



# NORTHLAND SCHOOL DIVISION REGULAR BOARD MEETING NO. 22-03 AGENDA

**Date & Time:** Friday, March 25, 2022 9:00 am – 4:30 pm

*If you would like to join the public meeting, please contact Media Relations Manager, Curtis Walty at 780-624-2060, ext. 6183 or [curtis.walty@nsd61.ca](mailto:curtis.walty@nsd61.ca)*

Note: If agenda is ahead of schedule, items will be moved up

## A. CALL TO ORDER - Chair Guild

No.	Title	Responsible	Action	Page No.
1.	Recognition of Traditional Lands	Chair Guild		-
2.	Opening Prayer, Cultural Reflection or Reflection	Trustee		-
3.	Moment of Silence: <ul style="list-style-type: none"><li>● Unmarked graves at St. Bernard Indian Residential School, Grouard</li><li>● Cylas Cunningham, student at Conklin Community School</li><li>● Sandy Anderson, Gift Lake Headstart</li></ul>	Chair Guild		
4.	Approval of Agenda	All	Motion	-
5.	In-Camera	All	Motion in/out of in-camera	-

## B. MINUTES

No.	Title	Responsible	Action	Page No.
1.	Corporate Board Meeting Minutes - February 18, 2022	All	Motion	<b>04</b>
2.	Board Action Items	Superintendent Dr. Spencer-Poitras	Information	<b>12</b>

## C. CONSENT AGENDA (Motion to approve)

No.	Title	Responsible	Action	Page No.
1.	Board Chair Report	Board Chair Guild	Information	<b>15</b>



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2.	Superintendent Report	Superintendent Dr. Spencer-Poitras	Information	<b>16</b>
3.	Committee and/or Board Representative Reports	Trustees	Information	-
4.	Trustee Activity Reports/Association Reports ● B. Lamouche, Ward 3	Trustees	Information	<b>19</b>

**D. ACTION ITEMS**

No.	Title	Responsible	Action	Page No.
1.	Monthly Financial Report	Secretary-Treasurer Aird	Information	<b>20</b>
2.	Student Engagement, Attendance & Completion Report	M. Owens, Director of Student Engagement, Attendance and Completion	Information	<b>22</b>
3.	Monthly Enrolment Report	M. Marran, Associate Superintendent of Human Resources	Information	<b>26</b>
4.	Policy 4 - Trustee Code of Conduct	Board Chair Guild	Motion	<b>28</b>
5.	Policy 5 - Role of the Board Chair	Board Chair Guild	Motion	<b>38</b>
6.	Policy 5 Appendix A - Signing Authority Chart	Board Chair Guild	Motion	<b>42</b>
7.	Reschedule of April 22, 2022 Board Meeting Date	Board Chair Guild	Motion	<b>44</b>
8.	2022-2023 Capital Plan	Secretary-Treasurer Aird	Motion	<b>45</b>
9.	Preliminary Revenue/Expense Figures - Budget 2022	Secretary-Treasurer Aird	Information	<b>51</b>
10.	Deferred Transfer of Funds for ATA Convention Allowance	Superintendent Dr. Spencer-Poitras	Motion	<b>53</b>
11.	2022-2023 School Calendar	Superintendent Dr. Spencer-Poitras	Motion	<b>54</b>
12.	Projected 2022-2023 Enrolment	Superintendent Dr. Spencer-Poitras	Information	<b>57</b>
13.	Tender Award for Duplex and Triplex	Superintendent Dr. Spencer-Poitras	Motion	<b>59</b>
14.	Tender Award for Single Family Unit and Duplex	Superintendent Dr. Spencer-Poitras	Motion	<b>60</b>
15.	Paraprofessional and Support Staff Education Leave	Superintendent Dr. Spencer-Poitras	Information	<b>61</b>

**E. TECH TALK WITH DR. TIM STENSLAND - DEPUTY SUPERINTENDENT**



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**F. MONITORING REPORTS (Motion to Approve)**

No.	Title	Responsible	Action	Page No.
1.	Awards/Celebrations (1:00 p.m.) <ul style="list-style-type: none"><li>• Dr. Sharon Friesen, University of Calgary Presentation</li></ul>	Superintendent Dr. Spencer-Poitras	Information	-
2.	Board Chair Highlights	Chair Guild	Information	<b>62</b>
3.	Superintendent Highlights	Superintendent Dr. Spencer-Poitras	Information	<b>63</b>
4.	Associate Superintendent Report	Associate Superintendent S. Meunier	Information	<b>69</b>

**G. PRELIMINARY DISCUSSION OF BOARD ITEMS**

No.	Title	Responsible
1.	Long Service Awards	Superintendent Dr. Spencer-Poitras
2.	PSBAA Spring General Assembly, June 2 - 4, 2022 in Red Deer	Superintendent Dr. Spencer-Poitras
3.	ASBA Spring General Meeting, June 6 & 7, 2022 in Red Deer	Superintendent Dr. Spencer-Poitras
4.	CSBA Congress, July 6-8, 2022 in Saskatoon, Saskatchewan	Superintendent Dr. Spencer-Poitras

**H. ADJOURNMENT & CLOSING CULTURAL REFLECTION**