



NORTHLAND SCHOOL DIVISION NO. 61

REGULAR BOARD MEETING NO. 19-10

MINUTES

Location: Days Inn & Suites, 10010-179a Street, Edmonton, AB

Date & Time: Friday, November 22, 2019 AT 9:00 AM

Present - Trustees: Cathy Wanyandie – Ward 2, Randy Anderson – Ward 3, Louis Cardinal – Ward 5, Silas Yellowknee – Ward 6, Robin Guild – Ward 7 Chair, Rubi Shirley – Ward 9, Jules Nokohoo – Ward 10 Vice-Chair, Karen Telford – Ward 11

Present – Staff: Nancy Spencer-Poitras – Acting Superintendent, Dermot Madden – Associate Superintendent – Area 1, Tim Stensland Associate Superintendent – Area 3, Wes Oginski – Associate Superintendent HR, Trudy Rasmuson – Secretary-Treasurer, Curtis Walty – Communications Coordinator (Telephone), Krystal Potts, Executive Assistant, Judy Ducharme – Executive Secretary

Regrets: Loretta Gladue – Ward 8

Absent: Maddy Daniels – Ward 1, Jesse Lamouche – Ward 4

A. CALL TO ORDER Chair Guild

1. Chair Guild called the meeting to order at 9:03 am with a traditional lands' acknowledgement.
2. Trustee Yellowknee provided an opening prayer.
3. **Adopt Agenda**
MOTION: Trustee Yellowknee moved that the Board of Trustees acknowledge that Trustees have reviewed and approve the agenda as amended. 24955/19 CARRIED

4. **In-Camera Session**
MOTION: Trustee Yellowknee moved that the meeting go in-camera at 9:19 am. 24956/19 CARRIED

In-Camera break – 10:40 am – 10:58 am

Regular Session

MOTION: Trustee Yellowknee moved that the meeting revert to regular session at 11:26 a.m. 24957/19 CARRIED



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Board Approval of Trustee Expenses – Trustee Wanyandie Corporate Credit Card Use

The board members reviewed the attachments and discussed the use of the Corporate Credit Card use against the policy. The members discussed changes.

MOTION: Trustee Shirley moved that the Board of Trustees approve the hosting expenses of Trustee Wanyandie and amend Policy 7 Appendix C to include similar expenses.
24958/19 CARRIED

Mistassiniy Modernization

MOTION: Trustee Shirley moved that the Board of Trustees give direction to the Board Chair to move forward with exploring the concept of the joint high school with Bigstone Cree Nation.
24959/19 CARRIED

B. CONSENT AGENDA

1. Adopt Consent Agenda

MOTION: Trustee Yellowknee moved that the Board of Trustees approves the consent agenda which approves the items as follows:

- Minutes of October 26, 2019 Board meeting are approved and attached.
- Minutes of November 2, 2019 Special Meeting are approved as amended.
- The following reports are received as information:

Board Chair Report

Acting Superintendent Report

Board Advisor Report

Enrollment Report

24960/19 CARRIED

C. ACTION ITEMS

1. Policy 5 – Role of the Chair

There were no changes since the last reading.

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the third and final readings of Policy 5 Role of the Chair as presented and attached.

24961/19 CARRIED



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2. Policy 3 – Appendix B Trustee and Administration Working Relationship Guidelines

The board members reviewed the proposed changes to the policy.

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the third and final readings of Policy 3 Appendix B Trustee and Administration Working Relationship Guidelines as presented and attached. **24962/19 CARRIED**

3. Every Season Learning Calendar

The board discussed the timing of the calendar.

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the timeline of the Every Season Learning Calendar as attached. **24963/19 CARRIED**

4. Policy 6 – Role of the Vice-Chair

The board members reviewed the proposed changes to the policy.

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the first and second reading of Policy 6 – Role of the Vice-Chair as attached. **24964/19 CARRIED**

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the third and final reading of Policy 6 – Role of the Vice-Chair as attached. **24965/19 CARRIED**

5. Annual Education Results Report

Acting Superintendent facilitated a discussion with the Board on the alignment with the Board priorities and the annual report. The Board expressed the desire to have time to review the report in depth (to be revisited in January).

Action: Admin to send draft copy to the Board for their review once the Board Priorities were added

MOTION: Trustee Yellowknee moved that the 2018-2019 AERR and 2019-2020 Education Plan, as attached. **24966/19 CARRIED**

Lunch Break 12:08 pm – 12:45 pm

6. Audited Financial Statements

Guest: Jeff Alliston, Metrix Group

Jeff facilitated a discussion with the Board with regards to the Audited Financial Statements ending August 31, 2019.



