

MINUTES OF THE NORTHLAND SCHOOL DIVISION
NO. 61 BOARD OF TRUSTEES REGULAR MEETING
ON JANUARY 26, 2018 AT THE RADISSON
EDMONTON SOUTH HOTEL, TERRACE 6 IN
EDMONTON, AB.

MEMBERSHIP		
✓	Maddy Daniels	• Chair Ward 1
✓	Cathy Wanyandie	• Trustee Ward 2
✓	Randy Anderson	• Vice-Chair Ward 3
✓	Jesse Lamouche	• Trustee Ward 4
✓	Louis Cardinal	• Trustee Ward 5
✓	Silas Yellowknee	• Trustee Ward 6
✓	Robin Guild	• Trustee Ward 7
✓	Loretta Gladue	• Trustee Ward 8
✓	Rubi Sakeskanip	• Trustee Ward 9
✓	Jules Nokohoo	• Trustee Ward 10
✓	Karen Telford	• Trustee Ward 11
✓	Lois Byers	• Board Advisor
✓	Gord Atkinson	• Superintendent of Schools
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	Curtis Walty	• Communications Coordinator
✓	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary – Finance

CALL TO ORDER	24520/18	Chair Daniels called the meeting tor order at 9:04 a.m.
COMMITTEE OF THE WHOLE MEETING	24521/18	Trustee Yellowknee moved that meeting go into Committee of the Whole at 9:05 a.m. 9-0 CARRIED Trustees Gladue and Anderson were participating in Board photos.
ATTENDANCE REVIEW		Superintendent Atkinson reviewed the updated draft version of the Attendance Improvement Initiative ‘Every Day Counts’. Attendance remains a main focus for Northland School Division. The action items were discussed and are included in the report for stakeholders to see all the structural changes that have been made to Northland with the expectation that these changes will have a positive impact on student attendance. The final draft will be brought to the board at a later date for final approval.

Superintendent Atkinson shared statistical data documenting the reasons are for student absenteeism. The data found that almost 60-75% is out of Northland's hands. The report found the following: medical reasons accounted for 33.5%, family issues accounted for 24.1%, bereavement was 3.6% and transient issues is 5.2%, the other area of concerns are behavior which accounted for 14.1% and undetermined was 18.1%.

The Board requests administration to examine if there is a correlation between staff attendance and high school student attendance. Superintendent Atkinson will look into this area of concern.

The Board requests administration to draft an attendance report by ward. Superintendent Atkinson will look into this, but made the trustees aware that wards that do not have high schools will have a much higher attendance rate.

The Board requests administration to review school food services within Mistassiniy.

CAPITAL
PRIORITIES

Secretary-Treasurer Rasmuson reviewed the 2017 Capital Priorities and the 2018 submission process. Superintendent Atkinson discussed the many conversations had with Alberta Education, a number of capital requests were put into the ministry and the safety concerns that need to be fixed immediately. He was able to confirm in December – the Ministry is hiring a contractor to analyze capital projects required for Northland. Atkinson does not have a timeline yet but an RFP is being put together. The 2018 Capital Plan is in the process of being reviewed for submission, the plan will be reviewed with the Board prior to approval.

The Draft 2018 Capital Plan will be brought to the February Board Workshop for review and the final will be brought to the March Board Meeting for approval.

REVIEW OF
BUDGET
PROCESS

Secretary-Treasurer Rasmuson reviewed steps the finance department uses to draft the budget. The process links with Administrative Procedure 500 Budget.

MISTASSINIY
SCHOOL
MODERNIZATION
UPDATE

Superintendent Atkinson discussed new information received from the Minister's office regarding a pro/con list. The Board needs to decide what process to use and will need to involve community members and Bigstone Cree Nation.

An Adhoc Committee will need to be formed with the local trustees, the Superintendent and Secretary-Treasurer, and a meeting scheduled to discuss how to move forward.

COMMITTEE OF
THE WHOLE
MEETING
ADJOURNMENT

24522/18

Trustee Guild moved that the Committee of the Whole meeting adjourn at 10: 19 a.m.

11-0
CARRIED

RECESS

The meeting recessed at 10:19 a.m.
The meeting reconvened at 10:32 a.m.

The following delegates joined the meeting.
Merwan Saher, Auditor General,
Robert Driesen, Assistant Auditor General
Maureen Debaji, Principal
John Zabos, Audit Manager
Nathan Freed, Director North Services Alberta Education

Introductions were made and Maher Sawyer, Auditor General addressed the Board and acknowledged Treaty 6 land and the contribution of Metis people.

IN CAMERA
SESSION

24523/18

Trustee Wanyandie moved that the meeting go in camera at 10:33 a.m.

10-0
CARRIED

Trustee Telford joined the meeting at 10:36 a.m.

Executive Assistant Potts and Communications Coordinator Walty left the meeting.

The delegation left the meeting at 11:17 a.m.
Executive Assistant Potts rejoined the meeting at 11:18 a.m.

RECESS

The meeting recessed for lunch at 12:06 p.m.
The meeting reconvened at 1:08 p.m.

