u></b>						
Quarterly Honorarium	735.50	2,206.50	2,942.00	4,920.00	1,978.00	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-	11,961.00	11,961.00	
Casual Labour, Supplies & Awards		1,331.96	1,331.96	250.00	(1,081.96)	
Total	735.50	3,538.46	4,273.96	21,275.00	17,001.04	20.1%
<b><u>Gift Lake</u></b>						
Quarterly Honorarium	1,459.25	3,034.17	4,493.42	4,920.00	426.58	
Travel & Subsistence		1,500.00	1,500.00	2,292.00	792.00	
In - Service			-		-	
Prior Year Carryover			-	4,874.00	4,874.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,459.25	4,534.17	5,993.42	12,336.00	6,342.58	48.6%
<b><u>Grouard</u></b>						
Quarterly Honorarium	2,137.84	2,983.24	5,121.08	4,920.00	(201.08)	
Travel & Subsistence		1,065.60	1,065.60	2,028.00	962.40	
In - Service			-		-	
Prior Year Carryover			-	5,713.00	5,713.00	
Casual Labour, Supplies & Awards		1,654.87	1,654.87	250.00	(1,404.87)	
Total	2,137.84	5,703.71	7,841.55	12,911.00	5,069.45	60.7%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Percent Expended	
				Budget	Difference
<b>J.F. Dion</b>					
Quarterly Honorarium	1,229.75	3,689.25	4,919.00	4,920.00	1.00
Travel & Subsistence		900.00	900.00	4,052.00	3,152.00
In - Service			-		-
Prior Year Carryover			-	6,658.00	6,658.00
Casual Labour, Supplies & Awards		712.15	712.15	250.00	(462.15)
Total	1,229.75	5,301.40	6,531.15	15,880.00	9,348.85
					41.1%
<b>Kateri</b>					
Quarterly Honorarium	1,965.25	3,701.35	5,666.60	4,920.00	(746.60)
Travel & Subsistence		2,043.80	2,043.80	2,416.00	372.20
In - Service			-		-
Prior Year Carryover			-	7,710.00	7,710.00
Casual Labour, Supplies & Awards		-	-	250.00	250.00
Total	1,965.25	5,745.15	7,710.40	15,296.00	7,585.60
					50.4%
<b>Little Buffalo</b>					
Quarterly Honorarium	1,218.00	3,654.00	4,872.00	4,920.00	48.00
Travel & Subsistence		1,440.50	1,440.50	1,880.00	439.50
In - Service			-		-
Prior Year Carryover			-	288.00	288.00
Casual Labour, Supplies & Awards		-	-	250.00	250.00
Total	1,218.00	5,094.50	6,312.50	7,338.00	1,025.50
					86.0%
<b>Mistassiniy</b>					
Quarterly Honorarium	1,712.25	3,171.50	4,883.75	4,920.00	36.25
Travel & Subsistence	-	-	-	2,836.00	2,836.00
In - Service			-		-
Prior Year Carryover			-	1,040.00	1,040.00
Casual Labour, Supplies & Awards		1,831.62	1,831.62	250.00	(1,581.62)
Total	1,712.25	5,003.12	6,715.37	9,046.00	2,330.63
					74.2%
<b>Paddle Prairie</b>					
Quarterly Honorarium	1,482.75	2,551.67	4,034.42	4,920.00	885.58
Travel & Subsistence	-	2,200.00	2,200.00	2,288.00	88.00
In - Service	-	-	-	-	-
Prior Year Carryover	-	-	-	6,907.00	6,907.00
Casual Labour, Supplies & Awards	-	500.00	500.00	250.00	(250.00)
Total	1,482.75	5,251.67	6,734.42	14,365.00	7,630.58
					46.9%
<b>Peerless Lake</b>					
Quarterly Honorarium	1,229.75	5,089.25	6,319.00	4,920.00	(1,399.00)
Travel & Subsistence		2,426.36	2,426.36	2,340.00	(86.36)
In - Service			-		-
Prior Year Carryover			-	1,474.00	1,474.00
Casual Labour, Supplies & Awards		774.28	774.28	250.00	(524.28)
Total	1,229.75	8,289.89	9,519.64	8,984.00	(535.64)
					106.0%
<b>Pelican Mountain</b>					
Quarterly Honorarium	747.25	2,241.75	2,989.00	4,920.00	1,931.00
Travel & Subsistence		278.04	278.04	3,096.00	2,817.96
In - Service			-		-
Prior Year Carryover			-	6,343.00	6,343.00
Casual Labour, Supplies & Awards		1,434.85	1,434.85	250.00	(1,184.85)
Total	747.25	3,954.64	4,701.89	14,609.00	9,907.11
					32.2%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<b>St. Theresa</b>						
Quarterly Honorarium	1,229.75	3,689.25	4,919.00	4,920.00	1.00	
Travel & Subsistence		-	-	2,860.00	2,860.00	
In - Service			-		-	
Prior Year Carryover			-	1,237.00	1,237.00	
Casual Labour, Supplies & Awards		1,054.66	1,054.66	250.00	(804.66)	
<b>Total</b>	<b>1,229.75</b>	<b>4,743.91</b>	<b>5,973.66</b>	<b>9,267.00</b>	<b>3,293.34</b>	<b>64.5%</b>
<b>Susa Creek</b>						
Quarterly Honorarium	2,459.50	743.35	3,202.85	4,920.00	1,717.15	
Travel & Subsistence		93.61	93.61	2,984.00	2,890.39	
In - Service			-		-	
Prior Year Carryover			-	8,084.00	8,084.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
<b>Total</b>	<b>2,459.50</b>	<b>836.96</b>	<b>3,296.46</b>	<b>16,238.00</b>	<b>12,941.54</b>	<b>20.3%</b>
<b>GRAND TOTAL</b>	<b>36,971.09</b>	<b>92,512.08</b>	<b>129,483.17</b>	<b>310,905.00</b>	<b>181,421.83</b>	

TOTAL NUMBER OF LSBC WITHIN BUDGET	22	181,421.83
TOTAL NUMBER OF LSBC OVER BUDGET	0	-
TOTAL NUMBER OF LSBC	<u>22</u>	<u>181,421.83</u>



The Advocate: Volume 3 - Issue 17

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PUBLIC SCHOOL BOARDS'  
ASSOCIATION OF ALBERTA

# THE ADVOCATE

JULY 2016

## Upcoming August Governance Seminars

*Deadline is quickly approaching .*

We are very excited to present our August Governance Seminar on: Local Bargaining Preparation, facilitated by Mr. Dave Johnson.

This workshop will cover several items including how to respond to ATA proposals, how to use the bargaining process in the most effective way as well as several other items.

Please ensure you register as soon as possible as spaces are filling up quickly. Please note, that the Edmonton Governance session is a repeat of the Medicine Hat session.

The registration links for both sessions can be found below.

[August 10 Governance Session - Medicine Hat, AB](#)

[August 18 Governance Session - Edmonton, AB](#)

## Upcoming August Council Meeting

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will be joining us for our August Council meeting on Friday August 19th for a session entitled: *A Conversation with the Deputy Minister*. Stay tuned for more details.

## Member Board Meetings

President Hrynyk will be scheduling meetings with Member Boards in Southern Alberta, starting Late August into September. We will be reaching out soon to schedule these meetings.

## Stars of Alberta Volunteer Awards

The search is on for nominations of Alberta's outstanding volunteers for the ***Stars of Alberta Volunteer Awards!***

Do you know a volunteer in your organization or community who is making a difference in the lives of Albertans? Nominate them for a [Stars of Alberta Volunteer Award](#) to help recognize their important and vital contributions!

The deadline for submissions is September 20, 2016. Please see below for the link to enter!

[Stars of Alberta Volunteer Award Nominations](#)

## Other news

### Government & MLA Contacts

If you need the contact information for Premier Notley, Cabinet or any MLAs, just click [here](#).

### Public School Boards' Association's Four Year Calendar

Our [Four Year Calendar](#) provides you with an outline of our Upcoming Events for 2016 - 2019.

## Sponsors



# Secretary-Treasurer's Report

## September 8, 2016

For the Period Ending July 31, 2016

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### INTRODUCTION

In our year-to-date, for the period ending July 31, 2016, Northland School Division's operating costs are in line with the operating budget. There is about 8% left of the year, with about 12% left of the budget. There are pockets of activities that will be over budget (eg: boarding home allowances), but others that are under budget (eg: transportation). As well, there are some departments in which spending is heavy during the summer months (maintenance), and some departments have less spending over summer (School Food Services). Overall, the budget is on track. However, keep in mind that the Finance Department is busy completing year-end entries, and, depending on the amounts coming in on VISA expense claims, the adjusting entries could be significant. A projected year-end Statement of Operations should be available at the next board meeting.

### REVENUE

- Revenue received to date is in line with historical numbers and the budget.

### EXPENSES

- Expenses are also in line with historical data and the budget.
- Salary expenses are right on track, with other expenses slightly under budget to date.

### OTHER BUSINESS

#### Receivables

- Two receivables are causing cash flow issues with the division (see below) – the \$3.4 million owed by Mikisew Cree First Nation and Woodland Cree First Nation, for \$447,000. There is an agreement with Mikisew to a repayment plan, but as of September 7, 2016, the August payment has not been made. Woodland Cree First Nation, through KTC, has verbally agreed to a repayment plan over 24 months, starting in September.

#### Cash flow

- Cash flow continues to be monitored regularly, as our projections still indicate we are under the three months' payroll limit (new procedure). We received payment for last summer's portable move, and partial payment from Woodland Cree, which eased the situation somewhat. Monitoring will continue, according to procedure.

#### Year-end audit

- Work has started on the year-end audit. The audit dates the auditors are on-site has been moved up about 10 days, so there is pressure to complete all the activities required to prepare draft statements. This is the first year that the date has been this early, and appears to be what is required by the Office of the Auditor General. After this year's audit is complete, and a clean audit is obtained, consideration will be given to discontinuing the OAG involvement in the audit process, and contracting an audit firm, in line with other school divisions.



School Jurisdiction Code: 1280  
**STATEMENTS OF OPERATIONS**  
 For the Period Ending July 31, 2016 (in dollars)

	Actual 2012-2013	Actual 2013-2014	Actual 2014-2015	Actual YTD July 31 2015-2016	Budget 2015-2016 June Approved	Budget 2015-2016 Nov. Revised	Balance to be received or spent
<b>REVENUES</b>							
Alberta Education	\$37,208,087	\$38,136,250	\$39,642,357	\$31,460,414	\$35,134,527	\$37,358,938	\$3,674,113
Other - Government of Alberta	\$966,929	\$734,716	\$477,229	\$556,659	\$930,824	\$930,824	\$374,165
Federal Government and First Nations	\$20,862,392	\$20,838,515	\$22,080,036	\$22,482,814	\$22,175,563	\$22,486,874	(\$307,251)
Other Alberta school authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other sales and services	\$656,887	\$1,162,953	\$1,160,007	\$3,390,168	\$3,822,439	\$1,329,483	\$432,271
Investment income	\$10,792	\$67,600	\$77,530	\$48,616	\$40,000	\$40,000	(\$8,616)
Gifts and donations	\$665,555	\$801,935	\$1,205,389	\$153,356	\$0	\$450,000	(\$153,356)
Rental of facilities	\$973,522	\$832,864	\$883,937	\$832,821	\$1,045,540	\$1,045,540	\$212,719
Fundraising	\$251,134	\$894,866	\$975,109	\$0	\$0	\$0	\$0
Gains (losses) on disposal of capital assets	\$156,458	\$200	\$94,037	\$158,065	\$0	\$0	(\$158,065)
Other revenue	\$0	\$0	\$0	\$441,682	\$1,014,417	\$0	\$572,735
<b>TOTAL REVENUES</b>	<b>\$61,743,256</b>	<b>\$63,009,899</b>	<b>\$65,995,631</b>	<b>\$59,524,596</b>	<b>\$64,163,310</b>	<b>\$63,641,659</b>	<b>\$4,638,714</b>
<b>EXPENSES</b>							
Certificated salaries	\$21,031,068	\$20,878,183	\$20,617,010	\$19,107,085	\$21,740,258	\$20,995,435	\$2,633,173
Certificated benefits	\$4,092,469	\$4,390,192	\$4,569,529	\$4,084,702	\$4,742,909	\$4,630,577	\$658,206
Non-certificated salaries and wages	\$13,282,741	\$12,583,963	\$13,408,893	\$12,368,244	\$12,976,830	\$13,089,026	\$608,586
Non-certificated benefits	\$2,916,643	\$2,805,020	\$2,968,222	\$2,854,824	\$3,214,034	\$3,309,589	\$359,210
<b>SUB - TOTAL SALARIES AND BENEFITS</b>	<b>\$41,322,920</b>	<b>\$40,657,288</b>	<b>\$41,563,574</b>	<b>\$38,414,855</b>	<b>\$42,674,030</b>	<b>\$42,024,627</b>	<b>\$4,259,175</b>
Services, contracts and supplies	\$15,450,160	\$16,819,764	\$17,667,159	\$13,767,227	\$16,946,083	\$17,007,445	\$3,178,856
Amortization of supported tangible capital assets	\$3,192,543	\$3,526,293	\$3,208,958	\$3,264,653	\$3,562,723	\$3,443,090	\$298,070
Amortization of unsupported tangible capital assets	\$1,609,872	\$2,232,457	\$1,200,256	\$1,145,967	\$1,208,944	\$1,208,400	\$62,977
Supported interest on capital debt	\$23,193	\$9,178	\$0	\$0	\$6,838	\$0	\$6,838
Unsupported interest on capital debt	\$433	\$216	\$0	\$0	\$324	\$0	\$324
Other interest and finance charges	\$29,008	\$2,430	\$954	\$2,893	\$38,000	\$41,137	\$35,107
Losses on disposal of tangible capital assets	\$67,735	\$52,002	\$2,935	\$0	(\$80,029)	\$0	(\$80,029)
Other expense	\$0	\$0	\$2,492,548	\$0	\$0	\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$61,695,864</b>	<b>\$63,299,567</b>	<b>\$66,156,384</b>	<b>\$56,595,595</b>	<b>\$64,356,913</b>	<b>\$63,724,699</b>	<b>\$7,761,319</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$47,392</b>	<b>(\$289,668)</b>	<b>(\$160,753)</b>	<b>\$2,929,002</b>	<b>(\$193,603)</b>	<b>(\$83,040)</b>	<b>(\$3,122,604)</b>
<b>EXPENSES</b>							
Instruction	\$9,872,808	\$9,907,282	\$42,362,054	35,668,140.65	\$40,823,304	\$40,261,986	\$4,593,845
Plant operations and maintenance	\$9,696,288	\$11,647,020	\$11,576,495	\$9,981,578	\$10,646,054	\$10,401,915	\$420,337
Transportation	\$3,712,237	\$3,541,924	\$3,581,793	\$3,147,910	\$3,582,035	\$3,579,355	\$431,445
Administration	\$8,283,159	\$3,510,503	\$3,370,913	\$3,118,897	\$3,793,603	\$3,997,735	\$878,838
External services	\$5,172,372	\$5,092,839	\$5,265,129	\$4,679,069	\$5,511,916	\$5,483,708	\$804,639
<b>TOTAL EXPENSES</b>	<b>\$61,695,864</b>	<b>\$63,299,568</b>	<b>\$66,156,384</b>	<b>\$56,595,595</b>	<b>\$64,356,913</b>	<b>\$63,724,699</b>	<b>\$7,129,104</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$47,392</b>	<b>(\$289,668)</b>	<b>(\$160,753)</b>	<b>\$2,929,002</b>	<b>(\$193,603)</b>	<b>(\$83,040)</b>	<b>(\$2,490,390)</b>



