



NORTHLAND SCHOOL DIVISION NO. 61

REGULAR BOARD MEETING NO. 16 – 07

AGENDA

Time: 5:30 p.m. June 24, 2016, 9:00 a.m. June 25, 2016

Location: Divisional Office, Peace River

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A. CALL TO ORDER

1. Opening Prayer

B. GENERAL BUSINESS

1. Approval of Agenda
2. Adopt Minutes
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 - 2.2 June 9, 2016 Special Meeting 15

C. PRESENTATIONS

- 7:00 p.m. Literacy, Janette Cavanaugh, Literacy Coordinator
8:00 p.m. Communication, Curtis Walty, Communications Coordinator
9:00 a.m. 2016-2017 Budget, Trudy Rasmuson, Secretary-Treasurer
10:00 a.m. Maintenance – Wildfire Update at Schools, David Cox, Divisional Facility Manager

D. RECESS

E. ACTION ITEMS

1. Recommended Items

- 1.1 (None)

2. Education Committee Items

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I. CLOSING PRAYER

J. ADJOURNMENT

**MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61
BOARD OF TRUSTEES REGULAR MEETING ON MAY 27/28,
2016 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.**

MEMBERSHIP		
✓	Colin Kelly	• Official Trustee
✓	Elmer Gullion	• Advisory Committee Member – Trout Lake
✓	Ken Shaw	• Advisory Committee Member – Gift Lake
✓	Kim Courtoreille	• Advisory Committee Member – Desmarais
✓	Robin Guild	• Advisory Committee Member – Wabasca
✓	Louis Cardinal	• Advisory Committee Member – Peerless Lake
x	Margaret Quintal	• Advisory Committee Member – Conklin
✓	Candice Calliou	• Advisory Committee Member – Paddle Prairie
x	Julia Cardinal	• Advisory Committee Member – ADCS
✓	Donna Barrett	• Superintendent of Schools
✓	Lorraine Roy-Cardinal	• Director of First Nation, Métis & Inuit Learner Success
✓	Don Tessier	• Associate Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Curtis Walty	• Communications Coordinator
✓	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary - Finance
GUESTS		
✓	Jill Gaudet	• Paddle Prairie School Principal
✓	Janette Cavanaugh	• Literacy Coordinator
✓	Maureen Chernepeski	• Pedagogical Supervisor
✓	Holly Friesen	• Human Resources Secretary
✓	Delores Pruden-Barrie	• Community Member
✓	Kathy Vogel	• NSD Receptionist/Admin Assistant

INTRODUCTIONS

Colin Kelly, Official Trustee welcomed guests and introductions were made.

CALL TO ORDER

Colin Kelly, Official Trustee called the meeting to order at 5:50 p.m.

OPENING PRAYER

Elmer Gullion, Advisory Committee Member gave the opening prayer.

RECESS

The meeting recessed for dinner at 5:52 p.m.
The meeting reconvened at 6:49 p.m.

ADOPT AGENDA	24081/16 Colin Kelly, Official Trustee moved that the Board of Trustees adopt the agenda as amended, add item:
	<ul style="list-style-type: none"> • 4.6 Gift Lake Deficiencies Discussion
	CARRIED
MINUTES – APRIL 22/23, 2016	24082/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the April 22/23, 2016 minutes as presented.
	CARRIED
PADDLE PRAIRIE SCHOOL PRESENTATION	Jill Gaudet, Paddle Prairie School Principal presented information to the Board on the Attendance/Achievement Results at Paddle Prairie School.
LITERACY PRESENTATION	Janette Cavanaugh, Literacy Coordinator and Maureen Chernepeski, Pedagogical Supervisor presented information to the Board on the literacy results for Northland School Division No. 61.
RECESS	The meeting recessed at 8:50 p.m. The meeting reconvened at 9:05 p.m.
LAND BASED LEARNING PRESENTATION	Lorraine Cardinal-Roy, Director of First Nation, Metis, Inuit Learner Success, presented information to the Board on the Land Based Learning that is being taught to the students of Northland School Division No. 61.
RECESS	The meeting recessed at 10:05 p.m. on May 27, 2016. The meeting reconvened at 9:00 a.m. on May 28, 2016.
OPENING PRAYER	Elmer Gullion, Advisory Committee Member gave the opening prayer.
BOARDING HOME DISCUSSION	Don Tessier, Associate Superintendent, presented to the Board recommendations from the Boarding Home Review Committee meeting held on May 4, 2016. Colin Kelly, Official Trustee requests that the Boarding Home Review Committee recommendations be sent to

all LSBC chairs and principals for feedback and that a financial tier plan based on the communities be brought back to the June Board meeting.

RECESS

The meeting recessed at 10:48 a.m.
The meeting reconvened at 11:02 a.m.

EDUCATION
QUARTERLY
REPORT

24083/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information, the Education Quarterly Report, as presented and attached.

CARRIED

FINANCE
QUARTERLY
REPORT

24084/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information, the Finance Quarterly Report, as presented and attached.

CARRIED

RECESS

The meeting recessed for lunch at 12:02 p.m.
The meeting reconvened at 12:46 p.m.

2015-2016 ANZAC
COMMUNITY
SCHOOL CLOSURE

24085/16 Colin Kelly, Official Trustee moved that the Board of Trustees recommend that administration commence the process in accordance with the *School Act* to close Anzac Community School effective immediately for the remainder of the 2015-2016 school year, based on the Observations Report provided by MKA Canada, Inc.

CARRIED

2015-2016 BILL
WOODWARD
SCHOOL CLOSURE

24086/16 Colin Kelly, Official Trustee moved that the Board of Trustees recommend that administration commence the process in accordance with the *School Act* to close Bill Woodward School effective immediately for the remainder of the 2015-2016 school year, based on the Observations Report provided by MKA Canada, Inc.

CARRIED

2015-2016 FORT
MCKAY SCHOOL
CLOSURE

24087/16 Colin Kelly, Official Trustee moved that the Board of Trustees recommend that administration commence the process in accordance with the *School Act* to close Fort McKay School effective immediately for the remainder of the 2015-2016 school year, based on the Observations Report provided by MKA Canada, Inc.

CARRIED

2015-2016
FATHER R. PERIN
SCHOOL CLOSURE

24088/16 Colin Kelly, Official Trustee moved that the Board of Trustees recommend that administration commence the process in accordance with the *School Act* to close Father R. Perin School effective immediately for the remainder of the 2015-2016 school year, based on the Observations Report provided by MKA Canada, Inc.

CARRIED

GROUARD
NORTHLAND
SCHOOL JUNIOR
HIGH PROGRAM

24089/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the continuation of the junior high program at Grouard Northland School, access to transportation to High Prairie on the existing Northland bus route for junior high students for the 2016-2017 school year as a pilot.

CARRIED

PROCEDURE 100
SAFE & CARING
SCHOOLS

24090/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the attached changes to Procedure 100, Safe & Caring Schools.

CARRIED

PROCEDURE 304
STUDENT
CONDUCT

24091/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve the attached changes to Procedure 304, Student Conduct, as amended.

CARRIED

POLICY ONE, BOARD PHILOSOPHY MANDATE, CORE PURPOSE, VISION BELIEFS AND VALUES	24092/16	Colin Kelly, Official Trustee moved that the Board of Trustees approve the attached changes to Policy One, Board Philosophy Mandate, Core Purpose, Vision Beliefs and Values.
		TABLED
SUPPORT STAFF RETIREMENT PLAN	24093/16	Colin Kelly, Official Trustee moved that the Board of Trustees approve a Support Staff Retirement Plan.
		Colin Kelly, Official Trustee requests that administration bring back to the Board, information on how the retirement plan is received once implemented.
		CARRIED
JOB DESCRIPTION SUPERVISOR OF STUDENT SERVICES	24094/16	Colin Kelly, Official Trustee moved that the Board of Trustees approve the housekeeping changes to the job description for the position of Supervisor of Student Services, as attached.
		CARRIED
JOB DESCRIPTION DIRECTOR OF FIRST NATIONS, METIS AND INUIT LEARNER SUCCESS	24095/16	Colin Kelly, Official Trustee moved that the Board of Trustees approve in principle, the attached job description for the position of Director of First Nations, Metis and Inuit Learner Success.
		CARRIED
PROCEDURE 404 RECRUITMENT AND RE- ASSIGNMENT OF CERTIFICATED STAFF	24096/16	Colin Kelly, Official Trustee moved that the Board of Trustees receive the attached changes to Procedure 404 – Recruitment and Re-assignment of Certificated Staff, as information.
		Colin Kelly, Official Trustee requests a copy of Procedure 404, Recruitment and Re-assignment of Certificated Staff be sent to all LSBC members and principals requesting feedback.
		CARRIED

PROCEDURE 431 EMPLOYEE BENEFITS	24097/16	Colin Kelly, Official Trustee moved that the Board of Trustees receive the attached changes to Procedure 431 – Employee Benefits, as information.
		CARRIED
BORROWING RESOLUTION	24098/16	Colin Kelly, Official Trustee moved that the Board of Trustees approve the Borrowing Resolution, if required, in the amount of \$3,000,000 to meet the current operating expenditures for the 2016-2017 school year, as attached.
		CARRIED
ROLL SHUTTER ACCEPTANCE	24099/16	Colin Kelly, Official Trustee moved that the Board of Trustees approve the lowest quote, from Rolco.com, for \$45,293.85 plus GST for installation of roll shutters on the teacherages at Little Buffalo.
		CARRIED
TRANSFER OF KEG RIVER TEACHERAGE TO KET RIVER COWBOY WAY SOCIETY	24100/16	Colin Kelly, Official Trustee moved that the Board of Trustees approve the transfer of the old teacherage east of Dr. Mary Jackson School to the Keg River Cowboy Way Society, with the condition that the Keg River Cowboy Way Society move the teacherage to its own site at its cost.
		CARRIED
WABASCA HOUSING PLAN	24101/16	Colin Kelly, Official Trustee moved that the Board of Trustees approve the Wabasca Housing Plan, as attached.
		TABLED
PROCEDURE 526 FRAUD	24102/16	Colin Kelly, Official Trustee moved that the Board of Trustees approve in principle, the attached changes to Procedure 526 Fraud.
		CARRIED

**GIFT LAKE
DEFICIENCIES
DISCUSSION**

Colin Kelly, Official Trustee and Advisory Committee Members discussed the outstanding deficiencies at Gift Lake School. There is a meeting scheduled for June 2, 2016 with Infrastructure to discuss bonding for equipment that is not working and warranty has expired.

**LSBC MEETING
MINUTES
RECEIVED**

24103/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

<u>LSBC NAME</u>	<u>DATE OF MEETING</u>
Bishop Routhier	November 2, 2015
	December 6, 2015
	February 4, 2016
Chipewyan Lake	March 3, 2016
	April 5, 2016
	January 19, 2016
Conklin	February 3, 2016
	March 24, 2016
	April 19, 2016
East Prairie	April 18, 2016
	April 21, 2016
Fort McKay	April 21, 2016
	April 11, 2016
Gift Lake	January 11, 2016
	January 14, 2016
	February 4, 2016
Grouard	February 16, 2016
	April 27, 2016
Janvier	April 27, 2016
	April 12, 2016
Little Buffalo	April 12, 2016
	March 16, 2016
Paddle Prairie	April 6, 2016
	May 9, 2016
Pelican Mountain	April 5, 2016
	April 20, 2016
Susa Creek	April 20, 2016
	April 12, 2016
Trout Lake	April 12, 2016
	May 9, 2016
Wabasca	April 12, 2016
	April 12, 2016

CARRIED

**ADMINISTRATIVE
ACTION –
CURRENT LSBC
MEETING
MINUTES
RECEIVED**

24104/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve of the action taken by Administration with respect to Local School Board Committee minutes received, as listed below:

<u>LSBC NAME</u>	<u>DATE OF MEETING</u>	<u>Motion No.</u>	<u>Action Taken</u>
Bishop Routhier	Nov. 2, 2015		As presented
Chipewyan Lake	Dec. 6, 2015		As presented
	Feb. 4, 2016		As presented
	Mar. 3, 2016		As presented

	Apr. 5, 2016		As presented
Conklin	Jan. 19, 2016		As presented
	Feb. 3, 2016		As presented
	Mar. 24, 2016		As presented
	Apr. 19, 2016		As presented
East Prairie	Apr. 18, 2016		As presented
Fort McKay	Apr. 21, 2016	Comment – 8. New Business - SGF – this was discussed..	Administration
Gift Lake	Apr. 11, 2016		As presented
Grouard	Jan. 11, 2016		As presented
	Jan. 14, 2016		As presented
	Feb. 4, 2016		As presented
	Feb. 16, 2016		As presented
Janvier	Apr. 27, 2016		As presented
Little Buffalo	Apr. 12, 2016		As presented
Paddle Prairie	Mar. 16, 2016		As presented
	Apr. 6, 2016		As presented
	May 9, 2016		As presented
Pelican Mountain	Apr. 5, 2016	0504052016	Exclude
Susa Creek	Apr. 20, 2016		As presented
Trout Lake	Apr. 12, 2016		As presented
	May 9, 2016		As presented
Wabasca	Apr. 12, 2016		As presented

CARRIED

**COVERING
MOTION, IN LIEU
DAYS FOR
ADMINISTRATION**

24105/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2015-2016 in-lieu days for administrators.

CARRIED

**COVERING
MOTION, ANNUAL
EDUCATION
RESULTS REPORT/
ANNUAL PLAN**

24106/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relates to the 2014-2015 Annual Education Results Report, 2015–2016 Annual Plan.

CARRIED

**COVERING
MOTION,
ORGANIZATIONAL
PLANS**

24107/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to Organizational Plans.

CARRIED

- RECESS** The meeting recessed at 2:46 p.m.
The meeting reconvened at 3:00 p.m.
- SUPERINTENDENT'S REPORT** 24108/16 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Superintendent's Report as presented and attached.
- CARRIED
- CHAIRMAN'S REPORT** 24109/16 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Chairman's Report as presented and attached.
- CARRIED
- SECRETARY – TREASURER'S REPORT** 24110/16 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Secretary-Treasurer's Report as presented and attached.
- CARRIED
- REPORTS FOR INFORMATION** 24111/16 Colin Kelly, Official Trustee moved that the Board of Trustees receive the following Reports for Information items:
- Proposed Education Partnership with Bigstone Cree First Nation and NSD in Contract with the University of Calgary.
 - ASEBP Premium Rate Notification
 - By-Election Update
 - Copier Contract Update
 - List of Acronyms
 - Payment of Accounts
- Colin Kelly, Official Trustee requests administration to review summer school set up in the communities of Janvier, Anzac and Fort McKay.
- CARRIED
- ADJOURN** The meeting adjourned at 3:53 p.m.

CLOSING PRAYER

Elmer Gullion, Advisory Committee member gave the closing prayer.

Colin J. Kelly, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantaí, Executive Secretary Finance

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES SPECIAL MEETING ON JUNE 9, 2016 AT THE DIVISIONAL OFFICE IN PEACE RIVER, ALBERTA.

MEMBERSHIP		
✓	Colin Kelly	• Chairman
✓	Donna Barrett	• Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	Christ Jellet	• Housing Coordinator
X	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary

CALL TO ORDER

Colin Kelly, Official Trustee called the meeting to order at 9:19 a.m.

Colin Kelly, Official Trustee, Donna Barrett, Superintendent and Christy Jellet, Housing Coordinator attended the meeting by conference call.

WAIVER

24112/16 Colin Kelly, Official Trustee moved that the Board of Trustees waive Section 67 (4) of the School Act.

CARRIED

AGREEMENT WITH 914246 ALBERTA LTD. O/A SCHRODER OILFIELD SERVICE FOR 6 RENTAL UNITS IN WABASCA

24113/16 Colin Kelly, Official Trustee moved that the Board of Trustees approve Northland School Division No. 61 enter into a ten (10) year agreement with 914246 Alberta Ltd. o/a Schroder Oilfield Service as the primary and preferred tenant for the six (6) unit Townhouse Development located at Lot 10, Block 31, Plan 1325004 in Wabasca, Alberta.

CARRIED

ADJOURN

The meeting adjourned at 9:24 a.m.

Colin J. Kelly, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: BURSARIES

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION

That the Board of Trustees approve the following applications for bursaries with funds coming from the current year budget:

Melanie Lapp, Paddle Prairie, NSD Bursary (\$20,000)
Victoria Marten, Fort Chipewyan, NSD Bursary (\$20,000)

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: SCHOLARSHIPS

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve the seven applications received for scholarships with funds coming from the current year budget, upon receiving all required documents.

BACKGROUND

Leslie Herman, Janvier, NSD Scholarship (\$800)
 Tasheena Gladue, Wabasca, NSD Adele Grace Carifelle
 Memorial Scholarship (\$1000)
 Destiny Chalifoux, Fishing Lake, NSD Scholarship (\$800)
 Danika Mearon-Fjeld, Peavine Metis Settlement, NSD
 Scholarship (\$800)
 Brian Young, Wabasca, NSD Scholarship (\$800)
 Kerry Anderson, Gift Lake Metis Settlement, NSD Adele Grace
 Carifelle Memorial Scholarship (\$1000)
 Kendall Anderson, Cold Lake, NSD Scholarship (\$800)

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: CANADIAN ACHIEVEMENT TEST 4 PILOT

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve the purchase of the Canadian Achievement Test 4 (CAT 4) at a cost of \$25,183.14 with funds coming from the 2016-2017 budget.

BACKGROUND

There has been concern regarding the administration of the Jerry Johns Assessment for reading assessment for students in NSD61 that have mastered Level 30 in the PM Benchmarks. There is a need to track student progress over time and the Jerry Johns does not meet our needs for the older students. We believe that once a student can read at a Level 30 PM which is a grade 5 level they are considered functionally literate. The Jerry Johns assessment is administered to students individually by a teacher. This is a time consuming test and does not really provide the teacher with information other than what their comprehension level is.

The Canadian Achievement Test 4 assesses students' ability to read and comprehend as well as various subtests such as Conventions, analysis of text and graphics, vocabulary, spelling and reading of three

types of text. Also included in the test is a Mathematics component that breaks Mathematics down into Number Sense, Measurement, Geometry and Spatial Sense, Patterns and Algebra, Data Management as well as Computation and Estimation. The test is administered to an entire class at once.

We looked into some other forms of assessment and decided that the Canadian Achievement Test 4 best meets our needs and budget at this time. At the February Administrators' meeting there was wide support for the administration of this assessment from grades 6-12. Administrators were particularly interested in the capacity to begin to track Mathematics as well as Literacy for this age group.

If this assessment is administered in September each year classroom teachers will be able to use the information collected from the assessment to inform their instruction. The tests are sent off to the Canadian Test Centre and they score the tests and generate the reports.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: OFFICIAL NAMING OF CAREER PATHWAYS SCHOOL

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve Mistassiniy Outreach be officially named Career Pathways School effective immediately.

BACKGROUND

A board motion is required for the official naming of Career Pathways School. The Desmarais LSBC would like the official name to be Career Pathways School.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: 2016-2017 BOARD MEETING DATES

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION

That the Board of Trustees approve the following Board Meeting dates for the 2016-2017 school year:

October 21-22, 2016	Board Meeting
November 25-26, 2016	Board Meeting
January 27-28, 2017	Board Meeting
February 24-25, 2017	Board Meeting
March, 2017	Board Professional Development In-Service
April 21-22, 2016	Board Meeting
May 26-27, 2017	Board Meeting
June 23-24, 2017	Board Meeting
August 25-26, 2017	Board Meeting

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS
SUBJECT: JOB DESCRIPTION – DIRECTOR OF FNMI LEARNER SUCCESS

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION

<p>That the Board of Trustees approve the attached job description for the position of Director of First Nations, Metis and Inuit Learner Success.</p>
--

CURRENT SITUATION: A draft job description has been in development since 2013/14 when the then Supervisor was promoted to Director, but has not been formalized.

The feedback received from Local School Board Members is attached.

BACKGROUND: Roles and responsibilities documents establish the expectations and parameters of positions in school jurisdictions.

With a new Director in place, it is important to update her job description document to both aid her and support the direction of the jurisdiction.

OPTIONS:

FEEDBACK: Job Description - Director of First Nations, Metis and Inuit Learner Success

Feedback on Director of FNMI learner success



 Inbox x



Candice Calliou

9:04 AM (2 hours ago)



to me -

Hi ... I reviewed this job description and I informed my board they are pleased to hear about the position and we have no changes to the draft. Thanks

...



**Director of First
Nations, Metis and
Inuit Learner Success**

Draft

IDENTIFYING INFORMATION

POSITION TITLE: Director of First Nations, Metis and Inuit Learner Success

CLASSIFICATION TITLE: Division Level Leadership Position

DEPARTMENT: First Nations, Metis and Inuit Education

IMMEDIATE SUPERVISOR'S TITLE: Superintendent

REASON FOR SUBMISSION: X
 Creation Change Update

Date: March 2016

POSITION SUMMARY

The Director of First Nations, Metis and Inuit Learner Success provides division wide leadership in the development and delivery of First Nations, Metis and Inuit language and culture programming and planning. This includes advocating for language revitalization and leading the weaving of First Nations, Metis and Inuit history and perspectives into curriculum. The Director will foster amicable and effective working relationships with and between the local and school community. Other primary responsibilities include coordination of key actions as determined by the division's Annual Education Plan.

MAJOR DUTIES AND RESPONSIBILITIES:

Fostering Effective Relationships:

1. Promote and support relationship building
2. Implement programs that celebrate student, teacher and staff accomplishments. Incorporate recognition of the role of parents, family members and community contributions to student success.
3. Works in conjunction with the Senior Management Team to implement division plans, projects, and initiatives.
4. Attends Local School Board Committee meetings, as requested, to provide information or resolve concerns in the areas of FNMI content and delivery, instruction, or any other area designated by the Superintendent of Schools.
5. Maintains liaison with other professional, social and community agencies and groups having an interest in the schools.
6. Works cooperatively with all departments to ensure cohesive delivery of education within the Division.

Embodying Visionary Leadership:

7. Provides division leadership in the areas of FNMI language and culture revitalization; weaving First Nations, Metis and Inuit history and perspectives into curriculum; and fostering amicable and effective working relationships with between the local and school community.
8. Provides division leadership and strategies for improving student achievement in the Division as it relates to First Nations, Metis and Inuit Learner Services.
9. Chairs meetings as required to discuss issues, trends and changes in First Nations, Metis and Inuit curriculum development.
10. Coordinate and supervise committee work with regard to First Nations, Metis and Inuit Learner outcomes with Alberta Education/ First Nations, Metis and Inuit Education.
11. Assists with the recruitment of professional staff for the Division.

Leading a Learning Community:

12. Enhance First Nations, Metis and Inuit Professional Development
13. Provide First Nations, Metis and Inuit Language Instructors with training to deliver quality programs and design a rotational process where advanced language instructors can share with other instructors.
14. Respond to requests for program needs as identified by Local School Board Committee.
15. Plan and implement in-services or training programs for Native Language Instructors and teachers.
16. Guides and oversees First Nations, Metis and Inuit in-service to the schools, staff and local school board committees of the Division.

Providing Instructional Leadership:

17. Monitor and evaluate the effectiveness of programs under the department.
18. Assists with the evaluation of Principals, teachers and other staff, as required.
19. Participate in the coordination of school/program evaluations, as requested.
20. Facilitate school access to First Nations, Metis and Inuit Materials, program models, cultural camps, consultants and other resources.
21. Develop approval criteria for First Nations, Metis and Inuit teaching processes, teaching materials, cultural camp content and consultants.

Supporting Application of Foundational Knowledge about First Nations, Metis and Inuit:

22. Communicates to the Superintendent of Schools the requirements and needs of the Division as it relates to FNMI Learner Outcomes.
23. Ensures that First Nations, Metis and Inuit learner initiatives and requirements are communicated to Principals.
24. Establish division guidelines for First Nations, Metis and Inuit English and Numeracy teaching materials, digital resources, artifacts to be acquired for school libraries and classroom resources.
25. Work with principals on establishing, maintaining and evaluate all programing for First Nations, Metis and Inuit content and English Language Learner considerations.
26. Identify viable ways to share resources and program models between schools.

Developing and Facilitating Leadership:

27. Coordinate with principals on establishing, maintaining and evaluating all programs for First Nations, Metis and Inuit considerations.
28. Provide information to assist principals in the supervision of the Native Language Instructors.
29. Access resource people to assist principals/instructors with the Native Language program.
30. Plan and implement in-services or training programs for Native Language Instructors and teachers.

Managing Operations and Resources:

31. Maintain updated inventory of materials and resources to aid incorporation of First Nations, Metis and Inuit content into curriculum.
32. Responsible for the development and administration of the annual budget of the First Nations, Metis and Inuit Learner Services department.
33. Attends Corporate Board and Committee meetings and is responsible for arranging other meetings, as needed.
34. Guide School First Nations, Metis and Inuit Spending and Measure Outcomes

Other:

35. Provides input in the implementation of policies related to the First Nations, Metis and Inuit Learner Services, school and student evaluation.
36. Perform other duties as assigned

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PROCEDURE 404 – RECRUITMENT AND RE-ASSIGNMENT OF
CERTIFICATED STAFF

ORIGINATOR: PERSONNEL COMMITTEE MEETING

RECOMMENDATION

That the Board of Trustees approve in principle the attached changes to Procedure 404 – Recruitment and Re-Assignment of Certified Staff.

BACKGROUND: Following the May 27/28, 2016 Board meeting, copies of this procedure was sent to all Local School Board Committee Chairs and principals with a request for feedback.



Procedure 404

Recruitment and Re-Assignment of Certificated Staff

Background

The selection and appropriate assignment of certificated staff members is essential to providing a high quality educational program to the students of the division. As certificated staff will be working in local communities it is also vital that opportunities for community input into the selection process be provided.

Wherever possible, the ~~Board~~ **Superintendent** will provide opportunity for local interviews of certificated staff.

Procedures

1. The Superintendent shall **will** ensure that an effective recruitment process is developed and implemented in order to ensure that quality applicants are attracted to the division.
2. Advertisements for vacant positions shall be posted within the province of Alberta. Advertisements will be made outside of the province, if necessary.
3. All advertisements shall provide some background information about the division and/or a specific location where a specific vacancy may exist. In addition advertisements shall describe the multi-cultural nature of the division.
4. Applicants shall be directed to submit their application to the ~~superintendent, or designate~~ **Director of Human Resources**, who will ensure that all applicant files are carefully reviewed for interviews.
5. **The Human Resources department will collect and review all applicants for certificated positions.**
 - 5.1 The review of the applicant's file **for certificated positions** shall consist of a consideration of:
 - 5.2 Competency in **the Alberta Teaching Quality Standard, including** classroom routines and management, teacher/student/ **parent** relations, and lesson development and delivery.



