



NORTHLAND SCHOOL DIVISION NO. 61

REGULAR BOARD MEETING NO. 20-10

MINUTES

Location: Courtyard by Marriott
10011 184 St NW, Edmonton, AB T5S 0C7, Canada

Via Zoom

Date & Time: Saturday, October 24, 2020 AT 9:00 AM

Membership		
✓	Carmen Laboucane	Trustee Ward 1
✓	Cathy Wanyandie	Trustee Ward 2
✓	Randy Anderson	Trustee Ward 3
x	Jesse Lamouche	Trustee Ward 4
x	Louis Cardinal	Trustee Ward 5
✓	Silas Yellowknee	Trustee Ward 6
✓	Robin Guild	Chair, Ward 7
✓	Loretta Gladue	Trustee Ward 8
x	Rubi Shirley	Trustee Ward 9
✓	Jules Nokohoo	Vice-Chair Ward 10
✓	Dr. Nancy Spencer-Poitras	Superintendent of Schools
✓	Dr. Tim Stensland	Associate Superintendent
✓	Wesley Oginski	Associate Superintendent of Human Resources
✓	Douglas Aird	Secretary-Treasurer
✓	Debbie Mineault	Supervisor of First Nations, Metis and Inuit Language and Culture and Land Based Learning
✓ Zoom	Curtis Walty	Communications Coordinator
✓	Krystal Potts	Executive Assistant

A. CALL TO ORDER Chair Guild

A1. Call to Order

Chair Guild called the meeting to order at 9:06 AM with a traditional lands' acknowledgement.

A2. Opening Reflection

Trustee Yellowknee provided the opening prayer, cultural reflection or reflection.

A3. Adopt Agenda

MOTION: Trustee Yellowknee moved that the Board of Trustees acknowledge that Trustees have reviewed and approve the agenda.

25125/20 CARRIED

A4. In-Camera Session

MOTION: Trustee Gladue moved that the meeting go in-camera at 9:09 AM.

25126/20 CARRIED



NORTHLAND SCHOOL DIVISION NO. 61
REGULAR BOARD MEETING NO. 20-10

A5. Regular Session

MOTION: Chair Guild moved that the meeting revert back to regular session at 10:05 AM.

25127/20 CARRIED

A6. Motions Out of In-Camera

Ward 11 By-election/Returning Officer Appointment

MOTION: Trustee Yellowknee moved the Board of Trustees appoint Douglas Aird as Returning Officer.

25128/20 CARRIED

MOTION: Trustee Yellowknee moved that the Board of Trustees set November 10th at 12:00 noon as the nomination date, and set December 8, 2020 as the By-Election date.

25129/20 CARRIED

Ward Renumbering

Secretary-Treasurer Aird presented to renumber Ward 11 to Ward 5 so that the 10 wards are sequential from 1-10 after the October 2021 election.

MOTION: Trustee Anderson moved that the Board of Trustees recommend renumbering Ward 11 to be Ward 5 effective the October 2021 election.

25130/20 CARRIED

COVID-19 Update

Superintendent Spencer-Poitras gave a verbal update to the measures and steps NSD has taken regarding Covid-19.

MOTION: Trustee Yellowknee moved that the Board of Trustees write a letter of support to Alberta Education for government to hold harmless school boards this year due to the impact Covid-19 will have on the weighted moving average calculation.

25131/20 CARRIED

MOTION: Trustee Yellowknee moved that the Board of Trustees write a letter to Alberta Health Services with Bigstone Cree Nation and the MD of Opportunity #17 in supporting collaboration between the groups regarding positive COVID-19 communication.

25132/20 CARRIED

Recess 10:18 AM – 10:30 AM



NORTHLAND SCHOOL DIVISION NO. 61
REGULAR BOARD MEETING NO. 20-10

B. MINUTES

B1. Board Meeting Minutes September 19, 2020

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the September 19, 2020 Corporate Board Meeting Minutes as presented.

25133/20 CARRIED

B2. Board Action Items

Superintendent Spencer-Poitras reviewed the current board action items.

ACTION: The Board directed Administration to bring back the housing list of priorities, updates, and timeline.

MOTION: Trustee Yellowknee moved that the Board of Trustees accept as information the Board Action items as attached.

25134/20 CARRIED

C. CONSENT AGENDA

C1. Adopt Consent Agenda

MOTION: Trustee Gladue moved that the Board of Trustees approve the consent agenda which approves the items as follows:

- C1 - Superintendent Report
- C2 - Association Reports
- C3 - Committee and/or Board Representative Reports
- C4 – Trustee Activity Reports
- C5 - Enrollment Report

25135/20 CARRIED



NORTHLAND SCHOOL DIVISION NO. 61
REGULAR BOARD MEETING NO. 20-10

D. ACTION ITEMS

D1. Monthly Financial Report

Secretary-Treasurer Aird gave an overview of the monthly financial report revenues, expenses, and areas to monitor.