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In-Camera Session

MOTION: Trustee Yellowknee moved that the meeting go in-camera Board only with the auditor at 1:36 pm. 24967/19 CARRIED

Regular Session

MOTION: Trustee Yellowknee moved that the meeting come out of camera at 1:44 pm. 24968/19 CARRIED

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the 2018-2019 audited financial statements, as attached. 24969/19 CARRIED

7. Fall Budget and Transfers to Reserves

Trudy facilitated a discussion with the Board regarding the 2019-2020 Fall Budget. The conversation also includes the discussion around the transfers to reserves.

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the 2019-2020 Fall Budget, as attached, with no transfers of accumulated operating surplus to reserves. 24970/19 CARRIED

8. Locally Developed Course – Traditional Land Based Learning

The board discussed the item surrounding safety concerns with regards to proper handling of device and ammunition.

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the Locally Developed course from Northland School Division, Traditional Land Based Learning 25-5 and Traditional Land Based Learning 35-5, as amended. 24971/19 CARRIED

9. Audit and Finance Committee Representatives

The board trustees volunteered to sit as members of the committee

MOTION: Trustee Yellowknee moved that the Board of Trustees approve Trustee Wanyandie, Trustee Anderson, and Chair Guild as members of the Audit and Finance Committee for Northland School Division. 24972/19 CARRIED

D. RECESS



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E. MONITORING REPORTS (Motion to receive as information)

1. Monitoring Reports

MOTION: Trustee Anderson moved that the Board of Trustees accept as information the following as Monitoring Reports as presented and attached.

24973/19 CARRIED

E1. Board Chair Highlights

- Robin spoke briefly with regards to his activities
- Board budget has spent 25% of budget and through 20% of the school year – discussion that the Board trustees be mindful of spending

E2. Acting Superintendent Highlights

- Highlighted the AP 155 Event Protocol

E3. Area 3 Associate Superintendent Report

- Tim highlighted videoconference usage for Numeracy learning and teacher collaboration
- Future reports will align with the priorities the board enjoys the report format

Break 2:41 pm – 2:51 pm

E4. School Viability Studies

- Nancy spoke to the recommendation
- The group spoke to the Education Act

Action: item deferred to January and Policy 15 to be updated to align with Education Act

E5. Student Engagement Attendance and Completion Report

- D. Tessier spoke to his report highlighting some of the challenges with the Powerschool system
- Highlighted the School Attendance Action & Intervention Flow Chart
- The superintendent commended the Director on his work in this area

E6. Business Arising from Previous Meetings – Board Action Items

- The Board action items were reviewed and updated



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F. PRELIMINARY DISCUSSION OF BOARD ITEMS

1. Preliminary Discussion of Board Items

- Legal and Fiduciary Responsibilities –
 - Admin to set up in-service for January 25, 2020
 - **Motion – Trustee Anderson moves the board of trustees to hire James Kent Donlevy to facilitate the boards legal and fiduciary responsibilities**
24974/19 CARRIED
 - **Motion – Trustee Telford moves the board of trustees hold a board in-service for legal and fiduciary responsibilities and AERR on Jan 25 2020**
24975/19 CARRIED
- Policy 10 – Policy Making –
 - Trustee Wanyandie and Board Advisor Byers spoke to the examples on policy approval
Motion Trustee Wanyandie approve first reading of Policy 10 – Policy Making version 1 as amended. **24976/19 CARRIED**
 - Discussion on the development and implementation of a Policy Committee
Motion Trustee Telford approves the creation of a Policy Committee and appoint Trustee Wanyandie, Trustee Telford and Trustee Shirley to the Policy Committee. **24977/19 CARRIED**
- Board Budget Analysis –
 - Board Advisor Byers facilitated a discussion on the analysis
 - Next board meeting have a cost breakdown of current trustee PD from the last fiscal year

G. ADJOURNMENT & CLOSING CULTURAL REFLECTION

1. Adjournment

MOTION: Trustee Yellowknee moved that the Board of Trustees declare the meeting adjourned at 4:13 p.m. **24978/19 CARRIED**

2. Closing Cultural Reflection

Trustee Yellowknee provided a closing prayer.



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3. Board Assessment Tool Survey

Reminder for Trustees to complete the survey in the link that Executive Secretary Ducharme will send out.

Robin Guild, Board Chair

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Judy Ducharme, Executive Secretary