Procedure 404

Recruitment and Re-Assignment of Certificated Staff

- 5.3 **Relevant or successful experience related to the**
 - 5.4 **teaching assignment.**
 - 5.5 **Proficiency, knowledge and/or skills in First Nations, Métis and Inuit language and cultural settings.**
 - 5.6 Academic preparation, including overall achievement and program content.
 - 5.7 Coursework in ~~English as a~~ **Second Language Learning, multicultural indigenous education, experiential learning, inclusive instruction** and individual differences.
 - 5.8 Previous employment history based on assessment reports and letter of recommendation.
 - 5.9 Overall suitability based on areas of expertise and personal background including philosophy of education, extracurricular and community interests.
 - 5.10 The principal may, in consultation with the Local School Board Committee, advise the ~~human resources department~~ **Director of Human Resources** of any special qualifications or considerations for vacant positions prior to the selection of candidates for a local interview.
6. ~~8~~ **Whenever possible**, preliminary interviews shall be conducted by interview teams **approved by the Superintendent** in order to determine the overall suitability of each candidate. **Interview teams shall be representative of the Division's and/or community's First Nations, Metis and/or Inuit makeup.** A summary statement of each interview shall be submitted to the ~~human resources department~~ **Director of Human Resources.**
- 6.1 ~~7~~ Candidates that have been selected for a preliminary interview shall be provided with a career information package that will be updated annually and contains:



Procedure 404

Recruitment and Re-Assignment of Certificated Staff

- 6.1.1 A map of the Northland School Division.
 - 6.1.2 Information of the governance and administrative structure.
 - 6.1.3 Information on school facilities and the curriculum being offered.
 - 6.1.4 A copy of the Collective Agreement outlining salary and benefits.
 - 6.1.5 Information on selection procedures
- 7. The Human Resources department will forward suitable applications to the principal or supervisor of the open position for consideration at the local interview level. Human Resources will also inform the principal or supervisor whether any of the applicants have a recent reference check on file.**
- 8. Principals or supervisors should review the applications provided by the Human Resources department and shortlist for local interviews.**
- 8.1 Whenever possible, a minimum of three candidates should be considered.**
 - 8.2 If a shortlisted candidate does not have a reference check on file with Human Resources, whenever possible, reference checks should be conducted by the principal or supervisor to assist with the shortlist. If reference checks cannot be done until after the interview, then only the preferred candidate(s) reference(s) need to be completed.**
 - 8.2.1 All reference checks need to be submitted to Human Resources when they are completed.**
- 9. Local interviews for certificated staff shall be conducted in the following manner:**
- 9.1 Whenever possible, interviews shall take place on a face-to-face setting. Should face-to-face setting not be available, then alternate media such as video-conferencing or teleconferencing shall be used. A Northland senior administrative officer may be**



Procedure 404

Recruitment and Re-Assignment of Certificated Staff

- designated by the Superintendent to participate with the local interview committee and may accompany qualified candidates to the local interview.**
- 9.2 The interview shall be conducted by a committee consisting of the principal and Local School Board Committee members. At the discretion of the **Superintendent and/or** Local School Board Committee, a representative of any respective First Nations Band, Local Métis Settlement and/or Local Community Association may be present.
- 9.3 Any individual that is in a conflict of interest with any of the candidates shall be excluded from the interview and selection process.
- 9.4 **Interviews need to occur in a timely manner.** The Principal or a Northland senior administrative representative shall notify all of the members of the interview committee of the interview date and time once it has been agreed to by the chairperson, principal and senior administrative staff.
- 9.4.1 **Should a date be set and the interview committee members are not available, the interviews shall proceed as scheduled with the principal and a senior administrative staff person, who will then inform the Local School Board Committee of the recommendation.**
- 9.4.2 **Should the local interview committee be unable to set a timely date, the principal in consultation with a Northland senior administrator shall act in place of the local interview committee, set a date, conduct the interviews, and then inform the Local School Board Committee of the recommendation.**
- 9.4.3 The interview committee will recommend **in order their preferred a candidate(s)** to the Superintendent for employment based upon overall suitability. **The local interview committee shall, where all other factors are equal, preference will be given to candidates with the requisite First Nations, Metis and/or Inuit language and cultural skills and/or knowledge.** Whenever possible, the recommendation should be arrived at by consensus. In the



Procedure 404

Recruitment and Re-Assignment of Certificated Staff

- event that this is not possible, the recommendation will be based upon a majority vote.
- 9.5 Suitable candidates, as well as teachers currently on staff seeking reassignment, may be given a local interview. Whenever possible, it is desirable to have three applicants for each position attend a local interview.
- 9 A Local School Board Committee may nominate a teacher for a position in the school in accordance with the following:
- 9.1 The nominated candidate will be required to submit a complete resume to the human resources department.
- 9.2 The resume will be reviewed and references checked.
- 10 The Superintendent will review the recommendation of the local interview committee and make the final determination.
- 11 The Superintendent ~~shall~~ **will** make the written offer of employment which will include:
- 11.1 Assignment;**
- 11.2 Salary range, estimated allowance and benefits;**
- and**
- 11.3 Start date.**
15. For all staff new to the division the offer of employment shall not exceed one full school year.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PROCEDURE 431 – EMPLOYEE BENEFITS

ORIGINATOR: PERSONNEL COMMITTEE MEETING

RECOMMENDATION

That the Board of Trustees approve in principle the attached changes to Procedure 431 – Employee Benefits.
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CURRENT SITUATION: Teaching couples under the current collective agreement are allowed to choose which benefit plan (single or family) under Alberta School Board Employee Benefit Plan (ASEBP) they want. Non-teaching staff are restricted one of the pair can choose the Family plan while the other must elect the single plan.

BACKGROUND: In the last round of collective bargaining, the Board and the ATA agreed to remove the restriction of only one ASEBP family plan per teaching couple. NSD usually parallels the intent of the collective agreement with relevant policies and procedures.

This requires removing section 2.2.1 of Procedure 431 Employee Benefits.

OPTIONS:



Procedure 431

Employee Benefits

The Board recognizes that benefits, in addition to salary, are an integral part of the total compensation plan for employees. These benefits are intended to promote employees' economic security and include a comprehensive health insurance program.

A number of health benefits are established through negotiations with the Alberta Teachers' Association. In an effort to be fair, health benefits granted to teachers will generally be granted to other employee groups, as detailed in the guidelines.

Guidelines

1. Alberta Health Care

The Board shall pay the premiums with accordance with the percentages prescribed by the current collective agreement for Alberta Health Care for all employees, except those classified as casual.

2. Alberta School Employee Benefit Plans

2.1 The Board shall pay the premiums, in accordance with the percentages prescribed by the current collective agreement, for:

- 2.1.1 Alberta School Employee Benefit Plan Extended Health Care
- 2.1.2 Alberta School Employee Benefit Plan Dental Care
- 2.1.3 Alberta School Employee Benefit Plan Vision Care
- 2.1.4 Alberta School Employee Benefit Plan Life Insurance
- 2.1.5 Alberta School Employee Benefit Plan Long Term Disability

for all employees except those classified as casual, provided that they meet the Alberta School Employee Benefit Plan eligibility requirements.

2.2 Participation in the plans shall be a condition of employment unless the employee has Treaty Indian status and wishes to exercise the option of waiving Extended Health Care, Dental Care, and Vision Care only, or the employee has spousal coverage through Northland School Division.



Procedure 431

Employee Benefits

~~2.2.1 In the case where the spouse is a teacher or employed in another capacity with the Board, couples have the option of choosing whose cheque their benefits will be deducted from, or either spouse may select single coverage only, but not a combination of family and single coverage.~~

- 2.3 All premiums for Alberta Health Care and ASEBP in excess of the Board's contribution shall be paid for by the employee through Payroll Deduction.
- 2.4 Effective September 1, 1999, employees employed on a temporary contract are not eligible for the Alberta Health Care and ASEBP coverage outlined herein until they have provided service on a continuous basis for one full calendar month. The coverage will begin on the first day of the following month. Where an employee is employed on a temporary contract and wishes to be covered under the ASEBP, such employees may apply for coverage and shall be responsible for the total cost of all premiums for the first month. Should an employee be hired for more than one temporary period per school year or consecutive temporary periods of employment, they will be required to adhere to the one (1) month waiting period, once.
- 2.5 For staff who have made application for EDB benefits and who do not have enough accumulated sick days to extend through the 90 day waiting period, the Board will be responsible for the EDB, Life Insurance, EHC, Dental, Vision and AHC premiums for those months without pay to the 90th day. After the 90th day, the employee will be responsible for all premiums.

3. Pension Plan

- 3.1 The Board shall enroll each employee who holds an Alberta Teacher's Certificate in the Teachers' Retirement Fund Pension Plan.
- 3.1.1 Contributions to this plan shall be made solely by the teacher.



Procedure 431

Employee Benefits

3.2 The Board shall enroll, and pay employer contributions, for all eligible non-teaching staff in the Local Authorities Pension Plan.

3.2.1 For purposes of this clause, eligibility is determined by the Local Authorities Pension Plan on the basis of a minimum 30 hours worked per week, and who do not have a predetermined-end date.

3.2.2. Participating classes are: Administrative staff not covered by the New Teachers' Salary Agreement, Support Staff (Divisional Office Secretaries, Clerks and School Secretaries) Caretakers and Paraprofessional staff excluding Special Assistants who have a pre-determined end date and bus drivers.

3.2.3 Staff serving a probationary period and who qualify to contribute to LAPP shall participate.

3.2.4. During an approved leave of absence without salary or on approved Extended Disability Benefits or receiving WCB payments and no salary from the employer, no contribution to LAPP will be made by the employer unless the plan member purchases their leave. The Local Authority Pension Plan guidelines will be followed.

3.2.5 All employees currently receiving a monthly pension from LAPP are excluded from membership.

3.2.6 All employees 71 years of age and older are excluded from LAPP membership

4. Voluntary Life Insurance

4.1 The Board shall make available the Alberta School Employee Benefit Plan Voluntary Life Insurance Plan for all interested eligible employees; however, the Board is not responsible to administer the plan in any respect.

5. Worker's Compensation

5.1 The Board shall pay 100% of the premiums for Worker's Compensation Benefits to designated employees.

**Procedure 431****Employee
Benefits**

- 5.2 If in the event of injury, an employee's sick leave will be debited and full salary paid until sick leave accrued is completely utilized, up to and including 90 calendar days.
- 5.2.1 After 90 calendar days or upon the expiry of accrued sick leave, the employee receives benefits directly from Worker's Compensation and sick leave is no longer debited.
- 5.2.2 In the event the illness causes the employee to be relieved from his duties beyond 90 calendar days, an application shall be made for Long Term Disability Benefits to begin upon expiration of Worker's Compensation Benefits.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: SUPPORT STAFF RETIREMENT PLAN (RRSP)

ORIGINATOR: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

RECOMMENDATION

<p>That the Board of Trustees approve changing the Support Staff Retirement Plan (RRSP) from a mandatory contribution to a program of choice, for employees who do not qualify to contribute to the Local Authorities Pension Plan.</p>

CURRENT SITUATION: Only some Northland support staff pay into a registered retirement plan, LAPP (Local Authorities Pension Plan). Many do not qualify under our procedures or labour standards to contribute to anything other than a personal Registered Retirement Savings Plan.

BACKGROUND: All Northland support staff are non-unionized and many do not contribute to a pension plan because they do not qualify. To qualify to contribute to the pension plan, an employee must work more than 30 hours/week and be on a continuous contract.

Those that qualify have to contribute, which reduces their take home pay compared to those that do not qualify. Rather than forcing employees that legally do not have to contribute to a pension plan, we recommend that participation be voluntary.

Support Staff Retirement Plan (RRSP Contribution Model)

Background

The division recognizes the importance of planning for retirement by all staff.

The plan will promote both individual and division goals in the following ways:

1. Permit some long term employees an option of early retirement.
2. Help maintain a good balance of staff experience and training in the division, when this might otherwise might not be possible.
3. Provide additional remuneration to staff members who are retiring.

Procedures

1. Excepting those employees required to hold teaching certificates, the Division will offers a **Registered Retirement Savings Plan (RRSP) ~~saving plan~~** to employees who are eligible for benefits **but do not contribute to the Local Authorities Pension Plan.**
2. **Employees who qualify will elect by September 30th of each year (or 30 days from their start date) whether they wish to participate in the Division RRSP.**
3. **For those who elect to participate ~~the Board will contribution of~~ contribute 4% of gross monthly earnings towards a Registered Retirement Saving Plan (RRSP) established by the Board, provided the employee contributes a minimum 4% of gross monthly earnings to the plan.**
4. The Division's contribution is a taxable benefit.
5. Employees shall only withdraw RRSP funds upon termination of employment with the Board or when using the RRSP funds for purchasing a house according to the Canada Revenue Agency homebuyer's rules.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: 2016-2017 BUDGET

ORIGINATOR: FINANCE, MAINTENANCE, TRANSPORTATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve the 2016-2017 budget as attached.

CURRENT SITUATION: This budget is due to Alberta Education by June 30, 2016.

BACKGROUND:

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PROCEDURE 526, FRAUD

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve the attached changes to Procedure 526, Fraud.

CURRENT SITUATION: At the April 22, 2016 Board meeting Official Trustee, Colin Kelly requested administration obtain legal advice on the use of will and may on Section 11 in Procedure 526, Fraud.

Legal came back with the following response, "Reporting Fraud to the RCMP is discretionary".



Background:

Northland School Division is committed to maintaining the highest standards of honesty, integrity and ethical conduct and has adopted this procedure to ensure consistent and effective investigation, reporting and disclosure of fraud occurrences within ~~Northland School Division~~ **the division**. Further, the ~~Division~~ **division** is committed to protecting its revenue, property, information and other assets from any attempt, either by members of the public, contractors, sub-contractors, agents, or its own employees, to gain by deceit, financial or other benefits.

This procedure does not refer to students.

The terms fraud, defalcation, misappropriation, and other fiscal irregularities refer to, but are not limited to:

1. Any dishonest or fraudulent act.
2. Forgery or alteration of any document or account belonging to ~~Division~~ **division**.
3. Destruction, alteration, mutilation, concealment, covering up, falsification or making of a false entry in any record, document or tangible object with the intent to impede, obstruct or influence any investigation.
4. The destruction, alteration or concealment of any records used in the conduct of an audit.
5. Forgery or alteration of a cheque, bank draft, or any other financial document.
6. Misappropriation of funds, securities, supplies, equipment, or other assets.
7. Impropriety in the handling or reporting of money or financial transactions.
8. Disclosing confidential and proprietary information to ~~outside~~ **non-divisional employees** or inappropriate parties.



Procedure 526

Fraud

9. Accepting or seeking anything of material value from contractors, vendors, or persons providing goods or services to the Division. Exception: ~~gifts less than a nominal amount of \$75.00 or less in value~~ **gifts worth a nominal value of \$75 or less.**
10. Destruction, removal or inappropriate use of records, furniture, fixtures, and equipment.
11. Improperly influencing or attempting to improperly influence the conduct of any audit of the Division's **division's** finances or accounts.
12. Any similar or related irregularity.

Procedures:

1. Management is responsible for the detection and prevention of fraud, misappropriations, and other irregularities. Each member of the management team will be familiar with the types of improprieties that might occur within his or her area of responsibility, and be alert for any indication of irregularity.
2. The Secretary-Treasurer is responsible for ~~the~~ instituting and maintaining a system of internal controls to provide reasonable assurance for the prevention and detection of fraud, misappropriations and other irregularities.
3. Any employee who has knowledge of an occurrence of irregular conduct, or has reason to suspect that a fraud has occurred, shall immediately notify his/her supervisor. If the employee has reason to believe that the employee's supervisor may be involved, the employee shall immediately notify the Superintendent of Schools or the Secretary-Treasurer.
4. It is the Division's **division's** ~~intention~~ **duty** to fully investigate any suspected acts of fraud, misappropriation or other similar irregularity. An objective and impartial investigation will be conducted regardless of the position, title, length of service or relationship with the Division **division** of any party who might be or becomes involved in or becomes the subject of such investigation.



Procedure 526

Fraud

5. The employee shall not discuss the matter with anyone other than his/her supervisor, Superintendent ~~of Schools~~ or the Secretary-Treasurer. Employees who knowingly make false allegations will be subject to discipline up to and including dismissal.
6. Upon notification from an employee of suspected fraud, or if the supervisor has reason to suspect that a fraud has occurred, the supervisor shall immediately notify the Superintendent ~~of Schools~~. The supervisor shall not attempt to investigate the suspected fraud or to discuss the matter with anyone other than the Superintendent ~~of Schools~~ or designate.
7. Once a suspected fraud is reported, the Secretary-Treasurer shall take immediate action to prevent the theft, alteration, or destruction of relevant records. Such actions include, but not limited to, removing the records and placing in a secure location, limiting access to the location where the records currently exist, and preventing the individual suspected of committing the fraud from having access to the records. **The Secretary-Treasurer will co-ordinate the investigation.**
8. The Superintendent ~~of Schools~~ will notify the Chair of the Finance, **Maintenance** and Transportation Committee and the Chair of the Board of a reported allegation of fraudulent or irregular conduct upon the commencement of the investigation to the extent practical. Throughout the investigation these individuals should be informed of pertinent investigative findings.
9. Upon conclusion of the investigation, the results will be reported to Chair of the Finance, **Maintenance** and Transportation Committee and the Chair of the Board.
10. All participants in a fraud investigation shall keep the details and results of the investigation confidential.
11. In ~~all~~ circumstances where there are reasonable grounds to indicate that a fraud may have occurred, the Superintendent ~~of Schools~~, subject to the advice of legal counsel, ~~will~~ **may** contact the RCMP.



-
12. At the conclusion of the investigation, the Secretary-Treasurer will document the results in a confidential memorandum report to the Superintendent of Schools. If the report concludes that the allegations are founded, the report will **may** be forwarded to the RCMP.
 13. Any staff person or elected official contacted by the media with respect to an audit investigation shall refer the media to the Superintendent of Schools. The alleged fraud or audit investigation shall not be discussed with the media by any person other than the Superintendent of Schools.
 14. Unless exceptional circumstances exist, a person under investigation for fraud shall be given notice in writing of the essential particulars of the allegations following the conclusion of the audit and prior to final disciplinary action being taken. Where notice is given, the person against whom allegations are being made may submit a written explanation to the Superintendent of Schools no later than seven calendar days after the notice is received.
 15. If a suspicion of fraud is substantiated by the investigation, disciplinary action, up to and including dismissal, shall be taken by management in consultation with legal counsel.
 16. The ~~Division~~ **division** will pursue every reasonable effort, to obtain recovery of the ~~Division's~~ **division's** losses from the offender, or other appropriate sources.
 17. The Secretary-Treasurer will be required to make recommendations which will assist in the prevention of future similar occurrences.
 18. The Secretary-Treasurer will report to the external auditors all information relating to investigations.
 19. (Whistle-Blower Protection) No employer or a person acting on behalf of an employer shall:
 - 17.1 dismiss or threaten to dismiss an employee,
 - 17.2 discipline or suspend or threaten to discipline or suspend an employee,
 - 17.3 impose any penalty upon an employee or,

**Procedure 526****Fraud**

17.4 intimidate or coerce an employee,

because the employee has acted in accordance with the requirements of this procedure. The violation of this section will result in discipline up to and including dismissal.

- ~~20. Any fraud that is detected or suspected must be reported immediately to the Superintendent of Schools or, alternatively, to the Secretary-Treasurer.~~
- ~~21. Management should be familiar with the types of improprieties that might occur within their area of responsibility and be alert for any indication of such conduct.~~
- ~~22. The Superintendent of Schools or designate has the primary responsibility for the investigation.~~
- ~~23. Upon notification or discovery of a suspected fraud, the Superintendent of Schools will promptly investigate the fraud. In all circumstances where there appears to be reasonable grounds for suspecting that a fraud has taken place, the Superintendent of Schools, in consultation with legal counsel, will contact the RCMP.~~
- ~~24. After the initial review and determination that the suspected fraud warrants additional investigation, the Superintendent of Schools will notify the Chair of the Finance and Transportation Committee and the Chair of the Board of the allegations. The Secretary-Treasurer shall co-ordinate the investigation.~~

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PROCEDURE 505, DONATIONS

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve the attached changes to Procedure 505, Donations.

CURRENT SITUATION: Third reading was tabled at the February 19/20, 2016 Regular Board meeting with a request that the procedure be reviewed for what would be considered acceptable amounts to be accepted by Central Office for SGF. After consultation with principals, third reading was brought back to the June 2016 FMT meeting.



Procedure 505

Donations/ Grants/ School Generated Funds (SGF)

Background

The division is a registered charitable organization and may accept donations from individuals, groups, or organizations and issue receipts for tax deductions to donors.

Procedures

1. All cash donations received as donations eligible for income tax deduction must be for the benefit of all students within the division and for the advancement of education, specifically:
 - 1.1 The establishment of student or staff scholarships, or other awards;
 - 1.2 The purchasing of capital equipment and furnishings; or
 - 1.3 The enhancement of co – or extra-curricular programs.

2. All donations are to be directed to the **Secretary-Treasurer** and with the request that they be considered as a valid donation. If the **Secretary-Treasurer** has any concerns with the donation, discussion shall be held with the **Superintendent** and a decision reached on whether the donation is charitable or is in the best interests of the division.

3. **Amounts of \$5,000 or more must be sent to Central Office. Amounts less than \$5,000 requiring a tax receipt should be forwarded to Central Office.**

4. Gifts of books, equipment, furnishings and other materials that are suitable for the advancement of education are welcome. These donations will be valued as follows:
 - 4.1 At the fair market value of the property if it is readily determinable; or
 - 4.2 In the absence of a readily-determinable fair market value, the **Secretary-Treasurer** shall either set the value or obtain an independent appraisal of the value of the donated property.

**Procedure 505****Donations/
Grants/
School
Generated
Funds ~~(SGF)~~**

-
5. The following types of payments cannot be considered as donations eligible for income tax deductions:
 - 5.1 Tuition fees or other payments for which any right, privilege, benefit or advantage may accrue to the donor.
 - 5.2 Payments to be used to purchase the services of staff, tutors or similar persons, or to purchase books and other instructional materials which are normally paid for by way of fee or rental.
 - 5.3 Instructional materials fees, or rental of books, equipment, or musical instruments.
 - 5.4 Where amounts cannot be identified as having been made by a particular donor.
 - 5.5 Donations of services or commodities.
 - 5.6 Amounts paid for tickets for card parties, bingo, lotteries, social functions, graduations, or similar activities.
 6. All funds received will be processed through the division's regular accounting system, specifically identified and appropriately recorded.
 7. Receipts for income tax purposes shall not be issued for donations of less than \$100.00.
 8. All receipts will be in the format prescribed by Canada Customs and Revenue Agency and will be issued by the **Secretary-Treasurer**.
 9. An individual administrator may wish to acknowledge a particular donation in some appropriate manner.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: RATIFY ADMINISTRATIVE ACTION TO ACCEPT WINNING BID FOR
USED SCHOOL VEHICLE TENDER UNIT 626

ORIGINATOR: TRUDY RASMUSON, SECRETARY-TREASURER

RECOMMENDATION

That the Board of Trustees approve ratifying the administrative action to accept the following bid for Unit 626:

<u>Location</u>	<u>Vehicle</u>	<u>Name</u>	<u>Bid</u>
Grouard	2008 Ford Fusion	Kevin Auger	\$350.00

CURRENT SITUATION: Invitation to participate in Northland's tender for the purchase of 1 used vehicle was advertised and received by the Secretary-Treasurer. The tender closed on May 31, 2016 at 2:00 p.m.

No other bids were received.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: COPIER SALES TENDER

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION
<p>That the Board of Trustees approve the Ricoh Aficio MP 9000 and the Toshiba E-Studio 520 used copiers be sold by auction, as no bids were received at the close of the June 2, 2016 tender.</p>

CURRENT SITUATION: Invitation to participate in Northland's tender for the purchase of NSD's used copiers vehicle was advertised as per Procedure 516.

There were no tenders received at the close of the tender.

BOARD OF TRUSTEES

**TO: COLIN KELLY,
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: RENT FORGIVENESS FOR JANVIER AND ANZAC

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION

That the Board of Trustees approve forgiving rent payments for teachers living in the Janvier and Anzac teacherages for the months of May, June and July 2016; due to the wildfires in these communities.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
That the Board of Trustees receives the Local School Board Committee Minutes as outlined on the attached list:

**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
INCLUDED IN THE NORTHLAND SCHOOL DIVISION NO. 61
BOARD MEETING AS OF JUNE 7, 2016**

LSBC NAME	DATE(S) OF MEETING	DATE(S) RECEIVED
Anzac/Bill Woodward	Will receive minutes in the fall	
Athabasca Delta	Apr 18, 2016	May 25, 2016
Bishop Routhier		
Calling Lake		
Chipewyan Lake		
Conklin	May 12, May 26, 2016	May 26/30, 2016
Desmarais		
East Prairie		
Elizabeth	Apr 21, Apr 27, 2016	May 31, 2016
Fort McKay	Will receive minutes in the fall	
Gift Lake	May 25, 2016	May 26, 2016
Grouard	Mar 7, Apr 11, Apr 19, 2016	May 13, 2016
J.F. Dion	May 2, 2016	Jun 7, 2016
Janvier	Will receive minutes in the fall	
Keg River	Mar 1, Apr 15, 2016	May 13, 2016
Little Buffalo	May 17, 2016	May 25, 2016
Paddle Prairie		
Peerless Lake	May 25, 2016	Jun 3, 2016
Pelican Mountain		
Susa Creek		
Trout Lake		
Wabasca		

LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES NOT RECEIVED AS OF JUNE 7, 2016

Local School Board	Last Minutes Submitted
Anzac/Bill Woodward	Feb 16, 2016
Athabasca Delta	
Bishop Routhier	Dec 6, 2015
Calling Lake	Nov 30, 2015
Chipewyan Lake	Apr 5, 2016
Conklin	
Desmarais	Feb 3, 2016
East Prairie	Apr 18, 2016
Elizabeth	
Fort McKay	Apr 21, 2016
Gift Lake	
Grouard	
J.F. Dion	
Janvier	Apr 27, 2016
Keg River	
Little Buffalo	
Paddle Prairie	May 9, 2016
Peerless Lake	
Pelican Mountain	Apr 5, 2016
Susa Creek	Apr 20, 2016
Trout Lake	May 9, 2016
Wabasca	Apr 12, 2016

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADMINISTRATIVE ACTION
 LOCAL SCHOOL COMMITTEE MINUTES RECEIVED

That the Board of Trustees approve of the action taken by Administration with respect to local board minutes received, as outlined below:

Committee	Minutes	Action Taken/ Motion
Conklin LSBC	5/12/2016	Pull Motion – Refer to Administration: #0351-16 Conklin Local School Board motions to support the funding proposal for the Beaver Volunteer Program going to the Conklin Community Enhancement Society in the amount of approximately \$27,000.
Gift Lake LSBC	5/25/2016	Pull Motion – Refer to Administration: 474.16 Gordon moves we request a re-assessment of our counselling needs and psychological assessment needs for Gift Lake School.
Gift Lake LSBC	5/25/2016	Pull Motion – Refer to Administration: 473.16 Gordon moves to have Principal responds as instructed by the school board to the Boarding Home appeal request sent by a parent.
Grouard LSBC	3/7/2016	Pull Motion – Refer to Administration: 03-07-2016-002 The Grouard Northland Local School Board Committee recommends that the school donation fund be split equally amongst all the grades. Each grade will receive \$300.00.
Little Buffalo LSBC	5/17/2016	Pull Motion – Refer to Administration: 14/16/16 – students in the grade 5/6 and 6/7 classes will not bring any type of electronic devices to school. If they are caught with them, they will be taken away, a parent will be notified and a parent will have to come pick up the device.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: COVERING MOTION
 IN-LIEU DAYS FOR ADMINISTRATORS

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION

<p>That the Board of Trustees receive as information and refer to administration, all Local School Board motions which relate to the 2015-2016 in-lieu days for administrators.</p>

CURRENT SITUATION: One covering motion receiving in-lieu days for administrators will eliminate the need to refer these motions from each Local School Board Committee meeting minutes. These are:

<u>Committee</u>	<u>Date</u>	<u>Motion No.</u>
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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: COVERING MOTION
 ANNUAL EDUCATION RESULTS REPORT/ANNUAL PLAN

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION

<p>That the Board of Trustees receive as information and refer to administration, all Local School Board motions which relates to the 2014-2015 Annual Education Results Report, 2015–2016 Annual Plan.</p>

CURRENT SITUATION: One covering motion receiving organization plan motions will eliminate the need to refer these motions from each Local School Board Committee meeting minutes. These are:

<u>Committee</u>	<u>Date</u>	<u>Motion No.</u>
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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: COVERING MOTION
 ORGANIZATION PLANS

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION

That the Board of Trustees receive as information and refer to administration, all Local School Board motions which relate to Organizational Plans.