Northland School Division  
Federal Accounts Receivable

**Aged Summary**

Months Outstanding	ACFN	Indian Education Authority	Mikisew	Peerless Kateri First Nation	Bigstone	Chip Prairie	Lesser Slave Lake	Lubicon Cree	Indian Affairs	Woodland Cree	Aging by Month
Jun-16	-	-	-	-	852,289.74	-	-	-	-	74,738.16	927,027.90
May-16	-	-	-	-	-	-	-	-	-	74,738.16	74,738.16
Apr-16	-	-	277,206.16	-	-	-	-	-	-	74,738.16	351,944.32
Mar-16	-	-	288,906.16	-	-	-	-	-	-	74,738.16	363,644.32
Feb-16	-	-	288,906.16	-	-	-	-	-	-	74,738.16	363,644.32
Jan-16	-	-	14,487.97	-	-	-	-	-	39,865.50	73,690.80	128,044.27
Dec-15	-	-	285,284.44	-	-	-	-	0.00	-	-	285,284.44
Nov-15	-	-	285,284.44	-	-	-	-	0.00	-	-	285,284.44
Oct-15	-	-	-	-	-	-	-	0.00	-	-	0.00
Sep-15	-	-	-	-	-	-	-	0.00	-	-	0.00
Aug-15	48,640.34	-	303,816.20	(183,564.29)	(0.00)	(47,838.56)	-	(95,090.87)	(117,006.68)	-	(91,043.86)
Jul-15	-	-	-	-	36,450.26	-	-	0.00	-	-	36,450.26
Jun-15	-	-	-	-	-	-	0.50	-	-	-	0.50
May-15	-	-	-	-	-	-	-	-	-	-	-
Apr-15	-	-	-	-	-	-	-	-	-	-	-
Mar-15	-	-	505,552.24	-	-	-	-	-	-	-	505,552.24
Feb-15	-	-	248,573.14	-	-	-	-	-	-	-	248,573.14
Jan-15	-	-	248,573.14	-	-	-	0.50	-	-	-	248,573.64
Dec-14	-	-	248,573.14	-	-	-	-	-	-	-	248,573.14
Nov-14	-	-	-	-	-	-	-	-	-	-	-
Oct-14	-	-	-	-	-	-	-	-	-	-	-
Sep-14	-	-	-	-	-	-	-	-	-	-	-
Aug-14	-	-	222,000.60	-	-	-	-	-	-	-	222,000.60
Jul-14	-	-	-	-	-	-	-	-	-	-	-
Jun-14	-	-	248,573.14	-	-	-	-	0.00	-	-	248,573.14
May-14	-	-	-	-	-	-	-	-	-	-	-
Apr-14	-	-	-	-	-	-	-	-	-	-	-
Mar-14	-	-	-	-	-	-	-	-	-	-	-
Feb-14	-	-	-	-	-	-	-	-	-	-	-
Jan-14	-	-	-	-	-	-	-	-	-	-	-
Sep-13	5,208.60	-	-	-	-	-	-	-	-	-	5,208.60
Feb-13	-	-	-	-	-	-	-	-	4,819.88	-	4,819.88
Sep-12	-	-	-	-	-	-	-	-	-	-	-
Dec 2005 & older	-	61,333.22	-	-	-	-	-	-	-	-	61,333.22
<b>Current</b>	<b>53,848.94</b>	<b>61,333.22</b>	<b>3,465,736.93</b>	<b>(183,564.29)</b>	<b>888,740.00</b>	<b>(47,838.56)</b>	<b>1.00</b>	<b>(95,090.87)</b>	<b>(72,321.30)</b>	<b>447,381.60</b>	<b>4,518,226.67</b>
30 days	-	-	-	-	852,289.74	-	-	-	-	0.00	852,289.74
60 days	-	-	-	-	-	-	-	-	-	74,738.16	74,738.16
90 days	-	-	277,206.16	-	-	-	-	0.00	39,865.50	74,738.16	391,809.82
120 days	-	-	288,906.16	-	-	-	-	0.00	-	74,738.16	363,644.32
180 days	-	-	588,678.57	-	-	-	-	0.00	-	148,428.96	737,107.53
181 - 365	48,640.34	-	1,840,372.30	(183,564.29)	-	(47,838.56)	1.00	(95,090.87)	(117,006.68)	0.00	1,445,513.24
1 yr - 2 yr	5,208.60	-	470,573.74	-	36,450.26	-	-	0.00	4,819.88	-	517,052.48
Over 2 yr	-	61,333.22	-	-	-	-	-	-	-	0.00	61,333.22
<b>Current</b>	<b>53,848.94</b>	<b>61,333.22</b>	<b>3,465,736.93</b>	<b>(183,564.29)</b>	<b>888,740.00</b>	<b>(47,838.56)</b>	<b>1.00</b>	<b>(95,090.87)</b>	<b>(72,321.30)</b>	<b>447,381.60</b>	<b>4,518,226.67</b>
Long Term	-	-	-	-	-	-	-	-	-	-	-
<b>Total Aging</b>	<b>53,848.94</b>	<b>61,333.22</b>	<b>3,465,736.93</b>	<b>(183,564.29)</b>	<b>888,740.00</b>	<b>(47,838.56)</b>	<b>1.00</b>	<b>(95,090.87)</b>	<b>(72,321.30)</b>	<b>447,381.60</b>	<b>4,518,226.67</b>





187(S).

## BOARD OF TRUSTEES

**LOIS BYERS**  
**TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY:** DON TESSIER, ASSOCIATE SUPERINTENDENT

**SUBJECT:** STUDENT COUNSELING SERVICES FOR WABASCA SCHOOLS –  
ST. THERESA SCHOOL, MISTASSINIY SCHOOL AND OPK FN BAND  
SCHOOL

### **INFORMATION**

That the Board of Trustees receive as information a cost-sharing partnership between Bigstone First Nations, Municipal District 17, and Northland School Division No. 61. to provide student counseling services to St. Theresa School, Mistassiniy School and OPK Band School.

\*\*\*\*\*

### **BACKGROUND & CURRENT SITUATION:**

For the last two years, under a shared costing agreement (MD 17, Bigstone & NSD61) we have been able to hire a certificated counselor to work with the three school principals (St. Theresa, Mistassiniy & OPK) in coordinating counseling services for students in need. There are many students in need.

We have just been informed that MD 17 and Bigstone FN have agreed again to join with NSD61 in cost-sharing with the hiring, on a contracted basis, a certificated school counselor to support our students in the Wabasca area. The school counselor will be shared on an agreed schedule to be developed by the three principals and Stephanie.

Stephanie Sutherland will oversee the project/program and cooperate communication with the principals/schools involved. Monthly meetings with stakeholders (i.e. principals, Stephanie, Don and school counselor) will be held to ensure that program is effective and in alignment with program goals.

Trudy is aware of the process to be followed in securing funding from MD 17 and Bigstone First Nations. NSD61 will be invoicing the partners. The cost-sharing of the counselor's salary for the 2016-2017 will look like this:

MD 17 - agreed to offer \$90,000

Bigstone FN - agreed to offer \$10,000

NSD61 - agreed to offer benefit costs

Stephanie Sutherland and I will work with Wes Oginski to draft an advertisement and post.

**BOARD OF TRUSTEES**

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: PARAPROFESSIONAL STAFF EDUCATION LEAVE EXTENSION  
REQUEST**

**ORIGINATOR: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES**

<b><i>INFORMATION ITEM</i></b>
--------------------------------

\*\*\*\*\*

Education Leave request deadlines for support staff and paraprofessional staff is the end of February each year.

Carla Laboucan (Little Buffalo School) was granted a Paraprofessional Education Leave for the 2015-2016 school year to complete her Bachelor of Education degree with the Aboriginal Teacher Education Program.

Carla was anticipating picking up her last course this summer, but an appropriate course was not available. An appropriate course is being offered this fall (Sept 1 – Oct 7, 2016).

Carla is requesting her Education leave be extended an additional 6 weeks so she can complete her program, qualify for a Bachelor of Education, and return to her community as a teacher. This would cost the division approximately \$5,500.

**Email Request:**

----- Forwarded message -----

From: Carla Laboucan <[carlalaboucan@yahoo.ca](mailto:carlalaboucan@yahoo.ca)>

Date: Mon, Jul 4, 2016 at 12:59 PM

Subject: Education leave

To: "Diane.Holt@nsd61.ca" <[Diane.Holt@nsd61.ca](mailto:Diane.Holt@nsd61.ca)>

Cc: Carla Laboucan <[carlalaboucan@yahoo.ca](mailto:carlalaboucan@yahoo.ca)>

Diane Holt;

Good day Diane, I am writing a quick e-mail letter in regards to my education leave for the ATEP program. I have just been notified last week that I will need to make up a course, we have tried to work out the course for July or August unfortunately we were unable to find a course that I needed to complete my education degree. The university has however found one that takes place in September, the starting date for this is September 1<sup>st</sup> up until October 7th, 2016. I would like to ask for an extension on my education leave to complete my degree, and if there is any questions that you may have please do not hesitate to call or e-mail myself at [carlalaboucan@yahoo.ca](mailto:carlalaboucan@yahoo.ca) and my cell [\(780\) 618 7198](tel:7806187198). Have a safe and relaxing holiday.

Carla Laboucan

**BOARD OF TRUSTEES**

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: LIST OF ACRONYMS**

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That the Board of Trustees receive as information a list of acronyms, as attached.

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## NORTHLAND SCHOOL DIVISION NO. 61 ACRONYMS

ACV	Aboriginal Content Validation	
AI	Alberta Infrastructure	
AISI	Alberta Initiative for School Improvement	
ARCQE	Alberta Research Consortium for Quality Education	
AERR	Annual Education Results Report	
AOTC	Assembly of Treaty Chiefs	
ASBA	Alberta School Boards Association	
ASEBP	Alberta School Employee Benefit Plan	
	EAS	Experience Adjustment System
	EDB	Extended Disability Benefits
	EDB-NS	EDB Non-Surcharge Pool
	EDB-S	EDB Surcharge Pool
	RITE	Retirement Incentive for Teachers and Employees
ASBOA	Association of School Business Officials of Alberta	
ASETS	Aboriginal Strategies Employment Training Services	
ATA	Alberta Teachers Association	
ATC	Athabasca Tribal Council	
CASS	College of Alberta School Superintendents	
CCES	Conklin Community Enhancing Society	
CEFPI	Council of Facility Planners International	
CEP	Community Enhancement Program	
CEU	Credit Enrollment Unit	
CTS	Career and Technology Strand	
DDC	Direct Digital Control (Computerized heating and air handling controls)	
DLT	Division Leadership Team	
ERP	Enterprises Resource Planning Software	
ESA	Education Services Agreements	
EYE	Early Years Evaluation	
FMT	Finance Maintenance Transportation	
FNMI	First Nation Métis & Inuit	
HVAC	Heating Ventilation & Air Conditioning (Air Handling Units)	

IMR	Infrastructure Maintenance Renewal Program
INAC	Indigenous and Northern Affairs Canada
IT	Information Technology
KCEC	Kapaskwatinak Cultural Educational Centre
KKP	Kweskipta Kipimatsowin Program
KTC	Kee Tas Kee Now Tribal Council
LSBC	Local School Board Committee
MD	Municipal District
MFWSR	Moving Forward With High School Redesign
NLC	Northern Lakes College
NSD	Northland School Division No. 61
OH & S	Occupational Health and Safety
OPK	Oski Pasikoniwew Kamik
OSLI	Oil Sands Leadership Initiative
PASI	Provincial Approach to Student Information
PAT	Provincial Achievement Tests
PMR	Principal Monthly Report
PO&M	Plant Operations & Maintenance (Costs or revenues related to facility maintenance)
PSBA	Public School Boards Association
PTR	Pupil Teacher Ratio
PUF	Program Unit Funding
RAP	Registered Apprenticeship Program
RCSD	Regional Collaborative Service Delivery
RFP	Request for Proposal
RFQ	Request for Qualifications
RTU	Roof Top Unit
SCCM	System Center Configuration Manager
SLA	Student Learning Assessments
SWALE	Shallow-sided, sloped channels intended for the conveyance of surface runoff towards the nearest street, lane, or ditch
TEBA	Teachers Employer Bargaining Association
TLE	Treaty Land Entitlement



WWAH	When We Are Healthy
YAP	Youth Apprenticeship Program



**BOARD OF TRUSTEES**

**TO: LOIS BYERS  
TRUSTEE OF THE BOARD**

**DATE: SEPTEMBER 8, 2016**

**PRESENTED BY: GORD ATKINSON, SUPERINTENDENT OF SCHOOLS**

**SUBJECT: PAYMENT OF ACCOUNTS**

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**ORIGINATOR TRUDY RASMUSON, SECRETARY-TREASURER**

<b>INFORMATION ITEM</b>
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Attached is a list of accounts approved for payment in accordance with Board Motion 11329/82 and 11515/82 – 11517/82 inclusive.
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**Pay Period: June 1, 2016 – July 31, 2016**  
**Cheque #0000298741- 0000299186**



## N O R T H L A N D   S C H O O L   D I V I S I O N

DATE 07-Sep-2016 09:41 AM

SUMMARY - ISSUED CHEQUE REPORT

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COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 01-Jun-2016 AND 31-Jul-2016						
0235000001	0001	0000298741	351	ALBERTA MAINTENANCE ENFORCEMENT PROGRAM	02-Jun-16	1,691.63
0235000002	0001	0000298742	353	ALBERTA TEACHERS ASSOCIATION	02-Jun-16	25,870.74
0235000003	0001	0000298743	8507	ALTAGAS UTILITIES INC	02-Jun-16	6,254.67
0235000004	0001	0000298744	4259	AUGER, SHAWN	02-Jun-16	241.25
0235000005	0001	0000298745	402	CANADA BREAD WEST(MCGAVINS) #4065	02-Jun-16	158.62
0235000006	0001	0000298746	346	CANADA WIDE	02-Jun-16	4,146.72
0235000007	0001	0000298747	1935	CARDINAL, JULIA MARGARET	02-Jun-16	160.84
0235000008	0001	0000298748	6186	CARDINAL, LORRAINE J.	02-Jun-16	80.42
0235000009	0001	0000298749	10528	CLOUTIER, BECKY	02-Jun-16	241.25
0235000010	0001	0000298750	6977	DEMMONS, CRYSTAL	02-Jun-16	241.25
0235000011	0001	0000298751	5287	DIRECT ENERGY REGULATED SERVICES	02-Jun-16	407.25
0235000012	0001	0000298752	10626	EARHART, DANIEL	02-Jun-16	447.71
0235000013	0001	0000298753	765	GAMBLER, LOUISE	02-Jun-16	80.42
0235000014	0001	0000298754	9396	HALCROW, DARCY	02-Jun-16	241.25
0235000015	0001	0000298755	8868	HIGH PRAIRIE AND DISTRICT RECREATION BOA	02-Jun-16	2,640.00
0235000016	0001	0000298756	10100	HILLMAN, NICOLE	02-Jun-16	750.00
0235000017	0001	0000298757	5869	HYDRO BLAST LTD.	02-Jun-16	1,134.00
0235000018	0001	0000298758	357	INDUSTRIAL-ALLIANCE	02-Jun-16	788.01
0235000019	0001	0000298759	342	JACKNIFE, TRACY	02-Jun-16	241.25
0235000020	0001	0000298760	8728	JOHN DEERE FINANCIAL	02-Jun-16	6,733.67
0235000021	0001	0000298761	8383	LEPINE, BRIAN	02-Jun-16	120.00
0235000022	0001	0000298762	355	LOCAL AUTHORITIES PENSION PLAN	02-Jun-16	157,814.23
0235000023	0001	0000298763	8951	MANULIFE	02-Jun-16	1,213.74
0235000024	0001	0000298764	9427	MERCREDI, DANNY	02-Jun-16	160.84
0235000025	0001	0000298765	5907	MORRISETTE, GWEN	02-Jun-16	241.25
0235000026	0001	0000298766	8367	NAHACHICK, DOREEN	02-Jun-16	37.00
0235000027	0001	0000298767	10450	NORTH RAY EQUIPMENT SERVICES LTD	02-Jun-16	202.14
0235000028	0001	0000298768	2895	NORTHERN LAKES COLLEGE	02-Jun-16	42.00
0235000029	0001	0000298769	5024	NOSKIYE, JULIANNE	02-Jun-16	460.00
0235000030	0001	0000298770	10623	PEACE RIVER ABORIGINAL INTER-AGENCY	02-Jun-16	1,000.00
0235000031	0001	0000298771	349	RECEIVER GENERAL FOR CANADA	02-Jun-16	707,559.26
0235000032	0001	0000298772	1714	RECEIVER GENERAL FOR CANADA	02-Jun-16	5,766.69
0235000033	0001	0000298773	2277	REVENUE CANADA	02-Jun-16	14,777.33
0235000034	0001	0000298774	5759	SCHMIDT, GWEN	02-Jun-16	160.84
0235000035	0001	0000298775	1017	SHAW, KENNETH RUSSELL	02-Jun-16	513.46
0235000036	0001	0000298776	10624	SMOKEY YOUNG	02-Jun-16	283.50
0235000037	0001	0000298777	7531	TALLMAN, RAYMOND	02-Jun-16	370.00
0235000038	0001	0000298778	8	TELUS COMMUNICATIONS INCORPORATED	02-Jun-16	12,958.51
0235000039	0001	0000298779	5948	THOMPSON, SHEILA	02-Jun-16	160.84
0235000040	0001	0000298780	1068	VOYAGEUR, CLARIS FAYE	02-Jun-16	168.66
0235000041	0001	0000298781	812	WASTE MANAGEMENT	02-Jun-16	1,984.34
0235000042	0001	0000298782	9433	WEBER-PILLWAX, CORA	02-Jun-16	168.66
0235000043	0001	0000298783	5480	XPLORNET COMMUNICATIONS INC	02-Jun-16	323.38
0235000044	0001	0000298784	10498	YOUNG, IRENE	02-Jun-16	241.25
0235ET0001	0001	*****	8062	668040 ALBERTA LTD.	02-Jun-16	2,655.70
0235ET0002	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	02-Jun-16	86.98
0235ET0003	0001	*****	350	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	02-Jun-16	187,332.10
0235ET0004	0001	*****	3803	ANDERSON, JENNIFER	02-Jun-16	700.00
0235ET0005	0001	*****	EM12838	ANDERSON, TARA	02-Jun-16	208.08