Associate Superintendent Shelley Willier joined the meeting at 1:08 p.m.

Delegation from PSBAA Mary Lynne Campbell, Executive Director and Cathy Hogg, President joined the meeting.

The meeting remained in-camera.

REGULAR
SESSION

24524/18 Trustee Wanyandie moved that the meeting revert to regular session at 1:40 p.m.

11-0
CARRIED

While in camera the board discussed student attendance, reviewed results from their monthly Board meeting evaluation survey, a rental agreement, the Superintendent employment contract was reviewed and discussed and had an in-camera meeting with PSBAA.

OPENING
CULTURAL
REFLECTION

Trustee Sakeskanip gave the opening cultural reflection.

Chair Daniels, acknowledged that the meeting was being held on Treaty 6 land and the contribution of the Metis people.

ADOPT AGENDA

24525/18 Trustee Yellowknee moved that the Board of Trustees adopt the agenda as amended:

Remove Item: D.1 Policy 9

Add to D: Action Items:

- Appoint Trustee to Professional Selection Committee
- Appoint Trustee to Quality of Worklife Committee
- Strike an Adhoc Committee for the Mistassiniy Modernization
- Marten Lakes Minister Visit

11-0
CARRIED

MINUTES NOVEMBER 30, 2017	24526/18	Trustee Yellowknee moved that the Board of Trustees approve the November 30, 2017 minutes as presented. 11-0 CARRIED
MINUTES JANUARY 4, 2018	24527/18	Trustee Telford moved that the Board of Trustees approve the January 4, 2018 Special Board Meeting minutes as presented. 11-0 CARRIED
OLD BUSINESS – BOARD ACTION ITEMS	24528/18	Trustee Yellowknee moved that the Board of Trustees receive as information the action taken by administration with respect to directives given by the Board. 11-0 CARRIED
PROFESSIONAL IMPROVEMENT LEAVE SELECTION COMMITTEE TRUSTEE APPOINTMENT	24529/18	Trustee Yellowknee moved that the Board of Trustees appoint Trustee Guild as Board Representative for the Professional Improvement Leave Selection Committee. 11-0 CARRIED
QUALITY OF WORKLIFE COMMITTEE TRUSTEE APPOINTMENT	24530/18	Trustee Yellowknee moved that the Board of Trustees appoint Trustee Anderson as the Board Representative for the Quality of Worklife Committee. 11-0 CARRIED
BOARD REPRESENTATION TERMS OF REFERENCE	24531/18	Trustee Guild moved that the Board of Trustees approve the housekeeping changes to Board Representation Terms of Reference, as attached. 11-0 CARRIED

POLICY 8 – BOARD
COMMITTEES

Byers, Board Advisor reviewed the changes made to Policy 8.

- 24532/18 Trustee Wanyandie moved that the Board of Trustees approve the housekeeping changes to Policy 8 Board Committees, as attached.

11-0
CARRIED

POLICY 7
APPENDIX A –
SCHEDULE OF
RATES

Trustees reviewed and discussed the changes to Policy 7. Going forward meals can be reimbursed with a receipt as long as it is for a reasonable amount, which will be determined by the approving supervisor. This change was made because in many of the communities attended by staff, meals are much higher than the reimbursement rate. It is still the expectation, as possible, that meals are not put on credit cards and are reimbursed on an expense claim form.

- 24533/18 Trustee Lamouche moved that the Board of Trustees approve the housekeeping changes to Policy 7 Appendix A Schedule of Rates, as amended.

10-1
CARRIED

POLICY 2
APPENDIX A –
BOARD WORK
PLAN

This is being removed as an appendix to policy, because it is a living document and the Board does not want to have to bring it back every time a change needs to be made.

- 24534/18 Trustee Anderson moved that the Board of Trustees approve that the Board Work Plan be removed as an appendix to Policy 2.

11-0
CARRIED

DRAFT 2018-2019
SCHOOL YEAR
CALENDAR

Superintendent Atkinson reviewed the changes in the calendar, which were made to better accommodate the communities. Going forward the spring break will line up with Native Provincial Hockey dates which has been something communities have been asking for. This calendar will be shared with administration at the

meetings in February and sent out for stakeholder feedback.

- 24535/18 Trustee Yellowknee moved that the Board of Trustees approve in principle the Northland School Division 2018-2019 Draft School Year Calendar, as attached.

11-0
CARRIED

DR. MARY
JACKSON SCHOOL
VIABILITY STUDY

Kathy Omoth, Keg River community member joined the meeting via teleconference at 2:37 p.m.

Superintendent Atkinson reviewed the reasons why administration is conducting a viability study on Dr. Mary Jackson School.

Chair Daniels left the meeting at 2:47 p.m., Vice-chair Anderson assumed the chair.

- 24536/18 Trustee Gladue moved that the Board of Trustees receive as information the Dr. Mary Jackson School Viability Study, as attached.

10-0
CARRIED

Trustee Yellowknee makes a Notice of Motion at the January 26, 2018 Regular Board meeting – to consider a school closure of Dr. Mary Jackson School grades K-12 and this motion will be decided upon by the end of May 2018.