CURRENT SITUATION: One covering motion receiving organizational plans motions will eliminate the need to refer these motions from each Local School Board Committee meeting minutes. These are:

<u>Committee</u>	<u>Date</u>	<u>Motion No.</u>
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BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADCS LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- APRIL 18, 2016

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**Athabasca Delta Community School
Local School Board Meeting Minutes
Wednesday April 18, 2016**

Attending:

Danny Mercredi	Julia Cardinal	Claris Voyageur
Kerri Ceretzke	Wesley Silliker	Victoria Marten
Helena Welsh	Lisa Murphy	Lorraine Cardinal
Gayle Patrick	Evangeline Cardinal	Jenny Piche
Marg Schwartz (Apple Schools)		
Gus Matthew (Frontier College)		

Regrets:

1. Prayer: 6:32 p.m. Claris Voyageur
2. Review of the Agenda 759-18-04-16
Addition: Outreach Update
Motion by: Julia Cardinal
Approved
3. Approval of the April Minutes 760-18-04-16
Motion by: Danny Mercredi
Approved
4. Presentations

Indspire Trip Update

- Presentation given by student Victoria Marten and Helena Welsh
- Thank you to all who supported and helped

Apple School

- ADCS along with several other NSD schools have been chosen to be an Apple School. Public Health grant for the north. 3 – 5 year commitment.
- Focus on nutrition and exercise along with partnering with community and regional organizations to deliver, influence and create an impact for the years to come.
- Adapts to school needs.
- Need to hire a school health facilitator (picked by community).
- All funding is provided.
- Never a comparison between schools or individuals.
- Surveys will be mailed out to parents and administration.
- What does the testing entail? Web based tool, 24 hour recall of what they ate, activity & sleep habits, state of mind, height and weight, etc
- Planning around the school meals?

**FILED IN
DOCUSHARE**

Frontier College

- Summer camp to prevent summer learning loss.
- 'Student centred learning' – fun and playful as possible, cultural component, personal libraries
- Ages 5-12 between 30 – 40 students
- Four staff will be hired – coordinator, counsellors, cook (with 1 week training provided)
- Funded by Alberta Gov't and sponsors
- Job posting will be sent asap with a closing date of Friday May 13

5. Principal's Report

Staffing

- Inclusion David Greene 761-18-04-16
- Motion will wait till June meeting.
- Wait to see how the 2 month contract goes.

Attendance

- Low attendance across the school in March due to closure of the road and sickness.

Budget

- On track to be on budget.

Housing & School

- No updates
- Fire inspector report to be distributed to the board.

6. Chair's Report

- No news to report
- Supper for Patrick on April 28

7. Counselor Report

- General report distributed

8. Community Liaison Report

- Information shared on which Elders are attending.

9. High Prairie Hand Games Tournament

762-18-04-16

- Motion by: Julia Cardinal
- Approved

9. Spelling Bee – ECS

765-18-04-16

- Motion by: Lorraine Cardinal
- Approved

10. Outreach Update
 - Lack of internet at the arena continues to be a problem. Looking at relocating outreach.
 - Students want to be back at the school and part of the activities.
 11. In Camera 8:40 p.m. 763-18-04-16 Julia Cardinal
 8:46 p.m. 764-18-04-16 Danny Mercredi
 14. Adjournment
 15. Next Meeting: May 16, 2016
- Additional conversations
 - Sign at the front 'Visitors Report to Front Desk'
 - NSD Games how do we reengage?

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: CONKLIN LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- MAY 12, 2016
- MAY 26, 2016

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**CLSB
Conklin Local School Board
Special School Board Meeting Minutes
May 12, 2016**

Participants:

Margaret Quintal
Wendy Tremblay
Kathryn Quintal
Verna Quintal-Janvier
Christopher Carson – School Principal

Excused Regrets

Shirley Tremblay

Call to order:

Meeting called to order at 10:40 a.m. at Conklin Nakewin Centre.

Opening prayer by Margaret Quintal

Motion # 0347-16

Conklin Local School Board motions to adopt May 12, 2016 meeting agenda as presented.
All in favor, motion carried

Motion # 0348—16

Conklin Local School Board motions to adopt April 28, 2016 meeting minutes as presented.
All in favor, motion carried

Business Arising from Minutes

Update on 0.5 Position – School principal attempting to contact 'Applicant C' again.

Old Business:

Year End Awards and K-9 Graduation Ceremony scheduled for June 28, 2016 at 4:30 p.m. at Conklin Community School.

High School Graduation scheduled for June 25, 2016 at Conklin Nakewin Centre.

Northland Games – Conklin School is not sending students to participate in the games this year.

Motion # 0349—16

Conklin Local School Board motions to go in-camera at 11:35 a.m. with principal.
All in favor, motion carried

Motion # 0350—16

Conklin Local School Board motions to come out of in-camera at 11:45 a.m.
All in favor, motion carried

Brief discussion regarding school raising funds to donate to the Canadian Red Cross for the Fort McMurray fire situation.

**FILED IN
DOCUSHARE**

Bike Safety not available until next school year.

Brief discussion regarding bikes and helmets for school aged children upto grade 12, principal to inquire on quotes.

Motion # 0351—16

Conklin Local School Board motions to support the funding proposal for the Beaver Volunteer Program going to the Conklin Community Enhancement Society in the amount of approximately \$27,000.

All in favor, motion carried

Agenda Items Tabled –

#1 – Recycling Program - Renew Contract, Splitting revenue with HS

#2 – WITS, LEADS

#3 – School Calendar and Instructional Org Plan

#4 – 0.5 Position

Motion # 0352-16

Conklin Local School Board motions to adjourn the meeting at 12:09 p.m.

All in favor, motion carried

**CLSB
Conklin Local School Board
Special School Board Meeting Minutes
May 26, 2016**

Participants:

Margaret Quintal
Shirley Tremblay
Kathryn Quintal
Verna Quintal-Janvier
Christopher Carson – School Principal

Excused Regrets

Wendy Tremblay

Call to order:

Meeting called to order at 2:10 p.m. at Conklin Community School

Opening prayer by Margaret Quintal

Motion # 0353-16

Conklin Local School Board motions to waive Section 67 (4) of the School Act.
All in favor, motion carried

Motion # 0354-16

Conklin Local School Board motions to adopt May 27, 2016 special meeting agenda as presented.
All in favor, motion carried

Motion # 0355—16

Conklin Local School Board motions to adopt May 12, 2016 special meeting minutes as presented.
All in favor, motion carried

Motion # 0356—16

Conklin Local School Board motions to go in-camera at 2:28 p.m. with principal.
All in favor, motion carried

Old Business:

Agenda item – 'Bikes' deferred to next year.

Motion # 0357-16

Conklin Local School Board motions to recommend 'Applicant D' be hired for the 0.5 Educational Position.
All in favor, motion carried

New Business:**Motion # 0358—16**

Conklin Local School Board motions to support the updated field trip chaperone list.
All in favor, motion carried

**FILED IN
DOCUSHARE**

Motion # 0359-16

Conklin Local School Board motions all students go on the field trip with conditions for certain students.

All in favor, motion carried

Motion # 0360-16

Conklin Local School Board motions to support a Conklin Community School donation in the amount of \$182.00 to Canadian Red Cross, Alberta Fires Appeal for Fort McMurray Fire situation.

All in favor, motion carried

Agenda Items Tabled –

#1 – Bikes, deferred to next year

#2 - Self-regulation

#3 - Year-end awards and Grad

#3 - Recycling

#4 - Picture Day

Motion # 0361-16

Conklin Local School Board motions to adjourn the meeting at 2:53 p.m.

All in favor, motion carried

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ELIZABETH LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- APRIL 21, 2016
- APRIL 27, 2016

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**MINUTES
ELIZABETH COMMUNITY SCHOOL
LOCAL SCHOOL BOARD COMMITTEE MEETING
April 21, 2016**

PRESENT:	Shelley Bartman	Member/Chairperson
	Gwen Morrissette	Member
	Tracy Jacknife	Member
	Sheila Thompson	Member
	Crystal Demmons	Member
	Rick Horon	Principal

ABSENT: N/A
GUESTS: N/A

Call to Order at 4:00 PM.

Meeting opened with a prayer by Crystal Demmons.

RECOMMENDATION#: 2016.04.865 Recommended by Gwen Morrissette /SECONDED by Crystal Demmons THAT,
The agenda be adopted as is.

RECOMMENDATION#: 2016.04.866 Recommended by Tracy Jacknife/SECONDED by Sheila Thompson THAT,
The minutes from the March 14, 2016 LSBC meeting be adopted as presented with one word omitted on Page 1 ie: should be "PAC – Since only **one** applicant..."

RECOMMENDATION#: 2016.04.867 Recommended by Crystal Demmons/SECONDED by Gwen Morrissette THAT, the principal's report be accepted as presented.

New 2016-17 Calendar – The new Elizabeth School calendar was presented and discussed. It aligns with NLSD and Lakeland Catholic School Division calendars as much as possible and no longer incorporated early dismissal days. School holidays were implemented to use full day Fridays as much as possible.

RECOMMENDATION#: 2016.04.868 Recommended by Sheila Thompson/SECONDED by Gwen Morrissette THAT, the 2016-17 Calendar be accepted as presented.

PAC - Discussion was held regarding moving forward with the committee. Since no new applicants were submitted, it was decided that a write up about the merits and functions of a PAC committee be advertised on the Elizabeth School website and school newsletter to try to recruit individuals to have them submit their names for the PAC Committee. A PAC meeting is being scheduled for Wednesday, April 27 at noon.

Attendance Committee – Rick, Shelly, and LSBC discussed attendance issues.

**FILED IN
DOCUSHARE**

Career Fair - A meeting is scheduled April 21 at noon to make plans for the Career Fair. Lunch will be provided.

Next meeting May 16 at 3:30 pm

Meeting adjourned at 4:50 pm

**MINUTES
ELIZABETH COMMUNITY SCHOOL
LOCAL SCHOOL BOARD COMMITTEE SPECIAL MEETING
April 27, 2016**

PRESENT:	Shelley Bartman	Member/Chairperson
	Gwen Morrissette	Member
	Tracy Jacknife	Member
	Crystal Demmons	Member
	Rick Horon	Principal

ABSENT:	Sheila Thompson	Member
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GUESTS:	N/A
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Call to Order at 12:05 PM.

.Planning for the Career Fair

Full Day June 17

A list of possible exhibitors was made and then assigned to the LSBC members to contact them (attached)

Stations to be set up in the gym.

Plans will be reviewed at the next meeting.

Meeting Adjourned at 1:00 pm

**FILED IN
DOCUSHARE**

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: GIFT LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- MAY 25, 2016

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

Gift Lake School Board Meeting Minutes

May 25, 2016

Present: Ken Shaw
Howard Shaw
Dale Laderoute
Gail Lamouche
Gordon Belcourt
Barb Laderoute

Called the meeting to order at 12:35 PM.

468.16 Howard moves to approve minutes with corrections. Seconded by Dale. AIF. Carried.

469.16 Howard moves to go in-camera at 12:44 PM. Seconded by Dale. AIF. Carried.

470.16 Howard moves to go out of camera at 1:01. PM. Seconded by Dale. AIF. Carried.

471.16 Gordon moves to receive Basketball Dinner as information. Seconded by Gail. AIF. Carried.

472.16 Howard moves to approve field trip requests to Grande Prairie for the day for requests a, b and c. Requests vary from a museum visit to swimming to a movie. Seconded by Gordon. AIF. Carried.

473.16 Gordon moves to have Principal respond as instructed by the school board to the Boarding Home appeal request sent by a parent. Seconded by Howard. AIF. Carried.

474.16 Gordon moves we request a re-assessment of our counselling needs and psychological assessment needs for Gift Lake School. We are requesting an evaluation of the need for counselling amongst the student population of our school. Seconded by Howard. AIF. Carried.

475.16 Howard move we request for an Aboriginal Liaison Worker for Gift Lake School. Seconded by Howard. AIF. Carried.

476.16 Gordon moves we adjourn the meeting at 1:43 PM. Seconded by Gail. AIF. Carried.

Next meeting set for June 20th at 4:30 PM.

**FILED IN
DOCUSHARE**

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: GROUARD LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES

- MARCH 7, 2016
- APRIL 11, 2016
- APRIL 19, 2016

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**Grouard Northland School
Local School Board Committee**

Meeting

March 7, 2016 at 5 PM

Grouard Northland School

Attendance: Veronica (Jacqueline) Courtereille, Becky Cloutier, Shawn Auger, Jesse Lamouche, Shelly Hamelin

Absent: Darcy Halcrow (Phone call received.)

SCK

AGENDA

1. Call to Order at 5:26 pm
 - a. Approval of Agenda
2. Approval of Previous Minutes
 - a. January 11, 2016
 - b. January 14, 2016
 - c. February 4, 2016
 - d. February 16, 2016
3. Business:
 - a. Field Trip Proposal: Grade ECS, 1, and ¾
 - b. Junior High Presentation (Marten Lakes FNMI/ELA Field Trip)(Have each field trip do a presentation to the LSBC in the future.)
 - c. Junior High Program Closure Meeting Update
 - d. Attendance Committee: Spring into Success Attendance Challenge launch March – June 2016.

Month	School	Elementary	Junior High
September	91		
October	87		
November	88		
December	89		
January	78		
February	83	84	100
March			
April			
May			
June			

- e. School Budget - \$33, 077.39 in Transferrable as of November 30, 2015
 - \$12, 864.88 in Transferrable as of February 16, 2016.
 - \$14,658.83 in Total Transferrable as of March 7, 2016
- f. LSBC Budget – handout
- g. Upcoming Events March/April Calendar

**FILED IN
DOCUSHARE**

- h. LSBC Member Concerns
 - i. Request from Rocky C.
 - j. Surveys for Administrators Evaluation
 - k. Archery Club
 - l. Custodian Position (March 22)
4. Next meeting date: April 11, 2016 at 5PM (With David Cox and Norbert for custodian interviews)
 5. Adjournment: 8:20 pm

Grouard Northland School Local School Board Committee**Meeting Motions/ Recommendations**

March 7, 2016

Grouard Northland School

Motion 03-07-2016- 001

The Grouard Northland Local School Board Committee does recommend acceptance of the LSBC Meeting Minutes of January 11, 2016, January 14, 2016, February 4, 2016, February 16, 2016 as presented.

Mover: Becky Cloutier

Seconder: Veronica (Jacqueline) Courtereille

 CARRIED NOT CARRIED

Motion 03-07-2016-002

The Grouard Northland Local School Board Committee recommends that the school donation fund be split equally amongst all the grades. Each grade will receive \$300.00.

Mover: Shawn Auger

Seconder: Jesse Lamouche

 CARRIED NOT CARRIED

Motion 03-07-2016-003

The Grouard Northland Local School Board Committee recommend the approval of the proposed ECS, Grade 1 and Grade ¼ Year End field trip on June 24/25, 2016, pending all appropriate files and forms are completed for the trip and any additional supervisors who are volunteering for this overnight trip.

Mover: Becky Cloutier

Seconder: Veronica (Jacqueline) Courtereille

 CARRIED NOT CARRIED

Motion 03-07-2016-004

The Grouard Northland Local School Board Committee recommends supporting the practicum placement letter from Social Work Program Student, Rocky Courtereille, from April to June 2016.

Mover: Becky Cloutier

Seconder: Shawn Auger

 X CARRIED NOT CARRIED

A handwritten signature in black ink, consisting of several large, overlapping loops and a long, sweeping tail that curves to the left.

Jesse Lamouche, Chairperson

**Grouard Northland School
Local School Board Committee
Meeting**

April 11, 2016 at 5 PM

Grouard Northland School

Attendance: Veronica (Jacqueline) Courtereille, Shawn Auger, Darcy Halcrow, Becky Cloutier, Shelly Hamelin, Jesse Lamouche

Absent:

AGENDA

1. Call to Order at 5:26 PM.
 - a. Approval of Agenda
2. Approval of Previous Minutes
 - a. March 7, 2016
3. Business:
 - a. Dr. Jenkins: Principal Evaluation Interim Report
 - b. Junior High Program Closure Meeting Update: April 28, 2016 at 6PM
 - c. Custodian Job Posting: Interviews April 18, 2016 at 1PM (Interview Committee: Shelly Hamelin, David Cox, Norbert Halcrow, and 1-2 LSBC Members)
 - d. Attendance Committee: Spring into Success Attendance Challenge launch March – June 2016.

Month	School	Elementary	Junior High
September	91	92	93
October	87	88	85
November	88	91	87
December	89	87	92
January	78	82	77
February	83	84	100
March	85	86	91
April			
May			
June			

- e. School Budget - \$33, 077.39 in Transferrable as of November 30, 2015
 - \$12, 864.88 in Transferrable as of February 16, 2016.
 - \$14,658.83 in Total Transferrable as of March 7, 2016
 - \$11,765.87 in Total transferrable as of April 11, 2016
- f. LSBC Budget – see handout
- g. Upcoming Events April/May Calendar
 - i. Robotics Tourney April 15th
 - ii. ECS Early Registration April 26th

**FILED IN
DOCUSHARE**

- iii. Community Mtg. (6PM) April 28th
 - iv. Archery Provincials April 30th
 - h. LSBC Member Concerns
4. Next meeting date: May 9, 2016 at 5PM.
 5. Adjournment: 8:05 PM

Darcy Halperow



05/12/16

Grouard Northland School Local School Board Committee

Meeting Motions/ Recommendations

April 11, 2016

Grouard Northland School

Motion 04-11-2016- 001

The Grouard Northland Local School Board Committee does recommend going in –camera at 5:26pm.

Mover: Shawn Auger

Seconder: Jesse Lamouche

CARRIED NOT CARRIED

Motion 04-11-2016- 002

The Grouard Northland Local School Board Committee does recommend coming out of the in-camera session at 7:35 pm.

Mover: Darcy Halcrow

Seconder: Becky Cloutier

CARRIED NOT CARRIED

Motion 04-11-2016- 003

The Grouard Northland Local School Board Committee recommend donating half of the cost of swimming fees from the LSBC budget (Prior Year Carryover), not to exceed the amount of \$1250.00.

Mover: Shawn Auger

Seconder: Becky Cloutier

CARRIED NOT CARRIED

Motion 04-11-2016- 004

The Grouard Northland Local School Board Committee recommends approval of the March 7, 2016 Meeting Minutes.

Mover: Becky Cloutier

Seconder: Shawn Auger

CARRIED NOT CARRIED

Motion 04-11-2016- 005

The Grouard Northland Local School Board Committee does recommend receiving their honoraria on a quarterly basis, or on a 12 month basis so that they are paid through the months of July and August.

Mover: Shawn Auger

Seconded: Becky Cloutier

CARRIED NOT CARRIED

Motion 04-11-2016- 006

The Grouard Northland Local School Board Committee does recommend accepting Dr. Jenkins report as information presented.

Mover: Darcy Halcrow

Seconded: Shawn Auger

CARRIED NOT CARRIED

Motion 04-11-2016- 007

The Grouard Northland Local School Board Committee recommend that the April 28, 2016 Community Meeting be moved to a Tuesday or Wednesday.

Mover:

Seconded:

CARRIED NOT CARRIED


Motion 04-11-2016- 008

The Grouard Northland Local School Board Committee recommends adjournment of the meeting at 8:05 pm.

Mover: Jesse Lamouche

Seconded: Becky Cloutier

CARRIED NOT CARRIED


 Darcy Halcrow
 05/12/06
 Acting Chairperson

**Grouard Northland School
Local School Board Committee
Meeting**

April 19, 2016 at 5 PM (TEXT)

Grouard Northland School

Attendance: Jacqueline (Veronica) Courtereille, Becky Cloutier, Shawn Auger, *Darcy Halcrow*

Absent: Jesse Lamouche, ~~Darcy Halcrow~~

AGENDA

1. Call to Order at 10:00 AM
 - a. Approval of Agenda
2. Business:
 - a. Hiring of Custodian
3. Adjournment at 10:15 AM

Motion 04-19-2016- 001

The Grouard Northland Local School Board Committee does recommend that Candidate A be offered the position of School Custodian. Additionally, Candidate B is to be asked if they would be willing to do substitution work when one of the custodians is unavailable.

Mover: Jacqueline (Veronica) Courtereille

Seconder: Shawn Auger

CARRIED NOT CARRIED

[Signature]
DARCY HALCROW
05/12/16
Acting Chairperson

**FILED IN
DOCUSHARE**

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: J.F. DION LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- MAY 2, 2016

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

J.F. Dion
Local School Board Meeting
May 2, 2016

School Board Members: Joan Daniels, Carlene Gladue, Ray Durocher, Tyler Gladue

Principal: Elaine Ward

Call to Order: Meeting called to order at 4:15 p.m.

Opening Prayer led by Elaine Ward

Motion to Adopt Agenda:

Motion: #457-05/16, Tyler/ Ray, All in Favor.

Motion to Adopt April 5, 2016 Minutes:

Motion: #458-05/16, Ray/ Tyler. All in Favor.

Business arising from minutes:

No business arising from minutes.

New Business:

Motion to post for Special Assistant (EA1) position, to cover maternity leave for the 2016/2017 school year.

Motion: #459-05/16, Ray/ Tyler. All in Favor.

**FILED IN
DOCUSHARE**

Lunch Program:

Nothing to report.

Principal's Report:

Motion to approve the Grades 7/8 attending the Skills Canada Comp on May 11/12.

Motion: #460-05/16, Ray/ Tyler. All in Favor.

Motion to approve the 2016/2017 school calendar

Motion: #461-05/16, Ray/ Tyler. All in Favor.

Motion to approve: Principal's Report as presented.

Motion: #462-05/16, Ray/ Tyler. All in Favor.

Chairperson's Report:

Motion to approve: Chairperson's Report as presented.

Motion: #463-05/16, Ray/ Tyler. All in Favor.

Budget:

We had a budget discussion.

Correspondence:

We reviewed all correspondence.

Member/Parent/Board Concerns:

No new concerns.

Next Meeting Date:

Next regularly scheduled LSB meeting set for June 7, 2016 at 4:00 p.m.

Adjournment:

Motion to adjourn meeting at 5:30 p.m.

Motion: #464 May 2016-05/16 Tyler/Ray. All in Favor.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: KEG RIVER LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- MARCH 1, 2016
- APRIL 15, 2016

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

Keg River Local School Board Committee
REGULAR MEETING #77

March 1

~~April.04/2016~~ 7:00 at DMJ

PRESENT; Wallace prochinsky, Kathy omoth, mike fisher,delores mosure mr weir

CALLED TO ORDER : 7;10

ADOPT AGENGA : 4503 Delores adopt agenda Carried

ADOPT MINUTES :4504 Kathy adopt min of meeting 76 Carried

HOT LUCH N/A

REGULAR SCHOOL ITEMS:

PRINCIPAL REPORT 4505 Wallace accepted as information Carried

NEW BUSSINESS: 4506 accepted as information - northland community- education results

Delores makes motion

NEXT KRLSBC MEETING April.5/2016

ADJOURNMENT :8;00

**FILED IN
DOCUSHARE**

Keg River Local School Board
Regular Meeting #78
April 15 @ 7pm DMJS

PRESENT: Kathy, Delores, Jordan, Mr. Weir, Wallace

CALL TO ORDER: Kathy called meeting to order 7:02 pm

Jordan was sworn in and welcomed to the board.

ADOPT AGENDA: #4506 Delores moved to adopt agenda with additions
Carried

ADOPT MINUTES: #4507 Delores moved to adopt minutes of meeting #77
Carried

HOT LUNCH: #4508 Wallace moved to accept as info Carried

PRINCIPAL REPORT: #4509 Delores moved to accept report as info
Carried

NEW BUSINESS:

Kathy addressed a concern that if our children move to another school, they are below their grade level. We desperately need another teacher, how is any teacher able to help our children when they have to hold 3 jobs (teacher, principal & administration). When Mr. Weir is away our children have no certified teacher therefore no structured learning format, and are able to spend a lot of time on the computer.

NEXT MEETING: May 3/16

**FILED IN
DOCUSHARE**

ADJOURNMENT: 8:30 pm

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LITTLE BUFFALO LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- MAY 17, 2016

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

AGENDA: May 17, 2016

LBS BOARD MEETING

Meeting called to order at

Attendance:

Dwight Gladue Chair

Larry Ominayak

Troy Laboucan

Cheryl McMann

Crystal Colville –Principal

Debbra McBride

Taras Danco

Wes Oginski (Head office)

Absent:

Bryan Laboucan (excused)

Meeting called to order at 8:02 pm

1. Old Business

a. Attendance: We had 23 students from k-7 with 100%. We had 30 students with 90%.. 8-12 we had 4 with 100% and 8 with 90%.

2. Taras

3. Cyber bullying – Students in the grade 5/6 and 6/7 class are using Instagram, snap chat, Facebook for Cyber bullying during recess and at their bathroom breaks.

Motion 14/15/16 made by Dwight second by Cheryl. Students in the grade 5/6 and 6/7 classes will not bring any type of electronic devices to school. If they are caught with them, they will be taken away, a parent will be notified and a parent will have to come pick up the device.

4. High School kids – concerns over drinking out of school, self-harm and depression. Arrangements with Mental Health from Peace River are being made to have someone come speak to the kids as well as to do PD wit staff in September

5. ECS Pre-registration was on May 4, 18 students have pre-registered and will be coming June 7 for speech and language testing. One position has been posted for a special needs assistant to work one on one with one student who will be in ECS next year.

6. Classes sizes for next year, class combinations

ECS – 18	ECS -18
1 – 7	Grade ½ split with 23
2 -16	Grade 3 - 21
3 – 21	Grade 4 -22
4- 22	Grade 5 - 18
5- 18	Grade 6/7 – 25
6- 16	Grade 7/8 – 25

**FILED IN
DOCUSHARE**

7 – 16 Grade 9/10 - 23
 8- 11 Grade 11/12 - 24
 9 – 7
 10 – 13
 11 – 10
 12 – 14

7. Edmonton Skills trip was canceled due to the EXPO center being used for the evacuee from the fire.
8. Grade 9 – celebration in June 21
 - There are 6 students who will successfully pass grade 9 this year. We will be doing a celebration June 21 at the school for those students. The other students will be notified that they are being placed in grade 10 and will not participate in the celebration.
9. Scheduling –
10. Plains Midstream – have received their donation and have ordered a new volley ball net, 2 hockey nets, hockey sticks for the ECS and balls for the gym.
11. Signing Authority –
 - Motion 14/15/16 made by Larry and seconded by Dwight to remove Jennifer Tweedle from the signing authority and to put Deb Dryden on the signing authority.
12. Literacy Camp - Frontier College will be using the school this summer to put on a summer reading camp. They will be hiring 1 cook, 1 coordinator and 3 counselors. They will be able to have 40 kids from the community attend the camp.
13. Year-end gifts –
14. Swimming – looking into survival lesson for students next year.

Went in Camera at 8:45 pm

15. Student –
16. Staffing

Out of Camera at 9:15 pm

Meeting adjourned at 9:20 pm

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PEERLESS LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- MAY 25, 2016

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

Peerless Lake School Local School Board Committee Meeting
May 25, 2015
Time: 5:00 p.m.

Board Members Present: Louie Cardinal, Marie Alook, Marcel Noskiye, Laurel Noskiye
Administration Present: Connie Molcak, Corrine Alook- RS
Absent: William Houle

1. Call to Order: Louie Cardinal called the meeting or order at 5:19pm
2. Adopt Agenda: motion #83 -15/16: Marcel Noskiye moved to adopt the agenda. Seconded by Marie Alook. Carried.
3. Adopt Minutes: Motion# 84-15/16: Marie Alook moved to adopt the minutes. Seconded by Marcel Noskiye. Carried.
4. Chairman's Report: Nothing to report
5. Principal's Report: Info only: Org plan, cultural days May 30th to 31st and Northland Games in Wabasca this year. Motion # 85-15/16: Louie Cardinal moved to accept Principals report. Seconded by Marcel Noskiye. Carried.
6. Next Meeting: June 21 @6pm.
7. Adjournment: Meeting adjourned at 6:40pm.

