



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 24-04
MINUTES

Location: Zoom

Date: Friday, April 19, 2024

Time: 9:00 a.m.

Membership					
x	Lorraine McGillivray	Trustee Ward 1	✓	Cal Johnson	Superintendent of Schools
✓	Marianne Moberly	Trustee Ward 2	✓	Scott Meunier	Deputy Superintendent
✓	Bonnie Lamouche	Trustee Ward 3	✓	Mark Owens	Associate Superintendent
✓	Jesse Lamouche	Trustee Ward 4	x	Krista Veitch	Associate Superintendent
✓	Tanya Fayant	Trustee Ward 5	✓	Johan Glaudemans	Secretary-Treasurer
x	Thomas Auger	Trustee Ward 6	✓	Curtis Walty	Media Relations Manager
✓	Robin Guild	Board Chair	✓	Cheryl Osmond	Executive Assistant
x	Wally Rude	Trustee Ward 8			
x	Aimee McCamon	Trustee Ward 9			

A. CALL TO ORDER

1. Call to Order

Chair Guild called the meeting to order at 9:02 a.m.

2. Recognition of Traditional Lands

Chair Guild gave the land acknowledgement.

3. Moment of Silence

The Board of Trustees and Administration had a moment of silence in memory of Kristel Laderoute.

4. Opening Prayer, Cultural Reflection or Reflection

Trustee B. Lamouche gave the opening prayer.

5. Adoption of Agenda

MOTION: Trustee Fayant moved that the Board of Trustees approve the agenda as presented.

25884/24 CARRIED

6. Closed Session

MOTION: Trustee B. Lamouche moved that the Board of Trustees go into a closed session at 9:05 a.m. with the Administration.

25885/24 CARRIED



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 24-04
MINUTES

Administration left the closed session at 10:12 a.m.

7. Regular Session

MOTION: Trustee Fayant moved that the Board of Trustees revert to regular session at 10:15 a.m.

25886/24 CARRIED

Break from 10:15 a.m. to 10:30 a.m.

B. BUSINESS ARISING FROM CLOSED SESSION

1. Superintendent's Contract

MOTION: Trustee Fayant moved that the Board of Trustees approve the Superintendent's contract as presented.

25887/24 CARRIED

C. BOARD CONCERNS

Trustee Rude was unable to attend the meeting; however, he brought forward the following concerns that Chair Guild presented to the Board of Trustees.

- The pile of debris/rocks adjacent to the staff housing at Calling Lake has been removed, and it looks much better. Some landscaping and removing the old wire fence that is falling down will also be required.
- One grandparent contacted Trustee Rude about his concern about the decrease in instructional days during the school year; with snow days, he feels that his two grandchildren are not in school enough.
- Spoke to an Educational Assistant who showed interest and excitement about additional training to assist with her work in dealing with students with complex needs.
- Trustee Rude spoke to a long-tenured local teacher who said she almost resigned because she did not have an Educational Assistant. She faced the impossible task of supporting students who needed special attention or the rest of the students.

Trustee Fayant spoke about the Social Studies Curriculum and would like to have a letter prepared by Superintendent Johnson and sent to all school divisions and local communities.



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 24-04
MINUTES

D. MINUTES

1. Regular Board Meeting Minutes - March 19, 2024

MOTION: Trustee Fayant moved that the Board of Trustees approve the March 19, 2024 Regular Meeting minutes as presented.

25888/24 CARRIED

2. Board Action Items

Superintendent Johnson reviewed the Board Action Items with the Board of Trustees. The Board Action Items were received and filed as information.

E. CONSENT AGENDA

1. Consent Agenda

MOTION: Trustee B. Lamouche moved that the Board of Trustees approve the Consent Agenda, which adopts the following items:

1. Board Chair Report
2. Superintendent Reports
3. Trustee Activity, Committee and Board Representative/Association Report

25889/24 CARRIED

F. ACTION ITEMS

1. Monthly Financial Report

Secretary-Treasurer Glaudemans presented the Monthly Financial Report for March. This report was received and filed as information.

2. Student Engagement, Attendance & Completion Report

Associate Superintendent Owens presented the Student Engagement, Attendance & Completion Report for March 2024. This report was received and filed as information.

3. Monthly Enrollment Report

Superintendent Johnson presented the Monthly Enrollment Report for April 2024, noting a slight increase. This report was received and filed as information.



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 24-04
MINUTES

4. Revised 2024-2025 School Calendar

Associate Superintendent Owens explained that the revised school calendar included two additional professional development days and that no instructional days were lost with this change.

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve the revised 2024-2025 School Calendar.

25890/24 CARRIED

5. Policy 2 - Role of the Board

This policy was tabled as more information was required.

MOTION: Trustee Fayant moved that the Board of Trustees table Policy 2 - Role of the Board until further notice.

