



NORTHLAND SCHOOL DIVISION REGULAR BOARD MEETING NO. 23-05 AGENDA

Location: Central Office, Peace River

Zoom Meeting

Meeting ID:

Passcode:

Phone: 1 (587) 328-1099

Date & Time: Friday, May 26, 2023

9:00 a.m. – 4:30 p.m.

If you would like to join the public meeting, please contact Media Relations Manager, Curtis Walty at 780-624-2060, ext. 6183 or curtis.walty@nsd61.ca

Note: If agenda is ahead of schedule, items will be moved up

A. CALL TO ORDER

No.	Title	Responsible	Action	Page No.
1.	Recognition of Traditional Lands	Chair Wanyandie		-
2.	Opening Prayer, Cultural Reflection or Reflection	Trustee		-
3.	Swearing In of Wally Rude	Secretary-Treasurer Aird		
4.	Adoption of Agenda	All	Motion	-
5.	Closed Session	All	Motion	-

B. BUSINESS ARISING FROM CLOSED SESSION

C. MINUTES

No.	Title	Responsible	Action	Page No.
1.	Corporate Board Meeting Minutes - April 20, 2023	All	Motion	04
2.	Board Action Items	Superintendent Dr. Spencer-Poitras	Information	11



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D. CONSENT AGENDA

No.	Title	Responsible	Action	Page No.
1.	Board Chair Report	Chair Wanyandie	Information	14
2.	Superintendent Report	Superintendent Dr. Spencer-Poitras	Information	15
3.	Trustee Activity, Committee and/or Board Representative/Association Reports <ul style="list-style-type: none"> ● Trustee B. Lamouche, Ward 3 	Trustees	Information	17

E. ACTION ITEMS

No.	Title	Responsible	Action	Page No.
1.	Monthly Financial Report	Secretary-Treasurer D. Aird	Information	18
2.	Student Engagement, Attendance & Completion Report	Associate Superintendent C. Johnson	Information	20
3.	Monthly Enrollment Report	Associate Superintendent M. Marran	Information	25
4.	Policy 7 Appendix D - Rules of Order	Chair Wanyandie	Motion	27
5.	Policy 10 - Policy Making	Chair Wanyandie	Motion	35
6.	Policy 20 - Teacher Housing	Chair Wanyandie	Motion	39
7.	Policy 21 - Community Voice and Community Engagement	Chair Wanyandie	Motion	41
8.	Spring Final Budget	Secretary-Treasurer D. Aird	Motion	47
9.	Fort McKay Land Transfer	Superintendent Dr. Spencer-Poitras	Motion	63
10.	ASBA Zone Appreciation Award	Superintendent Dr. Spencer-Poitras	Information	65
11.	Year End Auditors	Superintendent Dr. Spencer-Poitras	Motion	66
12.	ASBA Budget and Bylaws Bulletin	Chair Wanyandie	Motion	67
13.	PSBAA Membership	Chair Wanyandie	Motion	68
14.	K-6 Curriculum Implementation Information and Supports for the 2023-2024 School Year	Superintendent Dr. Spencer-Poitras	Information	69
15.	2023-2026 Education Plan	Superintendent Dr. Spencer-Poitras	Motion	71
16.	Northland Online School Programming	Superintendent Dr. Spencer-Poitras	Motion	116
17.	J.F. Dion School - Grade Level Programming Changes	Superintendent Dr. Spencer-Poitras	Motion	117



**NORTHLAND SCHOOL DIVISION
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AGENDA**

F. MONITORING REPORTS

No.	Title	Responsible	Action	Page No.
1.	Awards/Celebrations (11:00 a.m.) <ul style="list-style-type: none"> • Elizabeth School Fiddlers • Tyson Bigstone, ASBA Honouring the Spirit Award Winner, Chipewyan Lake School 	Superintendent Dr. Spencer-Poitras	Information	-
2.	Board Chair Highlights	Chair Wanyandie	Information	122
3.	Superintendent Highlights	Superintendent Dr. Spencer-Poitras	Information	123
4.	Associate Superintendent Report	Associate Superintendent C. Johnson	Information	140
5.	OH&S Report	Associate Superintendent M. Marran	Information	142

G. PRELIMINARY DISCUSSION

No.	Title	Responsible
1.	Elder Advisory Committee	Chair Wanyandie
2.		

H. ADJOURNMENT & CLOSING CULTURAL REFLECTION



NORTHLAND SCHOOL DIVISION
ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Dr. Nancy Spencer-Poitras, Superintendent of Schools
SUBJECT: April 20, 2023 Regular Board Meeting Minutes
REFERENCE(S):
ATTACHMENTS: April 20, 2023 Regular Board Meeting Minutes

RECOMMENDATION:
THAT the Board of Trustees approve the April 20, 2023 Regular Board Meeting minutes, as presented.

BACKGROUND:

RISK ANALYSIS:



NORTHLAND SCHOOL DIVISION

BOARD MEETING NO. 23-04

MINUTES

Location: Virtual

Date: Thursday, April 20, 2023

Time: 9:00 a.m.

Membership					
✓	Lorraine McGillivray	Trustee Ward 1	✓	Dr. Nancy Spencer-Poitras	Superintendent of Schools
✓	Cathy Wanyandie	Board Chair	✓	Dr. Tim Stensland	Deputy Superintendent
✓	Bonnie Lamouche	Trustee Ward 3	✓	Murray Marran	Associate Superintendent of Human Resources
✓	Jesse Lamouche	Trustee Ward 4	✓	Douglas Aird	Secretary-Treasurer
✓	Tanya Fayant	Trustee Ward 5	x	Cal Johnson	Associate Superintendent
✓	Thomas Auger	Trustee Ward 6	✓	Scott Meunier	Associate Superintendent
V	Robin Guild	Trustee Ward 7	✓	Curtis Walty	Media Relations Manager
	Vacant	Trustee Ward 8	✓	Cheryl Osmond	Executive Assistant
✓	Aimee McCamon	Trustee Ward 9			

V= Attended Virtual

A. CALL TO ORDER

1. Call to Order

Chair Wanyandie called the meeting to order at 9:06 a.m.

2. Recognition of Traditional Lands

Chair Wanyandie gave the Land Acknowledgement.

3. Opening Reflection

A moment was taken for self reflection.

4. Adopt Agenda

MOTION: Trustee Guild moved that the Board of Trustees approve the agenda with the following amendment by moving the closed session to 10:00 a.m.

25671/23 CARRIED

B. MINUTES

1. March 24, 2023 Regular Board Meeting Minutes

MOTION: Trustee Fayant moved that the Board of Trustees approve the March 24, 2023 Regular Board meeting minutes.

25672/23 CARRIED

2. Board Action Items

The Board Action Items were received and filed as information.



NORTHLAND SCHOOL DIVISION

BOARD MEETING NO. 23-04

MINUTES

C. CONSENT AGENDA

1. Consent Agenda

MOTION: Trustee B. Lamouche moved that the Board of Trustees approve the Consent Agenda which approve the following items:

1. Board Chair Report
2. Superintendent Report
3. Trustee Activity, Committee and/or Board Representative/Association Reports

25673/23 CARRIED

D. ACTION ITEMS

1. Monthly Financial Report

The Monthly Financial Report for March 31, 2023 was received and filed as information.

2. Student Engagement, Attendance & Completion Report

The Student Engagement, Attendance & Completion Report for the month of March 2023 was received and filed as information.

3. Monthly Enrollment Report

April's monthly enrollment report was received and filed as information.

4. Policy 7 Appendix C - Trustee Honoraria/Expense and Corporate Credit Card Guidelines

MOTION: Trustee McGillivray moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorize the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 7 Appendix C - Trustee Honoraria/Expense and Corporate Credit Card Guidelines.

25674/23 CARRIED

Trustee McCamon joined the meeting at this time.

Break from 10:07 a.m. to 10:17 a.m.



NORTHLAND SCHOOL DIVISION

BOARD MEETING NO. 23-04

MINUTES

Closed Session

MOTION: Trustee Guild moved that the Board of Trustees move into the Closed Session at 10:18 a.m.

25675/23 CARRIED

Regular Session

MOTION: Trustee J. Lamouche moved that the Board of Trustees return to regular format at 12:38 p.m.

25676/23 CARRIED

Break from 12:38 p.m. to 1:00 p.m. Trustees Auger and Fayant left the meeting at this time.

5. Policy 7 Appendix D - Rules of Order

Policy 7 Appendix D - Rules of order was tabled to the May 26, 2023 meeting.

6. Policy 17 - Student Transportation

MOTION: Trustee J.Lamouche moved that the Board of Trustees approve the correction of section designations, punctuations, typographical, and cross-references and authorize the Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 17 - Student Transportation.

25677/23 CARRIED

7. ASBA Edwin Parr Nomination

MOTION: Trustee McCamon moved that the Board of Trustees approve Jaskaran Klair, teacher at Bishop Routhier School as the nominee for the 2023 Edwin Parr Teacher Awards.

25678/23 CARRIED

8. Budget 2023-2024 Principles and Assumptions

MOTION: Trustee McCamon moved that the Board of Trustees approve the Budget 2023-2024 Principles and Assumptions as presented.

25679/23 CARRIED

9. Long Service Awards

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve holding the Long Service and Retirement Awards Celebration on May 25, 2023 in Peace River, Alberta.

25680/23 CARRIED



NORTHLAND SCHOOL DIVISION

BOARD MEETING NO. 23-04

MINUTES

10. NSD Online School Ward Representation

MOTION: Trustee Guild moved that the Board of Trustees approve that the Northland Online School Ward representation be assigned to Ward 5.

25681/23 CARRIED

11. Disposal of Mobile Homes

Administration advertised tender for the purchase and removal of two (2) mobile homes in the community of Conklin. The Administration has rejected the bids due to the fact that the bids received were low. Administration will be looking at taking these units to auction.

12. Truck Tender

MOTION: Trustee Guild moved that the Board of Trustees award the 3/4 ton truck tender to Courtesy Chrysler in the amount of \$355,529.60 including GST, with the funds coming from the capital reserves.

25682/23 CARRIED

13. Van Tender

Administration placed a tender for a new van to replace Unit 696; the Administration did not receive any bids and will be contacting local dealerships.

14. ASBA Honouring Spirit: Indigenous Student Awards 2023 List - Zone 1

The Northland School Division nominated Tyson Bigstone, a Grade 5 student from Chipewyan Lake School for the ASBA Honouring Spirit: Indigenous Student Award. Administration was informed that Tyson was one of the 12 successful recipients of this prestigious award.

E. TECH TALK

Dr. Tim Stensland gave a presentation on various Google tips such as voice typing, how to change your Gmail and Chat status, how to do a Google video/phone call and why Google cannot translate languages such as Cree or Dene.

F. AWARDS AND CELEBRATIONS

The Board of Trustees recognized Mr. Nathan Rogers and his students from the Bill Woodward School who attended the 2023 Wood Buffalo Regional Science Fair in March 2023. The students described some of their innovative science fair projects. Students that participated were Carter



NORTHLAND SCHOOL DIVISION

BOARD MEETING NO. 23-04

MINUTES

Savill who received a silver medal, Lyla Gerein, Linden Collins, Lily LeBouthillier, Deegan Cheecham, Quin Gardner and Kennedy Bourque.

Trustee Fayant rejoined the meeting at 2:08 p.m.

Closed Session

MOTION: Trustee Guild moved to go into a Closed Session at 2:09 p.m.

25683/23 CARRIED

Regular Session

MOTION: Trustee Guild moved to revert back to a regular session at 2:44 p.m.

25684/23 CARRIED

G. BUSINESS ARISING FROM CLOSED SESSIONS

1. Fort McKay Land Transfer
2. PSBAA 2024 Membership Rates

H. ADJOURNMENT & CLOSING PRAYER/CULTURAL REFLECTION

1. Adjournment

MOTION: Trustee McGillivray moved that the Board of Trustees declare the meeting adjourned at 2:49 p.m.

25685/23 CARRIED



NORTHLAND SCHOOL DIVISION

BOARD MEETING NO. 23-04

MINUTES

Cathy Wanyandie, Board Chair

Dr. Nancy Spencer-Poitras,
Superintendent of Schools

Douglas Aird, Secretary-Treasurer

DRAFT



NORTHLAND SCHOOL DIVISION
ADMINISTRATION INFORMATION ITEM

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Dr. Nancy Spencer-Poitras, Superintendent of Schools
SUBJECT: Board Action Items
REFERENCE(S):
ATTACHMENTS: Board Action Items

INFORMATION ITEM
The Board Action Items report has been received as information and filed.

BACKGROUND:
RISK ANALYSIS:

Meeting	Date of Meeting	Assigned To	Agenda Item	Task	Due Date	Status	Action
Board	2/18/2022	Administration	Discussion	Include PSBAA logo on website	3/30/2022	In Progress	Will be completed when the website is refreshed this summer/fall.
Board	6/17/2022	Administration		Fort Chipewyan Land, Housing & School Transfers	8/31/2022	In Progress	
Board	6/17/2022	Administration		Audit & Finance Committee	4/30/2023	In Progress	Re-post public member, and schedule meeting March 15: Ads have been placed on the NSD website and on the CPA website. April 12: Have not received any applications to date. May 19: Doug to speak on at Board meeting
Board	4/20/2023	Administration	PAT & DIPS Results	10 year's worth of data			



ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Dr. Nancy Spencer-Poitras, Superintendent of Schools
SUBJECT: Approval of Consent Agenda
REFERENCE(S) & ATTACHMENTS:

RECOMMENDATION
<p>THAT the Board of Trustees approves the consent agenda which approves the following items:</p> <ul style="list-style-type: none"> C1 - Board Chair Report C2 - Superintendent Report C3 - Trustee Activity/ Committee and/or Board Representative/Association Reports

BACKGROUND:
<p>The consent agenda process is based on the assumption that everyone reads all the consent agenda items, and asks questions outside the meeting. Questions about the items can be directed to the Superintendent, who will answer them by email, letting all trustees know the question, and the response.</p> <p>Consent agenda items can be pulled from the consent agenda and put into the regular agenda if a trustee feels there needs to be action on something contained in the item. This needs to be done prior to the approval of the agenda and simply requires a trustee to request the item be pulled from the consent agenda and placed on the regular agenda.</p>

RISK ANALYSIS:
Content for Risk Analysis section



NORTHLAND SCHOOL DIVISION
BOARD CHAIR REPORT TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Cathy Wanyandie, Board Chair, Ward 2
SUBJECT: Board Report as of April 14, 2023

April 16-18, 2023	ATA Negotiations, Edmonton
April 20, 2023	Virtual Corporate Board Meeting , Edmonton
April 21-23, 2023	Alberta School Councils' Association Conference, Edmonton
April 24-26, 2023	CASS FNMI Conference, Edmonton
April 26, 2023	Pelican Mountain School Parent Meeting, Sandy Lake
April 28 - May 4, 2023	CAPSLE Conference, Fredericton, New Brunswick
May 1, 2023	Agenda Review & Policy Committee Virtual Meetings
May 9-10, 2023	Associate Superintendents Interviews, Edmonton



Superintendent's Report

May 26, 2023

CASS Presentation	April 18, 2023
Presented at the CASS' Excellence in System Leader Professional Practice series with Northland School Division .	
Vendor Master Data Session Meeting	April 18, 2023
Met with MNP to discuss the vendor master data for the Accounts Payable Module in Atrieve.	
Corporate Board Meeting	April 20, 2023
Participated in the monthly Corporate Board Meeting.	
Alberta School Councils' Association Conference	April 21-23, 2023
Attended the Alberta School Councils' Association Conference and AGM.	
CASS FNMI Conference	April 24-26, 2023
Attended the CASS FNMI Conference.	
Pelican Mountain School Parent Meeting	April 26, 2023
Attended the Pelican Mountain School Parent meeting with Chair Wanyandie and Trustees Auger and Guild discussing the changes to the school's programming.	
Met with ASBA Consultant	April 26, 2023
School Visits - St. Theresa, Mistassiniy and Career Pathways	April 27, 2023
Legal Counsel Meeting	April 29, 2023
Met with legal counsel to discuss legal issues.	
Agenda Review Meeting	May 1, 2023
Attended Agenda Review with Board Chair and Executive staff.	
Policy Committee Meeting	May 1, 2023
Participated in the monthly Policy Committee Meeting which reviews policies for the April Board Meeting.	

Reporting and Procurement Session Meeting	May 2, 2023
Met with MNP to discuss the reporting and procurement in Atrieve.	
Legal Counsel Meeting	May 3, 2023
Met with legal counsel to discuss legal issues.	
Mistassiniy Construction Meeting	May 3, 2023
WildFire Emergency Meeting	May 7, 2023
Met with NSD personnel discussing the wildfires in Gift Lake, East Prairie and Peavine.	
WildFire Update Meeting with Local School Jurisdictions	May 7, 2023
Met with Superintendents and Communication personnel from Holy Family Catholic School Division and High Prairie School Division preparing a joint statement.	
Principals' Meeting	May 8, 2023
Met with the principals advising them of the wild fire situation in local communities; and protocols that will take place.	
University of Calgary Literacy Meeting	May 8, 2023
Met with Dr. Sharon Friesen and other faculty members discussing the literacy proposal with the University of Calgary.	
WildFire Update Meeting with Local School Jurisdictions	May 8, 2023
Met with Superintendents from Holy Family Catholic School Division and High Prairie School Division discussing the wildfires in the communities of Gift Lake, East Prairie, High Prairie and Peavine.	
Deputy Minister of Education Meeting	May 8, 2023
Met with the Deputy Minister of Education providing an update on the wild fires within NSD and advising of the protocols the Division is taking.	
Associate Superintendent Interviews	May 9 & 10, 2023
Conducted interviews for the Associate Superintendent positions with Chair Wayandie, Trustees B. Lamouche, J. Lamouche and McGillivray and Consultant T. Gunderson with ASBA.	
Divisional Principals' Meeting	May 17, 2023

Daily Wildfire meetings including Saturdays and Sundays.



NORHLAND SCHOOL DIVISION

TRUSTEE REPORT TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Bonnie Lamouche, Trustee, Ward 3
SUBJECT: Activity Report for the Month of April - May 2023

SUMMARY:	
Date	Description
Apr 13, 2023	Virtual Board Meeting
April 27- May 5, 2023	Capsle Conference, Fredericton
May 10-12, 2023	Associate Superintendents' Interviews, Edmonton



NORTHLAND SCHOOL DIVISION
ADMINISTRATION INFORMATION ITEM

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Douglas Aird, Secretary-Treasurer
SUBJECT: Monthly Financial Report
REFERENCE(S):
ATTACHMENTS: Monthly Financial Report - April 30, 2023

INFORMATION ITEM
The Monthly Financial report for the month of April 2023 has been received as information and filed.

BACKGROUND:
RISK ANALYSIS:



NORTHLAND SCHOOL DIVISION
Monthly Financial Report
as of April 30, 2023

REVENUE	Annual Budget	Year to Date			%
	2023	Budget	Actual	Difference	
Alberta Education	\$ 46,890,061	\$ 31,260,041	\$ 30,863,996	\$ (396,045)	(1)
Federal Government & First Nations	9,128,840	6,085,893	7,746,577	1,660,684	27
Other Revenue	1,045,909	697,273	1,188,231	490,958	70
	<u>\$ 57,064,810</u>	<u>\$ 38,043,207</u>	<u>\$ 39,798,804</u>	<u>\$ 1,755,597</u>	5
EXPENSES					
Schools	\$ 21,689,407	\$ 14,459,605	\$ 15,932,225	\$ (1,472,620)	(10)
Instructional Support	6,488,435	4,325,623	4,252,161	73,462	2
Instructional Supply	7,781,603	5,187,735	4,283,990	903,745	17
Transportation	3,600,000	2,400,000	2,747,619	(347,619)	(14)
Operations and Maintenance	9,272,374	6,181,583	6,106,837	74,746	1
External Services	3,898,909	2,599,273	3,149,496	(550,223)	(21)
System Administration	2,547,495	1,698,330	1,825,882	(127,552)	(8)
Corporate Board	553,750	369,167	349,819	19,348	5
Insurance (Buildings)	917,797	611,865	611,865	-	0
	<u>\$ 56,749,770</u>	<u>\$ 37,833,181</u>	<u>\$ 39,259,894</u>	<u>\$ (1,426,713)</u>	(4)
NET SURPLUS (DEFICIT)	<u>\$ 315,040</u>	<u>\$ 210,026</u>	<u>\$ 538,910</u>	<u>\$ 328,884</u>	

VARIANCE ANALYSIS

Overall - At the end of the eighth month we are on track for a positive result as planned.

With 67% of the year complete both revenues (69.7%) and expenses (69.2%) are in line with budget
The Division is on track for its year-end budget target.

Revenue

Revenues are on track with the budget (+5%).

Federal revenues are higher than budget as they are received over 10 months and include Jordans Principle staff
Other revenue includes SGF, interest and donations, which fluctuate based on activity.

Expenses

Expenses are slightly higher than budget (4%) due to the unbudgeted Jordans staff costs and Housing renovations
Schools are slightly over budget (10%) with revised rates, additional Jordans staff costs and inflation.

Salaries and benefits are higher than budgeted, due to timing, Jordans and the changes in rates and hours (11%)

Instructional Supply is under budget as several large flow-throughs are less than planned.

Transportation is slightly over budget as most expenses are paid in the first 10 months.

Operations and Maintenance is monitored closely (net 1% under budget), due to utility and maintenance cost pressures.

External Services includes Board-funded home renovations.

System Admin includes one-time improvement project costs (timing variance).

Salaries and Benefits Detail

	Budget	YTD Budget	YTD	Difference	%
Certificated salaries and benefits	\$ 18,546,861	\$ 12,364,574	\$ 12,747,487	\$ (382,913)	(2)
Uncertificated salaries and benefits	\$ 13,936,798	\$ 9,291,199	\$ 11,437,213	\$ (2,146,014)	(24)
	<u>\$ 32,483,659</u>	<u>\$ 21,655,773</u>	<u>\$ 24,184,700</u>	<u>\$ (2,528,927)</u>	(11)

Housing

The single family unit and duplex was delivered and are in the process of being set up. The triplex is scheduled to arrive by the end of the month.



NORTHLAND SCHOOL DIVISION
ADMINISTRATION INFORMATION ITEM

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Cal Johnson, Associate Superintendent
ORIGINATOR: Mark Owens, Director of Student Engagement, Attendance, and Completion
SUBJECT: Student Engagement, Attendance, and Completion Report
REFERENCE(S):
ATTACHMENTS: Student Engagement, Attendance, and Completion Report
 April 2023

INFORMATION ITEM
The Student Engagement, Attendance, and Completion report for the month of April 2023 has been received as information and filed.

BACKGROUND:
RISK ANALYSIS:



The Northland School Division

Director of Student Engagement, Attendance and Completion Board Attendance Report

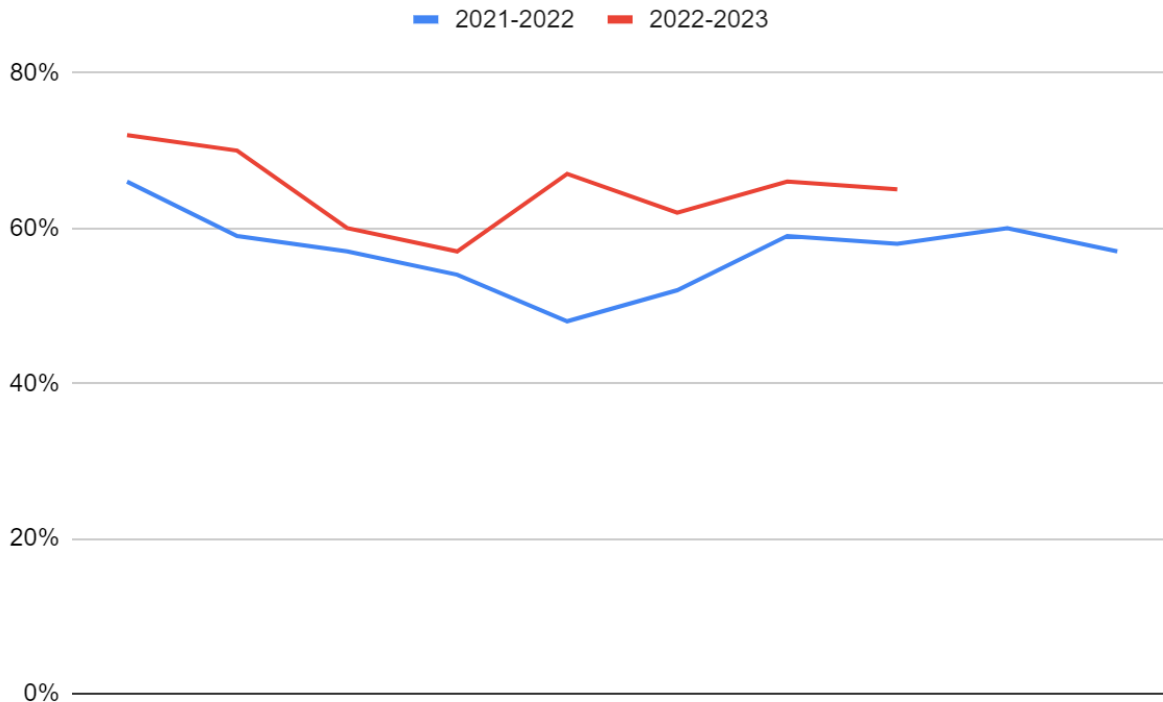
May 2023

Monthly Attendance Rates from previous year to current year (2021-2022 to 2022-2023)

Strategy 1.1: Standardize attendance tracking processes

Month	2021-2022	2022-2023	Difference
September	66%	72%	6%
October	59%	70%	11%
November	57%	60%	3%
December	54%	57%	3%
January	48%	67%	19%
February	52%	62%	10%
March	59%	66%	7%
April	58%	65%	7%

NSD Attendance Comparison 2021-2022 to 2022-2023



April Highlights

- We had 14 schools with an increase from April of 2022 to April of 2023
- Pelican Mountain had a 98% attendance rate for April
- Conklin School had a 12% increase from March to April from 76% to 88%
- CTS days were on April 13-14. Junior and Senior High attendance rates are both up from March to April.