RECESS

The meeting recessed at 3:01 p.m.
The meeting reconvened at 3:15 p.m.

Chair Daniels rejoined the meeting at 3:15 p.m. and assumed the chair.

FIRST QUARTER
FINANCE REPORT

Secretary-Treasurer Rasmuson reviewed the First Quarter Financial Statements with the Board.

- 24537/18 Trustee Yellowknee moved that the Board of Trustees approve First Quarter Financial Statement for the 2017-2018, as attached.

11-0
CARRIED

2017-2018 BOARD
MEETING &
WORKSHOP
SCHEDULE

Chair Daniels presented to the Board an updated schedule for the Corporate Board meetings. Trustees discussed the proposed dates and locations.

- 24538/18 Trustee Lamouche moved that the Board of Trustees amend motion #24562/17 previously adopted at the October 26, 2017 Organizational Board meeting to read:

That the Board of Trustees approve the 2017-2018 Corporate Board Meeting & Workshop Dates schedule, as attached.

11-0
CARRIED

CRISIS RESPONSE
PROTOCOL

Superintendent Atkinson reviewed all the work that has been done to improve safety and communication across the Division. Specifically with School Messenger Communicate/Parent Communicate and how this tool will include the local trustees so they are aware of the going ons in their wards.

- 24539/18 Trustee Lamouche moved that the Board of Trustees receive the Crisis Response Protocol for Northland School Division, as information.

11-0
CARRIED

REGIONAL ABORIGINAL RECOGNITION AWARDS (RARA)	24540/18	Trustee Guild moved that the Board of Trustees receive as information the Regional Aboriginal Recognition Awards to be held on Saturday, February 10, 2018 in Fort McMurray and ask, if able, that Trustees Nokohoo and Sakeskanip attend. 11-0 CARRIED
WABASCA AND AREA FACILITY REPS - ADHOC COMMITTEE	24541/18	Atkinson reviewed the purpose of forming an Adhoc Committee. Trustee Anderson moved that the Board of Trustees form an Adhoc Committee for the Wabasca and Area Facility and appoint Trustees Yellowknee, Guild and Gladue to sit on this committee. 11-0 CARRIED
MARTEN LAKES MINISTER VISIT	24542/18	Superintendent Atkinson reviewed Minister Eggen's visit to Marten Lake Winter Camp on February 21 and asked for trustee representation. Trustee Lamouche moved that the Board of Trustees receive as information, the Minister of Education visit to the Winter Camp at Marten Lake; and for trustees that can attend to let Executive Secretary Mantai know so that arrangements can be made. 11-0 CARRIED
BOARD CHAIR REPORT	24543/18	Chair Daniels presented her report to the Board as information. Trustee Guild moved that the Board of Trustees accept as information the Board Chair Report as presented and attached. 11-0 CARRIED

SUPERINTENDENT'S
REPORT

Superintendent Atkinson presented his report to the Board as information. The Government has released standards for Education Services Agreements. This item will be added to the February Board Workshop agenda for review and discussion.

Trustee Yellowknee left the meeting at 4:10 p.m.

Trustee Yellowknee rejoined the meeting at 4:13 p.m.

- 24544/18 Trustee Wanyandie moved that the Board of Trustees accept as information the Superintendent's Report as presented and attached; and ask that Superintendent Atkinson bring the Innovation in First Nations Education Grant Program proposal submitted to the February Board meeting as information.

11-0

CARRIED

MONITORING
REPORTS

Associate Superintendent Willier presented her Area 1 Report to the Board. Willier is responsible for the following schools in area 1: Bishop Routhier, Dr. Mary Jackson, Gift Lake, Grouard, Hillview, Kateri, Little Buffalo, Paddle Prairie, Peerless Lake and Susa Creek.

- 24545/18 Trustee Yellowknee moved that the Board of Trustees receive as information the Area 1 West Associate Superintendent Report, as presented and attached.

11-0

CARRIED

ADHOC
COMMITTEE –
BARGAINING
COMMITTEE –
TEBA UPDATE

Trustee Nokohoo provided a verbal update on the TEBA meeting he attended in Edmonton on January 9, 2018. Information can be shared in an in-camera session with the Board and the Superintendent only. The next meeting is scheduled for March.

Trustee Guild left the meeting at 4:32 p.m.

Trustee Guild rejoined the meeting at 4:34 p.m.

ASSOCIATION
REPORTS

Trustee Telford provided a verbal update on the ASBA Zone 2/3 meeting she attended in Edmonton on January 19, 2018. The legalization of marijuana was discussed and the importance of having a policy in place before the July 1 legalization date.

TRUSTEE REPORTS

Trustees shared verbal reports on the each of the events happening in their respective wards.

Trustee Telford left the meeting at 5:05 p.m.

ADJOURN

24546/18

Trustee Wanyandie moved that the Board of Trustees declare the meeting adjourned at 5:15 p.m.

10-0
CARRIED

CLOSING CULTURAL
REFLECTION

Trustee Sakeskanip gave the closing cultural reflection.

Maddy Daniels, Board Chair

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance