



NORTHLAND SCHOOL DIVISION

BOARD MEETING NO. 22-03 MINUTES

Location: DoubleTree West Edmonton

Date: Friday, March 25, 2022 Time: 9:00 a.m.

Membership					
x	Vacant	Trustee Ward 1	✓	Dr. Nancy Spencer-Poitras	Superintendent of Schools
✓	Cathy Wanyandie	Board Vice-Chair Ward 2	✓	Dr. Tim Stensland	Deputy Superintendent
✓	Bonnie Lamouche	Trustee Ward 3	✓	Douglas Aird	Secretary-Treasurer
✓	Jesse Lamouche	Trustee Ward 4	✓	Curtis Walty	Media Relations Manager
✓	Skye Durocher	Trustee Ward 5	✓	Murray Marran	Associate Superintendent of Human Resources
✓	Thomas Auger	Trustee Ward 6	✓	Mark Owens	Director of Student Engagement, Attendance & Completion
✓	Robin Guild	Board Chair Ward 7	✓	Cheryl Osmond	Executive Assistant
✓	Loretta Gladue	Trustee Ward 8			
✓	Julia Cardinal	Trustee Ward 9			
✓	Aimee McCamon	Trustee Ward 10			

A. CALL TO ORDER

1. Call to Order

Chair Guild called the meeting to order at 9:05 a.m. with a traditional land acknowledgment.

2. Opening Reflection

Trustee J. Lamouche provided the opening prayer, cultural reflection or reflection.

3. Moment of Silence

There was a moment of silence recognizing the unmarked graves at St. Bernard Indian Residential School in Grouard, the passing of student Cylas Cunningham from Conklin Community School and the passing of Head Start teacher Sandy Anderson from Gift Lake.

4. Adopt Agenda

MOTION: Trustee McCamon moved that the Board of Trustees acknowledge that Trustees have reviewed and approved the agenda.

25434/22 CARRIED

5. In Camera Session

Trustee McCamon moved that the meeting go in camera at 9:10 a.m.

25435/22 CARRIED



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Trustee Auger declared a conflict of interest and left the meeting at 10:40 a.m.

6. Regular Session

Trustee Wanyandie moved that the meeting revert to regular session at 10:43 a.m.

25436/22 CARRIED

Break from 10:43 a.m. - 11:00 a.m.

Trustee Auger returned to the meeting at this time.

B. MINUTES

1. Regular Board Meeting Minutes - February 18, 2022

MOTION: Trustee McCamon moved that the Board of Trustees approve the February 18, 2022 regular meeting minutes, with the discussed amendments.

25437/22 CARRIED

2. Board Action Items

Motion: Trustee Wanyandie moved that the Board of Trustees receive as information the Board Action items, as presented.

25438/22 CARRIED

C. CONSENT AGENDA

1. Adopt Consent Agenda

MOTION: Trustee McCamon moved that the Board of Trustees approve the Consent Agenda which approves the following items:

- C1. Superintendent Report
- C2. Board Chair Report
- C3. Committee and/or Board Representative Reports
- C4. Trustee Activity Reports/Association Reports

25439/22 CARRIED



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D. ACTION ITEMS

1. Monthly Financial Report

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve as information, the Monthly Financial Report as presented.

25440/22 CARRIED

2. Student Engagement, Attendance & Completion Report

MOTION: Trustee McCamon moved that the Board of Trustees accept as information the Student Engagement, Attendance & Completion Report as presented.

25441/22 CARRIED

3. Monthly Student Enrolment Report

MOTION: Trustee McCamon moved that the Board of Trustees receive as information, the March 2022 Student Enrolment Report as presented.

25442/22 CARRIED

4. Policy 4 - Trustee Code of Conduct

MOTION: Trustee McCamon moved that the Board of Trustees approve the housekeeping changes to Policy 4 - Trustee Code of Conduct as presented.

25443/22 CARRIED

5. Policy 5 - Role of the Board Chair

MOTION: Trustee B. Lamouche moved that the Board of Trustees approve the housekeeping changes to Policy 5 - Role of Board Chair as presented.

25444/22 CARRIED

6. Policy 5 Appendix A - Signing Authority Chart

MOTION: Trustee J. Lamouche moved that the Board of Trustees approved the review of Policy 5 Appendix A - Signing Authority Chart and that no revisions were made.