April 2022 and April 2023 attendance rates by individual school

School	April 2022	April 2023
Anzac	77%	81%
Bill Woodward	69%	70%
Bishop Routhier	61%	73%
Calling Lake	64%	57%
Chipewyan Lake	54%	60%
Conklin	72%	88%
Elizabeth	68%	79%
Father R Perin	40%	46%
Gift Lake	51%	62%
Grouard Northland	71%	65%
Hillview	57%	70%
JF Dion	79%	84%
Mistassiniy	42%	57%
Northland Online	52%	46%
Paddle Prairie	50%	53%
Pelican Mountain	70%	98%
St. Theresa	63%	75%
Susa Creek	72%	65%

Individual School Attendance rates by percentile 2022-2023 Month by Month

School	Sept	Oct	Nov	Dec	Jan	Feb	March	April
Anzac	86%	82%	76%	78%	82%	78%	77%	81%
Bill Woodward	74%	72%	65%	66%	75%	61%	67%	70%
Bishop Routhier	76%	80%	56%	48%	77%	63%	72%	73%
Calling Lake	67%	67%	58%	51%	54%	54%	59%	57%

Chipewyan Lake	62%	77%	83%	80%	67%	63%	69%	60%
Conklin	84%	87%	75%	79%	74%	83%	76%	88%
Elizabeth	84%	86%	69%	69%	76%	73%	79%	79%
Father R Perin	67%	67%	44%	29%	60%	48%	53%	46%
Gift Lake	72%	68%	60%	49%	66%	52%	65%	62%
Grouard Northland	84%	84%	71%	67%	78%	77%	78%	65%
Hillview	82%	78%	66%	71%	77%	70%	78%	70%
JF Dion	83%	82%	71%	70%	83%	71%	82%	84%
Mistassiniy	63%	55%	46%	51%	59%	52%	53%	57%
Northland Online	56%	47%	34%	41%	40%	42%	42%	46%
Paddle Prairie	64%	66%	59%	45%	60%	62%	55%	53%
Pelican Mountain	77%	76%	66%	63%	76%	66%	82%	98%
St. Theresa	77%	77%	71%	66%	75%	77%	81%	75%
Susa Creek	78%	91%	62%	64%	64%	70%	70%	65%

Individual School Attendance rates by percentile for April 2023

School	95-100	90-94	80-89	70-79	60-69	50-59	Below 50
Anzac	33%	19%	15%	14%	5%	3%	11%
Bill Woodward	22%	13%	11%	10%	11%	9%	23%
Bishop Routhier	15%	13%	15%	10%	19%	15%	12%
Calling Lake	13%	1%	18%	12%	12%	9%	36%
Chipewyan Lake	15%	0%	25%	5%	30%	0%	25%
Conklin	29%	29%	12%	18%	12%	0%	0%
Elizabeth	22%	17%	22%	16%	10%	5%	9%
Father R Perin	1%	5%	8%	15%	9%	9%	54%
Gift Lake	11%	11%	10%	18%	11%	11%	28%
Grouard Northland	7%	17%	13%	17%	13%	7%	27%
Hillview	13%	6%	16%	22%	16%	3%	25%
JF Dion	26%	28%	15%	13%	4%	9%	4%
Mistassiniy	8%	11%	12%	9%	9%	12%	39%
Northland Online	12%	11%	3%	12%	5%	5%	53%
Paddle Prairie	1%	7%	11%	17%	12%	12%	40%
Pelican Mountain	90%	0%	10%	0%	0%	0%	0%
St. Theresa	22%	12%	22%	11%	13%	6%	14%
Susa Creek	15%	3%	12%	27%	12%	3%	27%

Attendance % by grade division (K-3, 4-6, 7-9 and High School) for April 2023

	Grades K-3	Grades 4-6	Grades 7-9	Grades 10-12
September	75%	79%	69%	60%
October	74%	78%	66%	54%
November	66%	69%	56%	48%
December	61%	61%	54%	47%
January	72%	72%	60%	59%
February	68%	69%	56%	47%
March	74%	73%	57%	49%
April	70%	73%	58%	50%

Celebrating the success with excellent school attendance rates for April!!!*Strategy 2.3: Create and atmosphere of respect and appreciation for individuals*

School	Principal	January Attendance
Anzac	Amy Savill	81%
Conklin	Bernard Woodfine	82%
Elizabeth	Tegan Vacheresse	79%
JF Dion	Angela Sanregret	84%
Pelican Mountain	Cindy Moore	98%
St Theresa	Shelley Stevenson	75%

Monthly Attendance Winners (Drawn from all students attending 90% or higher during the month of April 2023)*Strategy 2.3: Create and atmosphere of respect and appreciation for individuals*

Grade Level	Name	School
K-3	Lincoln Courtepatte	Elizabeth
4-6	Carys Woodward	Anzac
7-9	Manhattan Cardinal	Paddle Prairie
10-12	Jared Weibel	Bill Woodward



NORTHLAND SCHOOL DIVISION
ADMINISTRATION INFORMATION ITEM

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023

SUBMITTED BY: Murray Marran, Associate Superintendent of Human Resources

SUBJECT: Monthly Enrollment

REFERENCE(S):

ATTACHMENTS: Monthly Enrollment as of May 18, 2023

INFORMATION ITEM
The monthly enrollment report for the month of May 2023 has been received as information and filed.

BACKGROUND:
Administration will provide a monthly update of student enrollment.
RISK ANALYSIS:
It is important for the Division to be aware of student enrollments, as this affects how Northland is able to organize and deliver services. A monthly update will be provided to the Board as information.



NORTHLAND SCHOOL DIVISION
ADMINISTRATION INFORMATION ITEM

**NORTHLAND SCHOOL DIVISION - MONTHLY ENROLLMENT UPDATE FOR
 2022-2023**

Schools	May 31st 2022	Sept 30, 2022	Oct 2022	Nov 2022	Jan 2023	Feb 2023	Mar 2023	April 2023	May 2023
Anzac Community School	94	91	91	91	90	90	88	89	88
Bill Woodward School	86	104	104	104	101	97	95	96	92
Bishop Routhier School	54	50	52	52	52	46	49	51	52
Calling Lake School	122	121	122	116	116	120	119	119	123
Career Pathways School	77	109	113	123	122	125	132	134	137
Chipewyan Lake School	22	18	18	20	20	18	18	18	20
Conklin Community School	18	14	14	14	15	17	16	17	17
Elizabeth School	86	81	78	80	81	79	82	82	83
Father R. Perin School	80	79	80	80	80	77	80	80	82
Gift Lake School	113	132	136	133	134	136	135	132	126
Grouard Northland School	34	28	28	29	30	29	29	29	29
Hillview School	21	24	24	24	30	31	31	32	32
J.F. Dion School	67	58	58	53	52	50	49	53	50
Mistassiniy School	290	330	333	327	321	319	297	292	294
Northland Online School	69	36	37	42	52	60	62	73	77
Paddle Prairie School	107	117	115	115	112	116	114	113	125
Pelican Mountain School	17	9	13	12	12	11	10	10	12
St. Theresa School	262	245	244	256	260	254	256	258	262
Susa Creek School	28	26	26	28	29	33	33	33	31
TOTAL	1647	1672	1686	1699	1709	1708	1695	1711	1732

Note: We have 14 displaced students attending Paddle Prairie School; all from Fox Lake.



NORTHLAND SCHOOL DIVISION
ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Cathy Wanyandie, Board Chair
ORIGINATOR:
SUBJECT: Policy 7 Appendix D - Rules of Order
REFERENCE(S):
ATTACHMENTS: Policy 7 Appendix D - Rules of Order

RECOMMENDATION:
THAT the Board of Trustees approves the correction of section designations, punctuations, typographical, and cross-references and authorize Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 7 Appendix D - Rules of Order, as attached.

BACKGROUND:

RISK ANALYSIS:

POLICY 7 APPENDIX D RULES OF ORDER

Rules of order are designed to facilitate group decision-making. To allow everyone's opinion to be heard while ensuring fairness, respect and civility. Rules of order help efficiently manage conduct and time to cover all business. The ultimate goal is to help deliver quality decisions.

There are two components to the Rules of Order

- Rules of Procedure, how to get business done
- Rules of Conduct, how to behave

"It is better to debate a question without settling it than to settle a question without debating it" - Joseph Joubert, 1754-1824

1. RULES OF PROCEDURE

1.1. Discussion

- 1.1.1. Prior to a motion being made, time will be allowed for discussing an item. During this time, there should not be any debate on it, only time for the presenter to highlight parts and for trustees to ask questions, and gather more information.
- 1.1.2. Once the Chair is comfortable and there has been enough discussion, they will call for a motion.
- 1.1.3. Before asking for a motion, the Chair will ask if anyone needs more time for discussion.

1.2. A motion is made

- 1.2.1. A trustee shall make a motion (no seconder required as per School Education Act).
- 1.2.2. The motion may be as recommended by the Administration but does not have to be.
- 1.2.3. Motions may be made by any trustee, including the Chair.

1.3. The Chair states the motion

- 1.3.1. A trustee may require the motion under discussion to be read at any time during the debate, except when a trustee is speaking.

1.4. Debate

POLICY 7 APPENDIX D

RULES OF ORDER

- 1.4.1. Once a motion is made debate may only be about the motion.
 - 1.4.1.1. E.g. I am in favour of this motion because; I am against this motion because
- 1.4.2. The Chair controls the debate
 - 1.4.2.1. The Chair may very occasionally let another trustee or administration provide feedback on a speaker's comments.
 - 1.4.2.2. The Chair may ask the Administration to speak in the middle of the speaker list if they feel it will be beneficial to the discussion or let the mover answer a question from another trustee.
- 1.4.3. Everyone can speak up to two times to each motion and up to two minutes per time talking.
 - 1.4.3.1. The Chair may allow a third or more rounds of debate on an item if they determine it is necessary to ensure a quality decision.
- 1.4.4. Mover speaks first and may close the debate as well.
- 1.4.5. No one shall interrupt a speaker unless it is to ask for a necessary clarification of the speaker's remarks, and any such interruption shall not be permitted without permission of the Chair.
- 1.4.6. When a trustee arrives at the meeting after a motion has been made and prior to taking a vote, the trustee may request further discussion prior to the vote. The Chair shall rule on whether further discussion will be allowed.
- 1.4.7. Point of Order or Point of Information
 - 1.4.7.1. Everything stops to deal with "point"
 - 1.4.7.2. Two kinds of points of order:
 - 1.4.7.2.1. Point of Order
 - 1.4.7.2.1.1. Process problem (e.g. someone speaking too long)
 - 1.4.7.2.2. Point of Information (e.g. Need information on an item - e.g. need to know if you have enough dollars in the budget for an item asking to purchase.)
- 1.4.8. In all debates, any matter of procedure in dispute shall be settled, if possible, by reference to this Appendix. If this reference is inadequate, the procedure shall be determined by a motion supported by the majority of trustees in attendance.

POLICY 7 APPENDIX D

RULES OF ORDER

1.5. Voting

- 1.5.1. As soon as the motion is voted on, the debate is over and the motion stands as the position of the Board and each trustee.
- 1.5.2. The Chair, and all trustees present, unless excused by resolution of the Board or by the provisions of the School Act, shall vote on each question.
- 1.5.3. Each question shall be decided by a majority of the votes of those trustees present. A simple majority of a quorum of the Board will decide in favour of the question.
- 1.5.4. In the case of an equality of votes, the question is defeated.
- 1.5.5. A vote on a question shall be taken by open vote, expressed by show of hands, except votes to elect the Chair or Vice-Chair, which are by secret ballot, unless there is unanimous consent of all trustees present to use a show of hands.

1.6. The Chair announces the result and effect.

- 1.6.1. The result of the vote is announced (e.g. carried unanimously or carried or defeated).
- 1.6.2. The effect of the vote is announced (e.g. will be sending \$500 to charity for school uniforms).

1.7. Procedural Motions

- 1.7.1. Approve agenda; approve consent agenda.
 - 1.7.1.1. The trustee may ask for an item to be pulled from the consent agenda and put into action items but must do so prior to the approval of the consent agenda.
- 1.7.2. Procedural motions should go through very quickly.
 - 1.7.2.1. If a trustee wishes to address a procedural motion, they should be prepared to do so as soon as the item is called or have dealt with it before the board meeting, such as correcting typos in minutes.

1.8. Substantive motions

- 1.8.1.1. Must only be debating one main motion at a time.

POLICY 7 APPENDIX D

RULES OF ORDER

1.9. Amendments

1.9.1. The Chair will decide if the amendment is contrary to the essence of the main motion.

1.9.1.1. If an amendment is accepted, then debate on the main motion stops and debate is about the amendment only.

1.9.1.2. Only debate one amendment at a time.

1.9.1.3. The Chair should restart the speaking list to discuss amendments.

1.9.1.4. Ask the mover of the amendment if they would like to speak to their amendment.

1.9.1.5. Ask if anyone else wants to speak to the amendment.

1.9.1.6. After all debate; mover may close.

1.9.1.7. Vote is taken

1.9.1.7.1. If the amendment is accepted, then go back to the main motion as amended.

1.9.1.7.2. If an amendment is not accepted then go back to the main motion as it was and go back to the speaker list for the main motion.

1.9.2. Friendly amendment

1.9.2.1. Someone puts forward an amendment and indicates it may be a friendly amendment or if the Chair sees a lot of heads nodding to the amendment, may ask if it is a friendly amendment.

1.9.2.2. Chair asks if anyone DISAGREES with it being a friendly amendment.

1.9.2.3. If it is unanimous then the amendment is added to the main motion and then goes back to the speaker list of the main motion (as now amended) because it is a friendly amendment.

1.9.3. Germane Amendments

1.9.3.1. All amendments must be germane to the main motion, which means the amendment must be about the same essence as the main motion, if not, it might not be accepted.

1.9.3.2. No set rule on whether it is germane, it depends on the situation

1.9.3.2.1. The Chair can accept or not accept the amendment;

POLICY 7 APPENDIX D

RULES OF ORDER

1.9.3.2.2. Trustees can challenge the Chair's ruling, and then the Board votes on whether it will be considered as an amendment.

1.10. Notice of Motion

1.10.1. The notice of motion serves the purpose of officially putting an item on the agenda of the next or future regular meeting and gives notice to all trustees of the item to be discussed.

1.10.2. A notice of motion is not debatable and may not be voted on.

1.11. Motion to Adjourn

1.11.1. If all items on the agenda are complete:

1.11.1.1. Chair says: "Seeing no further business, the meeting is adjourned."

1.11.2. If the agenda is not completed and are deferring business then should have a **the** motion to adjourn and defer business.

2. **RULES OF CONDUCT**

2.1. The behaviour of everyone in attendance at a meeting shall be to help ensure good debate and quality decisions.

2.2. Laptops and cell phones should not be used during in-camera meetings.

2.3. Forms of address

2.3.1. Titles will be used at all public meetings

2.3.1.1. Example: Chair Smith, Trustee Brown, Superintendent Jones

2.4. Speaking at Meetings

2.4.1. Raise hands to be put on the speaker list.

2.4.2. Must be recognized by the Chair before speaking.

2.4.3. Thank Chair when recognized to speak; thank Chair when finished so everyone knows they are finished speaking.

2.4.4. The custom of addressing comments to the Chair is to be followed by all persons in attendance.

POLICY 7 APPENDIX D

RULES OF ORDER

- 2.5. Addressing the Motion
 - 2.5.1. Debate motion, not each other.
 - 2.5.2. Discussion should occur with no reference to a prior position.

- 2.6. Debating and Deciding the Motion
 - 2.6.1. All debates and decisions shall be:
 - 2.6.1.1. Formal enough to give clear direction to the Superintendent in implementing the Board's expectations.
 - 2.6.1.2. Informal enough to allow a complete, honest and factual sharing of information and opinions.

- 2.7. Role of the Chair
 - 2.7.1. The main role is to "direct traffic."
 - 2.7.2. Remain calm and neutral.
 - 2.7.3. Provide a "safe space" for everyone to speak, and share thoughts and information.
 - 2.7.4. Acknowledge, generally by nodding, that they see a trustee or administration that wants to be on the speaker's list.
 - 2.7.5. Read the next three speakers on the speaker list and then acknowledge the first speaker to speak.
 - 2.7.6. Be as neutral as possible.
 - 2.7.7. Avoid the temptation to speak after every comment.
 - 2.7.8. Hold your own comments as long as possible, or at least until other trustees have had the opportunity to speak once.
 - 2.7.9. Maintain speaking order and work towards the goal of hearing from everyone, with priority given to first-time speakers.
 - 2.7.10. Think in "rounds". Has everybody had a chance to speak first? Does anybody else want to speak first? If not, then could go to the second round and allow second-time speakers.
 - 2.7.11. Responsible for limiting a speaker when they are speaking too long, becoming repetitive or not on topic.
 - 2.7.12. The Chair must be firm in keeping order.

POLICY 7 APPENDIX D

RULES OF ORDER

- 2.8. Roles of Trustees
 - 2.8.1. All trustees are responsible for holding themselves and the Chair to the rules of order.
 - 2.8.2. Come prepared. A lot of work goes into preparing the Board packages and asking questions that are already answered in the package just should not happen.
 - 2.8.3. Read all materials provided to you ahead of the meeting at least once, preferably twice and seek clarification on Consent Agenda items before the meeting.
 - 2.8.4. Represent the whole district.
 - 2.8.5. Know how to behave; don't repeat yourself.
 - 2.8.6. Do not sidebar; only the Chair and Superintendent can do that.
 - 2.8.7. Be humble if corrected by the Chair; you are the one that made the mistake.
 - 2.8.8. Help the Chair!



NORTHLAND SCHOOL DIVISION
ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Cathy Wanyandie, Board Chair
ORIGINATOR:
SUBJECT: Policy 10 - Policy Making
REFERENCE(S):
ATTACHMENTS: Policy 10 - Policy Making

RECOMMENDATION:
THAT the Board of Trustees approves the correction of section designations, punctuations, typographical, and cross-references and authorize Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 10 - Policy Making, as attached.

BACKGROUND:

RISK ANALYSIS:



POLICY 10

POLICY MAKING

Policy development is a vital responsibility of the Board. Policies constitute the will of the Board in determining how the Division will be operated and communicate the Board's values, beliefs, and expectations.

Policies provide effective direction and guidelines for the action of the Board, Superintendent, staff, students, electors, and other agencies. Policies also serve as sources of information and procedures for all who may be interested in or connected with the operation of the Division.

Adoption of new Board policies or revision of existing policies is solely the responsibility of the Board.

The Board shall be guided in its approach to policy making by ensuring adherence to the requirements necessary to provide community-based public education and compliance with the Education Act, the Northland School Division Act, and other provincial as well as federal legislation.

Community-based public education must also reflect the culture, beliefs, values, and traditions of the communities served.

Board policies shall provide an appropriate balance between the responsibility of the Board to develop the broad guidelines to guide the Division and the opportunity for the Superintendent to exercise professional judgment in the administration of the Division.

The Board believes in the establishment of policy which reflects its values and perspectives.

The Board shall adhere to the following stages in its approach to policy making:

1. Planning

In cooperation with the Superintendent, the Board shall assess the need for a policy as a result of its monitoring activities or on the suggestion of others and identify the critical attributes of each policy to be developed.

2. Development

The Board may develop the policy itself or delegate the responsibility for its development to the Superintendent or a committee of the Board.

3. Approval

The Chair shall take care to ensure all trustees understand the rationale for a new policy or a policy change prior to the motion for approval.

4. Implementation

The Board is responsible for the implementation of policies governing its processes. The Board and Superintendent share the responsibility for the implementation of policies relating to the Board-Superintendent relationship. The Superintendent is responsible for the implementation of the other policies.

POLICY 10

POLICY MAKING

5. Evaluation

In cooperation with the Superintendent, the Board shall **review** ~~evaluate~~ each policy in a regular manner to determine if it is meeting its intended purpose.

Specifically

1. Any person or party may make suggestions regarding the possible development of a policy or the need for policy revisions on any matter by presenting a proposal for a policy or revisions, in writing, to the Board Chair or Superintendent. The proposal shall contain a brief statement of purpose or rationale.
2. The Board Chair or Superintendent will present the proposal to the Board or appropriate standing committee of the Board for initial consideration and determination.
3. If necessary, the Superintendent or designate will draft amendments to an existing policy or a new policy, as the case may be.
4. When appropriate, the Superintendent shall seek legal advice on the intent and the wording of the policy.
5. Generally, the Board will give each new or revised policy three (3) readings in public session as follows:
 - 5.1 First Reading
 - 5.1.1 The Board will consider the policy proposal and determine if the policy should be circulated for input from interested parties.
 - 5.1.1.1 In most cases, the policy proposal presented to the Board would be circulated to Division staff, principals, school staff, the Northland Local of the Alberta Teachers' Association, and key stakeholder groups for consideration and reaction.
 - 5.1.1.2 The Principal is responsible for ensuring the school council has the opportunity to provide input.
 - 5.1.1.3 The Board may approve a policy change with all three readings in one motion if:
 - It is determined they are parameters which preclude feedback
 - OR;
 - The changes are of a housekeeping nature (e.g. grammar, minor efficiency changes, clarifying or aligning processes) that do not change the intent of the policy.
 - 5.2 Second Reading
 - 5.2.1 The policy is discussed further by the Board after taking into consideration considering any input received and any amendments arising from input and comments received.



POLICY 10

POLICY MAKING

- 5.2.2 The Board shall consider the information and feedback provided and will either approve the second reading of the proposed policy in principle or recirculate if deemed appropriate (approve again as the first reading).
- 5.3 Third Reading
- 5.3.1 The Board shall give final approval of the policy, and it will become effective immediately unless stated otherwise in the motion.
6. Not more than two (2) readings of any policy proposal may be given at any one (1) meeting of the Board unless a quorum of Trustees present agree to provide the policy with the third reading or it has been determined that the policy shall not be circulated (see 5.1.1.3).
7. Only those policies which are adopted and recorded in the minutes constitute the official policies of the Board.
8. In the absence of existing policy, the Board may make decisions, by motion, on matters affecting the administration, management, and operation of the Division. Such decisions carry the weight of policy. If appropriate, a specific written policy will be developed.
9. The Board may request the Superintendent to change an administrative procedure into a draft Board policy and will provide the rationale for the same.
10. The Superintendent shall develop administrative procedures as specified in Policy 11 – Board Delegation of Authority and may develop such other procedures as deemed necessary for the effective operation of the Division. These must be in accordance with Board policies.
11. The Board may also delete a policy and subsequently delegate the Superintendent authority over this area. The Superintendent may choose then to develop an administrative procedure relative to this matter.
12. The Superintendent must inform the Board of any substantive directional changes in administrative procedures.
13. The Superintendent shall ensure all Board policies and administrative procedures posted on the Division's website are current.
14. The Board shall ensure that each policy has a specified date by which the policy must be evaluated in order to determine if it has brought about the intended result, is still necessary, and is to be maintained or deleted.

Legal Reference: Section 33, 51, 52, 53, 222 Education Act
Board Procedures Regulation



NORTHLAND SCHOOL DIVISION
ADMINISTRATION INFORMATION ITEM

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Cathy Wanyandie, Board Chair
ORIGINATOR:
SUBJECT: Policy 20 - Teacher Housing
REFERENCE(S):
ATTACHMENTS: Policy 20 - Teacher Housing

INFORMATION ITEM
The Policy Committee reviewed Policy 20 Teacher Housing and no revisions were made. This policy has been received as information and filed.

BACKGROUND:

RISK ANALYSIS:



POLICY 20 TEACHER HOUSING

The Board will provide safe, reliable housing for teachers resident in communities identified by the Board as requiring such services and believes this to be an essential component of teacher attraction and retention.

Specifically

1. The Division's Housing Department will be structured in the form of a separate, financially self-sufficient entity.
2. The Board will strive to maintain teacher housing at a high standard through strategic planning while being cognisant of a balanced budget.
3. The Board supports entering into partnerships to have local entities look after teacher housing where feasible.