**FILED IN
DOCUSHARE**



Superintendent's Report June 24, 2016

June, 2016

1	Peace River	Teleconference with Alberta Education Re: Fort McMurray Fire Update
2	Peace River	Meeting with Woodland Cree Chief and Council
3	Wabasca	Housing Meeting
5	Red Deer	Alberta School Board's Association Spring General Meeting
6	Red Deer	Alberta School Board's Association Spring General Meeting
7	Red Deer	Alberta School Board's Association Spring General Meeting
	Calling Lake	Calling Lake Local School Board Meeting
8	Peace River	Committee Meetings and Agenda Review
	Loon River	Loon River First Nation Graduation and Education Celebration
9	Red Earth	Teleconference with Alberta Education Re: Fort McMurray Fire Update
		Special Board Meeting, Board of Trustees Northland School Division No. 61
		Teleconference with Alberta Infrastructure Re: Mistassiniy School Value Scoping
	Peerless Lake	Meeting with Peerless Trout First Nation Chief and Council
10	Grouard	Grouard Northland School Principal Interviews
13	Slave Lake	Quality of Work/Life Committee Meeting
		2016-2017 Budget Meeting
14	Wabasca	Teleconference with Alberta Infrastructure Re: Mistassiniy School Value Scoping
15	Edmonton	Press Conference with Education Minister Re: Curriculum Announcement
	Wabasca	Mistassiniy School Value Scoping with Alberta Education, Infrastructure, and Community Members
16	Wabasca	Mistassiniy School Value Scoping with Alberta Education, Infrastructure, and Community Members
17	Calling Lake	Calling Lake School Visit
20	Grouard	Grouard Northland School Principal Interviews
	Peerless Lake	Peerless Trout First Nation Community Re: Attendance
21	Trout Lake	Peerless Trout First Nation Community Re: Attendance
23	Peace River	Teleconference with Alberta Education Re: Fort McMurray Fire Update
24-25	Peace River	Corporate Board Meeting

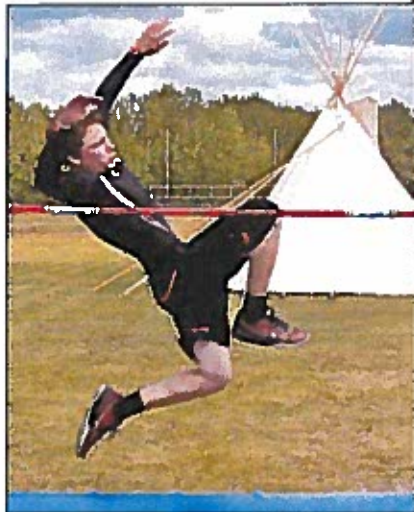


Photos by Denis Carmochran

Scenes from Northland Games

Despite threatening storm clouds, the Northland Games had most of its events completed by the time rain did arrive the afternoon of Friday, May 27.

Northland School Division's annual athletic meet was held at Mistassiniy School in Wabasca and featured as its centerpiece a new teepee constructed by students at Career Pathways.



Due to the wildfire crisis in northeast Alberta, some of the schools which usually sent competitors were unable to do so this spring.

While older students competed in regular track and field events, younger students showed their prowess in modified activities, but still did their fair share of running as fast as they could.

A high jump duel between friends Ross Woodcock and Sebastian Auger attracted a lot of attention as the bar went higher and higher. Woodcock managed to win.



Three Northland Games winners: Keysha Shaw shows off just one of the many metals she won while Ashley Auger, and Blake Gullion display their whole day's catch.



HOME • NEWS, SPORTS • WABASCA-DESMARAIS HOSTS NORTHLAND GAMES

Wabasca-Desmarais hosts Northland Games

June 9, 2016 · by Admin2015



A nice poster greeted everyone to the Northland Games.

A little rain didn't damper the 29th Annual Northland Games at Mistassiniy School in Wabasca-Desmarais. Elder Albert Yellowknee officially welcomed hundreds of athletes representing Northland School Division and Bigstone Cree Nation by performing the opening ceremony. At the junior high level, students challenged for bragging rights in long jump, high jump, shot put, discus and various running disciplines. Elementary athletes competed for gold, silver and bronze in events such as the barrel toss, standing long jump, the sack race, the three-legged race and an obstacle relay race. If you were in attendance, you would have seen a month's work on full display in the middle of the track.

Students from Career Pathways School [Wabasca-Desmarais], with assistance from Elder Albert Yellowknee, built a tipi from scratch. They hand-picked, peeled, cut, sanded and varnished tipi poles and followed proper protocol during this process. Elementary students were also introduced to a creative approach to hands-on learning. Students, with assistance from Randy Chemipeski, CTS School/Industry Partnership Administrator and Maureen Chemipeski, Pedagogical Supervisor, built hula hoops with plumbing tools. Thank you Northland Games Committee, the cooks, school staff, coaches and volunteers for making the Northland Games a success!

Legend: CL – Calling Lake School; CPS- Career Pathways School, Northland School Division; GNS – Grouard Northland School; KS – Trout Lake Kateri School; LB – Little Buffalo School; MISS – Wabasca Mistassiniy School; OPK – Wabasca Oski Pasikoniwew Kamik School; PL – Peerless Lake School; PM- Pelican Mountain School; PP – Paddle Prairie School; STS – Wabasca – Desmarais St. Theresa School. All results courtesy of Northland School Division.

Age 5-10 Boys and Girls

40-Metre Boys

1. Quincey Alook, STS
2. Maverick Gambler, STS
3. Bentley Alook, STS

40-Metre Girls

1. Shanae Blakeney, STS
2. Mikka Sinclair, STS
3. Addison Cloutier-Baker, GNS

80-Metre Boys

- 1. Quincey Alook, STS
- 2. Maverick Gambler, STS
- 3. Bentley Alook, STS

80-Metre Girls

- 1. Mikka Sinclair, STS
- 2. Shanae Blakeney, STS
- 3. Ashley Mindel, GNS

Age 5 Standing LJ Boys

- 1. Quincey Alook, STS
- 2. Maverick Gambler, STS
- 3. Bentley Alook, STS

Age 5 Standing LJ Girls

- 1. Shanae Blakeney, STS
- 2. Mikka Sinclair, STS
- 3. Addison Coutier-Baker, GNS

Age 5 3-Legged Race B&G

- 1. Mikse LaRoche and Ty Boskoyous, CL
- 2. Mica Sinclair and Sinead Blakeney, STS
- 3. Bentley Alook and Maverick Gambler, STS

Age 5 Ball Throw Boys

- 1. Quincey Alook, STS
- 2. Bentley Alook, STS
- 3. Maverick Gambler, STS

Recent Posts

Age 5 Ball Throw Girls

- 1. Mikka Sinclair, STS
- 2. Shanae Blakeney, STS

Age 5 Hurdles B&G

- 1. Bentley Alook, Quincey Alook, Maverick Gambler, Mikka Sinclair, Shanae Blakeney, STS,
- 2. Matthew Halcrow, Ashleigh Mindel, Jayden Paul, Addison Baker, GNS

Age 5 Sack Race Boys

- 1. Quincey Alook, Bentley Alook, Maverick Gambler, Mikka Sinclair, Shanae Blakeney, STS
- 2. Ashleigh Mindel, Addison Cloutier-Baker, GNS

Age 5 Soccer Kick B&G

- 1. Quincey Alook, Bentley Alook, Maverick Gambler, Mikka Sinclair, Shanae Blakeney, STS
- 2. Matthew Halcrow, Ashleigh Mindel, Jayden Paul, Addison Cloutier-Baker, GNS

Age 6 40-Metre Boys

- 1. Kai Mills, STS
- 2. Blake Gullion, STS
- 3. Ryder Cardinal, STS

Age 6 40-Metre Girls

- 1. Kacie Sinclair, STS
- 2. Madison Yellowknee, STS
- 3. Silver Decoine, PM

Age 6 60-Metre Boys

- 1. Leslee Grey, GNS
- 2. Kai Mills, STS
- 3. Blake Gullion, STS

Age 6 60-Metre Girls

1. Megan Rondella, GNS
2. Kacie Sinclair, STS
3. Madison Yellowknee, STS

Age 6 SLJ Boys

1. Leslee Grey, GNS
2. Blake Gullion, STS
3. Kai Mills, STS

Age 6 SLJ Girls

1. Kacie Sinclair, STS
2. Madison Yellowknee, STS
3. Silver Decoine, PM

Age 6 Ball Throw Boys

1. Kai Mills, STS
2. Blake Gullion, STS
3. Lesley Yellowknee, GNS

Age 6 Ball Throw Girls

1. Nikita Lamouche, GNS
2. Ella Bigstone, PM
3. Madison Yellowknee, SYS

Age 6 3-Legged Race B&G

1. Blake Gullion, Kai Mills, STS
2. Casey Sinclair, Madison Yellowknee, STS
3. Nikita Lamouche, Lesley Grey, GNS

Age 6 Sack Race B&G

1. Leslie Grey, Abraham Yellowknee, Kaylor Gladue, GNS
2. Jayden Paul, GNS, Matthew Halcrow, GNS, Maric Shaw, STS
3. Nikkita Lamouche, Santana Supemault, Meagan L'Hirondelle, GNS

Age 6 Hurdles Race B&G

1. Blake Gullion, Ryder Cardinal, Kai Mills, Kaycie Sinclair, Madison Yellowknee, STS
2. Kaylor Gladue-Halcrow, Leslie Grey, Abraham Yellowknee, Meagan L'Hirondelle, Nikkita Lamouche, GNS
3. Mario Keyes, LB, Kelian Laboucan-Auger, PP, Eldren Sawan, PP, Santana Supemault, GNS, Silver Decoine, PM, Sadie Oar, PM, Ella Bigstone, PM

Age 6 Soccer Kick B&G

1. Nikita Lamouche, Santana Supemault, Leslie Grey, Abraham Yellowknee, Kaylor Gladue-Halcrow, Megan Lamouche, GNS
2. Blake Gullion, Kai Mills, STS

Age 7 40-Metre Boys

1. Ryan Roberts, STS
2. Travis Yellowknee, STS
3. Creedin Sinclair, STS

Age 7 40-Metre Girls

1. Keisha Shaw, STS
2. Ashley Auger, STS
3. Ava Bigstone, PM

Age 7 80-Metre Boys

1. Ryan Gladue-Roberts, STS
2. Creedin Sinclair, STS
3. Leroy Laboucan, LB

Age 7 80-Metre Girls

1. Ashley Auger, STS
2. Keisha Shaw, STS
3. Cherie Supemault, GNS

Age 7 SLJ Boys

1. Travis Yellowknee, STS
2. Ryan Gladue-Roberts, STS
3. Creedin Sinclair, STS

Age 7 3-Legged Race B&G

1. Leroy Leboutin, Landon Whitehead, LB
2. Abigail Halcrow, Shay Baker, GNS
3. Ava Bigstone, Elsa McLeod, PM

Age 7 Ball Throw Boys

1. Ryan Gladue-Roberts, STS
2. Leroy Laboucan, LB
3. Landon Whitehead, LB

Age 7 Ball Throw Girls

1. Cherie Supemault, GNS
2. Ashley Auger, STS
3. Natalia Favel, LB

Age 7 Hurdles B&G

1. Ashley Auger, Keisha Shaw, Travis Yellowknee, Peyton Auger, Ryan Roberts-Gladue, Creedin Sinclair, STS
2. Sheequin Cardinal, Michaela Calliou, Landon Laboucan, Leroy Laboucan, Natalia Fave, LB
2. Shaye Baker, Cherie Supemault, Marcus Goulet, Abby Halcrow, Jeb Chalifoux.

Age 7 Sack Race B&G

1. Ashley Auger, Keisha Shaw, Peyton Auger, STS
2. Blake Gullion, Kai Mills, Silver Decone, STS
2. Leroy Laboucan, LB, Landon Whitehead, LB, George Gullion, STS

Age 7 Soccer Kick B&G

1. Ashley Auger, Keisha Shaw, Ryan Roberts, STS
2. Abigail Gladue-Halcrow, Marcus Goulet, Jed Chalifoux, Shaye Baker, Cherie Supemault, GNS
3. Ava Bigstone, Elsa McLeod, Precious Ahsay, PM

Age 8 40-Metre Boys

1. Kaedo Auger, STS
2. Finley Durose, STS
3. Travis Gullion, STS

Age 8 40-Metre Girls

1. Myra Cardinal, CL
2. Lexi Auger, STS
3. Amaris Noskiye, PM

Age 8 3-Legged Race B&G

1. Amaris Noskiye, Kayla Bigstone, PM
2. Carson Stuart, Carlos Houle, PM
3. Ingrid Mindel, Markada Thunder, GNS

Age 8 Ball Throw Boys

1. Travis Gullion, STS
2. Travel Sutherland, GNS
3. Connor Taron-McGrath, STS

Age 8 Ball Throw Girls

1. Lexi Auger, STS
2. Myra Cardinal-Watson, CL
3. Avery Gladue-Auger, STS

Age 8 Hurdles Race B&G

1. Avery Gladue-Auger, Finley Durose, Connor Taron-McGrath, Travis Gullion, Saphira Gladue-Gagnon, Lexi Auger, STS
2. Hailey Grey, Millyka Auger, Emma Shaw, Divonne Yellowknee, Demarion Bigstone, Lynden Auger, OPK
2. Carson Stewart, Rain Bigstone, Amaris Noskiye, Kayla Bigstone, Carlos Houle, Crimson Stewart, PM

Age 8 Sack Race B&G

1. Finley Durose, Travis Gullion, Connor Taron-McGrath, STS
2. Avery Gladue-Auger, Saphira Gladue, Lexi Auger, STS
3. Hailey Grey, Emma Shaw, Malikka Auger, OKP

Age 8 Soccer Kick B&G

1. Carson Stewart, Amaris Noskiya, Crimson Stewart, Rayne Bigstone, Carlos Houle, Kayla Bigstone, PM
2. Hailey Grey, Emma Shaw, Millyka Auger, DeMarion Bigstone, Divonne Yellowknee, Lynden Auger-Yellowknee, OPK
3. Travis Gullion, Finley Durose, Saphira Gagnon, Connor Taron-McGrath, Avery Gladue-Auger, Lexi Auger, STS

Age 9 80-Metre Boys

1. Kaiden Gagnon, STS
2. Mahekua Laroche, CL
3. Tony Klein, STS

Age 9 80-Metre Girls

1. Kiara Gladue, STS
2. Ryanna Gladue-Roberts, STS
3. Zara Weingarten, STS

Age 9 SLJ Boys

1. Tony Klein, STS
2. Leland Laboucan, LB
3. Kaiden Gagnon, STS

Age 9 SLJ Girls

1. Ryanna Gladue-Roberts, STS
2. Kiara Gladue, STS
3. Ashlyn Noskiya, CL

Age 9 3-Legged Race B&G

1. Dakota Yellowknee, Jayde Matheson, OPK
2. Steven Beauregard, Tony Klein, STS
3. Hunter Gaze, Kilo Sutherland, GNS

Age 9 Ball Throw Boys

1. Narciss Okemow, KS
2. Chase Gladue, CL
3. Leland Laboucan, LB

Age 9 Ball Throw Girls

1. Kiara Gladue, STS
2. Zara Weingarten, STST
3. Reana Yellowknee, OPK

Age 9 Hurdles B&G

1. Tony Klein, Kaiden Gagnon, Steven Beauregard, Kiara Gladue, Ryanna Gladue-Roberts, Zara Weingarten, Kiara Gladue, STS
2. Halle Alook, Levi Alook, Dakota Yellowknee, Akadin Gladue, Reema Yellowknee, Constantine Yellowknee,

OPK

3. Mahekun LaRoche, Landy Johnson, Ashlynn Noskiye, Jayde M, CL

Age 9 Sack Race B&G

1. Kiara Gladue, Zara Weingarten, Ryanna Gladue-Roberts, STS
2. Tony Klein, Kaiden Gagnon, Steven Beauregard, STS
3. Chasa Gladue, Mahekun LaRoche, Tanner Young, CL

Age 9 Soccer Kick B&G

1. Misty Gladue, Dani Lamouche, Hunter Gaze, Kilo Sutherland, Andre Gambler-Young, GNS
2. Akaydia Gladue, Constantine Yellowknee, Dakota Yellowknee, Shadae Auger, Reema Yellowknee, Jayde Matheson, Levi Alook, OPK
3. Tanner Young, Mahekun Laroche, Chaise Gladue, Braiden Gladue, Ashlynn Noskiye, Landy Johnson, Marilyn Chonkolay, CL

Age 10 40-Metre Boys

1. Kenny Okemow, STS
2. Matthew Noskiye, PM
3. Creo Stuart, OPK

Age 10 40-Metre Girls

1. Mabel Houle, CL
2. Zaiden Sinclair, STS
3. Helena Cardinal, STS

Age 10 80-Metre Boys

1. Kenny Okemow, STS
2. Ashton Cardinal, STS
3. Jayden Beaver-Houle, STS

Age 10 80-Metre Girls

1. Helena Cardinal, STS
2. Keira Noskiye, KS
3. Zaiden Sinclair, STS

Age 10 SLJ Boys

1. Zachary Thunder, KS
2. Matthew Noskiye, PM
3. Jayden Beaver-Houle, STS

Age 10 SLJ Girls

1. Zaiden Sinclair, STS
2. Helena Cardinal, STS
3. Keira Noskiye, KS

Age 10 3-Legged Race B&G

1. Navaeh Houle, Matthew Noskiye, PM
2. Mabel Houle, Ivory Merrier, CL
3. Helena Cardinal, Zaiden Sinclair, STS

Age 10 Ball Throw Boys

1. Matthew Noskiye, PM
2. Zachary Thunder, KS
3. Chasa Calliou, LB

Age 10 Ball Throw Girls

1. Keira Noskiye, KS
2. Briana Leland, GNS
3. Paris Metsikassus, KS

Age 10 Hurdles B&G

1. Kenny Okemow, Ashton Cardinal, Jayden Beaver-Houle, Zaiden Sinclair, Helena Cardinal, Lacey Brule, STS
2. Alliyanna Noskiye, OPK, Creo Stuart, OPK, Eric Noskiye, OPK, Detroit Gladue, CL, Tristan Anderson, CL
3. Ashton Cardinal, Ethan Gladue, Alannah Noskiye, Mabel Houle, Ivory Merrier, Detroit Gladue, Tristan Anderson, CL

Age 10 Sack Race B&G

1. Nevaah Houle, Kaydena Stewart, Kreisha Bigstone, PM
2. Helena Cardinal, Zaiden Sinclair, Lacey Brule, STS
3. Matthew Noskiye, Chase Oar, Christian Bigstone, Austin McLeod, PM

Age 10 Soccer Kick B&G

1. Paris Metsikassus, KS, Kira Noskiye, KS, Lacey Brule, STS, Kenny Okemow, STS, Ashton Cardinal, STS, Jayden Beaver-Houle, STS, Zaiden Sinclair, STS, Helena Cardinal, STS
2. Matthew Noskiye, PM, Chase Oar, PM, Austin McLeod, PM, Brianna Lalonde, GNS, Kailleen Nanooch, GNS, Cole Ferguson, GNS, Tristan Mindel, GNS.
3. Mabel Houle, Ivory Merrier, Alannah Noskiye, Detroit Gladue, Ashton Cardinal, Tristan Anderson, Ethan Gladue, CL

Boys Jr. Shot Put

1. Kowan Gullion, MISS
2. Anthony Auger, MISS
3. Logan Bigstone, MISS

Boys Int. Shot Put

1. Malachi Auger, MISS
2. Marcus Auger, CL
3. Michael Merrier, MISS

Boys Sr. Shot Put

1. Austin Gullion, MISS
2. Tyler Anderson, MISS
3. Joseph Poitras, PP

Boys Jr. Discus

1. Kowan Gullion, MISS
2. Tyler Mindel, GNS
3. Anthony Auger, MISS

Boys Int. Discus

1. Creedon Gagnon, MISS
2. Michael Merrier, MISS
3. Malachi Auger, MISS

Boys Sr. Discus

1. Justin Bigstone, MISS
2. Tyler Anderson, MISS
3. Chris Auger, MISS

Boys Jr. Long Jump

1. Kowan Gullion, MISS
2. Ben Cardinal, MISS
3. Ethan Lalonde, GNS

Boys Int. Long Jump

1. Payson Halfe, MISS
2. Silas Whitehead, LB
3. Malachi Auger, MISS

Boys Sr. Long Jump

1. Joseph Poitras, PP
2. Sebastien Auger, MISS

3. Sidney Anderson, MISS

Boys Jr. High Jump

1. Kowan Gullion, MISS

2. Anthony Auger, MISS

3. Henry Auger, MISS

3. Marcus Auger, CL

Boys Int. High Jump

1. Silas Whitehead, LB

2. Payson Halfe, MISS

3. Michael Merrier, MISS

3. Rye McLeod, MISS

Boys Sr. High Jump

1. Ross Woodcock, MISS

2. Sebastien Auger, MISS

3. Chris Auger, MISS

Boys Jr. 100-Metres

1. Kowan Gullion, MISS

2. Ben Cardinal, MISS

3. Anthony Auger, MISS

Boys Int. 100-Metres

1. Payson Halfe, MISS

2. Silas Whitehead, LB

3. Rye McLeod, MISS

Boys Sr. 100-Metres

1. Sidney Anderson, MISS

2. Nicholas Laboucan, MISS

3. Chris Auger, MISS

Boys Jr. 200-Metres

1. Kowan Gullion, MISS

2. Ben Cardinal, MISS

3. Darian Cardinal, MISS

Boys Int. 200-Metres

1. Payson Halfe, MISS

2. Silas Whitehead, LB

3. Malachi Auger, MISS

Boys Sr. 200-Metres

1. Nicholas Laboucan, MISS

2. Kevin Power, MISS

3. Sebastien Auger, MISS

Boys Jr. 400-Metres

1. Ethan Lalonde, GNS

2. Linden Rathbone, STS

3. Henry Auger, MISS

Boys Int. 400-Metres

1. Payson Halfe, MISS

2. Silas Whitehead, LB

3. Creedon Gagnon, MISS

Boys Sr. 400-Metres

1. Griffin Young, MISS

2. Joseph Poitras, PP
3. Tyler Anderson, MISS

Boys Jr. 1,500-Metres

1. Linden Rathbone, STS
2. Kyle Auger, KS
3. Theron Mindel, GNS

Boys Int. 1,500-Metres

1. Silas Whitehead, LB
2. Morgan Auger, MISS
3. Rye McLeod, MISS

Boys Sr. 1,500-Metres

1. Griffin Young, MISS
2. Justin Bigstone, MISS
3. Christian Beaver, CPS

Girls Jr. Shot Put

1. Brandy Houle, PL
2. Alexis Kubicki, MISS
3. Tori Alook, MISS

Girls Int. Shot Put

1. Brook Young, MISS
2. Thea Beaver, MISS
3. Taylor Christian, PP

Girls Sr. Shot Put

1. Missy Auger, MISS
2. Marilyn Poitras, PP
3. Amber Bigstone, MISS

Girls Jr. Discus

1. Tori Alook, MISS
2. Alexis Kubicki, MISS
2. Brandy Houle, PL

Girls Int. Discus

1. Thea Beaver, MISS
2. Shedalsy Beaugard, MISS
3. Anika Gladue, MISS
3. Amber Bigstone, MISS

Girls Jr. Long Jump

1. Alexis Kubicki, MISS
2. Hailey Rathbone, MISS
3. Allssa McLeod, STS

Girls Int. Long Jump

1. Carolyn Letendre, KS
2. Thea Beaver, MISS
3. Yulia Kubicki, MISS

Girls Sr. Long Jump

1. Marilyn Poitras, PP
2. Anaka Anderson, MISS
3. Raynelle Cardinal, MISS

Girls Jr. High Jump

1. Juliette Sutherland, GNS

2. Kaylee Cardinal, MISS
3. Tannis Beaver, MISS
3. Danelle Jackson, OPK

Girls Int. High Jump

1. Yulia Kubicki, MISS
2. Thea Beaver, MISS
2. Shedaisy Beauregard, MISS
2. Sienna Cardinal, MISS

Girls Sr. High Jump

1. Marilyn Poitras, PP
2. Amber Bigstone, MISS
3. Raynelle Cardinal, MISS

Girls Jr. 100-Metres

1. Kaylee Cardinal, MISS
2. Juliette Sutherland, GNS
3. Journey Gladue, STS

Girls Int. 100-Metres

1. Yulia Kubicki, MISS
2. Brook Young, MISS
3. Thea Beaver, MISS

Girls Sr. 100-Metres

1. Marilyn Poitras, PP
2. Annie Anderson, MISS
3. Raynelle Cardinal, MISS

Girls Jr. 200-Metres

1. Bethany Oar, MISS
2. Abby Perry, PP
3. Brandy Houle, PL

Girls Int. 200-Metres

1. Yulia Kubicki, MISS
2. Thea Beaver, MISS
3. Brook Young, MISS

Girls Sr. 200-Metres

1. Marilyn Poitras, PP
2. Annie Anderson, MISS
3. Raynelle Cardinal, MISS

Girls Jr. 400-Metres

1. Alexis Kubicki, MISS
2. Abby Perry, PP
3. Journey Gladue, STS

Girls Int. 400-Metres

1. Yulia Kubicki, MISS
2. Thea Beaver, MISS
3. Brook Young, MISS

Girls Sr. 400-Metres

1. Annie Anderson, MISS
2. Marilyn Poitras, PP
3. Raynelle Cardinal, MISS

Girls Jr. 1,500-Metres

1. Alexis Kubicki, MISS

Girls Int. 1,500-Metres

1. Yulia Kubicki, MISS

2. Brook Young, MISS

3. Shedaisy Beauregard, MISS

Girls Sr. 1,500-Metres

1. Marilyn Courterella, PP



Boys compete in the Junior 1,500-Metres. A very close race!



Grouard Northland School's Ethan Lalonde placed first in the Junior 400-Metres, and third in Junior Long Jump.

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Donna Barrett <donna.barrett@nsd61.ca>

Update on Provincial Curriculum Development and the Grade 3 Student Learning Assessment Pilot in 2016/17

Education Deputy Minister <EducationDeputyMinister@gov.ab.ca>

Wed, Jun 15, 2016 at 11:51 AM

To: All Superintendents of Public, Separate, Francophone and Charter School Boards

First Nations Education Directors

Accredited Private Schools

Executive Directors of the following Stakeholder Associations:

ACSTA (Alberta Catholic School Trustees' Association)

ASBA (Alberta School Boards Association)

AHEA (Alberta Home Education Association)

ASCA (Alberta School Councils' Association)

ATA (Alberta Teachers' Association)

AAPCS (Association of Alberta Public Charter Schools)

ACFA (Association canadienne-française de l'Alberta)

AISCA (Association of Independent Schools & Colleges in Alberta)

ASBOA (Association of School Business Officials of Alberta)

CASS (College of Alberta School Superintendents)

CCSSA (Council of Catholic Superintendents of Alberta)

Fédération des parents francophones de l'Alberta

Fédération des conseils scolaires francophones de l'Alberta

PSBAA (Public School Boards' Association of Alberta)

I am pleased to provide an update on curriculum development and the Grade 3 Student Learning Assessment (SLA) pilot in follow-up to Minister Eggen's email to board chairs and presidents of stakeholder organizations sent earlier today.

Curriculum Development

The development of future provincial curriculum will occur simultaneously, in English and French, for Arts Education, Language Arts (English, French, and Français), Mathematics, Social Studies, Sciences and Wellness.

Estimated Timelines for Curriculum Development:

K—4, December 2018

5—8, December 2019

9—10 (3 subjects), December 2020

9—10 (3 subjects) + 11—12 (3 subjects), December 2021

11—12 (3 subjects), December 2022

Current curriculum remains in effect until future provincial curriculum is approved by the Minister. Implementation dates have yet to be determined.

Benefits:

- It will ensure that principles and standards for student-centered learning are reflected in all future provincial curriculum.
- It enables a consistent approach to learning for students across subjects which allows literacy, numeracy and cross-curricular competencies to be an explicit part of future curriculum.
- Students encountering future provincial curriculum in six subjects will benefit from a more cohesive and coherent learning experience. Teachers can better plan for and implement interdisciplinary learning opportunities which are a tenet of student-centeredness.
- It begins to fulfill the commitment to Education for Reconciliation in a timely, robust and authentic manner. It also allows for the seamless and comprehensive inclusion of First Nations, Métis and Inuit contexts across all subjects and grades.
- It allows for Francophone perspectives to be included across all subjects and grades, as appropriate.
- It would meet the advice of prototyping partners, particularly those at the elementary level, who supported the development of six subjects per grade at a time.

We will be collaborating with our stakeholders, including First Nations, Métis and Inuit stakeholders throughout the process of developing and implementing all phases of curriculum. Involving a broad spectrum of stakeholders throughout the development process helps build understanding, capacity, ownership and support for future curriculum in preparation for implementation.

Starting this fall, Albertans will be asked to provide input on future curriculum. Engagement will include both face-to-face and online opportunities. More information will be emailed to you or posted online once it becomes available.

