



## NORTHLAND SCHOOL DIVISION NO. 61

### REGULAR BOARD MEETING NO. 20-04

### MINUTES

Location: Zoom Meeting ID 958 9656 4183

Date & Time: Friday, April 17, 2020 AT 9:00 AM

Present - Trustees: Cathy Wanyandie – Ward 2, Randy Anderson – Ward 3, Jesse Lamouche – Ward 4, Louis Cardinal – Ward 5, Silas Yellowknee – Ward 6, Robin Guild – Ward 7 Chair, Rubi Shirley – Ward 9, Jules Nokohoo – Ward 10 Vice-Chair, Karen Telford – Ward 11

Present – Staff: Dr. Nancy Spencer-Poitras – Superintendent, Dermod Madden – Associate Superintendent Area 1, Joseph Pearce – Acting Associate Superintendent Area 2, Tim Stensland Associate Superintendent Area 3, Wes Oginski – Associate Superintendent HR, Trudy Rasmuson – Secretary-Treasurer, Curtis Walty – Communications Coordinator, Krystal Potts - Executive Assistant, Judy Ducharme – Executive Secretary

Absent: Vacant – Ward 1, Loretta Gladue – Ward 08

#### **A. CALL TO ORDER Chair Guild**

- 1. Chair Guild called the meeting to order at 9:11 am with a traditional lands' acknowledgement.**
- 2. Trustee Cardinal provided an opening prayer.**
- 3. Adopt Agenda**  
**MOTION: Trustee Nokohoo moved that the Board of Trustees acknowledge that Trustees have reviewed and approve the agenda as amended. 25032/20 CARRIED**
- 4. In-Camera Session**  
**MOTION: Trustee Yellowknee moved that the meeting go in-camera at 9:14 am. 25033/20 CARRIED**

#### **Regular Session**

**MOTION: Trustee Anderson moved that the meeting revert to regular session at 10:03 a.m. 25034/20 CARRIED**



**NORTHLAND SCHOOL DIVISION NO. 61**  
**REGULAR BOARD MEETING NO. 20-03**

**B. CONSENT AGENDA**

**1. Adopt Consent Agenda**

**MOTION: Trustee Yellowknee moved that the Board of Trustees approve the consent agenda which approves the items as follows:**

**B1 - Minutes of March 20, 2020 Board Meeting are approved as attached**

**The following reports are received as information:**

**B2 - Board Action Items**

**B3 - Board Chair Report**

**B4 - Trustee Activity Reports**

**B5 - Superintendent Report**

**B6 - Enrollment Report**

**25035/20 CARRIED**

**C. ACTION ITEMS**

**1. Capital Plan**

Secretary-Treasurer Rasmuson spoke to the submission to Capital Planning.

**MOTION: Trustee Yellowknee moved that the Board of Trustees approve 2020-2021 Capital Plan, as attached, with a letter to Capital Planning indicating that all the schools on the plan are high priority.**

**Trustee Telford requested a recorded vote**

**8 approved**

**Ward 11 Trustee Telford Opposed**

**25036/20 CARRIED**

**2. Pelican Mountain School**

**MOTION: Trustee Lamouche moved that the Board of Trustees approve the continuation of the instructional program at Pelican Mountain for the 2020-2021 school year and if enrollment does not increase to match viability, a notice of motion for the school closure will be made in January 2021.**

**25037/20 CARRIED**

**3. June Board Meeting Date**

**MOTION: Trustee Cardinal moved that the Board of Trustees approve that the June Board meeting date be moved to June 25, 2020.**

**25038/20 CARRIED**



**NORTHLAND SCHOOL DIVISION NO. 61  
REGULAR BOARD MEETING NO. 20-03**

**4. Policy Committee**

**MOTION: Trustee Yellowknee moved that the Board of Trustees approve Policy 8 – Board Committees as presented. 25039/20 CARRIED**

**MOTION: Trustee Telford moved that the Board of Trustees approve Policy 4 – Code of Conduct as presented 25040/20 CARRIED**

**MOTION: Trustee Yellowknee moved that the Board of Trustees approve Policy 7 – Appendix A Schedule of Rates as presented**

**Trustee Wanyandie requested a recorded vote**

**7 in favor**

**Wards 2 Trustee Wanyandie opposed**

**Ward 5 Trustee Cardinal opposed**

**25041/20 CARRIED**

**MOTION: Trustee Lamouche moved that the Board of Trustees approve Policy 21 Appendix A School Council Conflict Resolution as presented 25042/20 CARRIED**

**MOTION: Trustee Anderson moved that the Board of Trustees approve Policy 21 Appendix B Elder Guidelines as presented 25043/20 CARRIED**

**D. RECESS 11:00 am – 11:11 am**

**Tech Talk with Tim – reviewed the Zoom meeting process**

**E. MONITORING REPORTS (Motion to receive as information)**

**1. Monitoring Reports**

**MOTION: Trustee Yellowknee moved that the Board of Trustees accept as information the Monitoring Reports as presented and attached. 25044/20 CARRIED**