Legal Reference: Section 11, 16, 18, 19, 32, 33, 51, 52, 53, 60, 67, 222 Education Act
Public Health Act
Residential Tenancy Act



NORTHLAND SCHOOL DIVISION
ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Cathy Wanyandie, Board Chair
ORIGINATOR:
SUBJECT: Policy 21 - Community Voice and Community Engagement
REFERENCE(S):
ATTACHMENTS: Policy 21 - Community Voice and Community Engagement

RECOMMENDATION:
THAT the Board of Trustees approves the correction of section designations, punctuations, typographical, and cross-references and authorize Administration to make such other technical and conforming changes as necessary to reflect the intent of the Board in connection with Policy 21 - Community Voice and Community Engagement, as attached.

BACKGROUND:

RISK ANALYSIS:



POLICY 21

COMMUNITY VOICE AND COMMUNITY ENGAGEMENT

School Councils, Ward Councils, Council of School Councils, and Partners

The Board recognizes and embraces opportunities to engage with their communities. Strong schools, with strong community support, are important factors in student success. The board is committed to engagement through a variety of channels to ensure voices are heard.

The Board, in keeping with the knowledge that meaningful parent and community involvement is a key factor in student success, deeply values the role of school councils. School councils need to be part of the foundation upon which student success is built.

“School councils will have the primary task of facilitating the collaboration and cooperation between members of the communities and their schools in developing shared responsibility for the learning success and well-being of all children and youth through community engagement in school planning and improvement processes (Policy 18, Northern Lights School Division, Sask. June 2009).”

Council of School Councils (COSC) and ward councils build upon community voices that are heard at school councils and ensure these voices travel to division staff, superintendent, and Board of Trustees. This system of engagement also ensures information travels back to the school councils and the community.

COSC and ward councils also provide the opportunity for communities to share and learn from each other.

The board shall establish a formal engagement process for engaging with key community partners as the board understands students are more likely to succeed with the entire community supporting them. “It takes a community to raise a child.”

Procedures

1. Opportunities will be provided for communities to be involved in the education of their children.
2. Information is to be shared with school councils, students, parents, staff, and the community to enable them to offer input into the programs, policies, and procedures of the Division and schools.
3. Communities shall be engaged through effective communication and dialogue with the level of consultation made clear. One tool to support communication will be “Bang the

Table”.

4. Administrative Procedure 159, Community Engagement, and 159 Appendix B Community Engagement Framework provide guidance for processes and procedures to follow when undertaking a community engagement project.
5. School Councils
 - 5.1. Role of School Council (or Principal Advisory Committee)
 - 5.1.1. The school council is advisory to the principal.
 - 5.2. Membership and Meetings:
 - 5.2.1. Any person who is interested in being involved in the education of students is eligible to participate in a town hall model of school council (i.e. parents, grandparents, aunts, uncles, caregivers, of a child in the school, Elders/Knowledge Keepers, business person; local governance councilor, etc.).
 - 5.2.2. A school council shall be established in each school operated by the Board in accordance with section 22 of the Education Act, and the Alberta School Council Regulation.
 - 5.2.3. If a school council is not formed then the principal must set up a principal advisory committee (PAC) that shall be open to all community members and have the same rights to involvement as school councils have.
 - 5.2.3.1. A PAC must be established within 30 days of the non-establishment of a school council.
 - 5.2.4. The Alberta School Council Resource Manual shall serve as the handbook for all school councils, outlining:
 - 5.2.4.1. The role of a school council; and
 - 5.2.4.2. Operational procedures of a school council.
 - 5.2.5. The Board shall support the operation of school councils by providing a budget for:
 - 5.2.5.1. Annual membership fee for all school councils for Alberta School Council Association (ASCA).
 - 5.2.5.2. A school council representative from each school has the opportunity to attend the Alberta School Councils Association (ASCA) annual conference.
 - 5.2.5.3. Other professional development opportunities as approved by the Superintendent.
 - 5.2.5.4. Refreshments at school council meetings, through the school budget.

POLICY 21 COMMUNITY VOICE AND COMMUNITY ENGAGEMENT

- 5.3. Honoraria and Expenses:
 - 5.3.1. No honoraria or expenses shall be paid to any person attending a school council or principal advisory meeting.
- 5.4. Conflict Resolution Procedure:
 - 5.4.1. In the case of a conflict between the school council and principal, they shall refer to and follow the procedures outlined in Policy 21, Appendix A School Council Conflict Resolution.
 - 5.4.2. The principal shall provide the school council chair **with** a copy of Policy 21, Appendix A School Council Conflict Resolution.
6. Ward Councils
 - 6.1. Structure:
 - 6.1.1. Ward Councils meetings may be held by ward, by geographic area, or in conjunction with a Council of School Councils meeting:
 - 6.1.1.1. **Ward Council meeting: held within a ward and includes only the schools and communities within the ward.**
 - 6.1.1.2. Area Ward Council meeting: held within a geographic area and includes representation from all the ward councils within that area.
 - 6.2. Membership:
 - 6.2.1. Each ward shall have a ward council that consists of the trustee from the ward, a member of each school council in the ward, and other person(s) that may become members (*Northland School Act*).
 - 6.2.1.1. Each school council shall choose their representative.
 - 6.2.1.2. If a school does not have a school council, then a representative shall be selected from the principal's advisory committee by the committee.
 - 6.2.2. Other person(s) may become members of a ward council and shall be chosen as follows:
 - 6.2.2.1. Ward Council: Selected by the trustee of the ward in consultation with the associate superintendent of the area.
 - 6.2.2.2. Area Ward Council: Selected by the trustees of the wards within the area and the associate superintendent of the area.
 - 6.2.3. The number of other persons selected for ward council meetings shall be guided by budget, logistics, and the purpose of the particular meeting.
 - 6.2.4. The term of each person selected/appointed shall be outlined at the time of selection/appointment and maybe for:

POLICY 21 COMMUNITY VOICE AND COMMUNITY ENGAGEMENT

- 6.2.4.1. One meeting or;
- 6.2.4.2. Until the end of the school year in which the person is selected/appointed or;
- 6.2.4.3. Until the board disqualifies them as a member of the ward council by motion.
- 6.2.5. A person can be selected/reappointed to a ward council in the next, or any school year.
- 6.3. Meetings:
 - 6.3.1. There shall be a meeting of each ward council at least once each school year, either by ward council meetings, area ward council meetings, or a COSC meeting.
 - 6.3.2. The board shall ensure ward councils have the opportunity to provide input into the board's strategic direction within the 12-month period immediately following each general election.
 - 6.3.3. Division administration, as designated by the Superintendent, will provide support for ward council meetings and facilitate setting the agenda in consultation with the Trustee(s), school council reps and principal(s).
 - 6.3.4. The ward council shall determine the process for selecting a chair for each meeting. At the choice of the Trustee(s), the Division administration or a Trustee shall chair the meeting until a chair is chosen.
 - 6.3.5. The general purpose of the ward council meeting is to:
 - 6.3.5.1. Hear from communities through their school council representatives.
 - 6.3.5.2. Enable the ward council to advise the board respecting any matter relating to the board's strategic direction and policy in the ward.
 - 6.3.5.3. Discuss and share ideas on the strategic direction of NSD and increasing student success.
 - 6.3.5.4. Share information between communities.
 - 6.3.5.5. Discuss general operational bouquets and concerns.
- 6.4. Honoraria and Expenses:
 - 6.4.1. Travel and other expenses will be paid as per Board Policy 7 Appendix A, Schedule of Rates for Area Ward Council meetings.
 - 6.4.2. No member of a ward council shall receive any remuneration/honoraria, other than an appointed Elder(s), for acting

POLICY 21 COMMUNITY VOICE AND COMMUNITY ENGAGEMENT

as a member of a ward council (*Northland School Act*).

7. The Board shall be responsible for appointing Elder(s), if any, by motion to a ward council meeting. A Board-appointed Elder(s) shall receive honoraria and travel expenses in accordance with Board Policy 7 Appendix A Schedule of Rates.
8. Council of School Councils (COSC)
 - 8.1. Membership:
 - 8.1.1. Each school council may select one representative to attend the meeting.
 - 8.1.2. If a school does not have a school council, then a representative shall be selected from the principal's advisory committee, by that committee.
 - 8.2. Meetings:
 - 8.2.1. At a minimum, shall meet at least once a term with the Board within the 12-month period immediately following each general election.
 - 8.2.2. The general purpose of the COSC meeting shall be to:
 - 8.2.2.1. Ensure the opportunity is provided for input into the Board's strategic direction is provided within the 12-month period immediately following each general election.
 - 8.2.2.2. Enable all communities to hear from each other and share information and ideas with the Board.
 - 8.2.2.3. Discuss and share ideas on the strategic direction of NSD and increasing student success.
 - 8.2.2.4. Discuss general operational bouquets and concerns.
 - 8.3. Honoraria and Expenses:
 - 8.3.1. Travel and other expenses, if required, shall be paid as per Board Policy 7 Appendix A, Schedule of Rates, to each representative attending a COSC meeting.
 - 8.3.2. No representative at the COSC shall receive any remuneration for acting as a representative to the COSC meeting. Elders in attendance will be paid in accordance with Policy 7 Appendix A, Schedule of Rates.
 - 8.3.3. Division administration will facilitate setting the agenda in consultation with the Board Chair.

Legal Reference: Section 8, 31, 33, 35, 35.1, 36, 37, 41, 51, 52, 53, 222 Education Act
Northland School Division Act
Freedom Information and Protection of Privacy Act Policy 21, Appendix A School Council Conflict Resolution
AP 159 Community Engagement



NORTHLAND SCHOOL DIVISION
ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Douglas Aird, Secretary-Treasurer
ORIGINATOR:
SUBJECT: 2023-2024 Spring Final Budget
REFERENCE(S): Policy 2 - Role of the Board
ATTACHMENTS: 2023-2024 Spring Final Budget

RECOMMENDATION:
THAT the Board of Trustees approve the 2023-2024 Spring Final Budget, as presented.

BACKGROUND:

The 2023-2024 Spring Final Budget is presented to the Board of Trustees for approval. Policy 2 - Role of the Board states in section 5.1, under Fiscal Accountability, *“Approve the annual budget and allocation of resources to achieve desired results.”*

The 2023-2024 budget will be reviewed in October 2023, after review of student enrollment, address emerging issues, changes and then an update will be provided at the November 2023 board meeting.

RISK ANALYSIS:



Northland
SCHOOL DIVISION

**May
Budget
Report**

2023/2024

This document outlines the plans for the upcoming year.

Report to the
Board of Trustees
May 26, 2023

2023 - 2024 Spring Budget - Summary

Overall

- The budget has been drafted consistent with the Education Plan and 2024 goals.
- Overall revenues and expenses are lower than last year, in line with funding formula changes and forecast enrollment. The break-even budget shows a planned shortfall of \$0.5M, which will be funded from operating reserves.
- Provincial funding has been essentially frozen for the last four years.
- Finances will be tighter as the provincial Bridge/Covid Funding has ended. Some offsetting stabilization funding has been provided. This will remain a risk in future.
- Key assumptions include maintaining the hot lunch program, transportation for all students, Federal/First Nation tuition rates steady, provincial funding for negotiated teacher rate increases, benefits inflation and minimal impact from local bargaining and insurance costs.
- Contingencies include inflation, enrollment, carbon tax/fuel and key contract changes.
- NSD will continue building and technology improvements with a major focus on improvement for resources in the classrooms.

ANALYSIS	Final Budget 2023-24	Final Budget 2022-23	Actual Results 2021-22	Final Budget 2021-22
Revenues	\$ 56,448,962	\$57,064,810	\$ 64,973,265	\$ 60,573,394
Expenses	56,901,094	56,749,770	63,085,457	59,989,503
Surplus (Deficit)	\$ (452,132)	\$ 315,040	\$ 1,887,808	\$ 583,891
Enrolment	1,683 E	1,722 E	1,860	1,919 E

ENROLLMENT

- Enrollment is forecast based on current actuals (which are 2% below this year's plan).
 - Provincial students are forecast to be 1,191 vs. 1,303 forecast this year (-9%)
 - Federal/First Nation are forecast to be 492 vs 419 forecast this year (+17%)

REVENUE

- This is the fourth school year with the revised funding framework and formulas
 - The Division is funded primarily for division-wide program totals (ie Services Supports), rather than a per student basis. The Weighted Moving Average formula has stabilized funding and moderated the financial impact of enrollment changes
 - The “hold harmless” approach to enrollment fluctuations during the pandemic has ended and the division is dealing with enrollment funding changes.
 - Forecast revenues have declined by \$0.6M (-1%) net due to enrollment and bridge/covid funding reductions offset by Transportation, bargaining and other grant increases.
- The annual Federal/First Nations tuition rates are based on the latest audited rates and will be adjusted with the year end audit.

EXPENSES

- School Food Services (SFS) continues per the Board motion (\$2.1M annually)
- Forecast expenses are virtually unchanged, with increased investment at the school level offset by system-wide reallocations
- Staff costs - Inflation has been factored into salaries/benefits and key contracts
 - Certificated staff are budgeted at \$20.0M and 153.1 fte's vs 154.0 this year
 - Uncertificated staff is budgeted at \$14.2M
 - The division is carefully reviewing vacancies to ensure cost containment.
- An additional 29 federally funded "Jordan's Principle" Education Assistants are on site across the Division this year (separate funding)
- Investments in technology and housing continue with available funds and are being offset by travel reductions and other cost containment measures
- The actual cost for property, liability and fleet insurance will be known in October
 - A "minimal" change is forecast ,while coverage, deductible and inclusions will continue to be reviewed. Bus coverage is challenging.
- Transferable expense budgets at schools are a reflection of the change in student enrolment, and are calculated using an allocation model
- Small schools continue to be staffed at 2.40 FTE minimum
- Housing continues to be costly - the strategy to rebuild and trim the fleet, investing \$5.9M over three years will start to pay off in reduced maintenance and utility charges.

Division-wide:

- Educational priorities for literacy and numeracy have increased in funding
- Superintendent of Schools, Associates, Directors, and Principals will be continually reviewing opportunities/ impacts including preparing the Fall Budget Update
- Flexibility will be needed to move funds, depending on circumstances
- The plan to keep reserves below the cap August 31, 2023 is underway
- A change in accounting policies this year is requiring that funds be set aside for the "Asset Retirement Obligation" costs of certain building assets.

Departments

- Process and systems improvement projects continue, to generate savings and create efficient, modern services (Maintenance, Corporate Services, HR, SFS, Transportation)
- Housing - Phases 1 and 2 completed 37 units and 9 basements, while Phase 3 continues towards the completion of the 8 ready to move units.
- Transportation - The Division will continue to provide full funding for all students. Funding will be finalized by the November grant application.



NORTHLAND SCHOOL DIVISION
May Budget 2023 - 2024
Statement of Revenues and Expenses

REVENUE

	2023-24	2022-23	Change	%
Alberta Education	\$ 44,698,045	\$ 46,890,061	\$ (2,192,016)	(5)
Federal Government & First Nations	9,880,018	9,128,840	751,178	8.2
Other Revenue	1,870,899	1,045,909	824,990	78.9
	<u>\$ 56,448,962</u>	<u>\$ 57,064,810</u>	<u>\$ (615,848)</u>	<u>(1.1)</u>

EXPENSES

Schools	\$ 22,045,761	\$ 21,689,407	\$ 356,354	1.6
Instructional Support	7,124,845	6,488,435	636,410	9.8
Instructional Supply	7,010,427	7,771,603	(761,176)	(9.8)
Transportation	3,854,628	3,600,000	254,628	7.1
Operations and Maintenance	9,076,052	9,272,374	(196,322)	(2.1)
External Services	3,857,191	3,898,909	(41,718)	(1.1)
System Administration	2,563,525	2,557,495	6,030	0.2
Corporate Board	453,068	553,750	(100,682)	(18.2)
Insurance (Buildings)	915,597	917,797	(2,200)	(0.2)
	<u>\$ 56,901,094</u>	<u>\$ 56,749,770</u>	<u>\$ 151,324</u>	<u>0.3</u>

NET SURPLUS (DEFICIT)

	<u>\$ (452,132)</u>	<u>\$ 315,040</u>	<u>\$ (767,172)</u>	
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Salaries and Benefits Detail

Certificated salaries and benefits	\$ 20,021,665	\$ 19,769,571	\$ 252,094	1.3
Uncertificated salaries and benefits	14,150,837	14,046,319	\$ 104,518	0.7
	<u>\$ 34,172,502</u>	<u>\$ 33,815,890</u>	<u>\$ 356,612</u>	<u>1.1</u>



NORTHLAND SCHOOL DIVISION
May 2023 Spring Final Budget
School Expenses

	2023-24	2022-23	
	<u>May Budget</u>	<u>May Budget</u>	<u>Change</u>
Anzac	\$ 1,315,896	1,290,192	\$ 25,704
Bill Woodward	1,494,611	1,277,737	216,874
Bishop Routhier	646,672	625,510	21,162
Calling Lake	1,430,690	1,248,439	182,251
Career Pathways	551,862	467,472	84,390
Chipewyan Lakes	603,073	547,332	55,741
Conklin	515,782	506,917	8,865
Elizabeth	1,295,646	1,251,784	43,862
Father R. Perin	955,693	890,938	64,755
Gift Lake School	1,681,520	1,636,039	45,481
Grouard	747,147	740,674	6,473
Hillview	659,738	401,654	258,084
J.F. Dion	895,485	872,275	23,210
Mistassiniy	2,714,358	2,701,577	12,781
Northland Online School	1,024,343	726,287	298,056
Paddle Prairie	1,183,144	1,133,506	49,638
Pelican Mountain	181,950	386,249	(204,299)
St. Theresa	3,207,288	3,256,016	(48,728)
Susa Creek	533,748	406,099	127,649
Substitutes and Learning Loss	407,115	1,322,710	(915,595)
	<u>\$ 22,045,761</u>	<u>\$ 21,689,407</u>	<u>\$ 356,354</u>

School Jurisdiction Code: 1280

BUDGET REPORT

FOR THE YEAR ENDING AUGUST 31, 2024

[Education Act, Sections 139(2)(a) and 244]

1280 The Northland School Division

Legal Name of School Jurisdiction

9809 77 Avenue PO Bag 1400 Peace River AB AB T8S 1V2; 780-624-2060 x 6141; douglas.aird@nsd61.ca

Contact Address, Telephone & Email Address

BOARD CHAIR	
Cathy Wanyandie	
Name	Signature
SUPERINTENDENT	
Dr. Nancy Spencer-Poitras	
Name	Signature
SECRETARY TREASURER or TREASURER	
Douglas Aird	
Name	Signature
<p>Certified as an accurate summary of the year's budget as approved by the Board of Trustees at its meeting held on May 26, 2023 .</p> <p style="text-align: center;">Date</p>	

c.c. Alberta Education
 Financial Reporting & Accountability Branch
 8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
 E-MAIL: EDC.FRA@gov.ab.ca

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Legend:

Blue	Data input is required	Grey	No entry required - the cell is protected.
Pink	Populated from data entered in this template (i.e. other tabs)	White	Calculation cells. These are protected and cannot be changed.
Green	Populated based on information previously submitted to Alberta Education	Yellow	Flags to draw attention to sections requiring entry depending on other parts of the submissi

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2023/2024 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Operations & maintenance

System Administration

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual Audited 2021/2022
REVENUES			
Government of Alberta	\$ 44,698,045	\$46,890,062	\$47,866,396
Federal Government and First Nations	\$ 9,880,018	\$9,128,840	\$14,098,426
Property taxes	\$ -	\$0	\$0
Fees	\$ -	\$0	\$0
Sales of services and products	\$ 22,899	\$35,909	\$1,376,769
Investment income	\$ 720,000	\$110,000	\$336,373
Donations and other contributions	\$ 450,000	\$450,000	\$436,888
Other revenue	\$ 678,000	\$450,000	\$858,413
TOTAL REVENUES	\$56,448,962	\$57,064,811	\$64,973,265
EXPENSES			
Instruction - ECS	\$ 939,409	\$816,179	\$852,340
Instruction - Grade 1 to 12	\$ 37,364,840	\$37,298,197	\$39,013,391
Operations & maintenance	\$ 9,991,649	\$10,190,170	\$12,757,375
Transportation	\$ 3,854,628	\$3,600,000	\$3,919,633
System Administration	\$ 3,016,593	\$3,111,244	\$3,352,590
External Services	\$ 1,733,975	\$1,733,975	\$3,190,128
TOTAL EXPENSES	\$56,901,094	\$56,749,765	\$63,085,457
ANNUAL SURPLUS (DEFICIT)	(\$452,132)	\$315,046	\$1,887,808

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual Audited 2021/2022
EXPENSES			
Certificated salaries	\$ 16,471,382	\$16,442,192	\$17,120,843
Certificated benefits	\$ 3,550,283	\$3,327,379	\$3,526,173
Non-certificated salaries and wages	\$ 11,609,378	\$11,087,452	\$12,216,140
Non-certificated benefits	\$ 3,076,589	\$2,958,867	\$2,836,833
Services, contracts, and supplies	\$ 17,888,560	\$18,375,308	\$22,203,887
Capital and debt services			
Amortization of capital assets			
Supported	\$ 3,245,014	\$3,497,079	\$3,422,123
Unsupported	\$ 1,048,888	\$1,050,488	\$969,397
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$2,399
Other interest and finance charges	\$ 11,000	\$11,000	\$2,613
Losses on disposal of capital assets	\$ -	\$0	\$199,783
Other expenses	\$ -	\$0	\$585,266
TOTAL EXPENSES	\$56,901,094	\$56,749,765	\$63,085,457

BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31

REVENUES	Approved Budget 2023/2024							Actual Audited 2021/22
	Instruction		Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	ECS	Grade 1 to 12						
(1) Alberta Education	\$ 411,031	\$ 30,889,619	\$ 2,678,775	\$ 3,580,809	\$ 3,416,797	\$ -	\$ 40,977,031	\$ 42,402,783
(2) Alberta Infrastructure - non remediation	\$ -	\$ 274,164	\$ 2,692,000	\$ -	\$ 7,000	\$ 347,850	\$ 3,321,014	\$ 5,010,960
(3) Alberta Infrastructure - remediation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(4) Other - Government of Alberta	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ 452,653
(5) Federal Government and First Nations	\$ -	\$ 7,640,774	\$ 1,353,678	\$ 273,819	\$ 611,747	\$ -	\$ 9,880,018	\$ 14,098,426
(6) Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(9) Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(10) Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(11) Sales of services and products	\$ -	\$ 22,899	\$ -	\$ -	\$ -	\$ -	\$ 22,899	\$ 1,376,769
(12) Investment income	\$ -	\$ 720,000	\$ -	\$ -	\$ -	\$ -	\$ 720,000	\$ 336,373
(13) Gifts and donations	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000	\$ 327,382
(14) Rental of facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 658,000	\$ 658,000	\$ 821,920
(15) Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109,506
(16) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,493
(17) Other	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -
(18) TOTAL REVENUES	\$ 411,031	\$ 39,997,456	\$ 6,724,453	\$ 3,854,628	\$ 4,055,544	\$ 1,405,850	\$ 56,448,962	\$ 64,973,265
EXPENSES								
(19) Certificated salaries	\$ 636,900	\$ 15,455,482			\$ 379,000	\$ -	\$ 16,471,382	\$ 17,120,843
(20) Certificated benefits	\$ 70,059	\$ 3,438,534			\$ 41,690	\$ -	\$ 3,550,283	\$ 3,526,173
(21) Non-certificated salaries and wages	\$ 100,000	\$ 6,542,648	\$ 2,525,834	\$ 960,635	\$ 1,110,548	\$ 369,713	\$ 11,609,378	\$ 12,216,140
(22) Non-certificated benefits	\$ 10,000	\$ 1,772,527	\$ 701,444	\$ 241,892	\$ 250,903	\$ 99,823	\$ 3,076,589	\$ 2,836,833
(23) SUB - TOTAL	\$ 816,959	\$ 27,209,191	\$ 3,227,278	\$ 1,202,527	\$ 1,782,141	\$ 469,536	\$ 34,707,632	\$ 35,699,989
(24) Services, contracts and supplies	\$ 122,450	\$ 9,691,970	\$ 3,912,168	\$ 2,036,101	\$ 1,164,752	\$ 961,119	\$ 17,888,560	\$ 22,203,887
(25) Amortization of supported tangible capital assets	\$ -	\$ 314,164	\$ 2,675,327	\$ -	\$ 7,000	\$ 231,850	\$ 3,228,341	\$ 3,422,123
(26) Amortization of unsupported tangible capital assets	\$ -	\$ 149,515	\$ 160,203	\$ 616,000	\$ 51,700	\$ 71,470	\$ 1,048,888	\$ 969,397
(27) Amortization of supported ARO tangible capital assets	\$ -	\$ -	\$ 16,673	\$ -	\$ -	\$ -	\$ 16,673	
(28) Amortization of unsupported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(29) Accretion expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(30) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,399
(32) Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -	\$ 11,000	\$ 2,613
(33) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,783
(34) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 585,266
(35) TOTAL EXPENSES	\$ 939,409	\$ 37,364,840	\$ 9,991,649	\$ 3,854,628	\$ 3,016,593	\$ 1,733,975	\$ 56,901,094	\$ 63,085,457
(36) OPERATING SURPLUS (DEFICIT)	\$ (528,378)	\$ 2,632,616	\$ (3,267,196)	\$ -	\$ 1,038,951	\$ (328,125)	\$ (452,132)	\$ 1,887,808

