



NORTHLAND SCHOOL DIVISION NO. 61

REGULAR BOARD MEETING NO. 15 – 10

AGENDA

Time: 7:00 p.m June 26, 2015, 9:00 a.m. June 27, 2015
Location: Divisional Office, Peace River

Page No.

A. CALL TO ORDER

1. Opening Prayer

B. GENERAL BUSINESS

1. Approval of Agenda
2. Adopt Minutes
 - 2.1 May 22, 20155
 - 2.2 May 26, 2015 Special Meeting15

C. PRESENTATIONS

7:15 p.m. Literacy Benchmarks - Gail Sajo, Literacy Coordinator
8:00 p.m. CTS – Randy Chernipeski, CTS School/Industry Partnership Administrator

D. RECESS

E. ACTION ITEMS

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I. CLOSING PRAYER

J. ADJOURNMENT

**MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61
BOARD OF TRUSTEES REGULAR MEETING ON MAY 22, 2015
AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.**

MEMBERSHIP		
✓	Colin Kelly	• Official Trustee
✓	Elmer Gullion	• Advisory Committee Member – Trout Lake
x	Ken Shaw	• Advisory Committee Member – Gift Lake
✓	Kim Courtoreille	• Advisory Committee Member – Desmarais
x	Rachelle McDonald	• Advisory Committee Member – Susa Creek
✓	Robin Guild	• Advisory Committee Member – Wabasca
✓	Louis Cardinal	• Advisory Committee Member – Peerless Lake
x	Margaret Quintal	• Advisory Committee Member – Conklin
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Delores Pruden	• Director of FNMI Education
✓	Curtis Walty	• Communications Coordinator
✓	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary - Finance

CALL TO ORDER

Colin Kelly, Official Trustee called the meeting to order at 9:12 a.m.

OPENING PRAYER

Elmer Gullion, Advisory Committee Member gave the opening prayer.

ADOPT AGENDA

23826/15 Colin Kelly, Official Trustee moved that the Board of Trustees adopt the agenda as presented.

CARRIED

**MINUTES –
MARCH 27/28,
2015
APRIL 27, 2015
MAY 1, 2015**

23827/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve the minutes as presented:

March 27/28, 2015 – Regular Meeting
April 27, 2015– Special Meeting
May 1, 2015 – Special Meeting

CARRIED

**BUDGET
DISCUSSION**

Trudy Rasmuson, Secretary-Treasurer presented the the draft 2015-2016 Budget to the Board. The Board, Advisory Committee Members and Executive discussed the implications from the Provincial Budget announced March 26, 2015.

RECESS

The meeting recessed for lunch at 12:00 p.m.
The meeting reconvened at 12:55 p.m.

**PRESENTATION
BISHOP ROUTHIER
SCHOOL
ATTENDANCE
INITIATIVE UPDATE**

Bruce Joudry, Bishop Routhier School Principal, joined the meeting and gave a presentation to the board on the attendance initiatives that Bishop Routhier School is doing to encourage student attendance.

**PRESENTATION
CONKLIN
COMMUNITY
SCHOOL
ATTENDANCE
INITIATIVE UPDATE**

Bernard Woodfine, Conklin Community School Principal, joined the meeting by VC and gave a presentation to the board on the attendance initiatives that Conklin Community School is doing to encourage student attendance.

RECESS

The meeting recessed at 3:02 p.m.
The meeting reconvened at 3:15 p.m.

**PRESENTATION
FNMI ADVISORY
MEETING UPDATE**

Delores Pruden-Barrie, Director of FNMI Education gave a presentation to the board on the FNMI Advisory Meeting she attended on March 2, 2015 in Edmonton.

**EDUCATION
QUARTERLY
REPORT**

23828/15

Colin Kelly, Official Trustee moved that the Board of Trustees accept as information, the Education Quarterly Report, as presented and attached.

CARRIED

**FINANCE
QUARTERLY
REPORT**

23829/15

Colin Kelly, Official Trustee moved that the Board of Trustees accept as information, the Finance Quarterly Report, as presented and attached.

CARRIED

Donna Barrett, Superintendent of Schools, Don Tessier, Associate Superintendent, Delores Pruden-Barrie, Director of FNMI Education, Trudy Rasmuson, Secretary-Treasurer, Wes Oginski, Director of Human Resources, David Cox, Division Facility Manager, Krystal Potts, Executive Assistant and Melanie Mantai, Executive Secretary, left the meeting at 3:55 p.m. and returned at 4:03 p.m.

REAPPOINTMENT
OF DONNA BARRETT
AS
SUPERINTENDENT
OF SCHOOLS

23830/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve the reappointment of Donna Barrett as Superintendent of Schools for Northland School Division effective September 1, 2015 to August 31, 2016, subject to Ministerial approval.

CARRIED

PROCEDURE 206
– EARLY
CHILDHOOD
SERVICES
PROGRAMS

23831/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve in principle, the attached changes to Procedure 206 – Early Childhood Services Programs to align with changes to Alberta Early Childhood Regulations and to better align with forthcoming changes in the new Alberta Education Act.

CARRIED

OFFICIAL
NAMING OF
HILLVIEW
SCHOOL

23832/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve the school in East Prairie Metis Settlement be officially named Hillview School effective immediately.

CARRIED

PROCEDURE 437
– SCHOOL
VOLUNTEERS

23833/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve the attached changes to Procedure 437 – School Volunteers, with amendment on page 1, to read: must provide “Criminal Records Check”.

Colin Kelly, Official Trustee requested that it be communicated to principals that they would continue to offer community members the opportunity to apply for employment openings within their schools.

CARRIED

PROCEDURE 435
– CRIMINAL
RECORDS
CHECKS

23834/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve the attached changes to Procedure 435 – Criminal Records Checks.

CARRIED

ELIMINATION OF
ECS INSTRUCTOR
POSITION

23835/15 Colin Kelly, Official Trustee moved that the Board of Trustees approves the position of ECS Instructor be eliminated to align with changes in the Alberta Childhood Regulations.

CARRIED

PARAPROFESSIONAL
EDUCATION LEAVE

23836/15 Colin Kelly, Official Trustee moved that the Board of Trustees grant Paraprofessional Education Leave to the following staff members for the 2015-2016 school year, as per Procedure 420, Carla Laboucan, Little Buffalo School, Rhonda LaBoucane, J.F. Dion School.

Colin Kelly, Official Trustee requested that Don Tessier, Associate Superintendent bring the Attendance Committee together to discuss how to incorporate language and culture into the attendance initiative – Delores Pruden-Barrie, Director of FNMI Education will now be sitting on the Attendance Initiative Committee.

Colin Kelly, Official Trustee requested Donna Barrett, Superintendent to work with Elmer Guillon, Advisory Committee Member and other Elders to develop a Terms of Reference for an Elder's Committee.

CARRIED

GROUARD LOCAL
SCHOOL BOARD
VACANCY

23837/15 Colin Kelly, Official Trustee moved that the Board of Trustees disqualify Paul Cardinal, Grouard Local School Board Member and declare the seat on the Grouard Local School Board to be vacant, as per Section 82 (1) and 86 of the *School Act*.

CARRIED

RATIFY
ADMINISTRATIVE
ACTION TO
ACCEPT WINNING
BID FOR USED
SCHOOL VEHICLES
TENDER

23838/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve ratifying the administrative action to accept the following bids for the used vehicles that were put up for tender:

<u>Location</u>	<u>Vehicle</u>	<u>Name</u>	<u>Bid</u>
Peace River	2008 Dodge Nitro	Victor Johnson	1,250.00
Peace River	2007 Dodge Ram 2500	Victor Johnson	\$2,600.00
Peace River	2007 Dodge Ram 3500	Victor Johnson	\$550.00
Peace River	2000 MDT Lawn Tractor	Victor Johnson	\$50.00

Colin Kelly, Official Trustee requested that from this point forward, all vehicles and buses go to public auction.

CARRIED

RATIFY
ADMINISTRATIVE
ACTION TO
ACCEPT WINNING
BID FOR USED BUS
SCHOOL BUS
TENDER

23839/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve ratifying the administrative action to accept the following bids for the used school buses that were put up for tender:

<u>Location</u>	<u>Vehicle</u>	<u>Name</u>	<u>Bid</u>
High Level	1998 GMC Bluebird	Northern Express Buslines	\$900.00
High Level	2001 Thomas Freightliner	John Derksen	\$1,500.00

CARRIED

AMEND MOTION
23695/14
PREVIOUSLY
ADOPTED

23840/15 Colin Kelly, Official Trustee moved that the Board of Trustees amend motion to 23695/14 previously adopted at the October 3, 2014 Regular Board Meeting minutes to read:

Colin Kelly Official Trustee moved that the Board of Trustees approve the disposal of the following fourteen (14) assets located in various communities in accordance with Section 200 of the School Act, and Ministerial approval, as amended.

Location	Residence #	Description	Year	Disposal Method
Keg River	72	House	1985	Sell
Bishop Routhier	65	House	1987	Sell
Bishop Routhier	104	House	1959	Sell
Bishop Routhier	105	House	1959	Sell
Bishop Routhier	203	Mobile	1992	Sell
Pelican Mountain	128	House	1961	Sell/Demolish
Calling Lake	94	House	1950	Sell
Kateri	97	Mobile	Unknown	Demolish
Chip Lake	96	Mobile	2004	Sell
Mistassiniy	93	House	Unknown	Sell
St. Theresa	73	House	1985	Sell
Gift Lake	114	House	1958	Sell
Peerless Lake	199/299	Mobile	1990	Sell/Demolish
Peerless Lake	201	Mobile	1990	Demolish

CARRIED

TEACHERAGE
RENTAL
INCREASES

23841/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve a rental increase from an average of \$0.66/sq.ft. to an average of \$0.71/sq.ft. for units replaced in the 2014-2105 school year be set at \$0.75/sq.ft. effective September 1, 2015, for all communities except Fort Chipewyan and Chipewyan Lake.

Colin Kelly, Official Trustee requested that the rental increase information be brought to the Quality of Worklife, to keep them advised of the changes that are being proposed.

TABLED

COPIER PROJECT
ACCEPTANCE

23842/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve Xerox to be awarded as the Vendor of Choice for Northland School Division No. 61 printing services, for the bid of \$268,329.00

CARRIED

LSBC MEETING
MINUTES
RECEIVED

23843/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Anzac/Bill Woodward	January 20, 2015 March 24, 2015 April 21, 2015
ADCS	March 18, 2015 April 20, 2015
Chipewyan Lake	February 27, 2015 March 5, 2015 April 20, 2015
Conklin	April 28, 2015
Desmarais	October 15, 2014 November 12, 2014 December 2014 February 4, 2015 March 11, 2015 April 15, 2015
East Prairie	March 11, 2015
Elizabeth	February 23, 2015 March 24, 2015 April 20, 2015
Fort McKay	April 27, 2015
Gift Lake	April 27, 2015
J.F. Dion	March 3, 2015 April 14, 2015 May 11, 2015
Janvier	March 10, 2015 April 21, 2015 May 12, 2015
Keg River	February 3, 2015 March 3, 2015
Little Buffalo	February 17, 2015 March 10, 2015 April 21, 2015
Paddle Prairie	February 23, 2015 March 30, 2015 April 13, 2015 May 11, 2015
Peerless Lake	April 17, 2015
Pelican Mountain	April 14, 2015
Susa Creek	March 25, 2015
Trout Lake	March 20, 2015 April 13, 2015 May 5, 2015
Wabasca	April 21, 2015 May 12, 2015

CARRIED

ADMINISTRATIVE
ACTION –
CURRENT LSBC
MEETING
MINUTES
RECEIVED

23844/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve of the action taken by Administration with respect to Local School Board Committee minutes received, as listed below:

LSBC NAME	DATE OF MEETING	Motion No.	Action Taken
Anzac/Bill	Jan 20, 2015		As Presented
Woodward	Mar 24, 2015		As Presented
	Apr 21, 2015		As Presented
ADCS	Mar 18, 2015		As Presented
	Apr 20, 2015		As Presented
Chipewyan Lake	Feb 27, 2015		As Presented
	Mar 5, 2015		As Presented
	Apr 20, 2015		As Presented
Conklin	Apr 28, 2015		As Presented
Desmarais	Oct 15, 2014		As Presented
	Nov 12, 2014		As Presented
	Dec 2014		As Presented
	Feb 4, 2015		As Presented
	Mar 11, 2015		As Presented
	Apr 15, 2015		As Presented
East Prairie	Mar 11, 2015		As Presented
Elizabeth	Feb 23, 2015		As Presented
	Mar 24, 2015		As Presented
	Apr 20, 2015		As Presented
Fort McKay	Apr 27, 2015		As Presented
Gift Lake	Apr 27, 2015		As Presented
J.F. Dion	Mar 3, 2015		As Presented
	Apr 14, 2015		As Presented
	May 11, 2015		As Presented
Janvier	Mar 10, 2015		As Presented
	Apr 21, 2015		As Presented
	May 12, 2015		As Presented
Keg River	Feb 3, 2015		As Presented
	Mar 3, 2015		As Presented
Little Buffalo	Feb 17, 2015		As Presented
	Mar 10, 2015	#18/14/15	Exclude
	Apr 21, 2015		As Presented
Paddle Prairie	Feb 23, 2015	#046.14/15	Administration
	Mar 30, 2015		As Presented
	Apr 13, 2015		As Presented
	May 11, 2015		As Presented
Peerless Lake	Apr 17, 2015		As Presented
Pelican	Apr 14, 2015		As Presented
Mountain			As Presented
Susa Creek	Mar 25, 2015		As Presented
Trout Lake	Mar 20, 2015		As Presented
	Apr 13, 2015		As Presented

	May 5, 2015	As Presented
Wabasca	Apr 21, 2015	As Presented
	May 12, 2015	As Presented

CARRIED

COVERING
MOTION, IN LIEU
DAYS FOR
ADMINISTRATION

23845/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2014-2015 in-lieu days for administrators.

CARRIED

COVERING
MOTION, ANNUAL
EDUCATION
RESULTS REPORT/
ANNUAL REPORT

23846/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relates to the 2013-2014 Annual Education Results Report, 2014–2015 Annual Plan.

CARRIED

COVERING
MOTION,
ORGANIZATIONAL
PLANS

23847/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to Organizational Plans.

CARRIED

SUPERINTENDENT'S
REPORT

23848/15 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Superintendent's Report as presented and attached.

CARRIED

CHAIRMAN'S
REPORT

23849/15 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Chairman's Report as presented and attached.

Colin Kelly, Official Trustee, requested management to draft a letter to Alberta Infrastructure of the items that were not completed during construction at the new Gift Lake school.

CARRIED

**SECRETARY –
TREASURER’S
REPORT**

23850/15 Colin Kelly, Official Trustee moved that the Board of Trustees accept as information the Secretary-Treasurer’s Report as presented and attached.

CARRIED

**REPORTS FOR
INFORMATION**

23851/15 Colin Kelly, Official Trustee moved that the Board of Trustees receive the following Reports for Information items:

- Policy One, Board Philosophy Mandate, Core Purpose, Vision Beliefs and Values
- Funding for Gift Lake School Demolition
- Mobile Home Project Update
- List of Acronyms
- Payment of Account

Colin Kelly, Official Trustee requested that Policy One, Board Philosophy Mandate, Core Purpose, Vision Beliefs and Values be brought back to the June 26, 2015 Regular Board Meeting for first reading, it was also requested that this draft be sent to all LSBC members and invested parties requesting feedback.

CARRIED

ADJOURN

The meeting adjourned at 6:42 p.m.

CLOSING PRAYER

Elmer Gullion, Advisory Committee Member gave the closing prayer.

Colin J. Kelly, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES SPECIAL MEETING ON MAY 26, 2015 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

	MEMBERSHIP	
✓	Colin Kelly	• Chairman
✓	Donna Barrett	• Superintendent
✓	Trudy Rasmuson	• Secretary-Treasurer
x	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary

CALL TO ORDER

Colin Kelly Official Trustee called the meeting to order at 2:39 p.m.

WAIVER

23852/15 Colin Kelly Official Trustee moved that the Board of Trustees waive Section 67 (4) of the School Act.

CARRIED

TEACHERAGE RENTAL INCREASES

23853/15 Colin Kelly, Official Trustee moved that the Board of Trustees approve a rental increase from an average of \$0.66/sq.ft. to an average of \$0.71/sq.ft. to existing units, and for units replaced in the 2014-2015 school year be set at \$0.75/sq.ft., effective September 1, 2015, for all communities except, Fort Chipewyan and Chipewyan Lake there will be no rental increases, and, in Peerless Lake and Trout Lake the rental increases to be set at \$0.70/sq.ft. for existing units and for units replaced in the 2014-2015 school year be set at \$0.74/sq.ft.

Colin Kelly, Official Trustee requests that administration work with the Quality of Work/Life Committee for teacherage and utility rates.

CARRIED

ADJOURN

The meeting adjourned at 2:50 p.m.

Colin J. Kelly, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance

REPORT OF THE SECRETARY OF THE
NAVY ON THE PROGRESS OF THE
NAVY DURING THE YEAR 1891

NAVY DEPARTMENT	WASHINGTON
1892	
NAVY DEPARTMENT	WASHINGTON
1892	
NAVY DEPARTMENT	WASHINGTON
1892	
NAVY DEPARTMENT	WASHINGTON
1892	

NAVY DEPARTMENT, WASHINGTON, D. C., JANUARY 1, 1892.

NAVY DEPARTMENT, WASHINGTON, D. C., JANUARY 1, 1892.

NAVY DEPARTMENT, WASHINGTON, D. C., JANUARY 1, 1892.

NAVY DEPARTMENT, WASHINGTON, D. C., JANUARY 1, 1892.

NAVY DEPARTMENT, WASHINGTON, D. C., JANUARY 1, 1892.

NAVY DEPARTMENT, WASHINGTON, D. C., JANUARY 1, 1892.

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NAVY DEPARTMENT, WASHINGTON, D. C., JANUARY 1, 1892.

NAVY DEPARTMENT, WASHINGTON, D. C., JANUARY 1, 1892.

NAVY DEPARTMENT, WASHINGTON, D. C., JANUARY 1, 1892.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: BURSARIES AND SCHOLARSHIPS

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION

That the Board of Trustees approve the three applications for bursaries and scholarships following administrative review.

BACKGROUND

Renee Louise Christensen, a former student of JF Dion School, is applying for the NSD Bursary of \$20,000 which is paid over a period of 2 years in four installments. This bursary is for students entering university in the Faculty of Education.

Tristan Durocher, a former student of JF Dion School, is applying for the NSD Scholarship of \$800 which is for students entering a College or Technical Institute.

Taylor Marie Calliou-Cardinal, a former student of JF Dion School, is applying for the NSD Adele Grace Carifelle Memorial Scholarship of \$1000 which is for students pursuing studies in Early Childhood Education, Computer Related Studies, or Social Work.

STATE OF TEXAS

COUNTY OF _____

DATE OF DEED _____

BEFORE ME, the undersigned authority, on this _____ day of _____, 20____

_____ known to me to be the person whose name is subscribed to the foregoing instrument,

acknowledged to me that he executed the same for the purposes and consideration therein expressed.

I, _____ a Notary Public in and for the State of Texas, do hereby certify that _____ is the person whose name is subscribed to the foregoing instrument, and that he is known to me to be the person whose name is subscribed to the same.

Given under my hand and seal of office, at _____, Texas, this _____ day of _____, 20____.

Notary Public in and for the State of Texas.

My commission expires on _____ day of _____, 20____.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: TRANSFER OF GIFT LAKE SCHOOL HOME ECONOMICS PORTABLE

ORIGINATOR: TRUDY RASMUSON, SECRETARY-TREASURER

RECOMMENDATION
That the Board of Trustees approve the transfer of the Gift Lake School Home Economics Portable to the Gift Lake Community Church, effective immediately.

CURRENT SITUATION: NSD was going to dispose of this unit, but have since received a request from Gift Lake Community Church for this unit to be transferred to them.

BOARD OF DIRECTORS

DATE: 11/11/2014

MEMBER OF THE BOARD

MEMBER OF THE BOARD

MEMBER OF THE BOARD

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PROCEDURE 206 – EARLY CHILDHOOD SERVICES PROGRAMS

ORIGINATOR: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

RECOMMENDATION

That the Board of Trustees approve Procedure 206 – Early Childhood Services Programs, as attached, to align with changes to Alberta Early Childhood Regulations and to better align with forthcoming changes in the new Alberta Education Act.

CURRENT SITUATION: NSD has followed Procedure 206 – Early Childhood Services Programs as a guideline to outline how the communities can establish early childhood education programs, more commonly called Kindergarten.

BACKGROUND: Alberta regulations governing Early Childhood Services (ECS) programs were changed in 2012. NSD's current procedure is out of date with the required regulations and needs to be changed.

This is also an opportunity to think ahead and align the procedure with changes and regulations that will be approved under the new Alberta Education Act.

OPTIONS:

STATE OF TEXAS

COUNTY OF DALLAS

STATE OF TEXAS

COUNTY OF DALLAS

IN WITNESS WHEREOF, I have hereunto set my hand and seal of office.

ATTEST:

My commission expires _____

NOTARY PUBLIC

My commission expires _____

NOTARY PUBLIC

I, _____, County Clerk of the County of _____, State of _____, do hereby certify that _____ is the true and correct copy of the _____ of _____, as the same appears from the records of said County.

WITNESSED my hand and seal of office this _____ day of _____, 19____.

I, _____, County Clerk of the County of _____, State of _____, do hereby certify that _____ is the true and correct copy of the _____ of _____, as the same appears from the records of said County.

I, _____, County Clerk of the County of _____, State of _____, do hereby certify that _____ is the true and correct copy of the _____ of _____, as the same appears from the records of said County.

I, _____, County Clerk of the County of _____, State of _____, do hereby certify that _____ is the true and correct copy of the _____ of _____, as the same appears from the records of said County.

NOTARY PUBLIC



Procedure 206

Early Childhood Services Programs

Background

An integrated Early Childhood Services Program (ECS) will be provided to children in order to facilitate the transition from home to the school setting. The intent of the ECS Program is to strengthen the sense of dignity and self worth of the child and permit parents with opportunities to actively participate in their children's education.

The ECS Program is a voluntary program and will be provided in accordance with provincial legislation and requirements.

Procedures

- ~~1. A minimum of five eligible children must be enrolled in a regular ECS Program in order to open and operate an ECS Center in a community.~~

An ECS Program will operate when an acceptable number of students are enrolled.

2. The ECS projected enrollment form shall be submitted by the principal to the superintendent, on or before June 30th of the preceding school term.
3. An eligible child may be admitted to an ECS program during the month of September in any school year provided that child's 5th birthday falls on or before the 1st day of March of that school year **(4½ years of age by September 1 of that school year)**.

~~3.1~~ ECS child with a mild/moderate disability/delay – a child who is assessed as having mild or moderate cognitive disabilities, visual or hearing impairments, emotional, behavioural, physical, medical or multiple disabilities, or communication delays, base instruction (maximum of 2 years of funding. The child is required to be 4 years of age by March 1st.

3.2 ECS child with a severe disabilities/delays. A child who is assessed and coded as having a severe disability/delay according to the criteria and



Procedure 206

Early Childhood Services Programs

categories set out in the current Special Education Coding Criteria, base instruction (maximum of 3 years of funding. The child is required to be 3 years of age as of March 1st.

