



NORTHLAND SCHOOL DIVISION NO. 61

REGULAR BOARD MEETING NO. 19-09

MINUTES

Location: Metis Settlements General Council, 10335 – 172 Street NW Edmonton

Date & Time: Saturday, October 26, 2019 AT 9:00 AM

Present - Trustees: Cathy Wanyandie – Ward 2, Randy Anderson – Ward 3, Jesse Lamouche – Ward 4 (Telephone), Louis Cardinal – Ward 5, Silas Yellowknee – Ward 6, Robin Guild – Ward 7 Chair, Loretta Gladue – Ward 8, Rubi Shirley – Ward 9, Jules Nokohoo – Ward 10 Vice-Chair, Karen Telford – Ward 11

Present – Staff: Nancy Spencer-Poitras – Acting Superintendent, Dermod Madden – Associate Superintendent – Area 1, Tim Stensland Associate Superintendent – Area 3, Trudy Rasmuson – Secretary-Treasurer, Curtis Walty – Communications Coordinator, David Cox – Facilities Manager, Judy Ducharme – Executive Secretary

Regrets: Maddy Daniels – Ward 1, Wes Oginski – Associate Superintendent HR, Krystal Potts – Executive Assistant

A. CALL TO ORDER (9:00 a.m.) Chair Guild

1. Chair Guild called the meeting to order at 9:00 a.m. with a traditional lands' acknowledgement.
2. Trustee Cardinal provided an opening prayer.
3. **Adopt Agenda**
Trustee Yellowknee moved that the Board of Trustees acknowledge that Trustees have reviewed and approve the agenda as presented. **24926/19 CARRIED**
4. **In-Camera Session**
Trustee Yellowknee moved that the meeting go in-camera at 9:03 a.m. **24927/19 CARRIED**

In-Camera break – 10:11 am – 10:16 am

Regular Session

Trustee Yellowknee moved that the meeting revert to regular session at 11:26 a.m.

24928/19 CARRIED

Board Approval of Trustee Expenses – Trustee Daniels Claim

The board members reviewed the attachments and discussed the expenses claimed against the policy. Chair Guild conditionally approved the amended expenses which was not approved by Trustee Daniels and subject to approval from the Board.



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Trustee Telford moved that the Board of Trustees approve Trustee Daniels amended claim to \$5,010.91 as per attached.
24929/19 CARRIED

Board Approval of Trustee Expenses – Trustee Wanyandie Corporate Credit Card Use

The board members reviewed the attachments and discussed the use of the Corporate Credit Card use against the policy. The members discussed changes.

Trustee Telford moved that the Board of Trustees approve amending policy to enable the use of the corporate credit card for fuel purchase in emergent situations with pre-approval of the chair to allow the trustees to attend NSD meetings.

24930/19 CARRIED

Correspondence from Acting Superintendent N. Spencer-Poitras

The board members reviewed the letter and report provided for the discussion.

Trustee Yellowknee moved that the Board of Trustees Conduct a Code of Conduct hearing based on the Fact-Finding Investigation Report regarding Trustee Maddy Daniels

24931/19 CARRIED

B. CONSENT AGENDA

1. Adopt Consent Agenda

Trustee Gladue moved that the Board of Trustees approves the consent agenda which approves the items as follows:

- Minutes of September 20, 2019 Board meeting are approved and attached
- Minutes of October 10, 2019 Special Meeting are approved as amended
- The following reports are received as information:

Board Chair Report

Acting Superintendent Report

Board Advisor Report

- Trustee Activity Reports for Trustee Shirley and Trustee Telford reports as amended

24932/19 CARRIED



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C. ACTION ITEMS

1. Policy 5 – Role of the Chair

The board members reviewed the proposed changes to the policy.

Trustee Yellowknee moved that the Board of Trustees approve the second reading of Policy 5 Role of the Chair as presented and attached. **24933/19 CARRIED**

2. Policy 3 – Appendix B Trustee Working Relationship Guidelines

The board members reviewed the proposed changes to the policy.

Trustee Yellowknee moved that the Board of Trustees approve the second reading of Policy 3 Appendix B Trustee & Administration Working Relationship Guidelines as presented and attached. **24934/19 CARRIED**

3. Policy 16 – Recruitment and Selection of Personnel

The board members reviewed the proposed changes to the policy as per second reading and acknowledged changes to 3.2 – add “including reviewing the interview questions”.