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual 2021/2022
FEES			
TRANSPORTATION	\$0	\$0	\$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$0	\$0	\$0
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES	\$0	\$0	\$0
Other fees to enhance education	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$0	\$0	\$0
Non-curricular goods and services	\$0	\$0	\$0
NON-CURRICULAR TRAVEL	\$0	\$0	\$0
OTHER FEES	\$0	\$0	\$0
TOTAL FEES	\$0	\$0	\$0

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual 2021/2022
Cafeteria sales, hot lunch, milk programs	\$0	\$0	\$0
Special events	\$0	\$0	\$0
Sales or rentals of other supplies/services	\$0	\$0	\$0
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	
Other (describe)	\$0	\$0	
TOTAL	\$0	\$0	\$0

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)

for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS/DEFICITS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2022	\$19,451,107	\$5,834,770	\$0	\$6,323,572	\$6,323,572	\$0	\$7,292,765
2022/2023 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Opening balance adjustment due to adoption of PS 3280 (ARO)	(\$4,153,956)	(\$4,153,956)		\$0	\$0		
Estimated surplus(deficit)	\$315,046			\$315,046	\$315,046		
Estimated board funded capital asset additions		\$5,350,000		\$0	\$0	\$0	(\$5,350,000)
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$110,000	\$0					\$110,000
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$4,293,902)		\$4,293,902	\$4,293,902		
Estimated capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Estimated capital revenue recognized - Alberta Infrastructure		\$3,245,014		(\$3,245,014)	(\$3,245,014)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted amortization of ARO tangible capital assets		(\$16,673)		\$16,673	\$16,673		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0	\$0	\$0
Estimated reserve transfers (net) MINISTERIAL APPROVAL REQUIRED				(\$4,500,000)	(\$4,500,000)	\$0	\$4,500,000
Estimated assumptions/transfers of operations - capital lease addition	(\$376,284)	\$0	\$0	(\$376,284)	(\$376,284)	\$0	\$0
Estimated Balances for August 31, 2023	\$15,345,913	\$5,965,253	\$0	\$2,827,895	\$2,827,895	\$0	\$6,552,765
2023/24 Budget projections for:							
Budgeted surplus(deficit)	(\$452,132)			(\$452,132)	(\$452,132)		
Projected board funded tangible capital asset additions		\$2,400,000		\$0	\$0	\$0	(\$2,400,000)
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$4,277,229)		\$4,277,229	\$4,277,229		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Alberta Infrastructure		\$3,245,014		(\$3,245,014)	(\$3,245,014)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted amortization of ARO tangible capital assets		(\$16,673)		\$16,673	\$16,673		
Budgeted amortization of supported ARO tangible capital assets		\$16,673		(\$16,673)	(\$16,673)		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net) MINISTERIAL APPROVAL REQUIRED				(\$1,048,888)	(\$1,048,888)	\$0	\$1,048,888
Projected assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2024	\$14,893,781	\$7,333,038	\$0	\$2,359,090	\$2,359,090	\$0	\$5,201,653

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	Year Ended			Year Ended			Year Ended		
	31-Aug-2024	31-Aug-2025	31-Aug-2026	31-Aug-2024	31-Aug-2025	31-Aug-2026	31-Aug-2024	31-Aug-2025	31-Aug-2026
Projected opening balance	\$2,827,895	\$2,359,090	\$2,359,490	\$0	\$0	\$0	\$6,552,765	\$5,201,653	\$4,850,141
Projected excess of revenues over expenses (surplus only)	Explanation	\$0	\$0	\$0					
Budgeted disposal of board funded TCA and ARO TCA	Explanation	\$0	\$0	\$0			\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Explanation	\$4,293,902	\$4,293,902	\$4,293,902			\$0	\$0	\$0
Budgeted capital revenue recognized, including ARO assets amortization	Explanation	(\$3,261,687)	(\$3,245,014)	(\$3,245,014)			\$0	\$0	\$0
Budgeted changes in Endowments	Explanation	\$0	\$0	\$0			\$0	\$0	\$0
Budgeted board funded ARO liabilities - recognition	Explanation	\$0	\$0	\$0			\$0	\$0	\$0
Budgeted board funded ARO liabilities - remediation	Explanation	\$0	\$0	\$0			\$0	\$0	\$0
Budgeted unsupported debt principal repayment	Explanation	\$0	\$0	\$0			\$0	\$0	\$0
Projected reserves transfers (net)	Unsupported amortization to capital reserves	(\$1,048,888)	(\$1,048,488)	(\$1,048,488)	\$0	\$0	\$1,048,888	\$1,048,488	\$1,048,488
Projected assumptions/transfers of operations	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation	\$0	\$0	\$0				\$0	\$0
New school start-up costs	Explanation	\$0	\$0	\$0				\$0	\$0
Decentralized school reserves	Explanation	\$0	\$0	\$0				\$0	\$0
Non-recurring certificated remuneration	Grid creep, net salary increases	\$0	\$0	\$0					
Non-recurring non-certificated remuneration	Explanation	\$0	\$0	\$0					
Non-recurring contracts, supplies & services	Explanation	\$0	\$0	\$0					
Professional development, training & support	Explanation	\$0	\$0	\$0					
Transportation Expenses	Explanation	\$0	\$0	\$0					
Operations & maintenance	Increased insurance costs - unsupported	\$0	\$0	\$0					
English language learners	Explanation	\$0	\$0	\$0					
System Administration	Explanation	\$0	\$0	\$0					
OH&S / wellness programs	Explanation	\$0	\$0	\$0					
B & S administration organization / reorganization	Explanation	\$0	\$0	\$0					
Debt repayment	Explanation	\$0	\$0	\$0					
POM expenses	Explanation	\$0	\$0	\$0				\$0	\$0
Non-salary related programming costs (explain)	Explanation	\$0	\$0	\$0					
Repairs & maintenance - School building & land	Explanation	\$0	\$0	\$0					
Repairs & maintenance - Technology	Explanation	\$0	\$0	\$0					
Repairs & maintenance - Vehicle & transportation	Explanation	\$0	\$0	\$0					
Repairs & maintenance - Administration building	Explanation	\$0	\$0	\$0					
Repairs & maintenance - POM building & equipment	Explanation	\$0	\$0	\$0					
Repairs & maintenance - Other (explain)	Explanation	\$0	\$0	\$0					
Capital costs - School land & building	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	(\$400,000)	(\$400,000)
Capital costs - Vehicle & transportation	Bus and fleet renewal	\$0	\$0	\$0	\$0	\$0	\$0	(\$500,000)	(\$500,000)
Capital costs - Administration building	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Division wide improvement projects	\$0	\$0	\$0	\$0	\$0	\$0	(\$750,000)	(\$500,000)
Capital Costs - Furniture & Equipment	Mistassini New School	\$0	\$0	\$0	\$0	\$0	\$0	(\$750,000)	\$0
Capital costs - Other	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	Explanation	\$0	\$0	\$0				\$0	\$0
Other 1 - please use this row only if no other row is appropriate	2023 Operating Deficit	(\$452,132)	\$0	\$0				\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0				\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0				\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0				\$0	\$0
Estimated closing balance for operating contingency		\$2,359,090	\$2,359,490	\$2,359,890	\$0	\$0	\$0	\$5,201,653	\$4,850,141

Total surplus as a percentage of 2024 Expenses	13.29%	12.67%	12.05%
ASO as a percentage of 2024 Expenses	4.15%	4.15%	4.15%

**PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)
for the Year Ending August 31**

	Amount	Detailed explanation to the Minister for the purpose of using/transferring ASO
Estimated Operating Surplus (Deficit) Aug. 31, 2024	\$ (452,132)	
PLEASE ALLOCATE IN BLUE CELLS BELOW	(452,132)	
Estimated Operating Deficit Due to:		
Amortization of board funded ARO capital assets	\$0	
Increased classroom staffing and supports focused on learning.	\$452,132	
Description 3 (Fill only if your board projected an operating deficit)	\$0	
Description 4 (Fill only if your board projected an operating deficit)	\$0	
Description 5 (Fill only if your board projected an operating deficit)	\$0	
Description 6 (Fill only if your board projected an operating deficit)	\$0	
Description 7 (Fill only if your board projected an operating deficit)	\$0	
Subtotal, preliminary projected operating reserves to cover operating deficit	452,132	
Projected board funded tangible capital assets additions (including ARO) using both unrestricted surplus and operating reserves	-	
Budgeted disposal of unsupported tangible capital assets, including board funded ARO	-	
Budgeted amortization of board funded tangible capital assets	(1,048,888)	
Budgeted amortization of board funded ARO tangible capital assets	-	
Budgeted board funded ARO liabilities - recognition	-	
Budgeted board funded ARO liabilities - remediation	-	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	1,048,888	
Total final projected amount to access ASO in 2023/24	452,132	

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2023/2024 (Note 2)	Actual 2022/2023	Actual 2021/2022	Notes
Grades 1 to 12				
<u>Eligible Funded Students:</u>				
Grades 1 to 9	907	753	935	Head count
Grades 10 to 12	292	137	229	Head count
Total	1,199	890	1,164	Grade 1 to 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	34.7%	-23.5%		
<u>Other Students:</u>				
Total	492	610	546	Note 3
Total Net Enrolled Students	1,691	1,500	1,710	
Home Ed Students	-	-	-	Note 4
Total Enrolled Students, Grades 1-12	1,691	1,500	1,710	
Percentage Change	12.7%	-12.3%		
<u>Of the Eligible Funded Students:</u>				
Students with Severe Disabilities	22	27	17	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	245	246	244	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	94	117	118	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	15	20	42	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	109	137	160	
Program Hours	900	900	900	Minimum program hours is 475 Hours
FTE Ratio	0.947	0.947	0.947	Actual hours divided by 950
FTE's Enrolled, ECS	103	130	152	
Percentage Change	-20.4%	-14.4%		
Home Ed Students	-			Note 4
Total Enrolled Students, ECS	109	137	160	
Percentage Change	-20.4%	-14.4%		
<u>Of the Eligible Funded Children:</u>				
Students with Severe Disabilities (PUF)	9	8	10	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	22	28	16	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2023/2024 budget report preparation.
- Other Grade 1 to 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. Home Education Kindergartens, under ECS, do not apply to charter schools.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budget 2023/24		Actual 2022/23		Actual 2021/22	
	Total	Union Staff	Total	Union Staff	Total	Union Staff

Notes

School Based	138	138	133	133	154	154	Teacher certification required for performing functions at the school level.
Non-School Based	15	10	15	10	14	10	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	153.0	148.0	148.0	143.0	167.7	163.7	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	3.4%		-11.7%		-8.8%		The plan is higher than actual 2022/23 due to current vacancies.
If an average standard cost is used, please disclose rate:	96,500		-		-		
Student F.T.E. per certificated Staff	11.76470588		1106%		1115%		

Certificated Staffing Change due to:

Enrolment Change	-	-					If there is a negative change impact, the small class size initiative is to include any/all teachers retained.
Other Factors	5	-					
Total Change	5.0	-					

Breakdown, where total change is Negative:

Continuous contracts terminated	-	-					FTEs
Non-permanent contracts not being renewed	-	-					FTEs
Other (retirement, attrition, etc.)	-	-					
Total Negative Change in Certificated FTEs	-	-					Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.

Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):

Certificated Number of Teachers

Permanent - Full time	95	90	90	85	115	111
Permanent - Part time	2	2	2	2	2	2
Probationary - Full time	48	48	48	48	42	42
Probationary - Part time	-	-	-	-	-	-
Temporary - Full time	9	9	8	8	10	10
Temporary - Part time	-	-	1	1	-	-

NON-CERTIFICATED STAFF

Instructional - Education Assistants	81	-	86	-	93	-	Personnel support students as part of a multidisciplinary team with teachers and other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	63	-	63	-	48	-	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	43	-	42	-	44	-	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	35	-	31	-	27	-	Bus drivers employed, but not contracted
Transportation - Other Staff	2	-	3	-	3	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	11	-	14	-	36	-	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	235.1	-	239.0	-	250.7	-	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-1.6%		-4.7%		-6.2%		

Explanation of Changes to Non-Certificated Staff:

Additional Information

Are non-certificated staff subject to a collective agreement?

No	
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Please provide terms of contract for 2022/23 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.



NORTHLAND SCHOOL DIVISION
ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Dr. Nancy Spencer-Poitras, Superintendent of Schools
ORIGINATOR: Douglas Aird, Secretary-Treasurer
SUBJECT: Fort McKay School - Land and Buildings Transfer
REFERENCE(S):
ATTACHMENTS:

RECOMMENDATION:
THAT the Board of Trustees approve the transfer of the Division owned land in Fort McKay, including the school and all school buildings on site (as listed below) and the school furniture to the Fort McKay Land Stewardship Society (a Non-Profit) all for \$1.00, subject to Ministerial Approval:
Portions of lots 6 & 7, (containing 2.82 hectares, more or less in lot 6 and 3.52 hectares, more or less in lot 7) Plan 9623087, as outlined in the attached Land Title Certificate.

BACKGROUND:
The Nation and the Division have worked very successfully together for a number of years through a Co-management Agreement to build capacity and collaborate on the operation of the Northland school.
On September 17, 2021, the Board of Trustees made the motion to begin the process for the transfer of the Fort McKay School, Land and Buildings to the Fort McKay First Nation, when their new school opened.
The Nation built a new school which opened in September 2022.
A board motion was passed on September 22, 2022 authorizing the Administration to proceed with the closure of the Fort McKay School effective September 1, 2022.
This is the next step in the process underway with The Fort McKay First Nation, the Government of Alberta and the Northland School Division all working together to ensure a smooth transition.
After the motion is passed a letter will be sent to the Minister, requesting that the transfer be completed.

NORTHLAND SCHOOL DIVISION

ADMINISTRATION RECOMMENDATION TO THE BOARD

RISK ANALYSIS:

Minimal risk is perceived. There is a greater risk to the Division at present, as the Division is responsible for the property and incurring costs.



NORTHLAND SCHOOL DIVISION
ADMINISTRATION INFORMATION ITEM

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Dr. Nancy Spencer-Poitras, Superintendent of Schools
ORIGINATOR:
SUBJECT: Alberta School Boards Association Zone Appreciation Award
REFERENCE(S):
ATTACHMENTS:

INFORMATION ITEM
 The Alberta School Boards Association Zone Appreciation Award be received and filed as information.

BACKGROUND:

ASBA's Zone Appreciation Award recognizes individuals who have displayed exemplary service to trusteeship and education at the zone level.

Award Parameters:
 Candidates are eligible for consideration for the Zone Appreciation Awards if they meet the following criteria:

- A. Distinguished service as a trustee, superintendent or secretary-treasurer; and
- B. Distinguished record of service in the field of education.

Nominations:
 Nominations may include:

- Trustees, superintendents (all levels) and secretary-treasurers in Alberta

Individuals may be nominated by:

- Three (3) trustees OR by a school board (via board motion)
- Trustees outside their own school board jurisdiction that are within their own zone.

Deadline for submission is June 9, 2023.



NORTHLAND SCHOOL DIVISION
ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Dr. Nancy Spencer-Poitras, Superintendent of Schools
ORIGINATOR: Douglas Aird, Secretary-Treasurer
SUBJECT: Year-End Auditors
REFERENCE(S): Education Act, Section 138
ATTACHMENTS:

RECOMMENDATION:
THAT the Board of Trustees approve the appointment of the Metrix Group as the Division’s Year-End Auditors, as presented.

BACKGROUND:
As part of the financial management cycle and as per the Education Act the Board is required to appoint an auditor. In the spring of 2017, the Division received tenders from accounting firms for the Division’s year-end financial statement audit. The successful bid came from the Metrix Group. Previously the Office of the Auditor General completed the audits.

The Division has been using the Metrix Group for the past six years, including the two plus years of the pandemic. Continuing with them for another year will provide consistency and economy during this period of transition.

After the year-end audit consideration will be given to either continuing or retendering.

RISK ANALYSIS:



NORTHLAND SCHOOL DIVISION

ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023

SUBMITTED BY: Cathy Wanyandie, Board Chair

ORIGINATOR:

SUBJECT: ASBA Budget and Bylaws Bulletin

REFERENCE(S):

ATTACHMENTS:

RECOMMENDATION:

THAT the Board of Trustees provide input to the Board Chair regarding the ASBA’s Budget and 15 Bylaws, as presented in the ASBA’s document.

BACKGROUND:

This budget and bylaws will be discussed at the ASBA’s Spring Annual Meeting in Calgary on June 5 & 6, 2023.

RISK ANALYSIS:



NORTHLAND SCHOOL DIVISION
ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Cathy Wanyandie, Board Chair
ORIGINATOR:
SUBJECT: Public School Boards Association of Alberta (PSBAA) Membership
REFERENCE(S):
ATTACHMENTS:

RECOMMENDATION:
THAT the Board of Trustees approve the 5% increase for the Public School Boards Association (PSBAA) 2024 enrollment and membership fees as presented.

BACKGROUND:

RISK ANALYSIS:



NORTHLAND SCHOOL DIVISION
ADMINISTRATION INFORMATION ITEM

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Dr. Nancy Spencer-Poitras, Superintendent of Schools
ORIGINATOR:
SUBJECT: K-6 Curriculum Implementation Information and Supports for the 2023-2024 School Year
REFERENCE(S):
ATTACHMENTS: K-6 Curriculum Implementation Information and Supports for the 2023-2024 School Year Email

INFORMATION ITEM
On April 17, 2023 Alberta Education sent an email to Secretary-Treasurers advising each school's authority curriculum funding allocation for the 2023-2024 school year.

BACKGROUND:

To: Secretary-Treasurers

Subject: K-6 Curriculum Implementation Information and Supports for the 2023/24 School Year

Le texte français suit le texte anglais. /French text follows English text.

Dear colleagues:

As follow up to the Deputy Minister's March 17, 2023 email, I am pleased to provide you with your school authority's curriculum funding allocation for the 2023/24 school year. As the allocations are unique to each school authority, the funding commitment details are posted to the [Extranet](#) under the School Finance File Exchange, Curriculum Resource Funding.

Thank you for your timely submissions to access the Professional Learning and Collaboration funding for teachers implementing the new Kindergarten to Grade 6 (K-6) curriculum in the 2023/24 school year. The distribution of funds for teacher professional learning will support elementary teachers in preparing to teach the updated K-6 curriculum in classrooms this fall.

To support the purchase of learning and teaching resources for the new curriculum, each school authority will be provided with a \$45-per-student allocation for K-6 students. Funding for learning and teaching resources is intended to support the acquisition of new materials aligned to the new K-6 curriculum. These may include:

- print resources (books, textbooks, workbooks, etc.);
- digital resources; or
- other materials providing direct support for instruction or student learning associated with new curriculum implementation (manipulatives, equipment, etc.)

School authorities are required to report back on new resource purchases and teacher professional learning by **June 30, 2024**. Please retain receipts for resources used to support implementation and optional implementation of curriculum. School authorities can decide if receipts will be retained at the school authority or school level. A reporting template will be provided to school authorities in the coming weeks.

To support flexibility, school authorities may carry over unspent funds from the 2022/23 school year into the 2023/24 school year. This funding **must** be spent on curriculum implementation. For example, if you did not spend a portion of the 2022/23 funds in the current school year, those amounts can be spent in 2023/24 along with the new funding.

If you have questions regarding the above funding allocation, please contact Alexander Blyth, Director, Budget and Fiscal Analysis, at 780-427-3717 (toll-free by first dialing 310-0000) or alexander.blyth@gov.ab.ca.

For questions related to eligible expenses, please contact edc.curriculum@gov.ab.ca.

Thank you for your continued efforts in the implementation of the new curriculum.

Sincerely,

Christine Sewell
Assistant Deputy Minister
Financial Services and Capital Planning

cc: Superintendents



NORTHLAND SCHOOL DIVISION
ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Dr. Nancy Spencer-Poitras, Superintendent of Schools
SUBJECT: 2023-2026 Education Plan
REFERENCE(S):
ATTACHMENTS: 2023-2026 Education Plan

RECOMMENDATION:

THAT the Board of Trustees approve the Northland School Division 2023-2026 Education Plan.

BACKGROUND:

RISK ANALYSIS:

Northland School Division

2023-2026 Education Plan



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Message from the Board of Trustees



The Board of Trustees is pleased to present the 2023-2026 Northland School Division (NSD) Education Plan. Within these pages, you will find NSD's priorities, outcomes, strategies and measures that have been identified as a result of conversations with staff and school communities. During the 2023-2024 school year, NSD will continue to increase engagement with the communities we serve using a wide range of strategies, from in-person to online. We encourage you to review this plan and would appreciate hearing from you.

Accountability

The Education Plan for the Northland School Division commencing September 1, 2023 was prepared under the direction of the Board of Trustees in accordance with the responsibilities under the *Education Act* and the *Fiscal Planning and Transparency Act*. This plan was developed in the context of the provincial government's business and fiscal plans. The Board has used its performance results to develop the plan and is committed to implementing the strategies contained within the plan to improve student learning and results. The Board reviewed and approved the 2023-2026 Education Plan on ---- (Date).

Cathy Wanyandie
Board Chair

Dr. Nancy Spencer-Poitras
Superintendent of Schools/CEO

About Northland School Division

Commitment: To inspire students to be the best they can be by providing outstanding holistic educational opportunities, with amazing staff and strong partnerships with families and communities.

Vision: "Our students love to come to school in Northland"

By the numbers



1700
students



408
staff



19
schools

Other Key Facts

Cover 288,347 square km.

Over 90% of students are First Nations and Métis.

Launched Northland Online School in 2021.

Where schools are located



Stakeholder Engagement: What We Heard

To inform the outcomes and strategies in this education plan, the Northland School Division heard from a number of stakeholders.

Stakeholder Group	Engagement Event	When and/or How Often	Results
Parents, Guardians and Trustees	Various school-based engagement events	Regularly beginning August 2022	Relationship building between schools and community
Parents, Guardians and Trustees	School Councils/Principal Advisory Councils (In-person and Online events)	Regularly beginning September 2022	Communication between community and school administration
Parents, Guardians, Trustees, and Community Members	Council of School Councils (In person as required by The Northland School Division Act)	October 2022	Results were shared with the Board of Trustees, individual School Councils/Principal Advisory Councils
Students	OurSchool Survey	November 2022 and April 2023	School leadership teams share the results among staff members NSD Executive team members review results and develop Education Assurance plan outcomes
Students, Parents, Guardians and NSD Teaching Staff	Alberta Education Assurance Survey 2022	January-February 2023	Annual Education Results Report - January 2023
NSD Staff (All)	NSD Staff Wellness Survey (Online)	February 2023	Survey Results informing the May 2023-2026 Education Plan
Parents, Guardians, Community Members	Community Engagement Survey (Online)	April 2023	Survey Results informing the May 2023-2026 Education Plan

Meeting its obligations under *The Northland School Division Act* and Section 12 of the *School Councils Regulation*, the NSD Board of Trustees provided opportunities for school councils to be involved in developing of this Education Plan during The Council of School Councils and Ward Council Workshop in October 2022. This workshop provided clear guidance to NSD Administration to continue the division’s strategies to ensure the following aspects of education across the division:

- Cree Language learning, “Weaving-in” Indigenous knowledge in the curriculum, and access to land-based learning spaces.
- Strong, visible actions supporting excellence in literacy and numeracy instruction.
- Parental and community involvement supporting student learning in the school.
- Strong communication between teachers, parents, and students.
- Small class sizes with several teachers available to all students.
- Blended instructional options, both in-person and online and 1:1 student-to-device access to ensure students achieve learning outcomes using technological tools well.
- Continue making hot meals, breakfasts, lunches and snacks available at school and continue to ensure there is always food available at community events.
- The continuum of supports in place to provide inclusive education and to respond to different levels of student needs.

During the 2023 April-May Community Engagement survey event, many of these themes were repeated by respondents. The following guidance was shared in survey responses:

- NSD should *start* offering:
 - Increased opportunities for Elders and community members to share traditional knowledge with students on a regular basis, and
 - Increased use of Cree language in schools as part of daily routines.
- NSD should *continue* offering:
 - A variety of opportunities for community members to connect with and be part of the school culture,
 - A variety of communication to parents and families about their childrens’ progress and successes in school,
 - Land-based and Cree language programming,
 - Social-emotional learning and a focus on treating each other with respect, and
 - A strong focus on regular student attendance.

The Northland School Division 2023-2026

Education Plan

The plan below is based on an analysis of the division's performance in areas of priority and builds upon what NSD has heard from students, parents, guardians, and the wider school communities.

Priority 1: Excellence in Learning

Students achieve or exceed the standards set by Alberta Education in literacy and numeracy.

