

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING
ON SEPTEMBER 26, 2013 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA

	MEMBERSHIP	
✓	Colin Kelly	• Chairman
✓	Nora Yellowknee	• Advisory Board Member – Bigstone Cree Nation
✓	Jeff Chalifoux	• Advisory Board Member - Grouard
✓	Elmer Gullion	• Advisory Board Member – Trout Lake
x	Julia Cardinal	• Advisory Board Member – ADCS
✓	Ken Shaw	• Advisory Board Member – Gift Lake
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
x	Dennis Walsh	• Secretary-Treasurer
x	Bob Friedel	• Facilities & Housing Manager
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Delores Pruden	• Director of FNMI Education
✓	Ann Rosin	• Executive Assistant
✓	Curtis Walty	• Communications Coordinator
	GUESTS	
✓	Rick Horon	• Pedagogical Supervisor
✓	Dave McCann	• Team Leader, Career and Technology Foundations, Alberta Education via Videoconference
✓	Rhonda Jessen	• Curriculum Manager, Career and Technology Foundations, Alberta Education via Videoconference
✓	Jan Ruhl	• Education Liaison Manager, Alberta Education via Videoconference
✓	Bruce Irwin	• Curriculum Manager, Career and Technology Foundations, Alberta Education via Videoconference
✓	Audrey Anderson	• Principal, Peerless Lake School
✓	Leon Orr	• Community Member, Peerless Lake
✓	Terry Okemow	• Translator and Community Member, Peerless Lake
✓	Louis J. Cardinal	• Community Member, Peerless Lake
✓	Jo Okemow	• Elder, Peerless Lake
✓	Hilda Okemow	• Elder, Peerless Lake

CALL TO ORDER

The Chairman called the meeting to order at 9:20 a.m.

OPENING PRAYER

Elmer Gullion gave the opening prayer.

INTRODUCTIONS

The following people joined the meeting via video conference: Dave McCann, Team Leader for Career and Technology Foundations, Alberta Education
Rhonda Jessen, Curriculum Manager for Career and Technology Foundations, Alberta Education
Jan Ruhl, Education Liaison Manager, Alberta Education
Bruce Irwin, Curriculum Manager for Career and Technology Foundations, Alberta Education

ADOPT AGENDA

23462/13

Colin Kelly moved that the Board of Trustees adopt the agenda with noted changes:
- Removal of items of the Superintendent's Report.

CARRIED

PEERLESS LAKE
PRESENTATION

Audrey Anderson, Principal of Peerless Lake School, along with Peerless Lake community members Leon Orr, Terry Okemow, Louis J. Cardinal, Jo Okemow, and Hilda Okemow spoke to the Board about focusing on community involvement within the school. They have taken the school mission and vision statement and concentrated on working together, their school community, and cultural heritage. This will be brought together by having an open door policy for community members, elders, and parents. The school is involving family in literacy/numeracy nights, having oral stories by elders in the classroom, culture camps, potluck dinners, building community specific science kits, mentoring non-aboriginal teachers, community PD sessions, and utilizing local elder knowledge. By weaving culture and traditions into the curriculum they are creating a value wheel for the students and making education a wonderful experience for all involved.

Recess 10:15 a.m. to 10:35 a.m.

The meeting recessed from 10:15 a.m. to 10:35 a.m.

MINUTES – AUGUST
29, 2013

23463/13

Colin Kelly moved that the Board of Trustees approve the minutes of regular meeting August 29, 2013 as presented.

CARRIED

Oil Sands Leadership
Initiative (OSLI)

Helen Jacobs, Coordinator from OSLI, Delores Cardinal from Sekweha Janvier, and Beverley Barca, Consultant for Northland School Division No. 61 spoke to the Board about the facilitation between OSLI, the schools, and the community. Six member companies within OSLI focused originally on environment, technology, and social performance improvements. Since then it has grown to include many companies and spun into a new organization, Canada's Oil Sands Innovation Alliance (COSIA). The vision they have created is safe, healthy sustainable communities where people want to live, work, play, and raise their children. This vision includes youth as active members of their community who can move forward with confidence to their chosen path in life.