4. The principal, ~~in consultation with the Local School Board Committee,~~ shall submit notification of an intention to participate in an ECS Program to the superintendent, on or before January 31st of the preceding school term if they do not already have an ECS. Program in operation.
5. The 'per child served' count shall be submitted by principals on the last operating day of the beginning month in which the ECS Program commenced operation in order to verify enrollment for funding purposes.
6. Once an ECS Program is in operation, it will be allowed to continue for the remainder of the year provided enrollments remain at an acceptable level.
7. ~~The superintendent will ensure that the following responsibilities will be completed within the appropriate time frames as set by the division or Alberta Education:~~
 - 7.1 ~~Establish and maintain the legal status for each ECS Center.~~
 - 7.2 ~~Employ a qualified instructor/teacher to implement the ECS Program.~~
 - 7.3 ~~Establish approved facilities.~~
 - 7.4 ~~Procure assessments of special needs children in application for special government grants.~~
7. **Evaluation shall be in accordance with Alberta Education's Kindergarten Program statement.**
8. ~~A combined ECS/Playschool Program may be established where there are less than the five eligible ECS children that are required to operate an ECS Program if the Local School Board Committee approves.~~

~~In such cases the superintendent will make contact with the appropriate agency and establish a contract that includes a financial commitment from the agency that is responsible for playschool.~~



Procedure 206

Early Childhood Services Programs

9. ~~In order for a playschool child to be eligible for the combined ECS/Playschool Program, the child must be 3 1/2 years of age on or before September 1st.~~
8. A combined ECS/Primary Grade Program may be established when there are not a **sufficient number of students** to operate regular ECS Program.
9. ECS centers will operate in accordance with the following:
 - 9.1 ~~Provide services for at least nine months of the school year. The Local School Board Committee will recommend the hours, days, and months of operation in accordance with the policies and regulations governing teacher contracts and in the best interest of the child and school operation.~~
 - 9.1 The instructional program shall consist of a minimum 475 instructional hours.
 - 9.2 ~~ECS Centers should be open for **minimum of** three full days each week or the equivalent.~~
 - 11.4 ~~Where the number of children enrolled at the ECS Center is 14 or more, and when the Local School Board Committee determines that the ECS or a combined ECS/Playschool enrollment at an ECS Center merits consideration for special programming, one of the two following options may be exercised:~~
 - 9.3 ~~The program **operate 5 half days every day of the week** **or** may be split and the groups cycled on a rotational basis of 3 days one week and 2 days the following week. Each group would receive the same number of instructional hours.~~
 - 9.3.1 ~~An ECS assistant may be hired to assist the ECS instructor.~~
 - 9.3 **Programs, calendars and schedules shall follow their appropriate school calendar.**
 - 11.5 ~~Where special circumstances require some other type of program arrangement, the principal shall prepare a proposal describing the circumstances and the proposed program arrangement to the Local School Board Committee for consideration and approval~~



Procedure 206

Early Childhood Services Programs

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- ~~11.6~~ An ECS assistant may be hired to assist the ECS instructor if an ECS class is in excess of 14 children.
 - 9.4 Holidays for the students and staff will correspond to those of the school.
 - 9.5 Professional days, conventions and in-service training may coincide with those of teaching staff.
 - 9.6 In the absence of the ECS instructor **teacher**, the principal shall make arrangements to have the centre remain open with the children in attendance.
 - ~~12.~~ The Local School Board Committee shall act in the capacity of a Local Advisory Committee (LAC). The LAC Committee will make recommendations to the school principal in regard to the following items:
 - ~~12.1~~ ECS facilities.
 - ~~12.2~~ Program needs.
 - ~~12.3~~ Hiring of the ECS instructor/teacher.
 - ~~12.4~~ Parent involvement.
 - ~~12.5~~ Program plans that involve school and community activities.
 - ~~12.6~~ Days of operation.
 - ~~10.~~ The ECS Program shall be recognized as a part of the school program and the principal shall:
 - ~~10.1~~ Coordinate the activities of the ECS Center as part of the overall administration of the school including such areas as supervision, transportation, budgeting allocation and involvement in the implementation of the instructional program.
 - ~~10.2~~ Ensure that the identification and program development requirements of special needs children are met. Parents, local community members and central office staff may also make a contribution to the special needs requirements.
 - ~~10.3~~ In consultation with the ECS instructor/teacher, ensure that a minimum of one developmental checklist per student is completed

**Procedure 206****Early Childhood
Services
Programs**

~~during the school term and kept on file. The recommended tool would be Early Years Evaluation Tool.~~

~~10.4 Ensure that parent teacher interviews are conducted throughout the school term.~~

10. The Principal has the same responsibilities for the ECS Programs as for all other programs operating in the school. Accordingly, the Principal shall:

10.1 Set daily, weekly and monthly schedules in conjunction with the ECS teachers and other staff of the school to include playground supervision, scheduling of facilities, safety measures, emergency situations, fire drills, etc.

10.2 Approve any field trips or excursions requiring students to leave the school grounds.

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BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT

SUBJECT: 2015-2016 NORTHLAND SCHOOL YEAR CALENDAR

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION

That the Board of Trustees approve the Northland School Division 2015-2016 School Year Calendar 'A' and 'B', as attached.

CURRENT SITUATION: The 'Northland School Division 2015-2016 School Year Calendar' has received feedback from the C2 committee. Some of the suggestions offered have been incorporated into the current draft version.

BACKGROUND:

OPTIONS:

BOARD OF DIRECTORS

DATE: APR 24 1955

CHURCH

OFFICE OF THE BOARD

MEMBER OF THE BOARD

MEMBER OF THE BOARD

MEMBER OF THE BOARD

MEMBER OF THE BOARD

MEMBER OF THE BOARD

MEMBER OF THE BOARD

MEMBER OF THE BOARD

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MEMBER OF THE BOARD

MEMBER OF THE BOARD



Draft Northland School Division No.61 2015-2016 SCHOOL YEAR CALENDAR 'A'



2015

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

18(pm)-20 - New Teacher Orientation
17(pm)-18 - New Principal Orientation
20 - Admin Meeting
24-28 - Organizational Days
31 - School Begins

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7 - Labor Day

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

TBA - Administrators' Meetings
12 - Thanksgiving Day

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

11 - Remembrance Day
9-10, 12-13 - Mid-Term Break
(School closed for students and staff)

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

21 - 31 Christmas Break

2016

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 - Christmas Break

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

9-10 - Admin Meetings
10 - Convention Travel Day
11-12 - ATA Convention
15 - Family Day

March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

25 - Good Friday
28-31 - Easter Break

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 - Easter Break

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

5-6 - Administrators' Meetings
(Peace River)
23 - Victoria Day

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

3 - School Closed/
Farmers' Day/Treaty Day
28 - Last Day for Students
29 - Organizational Day for Staff

179 Instructional Days (Green)
(less 5 PLC days = 174 Instructional Days)
198 Operational Days

Please add to your calendar:

- 4 Local PD Fridays (or Mondays)
- 4 Family Days
- 1 Day-in-Lieu for Parent/Teacher Interviews
- Up to the equivalent of 1 half-day Friday (or Monday) early dismissal per month for PLCs when deemed appropriate. PLEASE DO NOT deduct early dismissal time for PLC and staff meetings from the 179 days. Please record any early dismissal hours in the textbox below the calendar.

NOTE: Schools will follow common Christmas (Dec 21, 2015 - Jan 1, 2016) and Easter (March 25 - April 1, 2016) holiday breaks; however to align holidays with neighboring jurisdictions some exceptions will be made on a case by case basis.

There is an expectation that schools will organize Community Engagement Events.
Minimum Hours of Instruction: Elementary (1-9) = 950 hours; High School = 1000 hours.

THE UNIVERSITY OF CHICAGO

NAME	ADDRESS	CITY	STATE	ZIP
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Draft Northland School Division No.61 2015-2016 SCHOOL YEAR CALENDAR 'B'



2015

August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

18(pm)-20 - New Teacher Orientation
17(pm)-18 - New Principal Orientation
20 - Admin Meeting
24-28 - Organizational Days
31 - School Begins

September

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7 - Labor Day

October

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

TBA - Administrators' Meetings
12 - Thanksgiving Day

November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

11 - Remembrance Day

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

21 - 31 Christmas Break

2016

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1 - Christmas Break

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

9-10 - Admin Meetings
10 - Convention Travel Day
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15 - Family Day

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S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

25 - Good Friday
28-31 - Easter Break

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 - Easter Break

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

5-6 - Administrators' Meetings
(Peace River)
23 - Victoria Day

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
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(less 5 PLC days = 174 Instructional Days)

198 Operational Days

Please add to your calendar:

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: NEW STAFF ORIENTATION AUGUST 2015

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION

That the Board of Trustees approve the New Staff August Orientation 2015 proposed program agenda and budget, as attached.

CURRENT SITUATION: The August orientation is an annual event for all new division staff.

DETAILS: This year, the community of Wabasca will host the August Orientation from August 17th through to August 20th, 2015.

A draft agenda of the New Staff August Orientation 2015 is outlined below along with a budget for the four-day event.

STATE OF TEXAS

CITIZENSHIP

STATE OF TEXAS

COMMISSIONER OF THE STATE

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NEW YORK

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STATE OF TEXAS

COMMISSIONER OF THE STATE

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STATE OF TEXAS

**Budget Projection for the Four Day August
New Staff Orientation 2015 in Wabasca**

Summary of Budget for Orientation:

Travel and Meals:

Mileage	20,094.90
Flights	12,000.00
Accommodations	17,338.00

Meals	5,000.00
	<hr/>
	54,432.90
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(If outsourced to a third
party, cost would be
\$10,000)

Honorarium and Training

Honorarium	6,400.00
Training Stipend	29,015.10
	<hr/>
	35,415.10
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Other Costs

Bussing	1,000.00
Venues	3,000.00
Supplies and Resources	2,950.00
	<hr/>
	6,950.00
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Total Budget	<hr/>	96,798.00
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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: RANDOM ACT OF KINDNESS DAY

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION

That the Board of Trustees encourage the participation of NSD61 schools to participate in Random Act of Kindness Day November 6, 2015, as attached.

BACKGROUND

For four years the Community Foundation of Northwestern Alberta has been promoting Random Acts of Kindness Day in communities to encourage acts of kindness within communities. Last year 40 different schools from 7 districts signed up to participate, with almost 12 000 students receiving Kindness Kits to support their involvement. That is a POWERFUL wave of students making a difference on the communities we all live in.

Examples of the acts of kindness demonstrated by area students are impressive and make me proud of the youth in our schools and the teachers that support them.

Random Acts of Kindness Day 2015 is scheduled for November 6th, 2015. Schools need to sign up before the end of June so that the Community Foundation of Northwestern Alberta can prepare the free Kindness Kits for distribution to schools at the start of the new school year. A copy of the information package to be shared with schools is attached.

November 6 2015

**Teach your students
About making kindness
A priority**





WHAT IS RANDOM ACTS OF KINDNESS DAY®?

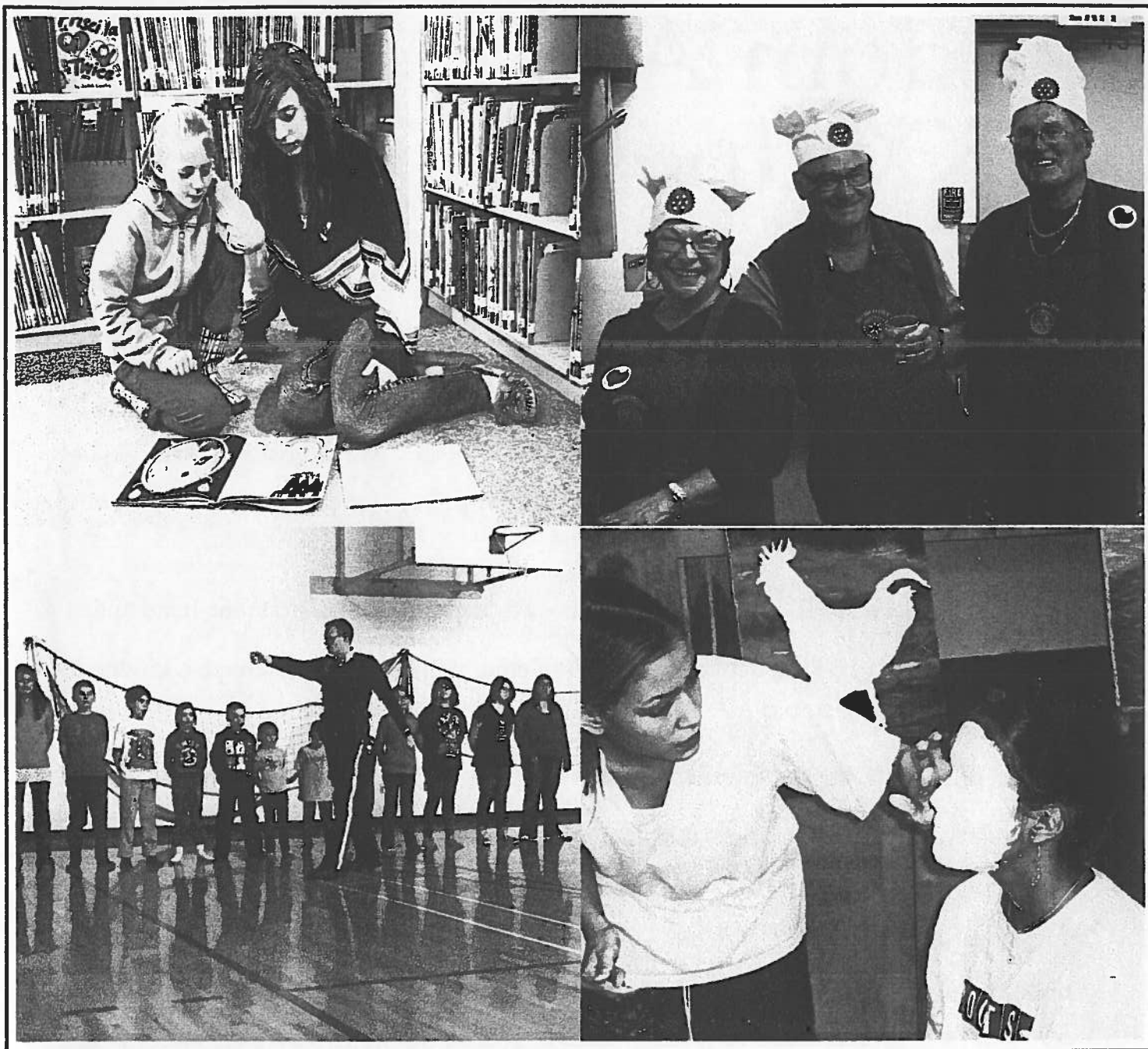
The message is simple: Do something nice for someone else. Part of the beauty of this initiative is that it doesn't have to cost a cent!

This year we want to continue reaching students in elementary and high schools to learn about how they can make a difference in their community through **kindness**.

Think of it as the ultimate anti-bullying strategy...

To teach our community to be kind

In this flyer you will find a number of ways you can engage your students in the classroom - for all ages.



The Kindness Kits!

Each participating students receives a kindness kit including:

Kindness Cards—each student will receive a card to pass along once they have completed an act of kindness

Posters— To keep or to place around the school

Kindness Bracelet— A special token for their participation

The Kindness List— A list of kind acts anyone can complete, to guide your students on the path to kindness

P. 46 Random Act Of Kindness Day®

Kindness Ideas for your Classroom

- **Kindness Cards** Have your students design cards with a positive message, have the cards distributed within your community, to the police stations, seniors homes, or to anyone you think could use a little thank you
- **Helping Hands** Have your students trace their hands, decorate the hand and Write a message of a kind act they have completed, work together to create a kindness collage for your classroom
- **Free Rice** Using the internet students can visit freerice.com, they can do a vocabulary test , for every right question the United Nations donated 10 grains of rice to the World Food Program, compete together to see how many grains your class can collect
- **Volunteer your Time** In the days leading up to RAK day have your students research organizations they would like to volunteer or fundraise for. Whether it be Reading to a younger class, or holding a bake sale to raise money to buy a goat for a Family in need, work together, and give back.

You can find more kindness ideas at:

<https://www.kwcf.ca/kindness> or <https://www.randomactsofkindness.org/kindness-ideas>

Or contact Lindsey@buildingtomorrowtoday for lots more great ideas!

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: AUGUST 2015 BOARD MEETING DATE

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION
That the Board of Trustees set August 27/28, 2015 as the August Regular Board Meeting date.

BACKGROUND

An August 2015 Regular Board Meeting date was not set.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: 2015-2016 BOARD MEETING DATES

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION

That the Board of Trustees approve the following Board Meeting dates for the 2015-2016 school year:

September 25-26, 2015	Board Meeting
October 23-24, 2015	Board Meeting
November 20-21, 2015	Board Meeting
January 22-23, 2016	Board Meeting
February 19-20, 2016	Board Meeting
March, 2016	Board Professional Development In-Service
April 22-23, 2016	Board Meeting
May 27-28, 2016	Board Meeting
June 24-25, 2016	Board Meeting

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: SUMMER SCHOOL JULY 2015

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION

That the Board of Trustees approve the following proposals for summer school with funds coming from the 2014-2015 budget.

CURRENT SITUATION:

Two Northland schools are operating high school summer education programming; namely ADCS School in Fort Chipewyan and Calling Lake School in Calling Lake. Mistassiniy School has a pending summer education program.

A Division budget has been created to operate (i.e. teacher salaries and resources) the above mentioned summer schools.

Details of the three programs are outlined below:

ADCS School – High School Summer Education Program

Dates: July 2nd – July 31st

Times: 1-6 p.m.

Registered: 20 students

Courses: Social 20 and 30, Math 20, Work Experience, Science 24

Potential Credits: 80-120 credits

Delivery Method: Blended ADLC and face-to-face

Calling Lake School – High School Summer Education Program

Dates: July 2nd to August 2nd

Times: 1-6 p.m.

Registered: 15 students

Courses: Chem 20, Math 10-2, 10-3, 20-3, 10-3, Sci 10, ELA 10-2, 30-2, SS 20-2, and K&E

Potential Credits: 80-100 credits

Delivery Method: Blended ADLC and face-to-face

Mistassiniy School – Grade 9 & High School Summer Education Program

Dates: July 13th – 31st

Times: TBA

Registered: 4

Course: PE10

Potential Credits: 3 per student.

Delivery: on-site, face-to-face utilizing all community resources

BACKGROUND:

OPTIONS:

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PELICAN MOUNTAIN SCHOOL

ORIGINATOR: EDUCATION COMMITTEE

RECOMMENDATION

That the Board of Trustees receive as information the Pelican Mountain School Survey Summary, as attached.

BACKGROUND

There was a recommendation at the March 27, 2015 Corporate Board meeting to consider the closure of Pelican Mountain School. The School Act and Closure of Schools Regulation outline a specific process for Boards to follow in the closure process. A letter was sent home to parents on April 10, 2015 outlining the consideration of closing the school. Posters were put up in the community and ads were put in the local newspaper, The Fever. The community was notified with a community meeting on May 11th, 2015. Following the community meeting a consultant completed home visits in the community and on the reserve. A summary of the school survey is attached.

Pelican Mountain School Survey (Summary)

This survey was conducted on Indian Reserve (IR) 166 that is part of the Bigstone Cree Nation. IR 166 is identified as being part of the community of Sandy Lake. This was a quick survey and was done during the following dates of June 10th, 11th, 12th, 13th, and 15th, 2015.

Sixteen (16) people were interviewed. There were thirteen (13) individuals and three (3) couples – husband & wife that chose to do the interview together and completed a combined interview. Thirteen survey forms were completed out of a possible number of 25 homes visited.

The purpose of this survey was to find out what people thought on the possibility of closing down Pelican Mountain School. They were asked to respond to the following five (5) questions:

1. Number of Elementary age students in your home?
2. Where are you planning to register students next year (2015-2016)?
3. Suggestions for increasing enrolment at Pelican Mountain School?
4. What other programs/ partnerships or uses should Northland consider for this (Pelican Mountain School) building?
5. Other comments...

1. Number of Elementary age students in your home?

This is an attempt to determine the number of children who are of Elementary school age living within the households surveyed. With the 13 households we found that there are a possible number of sixteen (16) children as follows:

Day Care	ECS 4	ECS 5	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	
Totals: 5	3	1	3	2	5	4		2	/16 Elementary age Children

Comments:

- Grandparent: I Have 19 grandchildren, 7 great grandchildren – one is ready for Play School.
- Grandparent: Grandchild in Gr. 1.

2. Where are you planning to register students next year (2015-2016)?

St. Theresa School: ECS: 1, Gr. 1 – 6: 3

Pelican Mountain School for: ECS: 2, Gr. 1 – 6: 6

Mistassiniy Gr. 7 – 12: 3

(Osiki Pasikoniwew Kamik) Band School ECS: 1, Gr. 1 – 6: 2

Day Care: 5

Why?

Family History/Preference:

- Band school is the only that my grandchildren have been going to school. They treat my grandchildren the right way. The Gr. 4 student used to attend at St. Theresa but then she switched to OPK (Band school).
- Our children go to Band school.

Bussing:

- There was no bussing available to be able to register him at Band School last September 2015.

- One goes to school at St. Theresa and two are in Day Care in Wabasca – probably go to school at the same school.

Parental Preference:

- Would like to send them to Pelican Mountain School but it depends on their father.
- Plan to register grandchild at Band School because of funding to support the First Nation School. There are good teachers there. Three older children had attended since it opened in 1998.

3. Suggestions for increasing enrolment at Pelican Mountain School?

Pelican Mountain School Teaching Approach/Practices:

- Teaching approach needs to be gentle and kind to children.
- Increase number of classes (for variety) so the children are challenged in all subjects.
- Increase and have higher (learning) expectations.
- Bring in community resource people to support the whole school program shouldn't be just for the Cree Language program.
- There should be more one-on-one teaching because there aren't many students at Pelican Mountain School.
- Young mother said, 'Based on my own experience, teachers need to give more help to the students, time to explain and spend more time with the student.
- Provide programming for GIFTED children, address frustration /boredom.
- Work with the gifts, /strengths of a child/student.
- Teachers should have a good relationship with the students.
- Children want to have FUN!

Parental and Community Engagement:

- Work with all parents!
- More community engagement/activity, collaborate with local resource people, elders – provide authentic learning, more after school community sport programs i.e. volleyball, etc.
- Older children (siblings) need to set a good example – by being good role models and attending school.

Upper Administration Hiring practices/Incentives:

- Stop sending/transferring staff (teachers) to our school that have been ridden of or run out by another community or communities.
- Hiring practices have gone down. Pelican Mountain School used to be full. Are teachers put through an orientation to become familiar with the community they're teaching in? Local FN Education Authority should be part of the interviewing process-a representative sitting on the interview panel...since BCN is a major contributor toward NSD tuition funding. Hire teachers who help our students thrive.
- Offer a bonus/incentive at the end of the school year for teachers not taking (extended) time off.
- Get good teachers willing to work with the kids.

Teacher on Medical Leave/Substitute Teachers:

- Lessen/Lower the time off taken by staff members for medical reasons – lose connection with students or not know where students are – unable to provide 'real' grades. Subs need contingency plans done up and left by the teacher on leave.
- Parents need to know (to be informed) when teachers are going on long-term leave.

Bussing:

- Bussing from Sandy Lake to Mistassiniy/St. Theresa – Older students bully younger students.

School Use:

- Used to be able to use showers – not everyone has plumbing.
- Reinstate or allow community people to make use of the showers, the library and the gym again.
- Community suppers at the school, social events.
- Add more programs for Gr. 6 students.
- Allow community people to make use of the showers if they need to, open up the library to the community – to sign out reading material for students to practice reading
- Miss the school the way it was! (As working parents have to send children to St. Theresa because of convenience).
- The school feels dead, the way it is now! When I was attending /going to school it was much more alive!
- So many staff (positions) were cut...because of having low staff, with less programs, parents are not sending children to Pelican Mountain School.
- Now there is no secretary. When we had one she was also a school counselor. Parent's messages are not being received.
- Stay open earlier, longer after school and offer more programs – partner with MD of Opportunity.
- School needs to stay open until 8:00 pm.

Use of Classrooms:

- Use the designated ECS classroom for the ECS children (now being used as the Cree classroom).

Cree Language Program:

- The Cree Program should include cultural teachings i.e. kinship, traditional lifestyle, include Elders, etc.

Parental Role and Responsibility:

- It is the parents' responsibility to send their children to school.
- My children and grandchildren never attended Pelican Mountain School, but now I have a Grandchild in ECS. My grandchild - my grandchildren are living in Sandy Lake – one needs to start ECS.
- Parents need to send their children to school.
- Parents need to support their 'kids' i.e. get up with them, feed them... prepare children for school the night before not in the morning. This way they will have more time to themselves before the bus comes.
- To be fair to the teachers, there should be parental involvement in the school – more parents volunteering...even parents that are volunteering could pick up other parent volunteers that have no transportation.
- Just need more students! People from this community need to support their own school by sending their children there.

Positive Comment(s):

- Mother sees Pelican Mountain School as positive because the school has small classes and her son learns better with one-on-one (attention).
- There's good discipline in the school.

- Some parents are sending/bringing their children back to the (Pelican Mountain) school.
- Parent said, 'I really like the school... and I want to see it remain open!'
- Grandparent said, 'Keep the school open, because it has been here for a long time – since NSD 61 started?'

Community Programs/Services at Sandy Lake:

- Son is attracted by the programs available at the Sandy Lake Youth Outreach Centre and Skateboard Park – gets to socialize with friends other than that child lacks other social opportunities with people of his age.
- Boys & Girls Club, Scouts in the evening and other evening programs involving the community.
- Use local resource people for community programming i.e. canoeing, ice fishing, teepee making, gardening, other crafts, etc.
- Came from one room school and found it better having classrooms with smaller combined classes.

Other Comments:

- Child doesn't come home with bugs/ticks anymore!
- They have always gone to BCN Band School.
- Young mother said, 'Not into school things...'

4. What other programs/ partnerships or uses should Northland consider for this (Pelican Mountain School) building?

Programs for Early Childhood:

- Start an ECS program – Young parents living closer to Pelican Mountain School would probably register their ECS children there for ECS.
- A Full-fledged ECS and Head Start program should be in the school – for 4 and 5 year olds.
- Possibly have...Daycare for young parents with children.
- After school programming.
- Provide Day Care, Head Start, Playschool, and Kindergarten at the Sandy Lake School, the Youth Centre or Community Hall, even Day Homes...
- Another mother would like to see the offering of Baby Sitting courses, Day Home Care with flexible hours i.e. morning and evening shifts.
- Offer Drop-In Day Home/Day Care for respite for stay at home/foster moms or while parent is volunteering at the school
- Offer programs similar to PUF, Readiness Programs for 2 to 4 year olds.
- It would be 'great' if there was an (a proper) ECS program.
- Open school for sport activity every evening for children. Keep the school open especially for little ones – ECS age.
- It would also be good to utilize the Community Hall or Youth Outreach Centre to provide greater Day Care Services for the community in the community of Sandy Lake.
- Provide an After School program for working parents with children attending school.
- Wish we had a K4 & K5 program for our children along with a Head Start.
- Consider having PUF, Play School and full ECS at the school. Long bus ride to St Theresa for little ones – 4 year and 5 year olds.
- Provide Head Start, Play School for the young parents who have little ones.
- Provide a Day Care for our working parents with young children.
- Many parents have considered the safety of their children – because of heavy traffic on Secondary Highway 813 and in the end they send them to St. Theresa. But we also have to

consider how the children are on the bus for two hours in total daily – these are long hours for ECS children.