Outcome 1: Student success is supported by staff who ensure all students feel supported and have a sense of belonging within their schools.	
Strategies to Achieve Outcome	Performance Measures and Targets
<ul style="list-style-type: none"> ● School Progress Reports (Attendance/monthly) and learning success meetings will be held three times a year. ● Professional learning on trauma informed practice and supporting students with complexity will be offered to staff. ● The development and implementation of a language and land-based center for excellence for all NSD schools to access ● Community engagement around weaving-in First Nations and Métis languages and culture throughout all subject areas and activities. ● Maintain school-based activities to support welcoming, caring, respectful and safe learning environments across NSD. Examples include: <ul style="list-style-type: none"> ○ Pink Shirt Day, ○ Anti-Bullying Campaigns, ○ Social-Emotional Learning, etc. 	<p>Provincial Measures</p> <ul style="list-style-type: none"> ● Welcoming, Caring, Respectful and Safe Learning Environments (WCRSLE) - Increase at least 2% <p>Local Measures:</p> <ul style="list-style-type: none"> ● OurSchool Survey (Elementary and High School) measures: <ul style="list-style-type: none"> ○ Students with a positive sense of belonging - At least 3% increase in each grade. ○ Advocacy at school - At least 2% increase in every grade. ○ Students who state they face bullying - At least 5% decrease in each grade. ● Number of schools accessing programming available from the language and land-based center for excellence. ● Number of attendees at language and culture stakeholder engagement meetings.

Outcome 2: The Division uses consistent literacy and numeracy practices to support the growth of educators and student achievement.

Strategies to Achieve Outcome	Performance Measures and Targets
<ul style="list-style-type: none"> ● Refine divisional literacy strategy started in 2021. <ul style="list-style-type: none"> ○ Administration to identify division-wide approach to building literacy excellence. ● Maintain divisional numeracy strategy initiated in 2021. <ul style="list-style-type: none"> ○ Professional learning with University of Calgary, “Math Minds” to inform application of Jump Math resources across the division. ○ Supporting new teachers to adopt the Math Minds instructional approach. ● Maintain division-wide professional learning opportunities for staff. ● Application of learning disruption assessments and interventions ● Division-led teacher support for the implementation of new programs of study. 	<p>Provincial Measures:</p> <ul style="list-style-type: none"> ● PAT: Acceptable and PAT: Excellence. ● Diploma: Acceptable and Diploma: Excellence. <p>Local Measures:</p> <ul style="list-style-type: none"> ● Literacy levels will increase by three percent (3%). ● Lexia and Symphony Math assessment results. ● The number of coordinated divisional/school professional learning opportunities in literacy and numeracy remains consistent or increases. ● Numeracy performance data from the Canadian Test of Basic Skills (baseline).

Outcome 3: The Division offers multiple, flexible pathways to high school completion.	
Strategies to Achieve Outcome	Performance Measures and Targets
<ul style="list-style-type: none"> ● The Division will expand its online high school offerings to include grade 11. ● The Division will refine the common high school (HS) timetable to allow a wider range of high school courses to be available to students anywhere in the division. ● The Division will develop supportive strategies for middle-years students to transition to high school. These include: <ul style="list-style-type: none"> ○ Division-wide Career and Technology Studies (CTS) Weeks, ○ Learning Strategies, Career and Life Management (CALM), and Mathematics Preparation courses available to all grade 9 students through the common HS timetable. ● The Division will continue to develop university and community partnerships to increase dual-credit and career-focused course offerings to students across the division. 	<p>Provincial Measures:</p> <ul style="list-style-type: none"> ● The 3 and 4-year high school completion rates will increase by three percent (3%). ● The number of students that attain an acceptable level for Diploma examinations will increase by three percent (3%). <p>Local Measures:</p> <ul style="list-style-type: none"> ● Number of first-semester credits earned. ● The number of students who successfully transition from grade 9 to grade 10. ● Increase in the number of students completing dual credit options. ● Number of dual-credit course offerings.

Priority 2: Excellence in Leadership

Through excellent leadership practices, everyone feels welcome and valued.

<p>Outcome 1: Division employs a consistent process for reviewing school improvement and assurance.</p>	
Strategies to Achieve Outcome	Performance Measures and Targets
<ul style="list-style-type: none"> ● Maintain the education planning and reporting process at the school level. 	<p>Provincial Measures:</p> <ul style="list-style-type: none"> ● Education Quality will increase by at least two percent (2%). <p>Local Measures:</p> <ul style="list-style-type: none"> ● Three (3) times a year, senior leadership meets with schools to review assurance plans and record progress. ● Two percent (2%) increase in the number of parents, students, and staff that believe the division is making progress on school improvement.

<p>Outcome 2: Division and school leadership models a welcoming learning and working environment that fosters a sense of belonging and pride for First Nations and Métis and non First Nations and Métis learners.</p>	
Strategies to Achieve Outcome	Performance Measures and Targets
<ul style="list-style-type: none"> ● Support professional learning for staff on First Nations, Métis and Inuit educational issues to acquire and apply foundational knowledge competencies in the Teaching Quality Standard#5 and Leadership Quality Standard #5. ● Create intercultural understanding, empathy, and mutual respect for the Action Education¹6-12 and Education for Reconciliation 62-65. <ul style="list-style-type: none"> ○ maintain commitment to teaching about Aboriginal people in history, treaties and legacy of residential schools during division-wide professional learning days. ○ develop access to the designated Indigenous language and land-based center for excellence site to educate NSD staff and integrate Indigenous knowledge and teaching methods and to utilize best practices on teaching curriculum and resources on Indigenous ways of knowing. 	<p>Provincial Measures:</p> <ul style="list-style-type: none"> ● The Citizenship measure will increase by three percent (3%). ● The Access to Supports and Services measure will increase by two percent (2%). <p>Local Measures:</p> <ul style="list-style-type: none"> ● There is a two percent (2%) increase in the number of parents, students, and staff that indicate the Division has a welcoming learning environment. ● Parents and communities indicate at least two percent (2%) more satisfaction with how system and school leadership support First Nations and Métis students to be successful. ● Number of professional learning opportunities to connect with Elders, Knowledge Keepers and Indigenous educators to support NSD staff with developing and implementing Indigenous content and awareness of educational issues.

¹ Please visit <https://publications.gc.ca/site/eng/9.801236/publication.html> for the full text of the Truth and Reconciliation Commission of Canada's *Calls to Action*, or go to [Appendix C](#) below for the *Calls to Action* for Education and Education for Reconciliation.

Outcome 3: Finances are well-managed, decisions are supported by facts and stewardship is exemplary.

Strategies to Achieve Outcome	Performance Measures and Targets
<ul style="list-style-type: none"> ● Initiate an objective assessment of financial processing, including comparisons to other divisions to highlight opportunities for improvement including policies, procedures, systems and structure. Use this assessment to plan a multi-year improvement project. ● Professional financial management training for relevant staff to ensure that policies, processes, systems and financial resources are understood and well-managed. ● Develop and implement periodic variance reporting for all cost centres. ● Refine the division-wide procurement strategy to leverage our spending as a division rather than individual schools. 	<p>Provincial Measures:</p> <ul style="list-style-type: none"> ● N/A. <p>Local Measures:</p> <ul style="list-style-type: none"> ● Completion of objective assessment of financial processing and development of improvement plan. ● Majority of targeted staff are comfortable with financial management knowledge for their role. ● Leadership satisfied with the budget variance processes. ● Development and implementation of the procurement strategy.

Priority 3: Excellence in Relationships

Develop and actively promote healthy relationships with students, parents/guardians, staff, community, and educational partners.

<p>Outcome 1: Parents and community members engage in their school community and are involved in their child's education.</p>	
Strategies to Achieve Outcome	Performance Measures and Targets
<ul style="list-style-type: none"> ● Schools include student learning examples and presentations in school council/principal advisory committee meetings. ● Re-engage the communities in-school events and celebrations which have ceased to exist during the pandemic. ● Implement the FNMI community engagement plan. ● Collaborate and provide NSD participation in joint Alberta Education/MacEwan University project titled Engaging Family, Community, and School Members as Partners in Education in the Northland School Division. <ul style="list-style-type: none"> ○ Support jointly planned events and community based best practices that recognize TRC, FNMI culture, language and land based learning 	<p>Provincial Measures:</p> <ul style="list-style-type: none"> ● The Student Learning Engagement measure will increase by two percent (2%). <p>Local Measures:</p> <ul style="list-style-type: none"> ● Increased attendance and participation in school council/principal advisory committee meetings. ● The number of parents attending school events increases. ● All schools acknowledging their traditional and land territories ● Increased involvement of Elders and Knowledge Keepers and parents in the schools. ● Establishing a project advisory committee and identifying schools volunteering to participate in the Alberta Education/MacEwan project.

Outcome 2: Parents, guardians, communities and education partners are informed and involved in Division plans, programs, and progress through ongoing and effective communication.

Strategies to Achieve Outcome	Performance Measures and Targets
<ul style="list-style-type: none"> ● Sharing our Tri-Annual Report. ● Director of FNMI works with language instructors in each school community to develop strategies for community engagement. ● Division continues to implement a communication strategy to create greater awareness of events/news in the Division and schools. ● Develop and enhance partnerships to support student learning and community relations. 	<p>Provincial Measures:</p> <ul style="list-style-type: none"> ● The Parental Involvement measure increases by two percent (2%). <p>Local Measures:</p> <ul style="list-style-type: none"> ● Attendance and participation in school council/principal advisory committee meetings. ● Number of Facebook views, other social media accounts and positive media articles. ● Number of student-supporting partnerships between the division and other agencies. ● Number of students accessing knowledge in their FN and Metis languages.

Outcome 3: Division fosters purposeful and productive working relationships to collaboratively advance division operations to support student learning.

Strategies to Achieve Outcome	Performance Measures and Targets
<ul style="list-style-type: none"> ● Implement the FNMI community engagement plan. ● MacEwan/Alberta Education project titled Engaging Family, Community, and School Members as Partners in Education in the Northland School Division. ● Maintain division-wide professional learning opportunities for staff. ● Continue to offer evidence-driven communities of practice to support professional learning. ● Hold focus groups or conduct surveys with employees to better understand the working relationships. ● Implement an employee wellness survey. ● Celebrate students, staff, school, and community members at district events and Board meetings. 	<p>Provincial Measures:</p> <ul style="list-style-type: none"> ● N/A. <p>Local Measures:</p> <ul style="list-style-type: none"> ● Staff satisfaction with professional learning increases by at least two percent (2%). ● Increase the number of focus groups organized. ● Increase the number of presentations and celebrations acknowledged at school events, Board meetings, and district events.

Financial Documents

2023-2024 Annual Budget

Overview

- The budget has been drafted consistent with the Education Plan and 2023-2024 goals.
- In an effort to utilize our reserves, we are taking \$0.5M from reserves for the 2023-24 budget.
- Overall revenues and expenses are lower than last year, in line with funding formula changes and forecast enrollment.
- Provincial funding has been essentially frozen for the last four years.
- Finances will be tighter as the provincial Bridge/Covid Funding has ended. Some offsetting stabilization funding has been provided. This will remain a risk in future.
- Key assumptions include maintaining the hot lunch program, transportation for all students, Federal/First Nation tuition rates steady, provincial funding for negotiated teacher rate increases, benefits inflation and minimal impact from local bargaining and insurance costs.
- Contingencies include inflation, enrollment, carbon tax/fuel and key contract changes.
- Educational priorities for literacy and numeracy have increased in funding
- NSD will continue building and technology improvements with a major focus on improvement for resources in the classrooms.

ANALYSIS

	Final Budget 2023-24	Final Budget 2022-23	Actual Results 2021-22	Final Budget 2021-22
Revenues	\$ 56,448,962	\$ 57,064,810	\$ 64,973,265	\$60,573,394
Expenses	56,901,094	56,749,770	63,085,457	59,989,503
Surplus (Deficit)	\$ (452,132)	\$ 315,040	\$ 1,887,808	\$ 583,891
Enrolment	1,683 E	1,722 E	1,860	1,919 E

For more information click on the website link to view the 2023-2024 Annual Budget [LINK](#)

NSD Capital Plan

Overview

The Capital Plan ranks the proposed school level projects for the division, based on provincial criteria. The criteria for the plan include enrollment, projections, utilization, building age and overall condition. This ranking is used to seek capital funding from Alberta Education in a process that matches very limited capital funding with the highest-ranking projects provincially.

Recommendations are based on building condition evaluations provided by Alberta Infrastructure, ten-year enrolment projections and qualitative facility evaluations.

Recommendations are divided into short, medium and long-term timeframes in order to establish an integrated facility strategy that includes maintenance, environment, programming and student accommodations. Short-term priorities are the Division's 3-year Capital Plan. Medium and long-term recommendations take into consideration the time required to prepare capital funding requests to Alberta Education. Additional details about NSD's Capital Plan are available on our website <https://www.nsd61.ca/download/414604>.

Capital Priority Recommendations

Alberta Education requires each school division to submit a capital plan. The link to that document is here- <https://www.nsd61.ca/download/414604>.

Appendix A: 2022-23 Performance Summary

Annual Education Results Report - Details from January 2023 Report

The following information was shared in NSD's January 2023 Annual Education Results Report. The full report is available online at <https://www.nsd61.ca/download/407967>.

Student Growth and Achievement

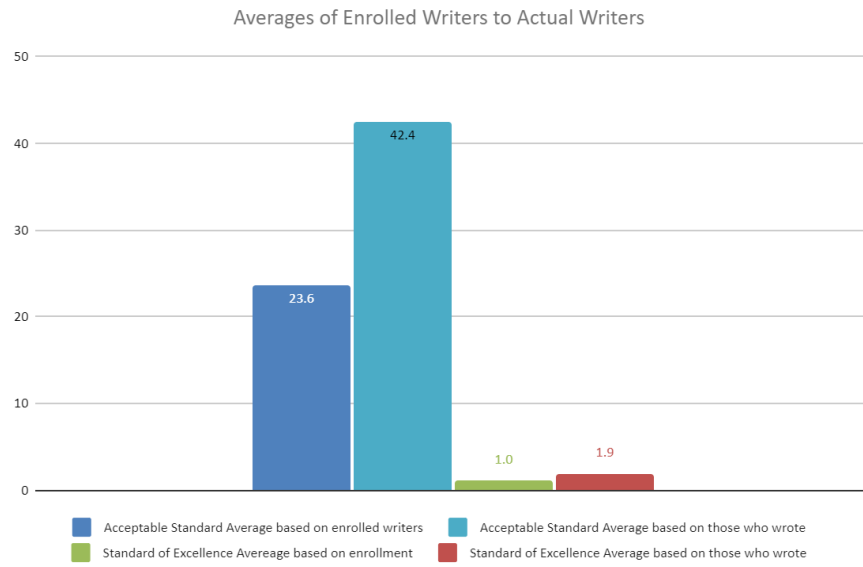
Provincial Achievement Tests (PATs)

The following tables show the previous 5 years' PAT performance data for NSD:

	Northland School Division					Alberta				
	2018	2019	2020	2021	2022	2018	2019	2020	2021	2022
N	363	158	n/a	n/a	243	100,210	104,264	n/a	n/a	109,833
Acceptable Standard %	24.2	24.9	n/a	n/a	25.1	73.6	73.8	n/a	n/a	67.3
Standard of Excellence %	1.2	1.3	n/a	n/a	1.1	19.9	20.6	n/a	n/a	18.0

Comment on Results

- 25.1% of enrolled NSD PAT writers achieved the Acceptable Standard.
 - These results represent the new baseline for NSD PATs since 2019.
 - This performance is 1% higher than the previous 3-year average (Alberta's general performance in this measure is also down).
 - In the wake of unprecedented learning disruption and the potential for significant learning loss, the fact that NSD students improved PAT performance overall is a significant finding (see below).
- Given student attendance has been so significantly disrupted by the ongoing pandemic, it is important to put the student PAT performance in context. When adjusted to include only NSD students who wrote PATs (removing those who were enrolled but who did not write the exams), NSD student achievement of the Acceptable Standard is almost 20% greater.
- Based on these results, NSD leadership and teaching staff will continue to encourage all students who are eligible to write the exams.



Diploma Examination Results (DIPs)

The following tables show the previous 5 years' DIP performance data for NSD:

	Northland School Division					Alberta				
	2018	2019	2020	2021	2022	2018	2019	2020	2021	2022
N	61	30	n/a	n/a	39	65,736	65,117	n/a	n/a	58,444
Acceptable Standard %	29.9	51.9	n/a	n/a	36.1	83.7	83.6	n/a	n/a	75.2
Standard of Excellence %	0.9	0.0	n/a	n/a	1.6	24.2	24.0	n/a	n/a	18.2

Comment on Results

- The common high school timetable should support more students achieving the acceptable standard.
- More NSD students wrote than did immediately prior to the onset of the COVID-19 pandemic.

Provincial Satisfaction with Learning Mode

The Alberta Education Assurance Results from May 2022 include information about [people's satisfaction broken down according to learning mode](#). The data is divided into information about student learning in school, at home and online.

The major discovery from this year's results is that Northland's online offerings were very well received. The results show Northland School Division's online learning experiences resulted in student satisfaction above the provincial average in 3/5 measures. These are Northland's results for each of the three learning modes alongside the provincial results.

Students - Required Measures:

Required Alberta Education Assurance Measure			Students-All		
			In-person	Learning at home due to COVID-19	In an online learning program
Student Learning Engagement	Authority	N	545	n/a	22
	Authority	%	66.7	n/a	79.5
	Province	N	180,730	1,194	2,824
	Province	%	71.2	73.2	73.6
Citizenship	Authority	N	547	n/a	22
	Authority	%	59.9	n/a	77.5
	Province	N	180,766	1,184	2,817
	Province	%	72.0	76.6	78.7
Education Quality	Authority	N	546	n/a	22
	Authority	%	76.5	n/a	93.4
	Province	N	180,890	1,197	2,824
	Province	%	85.9	85.1	87.5
Welcoming, Caring, Respectful & Safe Learning Environments (WCRSLE)	Authority	N	547	n/a	22
	Authority	%	65.9	n/a	82.9
	Province	N	180,883	1,194	2,823
	Province	%	77.7	77.6	80.5
Access to Supports & Services	Authority	N	544	n/a	22
	Authority	%	71.0	n/a	77.4
	Province	N	180,577	1,187	2,818
	Province	%	80.2	76.7	78.0

Students - Supplemental Measures:

Supplemental Alberta Education Assurance Measure			Students-All		
			In-person	Learning at home due to COVID-19	In an online learning program
Safe and Caring	Authority	N	546	n/a	22
	Authority	%	72.2	n/a	86.4
	Province	N	180,804	1,190	2,815
	Province	%	82.6	79.4	83.7
Program of Studies	Authority	N	258	n/a	9
	Authority	%	53.4	n/a	69.1
	Province	N	105,988	599	1,782
	Province	%	77.1	69.3	66.5
Program of Studies - At Risk Students	Authority	N	544	n/a	22
	Authority	%	71.0	n/a	77.4
	Province	N	180,577	1,187	2,818
	Province	%	80.2	76.7	78.0
School Improvement	Authority	N	540	n/a	22
	Authority	%	60.8	n/a	89.5
	Province	N	178,842	1,166	2,778
	Province	%	76.3	77.2	79.7
Satisfaction with Program Access	Authority	N	546	n/a	22
	Authority	%	61.6	n/a	63.2
	Province	N	179,944	1,170	2,779
	Province	%	73.7	68.0	67.2

Local Measures: Literacy

NSD's [Education Assurance Plan \(May, 2022\)](#) identifies Excellence in Learning as its first priority. Outcome 2 in that area is that, "The Division uses consistent literacy and numeracy practices to support the growth of educators and student achievement. Strategies in place to help achieve this outcome include:

- A focus on literacy improvement. There is a division-wide literacy framework requiring local growth-focused goals, frequent summative assessment, and targeted interventions to address learning loss caused by the pandemic.
- NSD is currently implementing a tool called Lexia across the division to measure the impact this initiative has on literacy learning.
 - Preliminary Lexia results (As of November, 2022) show that there has been a 2% increase in the number of K-5 students in reading their grade-level material since the beginning of the school year.
 - The same results show there has been a 4% improvement in grade 6+ reading comprehension across the division.

Local Measures: Numeracy

- The “Math Minds” Numeracy Pedagogy initiative. In partnership with the University of Calgary’s top mathematician, all NSD elementary staff members are able to access top-tier numeracy pedagogy training. This division-wide initiative supports math teachers to reflect on their own practice while also optimizing the implementation of the *Jump Math* suite of resources for math instruction.
- NSD is using a tool called Symphony Math as a tool to support student practice in class (in conjunction with the ongoing work with *Jump Math* and the Math Minds Pedagogy.
 - Preliminary Symphony Math results (As of November, 2022) show that there has been a 9% increase in the number of students working at or above grade level since the beginning of the school year.
- NSD is currently implementing the Canadian Test of Basic Skills across the division to measure the impact this initiative has on numeracy learning.

Comment On Results

- The implementation of these local measures is just commencing. It is anticipated that the results from these local measures will be available in the next and subsequent years of the division’s Education Plan.

High School Completion (3, 4 and 5 years)

This measure shows the high school completion rate of students within three, four, and five years of entering Grade 10.

	Northland School Division			Alberta		
	Current Result	Previous Yr. Result	Previous 3-Yr. Average	Current Result	Previous Yr. Result	Previous 3-Yr. Average
3 Year Completion	12.6	10.0	16.2	83.2	83.4	82.3
4 Year Completion	17.9	26.2	26.6	87.1	85.0	85.4
5 Year Completion	31.0	44.7	33.7	87.1	86.2	86.2

Comment On Results

- NSD will continue its critical strategies to support attendance, literacy, and numeracy improvements for all students as well as targeted interventions for students shown to have experienced learning loss since the beginning of the COVID-19 pandemic.
- The attendance of students at the high school level has a significant impact on the overall high school completion level.

NSD's [Education Assurance Plan \(May, 2022\)](#) identifies Excellence in Learning as its first priority. Outcome 3 in this area is that, NSD will offer, "... multiple, flexible pathways to high school completion." Some of the strategies NSD use to support High School Completion include:

- Culture, Language and Land-Based Learning opportunities that connect with curriculum. Each school, working with the Director of First Nations, Métis and Inuit Education, offers cultural activities and involves community Elders and Knowledge Keepers to promote identity, resilience, values and optimism.
- Common High School Timetable
- Add Grade 10 at The Northland Online School.
- Continuation of high school/post-secondary dual-credit courses.
- Division-Wide Professional Learning Time. This approach is being used to build collective staff efficacy across the division.
- Enhanced Community Engagement Efforts.

Citizenship

Citizenship is the percentage of teachers, parents and students who are satisfied that students model the characteristics of active citizenship.

- NSD indicates significant improvement in satisfaction over the previous three year average.
- Parent satisfaction is maintained within the acceptable range, it is clear that students have significantly improved satisfaction.
- Teachers also have improved satisfaction in this measure (see below).

	Northland School Division			Alberta		
	Current Result	Previous Yr. Result	Previous 3-Yr. Average	Current Result	Previous Yr. Result	Previous 3-Yr. Average
Overall	74.7	77.4	69.3	81.4	83.2	83.1
Parent	72.8	80.6	70.1	80.4	81.4	82.1
Student	61.1	61.5	53.7	72.1	74.1	73.7
Teacher	90.3	90.1	84.1	91.7	94.1	93.4

Comment On Results

- While the fact that this measure demonstrates overall significant improvement, it is most encouraging to see significantly improved student satisfaction amid the learning interruptions of the pandemic.

Student Learning Engagement

Student Learning Engagement was added as an provincial Education Assurance Measure during the 2020-2021 school year. This measure shows the percentage of teachers, parents and students who agree that students are engaged in their learning at school.

	Northland School Division			Alberta		
	Current Result	Previous Yr. Result	Previous 3-Yr. Average	Current Result	Previous Yr. Result	Previous 3-Yr. Average
Overall	81.3	83.5	n/a	85.1	85.6	n/a
Parent	81.0	90.0	n/a	88.7	89.0	n/a
Student	67.4	69.0	n/a	71.3	71.8	n/a
Teacher	95.6	91.4	n/a	95.5	96.0	n/a

Comment On Results

- Northland's results are close to the provincial averages.
- Teacher results are above the provincial average.

Local Measure: OurSchool Survey Results

Northland School Division uses The Learning Bar's *OurSchool* survey annually to survey student opinion related to this measure. The information from this survey is available to each school and contributes to the development of local outcomes, strategies and success measures.

The grade 4-6 Survey of 326 students across 15 schools delivered the following highlights:

Grade 4-6 Students who report they:	2022 NSD (%)	2022 Canadian norm (%)
Believe education will benefit them personally and economically	88	95
Put in effort to succeed	83	92
Were interested and motivated	77	86

The grade 7-12 Survey of 284 students across 12 schools delivered the following highlights:

Grade 7-12 Students who report they:	2022 NSD (%)	2022 Canadian norm (%)
Believe education will benefit them personally and economically	68	76
Put in effort to succeed	36	41
Were interested and motivated	59	72

Comment on Results

- NSD's [Education Assurance Plan \(May, 2022\)](#) identifies Excellence in Learning as its first priority. The first outcome targeted in that area is that, "...staff will ensure all students feel supported and have a sense of belonging within their schools." Strategies in place to help achieve this outcome include:
 - Application of learning loss interventions in response to disruptions caused by the COVID-19 Pandemic.
 - Flexible division-led teacher support for the implementation of new programs of study (K-4 ELA and Math and K-6 PE and Wellness).
 - School Progress Reports (Attendance/monthly) and learning success meetings will be held three times a year.
 - Professional learning on trauma informed practice and supporting students with complexity will be offered to staff.
 - First Nations and Métis Language and culture is woven throughout subject areas and activities.
 - Maintaining school-based activities to support welcoming, caring, respectful and safe learning environments across the division. Examples include:
 - Pink Shirt Day,
 - Anti-Bullying Campaigns,
 - Social-Emotional Learning, etc.

