



NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 23-06
MINUTES

Location: DoubleTree West Edmonton

Date: Friday, September 22, 2023 Time: 10:00 a.m.

Membership					
✓	Lorraine McGillivray	Trustee Ward 1	✓	Shelley Willier	Superintendent of Schools/CEO
✓	Cathy Wanyandie	Board Chair	✓	Scott Meunier	Associate Superintendent
✓	Bonnie Lamouche	Trustee Ward 3	✓	Krista Veitch	Associate Superintendent of Human Resources
✓	Jesse Lamouche	Trustee Ward 4	✓	Douglas Aird	Secretary-Treasurer
✓	Tanya Fayant	Vice Chair	✓	Johan Claudemans	Secretary-Treasurer
✓	Thomas Auger	Trustee Ward 6	✓	Curtis Walty	Media Relations Manager
✓	Robin Guild	Trustee Ward 7	✓	Cheryl Osmond	Executive Assistant
✓	Wally Rude	Trustee Ward 8			
✓	Aimee McCamon	Trustee Ward 9			

A. CALL TO ORDER

- 1. Call to Order**
Chair Wanyandie called the meeting to order at 10:26 a.m.

- 2. Opening Prayer, Cultural Reflection or Reflection**
Trustee B. Lamouche provided the opening prayer, cultural reflection or reflection.

- 3. Adopt Agenda**
MOTION: Trustee McCamon moved that the Board of Trustees approve the agenda with the following additions and revisions:
 1. B4. Revision of the 2023-2024 Approved School Calendar
 2. Reverse the order for the monitoring reports: Human Resources Report and the Strategic Communications Plan
 3. Add Gift Lake Basketball/Tennis Courts to Board Concerns as item 1.
 4. Add Timely Manner of Hiring of Educational Assistants for Jordan’s Principles Students to Board Concerns as item 2.

25757/23 CARRIED



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B. ACTION ITEMS

1. Closed Session

MOTION: Trustee Guild moved that the Board of Trustees move into a closed session at 10:35 a.m. with only Superintendent Willier, Secretary-Treasurer Aird, Secretary-Treasurer Glaudemans and Executive Assistant Osmond.

Associate Superintendents Meunier and Veitch, along with Media Relations Manager Walty, left the meeting at this time.

25758/23 CARRIED

At 11:10 a.m. Secretary-Treasurers Aird and Glaudemans and Executive Assistant Osmond left the meeting.

2. Regular Session

MOTION: Trustee Fayant moved that the Board of Trustees return to regular session at 12:06 p.m.

25759/23 CARRIED

Break from 12:06 p.m. - 1:04 p.m.

3. Revisions to the 2023-2024 Approved School Calendar

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve the revised 2023-2024 school calendar as presented. Professional learning dates were adjusted to reflect the two-day professional learning session on March 13 and 14, 2024.

25760/23 CARRIED

4. Interim Organizational Chart

The Interim Organizational Chart was received and filed as information.

5. Superintendent Entry Plan

The Superintendent Entry Plan was received and filed as information.

6. Reservation of Funds

This item was tabled until a later date.



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C. BOARD CONCERNS

1. Gift Lake Basketball/Tennis Courts

Trustee B. Lamouche asked the Administration for an update on the land transfer to Gift Lake Metis Settlement for the basketball/tennis courts. The administration contacted the Settlement in August and was advised that other locations are being considered.

2. Timely Manner of Hiring Educational Assistants for Jordan's Principle Students

Trustee Rude expressed his concern with the timely manner of hiring educational assistants for Jordan's Principle students in Calling Lake. Superintendent Willier explained the application process. The administration will follow up and provide additional information at a later date.

3. Feeder Bus Contract at JF Dion School

Administration to look into another bus route for J.F. Dion School due to long bus ride times.

D. MINUTES

1. June 23, 2023 Regular Board Meeting Minutes

MOTION: Trustee Guild moved that the Board of Trustees approve the June 23, 2023 Regular Board Meeting minutes as presented.

25761/23 CARRIED

2. July 27, 2023 Special Board Meeting Minutes

MOTION: Trustee McCamon moved that the Board of Trustees approve the July 27, 2023 Special Board Meeting minutes as presented.

25762/23 CARRIED

3. July 31, 2023 Special Board Meeting Minutes

MOTION: Trustee Fayant moved that the Board of Trustees approve the July 31, 2023 Special Board Meeting minutes as presented.

25763/23 CARRIED

4. August 26, 2023 Special Board Meeting Minutes

MOTION: Trustee McGillivray moved that the Board of Trustees approve the August 26, 2023 Special Board Meeting minutes as presented.



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25764/23 CARRIED

5. Board Action Items

The Board Action Items were received as information and filed.

E. CONSENT AGENDA

1. Consent Agenda

MOTION: Trustee Guild moved that the Board of Trustees approve the Consent Agenda, which approves the following items:

1. Board Chair Report
2. Superintendent Report
3. Trustee Activity, Committee and/or Board Representative/Association Reports

25765/23 CARRIED

F. ACTION ITEMS

1. Appointment of Secretary-Treasurer

MOTION: Trustee J. Lamouche moved that the Board of Trustees appoint Johan Glaudemans as Secretary-Treasurer of the Northland School Division, effective September 5, 2023.

25766/23 CARRIED

2. Monthly Financial Report

The Monthly Financial Report for July 31, 2023 was received and filed as information.

3. Student Engagement, Attendance and Completion Report

The Student Engagement, Attendance and Completion Report for the month of June 2023 was received and filed as information.

4. Monthly Enrollment Report

September's monthly enrollment report was received and filed as information.

5. Tri-Annual Report #3

The Tri-Annual Report was received and filed as information.



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6. Reserves Utilization Plan

The Reserves Utilization Plan was received and filed as information.

7. Capital Plan Update

The Capital Plan Update was received and filed as information.

8. Major Works Contract Award

MOTION: Trustee McCamon moved that the Board of Trustees award the Major Capital Works contract to Prologic Construction Ltd. as recommended by the tender evaluation team in the amount of \$2,360,000 plus GST with the funds coming from Capital Reserves.

25767/23 CARRIED

9. Fort McKay Transfer Update

The Fort McKay Transfer Update has been received and filed as information.

G. MONITORING REPORTS

The Board of Trustees received and filed as information the following reports:

1. Awards/Celebrations
2. Board Chair Highlights
3. Superintendent Highlights
4. Associate Superintendent Report
5. Strategic Communications Plan
6. Human Resources Report

Break from 2:30 p.m. to 2:44 p.m.

Closed Session

MOTION: Trustee J. Lamouche moved that the Board of Trustees move to a closed session with only Superintendent Willier and Associate Superintendent of Human Resources Veitch at 2:45 p.m.

25768/23 CARRIED

Regular Session

MOTION: Trustee Guild moved that the Board of Trustees return to regular session at 3:52 p.m.

25769/23 CARRIED



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Educational Assistant Restructure

MOTION: Trustee J. Lamouche moved that the Board of Trustees reverse Board Motion 25519/22 - Education Assistant Restructure - ten-month pay to a 12-month pay which will include bus drivers and cooks, effective immediately.

25770/23 CARRIED

H. ADJOURNMENT & CLOSING PRAYER/CULTURAL REFLECTION
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1. Adjournment

MOTION: Trustee J. Lamouche moved that the Board of Trustees declare the meeting adjourned at 3:57 p.m.

25771/23 CARRIED



Cathy Wanyandie, Board Chair



Johan Glaudemans, Secretary-Treasurer