Pelican Mountain School Programs:

- Music and Drama program for students to boost their confidence.
- Future for the Pelican Mountain School could include/involve putting in a program similar to Career Pathways.
- Parent-Teacher Interviews could be done in the evening with home visits or at school.
- More fieldtrips (during the school year)!!! Fieldtrips could be put in place i.e. swimming trips, to learn to bowl, go to movies in town at a cinema.

Local Governance:

- M.D. Council should be informed of what's happening at this school and be involved.
- BCN Chief and Council should also be more involved, since most of the children attending this school are BCN members.
- All the schools of this community have to keep the funding dollars from student enrolment here for the schools in our community – not for other schools in other parts of the school division. Build up our own schools.
- BCN Band could be operating the Pelican Mountain School in partnership with NSD No. 61 – Province and Feds working together.
- It will take the whole community: Wabasca, Desmarais, Sandy Lake, the Band, the MD #17 to help build up the Sandy Lake School.

Use of School Classrooms:

- Use the ECS classroom for ECS children – so they have access to bathroom facilities appropriate for their size – no more accidents!
- Library is empty!

Cree Language Program:

- Build a strong Cree Language program with a strong cultural component – Cree Language teaching needs cultural teachings and values coming through the language – MUST be taught. More community involvement – involve the community in a bigger way to support school programming.
- Just learning language with no culture! More cultural things to do – to help children learn to make things from the culture – Include Elders, grandparents etc.
- Too many young people are doing nothing and losing their culture.
- One parent said, 'Value our Cree language – KEEP IT!'
- Children like learning cultural teachings/skills/way of life (they enjoy (like) going to Kapaskwatinahk. If in the future, things/life gets tough, how are they going to survive if they don't learn skills to survive i.e. to feed themselves and their children. As part of our family, for 4 or 5 days, we take all our children, grandchildren out to the bush to teach them traditional skills i.e. snaring rabbits, hunting ducks, moose hunting, preparing meat, etc.
- Child Welfare taking children away from their family can cause language loss. They need to step up (in meeting their mandate) their game.
- Need to encourage the preservation and keeping the Cree Language. Appreciate the students' background and their lifestyle-based on traditional Cree Language and knowledge
- Too many people are against Culture...nothing wrong with our language. Make it more fun, not so serious. Include more games.

Community Programs/Services at Sandy Lake:

- Make use of the community hall – school uses community hall gym for concerts, set up cultural programs for children, adults, all community members.
- Mother is happy with the Sandy Lake Outreach Youth Centre.
- Moms & Tots are good – reading program.
- Establish Big Brother, Big Sister programs.
- Have a Liaison Worker at the school.
- Offer an After School program at the Youth Centre.
- Provide an After School Program at the school for working parents in support of the After School program have babysitting course/training for teen girls/boys.
- Living on 166 Reserve is somewhat isolated – no programs available for young people. son will go to Sandy Lake for social programs.

Community Service Providers - Partnerships

- Would be better if Bigstone Health and Alberta Health Services (Aspen Health) could provide health, dental, hearing and vision clinics at the school – some parents do not have a way of traveling to meet these pre-school appointments – having them at the school would be helpful.
- Health, Social Services could make use of/share school building to do clinics at the school. Some parents have no way of traveling-they pay for transport (Expensive!)
- Partner with Bigstone Health and Alberta Health to provide Hearing, Vision Clinics for pre-school children. A lot of people don't have transportation – Bigstone Referral provides some transportation.
- Partner with Social Services and Child Welfare - they should be involved in the school in a supportive role (so their parents / clients) will send their children to school otherwise they're at risk of losing their children.

In-School Special Needs Programming:

- Have a stronger Special Needs support at the school – young people with Special Needs need the attention they need to read and write, provide a quality living skills program that will also meet their academic needs.
- Another mother said, 'Provide support for children with Special Needs i.e. FASD.
- Another mother agrees, 'Partner with BCN Health Services and Alberta Health Services to hold pre-screening Clinics at the school, including the provision of a 'Therapist'...
- Babysitting Clubs with Babysitting Course at Youth Centre.
- Sunday School.

High School/Adult Education Programming:

- House an Outreach High School program with an opportunity for starting Post-Secondary training, greater focus on journey man level training-apprenticeship programming. Outreach program for single parents and can go to school with their children – mother and child(ren) in the same building.
- Consider the young people not attending school.
- Have an Outreach High School for Sandy Lake students either 2x or 3x per week.
- Have a Head Start, ECS, Daycare for working & young parents.
- Adult learning provided at the school – alongside the Outreach high school program.
- Provide for young parents an out of school/After school care.
- Provide a High School Outreach program for the young people/parents not in school.
- Provide a program for early school leaver-a Career Pathways type of High School.
- Offer Outreach High School for high school students and Adult Education.
- Need journeyman level education/training.

- A parent, who's also a grandparent said that she would send her 5 teenage children to an Outreach High School if there was one at the Sandy Lake School (1 x 13 yr. old, 2 x 15 yrs. old, 1 x 16 yr. old and 1 x 17 yr. old).

5. Other comments...

- One grandparent said, 'This community is overrun with Christians.'
- Take down all barriers! Schools should be more open...other denominations to do presentations in Cree.
- Keep it open for the families that use it/need it.
- **Change to adapt to the needs of the community!**

Mistassiniy School Concerns & Programming:

- Mistassiniy seems to have lots of fighting, especially between girls.
- Building a new school? Build a proper high school. A top of the line high school – give serious consideration. Present building (Mistassiniy School building) could be a middle school.
- There are enough service buildings (infrastructure) available in the community (for Mistassiniy) ...to find and support highly experienced teaches for hire to offer a variety in the courses offered that lead to a particular career/program. Stop leading students to taking courses with EMPTY credits to lead nowhere!
- Too little with too short a time for Home Ec./Food & Nutrition, Art, provided at this time.
- Will need special needs support for young people of Jr. or Sr. high school age to continue their education. They also need to be taught to read, write, along with learning living skills.

High School/Adult Education Programming:

- Have child in Mistassiniy because there is no high school in Sandy Lake. Son was happier attending Pelican Mountain School. Sometimes find it difficult to get him to go to school.

Completed June 18, 2015

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: COLLECTION MATTER

ORIGINATOR: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

RECOMMENDATION

The Board of Trustees recommends entering into a repayment agreement in regards to a return of service for ATEP training.

CURRENT SITUATION: An ATEP candidate who discontinued the program in the spring semester of the third year has not returned to pay back the service owed as per the agreement signed.

BACKGROUND: The Human Resources Department has been in contact with the staff member who says they will not be returning to work as a Northland employee and has agreed to enter into a repayment agreement with the division.

The employee received financial support from the division over the three years of the ATEP program.

OPTIONS:

BOARD OF TRUSTEES

DATE: MAY 23, 1912

TRUSTEES OF THE BOARD

RESOLUTIONS BY THE BOARD

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: SEVERANCE PACKAGES

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION
That the Board of Trustees requests administration to put together severance packages for positions that have been eliminated due to budget constraints.

CURRENT SITUATION:

BACKGROUND:

OPTIONS:

BOARD OF TRUSTEES

DATE: JUNE 12, 2012

REPORT OF THE BOARD

ANNUAL REPORT ON MANAGEMENT OF ASSETS

ANNUAL REPORT

FINANCIAL STATEMENTS

FINANCIAL

FINANCIAL STATEMENTS

FINANCIAL

FINANCIAL STATEMENTS	FINANCIAL STATEMENTS
FINANCIAL STATEMENTS	FINANCIAL STATEMENTS
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FINANCIAL STATEMENTS	FINANCIAL STATEMENTS

FINANCIAL STATEMENTS

FINANCIAL STATEMENTS

FINANCIAL STATEMENTS

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS
SUBJECT: JOB DESCRIPTION – DIVISIONAL FACILITIES MANAGER
ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION
That the Board of Trustees receive the newly created job description for the position of Divisional Facilities Manager, as attached.

CURRENT SITUATION:

BACKGROUND:

OPTIONS:

STATE OF TEXAS

COUNTY OF DALLAS

IN THE DISTRICT COURT OF THE COUNTY OF DALLAS, TEXAS

JOHN A. SMITH, Plaintiff,

vs.

JAMES B. SMITH, Defendant.

COMES NOW JOHN A. SMITH, Plaintiff,

and files the following

petition for judgment of the court, to wit: That the said James B. Smith, Defendant, is indebted to the said John A. Smith, Plaintiff, in the sum of Five Hundred and no/100 Dollars (\$500.00), for the value of certain goods sold to the said James B. Smith, Defendant, by the said John A. Smith, Plaintiff, on or about the 1st day of January, 1900, and that the said James B. Smith, Defendant, has failed to pay the same, and that the said John A. Smith, Plaintiff, is entitled to judgment of the court for the same.

Witness my hand and seal of office this 1st day of January, 1900.

JOHN A. SMITH, Plaintiff.

JOHN A. SMITH, Plaintiff.

JOHN A. SMITH, Plaintiff.

**Divisional
Facilities
Manager****IDENTIFYING INFORMATION**

POSITION TITLE: Divisional Facilities Manager

CLASSIFICATION TITLE: Administration VI

DEPARTMENT: Maintenance

IMMEDIATE SUPERVISOR'S TITLE: Secretary-Treasurer

POSITION SUPERVISES: Area Maintenance Supervisors
Project Foreman
Maintenance Secretary
Housing Manager

REASON FOR SUBMISSION: X
Creation Change Update

Date: April 22, 2015

POSITION SUMMARY**MAJOR DUTIES AND RESPONSIBILITIES:**

This position is responsible for directing and supervising the construction, care and maintenance of all school buildings, grounds and equipment.

1. Manages facilities through a comprehensive plan.
 - 1.1 Establishes a plan for proactive needs assessment and a consequent scheduled maintenance program.
 - 1.2 In accordance with the Code and regulatory requirements and in consultation with the Area Maintenance Supervisors, develops a system of preventative maintenance for the Division.
 - 1.3 Develops and implements a long-term plan for facility maintenance.
 - 1.4 Develops a strategy to leverage local capacity for minor maintenance.



Divisional Facilities Manager

- 1.5 Implements a management process of regular reviews of facility maintenance projects, issues and work inventories.
- 1.6 In collaboration with Area Maintenance Supervisors, coordinates the day-to-day maintenance program and ensures all work is carried out in a timely fashion.
- 1.7 Monitors operation of the departments and, in conjunction with principals and staff, makes any necessary changes that would improve the operation of the department.
- 1.8 Meets with sales representatives; coordinates evaluation of all new and existing equipment and supplies.
- 1.9 Purchases and ensures the functionality of school security systems.
- 1.10 Screens all work requests; prioritizes individual requests.
- 1.11 Coordinates the transfer of furniture and equipment between schools. Acts as a technical consultant to the School Principal in matters related to custodial tasks and the use of janitorial supplies and equipment.
- 1.12 Serves as Division representation at any start-up/construction phase meetings for any new construction or major modernization.
- 1.13 Maintains procedures for Housing and ensures implementation.
- 2. Provides leadership in facilities management.
 - 2.1 Supports the provision of quality facility services to all division-owned sites.
 - 2.2 Ensures the inspection of facilities and the preparation of reports concerning the status of all division buildings.
 - 2.3 Ensures compliance with all building codes, fire safety regulations and Occupational Health and Safety requirements in all division buildings.
 - 2.4 Provides for the professional development and certification requirements of facility staff and custodians.
 - 2.5 Practices leadership in a manner that is viewed positively and has the support of peers and reports in carrying out the Superintendent's expectations.



**Divisional
Facilities
Manager**

- 2.6 Exhibits a high level of personal, professional and organizational integrity.
- 2.7 Demonstrates effective organizational skills, resulting in compliance with all legal and Board mandates and timelines and adherence to Superintendent directives.
- 2.8 Ensures response to any intrusion or building alarm.
- 2.9 Contributes to a division culture which facilitates positive results, effectively handles emergencies, and deals with crisis situations in a team-oriented, collaborative and cohesive fashion.
- 3. Administers the maintenance budget, policies and procedures in a responsible and effective manner.
 - 3.1 Ensures that the physical environment is safe, conducive to student learning, and supports staff health and wellness.
 - 3.2 Prepares, in conjunction with the Secretary-Treasurer, and administers annual operational budget for facility maintenance.
 - 3.3 Updates the three-year IMR Plan for the division annually, ensuring consideration of changing priorities.
 - 3.4 In conjunction with the Secretary-Treasurer, develops a Capital Plan, as required.
 - 3.5 Reviews and authorizes purchase orders and invoices for maintenance expenditures and capital building projects, including major modernizations.
 - 3.6 Provides directions to the tendering process for the purchasing of goods and services within areas of responsibility.

1. The first part of the report is devoted to a description of the work done during the period from 1st January to 31st December 1961.

2. The second part of the report is devoted to a description of the work done during the period from 1st January to 31st December 1962.

3. The third part of the report is devoted to a description of the work done during the period from 1st January to 31st December 1963.

4. The fourth part of the report is devoted to a description of the work done during the period from 1st January to 31st December 1964.

5. The fifth part of the report is devoted to a description of the work done during the period from 1st January to 31st December 1965.

6. The sixth part of the report is devoted to a description of the work done during the period from 1st January to 31st December 1966.

7. The seventh part of the report is devoted to a description of the work done during the period from 1st January to 31st December 1967.

8. The eighth part of the report is devoted to a description of the work done during the period from 1st January to 31st December 1968.

9. The ninth part of the report is devoted to a description of the work done during the period from 1st January to 31st December 1969.

10. The tenth part of the report is devoted to a description of the work done during the period from 1st January to 31st December 1970.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS
SUBJECT: JOB DESCRIPTION – CONSTRUCTION PROJECT FOREMAN
ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION
That the Board of Trustees receive the newly created job description for the position of Construction Project Foreman, as attached.

CURRENT SITUATION:

BACKGROUND:

OPTIONS:

**Construction
Project Foreman**

IDENTIFYING INFORMATION

POSITION TITLE: Construction Project Foreman

CLASSIFICATION TITLE: Administration 1

DEPARTMENT: Maintenance

IMMEDIATE SUPERVISOR'S TITLE: Division Maintenance Supervisor

POSITION SUPERVISES: Maintenance Workers and Sub-Contractors

REASON FOR SUBMISSION: X
Creation Change Update

Date: April 7, 2015

POSITION SUMMARY**MAJOR DUTIES AND RESPONSIBILITIES:**

1. Plans and supervises all construction projects in the division, including mechanical, architectural and other related systems, in accordance with current code and regulatory requirements.
2. Participates in capital building projects, modernizations and demolitions, in consultation with the Division Maintenance Supervisor.
3. Consults with appropriate school-based staff, Local School Board Committees, Central Office staff, community groups and government departments in regards to the assigned projects, and keeps them informed.
4. Acts as an on-site technical expert regarding OHS issues, building codes, environmental regulations, disposal of hazardous waste, and any other relevant legislation or regulation.



Construction Project Foreman

5. Performs the project management role during large construction/demolition/modernization projects by:
 - 5.1 Ensuring that a high standard of work is being performed by all personnel, and that the completed work meets quality standards.
 - 5.2 Maintaining a safe, secure and healthy work environment by following and enforcing standards and procedures' complying with legal regulations.
 - 5.3 Manages sub-contractors by locating, evaluation and selecting sub-contractors; monitoring and controlling performance.
 - 5.4 Providing reports as required.
 - 5.5 Meeting construction budget by monitoring project expenditures; identifying variances; and implementing corrective actions.
 - 5.6 Accomplishing construction project results by defining project purpose and scope; calculating resources required; establishing standards and protocols; allocating resources; scheduling and coordinating staff and sub-contractors; evaluating milestone assumptions and conclusions; resolving design problems; evaluating and implementing change orders.
- 6 Other duties as assigned.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS
SUBJECT: JOB DESCRIPTION – EXECUTIVE SECRETARY FINANCE
ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION
That the Board of Trustees receive changes in the job description for the position of Executive Secretary Finance, as attached.

CURRENT SITUATION:

BACKGROUND:

OPTIONS:

BOARD OF TRUSTEES

DATE OF MEETING

NAME OF THE TRUSTEE

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**Executive
Secretary
Finance**

IDENTIFYING INFORMATION

POSITION TITLE: Executive Secretary, **Finance**

CLASSIFICATION TITLE: Grade 25

DEPARTMENT: Finance/~~Learning Services~~

IMMEDIATE SUPERVISOR'S TITLE: ~~Senior Management (Secretary
Treasurer/Associate Superintendent)~~

REASON FOR SUBMISSION:
Creation Change ^X Update

Date: ~~October 2012~~ **April 2015****POSITION SUMMARY**

The Executive Secretary is responsible for providing administrative and office support to Senior Management in Northland School Division. The incumbent performs routine secretarial duties with speed, accuracy and a high degree of professionalism which relieves the management team of routine paper work and projects. As well, the incumbent performs a variety of tasks requiring the use of planning and organizational skills which complement the division's structure. The incumbent is committed to excellence and is flexible and dependable in dealing with staff, administration and the Board. The incumbent is self-motivated, works independently and makes decisions within the scope of the incumbent's authority.

MAJOR DUTIES AND RESPONSIBILITIES

The Executive Secretary is responsible for:

1. Handling and maintaining all information with a high degree of confidentiality.



**Executive
Secretary
Finance**

-
2. Providing direct administrative and office management support with speed, accuracy and high degree of quality and proficiency in spelling, grammar usage and terminology as directed verbally or by written instruction.
 3. Maintaining working schedules and engagement calendars and making necessary arrangements for same, which includes travel, accommodation, meeting facilities and ensuring appropriate information/supplies are available **and, if necessary, preparing honoraria.**
 4. Preparing documents, reports, and correspondence for signature. Ensuring documents have been reviewed for format, content, grammar, spelling and makes edits as necessary.
 5. Screening telephone calls by providing information and assistance to callers regarding concerns, complaints, or general enquiries about the division, and relaying messages to the appropriate persons.
 6. Maintaining and promoting appropriate communication processes with the public, school personnel, Trustees, and Local School Board Committee members.
 7. Assisting in the preparation of meetings, reports, **including background documentation and writing drafts** and presentations as required by the Senior Management Team.
 8. **Arranging, participating in and implementing conferences and committee meetings.**
 - 8.1 **Working with senior staff in preparing and distributing of meeting agendas for the Board, committee meetings as well as other meetings that may be called.**
 - 8.2 **Drafting recommendations for inclusion in committee meetings and Board meetings.**
 - 8.3 **Taking and transcribing minutes of meetings, including the Board meeting, committee meetings as well as other meetings that may be called.**



**Executive
Secretary
Finance**

8.4 Preparing and distributing follow-up task lists, including assigning timelines for completion and collecting and distributing data.

8.5 Posting Board Agendas, Board attachments and Board minutes on the web, and circulating to proper distribution list as required, as well as updating contact lists on the web in a timely manner.

9. **Assisting** the Executive Assistant (or in her absence) in arranging, participating in and implementing conferences and committee meetings as required.

Skills

1. Able to work independently and take initiative. Must possess leadership, multitasking, team building, and motivational skills.
2. Excellent time management skills; attention to detail; the capacity to prioritize by assessing situations to determine urgency; ability to develop a work schedule, set goals, create/implement action plans and monitor progress towards goals; and ability to make clear, timely decisions.
3. Ability to write and format correspondence including memos, letters, reports, etc.
4. High level of sound and independent judgment, reasoning and discretion.
5. Strong communication skills: written, oral and listening.
6. Ability to work well with all levels of management and staff.
7. **Maintaining** positive working relationships with others, both internally and externally.
 - 7.1. Ability to deal with difficult situations: concerned Community Members, Board Members, and staff members.
 - 7.2. Ability to get along with a variety of personalities in an ethical, diplomatic and flexible manner.



Executive Secretary Finance

- 7.3. Ability to work cooperatively and effectively with others to set goals, resolve problems and make decisions to enhance organizational effectiveness; ability to undertake self-directed tasks when necessary.
8. Organizing and maintaining effective office procedures and efficient workflow scheduling to meet department deadlines.
9. Work closely with the Executive Assistant in coordinating and distributing project work to junior staff ensuring tasks are completed in a timely manner and updated as required.
10. Organizing work to meet long and short-term deadlines with minimal supervision.
11. Performing duties with a high degree of responsibility and initiative.
12. Maintaining effective and efficient working relationships with other staff members.
13. Possessing good communication and organizational skills, openness to new ideas and flexibility.

Finance Responsibilities

1. Demonstrate competency in the following:
 - 1.1 Proficiency and creativity ~~the preparation~~ **preparing of** preparing reports and presentations.
 - 1.2 Composing and word processing of letters.
 - 1.2 Maintenance **Maintaining** and coordination **coordinating of** up to date itineraries.
2. On an annual basis:
 - 2.1 Prepare **Preparing** T2200 Income Tax Forms for all teachers who attended the Teachers' Convention.
 - 2.2 Prepare **Preparing** Capital Asset Inventory Worksheets to be sent to Schools, and Departments for the annual inventory count.



Executive Secretary Finance

-
3. Organizes **Organizing** general elections, which includes ~~the distribution~~ **distributing** of the election material, advertising, and ~~preparation of~~ ballots, **training of election staff** and provision of election supplies to the schools prior to election date. ~~Coordinates~~ **Coordinating** by-elections as they occur.
 4. Maintaining a database of Local School Board Committee members, preparing quarterly honoraria according to attendance records, coordinating payment of interviews for Local School Board Committee members and providing new members with basic information on meetings and their duties/ responsibilities.
 5. Keeping informed of FOIP legislation as it relates to the division.
 6. Performing other duties as may be assigned by the Secretary-Treasurer.

Learning Services

1. ~~Perform clerical duties and provide administrative support to the Associate Superintendent and the Learning Services Team. The incumbent will be highly proficient in vocabulary, spelling, grammar, editing and accuracy.~~
2. ~~Demonstrate competency in the following:~~
 - 2.1 ~~Proficiency and creativity in the preparation of reports and presentations.~~
 - 2.2 ~~Composing and word processing of letters.~~
 - 2.3 ~~Maintenance and coordination of up to date itineraries.~~
3. ~~Provide assistance to person meeting with the Associate Superintendent and the Learning Services Team.~~
4. ~~Scheduling appointments for the Associate Superintendent and the Learning Services Team.~~
 - 4.1 ~~Book all travel arrangements for the Associate Superintendent and the Learning Services Team.~~
5. ~~Prepare the agenda for Supervisors meetings in consultation with the Associate Superintendent as well as attending the meetings, taking minutes and transcribing them and distributing them as required.~~



Executive Secretary Finance

- ~~6. Providing assistance for the organization of the new employee orientation including accommodation arrangements, meals, etc.~~
- ~~7. Coordinating and planning of regional professional development, conferences and workshops in consultation with Associate Superintendent and the Learning Services Team.~~
- ~~8. Working on special projects as requested, ie: AISI Projects, Administrators Handbook.~~
- ~~9. Performing any other duties as assigned by the Associate Superintendent and the Learning Services Team.~~

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: 2015-2016 BUDGET

ORIGINATOR: FINANCE, MAINTENANCE, TRANSPORTATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve the 2015-2016 budget as attached.

CURRENT SITUATION: This budget must be submitted by June 30, 2015.

BACKGROUND:

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2016**

[School Act, Sections 147(2)(b) and 276]

Northland School Division No. 61

Legal Name of School Jurisdiction

Bag 1400, 9809-77 Avenue, Peace River, AB. T8S 1V2

Telephone & Fax Numbers, Email Address

BOARD CHAIR

Dr. Colin J. Kelly

Name

Signature

SUPERINTENDENT

Dr. Donna S. Barrett

Name

Signature

SECRETARY TREASURER or TREASURER

Trudy Rasmuson, CMA

Name

Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on**

June 27, 2015

Date

Version: 150630

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5

E-MAIL: Robert.Mah@gov.ab.ca (780-427-3855)

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PROJECTED STAFFING STATISTICS	8
UTILIZATION OF ACCUMULATED SURPLUS FROM OPERATIONS (A.S.O.)	9 & 10

Color coded cells:

	blue cells: require the input of data/descriptors wherever applicable.		grey cells: data not applicable - protected
	salmon cells: contain referenced juris. information - protected		white cells: within text boxes REQUIRE the input of points and data.
	green cells: populated based on information previously submitted		yellow cells: for Alberta Education use only

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2015/2016 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

1. Northland School Division will continue to place sustained emphasis on strengthening language (English and Aboriginal) by using multiple strategies that are tailored to the contextual needs of each community.
2. The Division will continue to implement to recommended actions from the external literacy review.
3. The Division will be implementing the actions outlined in the Attendance Initiative report.
4. Staff will continue to be provided with school-based and online professional learning opportunities that support the Northland literacy initiative, experiential learning and culturally-appropriate programming.
5. Resources will continue to be directed to support capacity-building in indigenous languages and cultural programming, including land-based learning and curriculum weaving.
6. Schools continue to work with staff and their school communities, using school-based data to determine priorities, develop plans and monitor progress to improve outcomes for students in literacy, numeracy, attendance and successful course completion through the use of culturally-relevant programming.
7. The New Teacher Orientation will continue to support new/beginning teachers to become familiar with the Northland context and to provide quality teacher and learning opportunities. All schools will host community suppers and special events and focus on community engagement throughout the year.
8. Libraries will continue to be upgraded and schools will lead projects that will encourage the dissemination of books throughout the communities.
9. Implementation of the 2013 maintenance review recommendations will continue, providing a safe and caring learning environment for teachers and staff.
10. Northland has completed the implementation of the new Human Resources and Financial Management system (SRB), and will be using the system to improve systems and processes.
11. The Division will implement the recommendations of the Auditor General's report to use community-based strategies to improve attendance.
12. Leadership staff will continue to work on community-based partnerships with the First Nations and Metis communities.