Trustee Yellowknee moved that the Board of Trustees approve the third and final reading to changes to Policy 16, Recruitment and Selection of Personnel, as amended. **24935/19 CARRIED**

4. Policy 20 – Teacher Housing

The board members reviewed the proposed changes to the policy.

Trustee Yellowknee moved that the Board of Trustees approve the third and final reading to changes of Policy 20, Housing as presented and attached. **24936/19 CARRIED**

5. Policy 8 – Board Committees

The board members reviewed the proposed changes to the policy and acknowledged changes to 13.3, 13.3.1.2, 13.3.1.3 and 13.3.1.4.

Trustee Yellowknee moved that the Board of Trustees third and final reading of Policy 8, Board Committees as amended. **24937/19 CARRIED**

6. Board Evaluation Date

The evaluation was originally scheduled to take place November 21, 2019. However, a meeting with the Minister of Education was scheduled for that date, so the evaluation was re-scheduled for November 20, 2019. The meeting with the Minister will also be held



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on November 21, 2019, and will be 30 minutes, from 3:30 – 4:00 p.m. This would allow for the board evaluation to be held 9:00 a.m. to 3:00 p.m. This would be a more efficient use of the board's time, and minimize costs.

Trustee Anderson moved that the Board of Trustees hold the board evaluation on Thursday, November 21, 2019. **24938/19 CARRIED**

7. Expense Claims on Website

The board discussed the reasons for posting as well as reviewed the examples provided.

Trustee Telford moved that the Board of Trustees approve board monthly honoraria/expense claims to be made available on the Northland School Division website beginning October 26 2019. **24939/19 CARRIED**

8. Cooperative Transportation Agreement with GYPSD

Secretary-Treasurer Rasmuson provided a brief background to the transportation agreement.

Trustee Wanyandie moved that the Board of Trustees direct administration to enter into a reciprocal agreement with Grande Yellowhead School Division to transport and claim for funding the students that each division transports. **24940/19 CARRIED**

9. Board Appointments – Local Bargaining and ASBA – Zone 1

In the September 20, 2019 regular board meeting there was a change to the Local Bargaining Committee and needed to be confirmed at this meeting. The board asked for volunteers for the ASBA – Zone 1 representative.

Trustee Yellowknee moved that the Board of Trustees to approve Trustee Lamouche, Trustee Nokohoo and Trustee Anderson as members of the Local Bargaining Committee for Northland School Division and Trustee Anderson as the ASBA Zone 1 Representative. **24941/19 CARRIED**

10. Board Strategic Plan

Acting Superintendent Spencer-Poitras led the board in the discussion in reviewing the Strategic Planning session held September 12-13, 2019.

Trustee Gladue moved that the Board of Trustees approve the Northland School Division Strategic Plan for Board Priorities 2019-2020, as amended. **24942/19 CARRIED**



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11. Calling Lake Playground Construction Contract

Secretary-Treasurer Rasmuson provided a background of the tendering process and presented the board with the successful bid for consideration.

Trustee Gladue moved that the Board of Trustees award the tender for the construction of the Calling Lake Playground to Blue Imp in the amount of \$196,475 plus GST.

24943/19 CARRIED

D. RECESS

E. MONITORING REPORTS (Motion to receive as information)

1. Monitoring Reports

Trustee Yellowknee moved that the Board of Trustees receive the following items as information and discussion:

24944/19 CARRIED

- Board Chair Highlights
 - Spoke about housing concerns
 - Spoke to the board budget and to be aware of budget
 - Community Consultation meeting in Wabasca re: Joint High School
 - Chair Guild declared conflict and will not be attending any future conversations
 - Trustee Yellowknee declared conflict
 - Trustee Cardinal declared conflict
 - Trustee Gladue declared conflict

Trustee Lamouche moves the Board of Trustees excuse Chair Guild, Trustee Yellowknee, Trustee Cardinal and Trustee Gladue due to a conflict of interest.

