



NORTHLAND SCHOOL DIVISION NO. 61

ORGANIZATIONAL MEETING

AGENDA

Location: Executive Royal Hotel – West Edmonton, 10010 – 178th Street

Room: Emerald A Room

Date & Time: Friday, June 14, 2019; 9:00 a.m. to 11:00 a.m.

Note: If agenda is ahead of schedule, items will be moved up

Page No

- A. CALL TO ORDER (9:00 a.m.)** (Secretary-Treasurer T. Rasmuson)
 - 1. Recognition of Traditional Lands
 - 2. Opening Prayer, Cultural Reflection or Reflection

- B. NOMINATION PROCEDURES** (Policy 7) (Secretary-Treasurer T. Rasmuson)
 - 1. Review and Approval.....01

- C. POSITION OF CHAIR** (Secretary-Treasurer T. Rasmuson)
 - 1. Trustees’ Opportunity to Declare Interest
 - 2. Nomination of Candidates
 - 3. Candidates’ Opportunity to Speak
 - 4. Trustees’ Questions of Candidates
 - 5. Balloting Process and Declaration of Results
 - 6. Chair Assumes Chair

- D. AMENDMENTS TO AGENDA/ADOPTION OF AGENDA** (Chair)

- E. POSITION OF VICE-CHAIR** (Chair)
 - 1. Trustees’ Opportunity to Declare Interest
 - 2. Nomination of Candidates
 - 3. Candidates’ Opportunity to Speak
 - 4. Trustees’ Questions of Candidates
 - 5. Balloting Process and Declaration of Results

- F. 2019-2020 BOARD MEETING SCHEDULE** (Policy 7) (Superintendent)02

- G. BOARD COMMITTEE APPOINTMENTS** (Policy 8) (Chair)03

- H. BOARD REPRESENTATIVE APPOINTMENTS** (Policy 9) (Chair)04

- I. TRUSTEE DISCLOSURE STATEMENT** (Secretary-Treasurer T. Rasmuson)

- J. RESOLUTION TO DESTROY BALLOTS IF NECESSARY** (Chair)

- K. ADJOURNMENT & CLOSING CULTURAL REFLECTION** (11:00 a.m.)

2. Organizational Meeting

- 2.1 An Organizational Meeting of the Board, subject to 2.2, shall be held annually on the date determined by the Board in setting its schedule for regular meetings. In any year in which a general election takes place, an Organizational Meeting shall be held within four weeks following the date of that election, at a time and place to be fixed by the Corporate Secretary and shall be the first official meeting of the Board.
- 2.2 The Superintendent or designate will give notice of the Organizational Meeting to each trustee as if it were a special meeting. The Superintendent or designate shall call the meeting to order and act as Chair of the meeting for the purpose of the election of the Board Chair.
 - 2.2.1 All votes for the positions of Board Chair and Vice Chair shall be conducted by secret ballot unless there is unanimous agreement among the trustees to use a show of hands.
- 2.3 Each trustee will take the oath of office immediately following the call to order of the Organizational Meeting after a general election. Special provisions will be made for a trustee taking office following a by-election.
- 2.4 Upon election as Chair, the Board Chair shall take the oath of office and preside over the remainder of the Organizational Meeting. The Board Chair shall normally be elected for a period of one (1) year.
- 2.5 The Organizational Meeting shall, in addition:
 - 2.5.1 Elect a Vice-Chair;
 - 2.5.2 Establish a schedule (date, time and place) for regular meetings and any other pre-determined meetings required for the ensuing year;
 - 2.5.3 Create such standing or ad hoc committees of the Board as deemed appropriate; and appoint members;
 - 2.5.4 Appoint Board representation as per Policy 9 Board Representation.
 - 2.5.5 Review trustee conflict of interest stipulations and determine any disclosure of information requirements; and
 - 2.5.6 Address other organizational items as required.