Teaching and Leading

Education Quality

Education Quality shows teacher, parent and student satisfaction with the overall quality of basic education. This year's results in this measure demonstrate:

- NSD has maintained overall quality of a very good education (with a score of 82% satisfaction). This is just seven percent below this year's provincial average.
- NSD teaching staff have improved satisfaction with the quality of basic education.

	Northland School Division			Alberta		
	Current Result	Previous Yr. Result	Previous 3-Yr. Average	Current Result	Previous Yr. Result	Previous 3-Yr. Average
Overall	82.3	83.2	81.7	89.0	89.6	90.3
Parent	78.4	85.7	79.1	86.1	86.7	86.6
Student	77.4	80.0	78.9	85.9	86.3	88.0
Teacher	91.1	83.7	85.7	95.0	95.7	96.2

Comment On Results

- It is encouraging to see the improvement in NSD teaching staff satisfaction with the quality of basic education.
- The Division uses consistent literacy and numeracy practices to support the growth of educators and student achievement. Strategies in place to help achieve this outcome include:
 - A focus on literacy improvement. There is a division-wide literacy framework requiring local growth-focused goals, frequent summative assessment, and targeted interventions to address learning loss caused by the pandemic.
 - The “Math Minds” Numeracy Pedagogy initiative. In partnership with the University of Calgary’s top mathematician, all NSD elementary staff members are able to access top-tier numeracy pedagogy training. This division-wide initiative supports math teachers to reflect on their own practice while also optimizing the implementation of the *Jump Math* suite of resources for math instruction.

Local Measure: Teacher Growth, Supervision and Evaluation Procedure

NSD implements [Administrative Procedure 422](#) that specifies the local policy related to teacher growth, supervision and evaluation. This procedure applies to all teachers employed by NSD.

The procedure requires teachers to develop and submit professional growth plans:

- Reflecting goals and objectives based on an assessment of learning needs by the individual teacher,
- Showing a demonstrable relationship to the Teaching Quality Standard, and
- Considering the education plans of the school, the Division and the Government.

This document also lays out mechanisms for the supervision and evaluation of teachers in NSD.

Learning Supports

Welcoming, Caring, Respectful and Safe Learning Environments (WCRSLE)

This measure shows the percentage of teachers, parents and students who agree that their learning environments are welcoming, caring, respectful and safe. The WCRSLE measure was added as an provincial Education Assurance Measure during the 2020-2021 school year.

There are fewer than 3 years' worth of data for this measure. As such, the information is contextual and does not currently suggest a trend.

	Northland School Division			Alberta		
	Current Result	Previous Yr. Result	Previous 3-Yr. Average	Current Result	Previous Yr. Result	Previous 3-Yr. Average
Overall	78.6	82.1	n/a	86.1	87.8	n/a
Parent	75.8	83.7	n/a	86.9	88.2	n/a
Student	67.1	68.8	n/a	77.7	79.8	n/a
Teacher	92.8	93.7	n/a	93.6	95.3	n/a

The student satisfaction with this measure is the lowest among respondents for the second year in a row. While this is consistent with the provincial response pattern, this is an item administration will be reviewing. Below are the student responses to the survey questions used to compile this new measure:

		N	Yes %	No %	Don't Know %	Top 2 Box %
Are you treated fairly by the adults at your school	2021	217	81	7	12	81
	2022	309	70	8	22	70
At school, do most students care about each other	2021	217	62	12	26	62
	2022	309	50	17	33	50
At school, do most students respect each other	2021	218	57	19	24	57
	2022	309	52	20	28	52
At school, do you feel like you belong	2021	217	73	6	21	73
	2022	308	56	15	29	56
Do other students treat you well	2021	218	66	13	21	66
	2022	310	65	14	20	65
Do you feel safe at school	2021	218	80	7	13	80
	2022	310	76	10	14	76
Do you feel safe on the way to and from school	2021	218	80	10	11	80
	2022	308	78	11	11	78
Do you feel welcome at school	2021	217	83	5	12	83
	2022	311	76	10	14	76
Do your teachers care about you	2021	218	85	2	13	85
	2022	310	80	3	17	80

Detail: NSD Grade 4-6 student survey responses for the Welcoming, Caring, Respectful and Safe Learning Environment measure - Spring 2022.

Comment On Results

- Grade 4-6 Students have significantly less satisfaction with their overall sense that “most students care about each other,” (-12%) and their own sense of belonging (-17%). These are the greatest reductions in satisfaction across all student respondent groups.
- NSD seeks to improve student satisfaction with this measure. To support Excellence in Leadership, NSD’s [Education Assurance Plan \(May, 2022\)](#), Outcome 2 targets developing division and school leadership promoting a welcoming learning and working environment and that fosters a sense of belonging and pride. Strategies in place to help achieve this include:
 - Professional learning for staff on First Nations, Métis and Inuit educational issues to foster intercultural understanding, empathy, and mutual respect for the Call to Actions for Education (Specifically Calls to Action 6-12 and 62-65 focused on Education and Education for Reconciliation).
 - Professional learning for staff around trauma-informed teaching practices,
 - Developing more Mental Health team capacity across the division,
 - We will conduct our local OurSchool survey twice this year to shorten the period between intervention and impact assessment, and
 - Implementation of a new administrative procedure to support the implementation of Policy 19 - Welcoming, Caring, Respectful, Safe and Healthy Learning and Work Environments. The new procedure, titled Learning Environments that Respect Diverse Sexual Orientations, Gender Identities, and Gender Expression guides school administration in the best practices to support all students to feel a sense of belonging at school.

Access to Supports and Services

Access to Supports and Services shows the percentage of teachers, parents and students who agree that students have access to the appropriate supports and services at school. This measure was added as a provincial Education Assurance Measure in 2020-2021.

	Northland School Division			Alberta		
	Current Result	Previous Yr. Result	Previous 3-Yr. Average	Current Result	Previous Yr. Result	Previous 3-Yr. Average
Overall	76.6	77.8	n/a	81.6	82.6	n/a

Comment On Results

- Northland's results for these measures have remained within 5% of their baselines. Northland's results are also within 5% of the provincial averages.
- NSD uses a blended program at times to support students' access to programming.
- NSD has always offered a continuum of support ranging from universal to individual. Students of Northland School Division enjoy timely access to a broad continuum of supports and services to help them succeed in school. Universal supports are in place in every school in the form of well-trained and supported staff members who can respond to observed student needs in every classroom.
- Targeted Interventions for students as needed. Where greater or more urgent needs arise, school leaders can access targeted and intensive supports including Family Wellness Workers, Speech & Language Pathologists, Occupational Therapists, autism experts, Fetal Alcohol Spectrum success coaches, and Educational Psychologists.
- A Cross-Functional Team for student and staff support. Working as a team, centrally-dispatched professionals can be available to students or staff members in person and remotely to help students across the division be successful in their learning. These team members include:
 - A Supervisor of Student Services to help manage any students whose needs require enhanced programming,
 - Pedagogical Supervisors to support teaching staff members applying differentiated and technology-supported instructional strategies, and
 - Learning Support Teachers to work alongside teachers to help them implement these strategies.

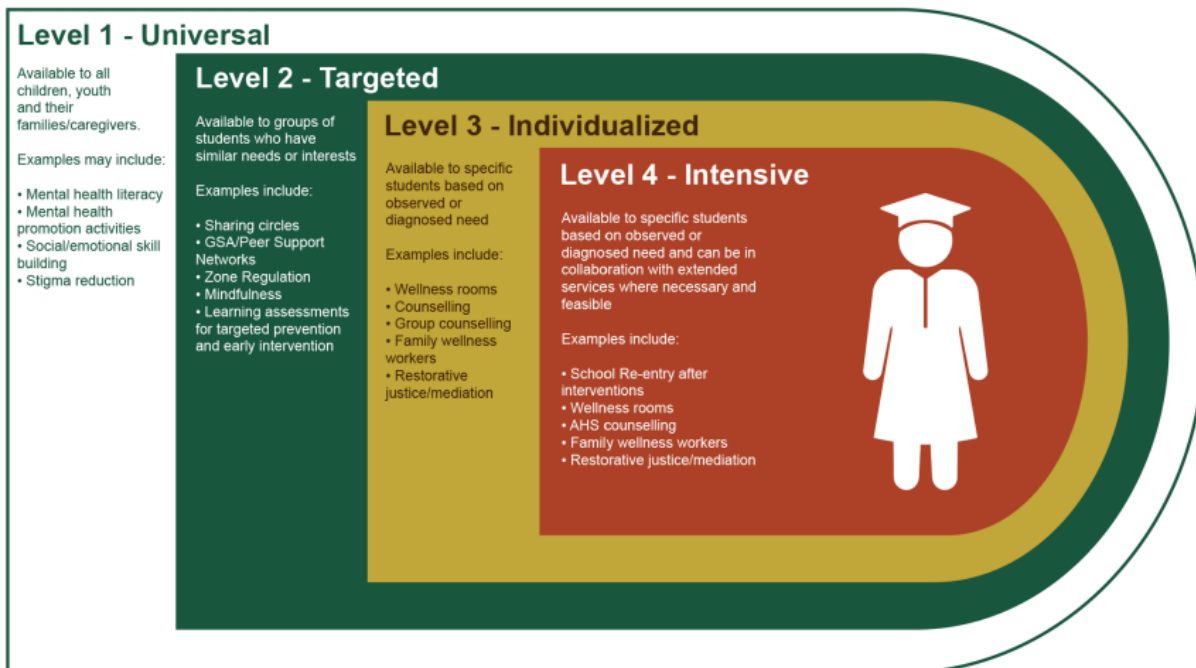


Illustration demonstrating the NSD approach to providing timely student access to supports and services.

Additional supports include:

- School Food Services (SFS): SFS offers nutritious lunchtime meals to nineteen NSD schools at a cost of less than \$5 per day per child. Twenty four cooks, with support from one operations manager and one program consultant provide meals to registered students.
- Breakfast Club of Canada support for breakfast and snack programs in 8 schools, with a plan to expand across the entire division.
- School bus transportation is available for all students to and from school, regardless of the distance they live from the school.

Local Measures: OurSchool Survey Results

NSD uses The Learning Bar's *OurSchool* survey annually to survey student opinion related to this measure. The information from this survey event is available to each school and contributes to the development of local outcomes, strategies and success measures.

Between October 2021 and January 2022, the grade 4-6 Survey of 326 students across 15 schools delivered the following highlights:

Grade 4-6 Students who report they:	2022 NSD (%)	2022 Canadian norm (%)
Experience bullying	34	28
Feel supported	69	64
Appreciate their teachers	79	83

Between October 2021 and January 2022, the grade 7-12 Survey of 284 students across 12 schools delivered the following highlights:

Grade 7-12 Students who report they:	2022 NSD (%)	2022 Canadian norm (%)
Experience bullying	21	21
Feel supported	27	30
Appreciate their teachers	63	65

Comment On Results

- The elementary student results align with the information from the provincial WCRSLE results for students.
- NSD seeks to improve student satisfaction with this measure. To support Excellence in Leadership, and in alignment with NSD's [Education Assurance Plan \(May, 2022\)](#), the division's Student Services department has developed a strategic plan that includes training for NSD staff to better identify and respond to student needs to be welcome, cared for, respected and safe. Highlights of the plan include:
 - A trauma informed focus for PD this year,
 - Developing more Mental Health team capacity,
 - Conduct local OurSchool survey twice this year to shorten the period between intervention and impact assessment, and
 - Implementation of a new administrative procedure to support the implementation of Policy 19 - Welcoming, Caring, Respectful, Safe and Healthy Learning and Work Environments. The new procedure, titled Learning Environments that Respect Diverse Sexual Orientations, Gender Identities, and Gender Expression guides school administration in the best practices to support all students to feel a sense of belonging at school.

Governance

Parental Involvement

Parental Involvement is the percentage of teachers and parents satisfied with parental involvement in decisions about their child's education.

	Northland School Division			Alberta		
	Current Result	Previous Yr. Result	Previous 3-Yr. Average	Current Result	Previous Yr. Result	Previous 3-Yr. Average
Overall	74.0	75.7	72.0	78.8	79.5	81.5
Parent	70.3	80.1	69.9	72.3	72.2	73.8
Teacher	77.7	71.3	74.2	85.2	86.8	87.4

Comment On Results

- Overall, the results show there is a slight decrease by parents and teachers combined.
- Teachers have increased significantly by 6%
- The number of parents filling out the survey increased by 52 parents from the previous year. Last year's parental satisfaction results were an all time high. Efforts will be made to regain this high result again.

Analysis of 2021-22 Results

Trends and Achievements

Northland School Division demonstrated progress toward outcome achievement in the past year and is on-target to achieve all outcomes within three years. The following trends inform the 2022-2025 plan update:

- NSD students have shown significant improvement in high school completion. This is a 20% increase in the number of students completing high school within five (5) years.
- There is greater satisfaction with the education quality from NSD parents and guardians. 86% of parents are more satisfied. This is a six (6%) percent increase over the previous year.
- 83% of parents agree that students have the appropriate supports and services at school. This is four percent (4%) over the provincial average.
- There is greater satisfaction with the amount of parental involvement in decisions about their children's future. 80% of NSD parents are more satisfied. That is a 12% increase over the previous year.
- Overall, there is a significantly higher belief that NSD students model characteristics of active citizenship. 81% of parents believe students are providing their best effort, following rules and helping others succeed. This is an 11% increase over the previous year.
- Student engagement has changed amid the pandemic.
 - 1547 students participated in 13 TELUS World of Science - Edmonton events this school year.
 - Community engagement in designing a new Northland School Division logo.
- NSD was the only rural school division chosen in the top 3 in a recent University of Calgary-led study of leadership quality standards.

Opportunities

The information from provincial and local data sources identify the following as areas of potential growth for the Northland School Division. The following trends outline the opportunities that we seek to meet with the 2022-2025 plan update:

- Student attendance and re-engagement impacted by pandemic disruptions has the potential to increase in the next 3 years.
- Parent satisfaction with support for First Nations and Métis students to be successful has the potential to exceed current performance (74% of respondents indicated satisfaction or high satisfaction in April 2022).
- Staff member satisfaction with relevance of professional learning opportunities has the potential to exceed current performance (75% of respondents indicated satisfaction or high satisfaction in April 2022).

Appendix B: Assurance Domains

Assurance in the education system happens when community members, system stakeholders and education partners engage across five domains:

- Student Growth and Achievement
- Teaching and Leading
- Learning Supports
- Governance
- Local and Societal Context

Student growth and achievement is the primary purpose of the education system and is the core outcome domain for the assurance framework. The domains of Teaching and Leading, Learning Supports and Governance support and enable Student Growth and Achievement. Local and Societal Context, while a separate domain, operates across and is integrated into the others. For the purposes of description, the domains are considered discrete and separate. However, in practice, they overlap and are interconnected and interdependent, as depicted in the graphic.

Assurance Cycle

School authorities are responsible for providing assurance they are fulfilling their responsibilities and students are successful. The assurance arises from the combination of policies, processes, action and evidence that help build public confidence in the education system. It is achieved through relationship building, engagement with education partners, and creating and sustaining a culture of continuous improvement and collective responsibility.

Ongoing Governance

The Board of Trustees consistently reviews emails from education partners, and attends school council/principal advisory committee meetings to gather input and feedback about NSD.



April

- NSD prepares a budget and develops a draft Assurance Plan for the upcoming school year.

May

- NSD submits to Alberta Education its Assurance Plan for the upcoming school year.

November

- Schools engage families to review the results from the previous year and invite them to engage in the results-review process.
- NSD engages school councils/principal advisory committees about the *Annual Education Results Report* for the Division

January/February

- The Alberta Education Assurance Survey is administered to gather feedback from staff, families and students in all assurance domains to guide future decision making.

March

- NSD gathers feedback from staff and families through our community engagement tool called Bang the Table. The engagement will focus on assurance domains and NSD priorities. This will guide future decision making.

Appendix C: Truth and Reconciliation Commission of Canada - *Calls to Action* for Education and Education for Reconciliation

The full text of the *Calls to Action* are available online at <https://publications.gc.ca/site/eng/9.801236/publication.html>

Education

6. We call upon the Government of Canada to repeal Section 43 of the Criminal Code of Canada.

7. We call upon the federal government to develop with Aboriginal groups a joint strategy to eliminate educational and employment gaps between Aboriginal and non-Aboriginal Canadians.

8. We call upon the federal government to eliminate the discrepancy in federal education funding for First Nations children being educated on reserves and those First Nations children being educated off reserves.

9. We call upon the federal government to prepare and publish annual reports comparing funding for the education of First Nations children on and off reserves, as well as educational and income

attainments of Aboriginal peoples in Canada compared with non-Aboriginal people.

10. We call on the federal government to draft new Aboriginal education legislation with the full participation and informed consent of Aboriginal peoples. The new legislation would include a commitment to sufficient funding and would incorporate the following principles:

- I. Providing sufficient funding to close identified educational achievement gaps within one generation.
- II. Improving education attainment levels and success rates.
- III. Developing culturally appropriate curricula.
- IV. Protecting the right to Aboriginal languages, including the teaching of Aboriginal languages as credit courses.
- V. Enabling parental and community responsibility, control, and accountability, similar to what parents enjoy in public school systems.
- VI. Enabling parents to fully participate in the education of their children.
- VII. Respecting and honouring Treaty relationships.

11. We call upon the federal government to provide adequate funding to end the backlog of First Nations students seeking a post-secondary education.

12. We call upon the federal, provincial, territorial, and Aboriginal governments to

develop culturally appropriate early childhood education programs for Aboriginal families.

Education for Reconciliation

62. We call upon the federal, provincial, and territorial governments, in consultation and collaboration with Survivors, Aboriginal peoples, and educators, to:

- I. Make age-appropriate curriculum on residential schools, Treaties, and Aboriginal peoples' historical and contemporary contributions to Canada a mandatory education requirement for Kindergarten to Grade Twelve students.
- II. Provide the necessary funding to post-secondary institutions to educate teachers on how to integrate Indigenous knowledge and teaching methods into classrooms.
- III. Provide the necessary funding to Aboriginal schools to utilize Indigenous knowledge and teaching methods in classrooms.
- IV. Establish senior-level positions in government at the assistant deputy minister level or higher dedicated to Aboriginal content in education.

63. We call upon the Council of Ministers of Education, Canada to maintain an annual commitment to Aboriginal education issues, including:

- I. Developing and implementing Kindergarten to Grade Twelve curriculum and learning resources on Aboriginal peoples in Canadian history, and the history and legacy of residential schools.

- II. Sharing information and best practices on teaching curriculum related to residential schools and Aboriginal history.
- III. Building student capacity for intercultural understanding, empathy, and mutual respect.
- IV. Identifying teacher-training needs relating to the above.

64. We call upon all levels of government that provide public funds to denominational schools to require such schools to provide an education on comparative religious studies, which must include a segment on Aboriginal spiritual beliefs and practices developed in collaboration with Aboriginal Elders.

65. We call upon the federal government, through the Social Sciences and Humanities Research Council, and in collaboration with Aboriginal peoples, post-secondary institutions and educators, and the National Centre for Truth and Reconciliation and its partner institutions, to establish a national research program with multi-year funding to advance understanding of reconciliation.



NORTHLAND SCHOOL DIVISION

ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023

SUBMITTED BY: Dr. Nancy Spencer-Poitras, Superintendent of Schools

SUBJECT: Northland Online School Programming

REFERENCE(S):

ATTACHMENTS:

RECOMMENDATION:

THAT the Board of Trustees authorize the Administration to add Grade 11 programming to the Northland Online School effective September 1, 2023.

BACKGROUND:

As students are graduating from the Grade 10 program with the Northland Online School and are wanting to continue in the online format, we must have a Grade 11 online program available. The hope is to add one grade level each year to the Northland Online School up to and including to Grade 12.

The Grade 11 instruction will build on the success that Northland Online School has had in the current year. Course offerings will include Math, English, Social, Science, Physical Education, Career and Life Management as well as some Career and Technology Studies courses. Online courses offer the same learning opportunities as in person courses, plus some unique learning opportunities that are only created through an online environment. Students from across the division will be able to access courses from the online school. The online courses will align and compliment the common high school course schedule and calendar across the division.

The flexibility that students will have in high school allows more opportunities for them to take the course they want, when they want to take them.



NORTHLAND SCHOOL DIVISION
ADMINISTRATION RECOMMENDATION TO THE BOARD

TO: THE BOARD OF TRUSTEES **DATE:** MAY 26, 2023
SUBMITTED BY: Dr. Nancy Spencer-Poitras, Superintendent of Schools
SUBJECT: J.F. Dion School Programming
REFERENCE(S):
ATTACHMENTS: J.F. Dion School Survey Data Results

RECOMMENDATION:
THAT the Board of Trustees approve Administration to change J.F. Dion School grade level configuration to K-6, effective September 1, 2023.

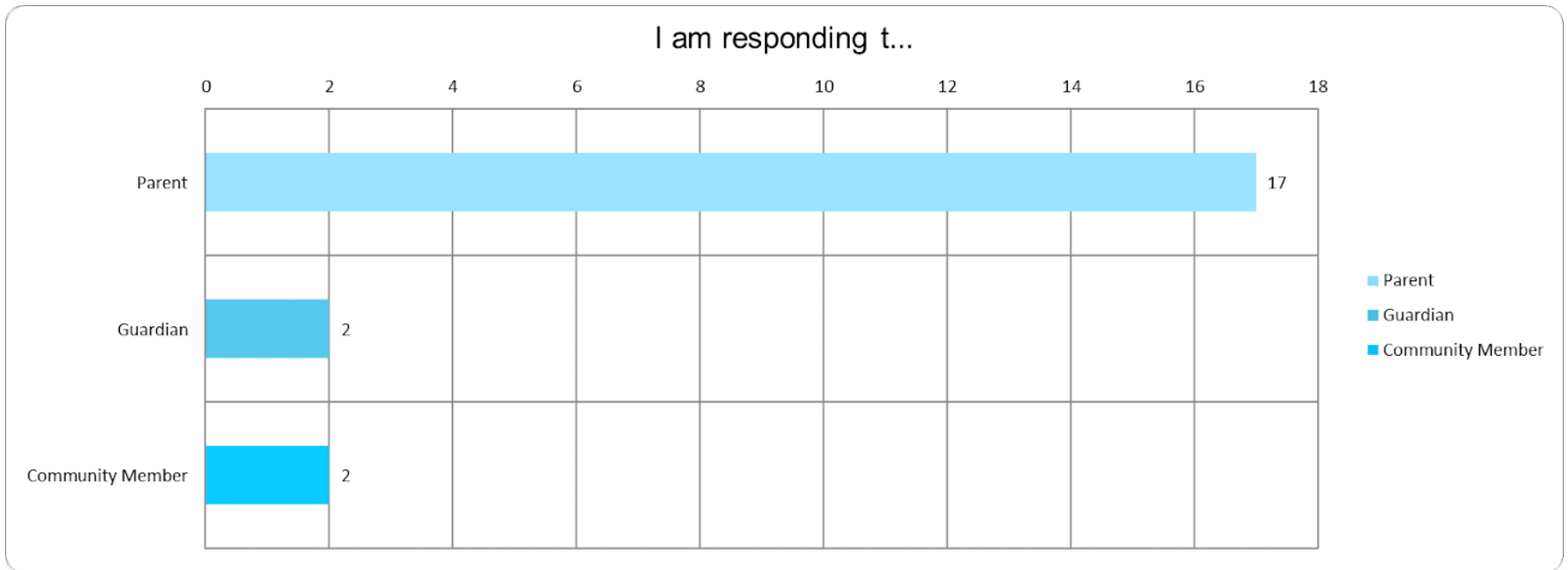
BACKGROUND:

During the 2022-2023 school year, there were only 3 students total in Grade 7 & 8.