RECESS FOR LUNCH

The meeting recessed for lunch at 11:45 a.m. and reconvened at 12:30 p.m.

IN CAMERA
12:30 PM

23464/12

Colin Kelly moved that the Board of Trustees go In-Camera.

CARRIED

RECESS

The meeting recessed at 2:26 pm and reconvened at 2:40 p.m.

REGULAR FORMAT	23465/13	Colin Kelly moved that the meeting return to regular format. CARRIED
SUPERINTENDENT'S REPORT	23466/13	Colin Kelly moved that the Board of Trustees approve the Superintendent's Report as presented and attached. CARRIED
CHAIRMAN'S REPORT	23467/13	Colin Kelly moved that the Board of Trustees approve the Chairman's Report as presented and attached. CARRIED
SECRETARY – TREASURER'S REPORT	23468/13	Colin Kelly moved that the Board of Trustees approve the Secretary Treasurer's Report as presented and attached. CARRIED
FNMI ACTION PLAN	23469/13	Colin Kelly moved that the Board of Trustees accept the FNMI Action Plan, for implementation Division wide, as attached. CARRIED

STAFF CLASSIFICATION
REVIEW

23470/13 Colin Kelly moved that the Board of Trustees approve in principle the following revised job descriptions:

- Teacher Assistant
- Special Assistant
- School Secretary
- School and Community Liaison Worker
- Library Assistant
- ECS Instructor

CARRIED

PERMISSION TO
CONTACT /
INTERVIEW TEACHERS
RE MASTERS
PROGRAM

23471/13 Colin Kelly moved that the Board of Trustees approve the request from Claudia Covelli to interview third year teachers as part of a research assignment in her Master of Education in Educational Studies Program at the University of Alberta providing we receive a copy of her findings.

CARRIED

COMMITTEE TO
REVIEW EYE PROJECT

23472/13 Colin Kelly moved that the Board of Trustees authorize the administration to establish a committee to review items in the EYE assessment to determine their appropriateness for a pilot in Northland School Division.

CARRIED

PROCEDURE 304,
STUDENT CONDUCT

23473/13 Colin Kelly moved that the Board of Trustees receive as information, changes to Procedure 304, Student Conduct, as attached.

CARRIED

CO-PRINCIPAL
APPOINTMENT

23474/13 Colin Kelly moved that the Board of Trustees approve the appointment of co-principals at Gift Lake School for the 2013-2014 school year to accommodate the split of the students between the Gift Lake site for elementary students and the Northern Lakes College Campus in Grouard for the Junior High Students.

CARRIED

ESTABLISHMENT OF
FNMI PROGRAMMING
SUPERVISOR POSITION

23475/13 Colin Kelly moved that the Board of Trustees approve the establishment of the FNMI Programming Supervisor position.

CARRIED

PLAYGROUND SAFETY
CERTIFICATION
TRAINING REQUEST

23476/13 Colin Kelly moved that the Board of Trustees approve the request for Playground Safety Certification Training from Andrew Irwin, Safety Officer.

CARRIED

PROCEDURE 420,
PARA PROFESSIONAL
STAFF EDUCATION
LEAVE

23477/13 Colin Kelly moved that the Board of Trustees approve the reinstatement of sections 2-12 of Procedure 420 – Paraprofessional Staff Education Leave, with a November 15th application deadline for entry into the January 2014 session.

CARRIED

RECLASSIFICATION OF
MAINTENANCE
SECRETARY

23478/13 Colin Kelly moved that the Board of Trustees approve the reclassification of the Maintenance Secretary position to Executive Secretary – Maintenance, effective September 1, 2013.

CARRIED

RECLASSIFICATION OF
PRINT SHOP CLERK /
RECEPTIONIST

23479/13 Colin Kelly moved that the Board of Trustees approve the reclassification of the Print Shop Clerk / Receptionist position to a Secretary/Receptionist position, effective September 1, 2013.

