



**NORTHLAND SCHOOL DIVISION
REGULAR BOARD MEETING NO. 20-11
MINUTES**

Location: Via Zoom

Date & Time: Saturday, November 28, 2020 AT 9:00 AM

Membership		
✓	Carmen Laboucane	Trustee Ward 1
✓	Cathy Wanyandie	Trustee Ward 2
✓	Randy Anderson	Trustee Ward 3
✓	Jesse Lamouche	Trustee Ward 4
✓	Louis Cardinal	Trustee Ward 5
✓	Silas Yellowknee	Trustee Ward 6
✓	Robin Guild	Chair Ward 7
x	Loretta Gladue	Trustee Ward 8
✓	Rubi Shirley	Trustee Ward 9
✓	Jules Nokohoo	Vice-Chair Ward 10
✓	Skye Durocher	Trustee Ward 11
✓	Dr. Nancy Spencer-Poitras	Superintendent of Schools
✓	Dr. Tim Stensland	Associate Superintendent
✓	Wesley Oginski	Associate Superintendent of Human Resources
✓	Douglas Aird	Secretary-Treasurer
✓	Dr. Don Tessier	Director of Student Engagement, Attendance, and Completion
✓	Curtis Walty	Communications Coordinator
✓	Krystal Potts	Executive Assistant

A. CALL TO ORDER Chair Guild

A1. Call to Order

Chair Guild called the meeting to order at 9:06 AM with a traditional lands' acknowledgement.

A2. Opening Reflection

Trustee Cardinal provided the opening prayer, cultural reflection or reflection.

A3. Adopt Agenda

MOTION: Trustee Yellowknee moved that the Board of Trustees acknowledge that Trustees have reviewed and approve the agenda.

25148/20 CARRIED

A4. In-Camera Session

MOTION: Trustee Yellowknee moved that the meeting go in-camera at 9:09 AM.

25149/20 CARRIED



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A5. Regular Session

MOTION: Trustee Yellowknee moved that the meeting revert back to regular session at 9:24 AM.

25150/20 CARRIED

A6. Oaths of Office

Skye Durocher gave her Trustee Oaths of Office to become Trustee of Ward 11.

B. MINUTES

B1. Board Meeting Minutes October 24, 2020

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the October 24, 2020 Corporate Board Meeting minutes as presented.

25151/20 CARRIED

B2. Board Action Items

Superintendent Spencer-Poitras reviewed the current board action items.

MOTION: Trustee Cardinal moved that the Board of Trustees accept as information the Board Action items as attached.

25152/20 CARRIED

C. CONSENT AGENDA

C1. Adopt Consent Agenda

MOTION: Trustee Wanyandie moved that the Board of Trustees approve the consent agenda which approves the items as follows:

- C1 - Superintendent Report
- C2 - Association Reports
- C3 - Committee and/or Board Representative Reports
 - Teaching & Learning Committee
 - Attraction & Retention Committee
- C4 – Trustee Activity Reports

25153/20 CARRIED



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D. ACTION ITEMS

D1. Annual Education Results Report & 3 Year Plan

Superintendent Spencer-Poitras reviewed the annual education results report.

ACTION: Administration to set up an AERR review meeting for the Board on January 22, 2021.

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the 2019-2020 AERR and 2020-2023 Education Plan, as attached.

25154/20 CARRIED

D2. Monthly Financial Report

Secretary-Treasurer Aird gave an overview of the monthly financial report revenues, expenses, and areas to monitor.

MOTION: Trustee Yellowknee moved that the Board of Trustees approve as information the Monthly Financial Report, as attached.

25155/20 CARRIED

D3. Capital Maintenance Renewal Updates

Superintendent Spencer-Poitras and Secretary-Treasurer Aird reviewed the Capital Maintenance Renewal list of upgrades which included repairs to school electrical, mechanical, and drainage systems, building envelope, and playgrounds.

MOTION: Trustee Yellowknee moved that the Board of Trustees receive as information, the Capital Maintenance Renewal updates.

25156/20 CARRIED

Recess: 9:59 am – 10:14 am

D4. Audited Financial Statements Presented by the Auditors

Jeff Alliston from Metrix Group LLP, Chartered Professional Accountants provided an over view of the 2019-2020 Financial Statements and shred the clean audit opinion on the statements.



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MOTION: Trustee Yellowknee moved that the Board of Trustees go in camera 11:48 am

25157/20 CARRIED

MOTION: Trustee Cardinal moved that they Board of Trustees go out of camera at 11:59 pm

25158/20 CARRIED

Motion: Trustee Yellowknee moved that the Board of Trustees approve the 2019-2020 audited financial statements as presented by the auditor.