Significant Business and Financial Risks:

The current budget reflects Northland School Division's efforts to implement recommendations in the Northland Inquiry Team Report (2010), supporting improvements in the division. However, efforts are constrained by current funding as follows:

- The major financial burden on the division is the salary increase and grid movement for certificated and uncertificated staff of approximately \$1.2 million.
- Because of the small communities where the Division operates schools and the high-needs of some of the students, class sizes are well below the provincial average, adding significant salary costs.
- Although the Division received 30 mobile home units to replace some aging teacherages, the grant money received from the province to move the units was about 50% of what was required. The Division funded the additional \$850,000. Nominal rent increases were set, which left a significant funding shortfall.
- There is a potential for a significant reduction in federal revenue if the First Nations adopt the provincial funding model.
- We continue to provide in excess of 475 hours of instructional time for ECS students; however, current funding for ECS makes this a challenge.
- The high school CEU completion rate is low, which affects the funding of the Division's high school project. With the current funding model, NSD's high school program is unsustainable.
- Maintenance funding is status quo. However, as the building infrastructure continues to deteriorate, there is increased potential for unexpected emergencies. These situations create health and safety issues and disrupt the education of students who have no alternate location for instruction when schools are not operational.
- Northland School Division does not collect additional school fees of any kind.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2015/2016	Fall Budget Update 2014/2015	Actual 2013/2014
REVENUES			
Alberta Education	\$38,334,542	\$37,011,527	\$38,136,250
Other - Government of Alberta	\$930,824	\$930,824	\$774,716
Federal Government and First Nations	\$22,175,563	\$23,696,172	\$20,838,515
Other Alberta school authorities	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0
Fees	\$0	\$0	\$0
Other sales and services	\$1,186,841	\$1,494,069	\$1,162,953
Investment income	\$40,000	\$40,000	\$67,600
Gifts and donations	\$450,000	\$450,000	\$801,935
Rental of facilities	\$1,045,540	\$957,530	\$832,865
Fundraising	\$0	\$0	\$394,866
Gains on disposal of capital assets	\$0	\$0	\$200
Other revenue	\$0	\$0	\$0
TOTAL REVENUES	\$64,163,310	\$64,580,122	\$63,009,900
EXPENSES			
Instruction - Early Childhood Services	\$2,066,571	\$0	\$0
Instruction - Grades 1-12	\$38,756,733	\$41,553,778	\$39,307,283
Plant operations & maintenance	\$10,646,054	\$10,187,496	\$11,647,020
Transportation	\$3,582,035	\$3,555,872	\$3,741,924
Administration	\$3,793,603	\$3,933,415	\$3,510,503
External Services	\$5,511,916	\$5,345,664	\$5,092,838
TOTAL EXPENSES	\$64,356,912	\$64,576,225	\$63,299,568
ANNUAL SURPLUS (DEFICIT)	(\$193,602)	\$3,897	(\$289,668)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2015/2016	Fall Budget Update 2014/2015	Actual 2013/2014
EXPENSES			
Certificated salaries	\$21,815,258	\$21,919,528	\$20,878,113
Certificated benefits	\$4,742,909	\$4,172,140	\$4,390,192
Non-certificated salaries and wages	\$12,976,830	\$13,602,297	\$12,583,963
Non-certificated benefits	\$3,214,034	\$3,473,654	\$2,805,020
Services, contracts, and supplies	\$16,791,052	\$16,882,421	\$16,819,765
Capital and debt services			
Amortization of capital assets			
supported	\$3,562,723	\$0	\$3,526,233
unsupported	\$1,208,944	\$4,481,023	\$2,243,316
Interest on capital debt			
supported	\$0	\$0	\$9,178
unsupported	\$0	\$0	\$216
Other interest and finance charges	\$45,162	\$45,162	\$2,430
Losses on disposal of capital assets	\$0	\$0	\$41,142
Other expense	\$0	\$0	\$0
TOTAL EXPENSES	\$64,356,912	\$64,576,225	\$63,299,568

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2015/2016	Fall Budget Update 2014/2015	Actual 2013/2014
FEES			
Transportation fees	\$0	\$0	\$0
Basic instruction supplies, text book rental, material fees	\$0	\$0	\$0
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$0	\$0	\$0
Fees for students from other boards	\$0	\$0	\$0
Tuition fees (international & out of province)	\$0	\$0	\$0
Kindergarten & preschool	\$0	\$0	\$0
Extracurricular fees	\$0	\$0	\$0
Field trips	\$0	\$0	\$0
Lunch supervision fees	\$0	\$0	\$0
Other (describe)*	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
TOTAL FEES	\$0	\$0	\$0

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" or "Other revenue" (rather than fee revenue):	Approved Budget 2015/2016
Optional non-study programs	\$0
Optional extracurricular participation	\$0
Student travel	\$0
Sales or rentals of other supplies/services	\$0
Other (describe)	\$0
Other (describe)	\$0
Other (describe)	\$0
Other (describe)	\$0
Other (describe)	\$0
TOTAL	\$0

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2014	\$9,762,460	\$7,705,593	\$0	\$926,987	\$926,987	\$0	\$1,129,880
2014/2015 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$3,897			\$3,897	\$3,897		
Estimated Board funded capital asset additions		\$1,714,414		(\$1,214,414)	(\$1,214,414)	\$0	(\$500,000)
Estimated Disposal of unsupported tangible capital assets	\$10,000	\$0		\$10,000	\$10,000		\$0
Estimated amortization of capital assets (expense)		(\$4,481,023)		\$4,481,023	\$4,481,023		
Estimated capital revenue recognized - Alberta Education		\$3,272,623		(\$3,272,623)	(\$3,272,623)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated Unsupported debt principal repayment		\$0		\$0	\$0		
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2015	\$9,776,357	\$8,211,607	\$0	\$934,870	\$934,870	\$0	\$629,880
2015/2016 Budget projections for:							
Budgeted surplus(deficit)	(\$193,602)			(\$193,602)	(\$193,602)		
Projected Board funded capital asset additions		\$770,000		(\$770,000)	(\$770,000)	\$0	\$0
Budgeted Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted Amortization of capital assets (expense)		(\$4,771,667)		\$4,771,667	\$4,771,667		
Budgeted capital revenue recognized - Alberta Education		\$3,562,723		(\$3,562,723)	(\$3,562,723)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted Unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$0	\$0	\$0
Projected Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2016	\$9,582,755	\$7,772,663	\$0	\$1,180,212	\$1,180,212	\$0	\$629,880

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS SUMMARY- 2014/2015 BUDGET REPORT

The following explains the anticipated changes to each component of the Accumulated Operating Surplus for 2014/2015 and provides detail on planned additions to unsupported capital. Additional space is provided on Page 6. The anticipated use of Unrestricted Surplus and Operating Reserves for 2015/2016 should be explained on Page 9 and detailed on 10 by cost object and program.

Reason for expected changes in Investment in Tangible Capital Assets and Endowments as well as intended uses of Operating and Capital Reserves:
2014/2015 (Additional space provided on the next page)

Reasons for changes in Investment in Tangible Capital Assets (i.e. supported tangible capital asset acquisitions or material dispositions):
See next page

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS
for the Year Ending August 31**

The following explains the anticipated changes to each component of AOS for 2014/2015 and 2015/2016 and provides detail on the planned additions to unsupported capital. The anticipated use of Unrestricted Surplus and Operating Reserves should be explained on Page 9 and detailed on Page 10.

Reason for expected changes in Investment in Tangible Capital Assets and Endowments as well as the intended uses of the balances remaining for Unrestricted Surplus, Operating Reserves and Capital Reserves as at August 31, 2016.

2014/2015

Reasons for changes in Investment in Tangible Capital Assets (i.e. supported tangible capital asset acquisitions or material dispositions):

The following is a list of some of the major capital expenditures for the 2014-2015 Budget totalling \$1,714,414

Construction items pertaining to Gift Lake School	\$122,593
Shed at Little Buffalo	\$ 10,846
Technology items - Servers, School PA System	\$ 90,157
HR and Finance Management System	\$ 43,920
School Food Services New Kitchen Equipment	\$ 61,432
4 - New School Buses	\$337,917
2 - Vehicle Replacements	\$ 72,451
2 - Bobcat Replacements	\$ 63,268
Miscellaneous equipment	\$ 11,830
Unsupported Portion of Housing Project	\$900,000

Other information related to changes in AOS for the 2014/2015 budget year:

The Unsupported Portion of the Housing Project will be reduced when some of the existing housing units (some of which are supported) are sold and the proceeds are applied to the set-up and installation of the new housing units.

2015/2016

Reasons for changes in Investment in Tangible Capital Assets (i.e. supported tangible capital asset acquisitions or material dispositions):

Parking Lot at St Theresa	\$200,000
4 - School Buses (to replace 1 - 66 passenger and 3 - 54 passenger buses)	\$400,000
3 - Maintenance truck replacements (3/4 ton w/service boxes)	\$120,000
School Food Services Kitchen Equipment	\$ 25,000
Miscellaneous Maintenance and Custodial Equipment	\$ 25,000

Planned Uses for remaining Unrestricted Surplus, Operating Reserves, and Capital Reserves (including time frame) after August 31, 2016:

Other Information related to changes in AOS for the budgeted 2015/2016 budget year:

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2015/2016 (Note 2)	Actual 2014/2015	Actual 2013/2014	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	1,229	1,169	1,163	Head count
Grades 10 to 12	72	70	85	Note 3
Total	1,301	1,239	1,248	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	5.0%	-0.7%		
Other Students:				
Total	1,109	1,165	1,064	Note 4
Total Net Enrolled Students	2,410	2,404	2,312	
Home Ed and Blended Program Students	9	7	5	Note 5
Total Enrolled Students, Grades 1-12	2,419	2,411	2,317	
Percentage Change	0.3%	4.1%		
Of the Eligible Funded Students:				
Severely Disabled Students served	79	79	155	Total eligible funded severely disabled student FTEs; including Code 40s (excluding Code 47s).
EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	168	204	166	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	93	79	110	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	261	283	276	
Program Hours	997	997	997	Minimum: 475 Hours
FTE Ratio	1.049	1.049	1.049	Actual hours divided by 950
FTE's Enrolled, ECS	274	297	290	
Percentage Change	-7.8%	2.5%		
Of the Eligible Funded Children:				
Severely Disabled Children served	30	35	26	Total eligible funded severely disabled children FTEs, including Code 40 children in program units.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2014/2015 budget report preparation.				
3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.				
4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or INAC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.				

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2015/2016	Actual 2014/2015	Fall Budget 2014/2015	Actual 2013/2014	Notes
<u>CERTIFICATED STAFF</u>					
School Based	199.5	210.6	204.3	197.6	Teacher certification required for performing functions at the school level.
Non-School Based	10.2	12.0	13.0	12.0	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	209.7	222.6	217.3	209.6	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Explanation required where change unrelated to enrolment	-5.8%	6.2%	3.7%		
Percentage change from Fall Budget	-3.5%				
Is an average standard cost used to derive certificated salaries?	Yes				
If an average standard cost is used, please disclose rate:	\$ 107,185				
Explanation of Changes:					
<u>NON-CERTIFICATED STAFF</u>					
Instructional	115.2	142.7	100.5	115.1	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	52.1	57.5	-	-	Personnel providing support to maintain school facilities
Transportation	42.8	37.5	-	-	Personnel providing direct support to the transportation of students to and from school
Other Non-Instructional	58.3	53.9	196.0	172.6	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	268.4	291.6	296.5	287.6	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-8.0%	1.4%	3.1%		
Percentage change from Fall Budget	-9.5%				
Explanation of Changes:					
Some of the Instructional non-certificated staff positions (Special Assistants, PUF Special Assistants) are included in the budget as lump sum \$ amounts as the actual number of positions required will not be known until student assessments are completed in September					
Additional Information					
Are non-certificated staff subject to a collective agreement?	No				
Please provide terms of contract for 2015/16 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					

UTILIZATION OF ACCUMULATED SURPLUS FROM OPERATIONS
for the Year Ending August 31

Where boards anticipate a decline in Accumulated Surplus in Operations on Page 5 (AOS) during the 2015/16 school year, please identify the justification for the use of these reserves. Document each cost on Page 10 (ASO Use), "Detailed Breakdown for the Budgeted Utilization of Accumulated Surplus from Operations for the Year Ended August 31, 2016."

DETAILED BREAKDOWN FOR THE BUDGETED UTILIZATION OF ACCUMULATED SURPLUS FROM OPERATIONS
for the Year Ending August 31, 2016

					Expected Cost	
	Explanation	Recurring? ¹	Capital? ²	Program ³	Object ⁴	
1						\$0
2						\$0
3						\$0
4						\$0
5						\$0
6						\$0
7						\$0
8						\$0
9						\$0
10						\$0
11						\$0
12						\$0
13						\$0
14						\$0
15						\$0
16						\$0
17						\$0
18						\$0
19						\$0
20						\$0
21						\$0
22						\$0
23						\$0
24						\$0
25						\$0
Use Of A.S.O. for Budget Year 2015/2016						\$0
Unexplained Reduction of A.S.O. (Cannot be more than \$10,000)						#VALUE!
1. Use drop-down menu: If expense is recurring, indicate how the project will be funded in the future.						#VALUE!
2. Use drop-down menu: Capital items should be funded through capital reserves, if available.						
3. Use drop-down menu: If expenditure represents an "Operating" expense, indicate to which Program this item was included on the Budgeted Statement of Operations.						
4. Use drop-down menu: If expenditure represents an "Operating" expense, indicate to which Expenditure Object this item was included on the Budgeted Allocation of Expenses (by Object).						

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: CURRENT EXPENDITURES BORROWING RESOLUTION

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve signing the Borrowing Resolution, if required in the amount of \$3,000,000 to meet the current operating expenditures for the years 2014-15 and 2015-16, as attached.

BACKGROUND: The Borrowing Resolution is required by the Alberta Treasury Branch to cover borrowing, if required, for current operating expenditures during the 2014/15 and 2015/16 school year.

BOARD OF TRUSTEES

1900-1901

TO THE BOARD OF TRUSTEES

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR 1900-1901

1. The Board of Trustees of the University of California, in its annual report, has the honor to acknowledge the many favors and courtesies which have been extended to it by the State of California, and to express its appreciation of the same.
2. The Board of Trustees has the honor to acknowledge the many favors and courtesies which have been extended to it by the State of California, and to express its appreciation of the same.
3. The Board of Trustees has the honor to acknowledge the many favors and courtesies which have been extended to it by the State of California, and to express its appreciation of the same.
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5. The Board of Trustees has the honor to acknowledge the many favors and courtesies which have been extended to it by the State of California, and to express its appreciation of the same.

Very respectfully,
The Board of Trustees of the University of California

Borrowing Resolution

School Division/District – Current Expenditures

WHEREAS the Board of Trustees of the Northland School Division/District No. 61 (hereafter called the "Board") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures for its schools for its financial year commencing September 1, 2014;

NOW THEREFORE, pursuant to the provisions of the School Act, be it resolved by the Board that:

1. The Board do borrow from Alberta Treasury Branches (hereafter called "ATB") sums of money from time to time in the said financial year as required to meet current expenditures of the Board in the said financial year, provided that the total principal amount owed to ATB at any one time hereunder shall not exceed the sum of three million DOLLARS (\$3,000,000).
2. The Chairman and Treasurer of the Board be and they are hereby authorized for and on behalf of the Board:
 - (a) to apply to ATB for the aforesaid loans to the Board;
 - (b) to obtain advance of monies from ATB in the said financial year by way of an overdraft on the Board's account at an ATB or pursuant to promissory notes or other evidence of indebtedness, as may be permitted or required by ATB; and
 - (c) to execute on behalf of the Board such bills, promissory notes or similar forms of obligation as ATB may require as evidence of and security for all sums borrowed hereunder;

and each document executed as aforesaid shall be valid and binding upon the Board according to its tenor and ATB shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Resolution.

3. All sums borrowed as aforesaid or so much thereof as from time to time remains unpaid shall bear interest at a rate per annum equal to zero (0.00%) PER CENT above the Prime Lending Rate established from time to time by ATB, and such interest shall be calculated and due and payable monthly.
4. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than August 31 of the said financial year.
5. As security for payment of money borrowed hereunder, the Board hereby charges to and in favour of ATB the whole of the Alberta Learning Funding received or to be received by the Board, and all other money due or accruing due to the Board, and the Chairman and Secretary of the Board are hereby authorized on behalf and in the name of the Board to execute and deliver to ATB such security documents as ATB may require in relation to the foregoing charge. The said charge shall be collateral to the obligation of the Board to repay with interest all sums borrowed from ATB and ATB shall not be bound to recover any such funding or other monies before being entitled to payment from the Board.
6. ATB shall be furnished with a certified copy of this Resolution and a list of the officers of the Board together with specimens of their signatures, and the said list shall be binding on the Board until notice to the contrary or of any changes therein shall be given to the Manager of the Alberta Treasury Branch at which the account of the Board is kept.

CERTIFICATE

WE HEREBY CERTIFY that the foregoing Resolution was duly passed by the Board therein mentioned at a duly and regularly constituted meeting thereof held on the _____ day of _____ at which a quorum was present, and that the said Resolution is in full force and effect.

WITNESS our hands and the seal of the Board this _____ day of _____.

Chairman

(Seal)

Secretary

ATB Financial™

Borrowing Resolution

School Division/District – Current Expenditures

WHEREAS the Board of Trustees of the Northland School Division/District No. 61 (hereafter called the "Board") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures for its schools for its financial year commencing September 1, 2015;

NOW THEREFORE, pursuant to the provisions of the School Act, be it resolved by the Board that:

1. The Board do borrow from Alberta Treasury Branches (hereafter called "ATB") sums of money from time to time in the said financial year as required to meet current expenditures of the Board in the said financial year, provided that the total principal amount owed to ATB at any one time hereunder shall not exceed the sum of three million DOLLARS (\$3,000,000).
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 - (a) to apply to ATB for the aforesaid loans to the Board;
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 - (c) to execute on behalf of the Board such bills, promissory notes or similar forms of obligation as ATB may require as evidence of and security for all sums borrowed hereunder;

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CERTIFICATE

WE HEREBY CERTIFY that the foregoing Resolution was duly passed by the Board therein mentioned at a duly and regularly constituted meeting thereof held on the _____ day of _____ at which a quorum was present, and that the said Resolution is in full force and effect.

WITNESS our hands and the seal of the Board this _____ day of _____.

Chairman

(Seal)

Secretary

ATB Financial™

BOARD OF TRUSTEES

P. 93

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: 2013-2014 AUDIT FINDINGS

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION

That the Board of Trustees recommends that a letter be sent to the Auditor General in response to the Management Letter of 2013-2014 which states,

"While quarterly financial reporting has been prepared and provided to the official trustee, the division was unable to produce accurate financial statements within scheduled year end timelines. A number of subledgers were not reconciled to the general ledger on a timely basis,"

and includes the following response,

"In 2014-2015, the reconciliations are being completed in a timely manner, as staffing levels have been restored. Year-end statements will continue to be provided to the auditor as per previous audits. Due to the complex nature and the low materiality threshold of the ADCS financial statement, production of financial statements sooner than the second-last Friday of October will impact accuracy, which is critical for the tuition invoicing."

CURRENT SITUATION:	The 2013-2014 year-end audit by the Auditor General of Alberta had one key finding noted.
BACKGROUND:	Key finding: Financial reporting processes need improvement.
INFORMATION:	<p>"While quarterly financial reporting has been prepared and provided to the official trustee, the division was unable to produce accurate financial statements within scheduled year end timelines. A number of subledgers were not reconciled to the general ledger on a timely basis."</p> <p><i>Implications and risks if recommendation not implemented</i> Management and the official trustee may not have reliable financial information with which to make decisions.</p>

	<p>Management comments:</p> <p>Some of the reconciliation of some of the 2013-2014 subledgers were not up-to-date at year-end due to an unexpected staffing shortage. A staff member was required to prepare the 2014-2015 division budget in place of the Secretary-Treasurer, who was unexpectedly out of the office. Therefore, some of the reconciliations were not completed by year-end.</p> <p>In 2014-2015, the reconciliations are being completed in a timely manner, as staffing levels have been restored. Year-end statements will continue to be provided to the auditor as per previous audits. Due to the complex nature and the low materiality threshold of the ADCS financial statement, production of financial statements sooner than the second-last Friday of October will impact accuracy, which is critical for the tuition invoicing.</p> <p>It is expected that this key finding will remain outstanding, given the conflict between timeliness and accuracy, and the low materiality threshold of the ADCS financial statement.</p>
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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: GIFT LAKE SCHOOL LIBRARY FURNITURE PURCHASE

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve the purchase of library furniture in the amount of \$52,039.00 plus GST at Gift Lake School, with funds coming from the Gift Lake School Furniture & Equipment Budget.

INFORMATION:

The original tender for the furniture and equipment at Gift Lake School was in the amount of \$108,000 and this amount has been spent on classroom and lunchroom furniture. This additional amount (\$52,039 plus GST) is over and above the original tender.

4	OTBSPSPMDW60S	60"H D/F 2 Unit Mobile, 60"x95-7/8"x27"	\$3,540.00	\$14,160.00
2	OTBSPSPMSW60S	60"H D/F 1 Unit Mobile, 60"x95-7/8"x27"	\$1,852.00	\$3,704.00
1	OTBBP1S	SINGLE BOOK POD	\$990.00	\$990.00
1	OTBRH1S	READING HIDEAWAY - Fabric: Sherpa Maroon	\$5,330.00	\$5,330.00
2	OTBBS36FFS	36"H FEATURE FRAME	\$615.00	\$1,230.00
1	OTBMOD	READING DEN	\$1,445.00	\$1,445.00
1	OTBPBT1S	READ AND PLAY TUNNEL Shelves are NOT to be standard green, instead shelves are to be Red and end panels are to be Lapis Blue	\$1,195.00	\$1,195.00
4	OTBBS48S3SS	48"H S/F W/3 SHELVES	\$570.00	\$2,280.00
3	OTBBS36D2SS	36"H D/F W/4 SHELVES	\$799.00	\$2,397.00
1	OTBBS36HOS	36"H HIDEOUT - Fabric: Sherpa Maroon	\$885.00	\$885.00
1	OTBBSPPBS	PROPELLER BENCH WITH CUSHION - Fabric: Sherpa Maroon	\$1,095.00	\$1,095.00
6	EDUMS300	Bretford MOTIV Armless Chair, Fabrics: 4x Savant - Brandywine, 2x Savant - Tropic	\$784.00	\$4,704.00
1	DTT-BR2046	Artcobel Discover Boomerang Table - Markerboard, Trim:Cherry, Youth: Titanium	\$412.00	\$412.00
2	DTT-BR2046	Artcobel Discover Boomerang Table - Laminated top: Grey Glace, Trim color: Blue Legs: Titanium - Standard height	\$365.00	\$730.00
20	D10A	Artcobel Discover Chairs 18" with carpet glides Frame:Chrome, Shell:Azure Blue	\$41.50	\$830.00
4	D10B	Artcobel Discover Chairs 16" with carpet glides (to go with Boomerang tables) Frame: Chrome, Shell: Burgundy	\$37.50	\$150.00
3	10195B	Tenjam Circle Flex 18" dia. X 13.75"H. Colors: 2x Traffic Blue, 1x Traffic Blue	\$365.00	\$1,095.00
2	HFLC01	HON Flock series - Cubes 18.5 x 18.5 x 17"H - Doty: Berry 62	\$312.00	\$624.00
4	HFLY01	HON Flock series - Cylinder 18.5 dia. X 17"H - Contourett: Flame 62	\$312.00	\$1,248.00
5	E_N_CPU2442S	Groupe Lacasse CPU Table 42"W x 24"D x 36"H - Open CPU storage 8.75"W x 20.5"H. (Please measure your towers to ensure they will fit in this space) Half height modesty panel, grommet on sides, wire management - Laminated: Natural Maple Please note, 3 stations in adult area will take up approximately 130" and the current measurement from the door to the start of the wall angling is 180" (60" is the window). The measurement from the floor to window is 39" and these units are 36" high.	\$772.00	\$3,860.00
5	HMBPOST.C.T1/HMT3060G	HON Huddle 30x60 top, post legs on casters in Platinum Metallic.	\$539.00	\$2,695.00
5	HMG2	Laminated: Gray G2 with light gray Q edgeband HON Motivate Stacking Chair with Gr 3 Vinyl seat Contourett: Flame (UR62), Shell:Mulberry (MB)	\$196.00	\$980.00
				\$52,039.00 Plus GST

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LITTLE BUFFALO WATER HAUL

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approves \$100,000 be added to the 2014-15 Maintenance Budget to pay for water hauling to Little Buffalo School.