**E1. Board Chair Highlights –**

- Discussed the Advocacy Committee meeting and long-term service awards which will be postponed to a later date.
- The annual gifts from the Board to students and staff will not be given in June, however will be given as Welcome Back gifts in September.
- To date there has been no information back from Alberta Education regarding the Ward 01 vacant position. It is a decision of the Board that if



## NORTHLAND SCHOOL DIVISION NO. 61

### REGULAR BOARD MEETING NO. 20-03

the Minister denies the appointment of a representation from the Paddle Prairie Metis Settlement that an invitation be sent to the Paddle Prairie Metis Settlement to have a member attend meetings as a non-voting member. Once the COVID-19 situation is clear the division would hold a by-election.

- *ACTION: Admin to follow up with the Minister of Alberta Education on the Ward 01 Vacant position.*
- A letter was sent to the Minister regarding the School Foods Service budget.
- A letter was sent to the Grande Chief of Treaty 8 regarding lobbying for support and funding for smaller schools.
- Currently admin is trying to schedule meetings with the NSD Act partners, however more details to follow.
- A letter was received regarding the approval of the Athabasca Delta Community School Modernization.
  
- Board Budget – due to the lower travel requirements we have a preliminary surplus of \$40,000

#### E2. Superintendent Highlights –

- Water Testing Results – most schools in the division met acceptable rates for provincial standards. For the schools that showed less than acceptable results, a lead reducing filter will be installed prior to students returning to those schools.
- *ACTION: Admin to communicate to the public the Water Testing Results and resolutions included in the Board Meeting Highlights*
- COVID-19 Update - the division is continuing to work with communities during this time. A message of appreciation to staff for all their work, NSD has been receiving positive reports from communities on the “in home classroom” packages and the second package has been sent to the students.
- A discussion on maximizing the work of custodians to assist in the housing department with cleaning of suites, etc.
- Homeward Health Webinars, which are Mental Health supports for students and staff, are being provided.

**Recess 12:03 p.m. - 12:30 p.m.**

#### E3. Associate Superintendent’s Verbal Report –

- Area 1 – spoke about the pandemic effects on the community, the need for an increase in communication and the area meets twice a week. The

*“Our students love to come to school in Northland”*



## NORTHLAND SCHOOL DIVISION NO. 61

### REGULAR BOARD MEETING NO. 20-03

concept of developing an understanding of, and an expertise in Digital Learning.

- Area 2 – spoke to the transformation the division has undergone with regards to the way we teach and a huge appreciation to our staff for their work throughout this change, the SMART Learning concept continues to be a positive impact on the area, looking at starting Learning the Cree Language on-line, embrace of technology by staff is noteworthy and when there is challenge there is opportunity.
- Area 3 – with the increase of communication there is a feeling of increased connection externally and internally.

#### E4. Monthly Financial Reporting –

- Secretary-Treasurer Rasmuson reviewed the document with the group and the budget is on track.

#### E5. Transportation Department Report –

- Transportation Manager Jones joined the meeting and provided a brief overview of the department.
- *ACTION: Admin to send a letter requesting support an extension regarding S-Endorsement for bus drivers*

#### E6. Draft Budget –

- A handout was provided on the proposed 2020-2021 budget revenue.
- The draft revenue amount of \$36.7M is an increase of \$150K over the 2019-2020 fiscal year
- A discussion was held on the funding for School Food Services and the grant called Socio-Economic Status.

## F. PRELIMINARY DISCUSSION OF BOARD ITEMS

### 1. NSD Insurance Provider

- Secretary-Treasurer Rasmuson provided a background on the change in insurance provider – there is a deadline of June 1 to make a decision to remain with current provider or change to the new provider
- *ACTION: Admin to provide a recommendation on Insurance provider to the board via electronic means prior to the deadline and will move forward based on that conversation and be ratified at the following Board meeting.*
- **MOTION: Trustee Yellowknee moved that the Board of Trustees approve, for the process of the CMR projects, the Superintendent has the authority to approve tenders and enter into contracts in the amount of \$200,000, with a report to the Board at its next meeting outlining tenders approved and amounts.**

**25045/20 CARRIED**



**NORTHLAND SCHOOL DIVISION NO. 61**  
**REGULAR BOARD MEETING NO. 20-03**

**G. ADJOURNMENT & CLOSING CULTURAL REFLECTION**

**1. Adjournment**

**MOTION:** Trustee Anderson moved that the Board of Trustees declare the meeting adjourned at 1:42 p.m. **25046/20 CARRIED**

**2. Board Assessment Tool Survey**

Reminder for Trustees to complete the survey in the link that Executive Secretary Ducharme will send out.

---

Robin Guild, Board Chair

---

Trudy Rasmuson, Secretary-Treasurer