24945/19 CARRIED

- Chair Guild, Trustee Yellowknee, Trustee Cardinal and Trustee Gladue left the room at 1:17 p.m.
- Vice Chair Nokohoo took over role as chair.
- Acting Superintendent Spencer-Poitras and Trustee Anderson provided a brief background to the topic and gave a synopsis of the community meeting held in Wabasca on October 22, 2019.
 - Acting Superintendent Spencer-Poitras spoke to the modernization of Mistassiniy School
 - Facilities Manager Cox spoke to the items deferred at the Mistassiniy School in the anticipation of the idea of the joint high school
 - The board of trustees had a discussion on the options



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Trustee Lamouche moved that the Board of Trustees support the concept of a joint high school and to move forward on the modernization of Mistassiniy School.

24946/19 CARRIED

- Chair Guild, Trustee Yellowknee, Trustee Cardinal and Trustee Gladue joined the meeting at 1:32 p.m.
- Chair Guild resumed role of the chair.
- Acting Superintendent Highlights
 - Acting Superintendent Spencer-Poitras provided details to the points in her report.
- Area 2 Associate Superintendent Report
 - Acting Superintendent Spencer-Poitras spoke to the report presented.
- 2019-2020 Guide to Education
 - Acting Superintendent Spencer-Poitras spoke to the guide as presented.
- First Nation, Metis and Inuit Learner Services Report
 - Associate Superintendent Area 1 Madden presented the report.
- Facilities Report
 - Facilities Manager Cox provided power point presentation and video on Energy Efficiencies.
- Susa Creek Lunch Program
 - Secretary-Treasurer Rasmuson provided background regarding the number of students receiving lunch at the Susa Creek school.
 - The board discussed similar situations in other schools.
 - The board brainstormed options for the community.
 - Trustee Lamouche left the meeting at 3:45 p.m.

Trustee Yellowknee moved that the Board of Trustees gives notice it will stop providing a no-cost lunch program to students attending Grande Yellowhead School Division as of Dec 31, 2019 and directs administration to address any outstanding operational issues associated with providing hot lunches to students attending Grande Yellowhead School Division until Dec 31, 2019.

24947/19 CARRIED

- Recorded vote
 - In favor:
 - Trustee Yellowknee
 - Trustee Gladue
 - Trustee Telford
 - Trustee Shirley
 - Trustee Anderson
 - Chair Guild
 - Vice-chair Nokohoo



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- **Opposed**
 - **Trustee Wanyandie**

ACTION: Administration to formulate a communication plan and arrange a community meeting.

- **Draft Fall Budget**
 - Secretary-Treasurer Rasmuson provided a verbal background of the Draft Fall Budget.
 - Discussion around on-going communication with regards to the budget changes.
 - Secretary-Treasurer Rasmuson provided options to off-set the budget for the Boards' consideration.
 - Discussion on utilizing video and teleconference capabilities for professional development, meetings and gatherings.

Trustee Yellowknee moved that the Board of Trustees direct administration to blend of option # 1 and option #2 to reduce the deficit by \$3.653 million.

24948/19 CARRIED

- **Enrollment Report**
 - Received for information.

F. PRELIMINARY DISCUSSION OF BOARD ITEMS

1. Preliminary Discussion of Board Items

- Every Season Learning Calendar/Balanced Calendar – direction to hold community consultations for feedback on proposed calendar.
- Policy 10 – Policy Making – Move to November meeting.
- Policy 6 – Role of the Vice Chair – Move to November meeting.
- Renewal of Co-Management Agreement with Fort McKay First Nation – Associate Superintendent Area 3 Stensland provided a copy of the Co-Management Education Agreement and highlighted the changes to be in effect November 1, 2019.

Trustee Yellowknee moved that the Board of Trustees approve the amendments and three-year extension to the Co-Management Education Agreement with Fort McKay First Nation

24949/19 CARRIED



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G. ADJOURNMENT & CLOSING CULTURAL REFLECTION

1. Adjournment

Trustee Yellowknee moved that the Board of Trustees declare the meeting adjourned at 5:16 p.m. **24950/19 CARRIED**

2. Closing Cultural Reflection

Trustee Yellowknee provided a closing prayer.

3. Board Assessment Tool Survey

Reminder for Trustees to complete the survey in the link that Executive Secretary Ducharme will send out.

Robin Guild, Board Chair

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Judy Ducharme. Executive Secretary