BACKGROUND: Northern Sunrise County is currently paying a contractor water to haul water to Little Buffalo School and this amount was not included in the 2013-14 Budget.

(3) If the thing has not been done to the satisfaction of the municipality within the specified time or in an emergency, the municipality may enter on any land or building to construct, maintain or repair the service connection.

1994 cM-26.1 s37

Service connections - municipality

38(1) Despite section 37, the council may as a term of providing a municipal utility service to a parcel of land give the municipality the authority to construct, maintain and repair a service connection located above, on or underneath the parcel.

(2) A municipality that has the authority to construct, maintain or repair a service connection under subsection (1) may enter on any land or building for that purpose.

1994 cM-26.1 s38

Restoration and costs

39(1) After the municipality has constructed, maintained or repaired the service connection located above, on or underneath a parcel of land under section 37 or 38, the municipality must restore any land entered on as soon as practicable.

(2) The municipality's costs relating to the construction, maintenance or repair under section 37 or 38 and restoration costs under this section are an amount owing to the municipality by the owner of the parcel.

1994 cM-26.1 s39

Buildings

40(1) When a municipal utility service is provided to a building that has more than one apartment, office or other unit, the system or works of the municipal public utility may be installed over the different apartments, offices or other units.

(2) The system or works must be attached to the outside of the building unless consent is given to install them inside.

1994 cM-26.1 s40

Discontinue providing public utility

41 In accordance with its bylaws, a municipality may, for any lawful reason,

- (a) discontinue providing a municipal utility service after giving reasonable notice of its intention to do so, and
- (b) remove the system or works of the municipal public utility used to provide the utility service.

1994 cM-26.1 s41

Liability for public utilities charges

42(1) The charges for a municipal utility service provided to a parcel of land are an amount owing to the municipality by the owner of the parcel.

(2) If the municipality agrees to provide a municipal utility service to a parcel of land on the request of an occupant of the parcel who is not the owner, the charges for the municipal utility service provided to the parcel are an amount owing to the municipality by the occupant and not the owner.

1994 cM-26.1 s42

Appeal

43(1) A person who uses, receives or pays for a municipal utility service may appeal a service charge, rate or toll made in respect of it to the Alberta Utilities Commission, but may not challenge the public utility rate structure itself.

(2) If the Alberta Utilities Commission is satisfied that the person's service charge, rate or toll

- (a) does not conform to the public utility rate structure established by the municipality,
- (b) has been improperly imposed, or
- (c) is discriminatory,

the Commission may order the charge, rate or toll to be wholly or partly varied, adjusted or disallowed.

RSA 2000 cM-26 s43; 2007 cA-37.2 s82(17)

Dispute with other municipalities

44(1) If

- (a) a municipality is supplying a utility service to a person outside the municipality, and
- (b) there is a dispute between the municipality supplying the utility service and any other municipality in connection with the rates, tolls or charges,

the dispute may be submitted to the Alberta Utilities Commission.

(2) The Commission may make an order on any terms and conditions that it considers proper.

(5) Section 45 does not apply to the sale of gas by a direct seller to a consumer or to another person who purchases the gas as an agent of the consumer for the purposes of this section.

RSA 2000 cM-26 s31; 2007 cA-37.2 s82(17)

Other authorizations and approvals

32 Nothing in this Division exempts a municipality or other person operating a public utility from obtaining necessary approvals or other authorizations under an enactment or bylaw.

1994 cM-26.1 s32

Municipal Public Utilities

Prohibiting other public utilities

33 When a municipality provides a municipal utility service, the council may by bylaw prohibit any person other than the municipality from providing the same or a similar type of utility service in all or part of the municipality.

1994 cM-26.1 s33

Exception

33.1 A bylaw under section 33 shall not prohibit a retailer from providing to customers in all or any part of the municipality the functions or services that retailers are permitted to provide under the *Electric Utilities Act* or the regulations under that Act.

2003 cE-5.1 s165

Duty to supply utility service

34(1) If the system or works of a municipal public utility that provide a municipal utility service are adjacent to a parcel of land, the municipality must, when it is able to do so and subject to any terms, costs or charges established by council, provide the municipal utility service to the parcel on the request of the owner of the parcel.

(2) If the system or works of a municipal public utility that provide a municipal utility service are adjacent to a parcel of land, the municipality may, when it is able to do so and subject to any terms, costs or charges established by council, provide the municipal utility service to the parcel on the request of the occupant of the parcel who is not the owner.

1994 cM-26.1 s34

Parcels adjacent to roads and easements

35(1) This section applies when the main lines of the system or works of a municipal public utility are located above, on or underneath a road or easement and the municipality provides the municipal utility service to a parcel of land adjacent to the road or easement.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: WABASCA LOT – DEVELOPMENT COSTS

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve that \$60,000 be spent to develop 2521 Mistassiniy Road in Wabasca, with funds coming from the Housing Budget.

INFORMATION: Below are the costs associated with developing 2521 Mistassiniy Road.

Consultant Expenses	\$ 6,000
Pad/Parking/Driveway	\$41,128
Survey	\$ 1,200
Bird Sweep	\$ 1,400
Contingency	<u>\$10,272</u>
Total	\$60,000

BACKGROUND: These costs are associated with the vacant land NSD purchased in Wabasca, for the purpose of adding staff housing. This purchase was finalized September 9, 2014. As per the approved permit application NSD has one year from the date of issue to develop this land and place a duplex mobile on the lot.

BOARD OF TRUSTEES

TO THE HONORABLE

COMMISSIONER OF THE LANDS

AND FOREST SERVICE

WASHINGTON, D. C.

RE: [Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

[Illegible]

BOARD OF TRUSTEES

P. 107

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ACCESS TO LOT 7 BY FIRST MCKAY FIRST NATION

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION
That the Board of Trustees approve a request from the Fort McKay First Nation for an access road on the corner of lot 7.

BACKGROUND:

Fort McKay First Nation is building a new Youth Centre which requires road access across the corner of lot 7.

DATE: JANUARY 1911

BY: [Signature]

TRUSTEE OF THE BOARD

THE BOARD OF TRUSTEES OF THE [Organization Name]

DO HEREBY CERTIFY THAT THE [Organization Name]

IS A [Organization Name] AND IS NOT A [Organization Name]

[Large rectangular box containing faint, illegible text, likely a signature or stamp area.]

[Faint text, possibly a date or reference number.]

[Faint text, possibly a signature or stamp area.]

BOARD OF TRUSTEES

P. 109

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: OLD PEAVINE SCHOOL DEMOLITION

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

RECOMMENDATION

That the Board of Trustees approve the additional cost of \$30,000 so that Northland School Division can complete the demolition of the old Peavine School.

CURRENT SITUATION:

The old Peavine School requires demolition. A quote from Peavine enterprise for \$160,000 + gst. \$130,500 remains in the budget for this project.

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Peavine Enterprise

Project: Northland School Demolition/ Site Restoration

Demolition and site restoration project of the Bishop Routhier School buildings and site.

Introduction

Northland School Division requires demolition of the old school site as well as site cleanup as required and must be completed as per Peavine Metis Settlement environmental and safety standards. This proposal is from Peavine Enterprise Ltd. to the Northland School Division and the Peavine Metis Settlement with a view to satisfy the requirements of both organizations.

Purpose and Objectives

Peavine Enterprise shall demolish the existing school, outbuildings, playground and fence as well as the complete restoration of the site to standards set by Peavine Metis Settlement.

Peavine Enterprise shall take ownership of the school and all out buildings, fence, playground equipment and all salvage material.

Northland School division shall provide all required bins and disposal services for debris not considered salvageable by Peavine Enterprise Ltd. Further to this, Northland School Division shall haul all said debris off site to a regional land fill.

Northland School Division shall ensure all utilities are disconnected before demolition commences.

Project Deliverables

Northland School Division shall:

Decommission water lines, power supply shut off and gas line shut off at property line.

Provide refuse bins at own cost for unsalvageable materials.

Arrange for transportation and drop off of refuse bins at a regional landfill with cost to be borne by Northland School Division.

Peavine Metis Settlement shall:

Provide site cleanup specification and approval of completed works to Peavine Enterprise.

Provide site visits as required.

Peavine Enterprise shall:

Dismantle piping, pumps, furnace/boiler, and wiring.

Remove all ceiling tile, drywall, wood and other debris not considered salvage material and place in refuse bin to be provided by Northland School Division.

Provide all necessary equipment and labor to dismantle the school building, out buildings, fence, concrete pads and playground.

Provide all necessary equipment and labor to recondition the site to specifications demanded by Peavine Metis Settlement.

Ensure all safety precautions are met including but not limited to; the Alberta Health and Safety Act, Regulation and Code, the Alberta Labor Code and the Alberta Building Code.

Peavine Enterprise

Timelines

Peavine Enterprise shall complete all works within two calendar years of formal acceptance of finalized agreement.

Budget

For all demolition and site restoration, Peavine Enterprise shall be paid **One Hundred and Sixty Thousand Dollars (\$160,000.00) plus G.S.T.** by Northland School Division within Thirty (30) days of official site inspection approval and completion by Peavine Metis Settlement. Peavine Metis Settlement shall provide documentation signed by the Settlement Administrator upon completion/final approval of the project to Northland School Division and Peavine Enterprise.

Measurement/Evaluation

This project is deemed to have been completed upon final inspection and approval of the Peavine Metis Settlement.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
That the Board of Trustees receives the Local School Board Committee Minutes as outlined on the attached list:

BOARD OF TRUSTEES

MEMORANDUM

TO THE BOARD

FROM THE CHAIRMAN

SUBJECT: [Illegible]

DATE: [Illegible]

1. [Illegible]

2. [Illegible]

3. [Illegible]

4. [Illegible]

5. [Illegible]

6. [Illegible]

7. [Illegible]

8. [Illegible]

9. [Illegible]

10. [Illegible]

11. [Illegible]

12. [Illegible]

13. [Illegible]

14. [Illegible]

15. [Illegible]

16. [Illegible]

17. [Illegible]

18. [Illegible]

19. [Illegible]

20. [Illegible]

21. [Illegible]

22. [Illegible]

23. [Illegible]

24. [Illegible]

25. [Illegible]

26. [Illegible]

27. [Illegible]

28. [Illegible]

29. [Illegible]

30. [Illegible]

**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
INCLUDED IN THE NORTHLAND SCHOOL DIVISION NO. 61
BOARD MEETING AS OF JUNE 15, 2015**

P. 115

LSBC NAME	DATE(S) OF MEETING	DATE(S) RECEIVED
Anzac/Bill Woodward	Apr 21, 2015	May 20, 2015
Athabasca Delta	May 18, 2015	May 27, 2015
Bishop Routhier	Mar 2, May 4, 2015	Jun 3, 2015
Calling Lake	May 3, 28, 2015	Jun 3, 2015
Chipewyan Lake	May 7, June 11, 2015	Jun 15, 2015
Conklin	May 13, Jun 18, 2015	May 25, Jun 15, 2015
Desmarais	May 20, 2015	May 22, 2015
East Prairie		
Elizabeth	May 25, 2015	May 27, 2015
Fort McKay	Jun 4, 8, 2015	Jun 5, 10, 2015
Gift Lake		
Grouard		
J.F. Dion		
Janvier		
Keg River	Apr 14, May 5, 2015	Jun 10, 2015
Little Buffalo	May 13, 2015	
Paddle Prairie	Jun 8, 2015	
Peerless Lake	March 26, May 14, 2015	May 22, 2015
Pelican Mountain	May 13, 2015	May 21, 2015
Susa Creek	May 11, 2015	
Trout Lake	Jun 15, 2015	Jun 15, 2015
Wabasca		

LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES NOT RECEIVED AS OF JUNE 15, 2015

Local School Board	Last Minutes Submitted
Anzac/Bill Woodward	
Athabasca Delta	
Bishop Routhier	
Calling Lake	
Chipewyan Lake	
Conklin	
Desmarais	
East Prairie	Mar 11, 2015
Elizabeth	
Fort McKay	
Gift Lake	Apr 27, 2015
Grouard	Oct 6, 2014
J.F. Dion	May 11, 2015
Janvier	May 12, 2015
Keg River	
Little Buffalo	
Paddle Prairie	
Peerless Lake	
Pelican Mountain	
Susa Creek	
Trout Lake	
Wabasca	May 12, 2015

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADMINISTRATIVE ACTION – CURRENT
LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

That the Board of Trustees approve of the action taken by Administration with respect to local board minutes received, as attached.

UNITED STATES

DATE: 10/10/1960

TO: 10/10/60

FROM: 10/10/60

SUBJECT: 10/10/60

10/10/60

10/10/60

10/10/60

10/10/60

10/10/60

10/10/60

10/10/60

10/10/60

10/10/60

ACTION ITEMS - CURRENT.

P. 119

Meeting	Date of Meeting	Agenda Item	Task
LSBC (06/08/2015)	6/16/2015	Fort McKay	Motion 18-15 Recommendation to grant the principal, Ruth Ryan 10 days in lieu for the 2015-2015 school year.
LSBC (06/08/2015)	6/16/2015	Paddle Prairie	#070:14/15 - moved to approve Board Home Application for Student "J".
LSBC (06/08/2015)	6/16/2015	Paddle Prairie	#069:14/15 - moved to approve Board Home Application for Student "J".
LSBC (5/5/2015)	6/16/2015	Keg River (02/03/2015)	Principal Report: Motion 4467 - Kathy moves to approve rental of teacherage #72 to the bus driver Shannon Wason unit the end of June/2015.
LSBC (5/28/2015)	6/16/2015	Calling Lake	Pull all minutes - Management to speak with Administration for clarification on a number of items.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADMINISTRATIVE ACTION – FOLLOW UP
LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

That the Board of Trustees approve of the follow up action taken by Administration with respect to local board minutes received, as attached.

INSTITUTIONAL TRUSTEES

THE BOARD OF TRUSTEES

OF THE

INSTITUTIONAL TRUSTEES

OF THE

INSTITUTIONAL TRUSTEES

OF THE

ACTION ITEMS - Follow Up.

P. 123

Meeting	Date of Meeting	Agenda Item	Task
LSBC (03/10/2015)	5/14/2015	Little Buffalo	Motion 18/14/15 - Moved by Larry/Cheryl - to keep the cold weather temperature at - 35 for cancellation fo the bus.
LSBC (03/25/2015)	5/14/2015	Susa Creek	Motion 69/15 - Maryanne moved that Northland School Divison No. 61 Investigate the maintenance of our school buses to ensure safe travel for our students

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: COVERING MOTION
IN-LIEU DAYS FOR ADMINISTRATORS

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
<p>That the Board of Trustees receive as information and refer to administration, all Local School Board motions which relate to the 2014-2015 in-lieu days for administrators.</p>

CURRENT SITUATION: One covering motion receiving in-lieu days for administrators will eliminate the need to refer these motions from each Local School Board Committee meeting minutes. These are:

Committee	Date	Motion No.
Keg River	Apr 14, 2015	4461

BOARD OF TRUSTEES

COUNTY OF ...
STATE OF ...

IN SENATE ...

REPORT ...

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: COVERING MOTION
ANNUAL EDUCATION RESULTS REPORT/ANNUAL PLAN

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
That the Board of Trustees receive as information and refer to administration, all Local School Board motions which relates to the 2013-2014 Annual Education Results Report, 2014–2015 Annual Plan.

CURRENT SITUATION: One covering motion receiving organization plan motions will eliminate the need to refer these motions from each Local School Board Committee meeting minutes. These are:

<u>Committee</u>	<u>Date</u>	<u>Motion No.</u>
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REPORT OF BOARD OF TRUSTEES

FOR THE YEAR 1900

1900

IN THE CITY OF NEW YORK

ATTEST: SECRETARY

1900

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: COVERING MOTION
 ORGANIZATION PLANS

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
<p>That the Board of Trustees receive as information and refer to administration, all Local School Board motions which relate to Organizational Plans.</p>

CURRENT SITUATION: One covering motion receiving organizational plans motions will eliminate the need to refer these motions from each Local School Board Committee meeting minutes. These are:

Committee	Date	Motion No.
Bishop Routhier	May 4, 2015	0505/15
Conklin	June 8, 2015	0242-15
Keg River	May 5, 2015	4468

BOARD OF DIRECTORS

DATE: 12-15-2011

COMMITTEE:

FINANCIAL AFFAIRS

NAME: [REDACTED]

POSITION:

ADDRESS:

PHONE:

E-MAIL:

FAX:

DATE OF BIRTH:

SEX:

[REDACTED]

[REDACTED]

[REDACTED]

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ANZAC LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- APRIL 21, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS



ANZAC And BILL WOODWARD SCHOOL BOARD

Meeting Agenda

April 21, 2015

6:30 p.m.

Bill Woodward School

Attendance : Cloe , Julie ,Bryan , Cindy, Geoff , Jaime , Dave.

1. Opening Pleasantries
2. Additions to the Agenda
3. Review of Last Months Meeting
4. Correspondence
 - a. Repair Report
 - b.
 - c.
5. Old Business
 - a. Don Scott RE: Ministerial Acceptance of Recommendations of Community Engagement Team
 - b.
 - c.
6. Principals Report
7. New Business
 - a. Kindergarden attendance Initiative
 - b. Kindergarden ECS screening
 - c. Don Tessier May 11th coming to BWS
8. Announcements
 - a. Next meeting May19th
 - b. June 16th
 - c. August 25th

FILED IN
DOCUSHARE

9. Adjournment 7:19 pm

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADCS LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- MAY 18, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

DATE: 10/15/2011

10/15/2011

10/15/2011

10/15/2011

10/15/2011

10/15/2011

**Athabasca Delta Community School
Local School Board Meeting Minutes
Monday May 18 2015**

Attending:

Julia Cardinal
Tania Dashcavich
Kerri Ceretzke
Clariss Voyageur (came on the phone at 6:30 p.m.)
Wes Silliker
Lorraine Cardinal

Regrets: Dan Mercardi

1. Prayer: 6:36 p.m. lead by Tania Dashcavich
2. Review of the Agenda 675-15-05-18 Clariss Voyageur
- Addition of Staff Recognition (Georgina, Rachel and volunteers)
3. Approval of the April 20 Minutes 678-15-05-18
Clariss Voyageur
4. Principal's Report
 - a. Staffing 2015-2016 Updates
- Principal Report Discussions: attendance, budgets 2014/15, budgets 2015/2016, Open House on May 20, addition of restorative justice strategy into discipline policy, Alberta Health inspectors,
- Suggestions: removal of lockers, training session for caretakers, school clothing
- School Board will support grad for food, etc.
5. Chair's Report
- Kitchen update
6. Administrator Meetings – Peace River
- Awards Banquet, Budgets, Student Services
7. ADCS Counselor, Community Liaison Report & Literacy Update
8. for Signing Authority with ADCS

Motion 679-15-05-18: name will be removed from ADCS
ATB bank account. New will receive signing
authority. Clariss Voyageur

**FILED IN
DOCUSHARE**

9. ADCS Open House Night May 20 – teachers are prepared, snacks and door prizes purchased, etc.
10. Janvier Hand Games Trip Grade 8/9
680-15-05-18 Approved Tania Dashcavich
Date must be changed to accommodate fundraising for travel.
*New Date June 9; students start fundraising the week of May 25
11. Dorey Lake – Canoe Day Trip Grades 4 to 7 685-15-05-18
Approved Lorraine Cardinal
12. Dorey Lake – Canoe Day Trip Grades 7 to 9 686-15-05-18
Approved Tania Daschavich
13. University of Alberta Aboriginal Science and Traditional Knowledge Conference 687-15-05-18
Approved Lorraine Cardinal
14. Graduation Updates: ECS, Native and Grade 12
Dates, fundraising, etc.
15. Treaty Days Motion 684-15-05-18
Motion: Thursday June 18 and Friday June 19 will be no school days to honour the Treaty Days (community events). School will continue to meet its operational days requirements.
Tania Daschavich
16. In Camera In 685-15-05-18 NOT Required
Out 686-15-05-18
17. Adjournment 7:50 p.m.
18. Next Meeting June 15 2015

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: BISHOP ROUTHIER LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES

- MARCH 2, 2015
- MAY 4, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

DATE: JANUARY, 1912

OFFICE OF THE SECRETARY

RESOLUTIONS OF THE BOARD OF TRUSTEES

RESOLUTION NO. 1. That the sum of \$10,000.00 be

apportioned as follows:

To the sum of \$5,000.00 for

the sum of \$5,000.00 for

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Bishop Routhier School Meeting Minutes

March 2, 2015

I. Call to order

Greg Gauchier called to order the regular meeting of the Bishop Routhier School Board Committee at 12:13 PM on March 2, 2015 at Bishop Routhier School.

II. Roll call

Greg conducted a roll call. The following persons were present: Greg Gauchier, Bruce Joudrey, Don Cunningham, Dave Cunningham and Guest Joyce Carifelle.

III. Agenda

Motion # 03/02/15/01 Don Moves to adopt the agenda as presented Dave seconds 3 in favor/passed.

IV. Chair Report (Greg)

- a) KTC discussion / *Cultural issue*
- b) Discussion on communication
- c) Discussion on working with other organizations

Motion # 03/02/15/02 Don Moves to accept Chair's report as presented Dave seconds 3 in favor/passed.

V. Principal's Report

- a) Attendance 75%
- b) Accountability Pillar Survey
 - 100% of families responded
 - Prize draw for family participation
- c) B.R.S. Literacy priority meeting was held @ B.R.S. in February
- d) Attendance improvement

**FILED IN
DOCUSHARE**

- e) Winter Adventure Day
- f) CTS completed first round
- g) Pink shirt day
- h) Skating- hockey games to be arranged
- i) Parent Teacher meetings March 19th

Motion #03/02/15/03 Don moves to accept the Principal's report Dave Seconds 3 in favor passed.

VI. Members Concerns

expresses concern that the board has very little clout and would like to know if and when that will change. Discussion on the powers of the committee. Bussing concerns and discussion.

- discussion on the new teacher position. Would like to be informed when a new hire is contemplated. Discussion

- Agrees with and feels that teachers change too often.

VII. Adjournment

Greg Gauchier adjourned the meeting at 1:11 PM.

Bishop Routhier School

Meeting Minutes

May 4, 2015

I. Call to order

Greg Gauchier called to order the regular meeting of the Bishop Routhier School Board Committee at 12:16 PM on May 4, 2015 at Bishop Routhier School.

II. Roll call

Greg conducted a roll call. The following persons were present: Greg Gauchier, Bruce Joudrey, Don Cunningham, and Leanne Gauchier

Regrets – Brad Cunningham and Dave Cunningham

III. Agenda

Motion # 0501/15- Don Moves to adopt the agenda as presented Leanne seconds 3 in favor/passed.

IV. Approval of minutes from last meetings

Motion # 0502/15- Don moves to accept December minutes as presented Leanne seconds 3 in favor/passed.

Motion # 0503/15- Leanne moves to accept February minutes with change to Principal's Report Don Seconds 3 in favor/passed.

V. Chair Report (Greg)

- 2015
- a) Discussion on March 05th Letter RE: Operation of school busses in cold weather. Suggest to leave the discretion to the bus drivers as they know the dangers better than anyone else would.
 - b) Suggest to speak with the bus drivers early next school year.

Motion # 0504/15 Don Moves to accept Chair's report as presented Leanne seconds 3 in favor/passed.

VI. Principal's Report

- a) Attendance 77% for April

**FILED IN
DOCUSHARE**

- b) Attendance Report
- c) Org Plan 2015/16

Motion # 0505/15 - Don Moves to accept Organization chart as presented Leanne seconds 3 in favor/passed.

- d) P.M. Benchmark results
- e) Northland games May 29th
- f) Awards June 25th 2015
- g) Field trips Grade 6 and 4/5 trips
- h) CTFS/Music – Great results
- i) Grade six moccasin making completed
- j) Transition meeting April 15th
- k) Transition meeting June 8th (to be confirmed)
- l) Report cards mailed out last term
- m) May 29th Bruce to attend literacy and attendance advisory meeting

Motion # 0506/15 - Don Moves to accept Principal's report as presented Leanne seconds 3 in favor/passed.

VII. Adjournment

Greg Gauchier adjourned the meeting at 1:30 PM.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: CALLING LAKE LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- MAY 3, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

DATE: JUNE 15, 1915

COMMITTEE

THE CITY OF THE FUTURE

RESOLVED, THAT the Board of Trustees of the City of the Future

do hereby authorize the City Engineer to prepare and submit to the

Board of Trustees a report on the progress of the work of the

City Engineer during the month of June, 1915.

RESOLVED, THAT the Board of Trustees of the City of the Future

do hereby authorize the City Engineer to prepare and submit to the

Board of Trustees a report on the progress of the work of the

City Engineer during the month of July, 1915.

RESOLVED, THAT the Board of Trustees of the City of the Future

do hereby authorize the City Engineer to prepare and submit to the

Board of Trustees a report on the progress of the work of the

City Engineer during the month of August, 1915.

RESOLVED, THAT the Board of Trustees of the City of the Future

do hereby authorize the City Engineer to prepare and submit to the

Board of Trustees a report on the progress of the work of the

City Engineer during the month of September, 1915.