CARRIED

CALLING LAKE
CHEMICAL DISPOSAL

23480/13 Colin Kelly moved that the Board of Trustees approve the disposal of the chemicals at Calling Lake School by CleanHarbours at a cost of \$4,721.00 + GST with funds coming from the OH&S budget.

CARRIED

ACCELERATION OF
FIXED ASSETS – GIFT
LAKE SCHOOL

23481/13 Colin Kelly moved that the Board of Trustees authorize the administration to accelerate the amortization of fixed assets at Gift Lake School to reflect its estimated remaining useful life in accordance with Public Sector Accounting Standards.

CARRIED

APPENDIX 2 –
SCHEDULE OF RATES –
CHANGES FOR
ELECTION OFFICER
EXPENSES

23482/13 Colin Kelly moved that the Board of Trustees approve changes to Appendix 2 – Schedule of Rates, as attached effective September 1, 2013.

CARRIED

APPENDIX 2 –
SCHEDULE OF RATES –
CHANGES FOR LSBC
INTERVIEWS AND
VIDEO
CONFERENCING

23483/13 Colin Kelly moved that the Board of Trustees approve changes to Appendix 2 – Schedule of Rates, as attached.

CARRIED

LOAN OF \$1,000,000
FOR HOUSING
UPGRADE

23484/13 Colin Kelly moved that the Board of Trustees request the administration negotiate a loan with ATB Financial in the amount of \$1,000,000, with a variable rate of prime plus .57% (current prime rate is 3.00%) over a 10 year period, subject to ministerial approval and an analysis of the current cash flow status of Northland School Division No. 61.

CARRIED

INFORMATION ITEMS

23485/13 Colin Kelly moved that the Board of Trustees receive the following information items:

- Technology Issues in Schools
- NSD Wireless Initiative
- CEU Count
- 2012-2013 Nominal Roll - Bigstone

CARRIED

LSBC MEETING
MINUTES RECEIVED

23486/13 Colin Kelly moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Anzac	September 17, 2013
Calling Lake	June 5, 2013
	August 19, 2013 (sp. Mtg)
	September 12, 2013
Elizabeth	August 29, 2013
	September 9 2013 (Sp. Mt.)
Fort McKay	August 26, 2013
Gift Lake	August 26, 2013
	September 9, 2013 (Sp. Mt.)
Grouard	September 9, 2013
J.F. Dion	September 9, 2013
	September 16, 2013
Janvier	September 9, 2013
Pelican Mountain	May 7, 2013
	September 9, 2013
Trout Lake	September 5, 2013

CARRIED

ADMINISTRATIVE
ACTION – LSBC
MEETING MINUTES
RECEIVED

23487/13 Colin Kelly moved that the Board of Trustees approve the action taken by the Administration with respect to Local Board Minutes received, as outlined below:

Committee	Motion No.	Action Taken
Anzac		As presented
Calling Lake	3347-05-08-13	Exclude
	3348-08-09-13	Exclude
Elizabeth		As presented
Fort McKay	32-12	Clarification
	35-13	Clarification
Gift Lake		As presented
	329-13	Clarification
Grouard		As presented
J.F. Dion	234-09/13	Clarification
Janvier		As presented
Paddle Prairie		As presented
Pelican	2249/09/09/13	Transportation
Mountain		

CARRIED

INFORMATION ITEMS

23488/13 Colin Kelly moved that the Board of Trustees receive as information the following:

- a) List of Acronyms
- b) Payment of Accounts

Cheque Numbers	
287621 – 284695	2,098,774.70
400026156 – 400026272	<u>239,248.78</u>
Total	<u>\$2,338,023.48</u>

CARRIED

ADJOURN

The meeting adjourned at 7:35 p.m.

CLOSING PRAYER

Elmer Gullion gave the closing prayer.

Colin J. Kelly, Official Trustee

Dennis Walsh, Secretary-Treasurer