



# NORTHLAND SCHOOL DIVISION ORGANIZATIONAL MEETING AGENDA

**Location:** DoubleTree West Edmonton Hotel  
16615 109 Ave. NW Edmonton  
Room: SBCC # 5

*If you would like to join the public meeting, please contact Media Relations Manager, Curtis Walty at 780-624-2060, ext. 6183 or [curtis.walty@nsd61.ca](mailto:curtis.walty@nsd61.ca)*

**Date & Time:** Friday, October 29, 2021 9:00 am – 11:00 a.m.

Note: If agenda is ahead of schedule, items will be moved up

## **A. CALL TO ORDER - Superintendent Dr. Spencer-Poitras**

No.	Title	Responsible	Page No.
1.	Recognition of Traditional Lands	Superintendent Dr. Spencer-Poitras	-
2.	Opening Prayer, Cultural Reflection or Reflection		-

## **B. OATH OF OFFICE FOR TRUSTEES**

No.	Title	Responsible	Page No.
1.	Role of Trustee - Policy 3	Secretary-Treasurer Aird	03

## **C. NOMINATION PROCEDURES FOR BOARD CHAIR AND VICE-CHAIR**

No.	Title	Responsible	Page No.
2.	Nomination Procedures	Secretary-Treasurer Aird	05

## **D. POSITION OF BOARD CHAIR**

No.	Title	Responsible	Page No.
1.	Role of Board Chair	Secretary-Treasurer Aird	08
2.	Trustees' Opportunity to Declare Interest		
3.	Nomination of Candidates		
4.	Candidates' Opportunity to Speak		
5.	Trustees' Questions of Candidates		
6.	Balloting Process and Declaration of Results		
7.	Oath of Office (If decided from Section B)		
8.	Chair Assumes the Role of Board Chair		



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**E. AMENDMENTS TO AGENDA/ADOPTION OF AGENDA (Board Chair)**

**F. POSITION OF VICE-CHAIR**

No.	Title	Responsible	Page No.
1.	Role of Board Vice-Chair	Board Chair	11
2.	Trustees' Opportunity to Declare Interest		
3.	Nomination of Candidates		
4.	Candidates' Opportunity to Speak		
5.	Trustees' Questions of Candidates		
6.	Balloting Process and Declaration of Results		
7.	Oath of Office (If decided from Section B)		
8.	Chair Assumes the Role of Board Chair		

**G. BOARD MEETING SCHEDULE - POLICY 7**

No.	Title	Responsible	Page No.
1.	2021-2022 Board Schedule	Superintendent Dr/ Spencer-Poitras	12

**H. BOARD COMMITTEES - POLICY 8**

No.	Title	Responsible	Page No.
1.	Board Committee Appointments	Board Chair	13

**I. BOARD REPRESENTATIVES - POLICY 9**

No.	Title	Responsible	Page No.
1.	Board Representatives Appointments	Board Chair	14

**J. TRUSTEE DISCLOSURE STATEMENTS**

**K. RESOLUTION TO DESTROY BALLOTS IF NECESSARY (Board Chair)**

**L. ADJOURNMENT & CLOSING CULTURAL REFLECTION - 11:00 a.m.**