25159/20 CARRIED

Recess: 11:59 am – 1:03 pm

D5. Fall Budget Update

The auditors reviewed the 2021 Budget Update, highlighting focus areas and emerging issues.

MOTION: Trustee Yellowknee moved that the Board of Trustees receive as information the 2020- 2021 Budget Update, as attached with no transfers of operating surplus to reserves.

25160/20 CARRIED

D6. Enrolment Update

Associate Superintendent of HR Oginski reviewed the NSD 20-21 vs 19-20 September Enrolment Comparison, the October 2020 Enrolment, the Northland Monthly Enrolment Update for 2020-2021 and the breakdown of the October 30/20 In-School & At-Home Learning Numbers.

MOTION: Trustee Yellowknee moved that the Board of Trustees accept as information, the NSD enrolment reports as attached.

25161/20 CARRIED



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D7. Policy Committee - Policy 2 Appendix C Board Performance Assessment Guide

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the housekeeping changes to Policy 2 Appendix C Board Performance Assessment Guide, as attached.

25162/20 CARRIED

Policy 15 School Closure

MOTION: Trustee Shirley moved that the Board of Trustees approve the changes to Policy 15 School Closure, as attached.

25163/20 CARRIED

D8. ASBA Zone 1 Reflection Questions

MOTION: Trustee Anderson moved that the Board of Trustees choose this reflection question to present at the January 2021 Zone 1 ASBA meeting:

Online Learning- What's the future for your division? What are you doing for your remote learning and how is it working?

ACTION: Communication Coordinator to put this into a presentation with links and assist Trustee Anderson with the presentation.

25164/20 CARRIED

D9. School Viability Studies

Superintendent Spencer-Poitras reviewed the need for school viability studies due to low enrolment.

MOTION: Trustee Yellowknee moved to receive as information, notice that Superintendent Spencer-Poitras is conducting viability reviews at Hillview School, Pelican Mountain School, and Susa Creek School.

25165/20 CARRIED



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D10. Transfer of land, buildings and school furniture in Little Buffalo

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the transfer of the division-owned land, including all school buildings (as listed below) and the school furniture but excluding mobile homes used as teacher housing, to 2282069 Alberta Ltd. (a Non-Profit) all for \$1.00, subject to Ministerial Approval:

LOT 111, BLOCK 009, PLAN 8223143

LOT 78, BLOCK 008, PLAN 8121420

LOT 113, PLAN 9622484

LOT 83, BLOCK 009, PLAN 8121420

LOT 77, BLOCK 008, PLAN 8121420

25166/20 CARRIED

ACTION: Administration to set up a meeting between the Superintendent, Board Chair, Vice-Chair, and Ward 5 Trustee and Lubicon Lake Band.

D11. Statement of Commitment – Mistassiniy Kitchen

Mistassiniy School construction does not include a school food services kitchen. These negotiations will create an agreement with the Alberta Government to provide one at the Board's cost.

MOTION: Trustee Lamouche moved that the Board of Trustees move to start negotiations with the Alberta government to include a dedicated School Food Services kitchen space in the new Mistassiniy School by authorizing Administration to execute the Statement of Commitment.

25167/20 CARRIED

E. Delegation – MLA Dan Williams

The Division provided an update and voiced their concerns to MLA Dan Williams.

F. Tech Talk with Dr. Tim Stensland, Associate Superintendent

Dr. Tim Stensland provided an update on the various technology software that the Division has been using.

ACTION: Administration to set up Professional Development for parents on Read & Write Google

Recess: 2:37 pm – 2:53 pm



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G. MONITORING REPORTS (Motion to receive as information)

G1. Monitoring Reports

MOTION: Trustee Lamouche moved that the Board of Trustees accept as information the Monitoring Reports as attached.

25168/20 CARRIED

- G1. Board Chair Highlights
- G2. Superintendent Highlights
- G3. Associate Superintendent Report
- G4. Housing Priorities
- G5. By-Election Update

Secretary Aird gave an update on the by-election. Skye Durocher was appointed by acclamation.

In-camera 3:18 pm Moved by Silas

Regular Session 3:21pm Moved by Silas

H. PRELIMINARY DISCUSSION OF BOARD ITEMS

- Good luck to Rubi Shirley

I. ADJOURNMENT & CLOSING CULTURAL REFLECTION

I1. Adjournment

MOTION: Trustee Lamouche moved that the Board of Trustees declare the meeting adjourned at 3:25 PM.

25169/20 CARRIED



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12. Closing Reflection

Trustee Cardinal provided the closing prayer, cultural reflection or reflection.

Robin Guild, Board Chair

Dr. Nancy Spencer-Poitras, Superintendent of Schools

Douglas Aird, Secretary-Treasurer