RESOLVED, THAT the Board of Trustees of the City of the Future

do hereby authorize the City Engineer to prepare and submit to the

Board of Trustees a report on the progress of the work of the

City Engineer during the month of October, 1915.

Calling Lake Local School Board meeting May 3, 2015

Attendance: Cora Weber-Pillwax, Gwen Schimdt, Gwen Cardinal, Gloria Anderson, Gloria Cardinal

Motion # 03052015-01 - to accept February 26 minutes. Gwen Schmidt moved to accept minutes. Gwen Cardinal seconded, all in favor. Minutes passed.

Playground

Update on playground. Ask John to discuss playground with Barry.

The chair will call the advisory council of the MD. Call Yvon Jeanotte Bigstone ask for any available trusts.

Accountability surveys were delivered to parents and most parents mailed then to Alberta Education.

Northland Act – The Board chair and some staff attended community conversations on March 18, 2015. There has been no more information to date. Write a letter to the official trustee.

Staffing - general discussion

Truth and Reconciliation conference planned by Charlene Bearhead. The local school board committee was not involved with the planning. They were not invited. Send an invitation to National coordinator to attend next Local School Board meeting.

Community survivors should be involved

Outreach – looking at running summer school.

National Aboriginal Day – we need to plan

Meeting adjourned

**FILED IN
DOCUSHARE**

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: CHIPEWYAN LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES

- MAY 7, 2015
- JUNE 11, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

REPORT OF THE BOARD

THE BOARD OF DIRECTORS

OF THE COMPANY

FOR THE YEAR ENDING

AT THE ANNUAL MEETING OF THE STOCKHOLDERS

HELD AT THE CITY OF NEW YORK, ON THE

THIRTIETH DAY OF

DECEMBER, 1900

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Company, this

CHYPEWYAN LAKE SCHOOL LOCAL SCHOOL BOARD COMMITTEE

REGULAR MEETING May 7, 2015

ATTENDANCE; JASON YUCK, CHAIR-PERSON
EVA YELLOWKNEE; BOARD-MEMBER (Absent)
IDA NOSKIYE; SECRETARY\TREASURER
ANNE-MAIRE BYRNE; PRINCIPAL (Absent)
CHRIS TURPIN; TEACHER

CALL TO ORDER AT 7.05 pm BY CHAIRPERSON JASON YUCK.

Adoption of minutes from previous board meeting: moved by Jason and seconded by Ida.

New Business:

- 1. Discussion of monthly attendance report.**
- 2. Outline of scheduled activities for planned Field Trip to International Children's Festival in St. Albert presented. Additional chaperones to go with school staff include Rosie Yellowknee and Jason Yuck.**

Other business

Meeting adjourned at 8:10 pm.

**FILED IN
DOCUSHARE**

CHILDREN AND THE SCHOOL

THE SCHOOL AND THE CHILD

The school is a place where children learn to read, write, and think. It is a place where they learn to work with others and to follow rules. The school is a place where children learn to be responsible and to take care of themselves and others. The school is a place where children learn to be good citizens and to contribute to their community.

The school is a place where children learn to be happy and to enjoy learning. It is a place where they learn to be curious and to ask questions. The school is a place where children learn to be confident and to believe in themselves. The school is a place where children learn to be kind and to respect others.

The school is a place where children learn to be brave and to face challenges. It is a place where they learn to be resilient and to bounce back from setbacks. The school is a place where children learn to be independent and to take responsibility for their own actions. The school is a place where children learn to be leaders and to inspire others.

THE SCHOOL

CHIPEWYAN LAKE SCHOOL LOCAL SCHOOL BOARD COMMITTEE

REGULAR MEETING June 11, 2015

ATTENDANCE; JASON YUCK, CHAIR-PERSON
EVA YELLOWKNEE; BOARD-MEMBER
IDA NOSKIYE; SECRETARY\TREASURER
ANNE-MAIRE BYRNE; PRINCIPAL
CHRIS TURPIN; TEACHER

CALL TO ORDER AT 7:30 pm BY CHAIRPERSON JASON YUCK.

Review of minutes of May 7, 2015 board meeting.

Adoption of minutes from previous board meeting: (Moved by Jason, seconded by Ida)

Business arising from minutes:

AGENDA

1. Principal's Report

- a. Attendance Report (Monthly and Year-to-Date attendance data compiled from Maplewood was reviewed and discussed.)
- b. Preparation of Family Information Pack (An information package containing infosheets and brochures on outside agencies that provide various types of assistance was reviewed and scheduled to be sent home at end of school year.)
- c. NSD61 Summer Reading Program (The Summer Reading Program was reviewed and packaged and presented to the Outreach Center to be used during the summer.)
- d. Staffing/Budgeting Process to date (It was noted that the budget was scheduled to be reviewed by the administrative office of Northland School Division No.61 next June 16, 2015. It was also noted that most school budgets across the district would be reduced and that reduction would likely impact human resources and staffing levels at the school.)

2. Outside Resource Agencies Visitation (A number of outside agencies have been reached contacted and are starting to make Chipewyan Lake a site of a regular visitation program. So far in the month of June, the school has had visits from WJS, NLCS speech language and occupational therapists and public health. WJS also gave a school wide presentation on bullying.

**FILED IN
DOCUSHARE**

3. Summer Work Schedule (This was discussed and noted that school custodian would be working at the school most of the summer.)
4. Boarding Home Procedure (A request for information on this program was requested by local school board member and that information was provided.
5. Resignation Letter (Eva Yellowknee, current Isb secretary, submitted a copy of her resignation letter to the local school board. She was thanked by the chairperson and principal for her work with the board over the past two years.
6. Year End Community Engagement to be held on June 23, 2015. (The year end community meal, presentation of awards, and kindergarten celebrations were discussed.)

Meeting adjourned at 8:30 pm.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: CONKLIN LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES

- MAY 13, 2015
- JUNE 18, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

THE STATE OF TEXAS

COUNTY OF DALLAS

INVESTMENT OF THE BOARD

FOR THE BOARD OF TRUSTEES

RESOLVED BY

THE BOARD OF TRUSTEES

STATE OF TEXAS

ATTEST

THIS 1st DAY OF

IN WITNESS WHEREOF

THE BOARD OF TRUSTEES

**CLSB
Conklin Local School Board
Special Meeting Minutes
May 13, 2015**

Present:

Margaret Quintal
Shirley Tremblay
Kathy Quintal
Verna Quintal-Janvier
Bernard Woodfine – School Principal

Excused Regrets

Stacey Atkinson

Opening Prayer: Margaret Quintal

Call to order:

Margaret Quintal called the meeting to order at 3:29 p.m. at Conklin Community School.

Board member Shirley Tremblay excused herself from the meeting at 4:24 p.m.

Discussion about staffing as related to budget cuts. Options were presented.

Motion # 0238-15

Conklin Local School Board motions to adjourn the meeting at 5:30 p.m.
All in favor, motion carried

**FILED IN
DOCUSHADE**

**CLSB
Conklin Local School Board
Meeting Minutes
June 8, 2015**

Present:

Margaret Quintal
Shirley Tremblay
Kathy Quintal
Stacey Atkinson
Verna Quintal-Janvier
Bernard Woodfine – School Principal

Excused Regrets

Opening Prayer: Margaret Quintal

Call to order:

Margaret Quintal called the meeting to order at 7:27p.m. at Conklin Community School.

Motion # 0239-15

Conklin Local School Board motions to accept April 28, 2015 regular meeting minutes and May 13, 2015 special meeting minutes as presented.

All in favor, motion carried

Motion # 0240-15

Conklin Local School Board motions to approve the following gift card amounts for attendance awards –

\$100 Peter Pond Mall gift certificate for 100% attendance

\$50 Peter Pond Mall gift certificate for 95-99% attendance

\$25 Peter Pond Mall gift certificate for 90-95% attendance

All in favor, motion carried

Motion # 0241-15

Conklin Local School Board motions to approve a budget upto a maximum of \$1900 for ECS, Grade 9 and Grade 12 graduation gifts.

All in favor, motion carried

Motion # 0242-15

Conklin Local School Board motions accept the Organizational Plan for 2015-2016 School Year as presented.

All in favor, motion carried

Motion # 0243-15

Conklin Local School Board motions to approve the student field trip to Victoria Settlement for grades 3-5 during the last week in June.

All in favor, motion carried

Motion # 0244-15

Conklin Local School Board motions to adjourn the meeting adjourned at 9:37 p.m.

All in favor, motion carried

**FILED IN
DOCUSHARE**

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CHICAGO, ILL. 60607
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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: DESMARAIS LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- MAY 20, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

NO. 100-100000

DATE: 10-10-10

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MISTASSINIY SCHOOL

Desmarais Local School Board
Minutes of Meeting – May 20 ,2015

NO QUORUM

In attendance – Ernie Grach, Matt Moore, Christine Jellett,, Christoph Ruge (joined in progress)

Meeting was called to order at 4:15. There were no motions passed as there was no quorum.

Discussion items were: Track and Field Report, Supervision and Evaluation, Community School Meeting Event, ART grant, Staffing, TTFM and report from Career Pathways.

There was a discussion on credit value in CTS courses.

The meeting concluded at 4:45.

Next meeting will be at Mistassiniy on June 17th at 4:00.

**FILED IN
DOCUSHARE**

1914
1915
1916

THE UNIVERSITY OF CHICAGO

The University of Chicago is a private research university in Chicago, Illinois. It was founded in 1837 as the first American university to be organized on the basis of the European model. The university is known for its research and academic excellence, and has produced many notable alumni and faculty members. It is a member of the Association of American Universities and the Ivy League.

1917
1918
1919

THE UNIVERSITY OF CHICAGO
CHICAGO, ILLINOIS

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ELIZABETH LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- MAY 25, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**MINUTES
ELIZABETH COMMUNITY SCHOOL
LOCAL SCHOOL COMMITTEE MEETING
May 25, 2015**

PRESENT:	Shelley Bartman	Member
	Gwen Lepine	Member
	Crystal Demmons	Member
	Sheila Thompson	Member
	Rick Horon	Principal
ABSENT:	Tracy Jackknife	Member

GUESTS: N/A

Call to Order at 4:15 PM.

Meeting Opened in prayer by Gwen Lepine

Recommended by Crystal Demmons, that the agenda be accepted as presented.

RECOMMENDATION#: 2015.01.835 Recommended by Crystal Demmons/SECONDED by a Gwen Lepine THAT, the minutes for the March 24, 2015 meeting be accepted with spelling correction "Crystal" instead of Chrystal. CARRIED.

Rick Horon presented the Principal's report. Student enrollment numbers, attendance, as well as past and future events planned for Elizabeth School were shared. He reported on, as information and discussion: Updated contacts, calendar and important dates, upcoming events.

RECOMMENDATION#: 2015.01.836 Recommended by Gwen Lepine /SECONDED by a Chrystal Demmons, THAT, the principal's report be accepted. CARRIED.

Discussions were held on the following:

Staffing Update – The head cook has rescinded her request for a leave of absence.

The two vacancies for teaching positions will be advertised when we get the go ahead from central office.

The principal will be off for 6 weeks for medical leave (back surgery) beginning on June 9.

Principals Evaluation was discussed. The evaluation is completed and the principal has been given a continuing contract with Elizabeth School and is no longer designated as "Acting Principal".

Playground Committee Members of the LSBC will meet with Elvina and Kathy from the Settlement office to discuss funding projects for the school.

Programming for 2015/16 The principal discussed specific plans for implementing spall group instruction in math and literacy for all grades for next year.

The LSBC are invited to have lunch with the staff on Friday, June 26.

**FILED IN
DOCUSHARE**

Next meeting is set for June 26, 2015 at 1:00 pm.

Meeting adjourned at 5:10 pm

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: FORT MCKAY LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES

- JUNE 4, 2015
- JUNE 8, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

REPORT OF THE BOARD

FOR THE YEAR 1900

OF THE BOARD OF TRUSTEES

OF THE BOARD

OF THE BOARD OF TRUSTEES

OF THE BOARD

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OF THE BOARD

OF THE BOARD OF TRUSTEES

OF THE BOARD

Fort McKay School
Recommendation
June 4, 2015

#14-15

Recommendation to hire Tommy Sullivan as a certified teacher for the 2015-2016 school year.

Moved by Janet McDonald (in person June 4 @ 9:45)

Tina Black @ 10:20 (phone)

Shelley Harte @10:20 (phone)

**FILED IN
DOCUSHARE**

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THE UNIVERSITY OF CHICAGO LIBRARY

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LIBRARY

**Fort McKay
Local School Board Committee
Meeting Agenda
June 8, 2015
12:00 PM**

Call LSB Meeting to Order @12:05 PM

Board Members Present:

Janet McDonald
Shelly Harte
Tina Black

Administration Present:

Ruth Ryan

Absent:

Additions to Agenda...

1. Approval of Agenda

Adopt Agenda: Shelly Harte moved to adopt the agenda as presented/with additions.

2. Approval of Previous Minutes

Adopt Minutes: Tina Black moved to adopt minutes of April 27, 2015.

3. Business Arising from the Minutes...nothing at this time

4. Maintenance Report-

See report

5. Correspondence -

U School...this was discussed

6. Principal's Report ... see attachment Janet McDonald moved to adopt the Principal's Report as presented.

**FILED IN
DOCUSHARE**

7. FMS Counselling Update- The Family Support Centre...Tuesdays and Thursdays/ bullying presentations...Fort McMurray Collaborate Services – counselling...Irina visits on every second Wednesday

8. New Business –

- Staffing...this was discussed
- Sub- temporary position...this was discussed
- Awards- June...this was discussed...
- Kitchen – Range update...Janet has arranged for someone from the FM Band to look at the structure of the trailer in the kitchen
- Principal – Days in Lieu...Shelly recommended the days in lieu for 2015-2016 year
- U School...this was discussed and the date has been set for October
- Joslyn Creek – recycling...this program was discussed
- Apple School...this was discussed and we are waiting on them to see when the program will begin in the fall
- LSB Budget...going to pay for the snacks and prizes for the school dance
- Survey – Climate/Staff...this was discussed
- CES Proposal...did not hear back from the committee
- RCMP – Bullying presentations/ Units...going to start in September
- AERR discuss...Attendance Improvement Committee Report...aiming towards more parental involvement...meet the teacher ...more personal to each classroom

Additions to Agenda: Nothing at this time

9. Any other business

Next Meeting August 26, 2015

Adjournment @ 2:00 PM

**Fort McKay School
Local School Board Committee Recommendations
June 8, 2015**

- 15-15 Recommendation to adopt the agenda as presented.
 Moved by Shelly Harte
- 16-15 Recommendation to approve the previous minutes from April 27, 2015.
 Moved by Tina Black
- 17-15 Recommendation to accept the Principal's Report as presented.
 Moved by Janet McDonald
- 18-15 Recommendation to grant the principal, Ruth Ryan 10 days in lieu for the 2015-
2016 school year.
 Moved by Shelly Harte

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: KEG RIVER LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- APRIL 14, 2015
- MAY 5, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

DATE OF MEETING

TIME OF MEETING

PLACE OF MEETING

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR

ENDING AT THE CLOSE OF THE YEAR

19

AND THE BALANCE SHEET

AS AT THE CLOSE OF THE YEAR

19

REPORT OF THE BOARD OF TRUSTEES

FOR THE YEAR

ENDING AT THE CLOSE OF THE YEAR

19

AND THE BALANCE SHEET

AS AT THE CLOSE OF THE YEAR

19

**Keg River Local School Board Committee
REGULAR MEETING#68**

April 14/2015

@ 7 PM AT D M J SCHOOL

PRESENT: Kathy omoth, Dustin House, Wallace Prochinsky, Mike Fisher, Delores Mosure ,Darren wier

CALLED TO ORDER : 7:06 PM

ADOPT AGENGA : 4457 Dustin moved to adopt agenda **Carried**

ADOPT MINUTES : 4458 Delores moved to adopt minutes of march 3/15 **Carried**

HOT LUCH ; 4459 Delores moved to accept as information. **Carried**

REGULAR SCHOOL ITEMS: 4460 Kathy moved for the use of school for provincial
election . **Carried**

PRINCIPAL REPORT :#4461 Dustin moves that the principal get 5 days for2015/2016 yr.
inlieu of days to open school at beginning of school year. **Carried**

4462 Dustin moves to accept as information **Carried**

NEW BUSSINESS: grant application

NEXT KRLSBC MEETING May 05/2015

ADJOURNMENT :8:05

**FILED IN
DOCUSHARE**

11/11/11
11/11/11

**Keg River Local School Board Committee
REGULAR MEETING #69**

MAY 05/2015

@ 7 PM AT D M J SCHOOL

PRESENT: Kathy Omoth, Dustin House, Mike Fisher, Wallace Prochinsky, Delores Mosure, Darren

weir

CALLED TO ORDER :7:15 pm

ADOPT AGENDA : #4463 Dustin moved to adopt agenda

CARRIED

ADOPT MINUTES : #4464 Kathy moved to adopt minutes #68

CARRIED

HOT LUNCH ; #4465 Delores moved to accept as information

CARRIED

REGULAR SCHOOL ITEMS: #4466 Kathy moved to approve of both field trip to twin

lakes/manning, and to Grouard for north land games,

CARRIED

PRINCIPAL REPORT : #4467 Kathy moves to approve rental of teacher age #72 to the bus

driver Shannon Wason until the end of June/2015

**FILED IN
DOCUSHARE**

CARRIED

#4468 Kathy moved to approve of organizational plan

CARRIED

4469 Delores moved to accept as Principal report as information CARRIED

CHAIR REPORT #4470 Delores moved to spend FNMI Budget

NEXT KRLSBC MEETING JUNE 09/2015 7:00PM

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LITTLE BUFFALO LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- MAY 13, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

STATE OF TEXAS

County of _____

State of Texas

County of _____

Know all men by these presents, _____

of the County of _____ State of Texas

do hereby certify

that _____

AGENDA: May 13, 2015

LBS BOARD MEETING

Meeting called to order at

Attendance:

Dwight Gladue Chair

Bryan Laboucan

Cheryl McMann

Crystal Colville –Principal

Debbra McBride

Linda Strang

Absent:

Larry Ominayak

Troy Laboucan

Agenda

1. Old business

- i. Radio – transistor fixed and getting back up and running
- ii. Push in - grade 1 students are starting to retain their sight words and are able to spot them in regular text. The grade 2's are showing great progress – 7 now have their first 103 site words, 5 have 52 site words, the other 7 are at varied levels of learning letter sounds, identifying letters and starting to learn their site words.
- iii. Tell them from me survey – almost complete

2. Grade 4/5 trip –

- i. Funding – \$48 879.69 – reached the target –
Last week I received the cheque from the MD for 2000, Trans Canada 5000, and Aecom –\$750. Ryan from Hybrid wireless contacted me they are mailing us a check for 500. Bottles brought in 750.
- ii. Due date – May 15 – \$200 per student must be paid, and final permission slips in
- iii. Bingo
- iv. Fund raising will continue
- v. Grade 3 students – a few grade 3 students will be coming since there are a few grade 4/5 students that won't be going on the trip.

3. Grad – Has raised \$14 614.64

- Received cheque from the band
- Total of 14 – Brady, Holly, Wade and Shania are done
- Amy, Blake, Erica, Desiree, Teryn, Taylor, Vanessa, Mark, Janiva and Lourdes
- Grad rings – board motion
- Need a motion for the board to buy the grad jackets – \$200 gift certificate for each grad from Cariboo Cresting out of their budget.
- Gowns

- Contacted all parents to ensure they are aware where their child is at and what they need to finish graduating.

Motion

20/14/15

- Moved by Dwight and Bryan – The board will purchase a \$200 gift card for each grad (14x200=\$2800) for their grad jacket. Money is to come out of the board's budget.
4. Attendance – HS – 2 with 85% with 100% (last month 2 85 for HS) same as last month
8/9 – 12 with 85% and 3 with 100% (last month 3 and down by 1)
Students k-7 with 61 - 85% (10 with perfect attendance) up by 6
Invited the parent s to the last ice cream party – Monday 3 parents, Tuesday 12 parents and Wednesday 5 parents
 5. KTC – Margo Simenon-
 6. Use of school gym – Starting September \$50 deposit and \$50 to use the gym for no school functions.
 7. Rhonda Williams – contact me she would like to use the gym from July6-15. There is a group of 15-19 Korean people that would like to come stay at the school. They will do activities and share their culture with the children during the week and on the last night they will put on a community feast. – Board would like me to gather more info about if they need the kitchen as well be for we agree to it.
 8. All Staff left at 8:50 pm.
 9. In Camera at 8:55 pm
 - Staffing
 - Budget
 10. Came out of camera at 9:10 pm
 11. Return to regular meeting at 9:11
 12. Meeting Adjourned at 9:15 pm

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- JUNE 8, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

THE BOARD OF TRUSTEES OF THE UNIVERSITY OF CALIFORNIA

MEETING OF THE BOARD OF TRUSTEES

HELD AT THE UNIVERSITY OF CALIFORNIA, BERKELEY

ON THE 14TH DAY OF MAY, 1961

AT 10:00 A.M.

PRESENT: MR. ROBERT G. WATSON, Chairman

MR. JAMES H. HARRIS, Vice-Chairman

MR. JAMES H. HARRIS, Secretary

MR. JAMES H. HARRIS, Treasurer

MR. JAMES H. HARRIS, Member

MR. JAMES H. HARRIS, Member

MR. JAMES H. HARRIS, Member

MR. JAMES H. HARRIS, Member

MR. JAMES H. HARRIS, Member

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MR. JAMES H. HARRIS, Member

MR. JAMES H. HARRIS, Member

MR. JAMES H. HARRIS, Member

**PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE
REGULAR MONTHLY MEETING
JUNE 08, 2015**

In Attendance: Candice Calliou, Chairperson
Kristin Ghostkeeper, Secretary/Treas.
Priscilla Christian, Board Member
Nelson Auger, Board Member
Jill Gaudet, Principal
Reta Nooskey, Recording Secretary

Absent: Doreen Poitras, Board Member (medical)

Call To Order: the meeting was called to order at 4:20 p.m.

Agenda:

Motion #063:14/15 Kristin Ghostkeeper moved to approve the agenda as presented.
Carried.

Minutes:

Motion #064:14/15 Kristin Ghostkeeper moved to approve the minutes of the following meetings as read: March 30, 2015, May 11, 2015 and May 27, 2015. **Carried.**

Principal's Report:

Motion #065:14/15 Kristin Ghostkeeper moved to approve the Attendance Improvement Planning Document as presented. **Carried.**

Nelson Auger came in at this time.

Motion #066:14/15 Priscilla Christian moved to recommend to hire Darcy and Stephanie McKinney for Grs. 4,5&6 and Sr. High for 2015/2016. **Carried.**

Motion #067:14/15 Priscilla Christian moved to post for bids for the Awards Diner on June 24th, to a maximum bid of \$1500.00 per 150 people. **Carried.**

Motion #068:14/15 Nelson Auger moved to fund Aboriginal Day on June 22nd, for various activities and guests, not to exceed \$5000.00. **Carried.**

Motion #069:14/15 Kristin Ghostkeeper moved to approve Boarding Home Application for Student "J". **Carried.**

Kristin Ghostkeeper and Priscilla Christian declared conflict of interest for the next motion and left room.

Motion #070:14/15 Nelson Auger moved to approve Boarding Home Application for Student "JG". **Carried.**

Motion #071:14/15 Candice Calliou moved to accept the Principal's Report as information. **Carried.**

Meeting Dates: The next regular board meeting – Monday, September 14, 2015 at 3:30 p.m.
Special meeting to set up Justice Committee – tentatively for week of August 24th, 2015.

Adjournment: The meeting ended at 5:00 p.m.

Signatures:

Candice Calliou, Chairperson

Reta Nooskey, Recording Secretary

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PEERLESS LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES

- MARCH 26, 2015
- MAY 14, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF DIRECTORS

DATE OF MEETING

COMMITTEE
NAME OF THE BOARD

MEMBER NAME

MEMBER NAME

MEMBER NAME

MEMBER NAME

Peerless Lake School Committee Meeting

Thursday March, 26, 2015

Time: 7pm

Board Members Present: Louie Cardinal, Marcel Noskiye, Marie Alook, Laurel Noskiye

Administration: Audrey Anderson, Corrine Alook (RS), Rose Oar joined meeting at 7:29PM.

Others: Elizabeth Quintal (Elder) (left 8:29pm)

Excused: William Houle

Louie info: we (LSBC) need an Elders committee to be established for the school, to help guide the school/staff/students/LSBC, 5 elders to sit on the committee, a meeting will be called March 31 at 5pm with the elders of the community.