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0235ET0006	0001	*****	EM11947	BABEY, SUSAN	02-Jun-16	161.45
0235ET0007	0001	*****	3796	BARTMAN, SHELLEY	02-Jun-16	253.00
0235ET0008	0001	*****	7336	BEDFORD, STACEY	02-Jun-16	661.04
0235ET0009	0001	*****	2934	BURKE, MARK	02-Jun-16	85.68
0235ET0010	0001	*****	3781	CARDINAL, CLIFFORD	02-Jun-16	80.42
0235ET0011	0001	*****	EM13154	CARDINAL, GWEN	02-Jun-16	132.60
0235ET0012	0001	*****	EM18515	CARDINAL, KATRINA	02-Jun-16	75.48
0235ET0013	0001	*****	9506	CCI WIRELESS	02-Jun-16	69.29
0235ET0014	0001	*****	9329	CERETZKE, KERRI	02-Jun-16	1,925.64
0235ET0015	0001	*****	3424	CHRISTENSEN, NICOLA	02-Jun-16	85.68
0235ET0016	0001	*****	4189	COLVILLE, CRYSTAL	02-Jun-16	779.40
0235ET0017	0001	*****	4831	COURTOREILLE, JACQUELINE S.V.	02-Jun-16	241.25
0235ET0018	0001	*****	EM18541	DALY, WILLIAM ROBERT	02-Jun-16	472.34
0235ET0019	0001	*****	EM12348	DASHCAVICH, TANIA	02-Jun-16	80.42
0235ET0020	0001	*****	6899	DEBOER, MARIA	02-Jun-16	1,064.33
0235ET0021	0001	*****	EM10719	DEWAR, BRIAN	02-Jun-16	729.55
0235ET0022	0001	*****	5244	EXECUTIVE ROYAL HOTEL - WEST EDMONTON	02-Jun-16	334.56
0235ET0023	0001	*****	10144	FOURNIER, DONNA	02-Jun-16	700.00
0235ET0024	0001	*****	EM10910	GAUDET, JILL	02-Jun-16	264.50
0235ET0025	0001	*****	8744	GFS PRAIRIES INC	02-Jun-16	23,587.52
0235ET0026	0001	*****	EM11201	HALCROW, CHRISTOPHER	02-Jun-16	465.00
0235ET0027	0001	*****	7836	HENDRIX RESTAURANT EQUIPMENT	02-Jun-16	4,003.65
0235ET0028	0001	*****	9378	HERMAN, MICHELLE	02-Jun-16	700.00
0235ET0029	0001	*****	4127	JAVA DOMAIN LTD.	02-Jun-16	217.35
0235ET0030	0001	*****	10454	L'HIRONDELLE, MATTHEW	02-Jun-16	700.00
0235ET0031	0001	*****	EM12573	LABOUCAN, SHARON	02-Jun-16	417.00
0235ET0032	0001	*****	2525	LAMOUCHE, GAIL	02-Jun-16	253.00
0235ET0033	0001	*****	3807	LAMOUCHE, JESSE	02-Jun-16	168.66
0235ET0034	0001	*****	8590	LANDRY, KAYLA	02-Jun-16	829.95
0235ET0035	0001	*****	356	LONDON LIFE	02-Jun-16	4,640.39
0235ET0036	0001	*****	EM10490	MANTAI, MELANIE	02-Jun-16	133.36
0235ET0037	0001	*****	EM11106	NAHACHICK, VINA	02-Jun-16	278.78
0235ET0038	0001	*****	10086	NANOCH, JENNIFER	02-Jun-16	927.29
0235ET0039	0001	*****	358	NORTHLAND PRINCIPAL'S ASSOCIATION	02-Jun-16	125.00
0235ET0040	0001	*****	10510	OSAW MASKWA CONSULTING LTD	02-Jun-16	11,485.89
0235ET0041	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	02-Jun-16	1,402.83
0235ET0042	0001	*****	7492	SCOTT, ELAINE	02-Jun-16	700.00
0235ET0043	0001	*****	5171	SEESSEQUON, JANET	02-Jun-16	417.00
0235ET0044	0001	*****	605	SOUTH PEACE NEWS	02-Jun-16	226.80
0235ET0045	0001	*****	5413	STAN LADEROUTE CONSTRUCTION	02-Jun-16	3,250.00
0235ET0046	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	02-Jun-16	16,633.94
0235ET0047	0001	*****	354	TEACHER'S RETIREMENT FUND	02-Jun-16	221,859.99
0235ET0048	0001	*****	EM10878	TESSIER, DONALD	02-Jun-16	550.00
0235ET0049	0001	*****	539	TOWN OF PEACE RIVER	02-Jun-16	1,023.75
0235ET0050	0001	*****	EM18309	TURPIN, WAYNE	02-Jun-16	755.00
0235ET0051	0001	*****	9003	TWEEDLE, JENNIFER	02-Jun-16	443.17
0235ET0052	0001	*****	149	VALLEY PRINTERS & SIGNS LTD	02-Jun-16	61.95
0235ET0053	0001	*****	EM12430	VOGEL, KATHY	02-Jun-16	77.11
0235ET0054	0001	*****	600	WARD, ELAINE	02-Jun-16	790.42
0235ET0055	0001	*****	751	WESCLEAN - (EDM)	02-Jun-16	619.13
0236000001	0001	0000298785	10542	A&R TRUCKING	09-Jun-16	4,698.75

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0236000002	0001	0000298786	10161	ACCO BRANDS CANADA INC	09-Jun-16	487.46	
0236000003	0001	0000298787	17	ALLMAR INC.	09-Jun-16	1,738.71	
0236000004	0001	0000298788	10320	AMPLIFIED IT	09-Jun-16	CANCEL 21-Jun-16	3,110.00
0236000005	0001	0000298789	8098	ASBOA ZONE 1	09-Jun-16	150.00	
0236000006	0001	0000298790	3700	ATEK WATER SYSTEMS	09-Jun-16	782.25	
0236000007	0001	0000298791	228	ATHABASCA HOME HARDWARE BUILDING CENTRE	09-Jun-16	456.87	
0236000008	0001	0000298792	4326	B & R ECKEL'S TRANSPORT LTD.	09-Jun-16	340.96	
0236000009	0001	0000298793	8757	BEAVER, RONALD	09-Jun-16	CANCEL 17-Jun-16	240.00
0236000010	0001	0000298794	402	CANADA BREAD WEST(MCGAVINS) #4065	09-Jun-16	122.86	
0236000011	0001	0000298795	10628	CARDINAL, CAROL	09-Jun-16	1,428.00	
0236000012	0001	0000298796	1008	CARDINAL, FAY	09-Jun-16	240.00	
0236000013	0001	0000298797	8429	CARDINAL, LOUIE AUGUST	09-Jun-16	1,126.62	
0236000014	0001	0000298798	2655	CARSWELL	09-Jun-16	198.45	
0236000015	0001	0000298799	EM13239	CHAFFEE, RHIAN	09-Jun-16	98.23	
0236000016	0001	0000298800	1394	CHRISTIAN, DORIS	09-Jun-16	37.00	
0236000017	0001	0000298801	6976	COURTOREILLE, KIM	09-Jun-16	924.44	
0236000018	0001	0000298802	10342	COURTOREILLE, WILLIAM CHARLES	09-Jun-16	CANCEL 15-Jun-16	112.35
0236000019	0001	0000298803	8399	CZIBERE, DAVE	09-Jun-16	253.00	
0236000020	0001	0000298804	10514	DAHL, BRIAN	09-Jun-16	37.00	
0236000021	0001	0000298805	9209	DALYN DISPOSALS LTD.	09-Jun-16	431.55	
0236000022	0001	0000298806	9322	DEERLAND EQUIPMENT	09-Jun-16	675.59	
0236000023	0001	0000298807	5287	DIRECT ENERGY REGULATED SERVICES	09-Jun-16	402.22	
0236000024	0001	0000298808	1322	DON VALLEY ELECTRIC LTD.	09-Jun-16	3,225.30	
0236000025	0001	0000298809	3252	EPCOR ENERGY SERVICES ( ALBERTA) INC.	09-Jun-16	292.91	
0236000026	0001	0000298810	6196	FERSOVITCH, KAREN	09-Jun-16	494.00	
0236000027	0001	0000298811	7235	FLETT, DOUG	09-Jun-16	37.00	
0236000028	0001	0000298812	8829	GAMBLER, WALLIE J.	09-Jun-16	37.00	
0236000029	0001	0000298813	8360	GIENGER, BRANDY	09-Jun-16	1,300.00	
0236000030	0001	0000298814	6406	GOVERNMENT OF ALBERTA	09-Jun-16	250.00	
0236000031	0001	0000298815	3100	GUILD, ROBIN	09-Jun-16	924.44	
0236000032	0001	0000298816	3846	GULLION, ELMER	09-Jun-16	1,161.60	
0236000033	0001	0000298817	7591	HERTZ EQUIPMENT RENTAL(P.R.)	09-Jun-16	285.86	
0236000034	0001	0000298818	10627	HI SIGNS	09-Jun-16	323.51	
0236000035	0001	0000298819	5977	HIGH COUNTRY REFRIGERATION	09-Jun-16	1,054.12	
0236000036	0001	0000298820	5869	HYDRO BLAST LTD.	09-Jun-16	1,837.50	
0236000037	0001	0000298821	7710	JOSTENS CANADA LTD.	09-Jun-16	32.80	
0236000038	0001	0000298822	5859	KIVA GROUP CORP.	09-Jun-16	11,914.41	
0236000039	0001	0000298823	9397	KNUTSON, BRYAN	09-Jun-16	241.25	
0236000040	0001	0000298824	10470	LASERNETWORKS INC	09-Jun-16	87.84	
0236000041	0001	0000298825	8435	MCDONALD, CHARLES	09-Jun-16	160.84	
0236000042	0001	0000298826	3652	MCDONALD, RACHELLE	09-Jun-16	168.66	
0236000043	0001	0000298827	8402	MCINTOSH, CINDY	09-Jun-16	241.25	
0236000044	0001	0000298828	4691	MCLEOD, CHARLIE	09-Jun-16	1,500.00	
0236000045	0001	0000298829	10299	MIKISEW GROUP OF COMPANIES	09-Jun-16	200.18	
0236000046	0001	0000298830	10344	MILESTONE ENGINEERING SERVICES LTD	09-Jun-16	2,388.75	
0236000047	0001	0000298831	334	MOBERLY, MARYANNE	09-Jun-16	168.66	
0236000048	0001	0000298832	2441	NATIVE REFLECTIONS	09-Jun-16	837.38	
0236000049	0001	0000298833	373	NORTH EAST GAS CO-OP	09-Jun-16	78.68	
0236000050	0001	0000298834	10450	NORTH RAY EQUIPMENT SERVICES LTD	09-Jun-16	207.39	
0236000051	0001	0000298835	2532	NOSKIYE, LAUREL	09-Jun-16	1,087.47	
0236000052	0001	0000298836	10629	OLD TRAIL COUNTRY LTD.	09-Jun-16	196.60	
0236000053	0001	0000298837	455	PEACE RIVER HOME CENTRE INC.	09-Jun-16	511.23	
0236000054	0001	0000298838	9411	PEDERSON, JEN	09-Jun-16	65.52	

0236000055 0001 0000298839 2672 PEERLESS LAKE STUDENTS ASSOCIATION 09-Jun-16 5,620.00



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0236000056	0001	0000298840	1403	PUROLATOR INC	09-Jun-16	70.28
0236000057	0001	0000298841	349	RECEIVER GENERAL FOR CANADA	09-Jun-16	122,700.00
0236000058	0001	0000298842	7880	REECE, CLEO	09-Jun-16	241.25
0236000059	0001	0000298843	7668	REGISTRATIONS ARE US	09-Jun-16	28.35
0236000060	0001	0000298844	2409	RIMAR HOLDINGS LTD	09-Jun-16	117.81
0236000061	0001	0000298845	4233	ROGER'S AUTO	09-Jun-16	78.21
0236000062	0001	0000298846	10625	RONA LAC LA BICHE	09-Jun-16	252.00
0236000063	0001	0000298847	10621	SAFETY EXPRESS	09-Jun-16	506.44
0236000064	0001	0000298848	74	SCHOLASTIC CANADA LIMITED	09-Jun-16	552.33
0236000065	0001	0000298849	6054	SCHOOL SPECIALTY CANADA	09-Jun-16	2,619.74
0236000066	0001	0000298850	8825	SHANAHAN'S	09-Jun-16	573.30
0236000067	0001	0000298851	1017	SHAW, KENNETH RUSSELL	09-Jun-16	953.52
0236000068	0001	0000298852	9390	STEWART, JULIE	09-Jun-16	253.00
0236000069	0001	0000298853	7734	THE LUBE SHOP	09-Jun-16	56.90
0236000070	0001	0000298854	6094	THE NORTH WEST COMPANY	09-Jun-16	960.91
0236000071	0001	0000298855	634	UFA CO-OPERATIVE LIMITED	09-Jun-16	28.30
0236000072	0001	0000298856	1843	WABASCA HOME HARDWARE	09-Jun-16	1,091.67
0236000073	0001	0000298857	8433	WANYANDIE, CATHY	09-Jun-16	160.84
0236000074	0001	0000298858	9430	WANYANDIE, ROBERT	09-Jun-16	160.84
0236000075	0001	0000298859	812	WASTE MANAGEMENT	09-Jun-16	686.90
0236000076	0001	0000298860	8867	YELLOWKNEE, ALBERT	09-Jun-16	CANCEL 17-Jun-16
0236000077	0001	0000298861	3236	YELLOWKNEE, DONNA	09-Jun-16	37.00
0236000078	0001	0000298862	3788	YELLOWKNEE, SILAS	09-Jun-16	240.00
0236ET0001	0001	*****	10143	1832648 ALBERTA LTD	09-Jun-16	1,114.63
0236ET0002	0001	*****	6907	ACCORD ANSWERING SERVICE	09-Jun-16	315.00
0236ET0003	0001	*****	8663	AIR LIQUIDE CANADA INC	09-Jun-16	217.82
0236ET0004	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	09-Jun-16	6,427.83
0236ET0005	0001	*****	3765	ALOOK, CORRINE	09-Jun-16	120.00
0236ET0006	0001	*****	5580	ANDERSON, TAMMY LYNN	09-Jun-16	700.00
0236ET0007	0001	*****	5882	AXIA SUPERNET LTD.	09-Jun-16	23,009.70
0236ET0008	0001	*****	2889	BARTLE & GIBSON -EDM	09-Jun-16	856.54
0236ET0009	0001	*****	10445	BELCOURT, JOSEPHINE	09-Jun-16	700.00
0236ET0010	0001	*****	10087	BEST, ROSALIND	09-Jun-16	385.37
0236ET0011	0001	*****	10107	BILYEA, JACKIE	09-Jun-16	37.00
0236ET0012	0001	*****	6683	BIM'S CAR TRUCK WASH & GRAVEL SALES	09-Jun-16	454.13
0236ET0013	0001	*****	6159	CARDINAL, DENNIS R.	09-Jun-16	37.00
0236ET0014	0001	*****	EM13154	CARDINAL, GWEN	09-Jun-16	37.00
0236ET0015	0001	*****	EM11034	CARDINAL, VIRGINIA	09-Jun-16	535.68
0236ET0016	0001	*****	831	CARLSON, VIOLET	09-Jun-16	482.62
0236ET0017	0001	*****	8973	CATTERSON, DIANNE	09-Jun-16	372.30
0236ET0018	0001	*****	6969	CDW CANADA INC.	09-Jun-16	11,542.27
0236ET0019	0001	*****	EM18313	COLE, LILY	09-Jun-16	596.36
0236ET0020	0001	*****	4189	COLVILLE, CRYSTAL	09-Jun-16	1,404.82
0236ET0021	0001	*****	8964	CYBERA INC.	09-Jun-16	557.81
0236ET0022	0001	*****	2710	DR. MARY JACKSON SCHOOL FUND RAISERS	09-Jun-16	89.25
0236ET0023	0001	*****	18	EDMONTON PUBLIC SCHOOLS	09-Jun-16	1,054.74
0236ET0024	0001	*****	7384	EVOLUTION PRESENTATION TECHNOLOGIES	09-Jun-16	30,525.22
0236ET0025	0001	*****	8744	GFS PRAIRIES INC	09-Jun-16	5,085.64
0236ET0026	0001	*****	10575	GIBOT, PAMELA	09-Jun-16	750.00
0236ET0027	0001	*****	2139	GIFT LAKE DEVELOPMENT CORPORATION	09-Jun-16	262.50
0236ET0028	0001	*****	279	GIFT LAKE SCHOOL FUND	09-Jun-16	225.00
0236ET0029	0001	*****	EM11687	GLADUE, SYLVIA DONNA	09-Jun-16	111.30

