



# NORTHLAND SCHOOL DIVISION NO. 61

## REGULAR BOARD MEETING NO. 18 – 09

### AGENDA

Location: Star of the North Centre, St. Albert, AB

Date & Time: September 21, 2018

Note: If agenda is ahead of schedule, items will be moved up

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**A. CALL TO ORDER (9:00 a.m.)**

1. Opening Cultural Reflection
2. In-Camera (9:00 a.m. – 9:30 a.m.)

**B. PUBLIC MEETING (9:30 a.m. – 3:00 p.m.)**

**C. GENERAL BUSINESS (9:30 a.m. – 9:45 a.m.)**

- |     |   |    |
|-----|---|----|
| 1.  | Approval of Agenda                        |    |
| 2.  | Approval of Minutes.....                  | 3  |
| 2.1 | August 23, 2018.....                      | 4  |
| 3.  | Business Arising from Previous Meeting(s) |    |
| 3.1 | Board Action Items.....                   | 10 |

**D. ACTION ITEMS (9:45 a.m. – 12:00 p.m.)**

- |    |   |    |
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| 1. | Balanced Calendar (G. Atkinson).....  | 12 |
| 2. | Policy 11, Appendix A - Signing Authority Chart (T. Rasmuson).....  | 13 |
| 3. | Transfer of Alberta Education School Codes to Kee Tas Kee Now Education Authority (KTCEA) (T. Rasmuson) ..... | 15 |
| 4. | Locally Developed Courses (G. Atkinson) .....   | 16 |
| 5. | Provincial Achievement Test Results Process and Special Board Meeting Request (G. Atkinson)...                | 19 |
| 6. | Policy 7 Appendix A Schedule of Rates - Housekeeping (T. Rasmuson) .....                                      | 21 |
| 7. | Policy 7 Appendix B Board Professional Development Plan & Guidelines-First Reading (L.Byers/T. Rasmuson)..... | 24 |
| 8. | Policy 12 Role of the Superintendent - Housekeeping (G. Atkinson).....  | 28 |

**E. RECESS (10:30 a.m. - 10:45 a.m.)**

**F. REPORTS (1:00 p.m. – 2:00 p.m.)**

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| 1.    | Board Chair (1:00 p.m. – 1:15 p.m.) 33   |    |
| 1.2   | Board Expenses for the period ending July 31, 2018.....                                  | 35 |
| 1.3   | Correspondence   |    |
| 1.3.1 | Alberta Education Response to Northern Gateway Public Schools Boundary Request...        | 36 |
| 1.3.2 | Alberta Education Response to Pembina Hills Public Schools Boundary Request...           | 37 |
| 2.    | Superintendent (1:15 p.m. – 1:30 p.m.).....  | 38 |
| 2.1   | Correspondence   |    |
| 2.2.1 | 2018-2019 Alberta Health Services Oral Health Program for School Children.....           | 41 |
| 2.1   | Education Service Agreement <span style="float: right;">verbal if new information</span> |    |
| 3.    | Monitoring Reports (Department) (None)   |    |
| 3.1   | Area 1 Associate Superintendent Report (S. Willier).....                                 | 42 |
| 3.2   | Personnel Department Report (W. Oginski).....  | 45 |
| 3.3   | Communications Department Report (C. Walty).....   | 48 |
| 4.    | Association  |    |
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**G. TRUSTEE REPORTS (2:00 p.m. – 2:30 p.m.)**

(Purpose: 2 minutes to share information: for example attendance at school council(s) meeting or representative meeting(s) the trustee has attended)

**H. INFORMATION ITEMS (2:30 p.m. – 3:00 p.m.)**

- 1. Strategic Communication Plan 2018-2019 (G. Atkinson)..... 60

**I. ADJOURNMENT & CLOSING CULTURAL REFLECTION (3:00 p.m.)**

**\* Board Assessment Tool (survey link will be sent to Trustees after meeting)**