1. Call meeting to Order: Louie Cardinal called the meeting to order at 7:27PM.
2. Adopt Agenda: Motion#29-14/15: Laurel Noskiye moved to adopt the agenda. Seconded by Marcel Noskiye. Carried.
3. Adopt the minutes: Motion#30-14/15: Marie Alook moved to adopt the minutes. Seconded by Laurel Noskiye. Carried.
4. Chairman's Report: Verbal: Attendance meeting, Elder's Committee:RE: to discuss attendance and meeting with Don Tessier. Meeting in Fishing Lake at J.F Dion: Re: Attendance Initiative. Motion#31-14/15: Laurel Noskiye moved to accept the verbal report: Seconded by Marcel Noskiye. Carried.
5. Principal's Report: Attached: Motion32-14/15: Marie Alook moved to accept Principals Report. Seconded by Marcel Noskiye. Carried.
6. New Business:
 - Spelling Bee- Info only
 - Discipline Policy, NIT (head lice) Policy, Dress code, Playground Fundraising. Tabled by Louie Cardinal.
 - Playground research- info only
 - Attendance concerns- info only
 - Attendance report- info only
 - School calendar- info only
7. Audrey Anderson, Principal excused at 8:50PM by LSBC Chair Louie Cardinal. To discuss letter issues in-camera presented by certified teacher
8. In camera: Laurel moved to in-camera at 9:16pm. Seconded by Marcel Noskiye. Carried. Out of Camera: Marcel Noskiye moved to come out of camera at 10:00pm. Seconded by Laurel Noskiye. Carried.
9. Adjournment: Louie Cardinal adjourned the meeting at 10:05PM.

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Peerless Lake Local School Board Committee Meeting
May 14, 2015

Present: Louie Cardinal, William Houle, Marie Alook in at (7:26pm)

Admin: Audrey Anderson, Corrine Alook – RS

Absent: Marcel Noskiye, Laurel Noskiye

1. Call the Meeting to Order: Louie Cardinal called the meeting at 7:19pm.
2. Adopt the Agenda: Motion # 39-14/15: Marie Alook moved to adopt the agenda. Seconded by William Houle. Carried.
3. Adopt the minutes: Motion# 40-14/15: William Houle moved to adopt the minutes. Seconded by Marie Alook. Carried.
4. Chairman's Report: No report.
5. Principal's Report: Motion#41-14/15: William Houle moved to accept the principal report as presented. Seconded by Marie Alook. Carried.
6. New Business:
 - a. Robotics tournament in Fort McMurray: Motion#42-14/15: Marie Alook moved to approve of the fieldtrip to attend the robotics tournament in Fort McMurray on May 22 to May 24, 2015. Seconded by William Houle. Carried.
 - b. Grade 5 field trip: Motion#43-14/15: William moved to approve the Grade 5 fieldtrip to Jasper on May 31st to June 3rd. Seconded by Marie Alook. Carried.
7. In Camera: Motion #44-14/15: Marie Alook moved to go to in-camera. Seconded by William Houle. Carried.
8. Out of Camera: Motion #45-14/15: Marie Alook moved to come out of camera. William Houle seconded. Carried.
9. Next meeting & Adjournment: June 18th @ 7pm next meeting. Louie Cardinal adjourned the meeting at 9:10pm.

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BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PELICAN MOUNTAIN LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- MAY 13, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

REPORT TO BOARD

DATE: 10/10/70

TO: THE BOARD

FROM: THE DIRECTOR

RE: 10/10/70

SUBJECT: 10/10/70

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LSBC Pelican Mountain School
Organizational Meeting/Regular Monthly Meeting
May 13, 2015

Attendance: Linda-Principal, Violet-Board Chair, Sandra and Heather

Call meeting to order 7:02 pm by Violet.

Adoption of Minutes: Sandra, makes a motion to adopt the March 3, 2015 meeting minutes, Violet seconds. **Motion #2005132015**

1. **New Business**-none
2. **Board chairpersons' Report**-no report.
3. **Principal's Report**-attendance was improving and there is a field trip to Jasper scheduled for June 8-11, 2015.
4. **Other business**-
 - a) School trips-Grouard Northland games-will be traveling on May 28 and stay overnight on May 29, 2015.
 - b) Violet, makes a motion to buy end of year awards, 2x\$150.00 gift cards from Home Hardware, Heather seconds. **Motion #1805132015**
 - c) Heather, makes a motion to buy gifts for yearend for the students and to purchase books and 3 gift card awards for ECS, Sandra seconded. **Motion #1905132015**

Next meeting-June 2, 2015

Adjournment-at 7:48 pm

**FILED IN
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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: SUSA CREEK LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- MAY 11, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

REPORT OF TRUSTEES

OF THE

TRUSTEES OF THE BOARD

OF THE BOARD OF TRUSTEES

OF THE BOARD OF TRUSTEES

OF THE BOARD OF TRUSTEES

SUSA CREEK LOCAL SCHOOL BOARD COMMITTEE
MEETING
May11/15

PRESENT: Rachelle McDonald, Chairperson
Charles McDonald, Member
Robert Wanyandie, Member
Cathy Wanyandie, Member
Maryanne Moberly, Secretary/Treasurer

OTHERS: Mark McGimpsey, Principal
Tammy Smith, Recording Secretary

VIA: phone/email

GRADE 6-8

FIELD TRIP:

74/15

Rachelle moved to approve the grade 6-8 field trip
to Skills Alberta in Edmonton with \$2000. To come
out of the S.C.FNMI budget for this trip.
Carried.

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1. The first part of the document is a letter from the President of the United States to the Congress.

2. The second part is a report from the Secretary of the Treasury.

3. The third part is a report from the Secretary of the Interior.

4. The fourth part is a report from the Secretary of the Navy.

5. The fifth part is a report from the Secretary of the War.

6. The sixth part is a report from the Secretary of the State.

7. The seventh part is a report from the Secretary of the Army.

8. The eighth part is a report from the Secretary of the Navy.

9. The ninth part is a report from the Secretary of the War.

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11. The eleventh part is a report from the Secretary of the Army.

12. The twelfth part is a report from the Secretary of the Navy.

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BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: TROUT LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- JUNE 15, 2015

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF DIRECTORS

1907-1908

1908-1909

1909-1910

1910-1911

1911-1912

1912-1913

1913-1914

1914-1915

1915-1916

1916-1917



Kateri School



Local School Board Committee Meeting

June 15th, 2015

In Attendance: Elmer Gullion (Chairperson) Julianne Noskiye (Vice - Chairperson)
Shane Metsikassus
Jennifer Nanooch (A. Principal)

Missing: Conrad Metsikassus Caroline Bigstone (Excusable)

Guests: Flora Cardinal (Guardian)
Margot Simonot (KTC/NSD)

Meeting called to order at 7:16 PM by Elmer Gullion

Opening Prayer Elmer Gullion

Motion #895695 Motion to adopt agenda
By: Shane Metsikassus
Carried

Motion #895696 Motion to accept minutes from May 5th, 2015
By: Julie Noskiye
Carried

Presentation by Margot Simonot on a regional centralized high school for schools under the KTC-NSD61 umbrella (Margot Simonot left after presentation)

Motion #895697 Motion to move in-camera

Motion #895698 Motion to move out-of camera
(Flora Cardinal left after in camera session)

Will be addressing discipline procedures at a Community Engagement Barbeque at the beginning of next school year to allow for community input

Motion #895699 Motion to accept the Principal's report
By: Shane Metsikassus
Carried

Motion #895700 Motion to accept finance report
By: Shane Metsikassus
Carried

Motion #895701 Motion to adjourn
By: Elmer Gullion

Meeting adjourned at 10:14 PM

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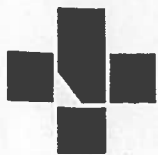
Superintendent's Report June 26, 2015

May, 2015

25	Edmonton	Meeting with Fort McKay First Nation Education
26	Calling Lake	Fire Evacuation Visit
28	Grouard	Meeting with Northern Lakes College President
		Meeting with Grouard Local School Board Committee
31 (PM)	Red Deer	ASBA Spring General Meeting

June, 2015

1-2	Red Deer	ASBA Spring General Meeting
3	Peace River	Divisional Leadership Team Meeting
5	Peace River	Teleconference with Athabasca Tribal Council
8	Peace River	Meeting with Education Director of Bigstone Cree First Nation Education Authority
9	Grouard	Principal Interviews
10	Gift Lake	Gift Lake School Visit- Facilities
12	Slave Lake	Meeting with ATA
13	Keg River	Dr. Mary Jackson School ECS Graduation
14	Peace River	Peace River Powwow
15	Peace River	Teleconference with ATA
	Peace River	Meeting with Peace River School Division and Holy Family Catholic School Division Superintendents
16	Peace River	Committee Meetings and Agenda Review
17	Wabasca	Meeting with Bigstone Cree First Nation Education Authority and MD of Opportunity
	Calling Lake	Calling Lake School visit Meeting with Clifford Cardinal
18	Peace River	Meeting with Chester Auger
	Grouard	Meeting with Grouard Local School Board Committee
19	Peace River	Literacy Priority Focus Group Meeting
20	Peerless Lake	Peerless Lake Graduation
22	Grouard	Appreciation Lunch with Northern Lakes College and Gift Lake School
23	Edmonton	Meeting with Fort McKay First Nation Education
25	Trout Lake	Kateri School Graduation
26-27	Peace River	Corporate Board Meeting



May 19, 2015

Northland School Division No. 61
9809 - 77th AVE
Peace River, AB T6E 1M3

Email: donna.barrett@nsd61.ca;

Attention: Donna Barrett, Superintendent

RE: Agreement for mental health promotion, prevention and early intervention initiative called Mental Health Capacity Building in Schools between Alberta Health Services ("AHS") and Northland School Division No. 61 dated July 1, 2014 with reference number CLM200960 (the "Agreement").

Pursuant to Section 2(b) of the Agreement, AHS hereby gives written notice that it is exercising its right to extend the term of the Agreement, such extension term to commence on July 1, 2015 and expiring on June 30, 2016 ("Extension Term"). Restricted Funding during the Extension Term will be based on the budget outlined in Schedule B of the Agreement. Also, in accordance with Section 5(d) Repayment of Surplus, any Surplus will not be approved to be carried over into this Extension Term.

Sincerely,

ALBERTA HEALTH SERVICES

Per: 

Name: Reed Allinson

Title: Contract Manager

Date: May 20/2015

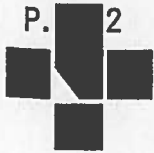
Per: 

Name: Libby Strawn

Title: Director

Date: May 20 2015

**FILED IN
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Alberta Health Services

Contracting, Procurement & Supply Management

Office: 403-943-0233

E-mail: Admir.Chihaluca@albertahealthservices.ca

May 19, 2015

Northland School Division No. 61
9809 - 77th AVE
Peace River, AB T6E 1M3

Email: donna.barrett@nsd61.ca;


Attention: Donna Barrett, Superintendent

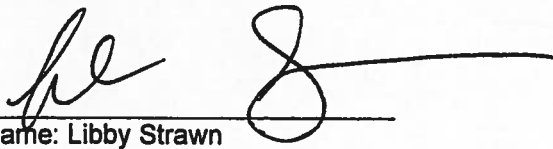
RE: Agreement for mental health promotion, prevention and early intervention initiative called Mental Health Capacity Building In Schools between Alberta Health Services ("AHS") and Northland School Division No. 61 dated July 1, 2014 with reference number CLM200952 (the "Agreement").

Pursuant to Section 2(b) of the Agreement, AHS hereby gives written notice that it is exercising its right to extend the term of the Agreement, such extension term to commence on July 1, 2015 and expiring on June 30, 2016 ("Extension Term"). Restricted Funding during the Extension Term will be based on the budget outlined in Schedule B of the Agreement. Also, in accordance with Section 5(d) Repayment of Surplus, any Surplus will not be approved to be carried over into this Extension Term.

Sincerely,

ALBERTA HEALTH SERVICES

Per: 
Name: Reed Allinson
Title: Contract Manager
Date: May 20/2015

Per: 
Name: Libby Strawn
Title: Director
Date: May 20 2015

**FILED IN
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Kee Tas Kee Now Tribal Council (KTC) & Northland School Division N0 61 (NSD)
Grouard Spring Camp
June 15 - 18, 2015

Report





Prepared by: KTC Secondary Services Team
 Kee Tas Kee Now Tribal Council (KTC) & Northland School
 Division NO 61
 Marten Lake Winter Camp
 June 15-18, 2015



- Target Audience:** Grades 1-9 students
- Target School(s):** Grouard School (NSD) and Atikameg School(KTC)
- Theme:** Woodland Cree Culture
- Funders:** Kee Tas Kee Now Tribal Council
 Northland School Division
- Coordinator's:** Jakie Sander, NSD Grouard School,
 Jason Bigcharles, KTC Outdoor Education/Cree Culture
- Camp Manager:** Jackie Sander/Jason Bigcharles
- Learning Outcomes:** See appendix 1
- Program:** See appendix 2
- Budget:** See appendix 3



Report

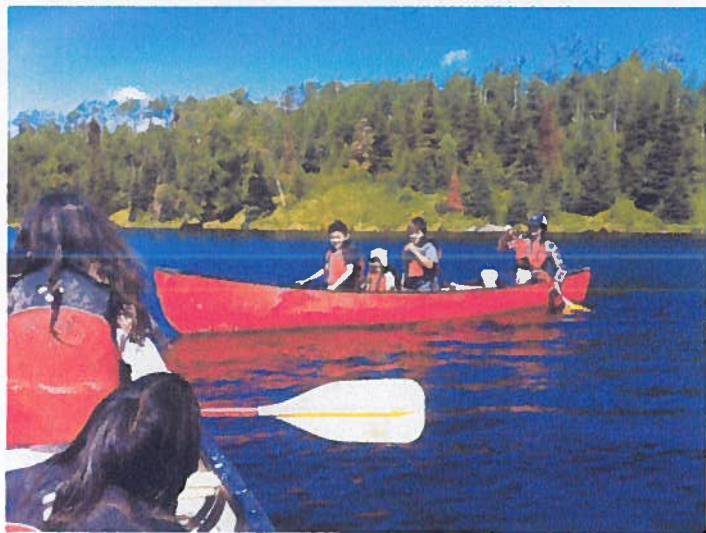
On June 15-18, 2015 Grouard School and Kee Tas Kee Now Tribal Council (KTC) hosted a spring culture camp at Marten Lakes Northern Lakes College. The theme of this year's camp was "Woodland Cree Culture". The target audiences were the students (grades 1-9) from KTC and KTC/NSD partnership schools. Grades 3-9 from Grouard School stayed at the camp from Monday to Thursday with grades 1 and 2 staying Tuesday and Wednesday. Grades 5 and 6 from Atikameg School came out for the day on Wednesday to take part in activities at the camp. The total number of participating students at the camp was 78 throughout the week, the highest number of students to attend the camp for programming to date.

Attending Schools and Students Numbers

Grouard School (54)
Atikameg (24)

The camp program (see appendix 2) was designed to reflect a variety of traditional and contemporary practices of the Woodland Cree peoples. Such as activities as cutting moose meat in preparation for smoking and making into drymeat, making a smoke rack, medicinal plant identification, canoeing, fishing, shelter building, storytelling, fish scale art and archery provided students with a hands-on approach to learning about and experiencing the Woodland Cree Culture.

During the camp student were provided with the opportunity to participate in ten (formal presentations) as listed in the table below



Presenters and Resource persons

- 1) Jason Bigcharles (KTC) ***"Cutting Moose Meat into Drymeat"***
- 2) Jason Bigcharles (KTC) ***"Making a Smoke Rack and Hanging Drymeat"***
- 3) Jason Bigcharles (KTC) ***"Medicinal Plant Identification"***
- 4) Russell Cardinal Jr. (Grouard) ***"Shelter Building"***
- 5) Russell Cardinal Jr. (Grouard) ***"Fishing Skills"***
- 6) Joyce (NSD) and Linda (Grouard School), ***"Fish Scale Art"***
- 7) Jason Bigcharles (KTC) and Paul Neethling (KTC), ***"Canoeing"***
- 8) Jackie Sander (Grouard School) ***"Archery"***
- 9) Jason Bigcharles (KTC); ***"Storytelling"***
- 10) Paul Neethling (KTC); ***"Using a Telescope"***

Students had opportunities to experience hands-on learning through participation in indoor and outdoor activities. As outlined in the Cree Language and Cultural Program of Studies; students learned from all areas of the Outcomes; Applications, Language Competence, Community Membership and Strategies.

In addition, these activities were related to the interconnectedness of all things, the connection to the land and community and the dynamic and changing nature of the world as outlined in the guide to "Cree Way of Knowing".

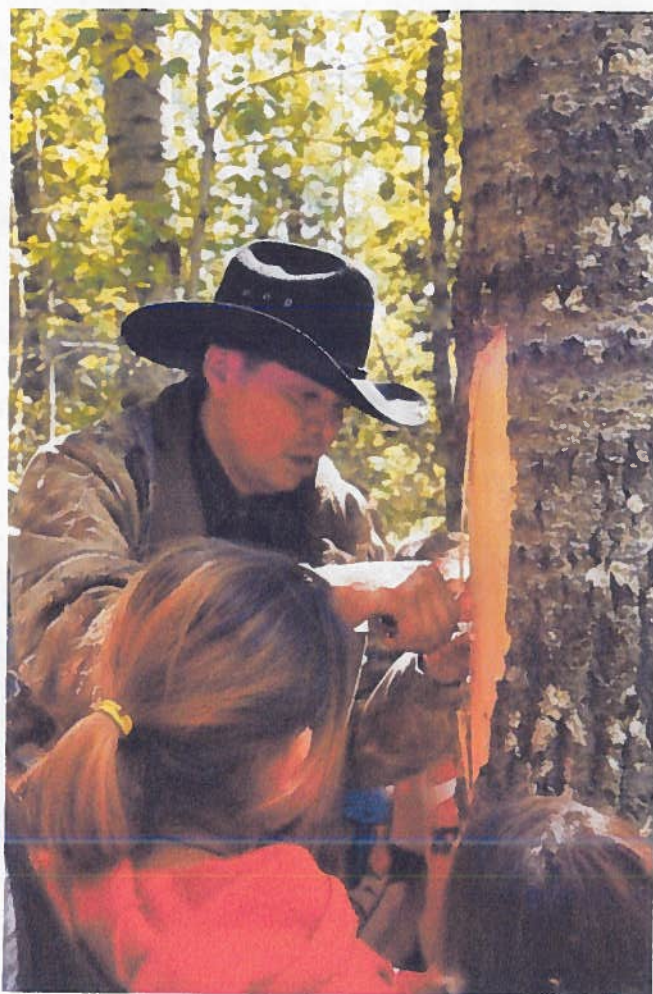
The following activities delivered in the context of the camp and fulfilled and are connected to cultural outcomes listed in appendix 1.

- Making Drymeat (Moose Meat)
- Making a Smoke Rack
- Medicinal Plant Identification
- Shelter Building
- Fishing
- Cultural art project
- Traditional skills (importance of traditional skills)

Overall students enjoyed the camp and were requesting more presentations. KTC and NSD both fully support land based learning opportunities that focus on curriculum relevant activities and are working hard to identify and offer such activities.

Recommendations for next year include:

- Offering student credit(s) for participation.
- Increasing partnership opportunities in programing and funding
- Provide a pre-camp package to schools and a pre visit by the facilitation team to encourage participation.
- Look at opportunities for community engagement by inviting parents and community members to participate in camps.



Appendix 1: Cultural Learning Outcomes (fulfilled)

The following lists the Cultural (Cree) Learning Outcomes (CREE LANGUAGE AND CULTURE TWELVE-YEAR PROGRAM KINDERGARTEN TO GRADE 12 1996) that were fulfilled during the Marten Lake Winter Camp.

Applications

- A-1 to share information
- A-1.1 share factual information
- A-3 to get things done
- A-3.1 guide action of others
- A-3.3 group action
- A-3.3a small group tasks
- A-4 to form, maintain and change interpersonal relationship
- A-4.1 manage personal relationships
- A-5 to enhance their knowledge of the world
- A-5.1 discover and explore
- A-5.1a ask questions and clarify understanding
- A-6 for imaginative purposes and personal enjoyment
- A-6.3 personal enjoyment
- A-6.3 a use the language personal enjoyment eg: pakesiwin

Language Competence

- LC-2.1 listening
- LC-2.2 b engage in simple interactions using simple sentences and/or phrases.

Strategies

- S-1.1 language use
- S-1.1a identify and use a variety of strategies to enhance Language learning and cultural learning.
- S-3.1 cultural learning
- S-3.1a identify and use a variety of strategies to enhance cultural learning.

Community Membership

- CM-1 Mother Earth
- CM-1. 1 relationships
- CM-1.1a participate in activities that show care respect for Mother Earth.
- CM-1.3 practice and products
- CM-1.3a explore basic, key practices and products related to Mother Earth.
- CM-1.4 past and present perspective
- CM-1.4a explore past and present Cree Values related to Mother Earth
- CM-1.5 diversity

CM-1.5a	explore diverse Cree Values related to Mother Earth
CM-2	others
CM-2.1	relationships
CM-2.1a	form positive relationships with others eg: peers, family, Elders.
CM-2.3	practices and products
CM-2.3a	explore cultural practices and products of Cree people in Canada.
CM-3	themselves
CM-3.1	relationships
CM3.1a	identify influences on the development of their own self-concept and self-identity.
CM-3.3	practices and products
CM-3.3a	explore Cree culture experiences, practices and products.

Literacy Benchmarks

Knowledge and Understanding

- I interpret and select appropriate vocabulary related to personal experiences and opinions explored in topics and subject-specific concepts.
- I explore and understand how diverse modes and media effectively represent and communicate experiences, concepts and understandings.

Strategies

- I clarify my information need and develop process to select the most useful and relevant sources.
- I expand or focus more deeply on a question, topic or problem to generate other ideas.

Numeracy Benchmarks

Awareness

- I use numeracy skills to represent what I know, what I am able to do and what I need to learn

Strategies

- I apply the most effective estimation and mental calculation strategies for a particular situation.
- I determine the best solution by evaluating the validity of alternate solutions.
- I express generalizations about numbers, quantities, relations and functions when analyzing data.





Appendix 2: Winter Camp Program



Marten Lake Spring Culture Camp 2015 (Draft)

DAY 1: Monday, June 15th 2015
Whitefish School

School: Grouard School and

30 Students (15/field group)

Time	Group 1 Paskwâwmostos (Buffalo)	Group 2 Mahihkan (wolf)	Group 3 Kihew (Eagle)	Group 4 Makeesis (Fox)
1:00 – 2:30 p.m.	- Opening Ceremony, Opening Prayer, - Expectations, Cabin Allocations			
2:30 – 3:00 p.m.	Plant Identification/Nature Hike (Jason)		Building a Drymeat/Fish Rack	
3:00 – 5:00 p.m.	Building a Drymeat/Fish Rack		Plant Identification/Nature Hike (Jason)	
5:00 – 6:30 p.m.	Supper/Free time			
6:30 – 8:00 p.m.	Drymeat Making Demonstration/Practice (Jason)		Scaling Fish and Dying Fish Scales (Joyce/Linda)	
8:00 – 9:30 p.m.	Scaling Fish and Dying Fish Scales (Joyce/Linda)		Drymeat Making Demonstration/Practice (Jason)	
9:30 – 10:00 p.m.	Storytelling/Sing-along by the fire			
10:00 – 11:00 p.m.	Quiet time and lights out!			

DAY 2: Tuesday, June 16th 2015

Time	Group 1 Paskwâwmostos (Buffalo)	Group 2 Mahihkan (wolf)	Group 3 Kihew (Eagle)	Group 4 Makeesis (Fox)
7:30 – 8:30 a.m.	<i>Breakfast</i>			
9:00 – 10:30 a.m.	Canoeing (Jason)	Archery (Jackie)	Shelter Building	Fish Scale Art (Joyce/Linda)
10:30 – 12:00 p.m.	Fish Scale Art(Joyce/Linda)	Canoeing (Jason)	Archery (Jackie)	Shelter Building
12:00 – 1:30 p.m.	<i>Lunch</i>			
1:30 – 3:00 p.m.				
3:00 – 4:30 pm	Shelter Building	Fish Scale Art (Joyce/Linda)	Canoeing (Jason)	Archery (Jackie)
4:30 – 6:00 pm	Archery (Jackie)	Shelter Building	Fish Scale Art (Joyce/Linda)	Canoeing (Jason)
6:00 – 7:30 p.m.	<i>Supper/Freetime</i>			
7:30 – 9:30 p.m.	Complete Fish Scale Art/ Story Telling/Sing Along			
10:00 – 11:00 p.m.	Quiet time and lights out!			

DAY 3: Wednesday, June 17th 2015

Time	Group 1 Paskwâwmostos (Buffalo)	Group 2 Mahihkan (wolf)	Group 3 Kihew (Eagle)	Group 4 Makeesis (Fox)
7:30 – 8:30 a.m.	Breakfast			
8:30 – 9:00	Pack up and board bus			
9:00 – 12:00.	Drive First round group back and pick up Second Round group – Whitefish first then Grouard stops.			
12:00 – 3:00	Drive Second round group up to Martin Lake camp. – Opening Ceremony, Expectations, Cabin Allocations			
3:00 – 4:00 p.m.	Plant Identification/Nature Hike (Jason)		Building a Drymeat/Fish Rack	
4:00 – 5:00 p.m.	Building a Drymeat/Fish Rack		Plant Identification/Nature Hike (Jason)	
5:00 – 6:00 p.m.	Supper and Break			
6:00 – 7:00 p.m.	Drymeat Making Demonstration/Practice (Jason)		Scaling Fish and Dying Fish Scales (Joyce/Linda)	
7:00 – 8:00	Scaling Fish and Dying Fish Scales (Joyce/Linda)		Drymeat Making Demonstration/Practice (Jason)	
9:30 – 10:00 p.m.	Storytelling/Sing-along by the fire			
10:00 – 11:00 p.m.	Quiet time and lights out!			