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0236ET0030	0001	*****	5294	GRACH, ERNIE	09-Jun-16	240.00
0236ET0031	0001	*****	10511	GRAY, DONA	09-Jun-16	700.00
0236ET0032	0001	*****	561	GRIMSHAW TRUCKING	09-Jun-16	93.41
0236ET0033	0001	*****	27	HALFORDS	09-Jun-16	2,475.33
0236ET0034	0001	*****	EM10541	HAMMOND-OMUSI, LAURA E	09-Jun-16	214.31
0236ET0035	0001	*****	EM18498	HICKS(SINCLAIR), JANE	09-Jun-16	493.00
0236ET0036	0001	*****	1660	HIGH PRAIRIE SCHOOL DIVISION #48	09-Jun-16	19,660.90
0236ET0037	0001	*****	EM11650	HOCKLEY, JAMES	09-Jun-16	1,745.00
0236ET0038	0001	*****	7594	HOLIDAY INN EXPRESS S.L.	09-Jun-16	819.86
0236ET0039	0001	*****	6929	KAZIUK, BARB	09-Jun-16	1,598.14
0236ET0040	0001	*****	8138	KHAN COMMUNICATION SERVICES, INC.	09-Jun-16	17,253.75
0236ET0041	0001	*****	10425	KLEIN, JEFFREY	09-Jun-16	867.00
0236ET0042	0001	*****	9377	LABOUCANE, CYNTHIA	09-Jun-16	700.00
0236ET0043	0001	*****	5926	LAC LA BICHE TRANSPORT LTD	09-Jun-16	52.94
0236ET0044	0001	*****	9095	LADERROUTE, RANDI	09-Jun-16	700.00
0236ET0045	0001	*****	EM10237	LANDRY, JAMIE MR	09-Jun-16	563.85
0236ET0046	0001	*****	425	MACDOUGALL, SUSAN	09-Jun-16	200.00
0236ET0047	0001	*****	8943	MACKAY, COLIN	09-Jun-16	204.04
0236ET0048	0001	*****	7875	MARSHALL, PAULINE	09-Jun-16	700.00
0236ET0049	0001	*****	EM10735	MOLCAK, CONNIE	09-Jun-16	605.00
0236ET0050	0001	*****	2932	MOLCAK, ROBERT	09-Jun-16	795.65
0236ET0051	0001	*****	656	MUNICIPAL DISTRICT OF OPPORTUNITY #17	09-Jun-16	31,142.79
0236ET0052	0001	*****	3794	PAHLKE, GORDON & LINDA	09-Jun-16	785.64
0236ET0053	0001	*****	7536	PEACE RIVER BROADCASTING CORP. LTD	09-Jun-16	217.36
0236ET0054	0001	*****	5651	PELICAN AUTO & SAFETY SUPPLY	09-Jun-16	330.53
0236ET0055	0001	*****	9462	PHASAR ELECTRIC LTD.	09-Jun-16	2,354.61
0236ET0056	0001	*****	10076	PRAIRIE DISPOSAL LTD.	09-Jun-16	231.00
0236ET0057	0001	*****	4587	RECOVERY AUTOMOTIVE	09-Jun-16	1,456.15
0236ET0058	0001	*****	715	RENTCO EQUIPMENT LTD.	09-Jun-16	142.03
0236ET0059	0001	*****	3820	SAWAN, RANDALL	09-Jun-16	37.00
0236ET0060	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	09-Jun-16	151.51
0236ET0061	0001	*****	8994	SEA-CAN CONTAINERS (1989)LTD.	09-Jun-16	157.50
0236ET0062	0001	*****	1560	SEKAUER LIMITED	09-Jun-16	342.76
0236ET0063	0001	*****	9296	SHWETZ, KANESA	09-Jun-16	1,195.57
0236ET0064	0001	*****	6692	SILVERTIP ENTERPRISE LTD.	09-Jun-16	404.65
0236ET0065	0001	*****	10596	SIMPSON, ROBERT	09-Jun-16	3,035.00
0236ET0066	0001	*****	EM12127	SMITH, TAMMY	09-Jun-16	422.10
0236ET0067	0001	*****	6458	SOFTWARE4SCHOOLS.CA	09-Jun-16	19,308.62
0236ET0068	0001	*****	460	SOPER'S SUPPLY LTD.	09-Jun-16	137.28
0236ET0069	0001	*****	605	SOUTH PEACE NEWS	09-Jun-16	75.60
0236ET0070	0001	*****	31	SPECTRUM EDUCATIONAL SUPPLIES LTD.	09-Jun-16	1,011.89
0236ET0071	0001	*****	34	SPORTFACTOR INC.	09-Jun-16	1,643.67
0236ET0072	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	09-Jun-16	12,788.78
0236ET0073	0001	*****	539	TOWN OF PEACE RIVER	09-Jun-16	80.60
0236ET0074	0001	*****	10094	TWEEDLE, ANDREW	09-Jun-16	426.92
0236ET0075	0001	*****	9003	TWEEDLE, JENNIFER	09-Jun-16	14.68
0236ET0076	0001	*****	8881	VACHERESSE, TEGAN	09-Jun-16	882.36
0236ET0077	0001	*****	149	VALLEY PRINTERS & SIGNS LTD	09-Jun-16	4,381.13
0236ET0078	0001	*****	5725	VIKING FIRE PROTECTION INC.	09-Jun-16	861.00
0236ET0079	0001	*****	3572	WALMSLEY, KATHRYN	09-Jun-16	1,721.37
0236ET0080	0001	*****	9134	WALTY, CURTIS	09-Jun-16	140.00

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0236ET0081	0001	*****	751	WESCLEAN - (EDM)	09-Jun-16	16,885.75
0236ET0082	0001	*****	8734	WILTER AUTO & IND SUPPLY	09-Jun-16	46.97
0236ET0083	0001	*****	9355	YELLOWKNEE, NORA	09-Jun-16	200.00
0237ET0001	0001	*****	7693	ANDERSON BUSING	13-Jun-16	700.00
0237ET0002	0001	*****	10467	ANDERSON, AL RHEAL	13-Jun-16	700.00
0237ET0003	0001	*****	776	CHRISTENSEN BUSING	13-Jun-16	1,800.00
0237ET0004	0001	*****	2994	DESJARLAIS BUSES	13-Jun-16	4,000.00
0237ET0005	0001	*****	4884	NOSKEY BUS LINES	13-Jun-16	1,400.00
0237ET0006	0001	*****	2461	ORR, CHARLES	13-Jun-16	700.00
0238000001	0001	0000298863	5004	1176976 ALBERTA LTD.	16-Jun-16	33.25
0238000002	0001	0000298864	351	ALBERTA MAINTENANCE ENFORCEMENT PROGRAM	16-Jun-16	241.09
0238000003	0001	0000298865	8679	ALL-PRO TRUCK & TRAILER REPAIR	16-Jun-16	2,220.83
0238000004	0001	0000298866	1149	ALOOK, MARIE	16-Jun-16	120.00
0238000005	0001	0000298867	244	ATCO ELECTRIC LTD.	16-Jun-16	63.10
0238000006	0001	0000298868	10633	AUGER, ALBERT	16-Jun-16	CANCEL 08-Jul-16 125.00
0238000007	0001	0000298869	10632	BEAVER, ARLENE	16-Jun-16	125.00
0238000008	0001	0000298870	10635	BEAVER, CECILIA	16-Jun-16	CANCEL 08-Jul-16 125.00
0238000009	0001	0000298871	8876	BELL CANADA	16-Jun-16	172.15
0238000010	0001	0000298872	5520	BRICK, DOREEN M.B.	16-Jun-16	54.90
0238000011	0001	0000298873	2262	CALAHASEN, WENDY	16-Jun-16	458.40
0238000012	0001	0000298874	2640	CALLING LAKE MOOSEHORN MARKET	16-Jun-16	445.31
0238000013	0001	0000298875	402	CANADA BREAD WEST(MCGAVINS) #4065	16-Jun-16	28.64
0238000014	0001	0000298876	346	CANADA WIDE	16-Jun-16	973.40
0238000015	0001	0000298877	4145	CANADIAN TEST CENTRE	16-Jun-16	225.71
0238000016	0001	0000298878	8429	CARDINAL, LOUIE AUGUST	16-Jun-16	200.00
0238000017	0001	0000298879	1237	CARIBOU CRESTING (1991)LTD.	16-Jun-16	1,260.00
0238000018	0001	0000298880	6983	CHALIFOUX, JEFF	16-Jun-16	750.00
0238000019	0001	0000298881	10162	CHALIFOUX, NATHAN	16-Jun-16	689.98
0238000020	0001	0000298882	255	COLLINS, JOYCE	16-Jun-16	900.00
0238000021	0001	0000298883	3438	CRYSTAL CLEAR WATER SALES	16-Jun-16	108.00
0238000022	0001	0000298884	10266	CYPRIEN, ROSANNA	16-Jun-16	375.00
0238000023	0001	0000298885	5287	DIRECT ENERGY REGULATED SERVICES	16-Jun-16	756.40
0238000024	0001	0000298886	10639	DOUCETTE, WENDY	16-Jun-16	921.14
0238000025	0001	0000298887	3252	EPCOR ENERGY SERVICES ( ALBERTA) INC.	16-Jun-16	322.91
0238000026	0001	0000298888	813	ESSO TASTY EXPRESS	16-Jun-16	26.46
0238000027	0001	0000298889	6196	FERSOVITCH, KAREN	16-Jun-16	400.00
0238000028	0001	0000298890	6538	FLAG OUTLET LTD.	16-Jun-16	259.30
0238000029	0001	0000298891	693	FRESON BROS. (HP)	16-Jun-16	287.41
0238000030	0001	0000298892	10634	GLADUE, ALBERT	16-Jun-16	500.00
0238000031	0001	0000298893	1881	GLADUE, SOPHIE	16-Jun-16	125.00
0238000032	0001	0000298894	699	GREYHOUND COURIER EXPRESS	16-Jun-16	24.08
0238000033	0001	0000298895	3846	GULLION, ELMER	16-Jun-16	226.52
0238000034	0001	0000298896	10638	GWENDA, KYLIE	16-Jun-16	240.00
0238000035	0001	0000298897	5103	HADUBIAK, MAXINE	16-Jun-16	75.90
0238000036	0001	0000298898	10641	HI-WAY 69 R.V. STORAGE LTD.	16-Jun-16	420.00
0238000037	0001	0000298899	3179	HIGGINSON, SHARON	16-Jun-16	15.00
0238000038	0001	0000298900	10589	HIGHLANDER COUNSELLING & MEDIATION	16-Jun-16	2,328.89
0238000039	0001	0000298901	10636	HOULE, COREEN	16-Jun-16	CANCEL 08-Jul-16 125.00
0238000040	0001	0000298902	10637	JOHNSON, CAL	16-Jun-16	762.72
0238000041	0001	0000298903	8047	KEY FOOD EQUIPMENT	16-Jun-16	129.27
0238000042	0001	0000298904	1426	KNOWBUDDY MARKETING	16-Jun-16	1,606.43
0238000043	0001	0000298905	631	MAX FUEL DISTRIBUTORS LTD.	16-Jun-16	859.63
0238000044	0001	0000298906	10327	MIGHTY PEACE CHEVROLET BUICK GMC LTD	16-Jun-16	148.82

0238000045 0001 0000298907

6814

NANEMAHOO, PHILLIP

16-Jun-16

125.00

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0238000046	0001	0000298908	2441	NATIVE REFLECTIONS	16-Jun-16	322.50
0238000047	0001	0000298909	248	NORTH PEACE GAS CO-OP	16-Jun-16	285.32
0238000048	0001	0000298910	10450	NORTH RAY EQUIPMENT SERVICES LTD	16-Jun-16	406.41
0238000049	0001	0000298911	2478	NORTHWEST REGIONAL LEARNING CONSORTIUM	16-Jun-16	600.00
0238000050	0001	0000298912	2532	NOSKIYE, LAUREL	16-Jun-16	120.00
0238000051	0001	0000298913	455	PEACE RIVER HOME CENTRE INC.	16-Jun-16	562.76
0238000052	0001	0000298914	9502	REVOLUTION CHEVROLET	16-Jun-16	939.19
0238000053	0001	0000298915	865	SCHOOL DISTRICT #59(PEACE RIVER SOUTH)	16-Jun-16	5,051.50
0238000054	0001	0000298916	6054	SCHOOL SPECIALTY CANADA	16-Jun-16	3,668.23
0238000055	0001	0000298917	7531	TALLMAN, RAYMOND	16-Jun-16	37.00
0238000056	0001	0000298918	7734	THE LUBE SHOP	16-Jun-16	54.96
0238000057	0001	0000298919	6094	THE NORTH WEST COMPANY	16-Jun-16	465.95
0238000058	0001	0000298920	1728	TOWN OF GRANDE CACHE	16-Jun-16	20.00
0238000059	0001	0000298921	683	UNIVERSITY OF TORONTO PRESS	16-Jun-16	1,170.76
0238000060	0001	0000298922	1843	WABASCA HOME HARDWARE	16-Jun-16	58.63
0238000061	0001	0000298923	10295	WALMART STORE #3640	16-Jun-16	200.64
0238000062	0001	0000298924	5382	WHITECAP MOTORS	16-Jun-16	1,866.21
0238000063	0001	0000298925	79	XEROX CANADA LTD.	16-Jun-16	37,398.25
0238000064	0001	0000298926	8867	YELLOWKNEE, ALBERT	16-Jun-16	925.00
0238000065	0001	0000298927	10631	YOUNG, VINA	16-Jun-16	125.00
0238ET0001	0001	*****	10022	1789135 AB LTD	16-Jun-16	35.50
0238ET0002	0001	*****	8663	AIR LIQUIDE CANADA INC	16-Jun-16	36.13
0238ET0003	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	16-Jun-16	470.56
0238ET0004	0001	*****	315	ALBERTA SCHOOL BOARDS ASSOCIATION	16-Jun-16	593.25
0238ET0005	0001	*****	9541	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	16-Jun-16	3,258.00
0238ET0006	0001	*****	8015	ANDREWS, MADELINE	16-Jun-16	37.00
0238ET0007	0001	*****	1996	ANZAC COMMUNITY SCHOOL	16-Jun-16	528.80
0238ET0008	0001	*****	10479	AUGER, BEVERLY	16-Jun-16	2,100.00
0238ET0009	0001	*****	EM10961	BADGER, JOE J.	16-Jun-16	600.00
0238ET0010	0001	*****	9177	BURNSTICK PROMOTIONS	16-Jun-16	1,950.00
0238ET0011	0001	*****	6159	CARDINAL, DENNIS R.	16-Jun-16	37.00
0238ET0012	0001	*****	9278	CARDINAL, GLORIA	16-Jun-16	643.00
0238ET0013	0001	*****	10420	CARSON, CHRISTOPHER	16-Jun-16	517.14
0238ET0014	0001	*****	EM18168	CAVANAUGH, JANETTE	16-Jun-16	480.00
0238ET0015	0001	*****	EM10121	CLARKE, LISA	16-Jun-16	609.12
0238ET0016	0001	*****	4189	COLVILLE, CRYSTAL	16-Jun-16	303.95
0238ET0017	0001	*****	1262	COURTOREILLE, WILLIAM COLIN SR.	16-Jun-16	112.35
0238ET0018	0001	*****	EM12348	DASHCAVICH, TANIA	16-Jun-16	1,040.00
0238ET0019	0001	*****	10246	DIAMOND INTERNATIONAL TRUCKS	16-Jun-16	1,270.57
0238ET0020	0001	*****	10505	DUCHARME, ROLAND	16-Jun-16	700.00
0238ET0021	0001	*****	5076	ERIC AUGER & SONS CONTRACTING LTD.	16-Jun-16	1,186.42
0238ET0022	0001	*****	10040	GFL ENVIRONMENTAL INC	16-Jun-16	494.90
0238ET0023	0001	*****	8744	GFS PRAIRIES INC	16-Jun-16	18,927.88
0238ET0024	0001	*****	10575	GIBOT, PAMELA	16-Jun-16	300.00
0238ET0025	0001	*****	2139	GIFT LAKE DEVELOPMENT CORPORATION	16-Jun-16	778.68
0238ET0026	0001	*****	10406	GLADUE, MELVIN	16-Jun-16	400.00
0238ET0027	0001	*****	EM11687	GLADUE, SYLVIA DONNA	16-Jun-16	459.50
0238ET0028	0001	*****	27	HALFORDS	16-Jun-16	2,324.64
0238ET0029	0001	*****	8523	HALTER'S AUTOMOTIVE	16-Jun-16	166.95
0238ET0030	0001	*****	8106	HUNT, DOROTHY JOYCE	16-Jun-16	505.00
0238ET0031	0001	*****	EM18519	HYSENI, ALMA	16-Jun-16	CANCEL 20-Jun-16 500.00
0238ET0032	0001	*****	330	LABOUCAN, DONNA	16-Jun-16	295.40

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0238ET0033	0001	*****	8122	LAC LA BICHE COUNTY	16-Jun-16	50.00
0238ET0034	0001	*****	10152	LADEROUTE, DAPHNE	16-Jun-16	1,400.00
0238ET0035	0001	*****	10148	LADEROUTE, KRISTEL	16-Jun-16	214.92
0238ET0036	0001	*****	EM18460	LADEROUTE, SHELLY	16-Jun-16	159.33
0238ET0037	0001	*****	4981	LAMOUCHE, MARLENE	16-Jun-16	435.37
0238ET0038	0001	*****	8590	LANDRY, KAYLA	16-Jun-16	748.24
0238ET0039	0001	*****	EM18542	LEE-MORIN, JESSIE	16-Jun-16	851.00
0238ET0040	0001	*****	4531	LEMAY, KAREN	16-Jun-16	570.33
0238ET0041	0001	*****	EM13362	MARTEN, MISSIE	16-Jun-16	369.21
0238ET0042	0001	*****	10502	MCKINLEY, ROBERT ALAN	16-Jun-16	700.00
0238ET0043	0001	*****	10553	MERCREDI, MISTI	16-Jun-16	271.20
0238ET0044	0001	*****	5202	MICHEL'S SUPER A FOODS	16-Jun-16	19.71
0238ET0045	0001	*****	656	MUNICIPAL DISTRICT OF OPPORTUNITY #17	16-Jun-16	4,923.05
0238ET0046	0001	*****	4884	NOSKEY BUS LINES	16-Jun-16	478.80
0238ET0047	0001	*****	EM12291	NOSKEY, NORMA	16-Jun-16	366.11
0238ET0048	0001	*****	3088	O'CONNOR, DANIELLE	16-Jun-16	8.76
0238ET0049	0001	*****	EM11200	PARKER, RAY	16-Jun-16	310.00
0238ET0050	0001	*****	1263	PEACE COUNTRY CO-OP	16-Jun-16	9.18
0238ET0051	0001	*****	521	PEACE WAPITI SCHOOL DIVISION NO. 76	16-Jun-16	6,979.79
0238ET0052	0001	*****	2378	PEARSON CANADA INC T46254	16-Jun-16	4,608.73
0238ET0053	0001	*****	5651	PELICAN AUTO & SAFETY SUPPLY	16-Jun-16	272.02
0238ET0054	0001	*****	EM10213	PETLEY-JONES, GEOFFREY	16-Jun-16	105.00
0238ET0055	0001	*****	249	PRAIRIE RIVER GAS CO-OP	16-Jun-16	1,693.34
0238ET0056	0001	*****	690	RATHBONE, DENISE	16-Jun-16	53.55
0238ET0057	0001	*****	4587	RECOVERY AUTOMOTIVE	16-Jun-16	840.87
0238ET0058	0001	*****	51	RONA INC	16-Jun-16	452.88
0238ET0059	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	16-Jun-16	215.82
0238ET0060	0001	*****	6692	SILVERTIP ENTERPRISE LTD.	16-Jun-16	289.80
0238ET0061	0001	*****	EM18225	SMITH, CRYSTAL A	16-Jun-16	15.00
0238ET0062	0001	*****	8265	SMITH, MICHELLE	16-Jun-16	230.52
0238ET0063	0001	*****	5181	SPARKSMAN TRANSPORTATION LTD.	16-Jun-16	17,470.79
0238ET0064	0001	*****	34	SPORTFACTOR INC.	16-Jun-16	162.37
0238ET0065	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	16-Jun-16	13,877.79
0238ET0066	0001	*****	2995	SYZYGY RESEARCH & TECHNOLOGY LTD.	16-Jun-16	1,050.00
0238ET0067	0001	*****	9003	TWEEDLE, JENNIFER	16-Jun-16	92.51
0238ET0068	0001	*****	1891	U.S. BANCORP CANADA CO.	16-Jun-16	219,067.40
0238ET0069	0001	*****	EM10468	VIJENDREN, VIJEN	16-Jun-16	600.00
0238ET0070	0001	*****	751	WESCLEAN - (EDM)	16-Jun-16	9,108.00
0238ET0071	0001	*****	EM18236	WHITEHEAD, SHIRLEY	16-Jun-16	552.29
0238ET0072	0001	*****	EM10066	WOODFINE, BERNARD	16-Jun-16	677.85
0238ET0073	0001	*****	9355	YELLOWKNEE, NORA	16-Jun-16	125.00
0238ET0074	0001	*****	9123	YELLOWKNEE, ROSIE	16-Jun-16	500.00
0239000001	0001	0000298928	8159	PEAVINE ENTERPRISES INC.	17-Jun-16	24,937.50
0240000001	0001	0000298929	5634	ACRODEX	23-Jun-16	8,914.82
0240000002	0001	0000298930	43	ALBERTA DISTANCE LEARNING CNTR	23-Jun-16	611.00
0240000003	0001	0000298931	8507	ALTAGAS UTILITIES INC	23-Jun-16	639.05
0240000004	0001	0000298932	10320	AMPLIFIED IT	23-Jun-16	3,230.00
0240000005	0001	0000298933	4322	ANDERSON, BRENDA	23-Jun-16	CANCEL 11-Jul-16 2,000.00
0240000006	0001	0000298934	228	ATHABASCA HOME HARDWARE BUILDING CENTRE	23-Jun-16	18.89
0240000007	0001	0000298935	10645	ATHABASCA HOMETOWN PRINTING COMPANY	23-Jun-16	265.51
0240000008	0001	0000298936	8417	AUGER, KEVIN S.	23-Jun-16	11.50
0240000009	0001	0000298937	10647	BATCHELOR, CLINTON	23-Jun-16	19.99

