



NORTHLAND SCHOOL DIVISION

BOARD MEETING NO. 21-03 MINUTES

Location: Zoom Meeting

Date: Saturday, March 20, 2021

Time: 9:00 a.m.

Membership					
✓	Carmen Laboucane	Trustee Ward 1	✓	Dr. Nancy Spencer-Poitras	Superintendent of Schools
✓	Cathy Wanyandie	Trustee Ward 2	✓	Dr. Tim Stensland	Associate Superintendent
✓	Randy Anderson	Trustee Ward 3	✓	Douglas Aird	Secretary-Treasurer
✓	Jesse Lamouche	Trustee Ward 4	✓	Wes Oginiski	Associate Superintendent - HR
✓	Louis Cardinal	Trustee Ward 5	✓	Cully Robinson	Associate Superintendent
✓	Silas Yellowknee	Trustee Ward 6	✓	Dr. Don Tessier	Director of Student Engagement, Attendance & COm
✓	Robin Guild	Chair Ward 7	✓	Curtis Walty	Media Relations Manager
✓	Loretta Gladue	Trustee Ward 8	✓	Cheryl Osmond	Executive Assistant
✓	Dr. Rubi Shirley	Trustee Ward 9			
✓	Jules Nokohoo	Vice-Chair Ward 10			
✓	Skye Durocher	Trustee Ward 11			

A. CALL TO ORDER

1. Call to Order

Chair Guild called the meeting to order at 9:15 a.m. with a traditional lands acknowledgment.

2. Opening Reflection

Trustee Yellowknee provided the opening prayer, cultural reflection or reflection.

3. Adopt Agenda

MOTION: Trustee Yellowknee moved that the Board of Trustees acknowledge that Trustees have reviewed and approve the agenda as presented.

25220/21 CARRIED

4. In-Camera Session

MOTION: Trustee Yellowknee moved that the meeting go in-camera at 9:15 a.m.

25221/21 CARRIED

5. Regular Session

MOTION: Trustee Yellowknee moved that the meeting revert back to regular session at 10:24 a.m.

25222/21 CARRIED

Recess: 10:24 a.m. - 10:35 a.m.



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B. MINUTES

1. Board Meeting Minutes - February 20, 2021

Motion: Trustee Laboucane moved that the Board of Trustees approve the February 20, 2021 Corporate Board Meeting minutes as presented.

25223/21 CARRIED

2. Special Board Meeting Minutes - February 25, 2021

MOTION: Trustee Anderson moved that the Board of Trustees approve the February 25, 2021 Special Board Meeting minutes as presented.

25224/21 CARRIED

3. Board Action Items

Superintendent Dr. Spencer-Poitras reviewed the current Board Action items.

MOTION: Trustee Yellowknee moved that the Board of Trustees accept as information the Board Action Items as attached.

25225/21CARRIED

C. CONSENT AGENDA

1. Adopt Consent Agenda

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the consent agenda which approves the items as follows:

- C1. Superintendent's Report
- C2. Association Reports
- C3. Board Chair Report
- C4. Committee and/or Board Representative Reports
- C5. Trustee Activity Reports

25226/21 CARRIED



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PRESENTATION

The Board of Trustees watched a video of Ava Boucher-Monias, a student from Conklin Community School reading her poem called "Christmas". Ava submitted her poem to the Wood Buffalo Library Words in Motion program and is being published in the 2021 Words in Motion booklet.

D. ACTION ITEMS

1. Policy 4 - Trustee Code of Conduct Sanctions (Appendix A)

MOTION: Trustee Lamouche moved that the Board of Trustees approve the housekeeping changes to Policy 4 - Trustee Code of Conduct Sanctions (Appendix A).

25227/21 CARRIED

2. Policy 13 - Appeals and Hearings Regarding Student Matters

MOTION: Trustee Yellowknee moved that the Board of Trustees approve the housekeeping changes to Policy 13 - Appeals and Hearings Regarding Student Matters.

25228/21 CARRIED

3. Policy 19 - Welcoming, Caring, Respectful, Safe and Healthy Learning and Work Environments

MOTION: Trustee Anderson moved that the Board of Trustees approve the housekeeping changes to Policy 19 - Welcoming, Caring, Respectful, Safe and Healthy Learning and Work Environments.

25229/21 CARRIED

4. Wellness Committee Update

Superintendent Dr. Spencer-Poitras provided an update on the Wellness Committee and will bring Policy 8 revisions to the April 24, 2021 Board Meeting.

MOTION: Trustee Laboucane moved that the Board receive as information, the Wellness Committee Update, as attached.

25230/21 CARRIED



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5. Monthly Financial Report - Review of Quarterly Financial Statements

Secretary-Treasurer Aird presented to the Board of Trustees the Monthly Financial Report which included the review of Quarterly Financial Statements.

