



May 20, 2016

Dear Sir or Madam:

Re: Propane Request for Proposal 2016

Please accept the enclosed "Request for Proposal" for the supply of propane and related services as your invitation to submit a proposal. Kindly note this RFP will be posted on Alberta Purchasing Connection website www.purchasingconnection.ca and the Northland School Division No. 61 website <http://nsd61.ca/>. Please mail/courier the appropriate brochures and/or documents **by 2:00PM July 11/16**.

Address is as follows: **Attn: Trudy Rasmuson, Secretary Treasurer
Northland School Division No. 61
P.O. Bag 1400
9809-77 Avenue
Peace River, Alberta T8S 1V2**

Please note: **Faxed and emailed RFP's will not be accepted.**

The lowest or any tender will not necessarily be accepted.

For more information regarding the attached specifications, please contact:

Facilities Manager: David Cox 780-624-2060

Sincerely,

Patty Johnson
Purchasing/Accounting