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0240000010	0001	0000298938	5415	BCOM COMPUTER CENTRE INC.	23-Jun-16	24,295.43
0240000011	0001	0000298939	8059	BERGER, CARLA	23-Jun-16	165.24
0240000012	0001	0000298940	981	BIG LAKES COUNTY	23-Jun-16	1,039.66
0240000013	0001	0000298941	1099	CALLIOU, CANDICE	23-Jun-16	629.50
0240000014	0001	0000298942	10642	CAN-WEST AIR	23-Jun-16	2,940.00
0240000015	0001	0000298943	402	CANADA BREAD WEST(MCGAVINS) #4065	23-Jun-16	65.96
0240000016	0001	0000298944	EM11960	CARDINAL, LORRAINE C.	23-Jun-16	111.00
0240000017	0001	0000298945	8429	CARDINAL, LOUIE AUGUST	23-Jun-16	630.52
0240000018	0001	0000298946	9022	CLOUTIER, AUDREY	23-Jun-16	425.76
0240000019	0001	0000298947	6976	COURTOREILLE, KIM	23-Jun-16	CANCEL 27-Jun-16
0240000020	0001	0000298948	1963	CUNNINGHAM, KEN	23-Jun-16	900.00
0240000021	0001	0000298949	10266	CYPRIEN, ROSANNA	23-Jun-16	600.00
0240000022	0001	0000298950	9322	DEERLAND EQUIPMENT	23-Jun-16	158.58
0240000023	0001	0000298951	5287	DIRECT ENERGY REGULATED SERVICES	23-Jun-16	1,096.02
0240000024	0001	0000298952	78	E.W.PRATT HIGH SCHOOL	23-Jun-16	364.50
0240000025	0001	0000298953	3142	EDUCATION STATION	23-Jun-16	221.74
0240000026	0001	0000298954	2490	ELIZABETH METIS SETTLEMENT	23-Jun-16	120.00
0240000027	0001	0000298955	3618	FEHR BUILDING MATERIALS LTD	23-Jun-16	468.05
0240000028	0001	0000298956	1610	FORT VERMILION SCHOOL DIVISION NO.52	23-Jun-16	16,563.40
0240000029	0001	0000298957	1077	GLADUE, DWIGHT G.	23-Jun-16	342.00
0240000030	0001	0000298958	10012	GOVERNMENT OF ALBERTA	23-Jun-16	12,061.23
0240000031	0001	0000298959	3100	GUILD, ROBIN	23-Jun-16	807.60
0240000032	0001	0000298960	3846	GULLION, ELMER	23-Jun-16	655.00
0240000033	0001	0000298961	217	HIGH PRAIRIE ACE HARDWARE	23-Jun-16	1,669.77
0240000034	0001	0000298962	75	HOLBY HOLDINGS LTD	23-Jun-16	4,287.50
0240000035	0001	0000298963	5578	HUNTER MOTORS LTD.	23-Jun-16	122.08
0240000036	0001	0000298964	5869	HYDRO BLAST LTD.	23-Jun-16	3,465.00
0240000037	0001	0000298965	8728	JOHN DEERE FINANCIAL	23-Jun-16	516.10
0240000038	0001	0000298966	5550	KAZIUK, WALTER	23-Jun-16	51.00
0240000039	0001	0000298967	8047	KEY FOOD EQUIPMENT	23-Jun-16	389.17
0240000040	0001	0000298968	10649	KG WOODWORKS	23-Jun-16	21.00
0240000041	0001	0000298969	4056	LAC LA BICHE BUILDING PRODUCTS	23-Jun-16	40.74
0240000042	0001	0000298970	10470	LASERNETWORKS INC	23-Jun-16	31,430.71
0240000043	0001	0000298971	10344	MILESTONE ENGINEERING SERVICES LTD	23-Jun-16	5,239.50
0240000044	0001	0000298972	341	NOOSKEY, RETA	23-Jun-16	150.00
0240000045	0001	0000298973	2478	NORTHWEST REGIONAL LEARNING CONSORTIUM	23-Jun-16	5,728.89
0240000046	0001	0000298974	374	PADDLE PRAIRIE GAS CO-OP	23-Jun-16	562.75
0240000047	0001	0000298975	10180	PEACE FIRE EXTINGUISHER & SAFETY LTD	23-Jun-16	1,974.55
0240000048	0001	0000298976	455	PEACE RIVER HOME CENTRE INC.	23-Jun-16	258.78
0240000049	0001	0000298977	4370	PEREDERY, CHERYL	23-Jun-16	68.54
0240000050	0001	0000298978	10604	PERFORMANCE NORTH LTD.	23-Jun-16	157.50
0240000051	0001	0000298979	5825	PITNEYWORKS	23-Jun-16	86.25
0240000052	0001	0000298980	9288	PLS SECURITY	23-Jun-16	304.50
0240000053	0001	0000298981	950	PRAIRIE AUTO & INDUSTRIAL SUPPLY LTD.	23-Jun-16	797.62
0240000054	0001	0000298982	1403	PUROLATOR INC	23-Jun-16	75.77
0240000055	0001	0000298983	8597	SELECT EQUIPMENT RENTALS (ST. ALBERT)	23-Jun-16	2,390.50
0240000056	0001	0000298984	1017	SHAW, KENNETH RUSSELL	23-Jun-16	583.60
0240000057	0001	0000298985	10648	SHORTMAN, JENNIFER	23-Jun-16	650.00
0240000058	0001	0000298986	10650	SLAVE LAKE HI-TECH	23-Jun-16	147.50
0240000059	0001	0000298987	9457	STAPLES #332	23-Jun-16	1,551.29
0240000060	0001	0000298988	8	TELUS COMMUNICATIONS INCORPORATED	23-Jun-16	256.26
0240000061	0001	0000298989	102	TELUS MOBILITY INCORPORATED	23-Jun-16	1,662.11

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024000062	0001	0000298990	6094	THE NORTH WEST COMPANY	23-Jun-16	19.68
024000063	0001	0000298991	2061	TOWN OF HIGH LEVEL	23-Jun-16	1,597.50
024000064	0001	0000298992	3344	TULLOCH, BRENDA	23-Jun-16	264.00
024000065	0001	0000298993	10574	VALLEY TRAFFIC SYSTEMS	23-Jun-16	311.85
024000066	0001	0000298994	1843	WABASCA HOME HARDWARE	23-Jun-16	27.49
024000067	0001	0000298995	570	WAWANESA LIFE	23-Jun-16	664.72
0240ET0001	0001	*****	8062	668040 ALBERTA LTD.	23-Jun-16	2,173.50
0240ET0002	0001	*****	10415	914246 ALTA. LTD.	23-Jun-16	3,971.10
0240ET0003	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	23-Jun-16	1,699.71
0240ET0004	0001	*****	315	ALBERTA SCHOOL BOARDS ASSOCIATION	23-Jun-16	20,805.86
0240ET0005	0001	*****	10466	ANDERSON, DELAUREN	23-Jun-16	700.00
0240ET0006	0001	*****	7957	ANDERSON, IRIS	23-Jun-16	700.00
0240ET0007	0001	*****	10646	ARCAND, SAIGE	23-Jun-16	1,500.00
0240ET0008	0001	*****	3840	BIGSTONE, JOSEPH ALBERT	23-Jun-16	315.00
0240ET0009	0001	*****	346	CANADA WIDE	23-Jun-16	1,956.44
0240ET0010	0001	*****	9278	CARDINAL, GLORIA	23-Jun-16	660.45
0240ET0011	0001	*****	EM18168	CAVANAUGH, JANETTE	23-Jun-16	26.45
0240ET0012	0001	*****	6969	CDW CANADA INC.	23-Jun-16	554.94
0240ET0013	0001	*****	9329	CERETZKE, KERRI	23-Jun-16	720.01
0240ET0014	0001	*****	4189	COLVILLE, CRYSTAL	23-Jun-16	726.32
0240ET0015	0001	*****	7996	DESJARLAIS, JANEEN	23-Jun-16	900.00
0240ET0016	0001	*****	10246	DIAMOND INTERNATIONAL TRUCKS	23-Jun-16	2,123.28
0240ET0017	0001	*****	18	EDMONTON PUBLIC SCHOOLS	23-Jun-16	14,227.65
0240ET0018	0001	*****	6273	ENMAX CORPORATION (NEW)	23-Jun-16	55,930.90
0240ET0019	0001	*****	10144	FOURNIER, DONNA	23-Jun-16	700.00
0240ET0020	0001	*****	529	FRESON BROS.	23-Jun-16	25.16
0240ET0021	0001	*****	8744	GFS PRAIRIES INC	23-Jun-16	7,173.89
0240ET0022	0001	*****	9214	GOULET, CORINNE	23-Jun-16	1,400.00
0240ET0023	0001	*****	10591	GRACE ARCHITECTURE INC.	23-Jun-16	8,174.25
0240ET0024	0001	*****	EM13072	HAMELIN, SHELLEY	23-Jun-16	454.33
0240ET0025	0001	*****	7594	HOLIDAY INN EXPRESS S.L.	23-Jun-16	460.52
0240ET0026	0001	*****	EM10814	HORON, RICK	23-Jun-16	706.87
0240ET0027	0001	*****	7968	HOULE, ANN	23-Jun-16	37.00
0240ET0028	0001	*****	EM18519	HYSENI, ALMA	23-Jun-16	500.00
0240ET0029	0001	*****	EM13030	JUNEAU, JASON	23-Jun-16	210.00
0240ET0030	0001	*****	5826	L&P DISPOSALS	23-Jun-16	700.83
0240ET0031	0001	*****	8122	LAC LA BICHE COUNTY	23-Jun-16	79.42
0240ET0032	0001	*****	5926	LAC LA BICHE TRANSPORT LTD	23-Jun-16	85.09
0240ET0033	0001	*****	443	LADERROUTE, BARBARA MS.	23-Jun-16	297.44
0240ET0034	0001	*****	10152	LADERROUTE, DAPHNE	23-Jun-16	700.00
0240ET0035	0001	*****	EM11159	LADERROUTE, JOYCE	23-Jun-16	63.46
0240ET0036	0001	*****	8590	LANDRY, KAYLA	23-Jun-16	2,053.72
0240ET0037	0001	*****	9301	LAROCQUE, JOYCE	23-Jun-16	71.87
0240ET0038	0001	*****	8943	MACKAY, COLIN	23-Jun-16	104.04
0240ET0039	0001	*****	9300	MACLEAN, SHELLEY	23-Jun-16	600.00
0240ET0040	0001	*****	EM18471	MALIK, TAUFIQ AHMED	23-Jun-16	503.25
0240ET0041	0001	*****	EM13362	MARTEN, MISSIE	23-Jun-16	150.00
0240ET0042	0001	*****	5941	MCLENNAN ROSS LLP	23-Jun-16	1,448.85
0240ET0043	0001	*****	347	MCMURRAY AVIATION	23-Jun-16	10.00
0240ET0044	0001	*****	10617	METACAT-YAH, MICHELLE	23-Jun-16	700.00
0240ET0045	0001	*****	1431	MISTASSINIY SCHOOL	23-Jun-16	120.00



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0240ET0046	0001	*****	4652	NORTHERN DIGITAL SERVICES	23-Jun-16	892.50
0240ET0047	0001	*****	4884	NOSKEY BUS LINES	23-Jun-16	157.50
0240ET0048	0001	*****	2378	PEARSON CANADA INC T46254	23-Jun-16	7,106.04
0240ET0049	0001	*****	9462	PHASAR ELECTRIC LTD.	23-Jun-16	5,753.79
0240ET0050	0001	*****	EM18268	PICHE, GENEVIEVE	23-Jun-16	50.00
0240ET0051	0001	*****	457	POPS HARDWARE & BUILDING CENTRE INC	23-Jun-16	198.64
0240ET0052	0001	*****	276	PRESSE COMMERCE	23-Jun-16	268.32
0240ET0053	0001	*****	4587	RECOVERY AUTOMOTIVE	23-Jun-16	1,557.05
0240ET0054	0001	*****	292	REIN, KENT	23-Jun-16	170.00
0240ET0055	0001	*****	450	ROGER'S LOCK LIMITED	23-Jun-16	132.30
0240ET0056	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	23-Jun-16	215.82
0240ET0057	0001	*****	EM18322	SCARBOROUGH, RICK	23-Jun-16	225.00
0240ET0058	0001	*****	8994	SEA-CAN CONTAINERS (1989)LTD.	23-Jun-16	157.50
0240ET0059	0001	*****	9016	SILLIKER, WESLEY	23-Jun-16	75.00
0240ET0060	0001	*****	9079	SLAVE LAKE INN AND CONFERENCE CENTRE	23-Jun-16	217.98
0240ET0061	0001	*****	5181	SPARKSMAN TRANSPORTATION LTD.	23-Jun-16	1,486.80
0240ET0062	0001	*****	8378	SUN MEDIA	23-Jun-16	70.04
0240ET0063	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	23-Jun-16	11,536.16
0240ET0064	0001	*****	EM10878	TESSIER, DONALD	23-Jun-16	365.00
0240ET0065	0001	*****	539	TOWN OF PEACE RIVER	23-Jun-16	248.00
0240ET0066	0001	*****	EM18309	TURPIN, WAYNE	23-Jun-16	555.00
0240ET0067	0001	*****	600	WARD, ELAINE	23-Jun-16	124.62
0240ET0068	0001	*****	EM11144	WATSON, JOHN	23-Jun-16	410.00
0240ET0069	0001	*****	751	WESCLEAN - (EDM)	23-Jun-16	2,679.58
0241000001	0001	0000298996	43	ALBERTA DISTANCE LEARNING CNTR	29-Jun-16	161.55
0241000002	0001	0000298997	353	ALBERTA TEACHERS ASSOCIATION	29-Jun-16	25,434.80
0241000003	0001	0000298998	8507	ALTAGAS UTILITIES INC	29-Jun-16	1,299.47
0241000004	0001	0000298999	10577	ANDERSON FILION, JODY	29-Jun-16	700.00
0241000005	0001	0000299000	10652	ANGELA PEARL PHOTOGRAPHY	29-Jun-16	120.00
0241000006	0001	0000299001	80	AUDIO-CINE FILMS INC.	29-Jun-16	1,715.68
0241000007	0001	0000299002	8417	AUGER, KEVIN S.	29-Jun-16	290.13
0241000008	0001	0000299003	3959	AUGER, LEILA	29-Jun-16	218.00
0241000009	0001	0000299004	8059	BERGER, CARLA	29-Jun-16	114.27
0241000010	0001	0000299005	10024	BLUEWAVE ENERGY	29-Jun-16	2,533.86
0241000011	0001	0000299006	402	CANADA BREAD WEST(MCGAVINS) #4065	29-Jun-16	506.98
0241000012	0001	0000299007	10366	CARDINAL, CARMEN	29-Jun-16	600.00
0241000013	0001	0000299008	6065	CARDINAL, ESTHER	29-Jun-16	12.00
0241000014	0001	0000299009	5601	CARDINAL, MARI-AGNES	29-Jun-16	381.70
0241000015	0001	0000299010	7663	CLOUSTON, ELVIN	29-Jun-16	120.71
0241000016	0001	0000299011	5287	DIRECT ENERGY REGULATED SERVICES	29-Jun-16	19.70
0241000017	0001	0000299012	10651	DONOVAN, LOIS	29-Jun-16	210.00
0241000018	0001	0000299013	10644	EARLY LEARNING INC.	29-Jun-16	2,929.50
0241000019	0001	0000299014	10158	FLEETCOR CANADA MASTERCARD	29-Jun-16	52.00
0241000020	0001	0000299015	7235	FLETT, DOUG	29-Jun-16	37.00
0241000021	0001	0000299016	10653	FRIESEN, HAYLEY	29-Jun-16	243.79
0241000022	0001	0000299017	185	GOVERNMENT OF ALBERTA	29-Jun-16	525.00
0241000023	0001	0000299018	10656	GOVERNMENT OF ALBERTA	29-Jun-16	23,260.00
0241000024	0001	0000299019	10330	GREGG DISTRIBUTORS LP	29-Jun-16	190.60
0241000025	0001	0000299020	699	GREYHOUND COURIER EXPRESS	29-Jun-16	84.72
0241000026	0001	0000299021	8086	HOME & SCHOOL CONNECTION	29-Jun-16	935.82
0241000027	0001	0000299022	5869	HYDRO BLAST LTD.	29-Jun-16	3,958.50