MOTION: Trustee Yellowknee moved that the Board of Trustees approve as information the Monthly Financial Report, as attached.

25136/20 CARRIED

D2. 2021 Budget Update

Secretary-Treasurer Aird reviewed the 2021 Budget Update, highlighting focus areas and emerging issues.

ACTION: The Board directed administration to do a cost analysis of bus contractor's vs. supplying the buses and hiring drivers.

MOTION: Trustee Yellowknee moved that the Board of Trustees receive as information the 2021 Budget Update, as attached.

25137/20 CARRIED

D3. Capital Maintenance Renewal Updates

Superintendent Spencer-Poitras and Secretary-Treasurer Aird reviewed the Capital Maintenance Renewal list of upgrades which included repairs to school electrical, mechanical, and drainage systems, building envelope, and playgrounds.

MOTION: Trustee Yellowknee moved that the Board of Trustees receive as information, the Capital Maintenance Renewal updates.

25138/20 CARRIED

D4. Enrolment Update

Associate Superintendent of Human Resources Oginski gave a division enrolment update of 1927 students, with 24% enrolled in at-home learning.

ACTION: The Board asked for administration to include last year's enrolment on the same page as a comparison.



NORTHLAND SCHOOL DIVISION NO. 61

REGULAR BOARD MEETING NO. 20-10

MOTION: Trustee Yellowknee moved that the Board of Trustees accept as information, the September 30th, 2020 student enrolment.

25139/20 CARRIED

D5. Policy 2 Appendix B Facilitated Board Self-Evaluation Process

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the housekeeping changes to Policy 2 Appendix B Facilitated Board Self-Evaluation Process, as attached.

25140/20 CARRIED

D6. Policy 11 Board Delegation of Authority

MOTION: Trustee Anderson moved that the Board of Trustees approve the housekeeping changes to Policy 11 Board Delegation of Authority, as attached.

25141/20 CARRIED

D7. Policy 12 Appendix A Superintendent Evaluation Process, Criteria and Timelines

MOTION: Trustee Gladue moved that the Board of Trustees approve the housekeeping changes to Policy 12 Appendix A Superintendent Evaluation Process, Criteria and Timelines, as attached.

25142/20 CARRIED

D8. Policy 12 Appendix B Superintendent Performance Assessment Guide

MOTION: Trustee Laboucane moved that the Board of Trustees approve the housekeeping changes to Policy 12 Appendix B Superintendent Performance Assessment Guide, as attached.

25143/20 CARRIED

Recess 11:45 AM – 12:45 PM



NORTHLAND SCHOOL DIVISION NO. 61
REGULAR BOARD MEETING NO. 20-10

D9. In-Camera Session

MOTION: Trustee Yellowknee moved that the meeting go in-camera at 12:46 PM.

25144/20 CARRIED

D10. Regular Session

MOTION: Trustee Yellowknee moved that the meeting revert back to regular session at 12:56 PM.

25145/20 CARRIED

E. MONITORING REPORTS (Motion to receive as information)

E1. Monitoring Reports

MOTION: Vice-Chair Nokohoo moved that the Board of Trustees accept as information the Monitoring Reports as amended and attached.

- F1. Board Chair Highlights
- F2. Superintendent Highlights
- F3. Associate Superintendent Report
- F4. First Nation, Metis, and Inuit Department Report
- F5. Facilities Department Report

25146/20 CARRIED

Break 2:32 PM – 2:43 PM

F. PRELIMINARY DISCUSSION OF BOARD ITEMS

F1. Janvier High School Discussion

Trustee Nokohoo discussed the challenges of Janvier students moving out of the community to attend high school. The Father R. Perin School Council would like to pursue a Northland high school in the community.

ACTION: The Board directed administration to bring back information on the Father R. Perin School Council request of a Northland High School in Janvier.



NORTHLAND SCHOOL DIVISION NO. 61
REGULAR BOARD MEETING NO. 20-10

G. ADJOURNMENT & CLOSING CULTURAL REFLECTION

G1. Adjournment

MOTION: Trustee Anderson moved that the Board of Trustees declare the meeting adjourned at 3:13 PM.

25147/20 CARRIED

G2. Closing Reflection

Trustee Nokohoo provided the closing prayer, cultural reflection or reflection.

Robin Guild, Board Chair

Dr. Nancy Spencer-Poitras, Superintendent of Schools