25891/24 CARRIED

6. Policy 3 - Role of the Trustee

This policy was tabled as more information was required.

MOTION: Trustee Fayant moved that the Board of Trustees table Policy 3 - Role of the Trustee until further notice.

25892/24 CARRIED

7. Policy 3 Appendix A - Services, Materials and Equipment to Trustees

MOTION: Trustee Fayant moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorizes the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 3 Appendix A—Services, Materials, and Equipment for Trustees as presented.

25893/24 CARRIED

8. Policy 3 Appendix B - Trustee and Administration Working Relationship

MOTION: Trustee B. Lamouche moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorizes the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 3 Appendix B - Trustee and Administration Working Relationship as presented.

25894/24 CARRIED



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 24-04
MINUTES

9. Policy 4 - Trustee Code of Conduct

This policy was tabled as more information was required.

MOTION: Trustee Fayant moved that the Board of Trustees table Policy 4 - Trustee Code of Conduct until further notice.

25895/24 CARRIED

10. Policy 4 Appendix A - Trustee Code of Conduct Sanctions

This policy was tabled as more information was required.

MOTION: Trustee Fayant moved that the Board of Trustees table Policy 4 Appendix A - Trustee Code of Conduct Sanctions until further notice.

25896/24 CARRIED

11. Policy 5 - Role of the Board Chair

MOTION: Trustee B. Lamouche moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorizes the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 5 - Role of the Board Chair.

25897/24 CARRIED

12. Policy 7 - Board Governance and Operations

MOTION: Trustee Fayant moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorizes the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 7 - Board Governance and Operations.

25898/24 CARRIED

13. Policy 7 Appendix C - Trustee Honoraria, Expense and Corporate Credit Card Guidelines

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorizes the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 7 Appendix C - Trustee Honoraria, Expense and Corporate Credit Card Guidelines.

25899/24 CARRIED



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 24-04
MINUTES

14. Policy 7 Appendix D - Rules of Order

MOTION: Trustee Fayant moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorizes the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 7 Appendix D - Rules of Order.

25900/24 CARRIED

15. Policy 17 - Student Transportation Services

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorizes the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 17 - Student Transportation Services.

25901/24 CARRIED

16. Budget 2024-2025 Principles and Assumptions

Secretary-Treasurer Glaudemans presented the Principles and Assumptions for the 2024-2025 budget.

MOTION: Chair Guild moved that the Board of Trustees approve the Budget 2024-2025 Principles and Assumptions as presented.

25902/24 CARRIED

Break from 12:00 p.m. - 12:30 p.m.

17. Tri-Annual Report #2

Superintendent Johnson shared the Tri-Annual Report #2, highlighting key outcomes that align with the Board of Trustees' priorities. The Tri-Annual Report #2 was received and filed as information.

18. 2024 Long Service Awards and Recognition Celebration

MOTION: Trustee Fayant moved that the Board of Trustees approve holding the 2024 Long Service Awards and Recognition Celebration on May 10, 2024, at River Cree Resort & Casino in Enoch.

25903/24 CARRIED



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 24-04
MINUTES

19. Bus Tender

Secretary-Treasurer Glaudemans reviewed the bus tender with the Board of Trustees, stating that the Division only received one bid and advised them that we lost a bus in a garage fire in High Level earlier in the month.

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve the purchase of four (4) 71-seater buses from the Bus Centre for \$703,558.32, including GST, with the funds coming from capital reserves.

25904/24 CARRIED

G. MONITORING REPORTS

1. The Board of Trustees received and filed the following reports:

- a. Board Chair Highlights
- b. Superintendent Highlights
- c. Deputy/Associate Superintendents Report
- d. Transportation Report
- e. OH&S Report

H. PRELIMINARY DISCUSSION

The Board of Trustees discussed the following items:

- 1. Alberta School Councils' Association Fundraiser Golf Tournament - June 5, 2024 in Acheson.
- 2. Upper Bound AI Conference, May 21-24, 2024 in Edmonton

MOTION: Trustee Fayant moved that the Board of Trustees register two golf teams for the Alberta School Councils' Association Fundraiser Golf Tournament, with the funds coming from operations at \$931.50 each.

25905/24 CARRIED



**NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 24-04
MINUTES**

I. ADJOURNMENT & CLOSING PRAYER/CULTURAL REFLECTION

1. Closing Prayer, Cultural Reflection or Reflection

Trustee B. Lamouche provided the closing prayer, cultural reflection or reflection.

2. Adjournment

MOTION: Trustee Fayant moved that the Board of Trustees declare the meeting adjourned at 1:09 p.m.

25906/24 CARRIED

A handwritten signature in black ink, appearing to read "Robin Guild".

Robin Guild, Board Chair

A handwritten signature in black ink, appearing to read "Johan Glaudemans".

Johan Glaudemans, Secretary-Treasurer