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0241000028	0001	0000299023	357	INDUSTRIAL-ALLIANCE	29-Jun-16	788.01
0241000029	0001	0000299024	10654	LACROIX, SHEENA	29-Jun-16	86.70
0241000030	0001	0000299025	5719	LEPINE, ROBERT	29-Jun-16	81.60
0241000031	0001	0000299026	355	LOCAL AUTHORITIES PENSION PLAN	29-Jun-16	150,294.82
0241000032	0001	0000299027	8951	MANULIFE	29-Jun-16	1,201.12
0241000033	0001	0000299028	5683	MARCEL, DOROTHY	29-Jun-16	2,400.00
0241000034	0001	0000299029	10419	MOBERLY, ANNIE	29-Jun-16	37.00
0241000035	0001	0000299030	8367	NAHACHICK, DOREEN	29-Jun-16	70.00
0241000036	0001	0000299031	10643	NASP, INC.	29-Jun-16	442.78
0241000037	0001	0000299032	1471	PEACE RIVER FORD SALES INC	29-Jun-16	69.45
0241000038	0001	0000299033	455	PEACE RIVER HOME CENTRE INC.	29-Jun-16	2,014.81
0241000039	0001	0000299034	4370	PEREDERY, CHERYL	29-Jun-16	38.79
0241000040	0001	0000299035	8509	PITNEY BOWES	29-Jun-16	1,136.49
0241000041	0001	0000299036	8529	PRINTER WORLD INTERNATIONAL INC	29-Jun-16	623.70
0241000042	0001	0000299037	7431	REALLY GOOD STUFF, INC.	29-Jun-16	834.58
0241000043	0001	0000299038	349	RECEIVER GENERAL FOR CANADA	29-Jun-16	665,401.69
0241000044	0001	0000299039	1714	RECEIVER GENERAL FOR CANADA	29-Jun-16	3,054.95
0241000045	0001	0000299040	2277	REVENUE CANADA	29-Jun-16	14,290.96
0241000046	0001	0000299041	882	RUSSELL A. FARROW LIMITED	29-Jun-16	56.95
0241000047	0001	0000299042	74	SCHOLASTIC CANADA LIMITED	29-Jun-16	124.63
0241000048	0001	0000299043	10624	SMOKEY YOUNG	29-Jun-16	350.75
0241000049	0001	0000299044	9457	STAPLES #332	29-Jun-16	21.02
0241000050	0001	0000299045	8	TELUS COMMUNICATIONS INCORPORATED	29-Jun-16	12,823.70
0241000051	0001	0000299046	6094	THE NORTH WEST COMPANY	29-Jun-16	1,185.45
0241000052	0001	0000299047	10655	TNT WELDING LTD.	29-Jun-16	378.00
0241000053	0001	0000299048	1906	W.A.T. HOLDINGS LTD.	29-Jun-16	2,367.75
0241000054	0001	0000299049	10295	WALMART STORE #3640	29-Jun-16	66.55
0241ET0001	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	29-Jun-16	24,649.39
0241ET0002	0001	*****	469	ALBERTA ASSESSMENT CONSORTIUM	29-Jun-16	5,500.00
0241ET0003	0001	*****	170	ALBERTA NATIVE NEWS	29-Jun-16	627.38
0241ET0004	0001	*****	350	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	29-Jun-16	185,706.76
0241ET0005	0001	*****	7693	ANDERSON BUSING	29-Jun-16	9,646.93
0241ET0006	0001	*****	10467	ANDERSON, AL RHEAL	29-Jun-16	8,513.18
0241ET0007	0001	*****	3803	ANDERSON, JENNIFER	29-Jun-16	700.00
0241ET0008	0001	*****	EM12830	ANDERSON, TARA	29-Jun-16	156.06
0241ET0009	0001	*****	62	AUGER, RITA	29-Jun-16	148.00
0241ET0010	0001	*****	EM11947	BABEY, SUSAN	29-Jun-16	264.18
0241ET0011	0001	*****	7868	BIGSTONE, ANGELA	29-Jun-16	617.92
0241ET0012	0001	*****	4597	CARDINAL, RAYMOND	29-Jun-16	400.00
0241ET0013	0001	*****	EM11462	CARDINAL, SOPHIE	29-Jun-16	100.00
0241ET0014	0001	*****	EM11034	CARDINAL, VIRGINIA	29-Jun-16	130.91
0241ET0015	0001	*****	EM10098	CHARTRAND, SUSAN	29-Jun-16	85.02
0241ET0016	0001	*****	641	CHERNIPESKI, MAUREEN	29-Jun-16	1,165.00
0241ET0017	0001	*****	EM10121	CLARKE, LISA	29-Jun-16	49.10
0241ET0018	0001	*****	4189	COLVILLE, CRYSTAL	29-Jun-16	1,851.23
0241ET0019	0001	*****	1262	COURTOREILLE, WILLIAM COLIN SR.	29-Jun-16	CANCEL 05-Jul-16 37.00
0241ET0020	0001	*****	6899	DEBOER, MARIA	29-Jun-16	816.55
0241ET0021	0001	*****	EM10719	DEWAR, BRIAN	29-Jun-16	104.04
0241ET0022	0001	*****	10492	EBEN CONSTRUCTION LTD	29-Jun-16	525.00
0241ET0023	0001	*****	5474	FLETT, LEANNE	29-Jun-16	1,540.78
0241ET0024	0001	*****	3193	FORT MCMURRAY HOME HARDWARE	29-Jun-16	75.62
0241ET0025	0001	*****	4933	FRAMEWORKS CUSTOM FRAMING & GALLERY	29-Jun-16	416.36

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0241ET0026	0001	*****	8744	GFS PRAIRIES INC	29-Jun-16	1,519.19
0241ET0027	0001	*****	10575	GIBOT, PAMELA	29-Jun-16	150.00
0241ET0028	0001	*****	279	GIFT LAKE SCHOOL FUND	29-Jun-16	123.38
0241ET0029	0001	*****	EM11687	GLADUE, SYLVIA DONNA	29-Jun-16	1,472.26
0241ET0030	0001	*****	561	GRIMSHAW TRUCKING	29-Jun-16	103.52
0241ET0031	0001	*****	EM11861	GULLION, VIVIAN	29-Jun-16	479.50
0241ET0032	0001	*****	EM10541	HAMMOND-OMUSI, LAURA E	29-Jun-16	177.77
0241ET0033	0001	*****	8245	HEYDE, ROBERT	29-Jun-16	443.70
0241ET0034	0001	*****	1660	HIGH PRAIRIE SCHOOL DIVISION #48	29-Jun-16	24,876.15
0241ET0035	0001	*****	7968	HOULE, ANN	29-Jun-16	117.75
0241ET0036	0001	*****	620	HOULE, JUNE	29-Jun-16	179.52
0241ET0037	0001	*****	8106	HUNT, DOROTHY JOYCE	29-Jun-16	628.32
0241ET0038	0001	*****	10213	I&P MECHANIC	29-Jun-16	88.88
0241ET0039	0001	*****	EM12806	JOHNSON, PATTY	29-Jun-16	73.44
0241ET0040	0001	*****	EM10068	JOUDREY, BRUCE	29-Jun-16	165.24
0241ET0041	0001	*****	6929	KAZIUK, BARB	29-Jun-16	331.07
0241ET0042	0001	*****	8138	KHAN COMMUNICATION SERVICES, INC.	29-Jun-16	65,366.84
0241ET0043	0001	*****	EM14639	L'HIRONDELLE, DALLAS	29-Jun-16	121.82
0241ET0044	0001	*****	EM11159	LADEROUTE, JOYCE	29-Jun-16	128.52
0241ET0045	0001	*****	7604	LEVESQUE, SERGE	29-Jun-16	28.08
0241ET0046	0001	*****	410	LITTLE BUFFALO SCHOOL	29-Jun-16	2,587.15
0241ET0047	0001	*****	356	LONDON LIFE	29-Jun-16	4,440.39
0241ET0048	0001	*****	10429	MILLS, LESLEE	29-Jun-16	570.00
0241ET0049	0001	*****	9183	MOHR, ANGELA	29-Jun-16	63.76
0241ET0050	0001	*****	10086	NANOCH, JENNIFER	29-Jun-16	1,043.30
0241ET0051	0001	*****	10450	NORTH RAY EQUIPMENT SERVICES LTD	29-Jun-16	385.12
0241ET0052	0001	*****	4222	NORTHERN SUNRISE COUNTY	29-Jun-16	168,359.46
0241ET0053	0001	*****	358	NORTHLAND PRINCIPAL'S ASSOCIATION	29-Jun-16	125.00
0241ET0054	0001	*****	4884	NOSKEY BUS LINES	29-Jun-16	9,256.28
0241ET0055	0001	*****	8423	OMOTH, KATHY	29-Jun-16	500.00
0241ET0056	0001	*****	10510	OSAW MASKWA CONSULTING LTD	29-Jun-16	12,227.94
0241ET0057	0001	*****	3373	PARKLAND FUEL CORPORATION	29-Jun-16	11,784.29
0241ET0058	0001	*****	5651	PELICAN AUTO & SAFETY SUPPLY	29-Jun-16	69.54
0241ET0059	0001	*****	9462	PHASAR ELECTRIC LTD.	29-Jun-16	5,655.63
0241ET0060	0001	*****	8788	PHONECO INC	29-Jun-16	578.88
0241ET0061	0001	*****	8768	POTTS, KRISTAL	29-Jun-16	485.00
0241ET0062	0001	*****	9297	RECK, KIMBERLEY	29-Jun-16	365.16
0241ET0063	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	29-Jun-16	863.28
0241ET0064	0001	*****	7492	SCOTT, ELAINE	29-Jun-16	700.00
0241ET0065	0001	*****	9296	SHWETZ, KANESA	29-Jun-16	543.51
0241ET0066	0001	*****	EM11297	SINCLAIR, AGNES	29-Jun-16	197.35
0241ET0067	0001	*****	7245	SINOTTE, RONNIE	29-Jun-16	345.00
0241ET0068	0001	*****	1448	STRANG, LINDA	29-Jun-16	541.24
0241ET0069	0001	*****	783	SUTHERLAND, KYLA	29-Jun-16	700.00
0241ET0070	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	29-Jun-16	8,285.87
0241ET0071	0001	*****	354	TEACHER'S RETIREMENT FUND	29-Jun-16	216,036.22
0241ET0072	0001	*****	8881	VACHERESSE, TEGAN	29-Jun-16	62.40
0241ET0073	0001	*****	9134	WALTY, CURTIS	29-Jun-16	120.00
0241ET0074	0001	*****	EM11144	WATSON, JOHN	29-Jun-16	135.00
0241ET0075	0001	*****	751	WESCLEAN - (EDM)	29-Jun-16	1,841.34
0241ET0076	0001	*****	EM12750	WHITE, JANINE	29-Jun-16	687.87

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0241ET0077	0001	*****	10179	WILLIER, AMANDA	29-Jun-16	700.00
0241ET0078	0001	*****	3321	WONG, DOUG	29-Jun-16	616.00
0241ET0079	0001	*****	6188	YELLOWKNEE, SHIRLEY	29-Jun-16	1,747.84
0242000001	0001	0000299050	6976	COURTOREILLE, KIM	05-Jul-16	989.56
0242000002	0001	0000299051	3846	GULLION, ELMER	05-Jul-16	1,177.24
0242000003	0001	0000299052	650	QUINTAL, MARGARET A.	05-Jul-16	1,020.16
0242000004	0001	0000299053	1017	SHAW, KENNETH RUSSELL	05-Jul-16	1,058.92
0243000001	0001	0000299054	125	ASSOCIATION OF SCHOOL BUSINESS	07-Jul-16	892.50
0243000002	0001	0000299055	8739	AUGER, ROBERT	07-Jul-16	432.00
0243000003	0001	0000299056	6065	CARDINAL, ESTHER	07-Jul-16	37.00
0243000004	0001	0000299057	10514	DAHL, BRIAN	07-Jul-16	37.00
0243000005	0001	0000299058	6007	DAVIDSON, LAURA	07-Jul-16	258.05
0243000006	0001	0000299059	5287	DIRECT ENERGY REGULATED SERVICES	07-Jul-16	562.99
0243000007	0001	0000299060	8829	GAMBLER, WALLIE J.	07-Jul-16	93.46
0243000008	0001	0000299061	10657	LUNDRIGAN, SUZANNE	07-Jul-16	539.15
0243000009	0001	0000299062	6836	MCLEOD, SANDRA	07-Jul-16	37.00
0243000010	0001	0000299063	10419	MOBERLY, ANNIE	07-Jul-16	216.96
0243000011	0001	0000299064	373	NORTH EAST GAS CO-OP	07-Jul-16	57.11
0243000012	0001	0000299065	2895	NORTHERN LAKES COLLEGE	07-Jul-16	57.75
0243000013	0001	0000299066	1990	NOSKIYE, ROSEMARIE	07-Jul-16	111.00
0243000014	0001	0000299067	10659	GAR, ELVIS	07-Jul-16	100.00
0243000015	0001	0000299068	9411	PEDERSON, JEN	07-Jul-16	70.56
0243000016	0001	0000299069	10604	PERFORMANCE NORTH LTD.	07-Jul-16	315.00
0243000017	0001	0000299070	9272	POSITIVE BEHAVIOR SUPPORT, INC	07-Jul-16	7,119.00
0243000018	0001	0000299071	1403	PURULATOR INC	07-Jul-16	23.11
0243000019	0001	0000299072	681	RIVERSIDE CONVENIENCE	07-Jul-16	1,679.99
0243000020	0001	0000299073	10006	THE LEARNING BAR	07-Jul-16	4,347.05
0243000021	0001	0000299074	6094	THE NORTH WEST COMPANY	07-Jul-16	100.00
0243000022	0001	0000299075	3344	TULLOCH, BRENDA	07-Jul-16	237.60
0243000023	0001	0000299076	2769	WANYANDIE, VICTORIA	07-Jul-16	80.00
0243000024	0001	0000299077	5480	XPLORNET COMMUNICATIONS INC	07-Jul-16	161.69
0243000025	0001	0000299078	3236	YELLOWKNEE, DONNA	07-Jul-16	37.00
0243ET0001	0001	*****	10143	1832648 ALBERTA LTD	07-Jul-16	875.86
0243ET0002	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	07-Jul-16	37.72
0243ET0003	0001	*****	315	ALBERTA SCHOOL BOARDS ASSOCIATION	07-Jul-16	1,968.75
0243ET0004	0001	*****	9129	ALLEN, CHEYNE	07-Jul-16	318.00
0243ET0005	0001	*****	3765	ALOOK, CORRINE	07-Jul-16	120.00
0243ET0006	0001	*****	5580	ANDERSON, TAMMY LYNN	07-Jul-16	700.00
0243ET0007	0001	*****	9287	ARMSTRONG'S COMMUNICATION LTD	07-Jul-16	96.50
0243ET0008	0001	*****	7331	ASHOUR, YOUSUF	07-Jul-16	655.00
0243ET0009	0001	*****	5431	AUGER, KAREN M.	07-Jul-16	900.00
0243ET0010	0001	*****	5882	AXIA SUPERNET LTD.	07-Jul-16	23,009.70
0243ET0011	0001	*****	EM10961	BADGER, JOE J.	07-Jul-16	600.00
0243ET0012	0001	*****	3556	BAILEY, EDGAR	07-Jul-16	617.00
0243ET0013	0001	*****	1715	BIGSTONE CREE NATION EDUCATION AUTHORITY	07-Jul-16	18,759.16
0243ET0014	0001	*****	10107	BILVEA, JACKIE	07-Jul-16	185.62
0243ET0015	0001	*****	10658	BOTS, ANDREW	07-Jul-16	426.00
0243ET0016	0001	*****	346	CANADA WIDE	07-Jul-16	2,494.52
0243ET0017	0001	*****	EM13154	CARDINAL, GWEN	07-Jul-16	103.30
0243ET0018	0001	*****	10420	CARSON, CHRISTOPHER	07-Jul-16	230.26
0243ET0019	0001	*****	9506	CCI WIRELESS	07-Jul-16	69.29