25445/22 CARRIED



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7. Reschedule of April 22, 2022 Board Meeting Date

After discussing the possibility of rescheduling the April 22, 2022 Board meeting date, the Board of Trustees agreed to keep the original meeting date.

8. 2022-2023 Capital Plan

MOTION: Trustee J. Lamouche moved that the Board of Trustees approve the 2022-2023 Capital Plan as presented.

25446/22 CARRIED

9. Preliminary Revenue/Expense Figures - Budget 2022

MOTION: Trustee McCamon moved that the Board of Trustees accept as information the Preliminary Revenue/Expense Figures - Budget 2022 as presented.

25447/22 CARRIED

10. Deferred Transfer of Funds for ATA Convention Allowance

MOTION: Trustee McCamon moved that the Board of Trustees approve carrying over the 2021-2022 travel and accommodation payment of \$500 per teacher until the 2022-2023 school year and combine it with the 2022-2023 payment of \$500, which will be a one-time payment of \$1000 per teacher to be used towards the travel and accommodations to the Teachers' Convention.

25448/22 CARRIED

Trustee Auger left the meeting at this time.

Break from 12:00 p.m. to 1:00 p.m.

11. 2022-2023 School Calendar

MOTION: Trustee McCamon moved that the Board of Trustees approve the 2022-2023 school calendar as presented. The Board of Trustees asked for the vote to be recorded.

Trustee B. Lamouche and Trustee J. Lamouche voted against the 2022-2023 school calendar.

25449/22 CARRIED

Trustee Durocher left the meeting.



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12. Projected 2022-2023 Enrolment

MOTION: Trustee Wanyandie moved that the Board of Trustees accept as information the projected enrolment for the 2022-2023 as presented.

25450/22 CARRIED

13. Tender Award for Duplex and Triplex

MOTION: Trustee McCamon moved that the Board of Trustees award the tender for one duplex housing unit and one triplex housing unit from Northgate Industries Ltd. in the amount of \$1,237,964 plus gst with the funds coming from capital reserves.

25451/22 CARRIED

14. Tender Award for Single Family Unit and Duplex

MOTION: Trustee J. Lamouche moved that the Board of Trustees award the tender for one single family housing unit and one duplex housing unit from Modsolid/Northplex in the amount of \$581,367.80 plus gst with the funds coming from capital reserves.

25452/22 CARRIED

15. Paraprofessional and Support Staff Education Leave

MOTION: Trustee J. Lamouche moved that the Board of Trustees receive as information that the Division did not receive any paraprofessional and support staff education leave applications for the 2022-2023 school year.

25453/22 CARRIED

E. TECH TALK

Deputy Superintendent Dr. Tim Stensland did a presentation on the use of Screencastify software and demonstrated how teachers and Native Language Instructors are using the program in schools. The program allows individuals to record and share videos.

Trustee Durocher returned to the meeting.

F. MONITORING REPORTS

MOTION: Trustee McCamon moved that the Board of Trustees approve as information, the Monitoring Reports, as presented and attached.



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- F1. Awards/Celebrations
- F2. Board Chair Highlights
- F3. Superintendent Highlights
- F4. Associate Superintendent Report
- F5. Student Services Department Report

25454/22 CARRIED

AWARDS/PRESENTATIONS

Dr. Sharon Friesen, Professor with Werklund School of Education at the University of Calgary presented to the Board of Trustees the study on Implementing Alberta's Professional Practice Students. This comprehensive 4 year research study is designed to understand the significant role of assessing, deepening and extending the implementation of Alberta's 3 professional practice standards as of September 2018.

G. PRELIMINARY DISCUSSION OF BOARD ITEMS

The Board of Trustees discussed Long Services Awards, PSBAA Spring General Assembly, ASBA Spring General Meeting and the CSBA Congress. Trustees interested in attending these conferences will forward their names to the Executive Assistant.

In Camera Session

Chair Guild moved that the meeting go in-camera at 3:00 p.m.

25455/22 CARRIED

Regular Session

Trustee Wanyandie moved that the meeting revert to regular session at 4:00 p.m.

25456/22 CARRIED

H. ADJOURNMENT & CLOSING PRAYER/CULTURAL REFLECTION

1. Adjournment

MOTION: Trustee McCamon moved that the Board of Trustees declare the meeting adjourned at 4:01 p.m.

25457/22 CARRIED



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Robin Guild, Board Chair

Dr. Nancy Spencer-Poitras,
Superintendent of Schools

Douglas Aird, Secretary-Treasurer