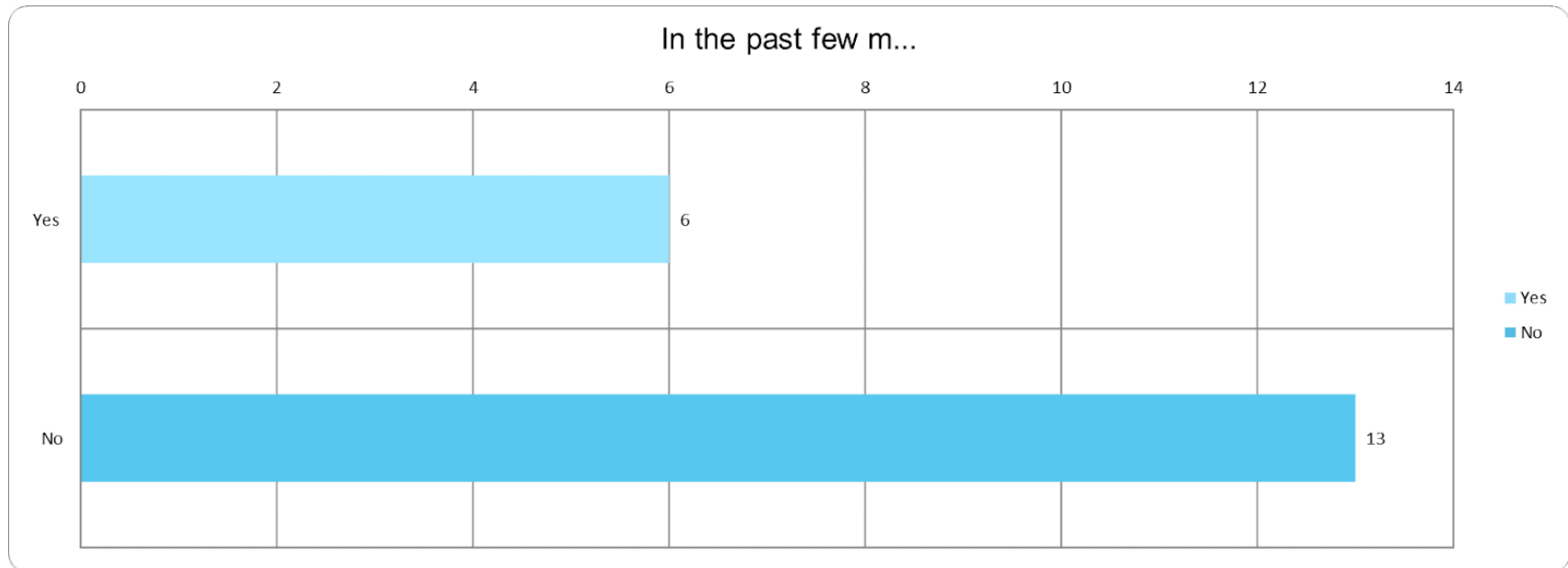
A survey was distributed to parents and guardians and community members requesting input on grade level configuration at J.F. Dion School. The majority of the respondents were in favour of removing the grades 7 and 8 programming and making J.F. Dion School a Kindergarten to Grade 6 program.

J.F. Dion School Grade Level Programming Survey Results (21 total submissions)

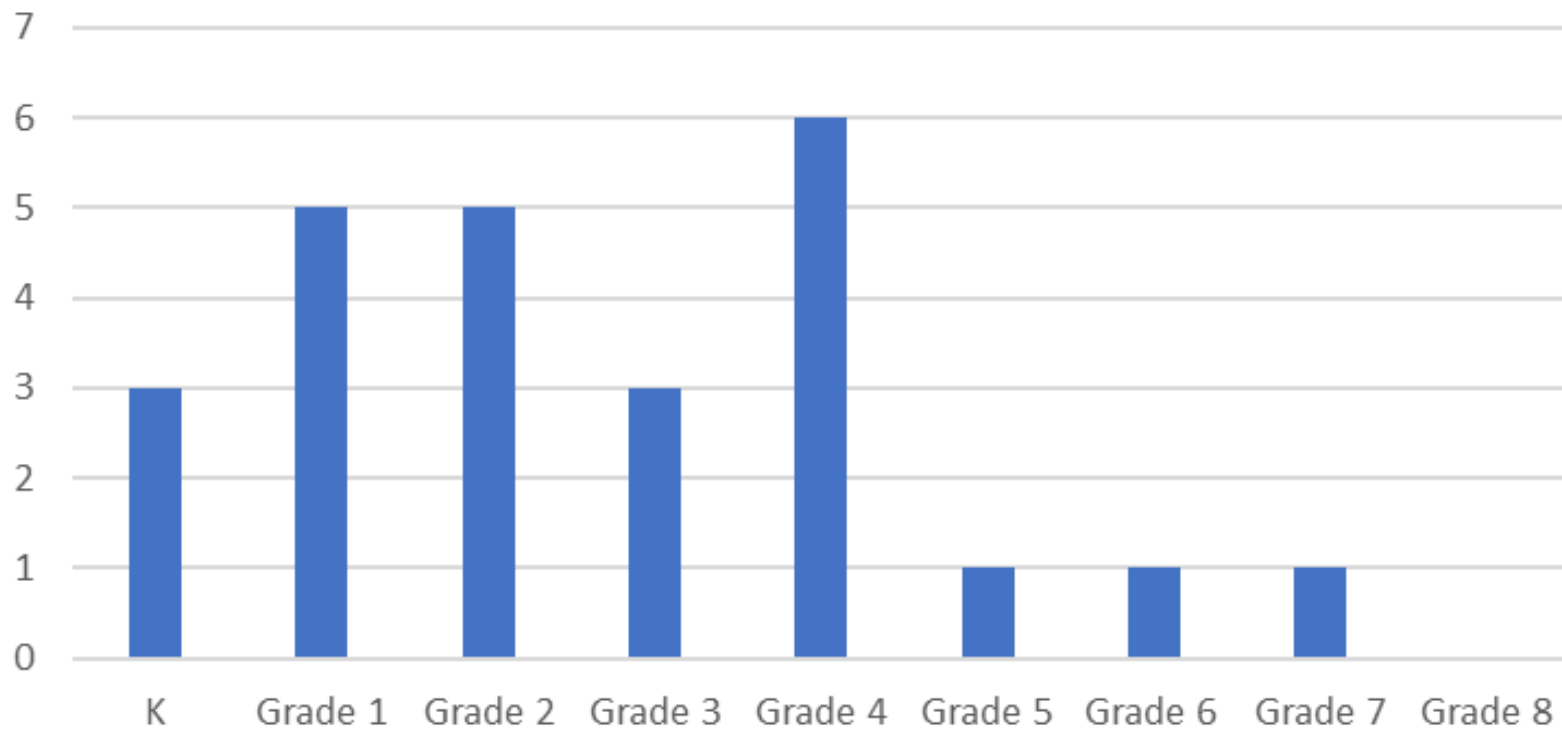
I am responding to this survey as:



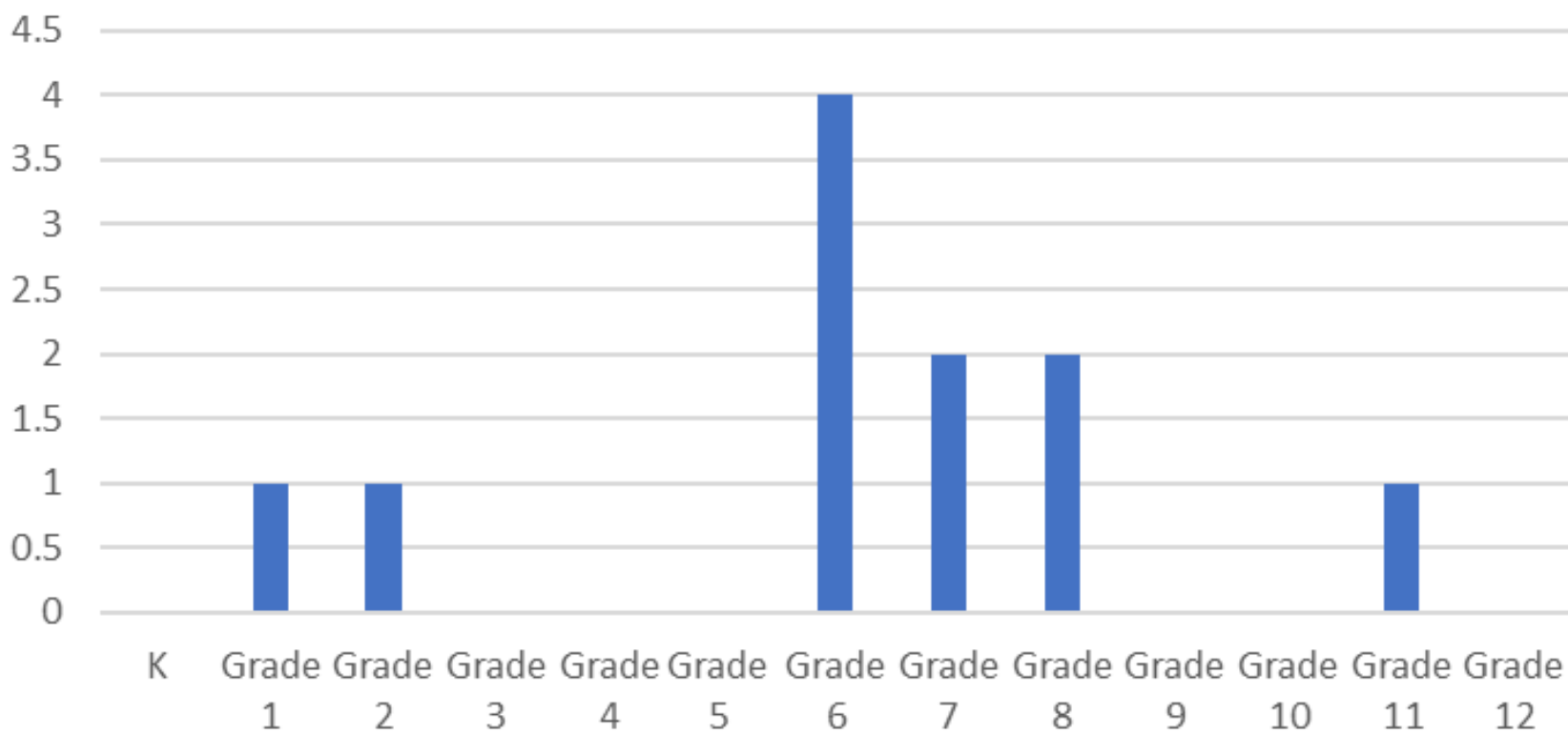
In the past few months, there has been low enrolment in grades 6,7 and 8. Due to the low enrollment over the past year, we would like your input regarding junior high programming for J.F. Dion School. Should the Northland School Division continue junior high (grade 7 and 8) programming at J.F. Dion School?



Number of children in each grade attending
J.F. Dion



Number of children in each grade that attending a school outside of Northland School Division





BOARD CHAIR HIGHLIGHTS

May 26, 2023

Corporate Board Expense Summary

As of May 19, 2023

EXPENSES	BUDGET	YTD	REMAINING
Trustee Remuneration	130,250.00	116,043.75	14,206.25
Trustee Benefits	40,000.00	32,577.56	7,422.44
In Service Board of Trustees - PD	6,000.00	31,047.34	(25,047.34)
Legal Fees	50,000.00	1,668.27	48,331.73
Professional Services		6,154.60	(6,154.60)
Advertising	1,700.00	1,200.57	499.43
Membership Fees (ASBA/PSBAA)	33,000.00	29,885.17	3,114.83
Office Supplies	2,000.00	1,137.53	862.47
Printing & Binding	2,700.00	1,640.99	1,059.01
Postage	600.00	292.95	307.05
Travel and Subsistence	125,250.00	147,734.82	(22,484.82)
Ward 1		16,631.04	
Ward 2		36,359.19	
Ward 3		12,391.60	
Ward 4		7,284.18	
Ward 5		3,400.17	
Ward 6		12,756.10	
Ward 7		14,329.92	
Ward 8		851.30	
Ward 9		12,521.85	
Liability Insurance	250.00	12.43	237.57
Telephone	6,000.00	2,775.42	3,224.58
Awards	35,000.00	13,886.93	21,113.07
Furniture and Equipment	10,000.00	0.00	10,000.00
Visa Purchases/Other	91,000.00	153.73	90,846.27
Elections	20,000.00	8,130.41	11,869.59
TOTAL	553,750.00	394,342.47	159,407.53



Superintendent's Highlights

May 26, 2023

Recognition and Award Program: High School Leader's Group 20 Credits Plus in a Semester

As part of the Recognition and Award Program with Northland School Division, students that earn twenty or more credits in each semester are eligible for a prize draw to celebrate their learning success.

In semester one of 2021-2022 Northland had a total of 47 students earn twenty or more credits, which was an increase from the previous year. This year, 2022-2023, in semester one Northland had a total of 88 students!

This is an increase of 41 students and almost 25% of all high school students in the division. The work that our schools have done in the common high school calendar, dual credit opportunities, CTS days and student supports have most definitely contributed to this achievement. We would like to congratulate all of our students and staff at Northland for their part in this success.

Forestry Pilot Project at Calling Lake School

During the week of May 1, 2023, students participated in an in-school simulator experience, practical learning sessions with WOLF instructors, and a student/employer networking event.

Northland School Division (NSD) celebrated an innovative learning partnership at Calling Lake School on Friday, May 5, 2023. Earlier this year, a pilot project was established for NSD students to explore a career in forestry. The project is made possible through a partnership between NSD, Alberta-Pacific Forest Industries Inc. (Al-Pac), and Woodland Operations Learning Foundation (WOLF). While participating in the pilot project, NSD students are taking a Career and Technologies Studies (CTS) Forestry option and earning credits for work in the classroom.



Breakfast Club of Canada Adds Two More Schools

On April 27, 2023 the Breakfast Club of Canada added Paddle Prairie and Conklin Community Schools to the Northland School Division agreement which will provide breakfasts to students.



Free Virtual Tutoring for First Nations Students at Northland

Chapter One is offering the First Nations students in Northland School Division an opportunity to access free at-home, virtual, one-on-one literacy tutoring. This is available to status First Nations students, and students who have at least one parent who has First Nations status. The Division's target is to get student's registered from now until the end of the year in preparation for literacy support over the summer and for the 2023-2024 school year.

For more information, parents are encouraged to contact their school principal.

NSD to Host Summer Traditional Young Parent Camp

This summer NSD will be hosting a summer traditional young parent camp on Cree language and culture in the community of Wabasca. The main goal is to provide Cree language and holistic ways of knowing into student learning and well being.

The camp will also focus on building relationships with Elders who have identified a language and culture gap in student learning because young parents are not modelling and speaking their language in the home.

The curriculum connections: Gifts of Creator, family life, past community life, history, values, traditional food, importance of berries - science of weaving, reliving the past - social life in North end and resilience.

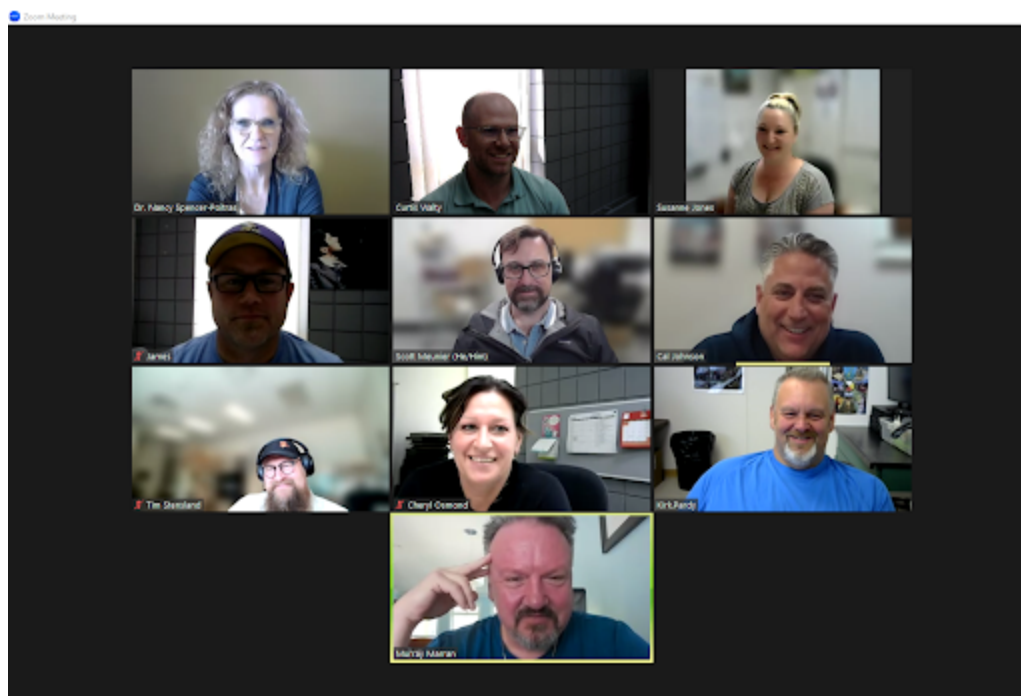
Strategic Measures include:

- Increased implementation of holistic understanding to teaching Indigenous Culture and language methods
- Increased participation of Community Elders, Knowledge Keepers and Cultural Advisors
- Increased community resources available to teachers of FNMI content
- Increased collaboration between schools and Indigenous communities
- NSD schools instruction shows evidence of weaving history, tradition, tradition, culture and language

"When we speak our language, we are in the presence of our ancestors, we become our ancestors" Hohepa Tamehana Marori

NSD Wildfire Emergency Response Team

Since the beginning of the wildfire season in May, this group has been meeting on a daily basis to monitor the wildfires and air quality in several of our communities. Constant communication has been sent out to parents and staff via social media, school messenger and emails. Thank you for having the students and staff members' health and safety a priority!



Provincial Achievement Exams and Diploma Exams

Northland School Division submitted a formal request to Alberta Education on rescheduling upcoming Provincial Achievement Tests (PATs) for Bishop Routhier School, Gift Lake School and Hillview School due to wildfires. The request has been approved which means grade 6 and 9 students from Bishop Routhier School, Gift Lake School, Hillview School and Chipewyan Lake School will write the ELA Part A PAT on Tuesday, June 6, 2023. We will continue to monitor the situation in regards to administering the ELA PATs for these schools.

The other Northland schools will follow Alberta Education's original schedule for PATs. Grade 9 students wrote the ELA Part A on Monday, May 15, 2023 and grade 6 students will write ELA Part A on Wednesday, May 17, 2023.

Diploma Exams:

Diploma exams are to be fully administered in June 2023. In the event of a disruption before or during diploma exams, NSD will continue to communicate with Alberta Education.

CASS Recognizes Northland School Division for Excellence in System Leadership Professional Practice

Excellence in System Leader Professional Practice

Alberta Education commissioned a 4-year longitudinal research study, designed to assess, deepen, and extend the implementation process for the Alberta's three professional practice standards: The Teaching Quality Standard (TQS), the Leadership Quality Standard (LQS), and the

Superintendent Leadership Quality Standard (SLQS). The four-university research team has recently published its Year 4 Findings Report.

How might this report and the research inform the crucial role of system leaders in promoting and upholding the professional practice standards in Alberta?

If you attended the CASS Annual Learning pre-conference session, you got a glimpse into the exciting and groundbreaking results of the Alberta Post-Secondary collective research on the implementation of the professional practice standards, as well as what three school authorities are doing to support TQS and LQS professional learning.

A key finding shared by Principal Investigator Sharon Friesen from The University of Calgary is that a visible shift from awareness of standards-as-policy to standards-in-action occurred in more than half the school divisions where standards formed the framework for planning professional learning and professional growth for all teachers, leaders, and superintendents.

What school authority professional practice standards “strategic actions” are contributing to optimal learning for all students?

CASS is pleased to feature three school authorities who have been part of the 4-year research as case studies and have demonstrated evidence-based practices related to the three professional practice standards (SLQS, LQS, and TQS) known to improve student learning throughout the four years, even through the pandemic years.

As a result of participating in these online sessions, leaders will have the opportunity to:

- develop an understanding of the research findings related to the implementation of the Alberta professional practice standards, and explore how these findings can inform their leadership practices.
- use case studies of successful professional practice standards actions to inform and guide their own leadership practices.
- network and explore the fusion of pedagogy and practices, through a research and Alberta practice lens to create growth priorities and improve the quality of education provided to students in their district.

Session Description:

Join Northland School Division’s Superintendent **Dr. Nancy Spencer Poitras** and Deputy Superintendent **Dr. Tim Stensland**, when they share how Northland is using the results and data from the four-year longitudinal research on Alberta’s professional practice standards to inform strategy, build leadership capacity, and significantly improve student achievement. This virtual session will explore the four focus areas that have driven the division’s success: excellence in leadership, relationships, learning, and financial practices. Learn how Northland has moved beyond collecting and using fidelity data to include the use of outcome data. Don’t miss this opportunity to gain insights and learn from this jurisdiction’s experiences.

School Bus Driver Appreciation Day

Northland schools encouraged parents and community members to join them in showing appreciation to School Bus Drivers. The first Monday in May has been declared “School Bus Driver Appreciation Day” by the Student Transportation Association of Alberta.

School Bus Driver Appreciation Day



School Bus Drivers are the unsung heroes of school divisions. School Bus Drivers impact a child’s day from the first morning greeting to the final farewell at the end of the day. When surveyed, drivers across the province universally declare that they drive because they care about children, they care about their communities and they want to make a meaningful contribution.

Through the dark, ice, snow, rain, mud, dust, heat, wildlife, and other motorists; With happy, sad, upset, and sick kids. School Bus Drivers are there for the students. School Bus Drivers work hard to keep the buses clean and operating day after day to get our kids to school and help ensure success.

The Board of Trustees and Administration thank all NSD bus drivers for their dedication, patience, and commitment to safety.

News Articles Featuring Northland School Division

- CFWE, April 27, 2023 Edition
- The Fever, May 11, 2023 Edition
- Athabasca Advocate, May 13, Edition



Alberta students recognized for cultural commitments

By Digital Editor

🕒 Apr 27, 2023 | 6:31 PM

12 exceptional Albertan students were recognized recently at the Indigenous Student Awards ceremony at Government House.

The awards ceremony, organized by the Alberta School Boards Association, celebrated the nominees' exemplary leadership, courage, and commitment to their cultures and educational paths.

The recipients, nominated by members of their education communities from Kindergarten to Grade 12, were presented with an award certificate, a congratulatory letter, and a unique hand-crafted Star Blanket.

The students also received a one-time \$2,500 scholarship to support their educational journeys.

2023 recipients

Kindergarten – Grade 3

- Ava Pruden, Grade 2, Fort McMurray, AB – North
- Stoney Paul, Grade 1, Duffield, AB – Central
- Amelia Onespot, Grade 2, Calgary, AB – South

Grades 4-6

- Tyson Bigstone, Grade 5, Lake Chipewyan, AB – North
- Easton Patenaude, Grade 6, Kehewin, AB – Central

- Jordyn Davis, Grade 4, Lethbridge, AB – South

Grades 7-9

- Olianna Stone, Grade 9, Enilda, AB – North
- Justine Arcand-Strawberry, Grade 9, Spruce Grove, AB – Central
- Terrell Peigan, Grade 8, Calgary, AB – South

Grades 10-12

- Bryce Delorme, Grade 11, Caslan, AB – North
- May Moosomin Yellowface, Grade 12, Rocky Mountain House, AB – Central
- Kayla Carrillo, Grade 12, Calgary, AB – South

Like 72 Tweet

Comments

Leave a Reply

You must be [logged in](#) to post a comment.





A red dress blowing in the wind, artwork with names of MMIPs are images, but not as strong as the memories of those who have lost their loved ones. Red Dress Day photos Denis Carnochan



Board Meeting Highlights

April 20, 2023



Edwin Parr Teacher Award nominee approved by the Board of Trustees

The 2023 Edwin Parr Teacher Award nominee from NSD is an educator from Bishop Routhier School! The Board of Trustees approved the nomination submitted for **Jaskaran (Jay) Klair**.

Long Service Awards date approved by the Board

The Board of Trustees approved hosting the Long Service Awards on **Thursday, May 25, 2023** in Peace River. The event recognizes staff who have achieved 20, 25, 30, 35, 40 years of service and retirees. In addition, NSD recognizes the 2023 Edwin Parr Teacher Award nominee.

Superintendent's Highlights - Forestry pilot course in Calling Lake and new dual credit agreement

Dr. Nancy Spencer-Poitras highlighted a forestry pilot and a new dual credit agreement!



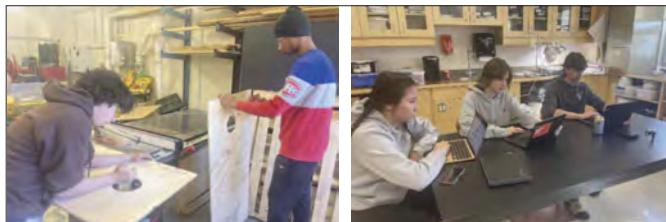
A forestry pilot project involving Calling Lake School students is underway. The project is made possible through a partnership between NSD, Alberta-Pacific Forest Industries Inc. (Al-Pac) and Woodland Operations Learning Foundation (WOLF). Students are taking a Career and Technologies Studies (CTS) Forestry option and earning credits for work in the classroom. The project will also see students participate in an in-school simulator experience, practical learning sessions with the WOLF instructors, and a student/employer networking event. The event took place May 1-5, 2023.

A new dual credit agreement between Northland and Olds College is official. Spencer-Poitras said conversations continue with respect to the courses being offered. More information will be communicated when it becomes available!



Associate Superintendent Report Northland Games and CTS Day

A signature event for Northland School Division is just around the corner! Associate Superintendent Scott Meunier said the Northland Games will take place June 1, 2023 at Anzac School-Bill Woodward School (Anzac). NSD student-athletes from across the province compete in traditional games and track and field events.



Meunier also highlighted Career and Technology Studies (CTS) Day activities. The photos showcase students from Anzac School and Bill Woodward School. As you can see in the photos above, grade 12 students from Bill Woodward earned credits while taking construction and computer programming courses. The photos below show Anzac School students learning how to make ribbon skirts and shirts.