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0243ET0020	0001	*****	776	CHRISTENSEN BUSING	07-Jul-16	7,638.82
0243ET0021	0001	*****	10422	COLLIER, GRAHAM	07-Jul-16	236.67
0243ET0022	0001	*****	1262	COURTOREILLE, WILLIAM COLIN SR.	07-Jul-16	37.00
0243ET0023	0001	*****	9107	DANCO, TARAS	07-Jul-16	407.00
0243ET0024	0001	*****	EM18266	DARRAH, RICHARD	07-Jul-16	562.00
0243ET0025	0001	*****	2994	DESJARLAIS BUSES	07-Jul-16	17,794.84
0243ET0026	0001	*****	10639	DOUCETTE, WENDY	07-Jul-16	86.70
0243ET0027	0001	*****	8252	DRYDEN, DEBORAH	07-Jul-16	490.00
0243ET0028	0001	*****	9418	DYTRICE SOLUTIONS	07-Jul-16	4,725.00
0243ET0029	0001	*****	5170	EAST PRAIRIE METIS SETTLEMENT	07-Jul-16	360.00
0243ET0030	0001	*****	5244	EXECUTIVE ROYAL HOTEL - WEST EDMONTON	07-Jul-16	401.29
0243ET0031	0001	*****	4097	FAYANT, SHIRLEY L.	07-Jul-16	577.00
0243ET0032	0001	*****	8744	GFS PRAIRIES INC	07-Jul-16	950.03
0243ET0033	0001	*****	10511	GRAY, DONA	07-Jul-16	700.00
0243ET0034	0001	*****	EM13556	HAMELIN, BYRON	07-Jul-16	135.47
0243ET0035	0001	*****	EM10541	HAMMOND-OMUSI, LAURA E	07-Jul-16	51.00
0243ET0036	0001	*****	9378	HERMAN, MICHELLE	07-Jul-16	700.00
0243ET0037	0001	*****	10377	HORTON, DEIDRE	07-Jul-16	323.50
0243ET0038	0001	*****	7968	HOULE, ANN	07-Jul-16	37.00
0243ET0039	0001	*****	620	HOULE, JUNE	07-Jul-16	195.84
0243ET0040	0001	*****	5876	J.F.DION SCHOOL STAFF	07-Jul-16	5,288.56
0243ET0041	0001	*****	2886	KASTELIC, CAROL	07-Jul-16	570.00
0243ET0042	0001	*****	3576	KEITH, LAURA	07-Jul-16	500.00
0243ET0043	0001	*****	10454	L'HIRONDELLE, MATTHEW	07-Jul-16	700.00
0243ET0044	0001	*****	9377	LABOUCAINE, CYNTHIA	07-Jul-16	700.00
0243ET0045	0001	*****	EM18391	LACROIX, SHEENA	07-Jul-16	570.00
0243ET0046	0001	*****	9095	LADEROUTE, RANDI	07-Jul-16	700.00
0243ET0047	0001	*****	8255	LAMBTON, PATRICK	07-Jul-16	658.00
0243ET0048	0001	*****	9301	LAROCQUE, JOYCE	07-Jul-16	658.00
0243ET0049	0001	*****	10427	LASSARDO, RYAN	07-Jul-16	236.67
0243ET0050	0001	*****	10172	LEDINGHAM, KATHLEEN	07-Jul-16	2,303.22
0243ET0051	0001	*****	4531	LEMAY, KAREN	07-Jul-16	300.00
0243ET0052	0001	*****	10478	LILLEE ELECTRIC & CONTROLS LTD	07-Jul-16	1,160.25
0243ET0053	0001	*****	8943	MACKAY, COLIN	07-Jul-16	666.00
0243ET0054	0001	*****	10428	MANES, DEVIN	07-Jul-16	735.00
0243ET0055	0001	*****	7875	MARSHALL, PAULINE	07-Jul-16	700.00
0243ET0056	0001	*****	EM11809	MARTHUR, MICHAEL	07-Jul-16	318.00
0243ET0057	0001	*****	10502	MCKINLEY, ROBERT ALAN	07-Jul-16	700.00
0243ET0058	0001	*****	8481	MILNE, DAWN	07-Jul-16	133.35
0243ET0059	0001	*****	4577	MOBERLY, ALICE	07-Jul-16	270.00
0243ET0060	0001	*****	10450	NORTH RAY EQUIPMENT SERVICES LTD	07-Jul-16	210.01
0243ET0061	0001	*****	EM12291	NOSKEY, NORMA	07-Jul-16	72.12
0243ET0062	0001	*****	2461	ORR, CHARLES	07-Jul-16	1,299.18
0243ET0063	0001	*****	10510	OSAW MASKWA CONSULTING LTD	07-Jul-16	2,575.99
0243ET0064	0001	*****	1801	PADDLE PRAIRIE SCHOOL	07-Jul-16	2,000.00
0243ET0065	0001	*****	1263	PEACE COUNTRY CO-OP	07-Jul-16	217.71
0243ET0066	0001	*****	521	PEACE WAPITI SCHOOL DIVISION NO. 76	07-Jul-16	285.43
0243ET0067	0001	*****	2378	PEARSON CANADA INC T46254	07-Jul-16	8,886.12
0243ET0068	0001	*****	8159	PEAVINE ENTERPRISES INC.	07-Jul-16	21,000.00
0243ET0069	0001	*****	10076	PRAIRIE DISPOSAL LTD.	07-Jul-16	231.00
0243ET0070	0001	*****	7289	PRASHAD, SAVITRI	07-Jul-16	458.00

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0243ET0071	0001	*****	10126	RASMUSON, TRUDY	07-Jul-16	210.04
0243ET0072	0001	*****	690	RATHBONE, DENISE	07-Jul-16	6,007.55
0243ET0073	0001	*****	EM18619	RAYMOND, PAMELA	07-Jul-16	493.00
0243ET0074	0001	*****	982	REGIONAL MUNICIPALITY OF WOOD BUFFALO	07-Jul-16	13.60
0243ET0075	0001	*****	10431	RICKETTS, PAUL	07-Jul-16	670.00
0243ET0076	0001	*****	8262	ROWLAND, ROBERT	07-Jul-16	589.00
0243ET0077	0001	*****	10596	SIMPSON, ROBERT	07-Jul-16	3,035.00
0243ET0078	0001	*****	EM11297	SINCLAIR, AGNES	07-Jul-16	580.00
0243ET0079	0001	*****	10432	SOMWARU, RAVINDRA	07-Jul-16	236.67
0243ET0080	0001	*****	EM10373	STORMS, PATRICIA	07-Jul-16	260.19
0243ET0081	0001	*****	10000	SUPERIOR PROPANE	07-Jul-16	7,505.49
0243ET0082	0001	*****	EM18165	TIPLER, MEGAN	07-Jul-16	426.00
0243ET0083	0001	*****	539	TOWN OF PEACE RIVER	07-Jul-16	88.60
0243ET0084	0001	*****	10094	TWEEDLE, ANDREW	07-Jul-16	570.00
0243ET0085	0001	*****	9003	TWEEDLE, JENNIFER	07-Jul-16	407.00
0243ET0086	0001	*****	EM12430	VOGEL, KATHY	07-Jul-16	77.11
0243ET0087	0001	*****	812	WASTE MANAGEMENT	07-Jul-16	2,915.52
0243ET0088	0001	*****	10071	WEIR, DARREN	07-Jul-16	650.00
0243ET0089	0001	*****	EM18236	WHITEHEAD, SHIRLEY	07-Jul-16	364.26
0244000001	0001	0000299079	351	ALBERTA MAINTENANCE ENFORCEMENT PROGRAM	14-Jul-16	340.00
0244000002	0001	0000299080	8507	ALTAGAS UTILITIES INC	14-Jul-16	7,115.43
0244000003	0001	0000299081	10663	ANDERSON, BRENDA L	14-Jul-16	2,000.00
0244000004	0001	0000299082	1678	CANADIAN TIRE - PR	14-Jul-16	CANCEL 18-Aug-16 944.98
0244000005	0001	0000299083	10667	CHALIFOUX, DESTINY	14-Jul-16	800.00
0244000006	0001	0000299084	10664	CONSUMER CRAFTS	14-Jul-16	137.24
0244000007	0001	0000299085	3438	CRYSTAL CLEAR WATER SALES	14-Jul-16	108.00
0244000008	0001	0000299086	5287	DIRECT ENERGY REGULATED SERVICES	14-Jul-16	478.64
0244000009	0001	0000299087	786	DUCHARME, VERA	14-Jul-16	116.79
0244000010	0001	0000299088	3252	EPCOR ENERGY SERVICES ( ALBERTA) INC.	14-Jul-16	301.06
0244000011	0001	0000299089	10670	GD DESIGN LTD	14-Jul-16	6,615.00
0244000012	0001	0000299090	9053	GIBOT, MARY A.	14-Jul-16	231.88
0244000013	0001	0000299091	9227	HANDWRITING WITHOUT TEARS	14-Jul-16	36,305.82
0244000014	0001	0000299092	217	HIGH PRAIRIE ACE HARDWARE	14-Jul-16	280.00
0244000015	0001	0000299093	10069	INTERJURISDICTIONAL RESOURCE CENTRE	14-Jul-16	12,206.08
0244000016	0001	0000299094	5859	KIVA GROUP CORP.	14-Jul-16	22,050.00
0244000017	0001	0000299095	1360	LAMOUCHE, SHAUNA	14-Jul-16	111.00
0244000018	0001	0000299096	10666	MEARON-FJELD, DANIKA	14-Jul-16	800.00
0244000019	0001	0000299097	8224	MEYERS MORRIS PENNY	14-Jul-16	5,000.00
0244000020	0001	0000299098	1948	MIKISEW TECHNICAL SERVICES	14-Jul-16	712.79
0244000021	0001	0000299099	2441	NATIVE REFLECTIONS	14-Jul-16	2,193.84
0244000022	0001	0000299100	9454	NEWCAP RADIO INC.	14-Jul-16	272.98
0244000023	0001	0000299101	8374	PEAVINE INN & SUITES	14-Jul-16	129.71
0244000024	0001	0000299102	EM18574	PIPER, TERRY	14-Jul-16	198.90
0244000025	0001	0000299103	349	RECEIVER GENERAL FOR CANADA	14-Jul-16	178,100.00
0244000026	0001	0000299104	7668	REGISTRATIONS ARE US	14-Jul-16	28.35
0244000027	0001	0000299105	10225	RUHL, JAN	14-Jul-16	3,987.19
0244000028	0001	0000299106	882	RUSSELL A. FARROW LIMITED	14-Jul-16	49.99
0244000029	0001	0000299107	6054	SCHOOL SPECIALTY CANADA	14-Jul-16	449.90
0244000030	0001	0000299108	10671	SINCLAIR, EVERETT	14-Jul-16	450.00
0244000031	0001	0000299109	8547	TALBOT MARKETING	14-Jul-16	1,166.25
0244000032	0001	0000299110	6094	THE NORTH WEST COMPANY	14-Jul-16	2,463.68
0244000033	0001	0000299111	10574	VALLEY TRAFFIC SYSTEMS	14-Jul-16	37.04

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0244000034	0001	0000299112	1736	WORKER'S COMPENSATION BOARD-ALBERTA	14-Jul-16	28,860.00
0244000035	0001	0000299113	10665	YOUNG, BRIAN	14-Jul-16	800.00
0244ET0001	0001	*****	6907	ACCORD ANSWERING SERVICE	14-Jul-16	315.00
0244ET0002	0001	*****	8663	AIR LIQUIDE CANADA INC	14-Jul-16	34.96
0244ET0003	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	14-Jul-16	6,379.75
0244ET0004	0001	*****	3765	ALOOK, CORRINE	14-Jul-16	776.22
0244ET0005	0001	*****	10668	ANDERSON, KERRY	14-Jul-16	1,000.00
0244ET0006	0001	*****	10479	AUGER, BEVERLY	14-Jul-16	2,100.00
0244ET0007	0001	*****	10445	BELCOURT, JOSEPHINE	14-Jul-16	700.00
0244ET0008	0001	*****	6683	BIM'S CAR TRUCK WASH & GRAVEL SALES	14-Jul-16	569.14
0244ET0009	0001	*****	1394	CHRISTIAN, DORIS	14-Jul-16	37.00
0244ET0010	0001	*****	10246	DIAMOND INTERNATIONAL TRUCKS	14-Jul-16	2,422.21
0244ET0011	0001	*****	10669	DIERKHISING, MORGAN	14-Jul-16	800.00
0244ET0012	0001	*****	10505	DUCHARME, ROLAND	14-Jul-16	700.00
0244ET0013	0001	*****	10492	EBEN CONSTRUCTION LTD	14-Jul-16	525.00
0244ET0014	0001	*****	18	EDMONTON PUBLIC SCHOOLS	14-Jul-16	277.55
0244ET0015	0001	*****	470	EMCO DISTRIBUTION LTD.	14-Jul-16	101.97
0244ET0016	0001	*****	529	FRESON BROS.	14-Jul-16	28.56
0244ET0017	0001	*****	10662	GLADUE, TASHEENA	14-Jul-16	1,000.00
0244ET0018	0001	*****	5294	GRACH, ERNIE	14-Jul-16	913.17
0244ET0019	0001	*****	10660	HERMAN, LESLIE	14-Jul-16	800.00
0244ET0020	0001	*****	10213	I&P MECHANIC	14-Jul-16	254.27
0244ET0021	0001	*****	8704	JO-KAT STORE 'N' PUMPS	14-Jul-16	920.32
0244ET0022	0001	*****	10637	JOHNSON, CALVIN	14-Jul-16	831.64
0244ET0023	0001	*****	8255	LAMBTON, PATRICK	14-Jul-16	134.13
0244ET0024	0001	*****	10661	LAPP, MELANIE	14-Jul-16	4,460.40
0244ET0025	0001	*****	9301	LAROCQUE, JOYCE	14-Jul-16	167.49
0244ET0026	0001	*****	5505	LONETECH ENTERPRISES	14-Jul-16	261.45
0244ET0027	0001	*****	347	MCMURRAY AVIATION	14-Jul-16	10.00
0244ET0028	0001	*****	10617	METACAT-YAH, MICHELLE	14-Jul-16	700.00
0244ET0029	0001	*****	5202	MICHEL'S SUPER A FOODS	14-Jul-16	349.96
0244ET0030	0001	*****	1431	MISTASSINIY SCHOOL	14-Jul-16	2,650.00
0244ET0031	0001	*****	656	MUNICIPAL DISTRICT OF OPPORTUNITY #17	14-Jul-16	4,475.92
0244ET0032	0001	*****	EM11106	NAHACHICK, VINA	14-Jul-16	179.67
0244ET0033	0001	*****	10086	NANOOCH, JENNIFER	14-Jul-16	622.24
0244ET0034	0001	*****	10450	NORTH RAY EQUIPMENT SERVICES LTD	14-Jul-16	104.11
0244ET0035	0001	*****	4884	NOSKEY BUS LINES	14-Jul-16	210.00
0244ET0036	0001	*****	1801	PADDLE PRAIRIE SCHOOL	14-Jul-16	63.51
0244ET0037	0001	*****	7536	PEACE RIVER BROADCASTING CORP. LTD	14-Jul-16	567.00
0244ET0038	0001	*****	2378	PEARSON CANADA INC T46254	14-Jul-16	23,624.14
0244ET0039	0001	*****	249	PRAIRIE RIVER GAS CO-OP	14-Jul-16	1,203.30
0244ET0040	0001	*****	1033	PUBLIC SCHOOL BOARD'S ASSC. OF ALBERTA	14-Jul-16	1,250.00
0244ET0041	0001	*****	690	RATHBONE, DENISE	14-Jul-16	539.00
0244ET0042	0001	*****	3820	SAWAN, RANDALL	14-Jul-16	37.00
0244ET0043	0001	*****	EM12127	SMITH, TAMMY	14-Jul-16	132.45
0244ET0044	0001	*****	2192	SUSA CREEK SCHOOL FUNDS	14-Jul-16	258.56
0244ET0045	0001	*****	EM10185	SUTHERLAND, STEPHANIE	14-Jul-16	1,550.48
0244ET0046	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	14-Jul-16	1,741.76
0244ET0047	0001	*****	1891	U.S. BANCORP CANADA CO.	14-Jul-16	161,489.49
0244ET0048	0001	*****	149	VALLEY PRINTERS & SIGNS LTD	14-Jul-16	183.75
0244ET0049	0001	*****	600	WARD, ELAINE	14-Jul-16	253.82