2019-2020 BOARD MEETING SCHEDULE				
2019-2020	Meeting	Days	Times	
September 4, 2019	retreat	Wednesday	noon - 5:00 pm	
September 5, 2019	retreat	Thursday	9:00 a.m. - 5:00 p.m.	
September 6, 2019	retreat	Friday	9:00 a.m. - noon	
September 20, 2019	Board meeting	Friday	9:00 a.m. - 5:00 p.m.	Supt Eval
September 21, 2019	COTW	Saturday	9:00 a.m. - noon	
October 25, 2019	Board meeting	Friday	9:00 a.m. - 5:00 p.m.	
October 26, 2019	COTW	Saturday	9:00 a.m. - noon	Board Eval
November 22, 2019	Board meeting	Friday	9:00 a.m. - 5:00 p.m.	
November 23, 2019	COTW	Saturday	9:00 a.m. - noon	
January 24, 2020	Board meeting	Friday	9:00 a.m. - 5:00 p.m.	
January 25, 2020	COTW	Saturday	9:00 a.m. - noon	Budget
February 21, 2020	Board meeting	Friday	9:00 a.m. - 5:00 p.m.	
February 22, 2020	COTW	Saturday	9:00 a.m. - noon	Budget
March 20, 2020	Board meeting	Friday	9:00 a.m. - 5:00 p.m.	
March 21, 2020	COTW	Saturday	9:00 a.m. - noon	
April 17, 2020	Board meeting	Friday	9:00 a.m. - 5:00 p.m.	
April 18, 2020	COTW	Saturday	9:00 a.m. - noon	Budget, ASCA
May 22, 2020	Board meeting	Friday	9:00 a.m. - 5:00 p.m.	Final Budget
May 23, 2020	COTW	Saturday	9:00 a.m. - noon	
June 12, 2020	Org mtg. Board meeting	Friday	9:00 a.m. - 5:00 p.m.	
June 13, 2020	COTW	Saturday	9:00 a.m. - noon	
August 21, 2020	Board meeting	Friday	9:00 a.m. - 5:00 p.m.	
August 22, 2020	COTW	Saturday	9:00 a.m. - noon	



2019 – 2020 BOARD COMMITTEE SCHEDULE

Policy 8 - Board Committees

Committee	2018-19	Number of Trustees	Interested	Appointed
Attraction and Retention	Anderson, Guild, Lamouche, Nokohoo	4 trustees max (must be equal with ATA)	Guild Lamouche Nokohoo	
Board Advocacy	Daniels, Telford Alternate Lamouche	2 trustees 1 alternate	Daniels Anderson Telford	
Occupational Health & Safety	Gladue Alt Wanyandie	1 trustee 1 alternate	Alt. Wanyandie	
Professional Improvement Leave	Guild Alt. Sakeskanip	1 trustee 1 alternate	Guild Alt Sakeskanip	
Teaching and Learning	Anderson Gladue, Sakeskanip, Guild	4 trustees max (must be equal with ATA)	Anderson Guild Lamouche Nokohoo Sakeskanip	
Student Bursaries and Scholarships	Sakeskanip Alt. Wanyandie	1 trustee 1 alternate	Lamouche Sakeskanip Alt. Wanyandie	
Wellness	Telford Alt. Sakeskanip	1 trustee 1 alternate	Nokohoo Telford Alt. Sakeskanip	
Superintendent Performance Review	Guild, Gladue, Wanyandie	3 trustees (Org or after Supt eval)	Guild Wanyandie	
Adhoc Committees	NSD Trustee Representative(s)	Meeting(s)		
Local Bargaining	TEBA Rep. Telford, Guild, Anderson	TEBA – 1 Local - 3 trustees max	TEBA – Telford Guild	

Schedule for Trustee Attendance at Agenda Review

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
	WARD	WARD	WARD	WARD	WARD	WARD
Aug	11	1	2	3	4	5
Sep	10	11	1	2	3	4
Oct	9	10	11	1	2	3
Nov	8	9	10	11	1	2
Dec	No mtg.	No mtg.	No mtg.	No mtg.	No mtg.	No mtg.
Jan	7	8	9	10	11	1
Feb	6	7	8	9	10	11
Mar	5	6	7	8	9	10
Apr	4	5	6	7	8	9
May	3	4	5	6	7	8
Jun	No mtg.	No mtg.	No mtg.	No mtg.	No mtg.	No mtg.
July	2	3	4	5	6	7