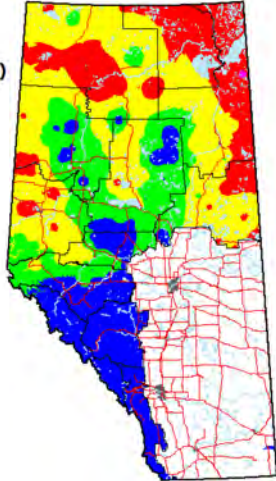
The next Regular Board Meeting is Friday, May 26, 2023. Visit <https://www.nsd61.ca/governance/board-meetings> to view upcoming Regular Board Meeting dates and Board-related documents.

Note: These writings do not constitute the official record of the Northland School Division. They are however, provided as general information relating to the action taken at board meetings. For further information, please call 780-624-2060 or 1-800-362-1360.

Alberta

Fire Danger (Fire Weather Index)
forecasted for May 9, 2023

- Low
- Moderate
- High
- Very High
- Extreme
- No Data



Alberta Government
© 2023 Government of Alberta
Map produced on May 04 at 13:12

Widespread showers, cooler weather knocks down extreme fire danger but heat dome will push it back up

A quick snow melt, continued drought conditions due to lack of April showers and a lot of above-normal temperatures laid the groundwork for Alberta's current wildfire crisis. Setting it off was May's warm and very windy starting days which caused any fire, caused by humans or lightning, to quickly explode to out-of-control sizes.

While it took widespread showers on Sunday and Monday to calm down the situation and push fire dangers down to even low and moderate in some parts of Alberta, a day or two of sunshine and even light winds are expected to again push the fire risk upwards.

Even more worrisome, temperatures are expected to climb to 30 degrees C. and above in both Alberta and British Columbia this weekend and a heat dome could develop.

Already large active fires and new fires may have little problem finding fuel sources to feed their hunger.



When the Wabasca Splash Park opened one of the first to become a victim of a spray gun was Chad Tullis, Chief Administrative Officer of the Municipal District of Opportunity. Aiming the spray was grandson Kirk. Photo by Denis Carnochan



Anzac students represent Northland at the Wood Buffalo Regional Science Fair

The Board and Administration celebrated Bill Woodward School (Anzac) students who recently competed at the Wood Buffalo Regional Science Fair. Students in the grade 5/6 class put together 14 projects. One of the students earned a special award. Carter Savill won a silver medal in the grade five category!

While speaking to the Board and Administration via Zoom, students explained their science experiments and overall experience at the science fair.

BIGSTONE COMMUNITY WELLNESS AND M.D #17 RECREATION
PRESENT

YOUTH BASEBALL PROGRAM

FREE FOR ALL COMMUNITY MEMBERS

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PRACTICE WILL BE AT GEORGE STOLL PARK.
TUESDAYS AND THURSDAYS
STARTING MAY 16TH

Ages: 8-12 years
5:00 pm - 6:00 pm

Ages: 13-17 years
6:15 pm - 7:15 pm

Bigstone Community Wellness
780-891-3777 or 1-877-767-7060
Find us on Facebook!
www.bigstonehealth.ca

M.D #17 Recreation
780-891-2659
www.mdopportunity.ab.ca

Calling Lake School benefits from NSD AI-Pac partnership

Northland School Division (NSD) celebrated an innovative learning partnership at Calling Lake School last Friday, May 5.

Earlier this year, a pilot project was established for NSD students to explore careers in the forest industry.



Back row: Mark Owens, Director of Student Engagement, Attendance and Completion (Northland School Division), Dave Kamelchuk, Woodlands Coordinator, Forest Resources (Alberta-Pacific Forest Industries Inc.), Wally Rude, Ward 8 Trustee Elect (NSD), Dr. Nancy Spencer-Poitras, Superintendent of Schools/CEO (NSD), and Jason Wiks, Calling Lake School Principal.

Middle row: Courtney Miller - Ecologist, Stakeholder Relations & Sustainability (AI-Pac), Cathy Wanyandie, Board Chair (NSD), and Kiera Stewart-Shepherd, Advisor, Indigenous Relations (AI-Pac).

Front Row: Mabel Houle and Keyano Cardinal (Calling Lake students).

The students are holding a certificate that recognizes the hours completed using the Woodland Operations Learning Foundation (WOLF) simulators.

Making this possible was a partnership between NSD, Alberta-Pacific Forest Industries Inc. (AI-Pac) and Woodland Operations Learning Foundation (WOLF).

While participating in the pilot project, NSD students are taking a Career and Technologies Studies (CTS) Forestry option and earning credits for work in the classroom.

“This project is another example of how important partnerships are in education,” said Dr. Nancy Spencer-Poitras, NSD Superintendent of Schools/CEO.

“As a school division, we are always looking for creative ways to enhance the learning experience for students and increase their success. Relationships with communities and education partners play an integral role in helping students graduate and achieve success.”

“AI-Pac is proud to support Northland School Division as a partner in this project.” said Diane Smith, Business Unit Leader, Stakeholder Relations & Sustainability at AI-Pac. “The Career and Technology Studies Forestry option is an innovative way for students to learn about the forest.” Continued on Page 14

Bigstone Members in Calling Lake challenged to grow biggest pumpkin

Bigstone Cree Nation Health Centre in Calling Lake is now handing out starter kits for growing pumpkins.

With the kit, BCN members are invited to start growing their pumpkins for entry into the Great Pumpkin Contest & Festival in October.

Knowing how achieving BCN members can be, goggle searches reveal that the world current record for largest pumpkin is 2,702.8 pounds grown in Italy in 2021. For Canada, the largest and ranked eighth in the world is a pumpkin grown in 2022, weighing 2,537.5 pounds.

Further information and perhaps tips about growing pumpkins can be obtained by phoning 780-331-3810.

PUBLIC NOTICE

Land Selection

Within Bigstone Cree Nation Territory

166 Sandy Lake SE 36-79-23 West 4th Meridian

This is a public notification to **All Bigstone Cree Nation (BCN) Members that Brendan J. Nanemahoo** has selected land for residential use within the Bigstone Cree Nation Reserve Lands.

If anyone has any appeals or prior claims to this location, please contact:

**The Lands Department:
(780) 891-3836
Ext. 254**

If no prior claims or concerns arise, the above named BCN Member will be granted authorization to utilize the said land for residential purposes, 2 weeks from the date of this selection:

Deadline to Appeal This Land Selection: MAY 25, 2023

Dated MAY 2, 2023
Darrell Anderson, Lands Officer





The Bigstone Cree Nation banner travelled the route of last Friday's Wabasca march to honour local Missing and Murdered Indigenous People. Photo by Alexis St. Cyr

Page 133 of 142

FOCUS

Supplement of News, Employment Ads and Classified Ads for Readers of The Fever

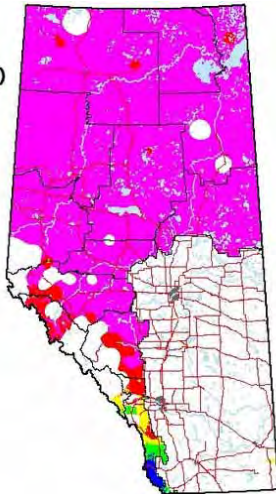
The **FEVER**

May 11, 2023

Alberta

Fire Danger (Fire Weather Index)
forecasted for May 6, 2023

- Low
- Moderate
- High
- Very High
- Extreme
- No Data



Alberta Government
© 2023 Government of Alberta
Map created on May 6 at 09:07

The past weekend's extreme fire danger

Fire ban extends to OHVehicles

Current Alberta Fire Ban

A fire ban and OHV restriction is in effect within the Forest Protection Area due to extreme fire danger.

All existing Fire Permits are suspended (or cancelled). No new Fire Permits will be issued.

Prohibited:

- All outdoor wood fires are banned, including wood campfires on public lands, wood campfires on private land and provincial campgrounds
- Backyard firepits
- BBQ charcoal briquettes
- Use of fireworks, exploding targets
- Recreational use of off-highway vehicles (OHV) on public lands, including designated OHV trails

Allowed:

- Propane/natural gas-powered appliances
- Open flame oil devices (e.g., turkey deep fryers, tiki torches)
- Indoor wood fires contained within a device with a chimney and spark arrestor
- All appliances must be CSA approved and used per manufacturer's standards
- Indigenous people when using an OHV for traditional purposes. Traditional purposes are hunting, fishing, and trapping – including the use of an OHV to travel to the location(s) for these purposes.

Essential industry-related activities requiring use of OHVs.

Off-highway vehicle use is still permitted on private lands.

The fire ban will remain in effect until conditions improve.

Doctors have suggestions for voters wanting to tackle drug poisonings in Alberta

Alberta Medical Association reports there is a "drug poisoning crisis" in the province, and that voters in the May 29 election should consider what their candidates are saying should be done about it.

Drug poisonings strike in all sizes of communities, including those in northern Alberta and the MD of Opportunity and First Nations.



Here are excerpts from a paper the doctors' association prepared so voters know about the crisis and how the battle against drug poisoning should be carried forth.

Over the past three years, Alberta's drug poisoning deaths have exploded, affecting every area of the province.

A combination of factors, including changes to the illegal drug supply and challenges in accessing services, are contributing to a situation that has claimed far too many lives and left too many families and communities grieving.

Data shows the total number of unintentional drug poisoning deaths in Alberta between January and December 2022 was 1,498. By comparison, there were 626 deaths from January to December 2019 – the year before the pandemic.

Involuntary treatment is unsafe and ineffective.

Drug poisoning remains the number one cause of fully preventable unnatural deaths.

This is a complex situation that requires a range of harm reduction, addiction treatment and psycho-social interventions to reduce the immediate risk of death and support people to reduce or stop using substances.

Local health and social organizations are integral to co-designing strategies and interventions.

Immediate access to a variety of opioid agonist treatment options across all health care settings, including correctional services, is needed.

Include low-barrier services that: do not require individuals to have a phone or active health care coverage; do not require a booked appointment time; and are flexible for those who live in rural/remote areas.

Supports for individuals to improve their social determinants of health (housing, income supports, medication coverage, photo identification and health care coverage) are critical for helping people to stay healthy and engaged in treatment.

Continued on Focus Page 4

Chipewyan Lake student Tyson Bigstone celebrated for Honouring Spirit: Indigenous Student Award

Northland School Division is once again celebrating a very special achievement.

Tyson Bigstone, a grade 5 student from Chipewyan Lake School, was selected as an Honouring Spirit: Indigenous Student Awards recipient!



Tyson is one of the 12 selected from 224 nominees in Alberta. Recipients in Kindergarten to Grade 12 from across the province were nominated by members of their education communities, based on their exemplary leadership, courage, and commitment to their cultures and educational paths.

Tyson was nominated for his passion to learn the Cree language, encouraging other students and for his commitment to education.

Each recipient is recognized with:

- An award certificate and congratulatory letter;
- A unique hand-crafted Star Blanket;
- And, a one-time scholarship, sponsored by Keyera

Calling Lake School to honour Iskwew relatives at tea party

A Mother's Day Tea Party is being held at Calling Lake School gymnasium on Monday, May 15, 12 noon to 3 p.m..

Invited are all females such as Moms, Aunts, Grandmothers, Kokums, Chapans and Caregivers of the school's Early Childhood to Grade 12 students.

The invitation does say that children are not allowed to attend "as this is a special day" for the adult guests.

A barbecued lunch and beverages are to be served and "lots of door prizes" are to be distributed. Plus, there will be a merchandise BINGO held.

Other goodies being offered on a raffle basis are a Mother's Day Gift Basket and a four-piece patio set.

More information about the event may be obtained from Sylvia Gladue, 780-331-3774 or 780-213-1089.



Municipal District of Opportunity #17 EMPLOYMENT OPPORTUNITY

CASUAL LIFEGUARD POSITIONS

The Municipal District of Opportunity is currently seeking dynamic, team-oriented and self-motivated individuals to fill casual positions of Lifeguard for the Wabasca Water World & Fitness Centre. The incumbents will be responsible for lifeguarding on deck, assisting with reception and in the fitness centre. The ideal candidates must possess the following qualifications:

- NLS Certification (National Lifesaving Service);
- Bronze Cross and Bronze Medallion Certification
- Must have Standard First Aid for Lifeguard training.
- Water Safety Instructor qualification an asset;
- LSI (Lifesaving Instructor) qualification an asset;
- Knowledge of Red Cross swim programs;
- Knowledge of computers and POS Systems would be an asset;
- Exceptional customer service and communication skills;
- High energy level and enjoy working in a fast paced, challenging and changing environment;
- Ability to work effectively with the public in a courteous, efficient & professional manner;
- Must be 16 years or older.

Salary will commensurate with experience and qualifications. Interested persons are invited to submit their resume with **three** work related references along with a current Criminal Record Check and Child Intervention Check to:

**Human Resources Department
Municipal District of Opportunity
Box 60 - Wabasca, AB T0G 2K0**

Phone: (780) 891-3778 Fax: (780) 891-4283

Email: hr@mdopportunity.ab.ca

This advertisement has been extended
until **May 22, 2023 @3 p.m.**

The personal information submitted pursuant to this advertisement will be utilized for this Employment Opportunity only and is subject to compliance with the Freedom of Information & Protection of Privacy Act.



IF YOU ENCOUNTER A BEAR



What should I do if I see a bear in my yard?

- **Do not panic. Do not run.** Quickly and calmly collect your children and pets and go indoors:
- **Call Bigstone Cree Nation Bylaw Officer immediately at (780) 319-9674 or Notify your nearest Fish and Wildlife office at 310-0000 or 1-800-642-3800 if it's after regular business hours.**
- **Once the bear has left the area, remove anything from property that might attract a bear if possible keep your garbage bins secure by using "tie down" straps or keep the bins in a shed.** Ask your neighbours to do the same. If food sources in the area remain available, the bear will likely return.

If you encounter a bear

- **All bears are individuals so all bear encounters will be unique. Serious attacks are rare, but you must always be cautious and alert when in bear territory.**

Bear Safety for residents living in bear country

How can I keep bears wild and out of my yard?

1. **Keep your garbage and recyclable bottles, cans etc. in bear resistant airtight containers;**
2. **If you have compost Keep it indoors.** Outdoor compost attracts bears. Look into using an indoor composter.
3. **Remove bird feeders from your yard in the months when bears are most active** usually from the beginning of April until the end of November. Be sure to clean up any spilled bird seed from the ground;
4. **Clean your barbecues.** Scrub your barbecue clean after each use and store in a bear resistant building, such as the garage or shed;
5. **Consider removing fruit trees and berry -producing bushes from your property.** Bears are attracted to the fruit and berries. If you must keep the trees, pick the ripened fruit as early as possible and store them in a secure, airtight containers.
6. **Never leave food out for wildlife.**
7. **Talk to your neighbours.** Let your neighbours know if you've seen a bear in the area/community and talk to them about being "Bear Smart" at home.
8. **Call Fish and Wildlife for more advice.** Find your nearest Fish and Wildlife office by calling 310-0000.

What should I teach my children about being safe around bear?

1. **Do not approach the bear or irritate it by yelling or throwing things at it.**
2. **Never run away from a bear.** Back away slowly and find a safe place, such as a building or vehicle.
3. **Stay with your group** and back away from you're the bear together.
4. **As soon as you've reached a safe place, tell an adult that you've seen a bear.**
5. **Stay away from areas that may attract bears,** such as garbage bins, berry patches and along creeks and rivers.
6. **Bears are more active at dusk, night and dawn.** Children should play close to the house and under supervision at all times.

How can I keep my pets safe?

1. **Always keep your dog on a leash.** Keeping your dog on a leash keeps it under your close control. It also prevents the dog from sniffing put and provoking a bear into an encounter.
2. **Feed your pets and store pet food indoors.** Keeping pet food outside can attract bears. If you must feed your pets outdoors, bring in the pet food and feeders overnight when bear are most active.

**Ads/Notices Deadline
for Fever & Focus
Mondays, 10 a.m.**



NOTICE

BEAVER BOUNTY ENDS

Effective May 31st, 2023 the Beaver Bounty in the Hamlets of Wabasca, Calling Lake and Red Earth Creek will be closed until further notice.

Please call your local MD office for more information:

Wabasca 780 891-3815,

Calling Lake 780 331-3860

Red Earth 780 649-3428



In mid-April, Mistassiniy Junior Girls Badminton Squad travelled to High Prairie for a large tournament attended by dozens of other teams. While the local girls did not come home with medals, they gained experience and had fun. Representing the Mustangs were (top) Emily McLeod and Nyasia Cardinal; (center, left to right) Khayelle Mirabete, Brooklyn Laboucan and Jaylyn Beaver. Coaching the Mistassiniy team was Mrs. Edwards.

Photo by Alexis St. Cyr

MENTAL HEALTH SUPPORTS



Bigstone Mental Wellness Crisis Response Team is available for crisis support.

Please call

Bigstone Community Wellness
@ 780-891-3777

Available services include:

Mental Health Therapy, Crisis Support, Psychology, Youth, Adult, Individual / Group / Family Counselling

Bigstone Community Wellness
Phone: 780-891-3777 Fax: 780-891-2015

Toll Free: 1-866-767-7060

Website: www.bigstonehealth.ca

Find us on Facebook Bigstone Community Wellness
Bigstone Health Commission



Bigstone Community Wellness

Presents:

CALLING LAKE SLOW PITCH CLUB!

DROP-IN ALL AGES

EVERY WEDNESDAY FROM
5:00 PM TO 6:30 PM
STARTING MAY 17TH @
CALLING LAKE BASEBALL
DIAMONDS!

CONTACT GRIFFIN @ 780-331-3810 FOR MORE INFO

Bigstone Community Wellness
Calling Lake Health Centre: 780-331-3810.
Find us on Facebook!
www.bigstonehealth.ca





Seniors Tea Party
 WED MAY 24, 2023
 1:00pm - 4:00pm
 Wear your best fancy fun hat!



Kito Sakahekan
Seniors Centre
 Door prizes and raffles

Sponsored by Bigstone Health &
 Kito Sakahekan Seniors

Register by Thurs May 17/23
 Call 780-331-3810

<p>NOW HIRING</p>	<p>SCHOOL BUS DRIVER</p>
 <ul style="list-style-type: none"> ▶ Flexible Working Environment! ▶ Excellent Benefits Package! ▶ Will cover your training costs! 	<p>APPLY TO:</p> <p>Susanne Jones - Transportation Manager transportation@nsd61.ca or call 1-800-362-1360 ext. 6172</p>  <p>Northland SCHOOL DIVISION</p>



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1-800-315-7826
scopepub2@icloud.com

Calling Lake School and Al-Pac celebrate innovative learning partnership



[Cole Brennan](#)

May 13, 2023 1:00 PM



Tanner Young, a Grade 10 student at Calling Lake School, gives Northland School Division Board Supt./CEO Dr. Nancy Spencer-Poitras, Ward 8 trustee-elect Wally Rude, and board chair Cathy Wanyandie a tour of the simulator that he and his classmates had been learning on the week of May 1-5. The week culminated with a May 5 presentation by the three, as well as a career presentation by Al-Pac staff.

[Listen to this article](#)

00:02:58

CALLING LAKE – High school students at Calling Lake School had the unique opportunity to take part in a new partnership between the Northland School Division (NSD), Alberta-Pacific Forest Industries Inc. (Al-Pac) and Woodland Operations Learning Foundation (WOLF).

During a May 5 presentation at Calling Lake School, NSD Supt./CEO, Dr. Nancy Spencer-Poitras congratulated the students on taking the opportunity to complete the course, which included time spent working on a simulator learning how to use a forklift, a feller/buncher, and a loader.

“This project is another example of how important partnerships are in education,” said Dr. Spencer-Poitras in a May 5 release. “As a school division, we are always looking for creative ways to enhance the learning experience for Northland students and increase their success. We very much value the relationship we have with Al-Pac and WOLF. Relationships with communities and education partners play an integral role in helping students graduate and achieve success.”

The week-long course counted towards the student’s high school diploma, and Dr. Spencer-Poitras said that there were talks underway to build it into a dual credit program with NAIT or MacEwan University.

To complement the four hours of simulator training, a certified teacher from WOLF also took the students through some theory, including how forests and societies go hand in hand, how the industry uses data, and some of the data analysis methods used by the industry.

“The simulator was pretty cool, I enjoyed that part. I really like the people who were running it,” said Keyano Cardinal, a Grade 10 student at Calling Lake School. “I would have to do more stuff with forestry to see if I actually wanted to do it (for a living) but I liked it and it was pretty fun.”

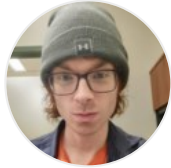
Despite the “eye-opening” experience, Cardinal wasn’t sure if they would pursue a career in the field.

“Just being outside seems fun, and working with other people, but I would have to do more stuff with forestry to see if I would want to do it or not. I did like it though, and it was a lot of fun.”

Principal Jason Wiks said that there are plans to bring it back next year, and they’re hopefully going to scale it up to include more schools in the division – NSD currently works with about 2,000 students, in 19 schools, across 288,347 square kilometres of land, according to their website.

“I think they’re important because it gives kids the opportunities to see industries like forestry in a wider scope,” said Wiks. “There’s very good jobs, and very different jobs across the whole industry, and the more our students get exposed to the potential and the possibilities, I think it’s huge for them to start mapping out their future after high school, which is really the goal of these things.”

[Cole Brennan, TownandCountryToday.com](#)



***About the Author:* Cole Brennan**

Read more

Comments (0)

We welcome your feedback and encourage you to share your thoughts. We ask that you be respectful of others and their points of view, refrain from personal attacks and stay on topic. To learn about our commenting policies and how we moderate, please read our [Community Guidelines](#).



Associate Superintendent Report

May 26, 2023

Chipewyan Lake Elder visits St. Theresa School students to share stories of living off the land



On March 29 at St Theresa School, grade 6 students participated in Stories of Living off the Land from an Elder named Henriette Beaver from Chipewyan Lake. She shared her story of growing up living off the land. She shared her family's story of trapping, fishing, hunting and a bit about her experience leaving her home to go to residential school and returning home to her family.

Learning Disruption End of Year Assessments

Elementary school students across the division are completing their end-of-year learning disruption assessments. Teachers for Grades 1 through 3 are leading students through the assessment process to help identify learning needs caused by the disruptions caused by COVID-19 school closures. Students whose learning is shown to have been significantly disrupted in the assessment process will have access to ongoing interventions that will help them achieve grade level literacy and numeracy as soon as possible.

Library Enhancement Project

The NSD Library Enhancement Project will enhance the quality and accessibility of quality resources for students across the division. Each school will have new books made available to them based on the number of students as well as the following criteria for selecting books included:

- mixture of quality fiction and non-fiction books,
- prominent/respected authors,
- award-winning books when possible, and
- noted interest for specific grade levels.

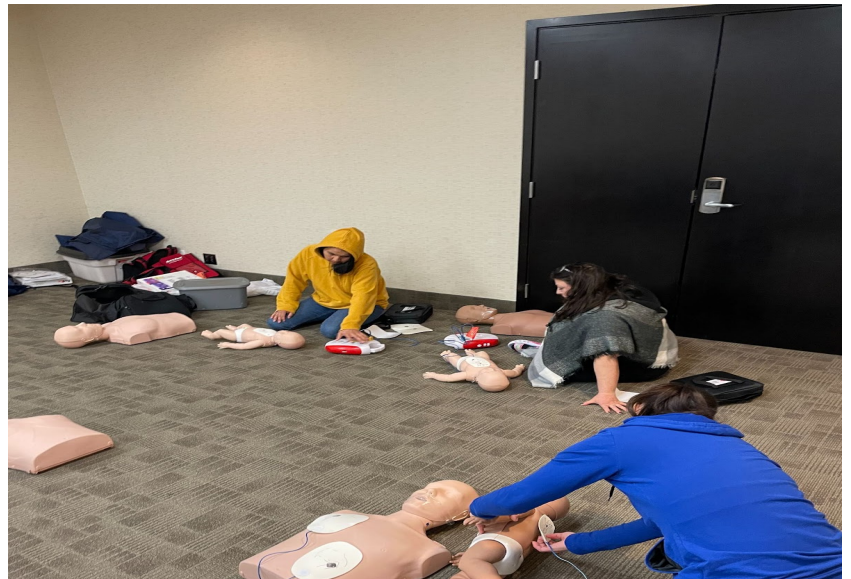


Associate Superintendent Report May 26, 2023

First Aid/ACT Training

The training partnership between NSD and ACT allowed the division to develop the internal capacity to teach basic life saving skills within its own schools and meet the curriculum requirements for physical education 10 and the CTS credits in First Aid. Along with the training, the partnership also came with the provision of CPR and AED trainers in each of our high schools to allow training to happen at each school site.

A further partnership with Red Cross has supported our OH&S department the opportunity to teach standard first aid to both students and staff at Paddle Prairie, Calling Lake, Mistassiniy, Career Pathways and Bill Woodward. This not only meets the curricular requirements but also supports the students in getting the tickets needed for many employment opportunities.





Occupational Health & Safety Report May 26, 2023

Students: 79 student injuries for April - May 2023 that were reported.