MOTION: Trustee Lamouche moved that the Board of Trustees approve as information, the Monthly Financial Report - Review of Quarterly Financial Statements, as attached.

25231/21 CARRIED

6. 2021-2022 Capital Plan

Secretary-Treasurer Aird presented to the Board of Trustees the 2021-2022 Capital Plan.

MOTION: Trustee Lamouche moved that the Board of Trustees approve the 2021-2022 Capital Plan, as attached.

25232/21 CARRIED

7. Enrollment Update

Associate Superintendent of Human Resources Oginski shared the Enrollment Update with the Board of Trustees.

MOTION: Trustee Yellowknee moved that the Board of Trustees accept as information the Enrollment Update, as attached.

25233/21 CARRIED

8. Projected Enrollment Numbers for 2021-2022

MOTION: Trustee Yellowknee moved that the Board of Trustees accept as information the Projected Enrollment Numbers for 2021-2022 as attached.

25234/21 CARRIED

9. Preliminary Revenue/Expense Figures - Budget 2021

Secretary-Treasurer Aird presented to the Board of Trustees the preliminary revenue/expense figures. The Division has not received the funding worksheet from Alberta Education however, once received additional information will be presented at the next Corporate Board meeting.



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10. Paraprofessional and Support Staff Education Leave

Associate Superintendent of Human Resources Oginski advised the Board of Trustees that the Division did not receive any applications for paraprofessional and/or support staff education leave.

MOTION: Trustee Yellowknee moved that the Board of Trustees accept as information, the Paraprofessional and Support Staff Education Leave, as attached.

25235/21 CARRIED

11. 2021-2022 School Calendar

MOTION: Trustee Lamouche moved that the Board of Trustees approve the 2021-2022 School calendar, as attached.

25236/21 CARRIED

12. Progress Review of 3 Year Education Plan

Superintendent Dr. Spencer-Poitras gave the Board of Trustees a verbal update on the progress review of the 3 Year Education Plan.

MOTION: Trustee Yellowknee moved that the Board of Trustees accept as information, the Progress Review of the 3 Year Education, Plan.

25237/21 CARRIED

13. Board Advocacy Update

MOTION: Trustee Nokohoo moved that the Board of Trustees accept as information, the Board Advocacy Update, as attached.

25238/21 CARRIED

E. TECH TALK WITH TIM STENSLAND
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Associate Superintendent Dr. Stensland demonstrated to the Board of Trustees and participants how to use the different tools in Zoom and how to download the mobile app on phones.



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F. MONITORING REPORTS

Trustee Lamouche moved that the Board of Trustees approve as information, the Monitoring Reports , as presented and attached.

- F1. Board Chair Highlights
- F2. Superintendent Highlights
- F3. Associate Superintendent Report

25239/21 CARRIED

G. PRELIMINARY DISCUSSION OF BOARD ITEMS

1. Retirement and Long-Term Service Awards

- Last year the Division did not hold retirement and/or long term service award ceremonies due to COVID.
- Depending on the circumstances, unsure if we are able to hold the ceremonies again this year.
- Suggestions and/or ideas:
 - It was suggested that if the Division is aware of staff who are retiring and will not be returning in the Fall, we should plan something special.
 - Superintendent Dr. Spencer-Poitras stated that the Division could order gifts for last year and this year and maybe hold a virtual ceremony.
 - It was also suggested that the Division hold the Retirement and Long-Term Service Awards in September.
 - The Administrative team will work together on organizing and ordering the gifts.
 - Curtis Walty will email the Board of Trustees a copy of the Administrative Procedure 415 which outlines the gifts that are to be given depending on the number of years of service.

2. Policy Committee Meeting

- Need an additional member to sit on the Committee.
- Meetings are held the first Monday of each month, and are approximately 1 hour long.
- Trustee Durocher volunteered to sit on the Policy Committee and Trustee Lamouche offered to be an alternate.



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3. ASBA Survey

- There was a discussion on the ASBA survey.
- Chair Guild asked for a deadline extension due to the Corporate Board meeting.
- Chair Guild noted that he spoke to the Minister of Education and voiced the Division concerns with regards to the lack of support with Regional Collaborative Services; he will follow up with a letter.

H. ADJOURNMENT & CLOSING CULTURAL REFLECTION

1. Adjournment

MOTION: Trustee Laboucane moved that the Board of Trustees declare the meeting adjourned at 1:44 p.m.

25240/21 CARRIED

2. Closing Reflection

Trustee Cardinal provided the closing prayer, cultural reflection or reflection.

Robin Guild, Board Chair

Dr. Nancy Spencer-Poitras,
Superintendent of Schools

Douglas Aird, Secretary-Treasurer