SLAs

We have reviewed the second pilot year and are pleased to report that feedback indicates marked improvements in 2015. Improvements were noted in the assessment instrument, SLA Application, professional learning supports and results reports for the digital questions (see attached *Summary of Feedback to Alberta Education*). That said, improvements are still needed. We will continue to refine the SLA in a thoughtful and deliberate manner throughout the pilot phase. Alberta Education's goal is for the SLAs to be the trusted beginning-of-the-year assessment tool for teachers, superintendents, principals, parents and students.

Going forward the SLA will focus only on the first two purposes of assessment: improving student learning and enhancing instruction for students. While the SLA is helpful in providing assurance at the local level, it will not be used in the Accountability Pillar. In 2016/17, Alberta Education will, in collaboration with stakeholders, determine the best approach to providing assurance at the provincial level.

Alberta Education has learned that some school authorities, to varying degrees, are using local beginning-of-the-year student assessments, including or in addition to Grade 3. These include locally developed and commercial assessments. Building on the Grade 3 SLA pilot evaluation to date, there is a need to better understand the value of the Grade 3 pilot SLA within the broader context of Grade 3 beginning of the year assessment practices across the province. This includes looking at potential areas of duplication of effort and addressing concerns of increased teacher workload.

With this in mind, I am pleased to share the following information about Year 3 of the Grade 3 SLA pilot in the 2016/17 school year.

-

Participation for 2016/17

A more focused approach to the pilot will occur this year. Participation in Year 3 of the pilot will be limited to a sample of approximately 20 publicly funded school authorities who choose to opt in.

The stratified random sample will include metro, urban and rural school authorities, as well as Francophone, First Nations, Métis and Inuit perspectives. All school authorities participating in the sample will use all four digital question and performance task components. School authorities participating in the sample will work with Alberta Education to ascertain the value of the SLA and help inform its evolution.

New this year

- Starting in September 2016, Alberta Education will provide reports on student results within 24 hours of a class completing the digital questions.
- The Grade 3 SLA will be available to participating teachers to re-administer at their discretion throughout the school year to further support learning and instruction.
- Principals of participating schools, instead of superintendents, can excuse individual students from

the SLA in consultation with teachers and parents.

- Parents of participating schools will have access to a parent-friendly report, through teachers, for the digital questions marked by the province.
- Superintendents will have access to a high-level report that provides an overview of school authority and school results for the digital questions.

-

Similar to last year

- The Grade 3 SLA will continue to comprise both digital literacy and numeracy questions (marked by Alberta Education) as well as literacy and numeracy performance tasks (marked by teachers with results shared locally).
- Teachers will have preview access to the 2016 SLA assessment instrument from August 15 to 31, 2016.
- The Grade 3 SLA will be available for administration starting September 1, 2016, and there is no administration closing date. Participating school authorities are encouraged to use the SLA as soon as possible to maximize the value of this beginning-of-the-year assessment.
- Principals and teachers will continue to have access to individual student and class reports for the digital questions.
- Student results will continue to be available to parents through teachers.
- Alberta Education will provide funding to participating school authorities to help support local marking of performance tasks. This funding will be provided to school authorities at the beginning of the school year.
- Alberta Education staff will continue to work closely with the Alberta Regional Professional Development Consortia to provide robust implementation supports for teachers.

Please fill out the attached response form to indicate your school authority's interest in participating in Year 3 of the pilot and email it to exam.admin@gov.ab.ca no later than **June 22, 2016**. Alberta Education will confirm participation in the sample on or before June 29, 2016.

Further information about the 2016/17 SLA will be available on the [Alberta Education](#) website in the coming weeks. If you have any questions, please contact Nicole Lamarre, Director of Student Learning Assessments and Provincial Achievement Testing, at nicole.lamarre@gov.ab.ca or by phone at **780-427-6204** (toll-free in Alberta by first dialing 310-0000).

Sincerely,

Curtis Clarke, PhD

Deputy Minister of Education

Attachments

1. *Summary of Feedback to Alberta Education for the Fall 2015 Grade 3 SLA Pilot*
2. *School Authority Response Form - SLA Pilot Year 3 (2016/2017)*

cc: Communications Contacts at School Divisions

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2 attachments

 **Summary of Feedback to AE - Fall 2015.pdf**
443K

 **School Authority Response Form.docx**
31K



Chairman's Report

June 24, 2016

May, 2016

25	Gift Lake	Community Meeting Re: Gift Lake Student Transition to High Prairie School Districts
	Peace River	Travel/Overnight
26	Peace River	Office Review of Corporate Board Package in Preparation for Meeting
	Wabasca	Travel/Overnight
27	Wabasca	Northland School Division Games
		Meeting with Northland Local Housing Committee
	Peace River	Northland School Division No. 61 Corporate Board Meeting
28	Peace River	Northland School Division No. 61 Corporate Board Meeting
30	Edmonton	Meeting with the CEO, Fort McKay First Nation

June, 2016

1	Edmonton	McLennan Ross-Legal Re: Final Draft of Gift Lake Education Centre Agreement
		Alberta Infrastructure Re: Next Steps Regarding Gift Lake Project
	Slave Lake	Travel/Overnight
6	Red Deer	Alberta School Boards Association (ASBA) Spring General Meeting (SGM)
7	Red Deer	Alberta School Boards Association (ASBA) Spring General Meeting (SGM)
	Peace River	Travel and Overnight
8	Peace River	Committee Meetings and Agenda Review
	Loon River	Loon River First Nation Graduation and Education Celebration
	Red Earth	Overnight
9	Red Earth	Special Meeting, Board of Trustees Northland School Division No. 61
	Peerless Lake	Meeting with Peerless Trout First Nation Chief and Council
13	Slave Lake	2016-2017 Budget Meeting
14	Edmonton	Meeting with the CEO, Kee Tas Kee Now Tribal Council
	Wabasca	Travel and Overnight
15	Wabasca	Alberta Education/Alberta Infrastructure/Group2 Architects Re: Value Scoping Meeting at Mistassiniy School
16	Wabasca	Alberta Education/Alberta Infrastructure/Group2 Architects Re: Value Scoping Meeting at Mistassiniy School
		Housing Meeting
20	Peerless Lake	Peerless Trout First Nation Community Re: Attendance
	Slave Lake	Overnight
23	Peace River	Travel

**NORTHLAND SCHOOL DIVISION NO. 61
BOARD REPORT
2015/2016 SCHOOL YEAR
PERIOD ENDING - May 31, 2016**

	ACTUAL	BUDGET	VARIANCE
<u>ELECTIONS</u>			
REMUNERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS--TRUSTEES	60.00	-	(60.00)
LEGAL FEES	-	-	-
POSTAGE--ELECTIONS	-	-	-
INSERVICE--ELECTIONS	658.75	-	(658.75)
RENUMERATION--ELECTIONS	-	80,000.00	80,000.00
TRAVEL & SUBSISTENCE--ELECTIONS	342.14	-	(342.14)
PRINTING & BINDING--ELECTIONS	524.22	-	(524.22)
ADVERTISING--ELECTIONS	2,395.59	-	(2,395.59)
OFFICE SUPPLIES--ELECTIONS	-	-	-
SUB-TOTAL	3,980.70	80,000.00	76,019.30
<u>COMMITTEES</u>			
RENUMERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	-	-	-
PROFESSIONAL SERVICES - POLICY REVIEW	3,710.00	-	(3,710.00)
TRAVEL & SUBSISTENCE - PERSONNEL	-	-	-
TRAVEL & SUBSISTENCE - EDUCATION	-	-	-
TRAVEL & SUBSISTENCE - FINANCE	-	-	-
TRAVEL & SUBSISTENCE - NEGOTIATION	-	-	-
TRAVEL & SUBSISTENCE - PAC	-	-	-
TRAVEL & SUBSISTENCE - AD HOC	9,404.68	30,000.00	20,595.32
TRAVEL & SUBSISTENCE - QUALITY OF WORK LIFE	328.17	-	(328.17)
TRAVEL & SUBSISTENCE - KTC PARTNERSHIP	-	-	-
TRAVEL & SUBSISTENCE - RECRUITMENT	-	-	-
TRAVEL & SUBSISTENCE - POLICY 1 REVIEW	4,961.88	-	(4,961.88)
TRAVEL & SUBSISTENCE - COMMUNITY ENGAGEMENT	-	-	-
TRAVEL & SUBSISTENCE - MENTAL HEALTH INITIATIVE	761.79	-	(761.79)
SUB-TOTAL	19,166.52	30,000.00	10,833.48
<u>OTHER EXPENSES</u>			
REMUNERATION TRUSTEES	-	-	-
RENUMERATION - RECRUITMENT	-	-	-
REMUNERATION TRUSTEES - RETREAT	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	3,747.44	4,000.00	252.56
EMPLOYEE BENEFITS - RECRUITMENT	-	-	-
PROFESSIONAL SERVICES	66,957.51	200,000.00	133,042.49
IN-SERVICE - BOARD	93.16	60,000.00	59,906.84
IN-SERVICE - BOARD (ORIENTATION)	-	-	-
IN-SERVICE - N.S.D. P.D. - TRUSTEES	-	-	-
LEGAL FEES - BOARD TRUSTEES	20,013.29	25,000.00	4,986.71
RENUMERATION ALTERNATES	-	-	-
VISA PURCHASES - TRUSTEE	160.33	-	(160.33)
TELEPHONE - TRUSTEE	380.56	3,000.00	2,619.44
TELEPHONE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - BOARD/OTHER	43,969.16	40,000.00	(3,969.16)
TRAVEL & SUBSISTENCE - PSBA	-	-	-
TRAVEL & SUBSISTENCE - ASBA	-	-	-
TRAVEL & SUBSISTENCE - TRUSTEE	-	-	-
TRAVEL & SUBSISTENCE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - RECRUITMENT	7,585.68	-	(7,585.68)
TRAVEL & SUBSISTENCE - RETREAT	-	-	-
A.S.B.A. & P.S.B.A. FEES - BOARD	41,671.08	38,000.00	(3,671.08)
PRINTING & BINDING	2,084.12	3,500.00	1,415.88
INSURANCE - BOARD OF TRUSTEES	169.28	250.00	80.72
ADVERTISING - BOARD	1,286.42	3,000.00	1,713.58
OFFICE SUPPLIES	1,134.84	5,000.00	3,865.16
AWARDS	17,919.17	25,000.00	7,080.83
POSTAGE - BOARD	210.48	4,000.00	3,789.52
FURNITURE & EQUIPMENT	-	1,000.00	1,000.00
SUB-TOTAL	207,382.52	411,750.00	204,367.48
TOTAL	230,529.74	521,750.00	291,220.26

NORTHLAND SCHOOL DIVISION NO. 61
 LOCAL SCHOOL BOARD COMMITTEE REPORT
 2015/2016 SCHOOL YEAR
 PERIOD ENDING - May 31, 2016

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>Anzac</u>						
Quarterly Honorarium	3,424.50	1,161.07	4,585.57	4,920.00	334.43	
Travel & Subsistence		-	-	5,032.00	5,032.00	
In - Service					-	
Prior Year Carryover				7,879.00	7,879.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	3,424.50	1,161.07	4,585.57	18,081.00	13,495.43	25.4%
<u>Athabasca Delta</u>						
Quarterly Honorarium	2,436.00	1,682.78	4,118.78	4,920.00	801.22	
Travel & Subsistence		623.82	623.82	5,340.00	4,716.18	
In - Service					-	
Prior Year Carryover				9,265.00	9,265.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	2,436.00	2,306.60	4,742.60	19,775.00	15,032.40	24.0%
<u>Bishop Routhier</u>						
Quarterly Honorarium	1,229.75	3,930.50	5,160.25	4,920.00	(240.25)	
Travel & Subsistence		1,500.00	1,500.00	1,992.00	492.00	
In - Service					-	
Prior Year Carryover				3,477.00	3,477.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,229.75	5,430.50	6,660.25	10,639.00	3,978.75	62.6%
<u>Calling Lake</u>						
Quarterly Honorarium	2,700.75	2,057.43	4,758.18	4,920.00	161.82	
Travel & Subsistence		-	-	3,060.00	3,060.00	
In - Service					-	
Prior Year Carryover				10,040.00	10,040.00	
Casual Labour, Supplies & Awards		638.02	638.02	250.00	(388.02)	
Total	2,700.75	2,695.45	5,396.20	18,270.00	12,873.80	29.5%
<u>Chipewyan Lakes</u>						
Quarterly Honorarium	1,494.50	1,494.50	2,989.00	4,920.00	1,931.00	
Travel & Subsistence				2,740.00	2,740.00	
In - Service					-	
Prior Year Carryover				10,124.00	10,124.00	
Casual Labour, Supplies & Awards				250.00	250.00	
Total	1,494.50	1,494.50	2,989.00	18,034.00	15,045.00	16.6%
<u>Conklin</u>						
Quarterly Honorarium	1,229.75	3,287.17	4,516.92	4,920.00	403.08	
Travel & Subsistence				4,144.00	4,144.00	
In - Service					-	
Prior Year Carryover				9,367.00	9,367.00	
Casual Labour, Supplies & Awards		508.68	508.68	250.00	(258.68)	
Total	1,229.75	3,795.85	5,025.60	18,681.00	13,655.40	26.9%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>Dr. Mary Jackson</u>						
Quarterly Honorarium	1,953.50	3,206.75	5,160.25	4,920.00	(240.25)	
Travel & Subsistence		-	-	2,184.00	2,184.00	
In - Service			-		-	
Prior Year Carryover			-	2,644.00	2,644.00	
Casual Labour, Supplies & Awards		562.74	562.74	250.00	(312.74)	
Total	1,953.50	3,769.49	5,722.99	9,998.00	4,275.01	57.2%
<u>East Prairie</u>						
Quarterly Honorarium	1,229.75	3,689.25	4,919.00	4,920.00	1.00	
Travel & Subsistence		1,650.00	1,650.00	2,128.00	478.00	
In - Service			-		-	
Prior Year Carryover			-	2,528.00	2,528.00	
Casual Labour, Supplies & Awards		300.00	300.00	250.00	(50.00)	
Total	1,229.75	5,639.25	6,869.00	9,826.00	2,957.00	69.9%
<u>Elizabeth</u>						
Quarterly Honorarium	2,436.00	1,704.44	4,140.44	4,920.00	779.56	
Travel & Subsistence		600.00	600.00	3,816.00	3,216.00	
In - Service			-		-	
Prior Year Carryover			-	7,487.00	7,487.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	2,436.00	2,304.44	4,740.44	16,473.00	11,732.56	28.8%
<u>Father R Perin</u>						
Quarterly Honorarium	1,229.75	3,689.25	4,919.00	4,920.00	1.00	
Travel & Subsistence		68.00	68.00	4,144.00	4,076.00	
In - Service		-	-		-	
Prior Year Carryover		-	-	4,269.00	4,269.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,229.75	3,757.25	4,987.00	13,583.00	8,596.00	36.7%
<u>Fort McKay</u>						
Quarterly Honorarium	735.50	2,206.50	2,942.00	4,920.00	1,978.00	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-	11,961.00	11,961.00	
Casual Labour, Supplies & Awards		1,331.96	1,331.96	250.00	(1,081.96)	
Total	735.50	3,538.46	4,273.96	21,275.00	17,001.04	20.1%
<u>Gift Lake</u>						
Quarterly Honorarium	1,459.25	3,022.42	4,481.67	4,920.00	438.33	
Travel & Subsistence		1,500.00	1,500.00	2,292.00	792.00	
In - Service			-		-	
Prior Year Carryover			-	4,874.00	4,874.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,459.25	4,522.42	5,981.67	12,336.00	6,354.33	48.5%
<u>Grouard</u>						
Quarterly Honorarium	2,137.84	2,918.50	5,056.34	4,920.00	(136.34)	
Travel & Subsistence		1,065.60	1,065.60	2,028.00	962.40	
In - Service			-		-	
Prior Year Carryover			-	5,713.00	5,713.00	
Casual Labour, Supplies & Awards		351.89	351.89	250.00	(101.89)	
Total	2,137.84	4,335.99	6,473.83	12,911.00	6,437.17	50.1%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>J.F. Dion</u>						
Quarterly Honorarium	1,229.75	3,689.25	4,919.00	4,920.00	1.00	
Travel & Subsistence		900.00	900.00	4,052.00	3,152.00	
In - Service			-		-	
Prior Year Carryover			-	6,658.00	6,658.00	
Casual Labour, Supplies & Awards		712.15	712.15	250.00	(462.15)	
Total	1,229.75	5,301.40	6,531.15	15,880.00	9,348.85	41.1%
<u>Kateri</u>						
Quarterly Honorarium	1,965.25	3,141.35	5,106.60	4,920.00	(186.60)	
Travel & Subsistence		1,921.38	1,921.38	2,416.00	494.62	
In - Service			-		-	
Prior Year Carryover			-	7,710.00	7,710.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,965.25	5,062.73	7,027.98	15,296.00	8,268.02	45.9%
<u>Little Buffalo</u>						
Quarterly Honorarium	1,218.00	3,654.00	4,872.00	4,920.00	48.00	
Travel & Subsistence		1,101.80	1,101.80	1,880.00	778.20	
In - Service			-		-	
Prior Year Carryover			-	288.00	288.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,218.00	4,755.80	5,973.80	7,338.00	1,364.20	81.4%
<u>Mistassiniy</u>						
Quarterly Honorarium	1,712.25	3,171.50	4,883.75	4,920.00	36.25	
Travel & Subsistence	-	-	-	2,836.00	2,836.00	
In - Service			-		-	
Prior Year Carryover			-	1,040.00	1,040.00	
Casual Labour, Supplies & Awards		1,831.62	1,831.62	250.00	(1,581.62)	
Total	1,712.25	5,003.12	6,715.37	9,046.00	2,330.63	74.2%
<u>Paddle Prairie</u>						
Quarterly Honorarium	1,482.75	2,551.67	4,034.42	4,920.00	885.58	
Travel & Subsistence	-	2,050.00	2,050.00	2,288.00	238.00	
In - Service	-	-	-	-	-	
Prior Year Carryover	-	-	-	6,907.00	6,907.00	
Casual Labour, Supplies & Awards	-	500.00	500.00	250.00	(250.00)	
Total	1,482.75	5,101.67	6,584.42	14,365.00	7,780.58	45.8%
<u>Peerless Lake</u>						
Quarterly Honorarium	1,229.75	4,649.25	5,879.00	4,920.00	(959.00)	
Travel & Subsistence		2,426.36	2,426.36	2,340.00	(86.36)	
In - Service			-		-	
Prior Year Carryover			-	1,474.00	1,474.00	
Casual Labour, Supplies & Awards		675.33	675.33	250.00	(425.33)	
Total	1,229.75	7,750.94	8,980.69	8,984.00	3.31	100.0%
<u>Pelican Mountain</u>						
Quarterly Honorarium	747.25	2,241.75	2,989.00	4,920.00	1,931.00	
Travel & Subsistence		278.04	278.04	3,096.00	2,817.96	
In - Service			-		-	
Prior Year Carryover			-	6,343.00	6,343.00	
Casual Labour, Supplies & Awards		1,383.08	1,383.08	250.00	(1,133.08)	
Total	747.25	3,902.87	4,650.12	14,609.00	9,958.88	31.8%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>St. Theresa</u>						
Quarterly Honorarium	1,229.75	3,689.25	4,919.00	4,920.00	1.00	
Travel & Subsistence		-	-	2,860.00	2,860.00	
In - Service			-		-	
Prior Year Carryover			-	1,237.00	1,237.00	
Casual Labour, Supplies & Awards		922.30	922.30	250.00	(672.30)	
Total	1,229.75	4,611.55	5,841.30	9,267.00	3,425.70	63.0%
<u>Susa Creek</u>						
Quarterly Honorarium	2,459.50	1,153.26	3,612.76	4,920.00	1,307.24	
Travel & Subsistence		93.61	93.61	2,984.00	2,890.39	
In - Service			-		-	
Prior Year Carryover			-	8,084.00	8,084.00	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	2,459.50	1,246.87	3,706.37	16,238.00	12,531.63	22.8%
GRAND TOTAL	36,971.09	87,488.22	124,459.31	310,905.00	186,445.69	

TOTAL NUMBER OF LSBC WITHIN BUDGET	22	186,445.69
TOTAL NUMBER OF LSBC OVER BUDGET	0	-
TOTAL NUMBER OF LSBC	22	186,445.69

The Advocate: Volume 3 - Issue 16

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THE ADVOCATE

JUNE 2016

Spring General Assembly 2016

Sincere thanks to all of our presenters for sharing their wisdom, insights and enthusiasm with us at our 2016 Celebration of Public Education!

We are pleased to share Brian Woodland's presentations which may be accessed by clicking on the following links:

[Education Leadership in a Kim Kardashian World](#)

[Branding Public Education](#)

Chloe Kemeni's presentation may be accessed by clicking the following link:

[The Importance of Student Trustees](#)

Thank you to our Members, Guests and Students who attended our 2016 Spring General Assembly, *A Celebration of Public School Education in Alberta: Every day heroes in the lives of our Students.*

Assembly! An online evaluation link was sent out to all participants, you can also find the link below.

[Take our Survey](#)

Governance Seminar 03 June 2016

Thank you to our Members who attended our 03 June 2016 Governance Seminar, Update your Dispute Resolution Policy facilitated by Maurice Fritze.

Your Executive Committee would love to hear your feedback on the Seminar! An online evaluation link was sent out to all participants, you can also find the link below.

[Take our Survey](#)

REMINDER

The August Governance Seminars on 10 August and 18 August are quickly approaching.

Please be sure to confirm your attendance as the seats are filling up quickly

The links for both registrations can be found below:

[Governance Seminar - 10 August 2016](#)

[Governance Seminar - 18 August 2016](#)

ANNOUNCEMENTS

The Public School Boards' Association of Alberta is pleased to introduce Tracy

Tracy has over 12 years of experience working in an administrative environment as well as in various customer service roles. We are confident that Tracy's interpersonal skills and diverse professional background will contribute positively to our Members and to the efforts our Association. Tracy describes herself as "someone who thrives in a fast-paced environment" - something that we know will serve her very well in the PSBAA office as she supports PSBAA Members, Executive Committee and the PSBAA Staff.

Tracy joined us this past week at our 2016 Spring General Assembly and is the friendly voice that you will hear when you call the Association Office. Please join us in a warm PSBAA welcome to Tracy!

Association Summer Hours

The Association Office will operate under summer hours, 8:00 a.m. to 2:00 p.m., for the period 04 July 2016 – 12 August 2016 inclusive. We revert to regular Office Hours on Monday 15 August 2016.

Other news

Government & MLA Contacts

If you need the contact information for Premier Notley, Cabinet or any MLAs, just click [here](#).

Public School Boards' Association's Four Year Calendar

Our [Four Year Calendar](#) provides you with an outline of our Upcoming Events for 2016 - 2019.

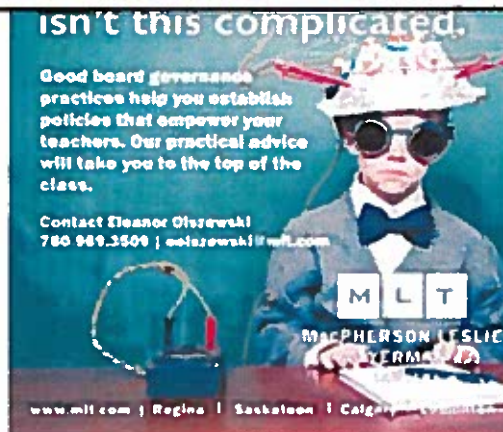
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 Alberta School Boards
 Association

For members of the Alberta School Boards Association

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How to write and give a compelling graduation speech

Each year, high schools around the province invite graduation speakers to inspire young adults, recognize achievements and mark the transition to greater maturity.

Here is some advice to speakers who have agreed to address the graduating class but who may have forgotten the feeling of wearing the cap and gown on this momentous day.

Graduates have access to all the online advice in the world at their fingertips – but they don't know what's locked inside your heart: your personal experience.

Go from platitudes to inspiration by sharing your own triumphs, your heartaches, your "I should haves." The more honest and even confessional, the better.

Combine that concept with the fact that everyone loves "listicles" these days – those lists of data or advice often posted on blogs and websites – and you'll have them eating out of your hand at the podium.

Use your own stories about things that changed your life or just your outlook. Pick an assortment of career, education and personal topics. Examples: How you screwed up your first job or interview; survival of a bad breakup, then finding "the one" and why it lasted; advice that really stuck; or when someone helped you when you were 18.

You have something to share

You've been asked to give the graduation speech for a reason. You know something the graduates don't, or you have experience as a school board trustee or school leader and have watched these students move through the grades.

Pick an equal amount of career, education and personal topics. Embarrass yourself – students will love you for it. The more authentic, the better. They may yawn at: "Go out there and get 'em; no dream is too big." They already know that.

Even telling them to floss their teeth and wear sunscreen has been used too many times – unless you can share a personal funny experience, or borrow this one: "I asked my dentist which teeth I really needed to floss, and she said, just the ones you want to keep."

Divulge something nobody else knows

Find a story in your own history that might surprise your audience. Did you ever "fail greatly" or learn something? Do you have advice you still cling to? Perhaps something a teacher or coach told you in a classroom, during a game, or when you were in the

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principal's office? Audiences connect when you show your vulnerability.

Utter honesty – even saying something like, “and you’re the first people to know this, but don’t tell my husband who’s sitting in the back row...sorry, honey, but close your ears if you don’t want to hear this.”

Use your own strengths

Center the pivotal moments you choose to share on your own strengths... personal relationships, being organized, serving others, or business savvy. Talk about what you know, not about what you *think* they should know.

Ask others for observations on what you do well and not so well. Ask, “What advice do you think a person like me has to give, based on what you know of me?” You might be surprised at what you learn about yourself.

Create a provocative title

Have fun with a title for your graduation program, such as:

- If I could be a time traveler, I’d go back and ...
- Things I shouldn’t have done but glad I did
- What I’d tell my 18-year-old-self
- My list of do’s and don’ts
- Finally, it’s all about YOU
- My personal pivotal moments
- What was I thinking? (a personal favorite)
- Or, use a phrase or saying you are known for, (e.g. seriously?).

Keep your advice simple

Every graduation speech can’t resist advice, right? Just keep it fun and simple.

- It’s okay to screw up ... just don’t do the same thing twice.
- Look up from your phones, at least while you’re crossing the street.

- Take care of your health and give thanks for sleeping through the night – someday you won’t.
- Treat everyone like you’ll be working for them someday, because you might.
- Be the first to give back. Don’t wait until you have time because you’ll never have enough time.
- Find something bigger than yourself to contribute to, even if it’s just walking dogs at the local shelter.

End with something fun

As you talk, pick a few students to look straight in the eye. That should be easy. When you talk from the heart, you’re not looking at your notes.

If you have a relatively small group, and you know many of the kids, spend a couple minutes with “shout outs” to a few with fun details you know about them. “Andre, keep that pitching arm happy, remember the ice. Shawna, I saw you Friday, so I hope you told your folks where you were!” You can wing it, but plan these ahead so your thoughts are collected and reveal strengths about the kids you’re celebrating. If anything is remembered for a lifetime, it will be that.

If you like quotes, especially for the end, here’s how I might work in a personal favorite from *The Little Prince* by Antoine de Saint-Exupéry:

“I know I’ve gotten quite personal so far, but let me close with a favorite line from *The Little Prince*. You may have read that book in school years ago:

‘Grown-ups never understand anything for themselves. And it is tiresome for children to be always and forever explaining things to them.’

So, graduates, we will all look forward to learning from YOU! Have a great future.”

Or, ask staff for some basics about the students in the class to wrap your “congratulations, go get ‘em” ending.” For example you might mention how many graduates are going on to post-secondary studies,



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how many scholarships, awards, service hours/projects, community outreach examples – again, keeping all your content local. And say, “If you’re sitting out there and don’t feel you fit into any of these categories, that’s even better... create your own!”

Delivery tips

It’s okay to pause and catch your breath. Try closing your eyes for a second, take a deep breath and just look at the kids before launching into your “shout outs” to students.

Just remember, to be remembered, these speeches must come from the heart: Broken hearts, mended hearts, wiser hearts. Your pivotal moments don’t even have to be major events. They can be small things like what you learned from letting go of a beloved pet, or saying “I’m sorry” to your own parents.

You wanted more quotes?

Here are some nuggets worth sharing; inspiring quotes, for your own inspiration, or to share with your audience:

- The world doesn’t care how many times you fall down, as long as it’s one fewer than the number of times you get back up. *Aaron Sorkin*
- You cannot be really first rate at your work if your work is all you are. *Anna Quindlen*
- You have to leave the city of your comfort and go into the wilderness of your intuition. *Alan Alda*
- The difference between triumph and defeat, you’ll find, isn’t about willingness to take risks. It’s about mastery of rescue. *Atul Gawande*
- Challenges are gifts that force us to search for a new center of gravity. Don't fight them. Just find a different way to stand. *Oprah*

Winfrey

- A pessimist is one who makes difficulties of his opportunities; an optimist is one who makes opportunities of his difficulties
Reginald B. Mansell
- May your trails be crooked, winding, lonesome, dangerous, leading to the most amazing view! May your mountains rise into and above the clouds. *Edward Abbey*
- Life is not about waiting for the storms to pass ... it's about learning how to dance in the rain. *Vivian Greene*

Contributed by Shannon Priem, APR, former public information director for the Oregon School Boards Association



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Planning an effective new staff orientation

As the current school year comes to a close, and you are planning for next, a good item to consider and review is your orientation for new staff members. An effective “new staff” orientation is an opportunity to give a proper welcome to team members and set the tone for working in your school jurisdiction. But take heed... the old adage, “You only get one chance to make a first impression,” definitely applies here.

Don't blow that chance by being unprepared. Orientation is one of the most important things you can do to ensure staff productivity and retention. Your goal on this day is to get your new employees engaged and build excitement about working for a great school jurisdiction.

You want to invest the time and resources into planning an event that leaves attendees feeling welcome and valued and eager to be part of the team.

Staff orientation goals

Whether it's a one-day event or one that spans several days, an effective new staff orientation serves a number of purposes:

- It builds excitement and energy around your school / jurisdiction culture.
- It allows new teachers, and other staff members, to start the year feeling informed and supported.
- It helps new staff understand what the jurisdiction believes and values about learning.
- It begins to build relationships.

From the first moment they walk in, you want new employees to feel valued and special. After all, you picked them out of all the people who applied to work in your jurisdiction.

Make the event festive with welcome signs in the lobby. Have staff there to greet their new colleagues and direct them to the right room. Feed them a snack (pastries or cookies for example), juice and coffee at a **minimum**, or a full breakfast if your budget allows.

Start with an ice breaker, so the new employees have a chance to get to know a little about each other. Have your superintendent there to offer a warm welcome. Include a few other senior leaders and school board trustees as well. Having these leaders at your event reinforces the importance your jurisdiction places on these new hires.

Introduce your jurisdiction

What makes your jurisdiction unique? Tell new staff about the special programs you offer and the success you've had in producing students who are well prepared for post-secondary education and the work world. Talk about your mission and core values. Let them know the culture of your jurisdiction. What sets you apart?

Talk about new curriculum and expectations for grading and other key pieces of information. Explain where staff members can access resources for curriculum and instruction. You could also talk about the jurisdiction's commitment to equity and why that's important.

Bring in a passionate teacher to tell their story and why they like working in your jurisdiction. Talk to your new hires about how your organization invests in its teachers with staff development and leadership opportunities. The bottom line is that you want them to feel their work is more than a job. It's a vocation and a calling.

Don't forget the basics

Make sure every teacher has a login for the computers, email and student information system. Be sure to train new staff members on how to use these tools. Talk about your expectations for clear



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communications, email etiquette, how quickly you expect emails and phone calls to be returned, etc.

Review employee benefits, such as additional health benefits or employee health spending accounts, and who they should talk to if they have questions.

Better yet, have those key people there, such as your secretary treasurer, or the Assistant / Associate Superintendent who oversees human resources /staffing. Give them a list of "go to" people that they should contact for different issues, such as computer problems, benefits questions, etc.

Give them a history lesson. Tell new staff members about the jurisdiction, where it's been and where it's going. Let them know the expectations and realities of the jurisdiction – budget issues, growth patterns, traditions, etc.

It can be a shock to many new teachers coming out of college with idealistic views to suddenly run into the reality of large class sizes, pressures of testing, and dealing with difficult parents. Help them get over that hurdle by understanding their new environment.

Review important jurisdiction initiatives, such as the equity work that is taking place or how high school redesign is unfolding in your jurisdiction.

If there's time, and if your jurisdiction isn't too geographically spread out, consider taking new staff members on a bus tour of the jurisdiction, so they can see all the schools and learn a little about them.

It's okay to give new hires a little homework. A week or two before the orientation, send them a packet with some key information that would be helpful for them to absorb prior to the first day. This information would give them a little perspective, including:

- A welcome message from the superintendent (or a link to a video of a welcome from the superintendent)
- The employee handbook
- A copy of the strategic plan
- The jurisdiction organization chart

Finally, connect them with a "buddy" or mentor. Match them with a colleague who teaches the same grade or subject area, so they have someone to go to with questions, frustrations or just a friendly face.

You can greatly increase the chances of your new staff staying with your jurisdiction, and in the teaching profession, by helping them get off to a good start. Consider the time and effort you spend in developing your new staff orientation as an investment in building a strong and committed team.

Contributed by Connie Potter, chief of staff, Forest Grove School District, Ore.



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Communicate proactively with your community

One of the most important tasks a school has is communication. Teachers and administrators know that parents need to be kept in the loop on everything from grades to field trip permission slips to parent volunteers. But the communication work we do should have a bigger purpose.

Communication is also a fundamental part of running a school and jurisdiction. Having parents and community members on board with decisions that the school and jurisdiction want to make can truly make the difference between failure and success.

Where does communication start?

Good communication is essential for both staff and elected school board trustees. Trustees must understand that even though they are the elected representatives of their jurisdiction, voters do not expect the board to make all the decisions for them.

On the contrary, people expect that the board will consult with the community whenever critical choices need to be made. That starts with two-way communication.

A common example is related to enrollment growth. What should happen if the population in your jurisdiction results in the announcement of provincial funding for a new school in your community?

The discussions you have prior to provincial approval as you work to qualify for funding, and especially after approval has been given as you refine your plans, will be stronger with public input. Some decisions you could have stakeholders weigh in on: Do we build a new wing? Do we build a new school and tear down the old one? Or, do we become a two-high-school town? And, after those decisions are made: Do we need to reconsider attendance boundaries?

You can bet that parents, students and other community members will have an opinion about big

changes. So ask them! Seek and use community input during the decision-making process.

To get this level of engagement, it's important to know how your community likes to be engaged. Is a weekly update email the best? Do they want texts? Do they prefer flyers and notices in the newspaper? What about an online forum for discussion? Ask your community and meet them where they are, wherever that may be.

Voters like voting for their own ideas

Getting support for a critical decision requires extensive input and engagement. The community needs to feel it's *their* new school, which means that it needs to be their idea. This is a long process that needs to be well thought out.

Start early and build in time for a useful input process. Effective options include focus groups, forums that include opportunities for input, electronic surveys, and regular communications about the jurisdiction that provide an email and phone number in case of comments and questions. Some Alberta jurisdictions have also found that an online discussion tool called Thoughtexchange is helpful for gathering stakeholder opinion.

The key is to engage people in the process. Surveys should ask for input about the problem. Town hall meetings must include presenters who are familiar with the pros and cons of each solution. Credible presenters are essential to helping the community come to a decision.

What kind of community do we want?

Start with the basics. Community members may not know the details of school funding. Nor do they always understand how local school boards function, and what level of influence a board has on how provincial dollars are spent.

For instance, while government money may allow for a certain class size, parents in your community may feel that a better teacher-student ratio in kindergarten through grade three is something a board should prioritize with its spending. Or, maybe



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they want their children to have more access to technology in high school. The only way you can find out priorities is with good communication. Knowing what is important to your community will help you as you consider your three year plan.

Reach beyond your parent audience

Parents often aren't shy about letting the school know where they want to see change, but you need more than just parent support. What are the things your community stands for? How can your schools best represent what people want for their kids?

Having a network of two-way communication with the leadership in your town, the fire and safety services and the social groups and community service organizations is key to having a school jurisdiction that runs to the heartbeat of the community you serve.

And don't forget senior citizens. Older voters are generally supportive of education, but they are less likely to have a connection to schools. Keep them in the loop.

Who makes the decisions around here?

It would be a mistake to think that you can make decisions from the top down and have people go along. You might get a revolt. The conversations you have with your community should not just be during an election year, but instead should be happening on a continual basis.

The most important thing is that you listen to and acknowledge everyone's concerns – in town meetings, on the school's website and Facebook page, and at meetings with concerned students and parents.

People need to feel that they have been heard. Even if some members of the population don't end up getting what they want, having their concerns respected in the process means you are more likely to have their support in the end.

If you provide opportunities for input and come to a decision together, you might actually find new cheerleaders for your project.

Great leaders come from great listeners

When people feel a sense of ownership about their school and their jurisdiction, the goodwill turns into trust that elected leaders and administrators are truly pursuing the goals of the community at large.

Being open and honest at every stage of a decision-making process is a good start to creating that trust. And proactive communication is how you get there.

Contributed by Megan J. Wilson, freelance writer and communications consultant, Los Angeles, Calif.



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For more information: <http://aep.alberta.ca/about-us/special-weeks/environment-week/>

Alberta Seniors' Week

June 6-12, 2016

30th Anniversary celebration

Take the opportunity to celebrate the seniors in your community. Seniors make a difference in the lives of Albertans every day. From supporting family members and friends to assisting charities and volunteering in schools, seniors are deeply involved in our communities and their contributions benefit Albertans of all ages.

For ideas and / or information:

<http://www.seniors.alberta.ca/seniors/seniors-week.html>

National Aboriginal Day

June 21, 2016

[http://www.aadnc-](http://www.aadnc-uaandc.gc.ca/eng/1100100013248/1100100013249)

[uaandc.gc.ca/eng/1100100013248/1100100013249](http://www.aadnc-uaandc.gc.ca/eng/1100100013248/1100100013249)

Stars of Alberta Volunteer Awards

The Stars of Alberta Volunteer Awards recognize extraordinary Albertans whose volunteer efforts have contributed to the well-being of their community and fellow community members.

There are three categories for awards including youth, adult and senior. There will be two awards for each category making a total of six awards, to be presented on or around International Volunteer Day on December 5.

Nomination forms are available in June 2016.

<http://culture.alberta.ca/voluntarysector/stars/default.aspx>

Weblinks

Queen's Golden Jubilee Medal

Started in 2002, to honour the 50th anniversary of Queen Elizabeth's reign, this award is given, at her majesty's request, to honour youth who have contributed to their communities through public service and voluntary endeavour.

Eight young Albertans receive the medal each year. Recipients are selected from among high school students who receive the Premier's Citizenship Award that year. The award includes a letter of congratulations from the Minister of Culture and Tourism, a cheque of \$5,000 and a letter of commendation presented by the Lieutenant Governor.

Application deadline: June 1, 2016

For more information:

www.culture.alberta.ca/community/events-and-recognition/queens-golden-jubilee-medal/

Wheel Week

June 4 - 11, 2016

Wheel Week is held the first week of June each year, to celebrate and encourage students riding to school on a regular basis.

SHAPE (Safe, Healthy Active People Everywhere) is an Alberta wide non-profit organization that promotes the Active & Safe Routes to Schools programs throughout Alberta. To register and receive more ideas and information:

www.shapeab.com

Environment Week

June 5 - 11, 2016

Celebrated during the week of June 5th annually, as a part of the United Nations' World Environment Day. The week includes Clean Air Day, which is always the Wednesday in the week. Environment Week has been celebrated in Alberta since 1972.



A monthly publication provided by your child's school in recognition of your role as a partner in education.

Resources for Families

Tips to help your children text safely

Teens love to text. According to a report by the Pew Research Center, 75 per cent of teens between 12 and 17 years old have cell phones, and more than half text daily.

www.npr.org/templates/story/story.php?storyId=126117811

A Canadian study found that cell phone ownership had grown significantly for youth between 2005 and 2013: six per cent of grade four students in 2005 to 24 per cent in 2013. In 2005, 46 per cent of grade 11 students owned a cell phone, and by 2013 that number had grown to 85 per cent.

<http://globalnews.ca/news/1098160/canadas-youth-are-highly-connected-girls-face-different-rules-online-study/>

Some research estimates that teens send an average of 60 texts a day or as many as 3,339 texts per month. It is hands-down the top method of communicating among teens, surpassing phone calls by more than twice the rate and leaving other social networks in the dust with the nearest competitor, Facebook, at 61 per cent daily use compared to 87 per cent for texting.

<http://theatltn.tc/1sqAc0E>

Texting is popular because it is fast, easy, and for many students, constant. Media use, primarily texting, among eight to 18 year olds, is estimated at more than 7.5 hours per day. Many children sleep with their phones near their beds, often awaking when a new text message pings.

The problem with texting

While there are benefits that come from texting, it can also have drawbacks. Experts recommend parents establish guidelines to ensure physical and social well-being of young texters.

Text Neck

Text neck is new and it's a real thing for both children and adolescents. It is a repetitive strain injury caused by hunching over smartphones. Symptoms are muscle

pain in the neck, shoulders and sometimes lower back.

The cause is looking down and dropping your head forward, which changes the natural curvature of your neck over time. Necks were not made to support the 10-12 pound weight of your head, in a bent over position. Doctors estimate that looking down at phones exerts about 60 pounds of force on your neck.

Guidelines to help prevent text neck, even in children and teens:

- **Straighten up.** Check your posture by looking in the mirror. In a correct stance, you should be able to draw a vertical line from ear to shoulder.
- **Arch your back.** This simple stretch can alleviate muscle stress and strain: Arch your neck and upper back backward, pulling shoulders into alignment under your ears.
- **Look forward.** Rather than tilting your chin down to read your phone, raise the device to eye level. The same guidelines apply to desktop computers. Raise the monitor to eye level to prevent muscle strain.

<http://cle.clinic/1W3RWj6>

Texting and social skills

Students communicate a lot via text, but are they communicating well?

Many parents who have driven a group of teens or pre-teens have experienced a quiet car full of kids. They are on their phones while sitting next to each other.

There isn't a consensus among experts about the long-term effect of texting on relationship skills, but there are cautions from professionals, who are expert in communication and interpersonal relationships, about the effect on communication skills.



Resources for Families

Non-verbal communication

Facial expressions, eye contact, tone of voice and posture provide important conversational cues. We learn these non-verbal skills early, and they are key to understanding the tone of the conversation. This is missing from text interactions.

Researchers have also found a connection between too much screen use and low self-esteem. “In 2012, [researchers] at Stanford questioned 3,461 girls ages eight to 12 using online survey techniques. The study found that the less time the girls spent on screens and the more time in face-to-face communication, the greater their social success, the higher their feelings of normalcy, the more sleep they got and the fewer friends they had who their parents believed were a bad influence. The more time the girls spent with screens, by contrast, the less sleep they got and the lower their self-esteem.” <http://nyti.ms/1PPYZkb>

Texting and driving

A texting hazard with a potentially deadly consequence is texting and driving. Teens, still gaining maturity and new to driving, are at special risk of text-related crashes. Texting while driving is more than 20 times as dangerous as driving while not texting. The risk is greater for teens, who have a higher rate of accidents and are more likely to be distracted while driving.

Remind teens that texting and driving is illegal in Alberta. Set an example by not using your phone while driving. Ask your teen to put his or her phone in the glove compartment while driving.

Texting and sleep

The sound of an incoming text can disrupt sleep, and the content of a text can cause difficulty falling asleep again. Loss of sleep can affect health and academic performance. To prevent sleep disruptions, keep your teen’s phone out of his or her room at night.

<http://mayocl.in/1ZXVysg>

Sexting

Sexting, the transmission of sexual images via text, is a growing concern and statistics vary about how many students have engaged in sending or receiving one.

According to a study published in the Archives of Pediatrics and Adolescent Medicine, nearly one-third of teens – girls and boys – have sent a nude photo of themselves via text.

Students may not realize that these photos can circulate quickly and widely, content on the internet lives forever, and there are legal consequences of sexting. In addition, students involved in sexting are more likely to have sex.

Experts recommend that parents talk to teens about the risks of sexting, explicitly tell them not to send a sext message, and monitor text messages on their teen’s phone. <http://ti.me/1SLUGep>



Secretary-Treasurer's Report

June 24, 2016

For the Period Ending May 31, 2016

INTRODUCTION

In our year-to-date, for the period ending May 31, 2016, Northland School Division's operating costs are in line with the operating budget. There is about 25% left of the year, with about 25% left of the budget. There are pockets of activities that will be over budget (eg: boarding home allowances), but others that are under budget (eg: transportation). As well, there are some departments in which spending is heavy during the summer months (maintenance), and some departments have less spending over summer (School Food Services). However, overall, the budget is on track.

REVENUE

- Revenue received to date is in line with historical numbers and the budget.
- Final confirmation of provincial and federal revenue will be done for the August board meeting.

EXPENSES

- Expenses are also in line with historical data and the budget.
- Salary expenses are right on track, with other expenses slightly under budget to date.

OTHER BUSINESS

Receivables

- Two receivables are causing cash flow issues with the division (see below) – the \$4 million owed by Mikisew Cree First Nation and Woodland Cree First Nation, for \$747,000. The Official Trustee met with INAC on Tuesday, May 24, and reported that INAC will be responsible, going forward, for the Mikisew tuition payments, starting in July.
- There has been no commitment or date for payment provided by Woodland Cree First Nations.

Cash flow

- A cash flow analysis was completed, and as the receivables from Mikisew Cree First Nation and Woodland Cree First Nation grow, the division's cash flow gets tighter. More frequent monitoring of bank balances increases as the amount of cash to months of payroll begins to fall under two months. Some summer projects may have to be postponed in order to keep our cash at adequate levels.

STATEMENTS OF OPERATIONS

For the Period Ending May 31, 2016 (in dollars)

	Actual 2012-2013	Actual 2013-2014	Actual 2014-2015	Actual YTD May 31 2015-2016	Budget 2015-2016 June Approved	Budget 2015-2016 Nov. Revised	Balance to be received or spent
REVENUES							
Alberta Education	\$37,700,087	\$38,136,250	\$39,642,957	\$25,846,550	\$35,134,527	\$37,358,938	\$9,287,978
Other - Government of Alberta	\$966,929	\$774,716	\$477,229	\$452,748	\$930,824	\$930,824	\$478,076
Federal Government and First Nations	\$20,862,392	\$20,838,515	\$22,080,036	\$20,246,648	\$22,175,563	\$22,486,874	\$1,928,915
Other Alberta school authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other sales and services	\$656,887	\$1,162,953	\$1,160,007	\$2,792,681	\$3,822,439	\$1,329,483	\$1,029,759
Investment income	\$10,292	\$67,600	\$77,530	\$39,458	\$40,000	\$40,000	\$542
Gifts and donations	\$665,555	\$801,935	\$1,205,389	\$141,298	\$450,000	\$450,000	(\$141,298)
Rental of facilities	\$973,522	\$837,864	\$883,937	\$729,970	\$1,045,540	\$1,045,540	\$315,570
Fundraising	\$261,134	\$394,866	\$375,109	\$0	\$0	\$0	\$0
Gains (losses) on disposal of capital assets	\$156,458	\$200	\$94,037	\$157,285	\$0	\$0	(\$157,285)
Other revenue	\$0	\$0	\$0	\$378,970	\$1,014,417	\$0	\$635,447
TOTAL REVENUES	\$61,743,256	\$63,009,899	\$65,995,631	\$50,785,606	\$64,163,310	\$63,641,659	\$13,377,704
EXPENSES							
Certificated salaries	\$21,031,068	\$20,878,118	\$20,617,010	\$15,782,388	\$21,740,258	\$20,995,435	\$5,957,870
Certificated benefits	\$4,092,469	\$4,390,192	\$4,569,529	\$3,115,239	\$4,742,909	\$4,630,577	\$1,627,669
Non-certificated salaries and wages	\$13,282,741	\$12,583,963	\$13,408,813	\$10,164,160	\$12,976,830	\$13,089,026	\$2,812,670
Non-certificated benefits	\$2,916,643	\$2,805,020	\$2,968,722	\$2,333,356	\$3,214,034	\$3,309,589	\$880,678
SUB - TOTAL SALARIES AND BENEFITS	\$41,222,920	\$40,657,288	\$41,563,574	\$31,395,143	\$42,674,030	\$42,024,627	\$11,278,887
Services, contracts and supplies	\$15,450,160	\$16,819,764	\$17,667,159	\$11,368,902	\$16,946,083	\$17,007,445	\$5,577,181
Amortization of supported tangible capital assets	\$3,192,543	\$3,526,233	\$3,208,958	\$2,676,431	\$3,562,723	\$3,443,090	\$886,292
Amortization of unsupported tangible capital assets	\$1,609,872	\$2,232,457	\$1,200,256	\$930,625	\$1,208,944	\$1,208,400	\$278,319
Supported interest on capital debt	\$23,193	\$9,178	\$0	\$0	\$6,838	\$0	\$6,838
Unsupported interest on capital debt	\$433	\$216	\$0	\$0	\$324	\$0	\$324
Other interest and finance charges	\$29,008	\$2,430	\$954	\$2,428	\$38,000	\$41,137	\$35,572
Losses on disposal of tangible capital assets	\$67,735	\$52,002	\$22,935	\$0	(\$80,029)	\$0	(\$80,029)
Other expense	\$0	\$0	\$2,492,548	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$61,695,864	\$63,299,567	\$66,156,384	\$46,373,529	\$64,356,913	\$63,724,699	\$17,983,384
OPERATING SURPLUS (DEFICIT)	\$47,392	(\$289,668)	(\$160,753)	\$4,412,077	(\$193,603)	(\$83,040)	(\$4,605,680)
EXPENSES							
Instruction	\$39,872,808	\$39,307,282	\$42,362,054	29,057,388.94	\$40,823,304	\$40,261,986	\$11,194,597
Plant operations and maintenance	\$9,696,288	\$11,647,020	\$14,576,495	\$8,144,799	\$10,646,054	\$10,401,915	\$2,257,116
Transportation	\$3,721,237	\$3,741,924	\$3,581,793	\$2,631,021	\$3,582,035	\$3,579,355	\$948,334
Administration	\$3,233,159	\$3,510,503	\$3,370,913	\$2,557,106	\$3,793,603	\$3,997,735	\$1,440,629
External services	\$5,172,372	\$5,092,839	\$5,265,129	\$3,973,214	\$5,511,916	\$5,483,708	\$1,510,494
TOTAL EXPENSES	\$61,695,864	\$63,299,568	\$66,156,384	\$46,373,529	\$64,356,913	\$63,724,699	\$17,351,170
OPERATING SURPLUS (DEFICIT)	\$47,392	(\$289,668)	(\$160,753)	\$4,412,077	(\$193,603)	(\$83,040)	(\$3,973,466)

Northland School Division
Federal Accounts Receivable

Aged Summary

Months Outstanding	ACFN	Indian Education Authority	Mikisew	Peartess Kateri First Nation	Bigstone	Chip Prairie	Lesser Slave Lake	Lubicon Cree	Indian Affairs	Woodland Cree	Aging by Month
Jun-16	67,533.84		288,906.16	388,945.62	852,289.74	128,462.22	13,254.86	177,948.00	244,087.83	74,738.16	2,236,166.43
May-16	67,533.84		288,906.16	-	852,289.74	-	-	177,948.00	-	74,738.16	1,461,415.90
Apr-16	67,533.84		277,206.16	-	-	-	-	176,168.52	-	74,738.16	595,646.68
Mar-16	-		288,906.16	-	-	-	-	-	-	74,738.16	363,644.32
Feb-16	-		288,906.16	-	-	-	-	-	-	74,738.16	363,644.32
Jan-16	-		14,487.97	-	-	-	-	-	-	373,690.80	386,178.77
Dec-15	-		285,284.44	-	-	-	-	0.00	-	-	285,284.44
Nov-15	-		285,284.44	-	-	-	-	0.00	-	-	285,284.44
Oct-15	-		-	-	-	-	-	0.00	-	-	0.00
Sep-15	-		-	-	-	-	-	0.00	-	-	0.00
Aug-15	55,758.29		303,816.20	(183,564.29)	(0.00)	(47,838.56)	-	(95,090.87)	(117,006.68)	-	(83,925.91)
Jul-15	-		-	-	-	-	-	-	-	-	-
Jun-15	-		-	-	36,450.26	-	-	0.00	-	-	36,450.26
May-15	-		-	-	-	-	0.50	-	-	-	0.50
Apr-15	-		-	-	-	-	-	-	-	-	-
Mar-15	-		505,552.24	-	-	-	-	-	-	-	505,552.24
Feb-15	-		248,573.14	-	-	-	-	-	-	-	248,573.14
Jan-15	-		248,573.14	-	-	-	0.50	-	-	-	248,573.64
Dec-14	-		248,573.14	-	-	-	-	-	-	-	248,573.14
Nov-14	-		-	-	-	-	-	-	-	-	-
Oct-14	-		-	-	-	-	-	-	-	-	-
Sep-14	-		-	-	-	-	-	-	-	-	-
Aug-14	-		222,000.60	-	-	-	-	-	-	-	222,000.60
Jul-14	-		-	-	-	-	-	-	-	-	-
Jun-14	-		248,573.14	-	-	-	-	0.00	-	-	248,573.14
May-14	-		-	-	-	-	-	-	-	-	-
Apr-14	-		-	-	-	-	-	-	-	-	-
Mar-14	-		-	-	-	-	-	-	-	-	-
Feb-14	-		-	-	-	-	-	-	-	-	-
Jan-14	-		-	-	-	-	-	-	-	-	-
Sep-13	5,208.60		-	-	-	-	-	-	-	-	5,208.60
Feb-13	-		-	-	-	-	-	-	-	-	-
Sep-12	-		-	-	-	-	-	-	-	-	-
Dec 2005 & older	-	61,333.22	-	-	-	-	-	-	-	-	61,333.22
Current	263,568.41	61,333.22	4,043,549.25	205,381.33	1,741,029.74	80,623.66	13,255.86	436,973.65	127,081.15	747,381.60	7,720,177.87
30 days	67,533.84	-	288,906.16	388,945.62	852,289.74	128,462.22	13,254.86	177,948.00	244,087.83	74,738.16	2,236,166.43
60 days	67,533.84	-	288,906.16	-	852,289.74	-	-	177,948.00	-	74,738.16	1,461,415.90
90 days	-	-	288,906.16	-	-	-	-	176,168.52	-	74,738.16	595,646.68
120 days	-	-	288,906.16	-	-	-	-	0.00	-	74,738.16	363,644.32
180 days	-	-	299,772.41	-	-	-	-	0.00	-	373,690.80	673,463.21
181 - 365	55,758.29	-	1,840,372.30	(183,564.29)	-	(47,838.56)	1.00	(95,090.87)	(117,006.68)	0.00	1,452,631.19
1 yr - 2 yr	5,208.60	-	470,573.74	-	36,450.26	-	-	0.00	-	0.00	512,232.60
Over 2 yr	-	61,333.22	-	-	-	-	-	0.00	-	0.00	61,333.22
Current	263,568.41	61,333.22	4,043,549.25	205,381.33	1,741,029.74	80,623.66	13,255.86	436,973.65	127,081.15	747,381.60	7,720,177.87
Long Term	-	-	-	-	-	-	-	-	-	-	-
Total Aging	263,568.41	61,333.22	4,043,549.25	205,381.33	1,741,029.74	80,623.66	13,255.86	436,973.65	127,081.15	747,381.60	7,720,177.87

Accounts Receivable
Federal Government and First Nations

Student Counts 15-16 Student Count Reg E.C.S.	Prior to & 2004/2005	Outstanding Aug-2012 2011/2012	Outstanding Aug-2013 2012/2013	Outstanding Aug-2014 2013/2014	Outstanding Aug-2015 2014/2015	Outstanding Mar-2016 2015/2016	Mths O/S	Total Outstanding	Monthly Billing	REG rate	ECS Rate				
126	-	(0.00)	0.00	(0.00)	(117,006.68)	244,087.83	0.5	127,081.15	244,087.83	1,779.48	946.35				
8	-	-	-	-	1.00	13,254.86	1.5	13,255.86	9,079.93	1,134.99	476.44				
463	-	-	-	-	44,422.68	1,696,607.06	2.0	1,741,029.74	852,289.74	1,779.48	946.35				
0	61,333.22	-	-	-	-	-	-	61,333.22	-	-	-				
30	-	-	5,208.60	-	55,758.29	202,601.52	3.9	263,568.41	67,533.84	2,124.31	634.09				
136	-	-	-	1,217,202.58	1,555,087.86	1,271,258.81	14.0	4,043,549.25	288,906.16	2,124.31	634.09				
42	-	(0.00)	-	-	-	747,381.60	10.0	747,381.60	74,738.16	1,779.48	946.35				
100	-	-	-	-	(95,090.87)	532,064.52	2.5	436,973.65	177,948.00	1,779.48	946.35				
70	-	0.00	0.00	0.00	(47,838.56)	128,462.22	0.6	80,623.66	130,241.70	1,779.48	946.35				
209	-	(0.00)	0.00	0.00	(183,564.29)	388,945.62	0.5	205,381.33	388,945.62	1,779.48	946.35				
1184	81														
Total Outstanding									61,333.22	(0.00)	5,208.60	1,217,202.58	1,211,769.43	5,224,664.04	7,720,177.87

Bigstone #
Career Pathways/Calling Lk Outreach
355,446.67
318,255.00
Adj. Sep-Dec 2015
852,289.74
Feb 2016

Bigstone Cree
Bigstone Cree
Bigstone Cree

1,525,091.41

Bigstone #'s does not include Career Pathways
Career Pathway is being paid by CEU's earned by the students
Liaison - Bigstone Cree
Liaison - Mikisew paid by INAC

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LIST OF ACRONYMS

That the Board of Trustees receive as information a list of acronyms, as attached.



NORTHLAND SCHOOL DIVISION NO. 61 ACRONYMS

ACV	Aboriginal Content Validation	
AI	Alberta Infrastructure	
AISI	Alberta Initiative for School Improvement	
ARCQE	Alberta Research Consortium for Quality Education	
AERR	Annual Education Results Report	
AOTC	Assembly of Treaty Chiefs	
ASBA	Alberta School Boards Association	
ASEBP	Alberta School Employee Benefit Plan	
	EAS	Experience Adjustment System
	EDB	Extended Disability Benefits
	EDB-NS	EDB Non-Surcharge Pool
	EDB-S	EDB Surcharge Pool
	RITE	Retirement Incentive for Teachers and Employees
ASBOA	Association of School Business Officials of Alberta	
ASETS	Aboriginal Strategies Employment Training Services	
ATA	Alberta Teachers Association	
ATC	Athabasca Tribal Council	
CASS	College of Alberta School Superintendents	
CCES	Conklin Community Enhancing Society	
CEFPI	Council of Facility Planners International	
CEP	Community Enhancement Program	
CEU	Credit Enrollment Unit	
CTS	Career and Technology Strand	
DDC	Direct Digital Control (Computerized heating and air handling controls)	
DLT	Division Leadership Team	
ERP	Enterprises Resource Planning Software	
ESA	Education Services Agreements	
EYE	Early Years Evaluation	
FMT	Finance Maintenance Transportation	
FNMI	First Nation Métis & Inuit	
HVAC	Heating Ventilation & Air Conditioning (Air Handling Units)	

IMR	Infrastructure Maintenance Renewal Program
INAC	Indigenous and Northern Affairs Canada
IT	Information Technology
KCEC	Kapaskwatinak Cultural Educational Centre
KKP	Kweskipta Kipimatsowin Program
KTC	Kee Tas Kee Now Tribal Council
LSBC	Local School Board Committee
MD	Municipal District
MFWHSR	Moving Forward With High School Redesign
NLC	Northern Lakes College
NSD	Northland School Division No. 61
OH & S	Occupational Health and Safety
OPK	Oski Pasikoniwew Kamik
OSLI	Oil Sands Leadership Initiative
PASI	Provincial Approach to Student Information
PAT	Provincial Achievement Tests
PMR	Principal Monthly Report
PO&M	Plant Operations & Maintenance (Costs or revenues related to facility maintenance)
PSBA	Public School Boards Association
PTR	Pupil Teacher Ratio
PUF	Program Unit Funding
RAP	Registered Apprenticeship Program
RCSD	Regional Collaborative Service Delivery
RFP	Request for Proposal
RFQ	Request for Qualifications
RTU	Roof Top Unit
SCCM	System Center Configuration Manager
SLA	Student Learning Assessments
SWALE	Shallow-sided, sloped channels intended for the conveyance of surface runoff towards the nearest street, lane, or ditch
TEBA	Teachers Employer Bargaining Association
TLE	Treaty Land Entitlement

WWAH	When We Are Healthy
YAP	Youth Apprenticeship Program

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 24, 2016

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PAYMENT OF ACCOUNTS

ORIGINATOR TRUDY RASMUSON, SECRETARY-TREASURER

INFORMATION ITEM

Attached is a list of accounts approved for payment in accordance with Board Motion 11329/82 and 11515/82 – 11517/82 inclusive.

Pay Period: May 1, 2016 – May 31, 2016
Cheque # 0228000001 - 0234000007

N O R T H L A N D S C H O O L D I V I S I O N

DATE 21-Jun-2016 01:46 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 1

START DATE: 01-May-2016 TO END DATE: 31-May-2016

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	CHEQUE AMOUNT

COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 01-May-2016 AND 31-May-2016						
0228000001	0001	0000298508	463	ACE MACHINE & WELDING	05-May-16	70.19
0228000002	0001	0000298509	8507	ALTAGAS UTILITIES INC	05-May-16	14,464.76
0228000003	0001	0000298510	454	BARTLE & GIBSON - PR	05-May-16	696.05
0228000004	0001	0000298511	4145	CANADIAN TEST CENTRE	05-May-16	517.19
0228000005	0001	0000298512	5601	CARDINAL, MARI-AGNES	05-May-16	202.06
0228000006	0001	0000298513	10612	CARDINAL, ROBERT	05-May-16	250.00
0228000007	0001	0000298514	10602	CPA ALBERTA	05-May-16	1,103.55
0228000008	0001	0000298515	5287	DIRECT ENERGY REGULATED SERVICES	05-May-16	1,641.14
0228000009	0001	0000298516	3142	EDUCATION STATION	05-May-16	206.78
0228000010	0001	0000298517	5076	ERIC AUGER & SONS CONTRACTING LTD.	05-May-16	253.05
0228000011	0001	0000298518	8829	GAMBLER, WALLIE J.	05-May-16	37.00
0228000012	0001	0000298519	75	HOLTBY HOLDINGS LTD	05-May-16	110.31
0228000013	0001	0000298520	5859	KIVA GROUP CORP.	05-May-16	15,750.00
0228000014	0001	0000298521	10613	LETTIS, JIM	05-May-16	732.14
0228000015	0001	0000298522	373	NORTH EAST GAS CO-OP	05-May-16	276.42
0228000016	0001	0000298523	2672	PEERLESS LAKE STUDENTS ASSOCIATION	05-May-16	497.02
0228000017	0001	0000298524	950	PRAIRIE AUTO & INDUSTRIAL SUPPLY LTD.	05-May-16	23.09
0228000018	0001	0000298525	51	RONA INC	05-May-16	23.73
0228000019	0001	0000298526	74	SCHOLASTIC CANADA LIMITED	05-May-16	67.16
0228000020	0001	0000298527	6054	SCHOOL SPECIALTY CANADA	05-May-16	708.44
0228000021	0001	0000298528	605	SOUTH PEACE NEWS	05-May-16	460.95
0228000022	0001	0000298529	9494	STRYNADKA, BONNIE	05-May-16	125.97
0228000023	0001	0000298530	9525	STUDENT TRANSPORTATION ASSOC OF AB	05-May-16	600.00
0228000024	0001	0000298531	6094	THE NORTH WEST COMPANY	05-May-16	379.26
0228000025	0001	0000298532	8782	VADNAIS, TRISHA	05-May-16	84.31
0228000026	0001	0000298533	812	WASTE MANAGEMENT	05-May-16	1,862.77
0228000027	0001	0000298534	EM18463	WELCH, GARY	05-May-16	90.00
0228000028	0001	0000298535	9459	WELLS, ALLAN	05-May-16	54.47
0228000029	0001	0000298536	10614	WIEBE, JAKE	05-May-16	540.00
0228000030	0001	0000298537	3236	YELLOWKNEE, DONNA	05-May-16	59.25
0228ET0001	0001	*****	10143	1832648 ALBERTA LTD	05-May-16	773.66
0228ET0002	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	05-May-16	1,816.24
0228ET0003	0001	*****	3803	ANDERSON, JENNIFER	05-May-16	700.00
0228ET0004	0001	*****	5580	ANDERSON, TAMMY LYNN	05-May-16	700.00
0228ET0005	0001	*****	EM12838	ANDERSON, TARA	05-May-16	208.08
0228ET0006	0001	*****	5882	AXIA SUPERNET LTD.	05-May-16	23,009.70
0228ET0007	0001	*****	EM11947	BABEY, SUSAN	05-May-16	268.84
0228ET0008	0001	*****	10445	BELCOURT, JOSEPHINE	05-May-16	700.00
0228ET0009	0001	*****	6220	BRAKE, DELPHINE	05-May-16	1,434.00
0228ET0010	0001	*****	9370	BRUSTER P.H.C.LTD.	05-May-16	20,789.07
0228ET0011	0001	*****	EM10067	BYRNE, ANNE-MARIE	05-May-16	109.79
0228ET0012	0001	*****	6159	CARDINAL, DENNIS R.	05-May-16	37.00
0228ET0013	0001	*****	EM13154	CARDINAL, GWEN	05-May-16	37.00
0228ET0014	0001	*****	9506	CCI WIRELESS	05-May-16	69.29
0228ET0015	0001	*****	6969	CDW CANADA INC.	05-May-16	435.31
0228ET0016	0001	*****	224	CHARLIE'S SECURITY	05-May-16	923.27
0228ET0017	0001	*****	10463	CHYCHUL, NICOLE	05-May-16	700.00
0228ET0018	0001	*****	EM10121	CLARKE, LISA	05-May-16	41.04
0228ET0019	0001	*****	EM18313	COLE, LILY	05-May-16	162.44

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0228ET0020	0001	*****	EM18266	DARRAH, RICHARD	05-May-16	71.59
0228ET0021	0001	*****	10144	FOURNIER, DONNA	05-May-16	700.00
0228ET0022	0001	*****	EM10910	GAUDET, JILL	05-May-16	720.50
0228ET0023	0001	*****	8744	GFS PRAIRIES INC	05-May-16	2,085.45
0228ET0024	0001	*****	EM11687	GLADUE, SYLVIA DONNA	05-May-16	76.32
0228ET0025	0001	*****	9214	GOULET, CORINNE	05-May-16	1,400.00
0228ET0026	0001	*****	EM11201	HALCROW, CHRISTOPHER	05-May-16	365.00
0228ET0027	0001	*****	1258	HOLLYHOCKS & HONEYSUCKLE	05-May-16	87.15
0228ET0028	0001	*****	EM10078	JELLETT, CHRISTINE	05-May-16	651.81
0228ET0029	0001	*****	8138	KHAN COMMUNICATION SERVICES, INC.	05-May-16	19,845.54
0228ET0030	0001	*****	10611	KNOW IT SOONER	05-May-16	4,242.00
0228ET0031	0001	*****	10454	L'HIRONDELLE, MATTHEW	05-May-16	700.00
0228ET0032	0001	*****	9377	LABOUCANE, CYNTHIA	05-May-16	700.00
0228ET0033	0001	*****	9095	LADEROUTE, RANDI	05-May-16	700.00
0228ET0034	0001	*****	EM18471	MALIK, TAUFIQ AHMED	05-May-16	572.52
0228ET0035	0001	*****	EM10490	MANTAI, MELANIE	05-May-16	54.13
0228ET0036	0001	*****	7875	MARSHALL, PAULINE	05-May-16	700.00
0228ET0037	0001	*****	4222	NORTHERN SUNRISE COUNTY	05-May-16	10,120.85
0228ET0038	0001	*****	10510	OSAW MASKWA CONSULTING LTD	05-May-16	9,988.71
0228ET0039	0001	*****	3794	PAHLKE, GORDON & LINDA	05-May-16	589.23
0228ET0040	0001	*****	551	PARKER, BRYAN	05-May-16	70.74
0228ET0041	0001	*****	1263	PEACE COUNTRY CO-OP	05-May-16	359.76
0228ET0042	0001	*****	521	PEACE WAPITI SCHOOL DIVISION NO. 76	05-May-16	5,439.91
0228ET0043	0001	*****	457	POPS HARDWARE & BUILDING CENTRE INC	05-May-16	1,055.09
0228ET0044	0001	*****	10076	PRAIRIE DISPOSAL LTD.	05-May-16	394.80
0228ET0045	0001	*****	276	PRESSE COMMERCE	05-May-16	236.22
0228ET0046	0001	*****	982	REGIONAL MUNICIPALITY OF WOOD BUFFALO	05-May-16	4,399.36
0228ET0047	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	05-May-16	971.19
0228ET0048	0001	*****	7492	SCOTT, ELAINE	05-May-16	466.60
0228ET0049	0001	*****	8994	SEA-CAN CONTAINERS (1989)LTD.	05-May-16	162.75
0228ET0050	0001	*****	EM18479	SINGH, ANSHUMALI	05-May-16	370.00
0228ET0051	0001	*****	34	SPORTFACTOR INC.	05-May-16	252.95
0228ET0052	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	05-May-16	2,986.84
0228ET0053	0001	*****	539	TOWN OF PEACE RIVER	05-May-16	25.00
0228ET0054	0001	*****	9295	TURPIN, CHRIS	05-May-16	2,211.48
0228ET0055	0001	*****	EM18309	TURPIN, WAYNE	05-May-16	91.62
0228ET0056	0001	*****	EM12430	VOGEL, KATHY	05-May-16	77.11
0228ET0057	0001	*****	751	WESCLEAN - (EDM)	05-May-16	3,563.11
0229000001	0001	0000298538	8429	CARDINAL, LOUIE AUGUST	09-May-16	701.64
0229000002	0001	0000298539	3846	GULLION, ELMER	09-May-16	727.14
0229000003	0001	0000298540	1017	SHAW, KENNETH RUSSELL	09-May-16	608.82
0230000001	0001	0000298541	10022	1789135 AB LTD	12-May-16	68.25
0230000002	0001	0000298542	10542	M&R TRUCKING	12-May-16	4,567.50
0230000003	0001	0000298543	8417	AUGER, KEVIN S.	12-May-16	661.60
0230000004	0001	0000298544	10331	BADGER, JOANNE	12-May-16	220.64
0230000005	0001	0000298545	8861	BERNIER DIESEL & AUTO REPAIR & PERFORMAN	12-May-16	462.00
0230000006	0001	0000298546	10024	BLUEWAVE ENERGY	12-May-16	2,535.89
0230000007	0001	0000298547	2640	CALLING LAKE MOOSEHORN MARKET	12-May-16	679.93
0230000008	0001	0000298548	402	CANADA BREAD WEST(MCGAVINS) #4065	12-May-16	98.12
0230000009	0001	0000298549	1492	CARDINAL, ROSIE	12-May-16	120.00
0230000010	0001	0000298550	1394	CHRISTIAN, DORIS	12-May-16	37.00

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0230000011	0001	0000298551	1737	CLAIRE'S HOUSE OF FRAMES	12-May-16	3,226.10
0230000012	0001	0000298552	3438	CRYSTAL CLEAR WATER SALES	12-May-16	96.00
0230000013	0001	0000298553	5287	DIRECT ENERGY REGULATED SERVICES	12-May-16	7,242.74
0230000014	0001	0000298554	10492	EBEN CONSTRUCTION LTD	12-May-16	525.00
0230000015	0001	0000298555	3252	EPCOR ENERGY SERVICES (ALBERTA) INC.	12-May-16	326.19
0230000016	0001	0000298556	813	ESSO TASTY EXPRESS	12-May-16	45.37
0230000017	0001	0000298557	7235	FLETT, DOUG	12-May-16	37.00
0230000018	0001	0000298558	693	FRESON BROS. (HP)	12-May-16	391.21
0230000019	0001	0000298559	1988	GASPARD AND SONS LTD	12-May-16	359.92
0230000020	0001	0000298560	10593	GEANEL RESTAURANT SUPPLIES LTD.	12-May-16	13,695.15
0230000021	0001	0000298561	10012	GOVERNMENT OF ALBERTA	12-May-16	12,061.22
0230000022	0001	0000298562	699	GREYHOUND COURIER EXPRESS	12-May-16	55.72
0230000023	0001	0000298563	3846	GULLION, ELMER	12-May-16	580.48
0230000024	0001	0000298564	5859	KIVA GROUP CORP.	12-May-16	10,081.42
0230000025	0001	0000298565	425	MACDOUGALL, SUSAN	12-May-16	200.00
0230000026	0001	0000298566	8441	MANYBEARS, CHANTELE	12-May-16	566.58
0230000027	0001	0000298567	9083	MCKINNEY, STEPHANIE	12-May-16	750.00
0230000028	0001	0000298568	10615	MERCREDI, JULIE	12-May-16	2,400.00
0230000029	0001	0000298569	10553	MERCREDI, MISTI	12-May-16	257.64
0230000030	0001	0000298570	10450	NORTH RAY EQUIPMENT SERVICES LTD	12-May-16	236.27
0230000031	0001	0000298571	1363	PADDLE PRAIRIE METIS SETTLEMENT	12-May-16	1,593.90
0230000032	0001	0000298572	9411	PEDERSON, JEN	12-May-16	80.64
0230000033	0001	0000298573	2672	PEERLESS LAKE STUDENTS ASSOCIATION	12-May-16	234.55
0230000034	0001	0000298574	4370	PEREDERY, CHERYL	12-May-16	87.86
0230000035	0001	0000298575	8788	PHONECO INC	12-May-16	35.65
0230000036	0001	0000298576	670	QUINTAL, MARJORIE	12-May-16	140.00
0230000037	0001	0000298577	349	RECEIVER GENERAL FOR CANADA	12-May-16	134,200.00
0230000038	0001	0000298578	7668	REGISTRATIONS ARE US	12-May-16	25.20
0230000039	0001	0000298579	2409	RIMAR HOLDINGS LTD	12-May-16	119.49
0230000040	0001	0000298580	1017	SHAW, KENNETH RUSSELL	12-May-16	257.12
0230000041	0001	0000298581	9079	SLAVE LAKE INN AND CONFERENCE CENTRE	12-May-16	246.62
0230000042	0001	0000298582	10616	THACKER, BETHANY	12-May-16	150.00
0230000043	0001	0000298583	1728	TOWN OF GRANDE CACHE	12-May-16	16.16
0230000044	0001	0000298584	3344	TULLOCH, BRENDA	12-May-16	211.20
0230000045	0001	0000298585	634	UFA CO-OPERATIVE LIMITED	12-May-16	49.77
0230000046	0001	0000298586	1736	WORKER'S COMPENSATION BOARD-ALBERTA	12-May-16	28,860.00
0230000047	0001	0000298587	79	XEROX CANADA LTD.	12-May-16	593.59
0230ET0001	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	12-May-16	18,754.91
0230ET0002	0001	*****	315	ALBERTA SCHOOL BOARDS ASSOCIATION	12-May-16	9,249.08
0230ET0003	0001	*****	3765	ALOOK, CORRINE	12-May-16	310.38
0230ET0004	0001	*****	7693	ANDERSON BUSING	12-May-16	700.00
0230ET0005	0001	*****	10467	ANDERSON, AL RHEAL	12-May-16	700.00
0230ET0006	0001	*****	8015	ANDREWS, MADELINE	12-May-16	37.00
0230ET0007	0001	*****	9287	ARMSTRONG'S COMMUNICATION LTD	12-May-16	141.75
0230ET0008	0001	*****	10479	AUGER, BEVERLY	12-May-16	2,100.00
0230ET0009	0001	*****	62	AUGER, RITA	12-May-16	321.00
0230ET0010	0001	*****	EM10961	BADGER, JOE J.	12-May-16	600.00
0230ET0011	0001	*****	10087	BEST, ROSALIND	12-May-16	138.25
0230ET0012	0001	*****	1715	BIGSTONE CREE NATION EDUCATION AUTHORITY	12-May-16	171,736.50
0230ET0013	0001	*****	3840	BIGSTONE, JOSEPH ALBERT	12-May-16	240.00
0230ET0014	0001	*****	10107	BILYEA, JACKIE	12-May-16	37.00

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0230ET0015	0001	*****	6683	BIM'S CAR TRUCK WASH & GRAVEL SALES	12-May-16	404.78
0230ET0016	0001	*****	EM10067	BYRNE, ANNE-MARIE	12-May-16	27.28
0230ET0017	0001	*****	9278	CARDINAL, GLORIA	12-May-16	1,196.42
0230ET0018	0001	*****	2333	CARDINAL, RUTH M.	12-May-16	157.80
0230ET0019	0001	*****	EM11462	CARDINAL, SOPHIE	12-May-16	100.00
0230ET0020	0001	*****	EM11034	CARDINAL, VIRGINIA	12-May-16	77.91
0230ET0021	0001	*****	776	CHRISTENSEN BUSING	12-May-16	1,800.00
0230ET0022	0001	*****	EM10121	CLARKE, LISA	12-May-16	496.76
0230ET0023	0001	*****	4189	COLVILLE, CRYSTAL	12-May-16	838.81
0230ET0024	0001	*****	8964	CYBERA INC.	12-May-16	557.81
0230ET0025	0001	*****	9107	DANCO, TARAS	12-May-16	124.04
0230ET0026	0001	*****	EM12348	DASHCAVICH, TANIA	12-May-16	750.00
0230ET0027	0001	*****	2994	DESJARLAIS BUSES	12-May-16	4,000.00
0230ET0028	0001	*****	10608	FRASER, TINA	12-May-16	10,171.14
0230ET0029	0001	*****	EM14135	FRIESEN, HOLLY	12-May-16	1,465.00
0230ET0030	0001	*****	EM10910	GAUDET, JILL	12-May-16	304.60
0230ET0031	0001	*****	8744	GFS PRAIRIES INC	12-May-16	16,167.29
0230ET0032	0001	*****	2139	GIFT LAKE DEVELOPMENT CORPORATION	12-May-16	873.81
0230ET0033	0001	*****	279	GIFT LAKE SCHOOL FUND	12-May-16	1,271.47
0230ET0034	0001	*****	10511	GRAY, DONA	12-May-16	700.00
0230ET0035	0001	*****	EM13072	HAMELIN, SHELLY	12-May-16	286.62
0230ET0036	0001	*****	9378	HERMAN, MICHELLE	12-May-16	700.00
0230ET0037	0001	*****	1660	HIGH PRAIRIE SCHOOL DIVISION #48	12-May-16	14,176.46
0230ET0038	0001	*****	6935	HOULE, JOSEPH	12-May-16	82.00
0230ET0039	0001	*****	620	HOULE, JUNE	12-May-16	308.04
0230ET0040	0001	*****	8106	HUNT, DOROTHY JOYCE	12-May-16	515.00
0230ET0041	0001	*****	2301	JACKNIFE, MAUREEN	12-May-16	220.54
0230ET0042	0001	*****	5858	JACKSON, BETTY	12-May-16	900.00
0230ET0043	0001	*****	4127	JAVA DOMAIN LTD.	12-May-16	211.05
0230ET0045	0001	*****	EM13030	JUNEAU, JASON	12-May-16	364.00
0230ET0046	0001	*****	8837	KEATING, KIRK	12-May-16	782.25
0230ET0047	0001	*****	5826	L&P DISPOSALS	12-May-16	762.83
0230ET0048	0001	*****	8122	LAC LA BICHE COUNTY	12-May-16	150.00
0230ET0049	0001	*****	EM10237	LANDRY, JAMIE MR	12-May-16	1,766.74
0230ET0050	0001	*****	8943	MACKAY, COLIN	12-May-16	104.04
0230ET0051	0001	*****	9300	MACLEAN, SHELLEY	12-May-16	300.00
0230ET0052	0001	*****	10502	MCKINLEY, ROBERT ALAN	12-May-16	700.00
0230ET0053	0001	*****	1431	MISTASSINIY SCHOOL	12-May-16	2,000.00
0230ET0054	0001	*****	2932	MOLCAK, ROBERT	12-May-16	209.27
0230ET0055	0001	*****	656	MUNICIPAL DISTRICT OF OPPORTUNITY #17	12-May-16	4,721.08
0230ET0056	0001	*****	EM11106	NAHACHICK, VINA	12-May-16	159.53
0230ET0057	0001	*****	10086	NANOOCH, JENNIFER	12-May-16	278.06
0230ET0058	0001	*****	30	NELSON EDUCATION LTD.	12-May-16	1,370.66
0230ET0059	0001	*****	4884	NOSKEY BUS LINES	12-May-16	1,400.00
0230ET0060	0001	*****	2461	ORR, CHARLES	12-May-16	700.00
0230ET0061	0001	*****	EM11200	PARKER, RAY	12-May-16	330.00
0230ET0062	0001	*****	2378	PEARSON CANADA INC T46254	12-May-16	3,886.55
0230ET0063	0001	*****	10551	REAL EDUCATION INC.	12-May-16	5,400.00
0230ET0064	0001	*****	292	REIN, KENT	12-May-16	711.02
0230ET0065	0001	*****	3417	RYAN, RUTH ANNE	12-May-16	569.70
0230ET0066	0001	*****	3820	SAWAN, RANDALL	12-May-16	37.00