2019 – 2020 BOARD REPRESENTATIVES

Policy 9 - Board Representatives – External Organizations

(refer to policy 9 on website for outline of responsibilities as a representative)

Organization	2018-19 NSD Trustee Representative(s)	2019-20 Interest: Yes/No, Comments
Treaty 8 First Nations of Alberta	Sakeskanip Alternate Gladue	Daniels Sakeskanip
MSGC	Telford Alternate Anderson	Lamouche Alt. Telford Alt. Anderson
Athabasca Tribal Council	Nokohoo Alternate Sakeskanip	Daniels Nokohoo Sakeskanip (Alt?)
Kee Tas Kee Now Tribal Council	Cardinal Alternate Randy Anderson	Cardinal Alt. Anderson
Lesser Slave Lake Indian Regional Council	Lamouche Alternate Guild	Lamouche Guild (Alt?)
North Peace Tribal Council	Daniels Alternate Cardinal	Cardinal (Alt?)
ASBA - Zone 1	Trustee Cathy Wanyandie Alternate Lamouche	Wanyandie Lamouche (Alt?)
ASBA - Zone 2/3	All trustees can attend as long as it lines up with Policy 9 Board Representatives	Nokohoo
Public School Boards Association of Alberta (PSBAA)	Daniels Alternate Gladue *All trustees can attend the general meetings	Daniels
Rural Caucus of Alberta School Boards (RCASB)	Cardinal Alternate Lamouche	Lamouche (Alt?)
TEBA	Telford No alternate allowed	Telford

Northland School Division (NSD) Key Partner Representatives:

WARD	ALTERNATE	REPRESENTATIVE TO	COMMENTS/CHANGES
1	5	Paddle Prairie Metis Settlement Co. of Northern Lights Council MLA Peace River	
2	4	Aseniwuche Winewak Nation MD of Greenview Council MLA West Yellowhead	Good as is
3	4 or 5	Gift lake Metis Settlement Council	Good as is



2019 – 2020 BOARD REPRESENTATIVES

		Peavine metis Settlement Council Whitefish Lake First Nation Chief & Council MD of Big Lakes County Council MLA Lesser Slave Lake	
4	3 or 5	East Prairie Metis Settlement Kapawe'no First Nation Chief & Council Sucker Creek First Nation Chief & Council MD of Big Lakes County Council Northern Lakes College MLA Lesser Slave Lake	
5	3 or 4	Peerless Trout First Nation Chief & Council Lubicon Lake Band Chief & Council Woodland Cree First Nation Chief & Council Northern Sunrise County Council MD of Opportunity Council ML Athabasca-Sturgeon-Redwater MLA Lesser Slave Lake	
6	7 or 8	Bigstone Cree Nation Chief & Council MD of Opportunity Council Metis Local #90 MLA Athabasca-Redwater MLA Lesser Slave Lake	
7	6 or 8	Bigstone Cree Nation Chief & Council MD of Opportunity Council Metis Local #90 MLA Athabasca-Redwater MLA Lesser Slave Lake	Good as is
8	6 or 7	Bigstone Cree Nation Chief & Council MD of Opportunity Council MLA Athabasca-Redwater MLA Lesser Slave Lake	
9	10	Mikisew Cree Nation Chief & Council Athabasca Chipewyan FN Chief & Council Metis Local #125 Wood Buffalo Municipal District Council ML Fort McMurray-Wood Buffalo	Good as is
10	9 or 10	Chipewyan Prairie First Nation Chief & Council Ft. McKay First Nation Chief & Council Ft. McMurray First Nation Chief and Council Wood Buffalo Municipal District Council Metis Local #63 (Ft. McKay); #93 (Conklin); #780 (Anzac) Keyano College MLA Ft. McMurray-Wood Buffalo MLA Ft. McMurray-Anzac	Good as is
11	10	Elizabeth Metis Settlement Council Fishing Lake Metis Settlement Council MLA Bonnyville-Cold Lake	