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0244ET0050	0001	*****	751	WESCLEAN - (EDM)	14-Jul-16	5,267.49
0244ET0051	0001	*****	1800	ZEE MEDICAL, INC.	14-Jul-16	338.71
0245000001	0001	0000299114	10672	1888924 ALBERTA LTD.	21-Jul-16	360.00
0245000002	0001	0000299115	4	A & J TOWING	21-Jul-16	171.76
0245000003	0001	0000299116	10542	A&R TRUCKING	21-Jul-16	5,092.50
0245000004	0001	0000299117	8507	ALTAGAS UTILITIES INC	21-Jul-16	521.59
0245000005	0001	0000299118	244	ATCO ELECTRIC LTD.	21-Jul-16	61.12
0245000006	0001	0000299119	8876	BELL CANADA	21-Jul-16	178.33
0245000007	0001	0000299120	10024	BLUEWAVE ENERGY	21-Jul-16	2,392.18
0245000008	0001	0000299121	5520	BRICK, DOREEN M.B.	21-Jul-16	32.50
0245000009	0001	0000299122	2640	CALLING LAKE MOOSEHORN MARKET	21-Jul-16	955.40
0245000010	0001	0000299123	1963	CUNNINGHAM, KEN	21-Jul-16	500.00
0245000011	0001	0000299124	9209	DALYN DISPOSALS LTD.	21-Jul-16	595.35
0245000012	0001	0000299125	5287	DIRECT ENERGY REGULATED SERVICES	21-Jul-16	421.01
0245000013	0001	0000299126	1322	DON VALLEY ELECTRIC LTD.	21-Jul-16	4,799.04
0245000014	0001	0000299127	3252	EPCOR ENERGY SERVICES ( ALBERTA) INC.	21-Jul-16	392.05
0245000015	0001	0000299128	2285	FMR MECHANICAL ELECTRICAL	21-Jul-16	2,626.05
0245000016	0001	0000299129	10452	HIGH PRAIRIE GLASS (2015)	21-Jul-16	325.50
0245000017	0001	0000299130	5869	HYDRO BLAST LTD.	21-Jul-16	6,384.00
0245000018	0001	0000299131	8893	J'S GAS BAR	21-Jul-16	2,301.94
0245000019	0001	0000299132	5859	KIVA GROUP CORP.	21-Jul-16	15,980.90
0245000020	0001	0000299133	631	MAX FUEL DISTRIBUTORS LTD.	21-Jul-16	1,215.80
0245000021	0001	0000299134	1948	MIKISEW TECHNICAL SERVICES	21-Jul-16	336.00
0245000022	0001	0000299135	592	MIKISEW TRAPPERS LIMITED PARTNERSHIP	21-Jul-16	283.87
0245000023	0001	0000299136	248	NORTH PEACE GAS CO-OP	21-Jul-16	167.66
0245000024	0001	0000299137	10544	OFFICE SOLUTIONS	21-Jul-16	278.17
0245000025	0001	0000299138	374	PADDLE PRAIRIE GAS CO-OP	21-Jul-16	271.95
0245000026	0001	0000299139	516	PEACE RIVER GLASS	21-Jul-16	2,703.75
0245000027	0001	0000299140	8509	PITNEY BOWES	21-Jul-16	56.54
0245000028	0001	0000299141	9502	REVOLUTION CHEVROLET	21-Jul-16	928.28
0245000029	0001	0000299142	6054	SCHOOL SPECIALTY CANADA	21-Jul-16	4,236.24
0245000030	0001	0000299143	8	TELUS COMMUNICATIONS INCORPORATED	21-Jul-16	256.22
0245000031	0001	0000299144	6094	THE NORTH WEST COMPANY	21-Jul-16	263.12
0245000032	0001	0000299145	1728	TOWN OF GRANDE CACHE	21-Jul-16	37.75
0245000033	0001	0000299146	570	WAWANESA LIFE	21-Jul-16	664.72
0245ET0001	0001	*****	8663	AIR LIQUIDE CANADA INC	21-Jul-16	567.00
0245ET0002	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	21-Jul-16	1,647.25
0245ET0003	0001	*****	315	ALBERTA SCHOOL BOARDS ASSOCIATION	21-Jul-16	2,674.93
0245ET0004	0001	*****	447	ALL WEST GLASS - PR	21-Jul-16	895.59
0245ET0005	0001	*****	9180	ALLEN DESJARLAIS INDEPENDENT INSPECTIONS	21-Jul-16	3,307.50
0245ET0006	0001	*****	10163	ARCTIC BUILDERS	21-Jul-16	17,430.00
0245ET0007	0001	*****	9287	ARMSTRONG'S COMMUNICATION LTD	21-Jul-16	189.00
0245ET0008	0001	*****	2889	BARTLE & GIBSON -EDM	21-Jul-16	7,171.67
0245ET0009	0001	*****	3840	BIGSTONE, JOSEPH ALBERT	21-Jul-16	300.00
0245ET0010	0001	*****	2333	CARDINAL, RUTH M.	21-Jul-16	71.40
0245ET0011	0001	*****	224	CHARLIE'S SECURITY	21-Jul-16	908.25
0245ET0012	0001	*****	8964	CYBERA INC.	21-Jul-16	498.75
0245ET0013	0001	*****	10514	DAHL, BRIAN	21-Jul-16	202.68
0245ET0014	0001	*****	10093	EVANS, BRIAN	21-Jul-16	287.00
0245ET0015	0001	*****	5244	EXECUTIVE ROYAL HOTEL - WEST EDMONTON	21-Jul-16	707.39
0245ET0016	0001	*****	10040	GFL ENVIRONMENTAL INC	21-Jul-16	494.90



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0245ET0017	0001	*****	8744	GFS PRAIRIES INC	21-Jul-16	8,531.80
0245ET0018	0001	*****	10406	GLADUE, MELVIN	21-Jul-16	4,150.00
0245ET0019	0001	*****	EM18655	GREENE, DAVID S	21-Jul-16	200.00
0245ET0020	0001	*****	EM11861	GULLION, VIVIAN	21-Jul-16	600.00
0245ET0021	0001	*****	EM11201	HALCROW, CHRISTOPHER	21-Jul-16	255.00
0245ET0022	0001	*****	EM13072	HAMELIN, SHELLY	21-Jul-16	382.82
0245ET0023	0001	*****	EM12806	JOHNSON, PATTY	21-Jul-16	19.98
0245ET0024	0001	*****	5826	L&P DISPOSALS	21-Jul-16	1,027.64
0245ET0025	0001	*****	8122	LAC LA BICHE COUNTY	21-Jul-16	27.28
0245ET0026	0001	*****	8590	LANDRY, KAYLA	21-Jul-16	150.45
0245ET0027	0001	*****	10091	LOBEL, RACHEL	21-Jul-16	287.00
0245ET0028	0001	*****	425	MACDOUGALL, SUSAN	21-Jul-16	200.00
0245ET0029	0001	*****	9001	MCKINNEY, DARCY	21-Jul-16	367.50
0245ET0030	0001	*****	EM10312	MCKINNEY, STEPHANIE ROSELYN	21-Jul-16	367.50
0245ET0031	0001	*****	5941	MCLENNAN ROSS LLP	21-Jul-16	4,597.70
0245ET0032	0001	*****	9298	MORGAN, LAURIE	21-Jul-16	527.00
0245ET0033	0001	*****	9344	NEW WATER LTD.	21-Jul-16	2,109.44
0245ET0034	0001	*****	4652	NORTHERN DIGITAL SERVICES	21-Jul-16	1,123.08
0245ET0035	0001	*****	1801	PADDLE PRAIRIE SCHOOL	21-Jul-16	1,100.00
0245ET0036	0001	*****	EM11200	PARKER, RAY	21-Jul-16	440.00
0245ET0037	0001	*****	EM18264	PATRICK, GAIL	21-Jul-16	5,000.00
0245ET0038	0001	*****	1263	PEACE COUNTRY CO-OP	21-Jul-16	223.92
0245ET0039	0001	*****	9462	PHASAR ELECTRIC LTD.	21-Jul-16	6,147.22
0245ET0040	0001	*****	8788	PHONECO INC	21-Jul-16	535.20
0245ET0041	0001	*****	457	POPS HARDWARE & BUILDING CENTRE INC	21-Jul-16	112.40
0245ET0042	0001	*****	10430	REILLY, ERIN	21-Jul-16	574.00
0245ET0043	0001	*****	292	REIN, KENT	21-Jul-16	150.00
0245ET0044	0001	*****	EM18599	ROFFEY, STEFANIE P	21-Jul-16	500.00
0245ET0045	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	21-Jul-16	431.64
0245ET0046	0001	*****	EM18322	SCARBOROUGH, RICK	21-Jul-16	255.00
0245ET0047	0001	*****	10596	SIMPSON, ROBERT	21-Jul-16	3,035.00
0245ET0048	0001	*****	7245	SINOTTE, RONNIE	21-Jul-16	210.00
0245ET0049	0001	*****	8265	SMITH, MICHELLE	21-Jul-16	587.00
0245ET0050	0001	*****	9276	SRB EDUCATION SOLUTIONS	21-Jul-16	3,543.75
0245ET0051	0001	*****	162	ST. THERESA SCHOOL	21-Jul-16	875.00
0245ET0052	0001	*****	9286	STRAIGHTLINES GYM REFINISHING	21-Jul-16	6,713.49
0245ET0053	0001	*****	5081	SYSO FOOD SERVICES OF EDMONTON	21-Jul-16	2,230.74
0245ET0054	0001	*****	EM18309	TURPIN, WAYNE	21-Jul-16	505.00
0245ET0055	0001	*****	751	WESCLEAN - (EDM)	21-Jul-16	105.32
0246000001	0001	0000299147	10630	1956526 ALBERTA LTD O/A GRANDEVIEW WASH	28-Jul-16	34.02
0246000002	0001	0000299148	10566	ADAMS, ROD	28-Jul-16	CANCEL 18-Aug-16
0246000003	0001	0000299149	10673	ADENIYI, RAPHAEL	28-Jul-16	159.99
0246000004	0001	0000299150	10131	ALOOK, JOSEPHINE	28-Jul-16	399.00
0246000005	0001	0000299151	8507	ALTAGAS UTILITIES INC	28-Jul-16	1,594.57
0246000006	0001	0000299152	225	AMRE SUPPLY	28-Jul-16	918.70
0246000007	0001	0000299153	8417	AUGER, KEVIN S.	28-Jul-16	82.87
0246000008	0001	0000299154	1289	B.G.E. SERVICE & SUPPLY LTD	28-Jul-16	1,358.78
0246000009	0001	0000299155	10676	CILLDI	28-Jul-16	800.00
0246000010	0001	0000299156	2317	CITY FURNITURE & APPLIANCES LTD.	28-Jul-16	178.50
0246000011	0001	0000299157	9022	CLOUTIER, AUDREY	28-Jul-16	559.60
0246000012	0001	0000299158	10675	COURTORIELLE, KAYLEE	28-Jul-16	100.00
0246000013	0001	0000299159	6517	CRYSTAL GLASS	28-Jul-16	854.87

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0246000014	0001	0000299160	9322	DEERLAND EQUIPMENT	28-Jul-16	11.79
0246000015	0001	0000299161	5287	DIRECT ENERGY REGULATED SERVICES	28-Jul-16	324.10
0246000016	0001	0000299162	7540	EDUCATION LOGISTICS INC	28-Jul-16	1,860.06
0246000017	0001	0000299163	8293	FOLLETT SOFTWARE COMPANY	28-Jul-16	6,774.44
0246000018	0001	0000299164	10681	GIDORA, PATRICK	28-Jul-16	501.99
0246000019	0001	0000299165	10330	GREGG DISTRIBUTORS LP	28-Jul-16	421.53
0246000020	0001	0000299166	217	HIGH PRAIRIE ACE HARDWARE	28-Jul-16	227.79
0246000021	0001	0000299167	75	HOLTBY HOLDINGS LTD	28-Jul-16	4,287.50
0246000022	0001	0000299168	357	INDUSTRIAL-ALLIANCE	28-Jul-16	681.88
0246000023	0001	0000299169	355	LOCAL AUTHORITIES PENSION PLAN	28-Jul-16	133,142.58
0246000024	0001	0000299170	6909	MAINTENANCE CONNECTION CANADA	28-Jul-16	11,264.93
0246000025	0001	0000299171	8951	MANULIFE	28-Jul-16	1,138.28
0246000026	0001	0000299172	10679	MARTEN, JEREMY	28-Jul-16	150.00
0246000027	0001	0000299173	10680	MILLER, HOWARD	28-Jul-16	2,993.36
0246000028	0001	0000299174	872	MODERN PAINT & DECOR LTD.	28-Jul-16	368.29
0246000029	0001	0000299175	8735	OPUS STEWART WEIR LTD.	28-Jul-16	5,124.00
0246000030	0001	0000299176	1471	PEACE RIVER FORD SALES INC	28-Jul-16	1,279.65
0246000031	0001	0000299177	10678	PICHE, HANNAH	28-Jul-16	100.00
0246000032	0001	0000299178	1403	PUROLATOR INC	28-Jul-16	62.36
0246000033	0001	0000299179	349	RECEIVER GENERAL FOR CANADA	28-Jul-16	527,937.32
0246000034	0001	0000299180	1714	RECEIVER GENERAL FOR CANADA	28-Jul-16	3,234.30
0246000035	0001	0000299181	2277	REVENUE CANADA	28-Jul-16	14,325.40
0246000036	0001	0000299182	8	TELUS COMMUNICATIONS INCORPORATED	28-Jul-16	12,727.16
0246000037	0001	0000299183	102	TELUS MOBILITY INCORPORATED	28-Jul-16	1,773.09
0246000038	0001	0000299184	6094	THE NORTH WEST COMPANY	28-Jul-16	245.39
0246000039	0001	0000299185	10104	UNIVERSITY OF ALBERTA	28-Jul-16	4,351.74
0246000040	0001	0000299186	1843	WABASCA HOME HARDWARE	28-Jul-16	1,748.76
0246ET0001	0001	*****	8062	668040 ALBERTA LTD.	28-Jul-16	2,173.50
0246ET0002	0001	*****	10415	914246 ALTA. LTD.	28-Jul-16	3,971.10
0246ET0003	0001	*****	5634	ACRODEX	28-Jul-16	9,221.36
0246ET0004	0001	*****	10677	ADAMS, THERESA	28-Jul-16	1,200.00
0246ET0005	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	28-Jul-16	1,434.35
0246ET0006	0001	*****	315	ALBERTA SCHOOL BOARDS ASSOCIATION	28-Jul-16	4,413.86
0246ET0007	0001	*****	350	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	28-Jul-16	165,283.31
0246ET0008	0001	*****	353	ALBERTA TEACHERS ASSOCIATION	28-Jul-16	27,026.23
0246ET0009	0001	*****	EM11947	BABEY, SUSAN	28-Jul-16	150.96
0246ET0010	0001	*****	2889	BARTLE & GIBSON -EDM	28-Jul-16	487.85
0246ET0011	0001	*****	1715	BIGSTONE CREE NATION EDUCATION AUTHORITY	28-Jul-16	110,000.00
0246ET0012	0001	*****	9370	BRUSTER P.H.C.LTD.	28-Jul-16	4,982.10
0246ET0013	0001	*****	346	CANADA WIDE	28-Jul-16	2,249.94
0246ET0014	0001	*****	4145	CANADIAN TEST CENTRE	28-Jul-16	22,768.17
0246ET0015	0001	*****	4597	CARDINAL, RAYMOND	28-Jul-16	400.00
0246ET0016	0001	*****	9329	CERETZKE, KERRI	28-Jul-16	44.42
0246ET0017	0001	*****	224	CHARLIE'S SECURITY	28-Jul-16	799.05
0246ET0018	0001	*****	EM18541	DALY, WILLIAM ROBERT	28-Jul-16	578.30
0246ET0019	0001	*****	6899	DEBOER, MARIA	28-Jul-16	262.50
0246ET0020	0001	*****	7539	DUNLEAVY, ELIZABETH	28-Jul-16	186.31
0246ET0021	0001	*****	6273	ENMAX CORPORATION (NEW)	28-Jul-16	65,324.49
0246ET0022	0001	*****	3193	FORT MCMURRAY HOME HARDWARE	28-Jul-16	71.36
0246ET0023	0001	*****	529	FRESON BROS.	28-Jul-16	20.57
0246ET0024	0001	*****	EM10910	GAUDET, JILL	28-Jul-16	289.50

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CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	CHEQUE AMOUNT
0246ET0025	0001	*****	8744	GFS PRAIRIES INC	28-Jul-16	5,723.91
0246ET0026	0001	*****	2139	GIFT LAKE DEVELOPMENT CORPORATION	28-Jul-16	922.32
0246ET0027	0001	*****	8523	HALTER'S AUTOMOTIVE	28-Jul-16	115.50
0246ET0028	0001	*****	EM13072	HAMELIN, SHELLY	28-Jul-16	287.64
0246ET0029	0001	*****	2583	HEAVY EQUIPMENT REPAIR	28-Jul-16	4,448.04
0246ET0030	0001	*****	8106	HUNT, DOROTHY JOYCE	28-Jul-16	98.64
0246ET0031	0001	*****	EM10068	JOUDREY, BRUCE	28-Jul-16	785.00
0246ET0032	0001	*****	443	LADEROUTE, BARBARA MS.	28-Jul-16	701.28
0246ET0033	0001	*****	356	LONDON LIFE	28-Jul-16	3,640.39
0246ET0034	0001	*****	10008	MANITOULIN	28-Jul-16	261.12
0246ET0035	0001	*****	EM13362	MARTEN, MISSIE	28-Jul-16	300.00
0246ET0036	0001	*****	347	MCMURRAY AVIATION	28-Jul-16	84.74
0246ET0037	0001	*****	10450	NORTH RAY EQUIPMENT SERVICES LTD	28-Jul-16	94.50
0246ET0038	0001	*****	8027	PARAMOUNT PARTS INC	28-Jul-16	83.76
0246ET0039	0001	*****	EM18264	PATRICK, GAIL	28-Jul-16	201.40
0246ET0040	0001	*****	7536	PEACE RIVER BROADCASTING CORP. LTD	28-Jul-16	217.36
0246ET0041	0001	*****	455	PEACE RIVER HOME CENTRE INC.	28-Jul-16	109.48
0246ET0042	0001	*****	8159	PEAVINE ENTERPRISES INC.	28-Jul-16	26,250.00
0246ET0043	0001	*****	EM15194	PETLEY-JONES, ANNA	28-Jul-16	734.25
0246ET0044	0001	*****	8788	PHONECO INC	28-Jul-16	593.20
0246ET0045	0001	*****	457	POPS HARDWARE & BUILDING CENTRE INC	28-Jul-16	283.95
0246ET0046	0001	*****	715	RENTCO EQUIPMENT LTD.	28-Jul-16	393.30
0246ET0047	0001	*****	51	RONA INC	28-Jul-16	40.12
0246ET0048	0001	*****	3417	RYAN, RUTH ANNE	28-Jul-16	569.70
0246ET0049	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	28-Jul-16	215.82
0246ET0050	0001	*****	EM10185	SUTHERLAND, STEPHANIE	28-Jul-16	1,080.36
0246ET0051	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	28-Jul-16	552.86
0246ET0052	0001	*****	354	TEACHER'S RETIREMENT FUND	28-Jul-16	230,002.23
0246ET0053	0001	*****	8881	VACHERESSE, TEGAN	28-Jul-16	1,420.11
0246ET0054	0001	*****	149	VALLEY PRINTERS & SIGNS LTD	28-Jul-16	209.09
0246ET0055	0001	*****	EM12922	WINTERS, JASON	28-Jul-16	255.00
0246ET0056	0001	*****	10247	WOLSELEY	28-Jul-16	1,263.47
0247ET0001	0001	*****	10566	ADAMS, ROD	28-Jul-16	1,200.00
TOTALS FOR BANK - 0001						6,719,582.10
TOTAL CANCELLED CHEQUES						9,726.93
NET CHEQUE TOTAL						6,709,855.17
TOTAL NUMBER OF CHEQUES						1,064
TOTAL NUMBER OF CHEQUES WITH MICR						446
GRAND TOTAL						6,719,582.10
CANCELLED TOTAL						9,726.93
NET GRAND TOTAL						6,709,855.17
GRAND TOTAL NUMBER OF CHEQUES						1,064
GRAND TOTAL NUMBER OF CHEQUES WITH MICR						446

WARNING: NUMBER OF CHEQUES DOES NOT MATCH NUMBER OF CHEQUES WITH MICR