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0230ET0067	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	12-May-16	5,503.41
0230ET0068	0001	*****	63	SHAW, BILL	12-May-16	37.00
0230ET0069	0001	*****	9016	SILLIKER, WESLEY	12-May-16	811.54
0230ET0070	0001	*****	10596	SIMPSON, ROBERT	12-May-16	3,030.00
0230ET0071	0001	*****	5181	SPARKSMAN TRANSPORTATION LTD.	12-May-16	18,259.60
0230ET0072	0001	*****	31	SPECTRUM EDUCATIONAL SUPPLIES LTD.	12-May-16	55.87
0230ET0073	0001	*****	5413	STAN LADEROUTE CONSTRUCTION	12-May-16	1,800.00
0230ET0074	0001	*****	5081	SYSKO FOOD SERVICES OF EDMONTON	12-May-16	11,771.15
0230ET0075	0001	*****	EM10878	TESSIER, DONALD	12-May-16	550.00
0230ET0076	0001	*****	1891	U.S. BANCORP CANADA CO.	12-May-16	160,505.08
0230ET0077	0001	*****	3572	WALMSLEY, KATHRYN	12-May-16	1,503.32
0230ET0078	0001	*****	EM10066	WOODFINE, BERNARD	12-May-16	1,158.23
0230ET0079	0001	*****	9355	YELLOWKNEE, NORA	12-May-16	1,670.00
0231000001	0001	0000298588	43	ALBERTA DISTANCE LEARNING CNTR	19-May-16	533.10
0231000002	0001	0000298589	351	ALBERTA MAINTENANCE ENFORCEMENT PROGRAM	19-May-16	624.36
0231000003	0001	0000298590	447	ALL WEST GLASS - PR	19-May-16	1,043.65
0231000005	0001	0000298592	8507	ALTAGAS UTILITIES INC	19-May-16	847.39
0231000006	0001	0000298593	244	ATCO ELECTRIC LTD.	19-May-16	57.16
0231000007	0001	0000298594	14	ATHABASCA AUTOMOTIVE LTD	19-May-16	575.98
0231000008	0001	0000298595	228	ATHABASCA HOME HARDWARE BUILDING CENTRE	19-May-16	435.70
0231000009	0001	0000298596	454	BARTLE & GIBSON - PR	19-May-16	216.57
0231000010	0001	0000298597	8876	BELL CANADA	19-May-16	172.15
0231000011	0001	0000298598	8861	BERNIER DIESEL & AUTO REPAIR & PERFORMAN	19-May-16	5,442.08
0231000012	0001	0000298599	8740	BEYOND 2000	19-May-16	287.94
0231000013	0001	0000298600	402	CANADA BREAD WEST(MCGAVINS) #4065	19-May-16	113.73
0231000014	0001	0000298601	346	CANADA WIDE	19-May-16	901.95
0231000015	0001	0000298602	7843	CLASIK HARDWARE INC	19-May-16	91.30
0231000016	0001	0000298603	7007	COLOURS BY TIFFANY	19-May-16	232.50
0231000017	0001	0000298604	6517	CRYSTAL GLASS	19-May-16	24.64
0231000018	0001	0000298605	9322	DEERLAND EQUIPMENT	19-May-16	1,377.34
0231000019	0001	0000298606	5287	DIRECT ENERGY REGULATED SERVICES	19-May-16	2,270.99
0231000020	0001	0000298607	3504	DURAGUARD FENCE	19-May-16	819.65
0231000021	0001	0000298608	78	E.W.PRATT HIGH SCHOOL	19-May-16	110.00
0231000022	0001	0000298609	6022	ELK POINT CO-OP	19-May-16	203.42
0231000023	0001	0000298610	470	EMCO DISTRIBUTION LTD.	19-May-16	73.71
0231000024	0001	0000298611	1977	EMPIRE LUMBER (MANNING) LTD	19-May-16	80.29
0231000025	0001	0000298612	3252	EPCOR ENERGY SERVICES (ALBERTA) INC.	19-May-16	354.63
0231000026	0001	0000298613	3618	FEHR BUILDING MATERIALS LTD	19-May-16	409.44
0231000027	0001	0000298614	10158	FLEETCOR CANADA MASTERCARD	19-May-16	78.00
0231000028	0001	0000298615	10591	GRACE ARCHITECTURE INC.	19-May-16	997.50
0231000029	0001	0000298616	7591	HERTZ EQUIPMENT RENTAL (P.R.)	19-May-16	100.80
0231000030	0001	0000298617	217	HIGH PRAIRIE ACE HARDWARE	19-May-16	61.98
0231000031	0001	0000298618	8506	LEGACY LIBRARY SERVICES	19-May-16	1,156.05
0231000032	0001	0000298619	10329	MARTEN, VICTORIA	19-May-16	300.00
0231000033	0001	0000298620	10327	MIGHTY PEACE CHEVROLET BUICK GMC LTD	19-May-16	2,582.60
0231000034	0001	0000298621	10419	MOBERLY, ANNIE	19-May-16	37.00
0231000035	0001	0000298622	248	NORTH PEACE GAS CO-OP	19-May-16	611.49
0231000036	0001	0000298623	10450	NORTH RAY EQUIPMENT SERVICES LTD	19-May-16	55.65
0231000037	0001	0000298624	2401	OTIS CANADA INC.	19-May-16	3,044.71
0231000038	0001	0000298625	3373	PARKLAND INDUSTRIES LTD	19-May-16	12,169.01
0231000039	0001	0000298626	1471	PEACE RIVER FORD SALES INC	19-May-16	624.93

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0231000040	0001	0000298627	455	PEACE RIVER HOME CENTRE INC.	19-May-16	529.73
0231000041	0001	0000298628	10618	PECOR, SANDY	19-May-16	80.00
0231000042	0001	0000298629	9071	PHOENIX TREATMENT SYSTEMS LTD	19-May-16	945.00
0231000043	0001	0000298630	950	PRAIRIE AUTO & INDUSTRIAL SUPPLY LTD.	19-May-16	260.86
0231000044	0001	0000298631	1403	PUROLATOR INC	19-May-16	37.01
0231000045	0001	0000298632	10472	ROCK AND WATER FX	19-May-16	840.00
0231000046	0001	0000298633	4233	ROGER'S AUTO	19-May-16	55.25
0231000047	0001	0000298634	450	ROGER'S LOCK LIMITED	19-May-16	163.80
0231000048	0001	0000298635	6054	SCHOOL SPECIALTY CANADA	19-May-16	2,906.95
0231000049	0001	0000298636	10619	SELF CONNECTION	19-May-16	1,837.50
0231000050	0001	0000298637	1824	STEVENSON, SHELLEY	19-May-16	75.00
0231000051	0001	0000298638	8	TELUS COMMUNICATIONS INCORPORATED	19-May-16	168.91
0231000052	0001	0000298639	2809	THE FEVER	19-May-16	205.63
0231000053	0001	0000298640	7734	THE LUBE SHOP	19-May-16	102.99
0231000054	0001	0000298641	6094	THE NORTH WEST COMPANY	19-May-16	612.88
0231000055	0001	0000298642	203	TIMBERLAND BUILDING SUPPLIES	19-May-16	729.95
0231000056	0001	0000298643	9118	UTC FIRE & SECURITY CANADA	19-May-16	415.27
0231000057	0001	0000298644	10531	VERMILLION, NIPIN	19-May-16	300.00
0231000058	0001	0000298645	1843	WABASCA HOME HARDWARE	19-May-16	3,655.03
0231000059	0001	0000298646	10581	WILLY'S REPAIR	19-May-16	2,377.67
0231000060	0001	0000298647	10333	WOODLAND CREE BAND	19-May-16	57,245.50
0231ET0001	0001	*****	6907	ACCORD ANSWERING SERVICE	19-May-16	315.00
0231ET0002	0001	*****	8663	AIR LIQUIDE CANADA INC	19-May-16	34.96
0231ET0003	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	19-May-16	1,371.52
0231ET0004	0001	*****	315	ALBERTA SCHOOL BOARDS ASSOCIATION	19-May-16	8,726.46
0231ET0005	0001	*****	8973	CATTERSON, DIANNE	19-May-16	36.97
0231ET0006	0001	*****	224	CHARLIE'S SECURITY	19-May-16	39.90
0231ET0007	0001	*****	EM10121	CLARKE, LISA	19-May-16	51.04
0231ET0008	0001	*****	8678	DT'S MAINTENANCE REPAIR & OVERHAUL	19-May-16	2,814.84
0231ET0009	0001	*****	10505	DUCHARME, ROLAND	19-May-16	700.00
0231ET0010	0001	*****	18	EDMONTON PUBLIC SCHOOLS	19-May-16	445.79
0231ET0011	0001	*****	6273	ENMAX CORPORATION (NEW)	19-May-16	71,204.71
0231ET0012	0001	*****	5076	ERIC AUGER & SONS CONTRACTING LTD.	19-May-16	1,079.81
0231ET0013	0001	*****	3193	FORT MCMURRAY HOME HARDWARE	19-May-16	175.61
0231ET0014	0001	*****	EM10894	FOSTER, LINDA	19-May-16	453.10
0231ET0015	0001	*****	529	FRESON BROS.	19-May-16	48.91
0231ET0016	0001	*****	10040	GFL ENVIRONMENTAL INC	19-May-16	494.90
0231ET0017	0001	*****	8744	GFS PRAIRIES INC	19-May-16	8,317.99
0231ET0018	0001	*****	EM11687	GLADUE, SYLVIA DONNA	19-May-16	56.98
0231ET0019	0001	*****	EM18655	GREENE, DAVID S	19-May-16	742.39
0231ET0020	0001	*****	561	GRIMSHAW TRUCKING	19-May-16	213.70
0231ET0021	0001	*****	EM13072	HAMELIN, SHELLEY	19-May-16	305.51
0231ET0022	0001	*****	7594	HOLIDAY INN EXPRESS S.L.	19-May-16	292.66
0231ET0023	0001	*****	EM10814	HORON, RICK	19-May-16	1,793.72
0231ET0024	0001	*****	8661	ION PRINT SOLUTIONS	19-May-16	445.10
0231ET0025	0001	*****	608	JENKINS, LUCINDA	19-May-16	5,294.16
0231ET0027	0001	*****	EM12806	JOHNSON, PATTY	19-May-16	73.44
0231ET0028	0001	*****	8255	LAMBTON, PATRICK	19-May-16	656.58
0231ET0029	0001	*****	EM18542	LEE-MORIN, JESSIE	19-May-16	500.00
0231ET0030	0001	*****	5505	LONETECH ENTERPRISES	19-May-16	436.17
0231ET0031	0001	*****	4779	MACLENNAN, MANDI	19-May-16	208.62

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0231ET0032	0001	*****	347	MCMURRAY AVIATION	19-May-16	987.96
0231ET0033	0001	*****	10617	METACAT-YAH, MICHELLE	19-May-16	2,100.00
0231ET0034	0001	*****	5202	MICHEL'S SUPER A FOODS	19-May-16	28.92
0231ET0035	0001	*****	9344	NEW WATER LTD.	19-May-16	1,540.88
0231ET0036	0001	*****	4652	NORTHERN DIGITAL SERVICES	19-May-16	3,528.00
0231ET0037	0001	*****	10417	OKEMASIS SAFETY TRAINING	19-May-16	1,752.75
0231ET0038	0001	*****	10510	OSAW MASKWA CONSULTING LTD	19-May-16	537.85
0231ET0039	0001	*****	3452	OXFORD UNIVERSITY PRESS	19-May-16	51.11
0231ET0040	0001	*****	1263	PEACE COUNTRY CO-OP	19-May-16	10.78
0231ET0041	0001	*****	5651	PELICAN AUTO & SAFETY SUPPLY	19-May-16	800.90
0231ET0042	0001	*****	9462	PHASAR ELECTRIC LTD.	19-May-16	6,513.36
0231ET0043	0001	*****	457	POPS HARDWARE & BUILDING CENTRE INC	19-May-16	1,413.42
0231ET0044	0001	*****	249	PRAIRIE RIVER GAS CO-OP	19-May-16	2,355.86
0231ET0045	0001	*****	276	PRESSE COMMERCE	19-May-16	247.12
0231ET0046	0001	*****	4587	RECOVERY AUTOMOTIVE	19-May-16	330.77
0231ET0047	0001	*****	51	RONA INC	19-May-16	117.66
0231ET0048	0001	*****	319	RUSSELL FOOD EQUIPMENT LIMITED	19-May-16	180.81
0231ET0049	0001	*****	1199	SANDER, JACQUELINE	19-May-16	289.69
0231ET0050	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	19-May-16	9,343.76
0231ET0051	0001	*****	EM18322	SCARBOROUGH, RICK	19-May-16	275.00
0231ET0052	0001	*****	7245	SINOTTE, RONNIE	19-May-16	140.00
0231ET0053	0001	*****	EM12127	SMITH, TAMMY	19-May-16	253.15
0231ET0054	0001	*****	34	SPORTFACTOR INC.	19-May-16	798.90
0231ET0055	0001	*****	5413	STAN LADEROUTE CONSTRUCTION	19-May-16	2,900.00
0231ET0056	0001	*****	8378	SUN MEDIA	19-May-16	542.76
0231ET0057	0001	*****	EM10185	SUTHERLAND, STEPHANIE	19-May-16	201.96
0231ET0058	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	19-May-16	14,905.51
0231ET0059	0001	*****	2995	SYZYGY RESEARCH & TECHNOLOGY LTD.	19-May-16	1,050.00
0231ET0060	0001	*****	539	TOWN OF PEACE RIVER	19-May-16	198.00
0231ET0061	0001	*****	8881	VACHERESSE, TEGAN	19-May-16	180.00
0231ET0062	0001	*****	10071	WEIR, DARREN	19-May-16	242.36
0231ET0063	0001	*****	751	WESCLEAN - (EDM)	19-May-16	7,855.28
0231ET0064	0001	*****	8734	WILTER AUTO & IND SUPPLY	19-May-16	88.44
0231ET0065	0001	*****	10247	WOLSELEY	19-May-16	104.46
0232ET0001	0001	*****	7693	ANDERSON BUSING	25-May-16	8,629.76
0232ET0002	0001	*****	10467	ANDERSON, AL RHEAL	25-May-16	7,650.62
0232ET0003	0001	*****	776	CHRISTENSEN BUSING	25-May-16	7,638.82
0232ET0004	0001	*****	2994	DESJARLAIS BUSES	25-May-16	16,375.32
0232ET0005	0001	*****	4884	NOSKEY BUS LINES	25-May-16	8,330.52
0232ET0006	0001	*****	2461	ORR, CHARLES	25-May-16	1,207.64
0233000001	0001	0000298648	5186	ALL PEACE TOWING & HOTSHOT LTD.	26-May-16	121.27
0233000002	0001	0000298649	10620	ALLRITE POWERTRAIN LTD	26-May-16	87.01
0233000003	0001	0000298650	1149	ALOOK, MARIE	26-May-16	253.00
0233000004	0001	0000298651	8507	ALTAGAS UTILITIES INC	26-May-16	1,328.82
0233000005	0001	0000298652	10577	ANDERSON FILION, JODY	26-May-16	700.00
0233000006	0001	0000298653	8417	AUGER, KEVIN S.	26-May-16	903.94
0233000007	0001	0000298654	9423	AUGER, NELSON	26-May-16	160.84
0233000008	0001	0000298655	8757	BEAVER, RONALD	26-May-16	241.25
0233000009	0001	0000298656	1115	BELCOURT, GORDON	26-May-16	241.25
0233000010	0001	0000298657	1081	BIGSTONE, CAROLINE	26-May-16	80.42
0233000011	0001	0000298658	9404	BISSELL, THOMAS	26-May-16	241.25

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0233000012	0001	0000298659	6979	BLACK, TINA	26-May-16	241.25
0233000013	0001	0000298660	921	BOSKOYOUS, SANDRA	26-May-16	253.00
0233000014	0001	0000298661	1099	CALLIOU, CANDICE	26-May-16	882.50
0233000015	0001	0000298662	6065	CARDINAL, ESTHER	26-May-16	12.00
0233000016	0001	0000298663	10594	CARDINAL, JORDAN A	26-May-16	241.25
0233000017	0001	0000298664	8429	CARDINAL, LOUIE AUGUST	26-May-16	883.52
0233000018	0001	0000298665	1237	CARIBOU CRESTING (1991)LTD.	26-May-16	2,346.75
0233000019	0001	0000298666	8806	CHRISTIAN, PRISCILLA	26-May-16	160.84
0233000020	0001	0000298667	8622	COUNTY OF NORTHERN LIGHTS	26-May-16	3,550.39
0233000021	0001	0000298668	6976	COURTOREILLE, KIM	26-May-16	1,060.60
0233000022	0001	0000298669	8404	CUNNINGHAM, BRAD	26-May-16	241.25
0233000023	0001	0000298670	4217	CUNNINGHAM, DAVIS	26-May-16	241.25
0233000024	0001	0000298671	6419	CUNNINGHAM, DON	26-May-16	241.25
0233000025	0001	0000298672	602	DANIELS, JOAN	26-May-16	253.00
0233000026	0001	0000298673	5287	DIRECT ENERGY REGULATED SERVICES	26-May-16	2,073.10
0233000027	0001	0000298674	10244	DUROCHER, RAYMOND	26-May-16	241.25
0233000028	0001	0000298675	67	EDMONTON JOURNAL	26-May-16	9,309.30
0233000029	0001	0000298676	9425	FISCHER, MICHAEL	26-May-16	253.00
0233000030	0001	0000298677	1610	FORT VERMILION SCHOOL DIVISION NO.52	26-May-16	16,563.40
0233000031	0001	0000298678	9395	GAUCHIER, GREG	26-May-16	253.00
0233000032	0001	0000298679	8418	GLADUE, CARLENE	26-May-16	253.00
0233000033	0001	0000298680	1077	GLADUE, DWIGHT G.	26-May-16	253.00
0233000034	0001	0000298681	9140	GLADUE, TYLER	26-May-16	241.25
0233000035	0001	0000298682	699	GREYHOUND COURIER EXPRESS	26-May-16	27.86
0233000036	0001	0000298683	3100	GUILD, ROBIN	26-May-16	1,060.60
0233000037	0001	0000298684	3846	GULLION, ELMER	26-May-16	823.66
0233000038	0001	0000298685	9394	GULLION, ROBERT MICHAEL	26-May-16	241.25
0233000039	0001	0000298686	8414	HARTE, SHELLY LYNN	26-May-16	241.25
0233000040	0001	0000298687	75	HOLTBY HOLDINGS LTD	26-May-16	4,287.50
0233000041	0001	0000298688	105	HOULE, WILLIAM	26-May-16	241.25
0233000042	0001	0000298689	5578	HUNTER MOTORS LTD.	26-May-16	73.45
0233000043	0001	0000298690	5869	HYDRO BLAST LTD.	26-May-16	3,764.25
0233000044	0001	0000298691	525	JEWELLERY BOX & GIFTWARE(P.R.)LTD.	26-May-16	3,412.50
0233000045	0001	0000298692	6994	JUNKIN, JEFF	26-May-16	253.00
0233000046	0001	0000298693	5859	KIVA GROUP CORP.	26-May-16	1,575.00
0233000047	0001	0000298694	4602	L'HIRONDELLE, KAREN	26-May-16	241.25
0233000048	0001	0000298695	5441	LABOUCAN, BRYAN	26-May-16	241.25
0233000049	0001	0000298696	8424	LABOUCAN, TROY	26-May-16	241.25
0233000050	0001	0000298697	1846	LADEROUTE, DALE	26-May-16	241.25
0233000051	0001	0000298698	9398	LINDSAY, KRISTEN	26-May-16	241.25
0233000052	0001	0000298699	336	MCDONALD, JANET	26-May-16	253.00
0233000053	0001	0000298700	6836	MCLEOD, SANDRA	26-May-16	74.00
0233000054	0001	0000298701	10245	MCMANN, CHERYL	26-May-16	241.25
0233000055	0001	0000298702	9401	METSIKASSUS, CONRAD	26-May-16	160.84
0233000056	0001	0000298703	9400	METSIKASSUS, SHANE	26-May-16	160.84
0233000057	0001	0000298704	9428	MOSURE, DELORES	26-May-16	253.00
0233000058	0001	0000298705	8443	NOKOHOO, MARTHA	26-May-16	253.00
0233000059	0001	0000298706	5024	NOSKIYE, JULIANNE	26-May-16	253.00
0233000061	0001	0000298708	8628	NOSKIYE, MARCEL	26-May-16	241.25
0233000062	0001	0000298709	1076	OMINAYAK, LARRY ANGUS	26-May-16	241.25
0233000063	0001	0000298710	8423	OMOTH, KATHY	26-May-16	241.25

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0233000064	0001	0000298711	374	PADDLE PRAIRIE GAS CO-OP	26-May-16	1,225.31
0233000065	0001	0000298712	1471	PEACE RIVER FORD SALES INC	26-May-16	2,843.07
0233000066	0001	0000298713	9429	PICHE, LEISHA	26-May-16	241.25
0233000067	0001	0000298714	7831	POITRAS, DOREEN	26-May-16	241.25
0233000068	0001	0000298715	8422	PROCHINSKY, WALLACE V.	26-May-16	241.25
0233000069	0001	0000298716	2395	QUINTAL, KATHRYN	26-May-16	241.25
0233000070	0001	0000298717	650	QUINTAL, MARGARET A.	26-May-16	253.00
0233000071	0001	0000298718	8438	RATHBONE, ANTHONY	26-May-16	241.25
0233000072	0001	0000298719	10621	SAFETY EXPRESS	26-May-16	18,208.17
0233000073	0001	0000298720	865	SCHOOL DISTRICT #59 (PEACE RIVER SOUTH)	26-May-16	5,051.50
0233000074	0001	0000298721	6981	SHAW, HOWARD	26-May-16	241.25
0233000075	0001	0000298722	1017	SHAW, KENNETH RUSSELL	26-May-16	836.60
0233000076	0001	0000298723	1439	SMART APPLE MEDIA	26-May-16	263.57
0233000077	0001	0000298724	8	TELUS COMMUNICATIONS INCORPORATED	26-May-16	87.10
0233000078	0001	0000298725	102	TELUS MOBILITY INCORPORATED	26-May-16	1,634.29
0233000079	0001	0000298726	6094	THE NORTH WEST COMPANY	26-May-16	411.28
0233000080	0001	0000298727	203	TIMBERLAND BUILDING SUPPLIES	26-May-16	240.75
0233000081	0001	0000298728	10242	TREMBLAY, SHIRLEY ANN	26-May-16	241.25
0233000082	0001	0000298729	1906	W.A.T. HOLDINGS LTD.	26-May-16	315.00
0233000083	0001	0000298730	9431	WALKER, VICTORIA	26-May-16	241.25
0233000084	0001	0000298731	570	WAWANESA LIFE	26-May-16	664.72
0233000085	0001	0000298732	10622	WHITECAP SLAVE LAKE	26-May-16	73.45
0233000086	0001	0000298733	9392	YUCK, JASON	26-May-16	253.00
0233ET0001	0001	*****	8062	668040 ALBERTA LTD.	26-May-16	2,173.50
0233ET0002	0001	*****	10415	914246 ALTA. LTD.	26-May-16	3,971.10
0233ET0003	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	26-May-16	1,081.97
0233ET0004	0001	*****	170	ALBERTA NATIVE NEWS	26-May-16	525.00
0233ET0005	0001	*****	7777	ALEXANDER, BRIAN	26-May-16	454.66
0233ET0006	0001	*****	10466	ANDERSON, DELAUREN	26-May-16	700.00
0233ET0007	0001	*****	7957	ANDERSON, IRIS	26-May-16	700.00
0233ET0008	0001	*****	EM18523	ANDERSON, LORI L	26-May-16	186.06
0233ET0009	0001	*****	3789	AUGER, SHELLY	26-May-16	253.00
0233ET0010	0001	*****	9030	BARCA, BEVERLEY	26-May-16	778.88
0233ET0011	0001	*****	2889	BARTLE & GIBSON -EDM	26-May-16	120.47
0233ET0012	0001	*****	3840	BIGSTONE, JOSEPH ALBERT	26-May-16	315.00
0233ET0013	0001	*****	4597	CARDINAL, RAYMOND	26-May-16	400.00
0233ET0014	0001	*****	831	CARLSON, VIOLET	26-May-16	253.00
0233ET0015	0001	*****	4189	COLVILLE, CRYSTAL	26-May-16	2,309.77
0233ET0016	0001	*****	1262	COURTOREILLE, WILLIAM COLIN	26-May-16	37.00
0233ET0017	0001	*****	8301	DESJARLAIS-WALTER, RHONDA	26-May-16	241.25
0233ET0018	0001	*****	7553	DIGITAL CONNECTION OFFICE SYSTEMS	26-May-16	709.81
0233ET0019	0001	*****	18	EDMONTON PUBLIC SCHOOLS	26-May-16	603.57
0233ET0020	0001	*****	10092	FAPARD, MARIO	26-May-16	30.42
0233ET0021	0001	*****	3829	FONTAINE, ALICE	26-May-16	253.00
0233ET0022	0001	*****	529	FRESON BROS.	26-May-16	45.84
0233ET0023	0001	*****	5546	GAUCHIER, LEEANN	26-May-16	253.00
0233ET0024	0001	*****	8744	GFS PRAIRIES INC	26-May-16	9,717.16
0233ET0025	0001	*****	8805	GHOSTKEEPER, KRISTEN	26-May-16	168.66
0233ET0026	0001	*****	9214	GOULET, CORINNE	26-May-16	1,400.00
0233ET0027	0001	*****	5294	GRACH, ERNIE	26-May-16	241.25
0233ET0028	0001	*****	EM10137	GREENING, CHARLES	26-May-16	423.52

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0233ET0029	0001	*****	EM11861	GULLION, VIVIAN	26-May-16	250.00
0233ET0030	0001	*****	3811	HAGGERTY, JOAN	26-May-16	253.00
0233ET0031	0001	*****	5466	HERMAN, LAURETTE	26-May-16	241.25
0233ET0032	0001	*****	EM10814	HORON, RICK	26-May-16	951.89
0233ET0033	0001	*****	9088	IRWIN, J. ANDREW	26-May-16	455.00
0233ET0035	0001	*****	EM10068	JOUDREY, BRUCE	26-May-16	347.42
0233ET0036	0001	*****	443	LADEROUTE, BARBARA MS.	26-May-16	667.30
0233ET0037	0001	*****	EM11159	LADEROUTE, JOYCE	26-May-16	63.46
0233ET0038	0001	*****	10172	LEDINGHAM, KATHLEEN	26-May-16	700.00
0233ET0039	0001	*****	4779	MACLENNAN, MANDI	26-May-16	399.54
0233ET0040	0001	*****	EM13362	MARTEN, MISSIE	26-May-16	150.00
0233ET0041	0001	*****	4577	MOBERLY, ALICE	26-May-16	270.00
0233ET0042	0001	*****	10086	NANOOCH, JENNIFER	26-May-16	592.24
0233ET0043	0001	*****	4652	NORTHERN DIGITAL SERVICES	26-May-16	561.54
0233ET0044	0001	*****	3785	NOSKIYE, IDA	26-May-16	253.00
0233ET0045	0001	*****	4489	OAR, HEATHER	26-May-16	241.25
0233ET0046	0001	*****	1801	PADDLE PRAIRIE SCHOOL	26-May-16	95.59
0233ET0047	0001	*****	551	PARKER, BRYAN	26-May-16	143.21
0233ET0048	0001	*****	1263	PEACE COUNTRY CO-OP	26-May-16	91.68
0233ET0049	0001	*****	521	PEACE WAPITI SCHOOL DIVISION NO. 76	26-May-16	130.00
0233ET0050	0001	*****	9462	PHASAR ELECTRIC LTD.	26-May-16	1,722.09
0233ET0051	0001	*****	457	POPS HARDWARE & BUILDING CENTRE INC	26-May-16	1,393.80
0233ET0052	0001	*****	3790	PRINZ, VICTOR	26-May-16	241.25
0233ET0053	0001	*****	6433	QUINTAL-JANVIER, VERNA	26-May-16	253.00
0233ET0054	0001	*****	10126	RASMUSON, TRUDY	26-May-16	387.12
0233ET0055	0001	*****	51	RONA INC	26-May-16	645.75
0233ET0056	0001	*****	3417	RYAN, RUTH ANNE	26-May-16	752.69
0233ET0057	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	26-May-16	431.64
0233ET0058	0001	*****	10596	SIMPSON, ROBERT	26-May-16	3,030.00
0233ET0059	0001	*****	9079	SLAVE LAKE INN AND CONFERENCE CENTRE	26-May-16	256.33
0233ET0060	0001	*****	162	ST. THERESA SCHOOL	26-May-16	455.23
0233ET0061	0001	*****	5413	STAN LADEROUTE CONSTRUCTION	26-May-16	960.00
0233ET0062	0001	*****	8378	SUN MEDIA	26-May-16	183.86
0233ET0063	0001	*****	783	SUTHERLAND, KYLA	26-May-16	700.00
0233ET0064	0001	*****	EM10185	SUTHERLAND, STEPHANIE	26-May-16	1,172.92
0233ET0065	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	26-May-16	10,667.03
0233ET0066	0001	*****	340	TREMBLAY, WENDY	26-May-16	241.25
0233ET0067	0001	*****	751	WESCLEAN - (EDM)	26-May-16	1,281.72
0233ET0068	0001	*****	10179	WILLIER, AMANDA	26-May-16	700.00
0234000001	0001	0000298734	1149	ALOOK, MARIE	27-May-16	846.22
0234000002	0001	0000298735	8429	CARDINAL, LOUIE AUGUST	27-May-16	846.22
0234000003	0001	0000298736	3846	GULLION, ELMER	27-May-16	1,006.72
0234000004	0001	0000298737	9400	METSIKASSUS, SHANE	27-May-16	1,006.72
0234000005	0001	0000298738	5024	NOSKIYE, JULIANNE	27-May-16	460.00
0234000007	0001	0000298740	8628	NOSKIYE, MARCEL	27-May-16	846.22

TOTALS FOR BANK - 0001

1,396,806.35

TOTAL NUMBER OF CHEQUES

502

TOTAL NUMBER OF CHEQUES WITH MICR

230

N O R T H L A N D S C H O O L D I V I S I O N

DATE 21-Jun-2016 01:46 PM

SUMMARY - ISSUED CHEQUE REPORT

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START DATE: 01-May-2016 TO END DATE: 31-May-2016

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	CHEQUE AMOUNT

GRAND TOTAL						1,396,806.35
CANCELLED TOTAL						0.00
NET GRAND TOTAL						1,396,806.35
GRAND TOTAL NUMBER OF CHEQUES						502
GRAND TOTAL NUMBER OF CHEQUES WITH MICR						230

WARNING: NUMBER OF CHEQUES DOES NOT MATCH NUMBER OF CHEQUES WITH MICR