DAY 4: Thursday, June 18th 2015

Time	Group 1 Paskwâwmostos (Buffalo)	Group 2 Mahihkan (wolf)	Group 3 Kihew (Eagle)	Group 4 Makeesis (Fox)
7:30 – 8:30 a.m.	<i>Breakfast</i>			
9:00 – 10:30 a.m.	Canoeing (Jason)	Archery (Jackie)	Shelter Building	Fish Scale Art (Joyce/Linda)
10:30 – 12:00 p.m	Fish Scale Art(Joyce/Linda)	Canoeing (Jason)	Archery (Jackie)	Shelter Building
12:00 – 1:30 p.m.	<i>Lunch</i>			
1:30 – 3:00 p.m				
3:00 – 4:30 pm	Shelter Building	Fish Scale Art (Joyce/Linda)	Canoeing (Jason)	Archery (Jackie)
4:30 – 6:00 pm	Archery (Jackie)	Shelter Building	Fish Scale Art (Joyce/Londa)	Canoeing (Jason)
6:00 – 7:30 p.m.	<i>Supper/Freetime</i>			
7:30 – 9:30 p.m.	Complete Fish Scale Art/ Story Telling/Sing Along			
10:00 – 11:00 p.m.	Quiet time and lights out!			

DAY 5: Friday, June 19th 2015

Time	Group 1 Paskwâwmostos (Buffalo)	Group 2 Mahihkan (wolf)	Group 3 Kihew (Eagle)	Group 4 Makeesis (Fox)
7:30 a.m. – 8:30	Breakfast			
9:00 a.m. – 11:00	Review and Talking Circle			
11:00 a.m. – 12:00	Pack and cleanup			
12:00 p.m.	Lunch Thank you, closing prayer(s) and departure			

"We are more than the sum of our Knowledge,
We are the products of our imagination"



Appendix 3: KTC/Grouard School Camp Budget

Contributions

Alberta Government Grant
Kee Tas Kee Now Tribal Council
Northland School Division

Expenditures

BUDGET

Presenter Costs

ALL INTERNAL NSD/KTC PERSONELL	\$ 0.00
--------------------------------	---------

Expenditures

BUDGET

Materials and Supplies

Fishing equipment, baits, etc(KTC)	\$311.20
Marten Lake Camp Rental (Grouard School).....	\$892.50
Food and kitchen supplies (Grouard School).....	\$2000.00
Total	<u>\$3,203.70</u>

Total Expenditures	<u>\$3,203.70</u>
<u>Total Bussing Expenditures \$540/day x 2days (NSD)</u>	<u>\$1,080.00</u>
<u>KTC Contribution Specialist hours app. 7 days@280/day (KTC)</u>	<u>\$1,960.00</u>
<u>TOTAL 2015 Expenditures</u>	<u>\$6,243.70</u>

Summary

The camp was an overall success and all feedback from students, supervisors, camp staff and visitors was positive. There was a nice balance of student engagement in activities along with sufficient opportunities for students to socialize. Although there were a large number of students in attendance there was a low supervisor to student ratio so supervision was not an issue. Jackie Sander is to be commended on her ability to provide exceptional meals to such a high number of students and staff largely on her own as programming took place. Paul Neethling should also be recognized for his outstanding support to cultural programming within the KTC/NSD partnership.



Interim Supply Bill

Education Minister <Education.Minister@gov.ab.ca>

Thu, Jun 18, 2015 at 10:05 AM

To All School Board Chairs of Public, Separate, Charter and Francophone School Boards

Private Schools and Early Childhood Operators

Presidents of Stakeholder Associations

ACSTA (Alberta Catholic School Trustees' Association)

ASBA (Alberta School Boards Association)

ASCA (Alberta School Councils' Association)

ATA (Alberta Teachers' Association)

AAPCS (Association of Alberta Public Charter Schools)

ACFA (Association canadienne-française de l'Alberta)

AISCA (Association of Independent Schools & Colleges in Alberta)

ASBOA (Association of School Business Officials of Alberta)

CASS (College of Alberta School Superintendents)

Federation des parents francophones de l'Alberta

Federation des conseils scolaires francophones de l'Alberta

PSBAA (Public School Boards' Association of Alberta)

Yesterday, this government took another important step in demonstrating our commitment to Kindergarten to Grade 12 education in Alberta.

By introducing interim supply bill, we have ensured that the education system will operate normally until a full Budget can be delivered in the fall.

Interim supply provides funding authority to government, so it can continue to provide services and carry out day-to-day operations when a Budget hasn't been passed. This includes funding for school capital projects, the Teachers' Framework Agreement, and the commitment made in May to reverse grant cuts and fully fund enrolment.

I'm pleased to say that the funding dedicated to K-12 education within interim supply covers all regular operations, as reflected in the *2015/2016 Funding Manual for School Authorities* that was updated based on our government's May 28, 2015 funding announcement. Interim supply does not reallocate priorities or provide for new policy – those types of decisions will be made in the fall Budget.

P. 228

Sincerely,

David Eggen

MLA Edmonton-Calder, Minister of Education

To All Superintendents of Public, Separate, Charter and Francophone School Boards

Secretary Treasurers

Executive Directors of Stakeholder Associations

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.



ACHIMOWIN

June 2015

NORTHLAND SCHOOL DIVISION NO.61

Northland Games 2015

A clear sky, mixed with sunshine and smiles ruled the day at the 28th annual Northland Games on May 29th at Grouard Northland School. Over 500 students from 10 schools: Grouard Northland School, Mistassiniy School, St. Theresa School, Paddle Prairie School, Dr. Mary Jackson School, Bishop Routhier School, Peerless Lake School, Little Buffalo School, Gift Lake School, Pelican Mountain School and Atikameg School (Kee Tas Kee Now Tribal Council) competed for divisional track and field glory. Click on the link below to view full story and photos on the Northland School Division website.

<http://nsd61.ca/about-us/division-news/post/28th-annual-northland-games>



Marilyn Poitras, Paddle Prairie School, won 5 gold medals at Northland Games!

Superintendent's Message

Tansi, Edlanete'e, Welcome to the June edition of the Achimowin. It is hard to believe that another school year has come to a close. During the 2014-2015 school year, we made it a priority to improve student attendance, continue to move forward with the Literacy Initiative and increase land based learning opportunities. This newsletter showcases those priorities. I would like to congratulate our high school graduates. High school graduation is a significant accomplishment. It opens the gates to adventures in the world of work and future study. Thank you students, parents, staff and community members for your support and commitment to success for our students. Have a safe and wonderful summer. Thank you, Hai, Hai, Masi chok!

Sincerely,

Donna Barrett, Superintendent of Schools

Inside this issue:

Student Attendance Summary	2/3
Congrats to 2015 High School Graduates	3
Summer Reading Program/ECS Grad in Grouard	4
ECS Graduation at Dr. Mary Jackson School/Aboriginal Day Events at Northland Schools	5
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Moose Hide Tanning Conklin/Métis Day at Elizabeth School	7
Successful Golf Tournament to Benefit Mistassiniy School/Susa Creek News	8
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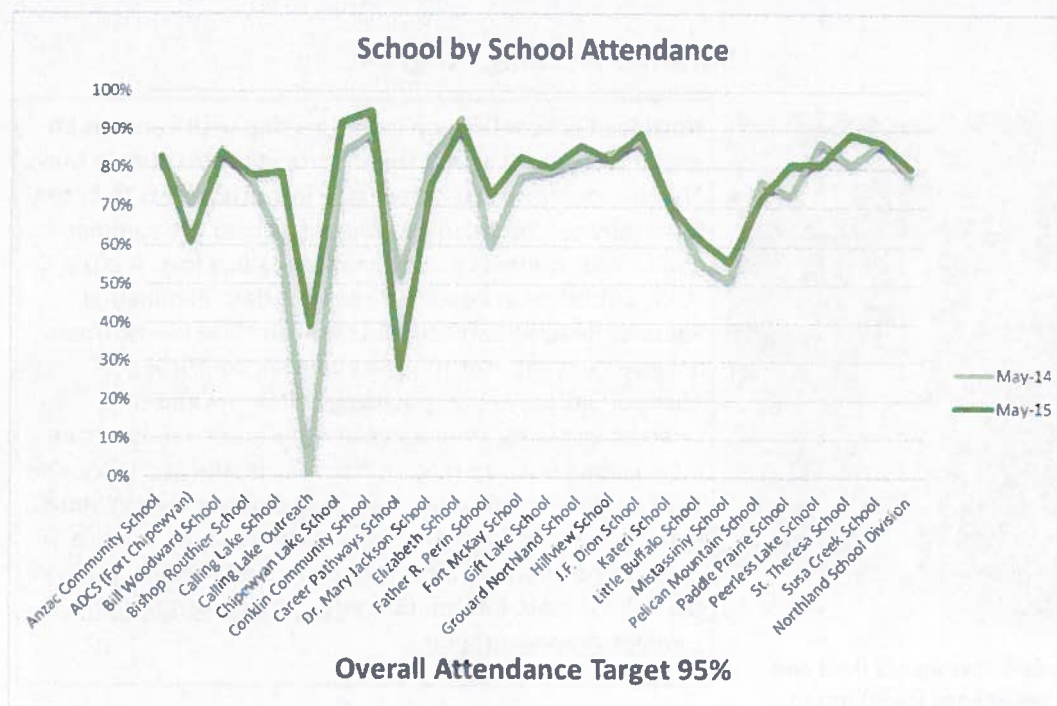
Student Attendance Summary



Students Achieving 95-100% 2014-2015	
September	47%
October	41%
November	28%
December	21%
January	32%
February	28%
March	31%
April	25%
May	31%

Students Achieving 90-94% 2014-2015	
September	12%
October	14%
November	16%
December	15%
January	8%
February	15%
March	11%
April	16%
May	9%

Northland school communities continue to implement strategies to increase student attendance. These strategies are supported by the Division-wide *Attendance Improvement Initiative— 'Every Day Counts'*. Click on the link to learn more <http://nsd61.ca/programs/attendance-improvement-initiative>. The percentages above are a snapshot of students achieving 95-100% and 90-94% between September 2014 and May 2015. As mentioned in the *Attendance Improvement Initiative— 'Every Day Counts' Report*, the Attendance Improvement Committee recommends that Northland Division establish a minimum base target of 95% for all students to strive to achieve.



NOTE: Calling Lake Outreach did not exist in 2013-2014

Congrats to 2015 High School Graduates



Northland School Division celebrated the success of three Little Buffalo School graduates who attended the 12th Annual Peace River Pow Wow and 20th Annual Aboriginal Gathering. Click on link to view article. <http://nsd61.ca/about-us/division-news/post/northland-grads-recognized-at-peace-river-pow>

Northland School Division extends congratulations to our high school graduates throughout the division. We are very proud of each and everyone one of you and wish you all the best in your future endeavors. Congratulations to high school students at Athabasca Delta Community School (ADCS), Bill Woodward School (Anzac), Calling Lake School, Career Pathways School (Wabasca-Desmarais), Kateri School (Trout Lake), Little Buffalo School, Mistassiniy School (Wabasca-Desmarais) and Peerless Lake School. Below is a list of upcoming graduation ceremonies:

June 25th: Kateri School

June 27th: ADCS and Bill Woodward School

September 12th: Career Pathways School

September 19th: Mistassiniy School

Summer Reading Program



Maureen Chernipeski (left) and Rita Yellowknee (right) unveil Summer Reading Program books for Chipewyan Lake School children!

Northland School Division in partnership with Cenovus Energy unveiled plans for a *Summer Reading Program* in May. The purpose for the program is to increase access to books for children in Northland communities over the summer and to help students avoid summer reading loss. A 2013 study published in *Reading Today* entitled "Eliminating Summer Reading Setback: How we can close the rich/poor achievement gap" (<http://www.rcowen.com/PDFs/Allington.pdf>) says that providing children with self-selected books for summer reading helped to reduce summer reading loss. 15 schools from Northland and three Keweenaw Tribal Council (KTC) schools are participating in the *Summer Reading Program*. Schools involved have sent notices home to inform students and parents. Click on the link for more information <http://nsd61.ca/programs/summer-reading-program>

ECS Graduation in Grouard



Front row: Abraham Yellowknee, Leslie Grey, Kaylor Gladue-Halcrow, Lenora Gladue-Cardinal, Sierra Sutherland, Addison Cloutier-Baker

Back row: Elyssa Gladue, Izabella Sutherland, Evonie Auger, Aliyah L'Hirondelle, Taejence Sutherland, Megan L'Hirondelle

Grouard Northland School hosted a graduation ceremony for ECS students on June 13th. It was a beautiful event with a surprise visit from Sparkie the Fire Dog. Sparkie presented an award to a future fire fighter and awarded grads with certificates of completion. The event also featured students performing a song and a dance and posing for pictures in the photo booth! More photos available on the Grouard Northland School website <http://www.grouardnorthlandschool.ca/about/school-news/post/ecs-graduation>

ECS Graduation at Dr. Mary Jackson School

Congratulations to ECS graduates at Dr. Mary Jackson School!



Zack Cardinal

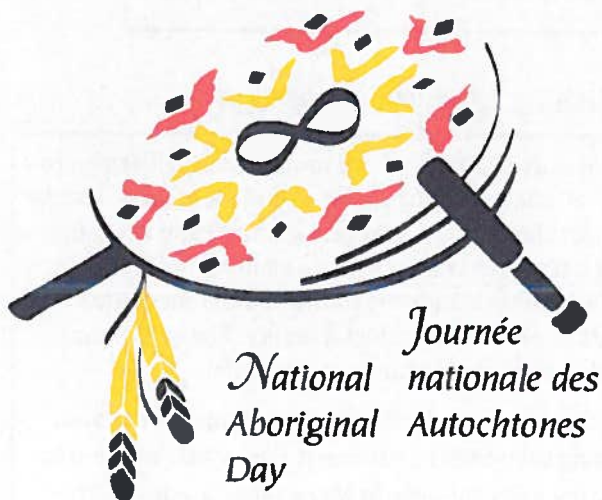


Rain Ducharme



(left) Donna Barrett, Superintendent of Schools in attendance!

Aboriginal Day Events at Northland Schools



Canada's National Aboriginal Day is annually held on June 21 to celebrate the unique heritage, diverse cultures, and outstanding achievements of the nation's Aboriginal peoples. Click on the link to see how Northland schools recognize the event!

<http://nsd61.ca/about-us/division-news/post/northland-schools-celebrate-aboriginal-day>

Camp Voyageur 2015 Fort Chipewyan



On June 15th the grade 8/9 class at Athabasca Delta Community School (ADCS) flew by float plane to the remote Camp Voyageur near Turtle Lake and camped out for 5 nights and 6 days! During their time at camp, students were immersed in land based learning. Some of the learning experiences included building a kitchen and common area at camp using basic tools, setting and routinely checking a fish net, and properly filleting both northern pike and white fish. Once the fish were brought back to camp and filleted, the elders led our students in building a smokehouse and taught them the process of drying and smoking white fish. Click on link to view the full story on the ADCS website! <http://www.adcs.ca/about/school-news/post/grade-8-9-camp-voyageur-field-trip-2015>

J.F. Dion Students Revitalize Fishing Lake Welcome Sign



Kalie Montana and Paris Callioux planting flowers by the Fishing Lake Métis Settlement sign!

Grade 4/5 students at J.F. Dion School took hands on learning to a whole new level while studying plants and plant growth. Nicola Christensen's class thought it would be a good idea to revitalize the Fishing Lake Métis Settlement sign by planting flowers around it. So students wrote letters to the settlement council requesting funds to make this project a reality. The settlement council responded by donating funds to students!

After receiving the necessary funds, students prepped the area around the Fishing Lake Métis Settlement sign which later led to a field trip to Kathy's Greenhouse in Marwayne. Grade 4/5 student Paris Callioux says visiting the greenhouse was a fun learning experience and was better than reading about it. The next day students planted the flowers and according to Paris, the engagement level was high and everyone was proud to make a difference.

Moose Hide Tanning at Conklin Community School



Students fleshing the hide!



Cultural Adviser Herman Sutherland (left) and Northland FNMI Coordinator Joyce Hunt demonstrate fleshing techniques!



Students showcase their hard work!

Students at Conklin Community School experienced the true sense of experiential learning recently. They gathered knowledge about traditional moose hide tanning. With assistance from Cultural Adviser Herman Sutherland and Northland School Division's First Nations, Métis and Inuit (FNMI) Coordinator Joyce Hunt, students participated in the tanning process. Click on the link to view full story on the Conklin Community School website <http://www.conklincommunityschool.ca/about/school-news/post/moose-hide-tanning-week>

Métis Day at Elizabeth School



Métis Sash artwork activity!

Elizabeth School held its annual Métis Day celebration on Friday, June 12th. The celebration featured a whole days worth of activities for students. Head to the Elizabeth School website to view full story <http://www.elizabethschool.ca/about/school-news/post/metis-day-at-elizabeth-school>



Students learn how to make a tipi!

Successful Golf Tournament to Benefit Mistassiniy School



Mistassiniy School students recently unveiled new hooded sweatshirts! The school hosted a golf tournament May 31st to raise money towards new sweatshirts. Michael DeRaps, Teacher and Golf Tournament Organizer, says they were able to \$9800! The dollars covered the cost of the hoodies and prizes for golf tournament participants. The school's slogan, *Mamawi Kakakistanaw (Cree) Together We Can (English)*, is showcased on the back of every sweatshirt. DeRaps says he believes the hooded sweatshirts will increase school pride for Mistassiniy. He also hopes the event creates a closer relationship between Mistassiniy School and the community of Wabasca-Desmarais.

Susa Creek News



Grade 5 Susa Creek student Rhythm Hallock (left) works on a craft project with Beth Noble, a Grade 6 student from Summitview School in Grande Cache.

Susa Creek School celebrated its 25th Anniversary on June 23rd. The event featured a meet and greet, BBQ supper, family craft (red willow dream catchers, power point presentation of "Through the years at Susa Creek School" and a prize draw!

<http://www.susacreekschool.ca/about/school-news/post/susa-creek-25th-anniversary-today>

The school is also involved in a Pen Pal Program with Summitview School in Grande Cache. The story is showcased in the Alberta Teachers' Association (ATA) News. Click on the link to view full story

<http://www.teachers.ab.ca/Publications/ATA%20News/Volume%2049%202014-15/Number-19/Pages/Program-eases.aspx>

Peerless Lake Students Build Bat Houses



April Cardinal (left) and Alex Okemow working together to build a four chamber bat house!

Peerless Lake School students constructed bat houses on June 10th. The purpose for building the houses is to provide them a home that is farther away from the school. While students constructed the houses, they were educated about how important bats are to the ecosystem. Bats consume vast amounts of insects, including some of the most damaging agricultural plants. Special thanks to Sustainable Resource Development, Peerless Lake School staff, Peerless community members and Northland School Division maintenance staff for contributing towards this project! Click on the link below to learn more about bats.

<http://www.batcon.org/why-bats/bats-are/bats-are-important>

<http://aep.alberta.ca/fish-wildlife/wild-species/mammals/bats/default.aspx>

Kateri School Students Earn Trip to Legislature



Grade 6/7 students at Kateri School experienced a once in a lifetime trip to the Legislature in May. Through a challenging application process, they earned a trip to the historic government building through the *School at the Legislature Program*. The program gives grade 6 teachers from across the province the opportunity to move their classroom to the Legislature for an entire week, with access to all sorts of behind the scenes opportunities. In addition to a tour of the building, students got to meet MLA for Lesser Slave Lake Danielle Larivee and Premier Rachel Notley, have a mock legislative session and sit in the legislative chamber. Click on link to view full story on the Kateri School website <http://katerischool.ca/about/school-news/post/grade-6-7-students-experience-a-legislative-classroom-setting>

"Every student is a lifelong learner and successful in life"

NORTHLAND SCHOOL DIVISION NO.61

Bag 1400
9809-77th Avenue
Peace River, AB

Phone: 780-624-2060
Fax: 780-624-5914



Have a wonderful summer! School resumes August 31st!



For more stories log onto to:

- ⇒ **Northland School Division website www.nsd61.ca!**
- ⇒ **School websites <http://nsd61.ca/schools>**
- ⇒ **Northland Facebook <https://www.facebook.com/NorthlandSchoolDivisionNo61?ref=hl>**
- ⇒ **Northland Twitter @northland 61 <https://twitter.com/northland61>**



June 24, 2015

Don't miss out on free eyeglasses for your kindergarten students!

You have spent the last several months shaping the minds of your young students. Now, as you set them free for the summer, give them the best chance to reach their full learning potential.

Children are only eligible to receive a free pair of eyeglasses until they begin grade one, so now is the time to act! By reminding parents about the Eye See...Eye Learn® program, you are helping to ensure your little kindergarten graduates enter the school system with healthy eyes and clear vision.

Help us spread the word about the program to kindergarten teachers and parents in your school communities. Check out our brand new YouTube video below and please post, share and tweet the content and images on your social media channels, websites and in your newsletters.

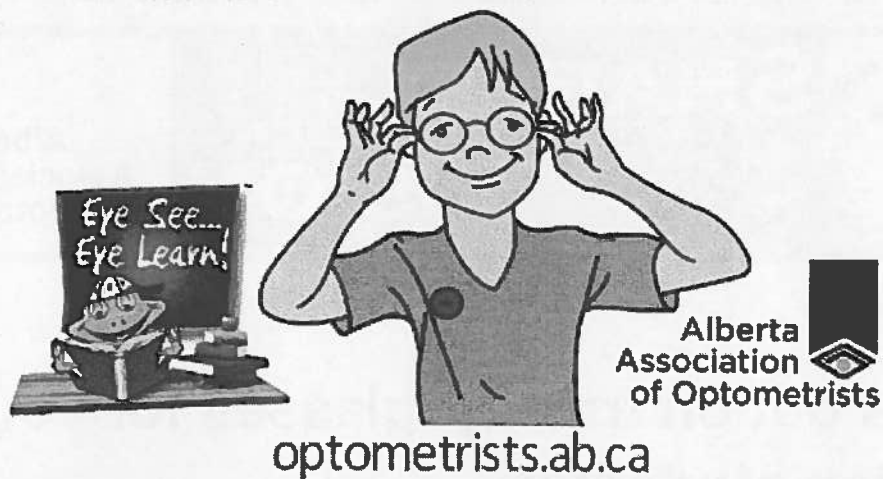
Please [click here](#) to provide your consent if you are interested in receiving these monthly emails.



Social media content

YouTube

P. 240



In Alberta, 25 per cent of children begin grade one with an undiagnosed vision or eye health problem, which can interfere with their ability to learn during their first critical years in school. Learn how a program called *Eye See...Eye Learn®* is helping children reach their full potential here:

<https://www.youtube.com/watch?v=3bXOOvMwZXU>

Facebook



Post:

Attention parents and teachers of kindergarten students! Time is running out! Kindergarten students can receive a free pair of eyeglasses through the Eye See...Eye Learn® program, but only until they begin grade one! Now is the time to book an eye exam with a Doctor of Optometry to ensure their little eyes are ready to take on the world. Learn more here: <http://bit.ly/1ChRkpo>

Twitter

Tweet #1:

Get a free pair of eye glasses for your kindergarten student! Learn more here <http://bit.ly/1ChRkpo>
#ESEL #eyehealth #ABeyehealth

Tweet #2:

Don't miss out! Kindergarten kids can get free eyeglasses until they start grade one <http://bit.ly/1ChRkpo> P. 241
#ESEL #ABeyehealth #eyehealth

Information for websites/newsletters

Three ways to make sure your kindergarten grads start grade one with healthy eyes

By Dr. Joanna Phillips

You have spent the last several months shaping the minds of your young students. Now, as you set them free for the summer, give them the best chance to reach their full learning potential. Eighty per cent of learning is visual, so it is extremely important to ensure children can see well and don't have any hidden eye conditions that could get in their way.

Here are three ways to make sure your kindergarten graduates start grade one with healthy eyes:

1. **Encourage parents to get their children's eyes examined.** A comprehensive eye exam by a Doctor of Optometry does a lot more than test a child's sight – it's an important part of their overall health. Optometrists often catch eye conditions and diseases that are not obvious to parents, or even the children themselves. Alberta Health Care covers the cost of annual eye exams for children up to age 19.
2. **Remind parents about the Eye See...Eye Learn® program.** Kindergarten children who receive a prescription from a Doctor of Optometry are eligible for a free pair of eyeglasses through Eye See...Eye Learn®, but they are only covered until they begin grade one. If parents haven't taken advantage of the program yet, encourage them to do so over the summer.
3. **Teach your students about eye health.** Many children don't realize that they have a vision problem, because they assume the way they see the world is normal. By talking about vision and eyes in a fun way, you are helping bring awareness to your students. Check out <http://www.optometrists.ab.ca/eye-see-eye-learn> for teaching materials you can use in your classroom.



The Alberta Association of Optometrists is dedicated to educating Albertans about optometry and eye health. It represents 640 Doctors of Optometry in more than 80 communities across the province. www.optometrists.ab.ca

P. 242



Eye See...Eye Learn®

Helping Alberta kindergarten students see the future

[Click here](#) to learn more.

To find a Doctor of Optometry near you, visit

www.optometrists.ab.ca

[/find-an-optometrist](#)



Alberta Association of Optometrists

#100, 8407 Argyll Road

Edmonton, Alberta

T6C 4B2

Phone: (780) 451-6824

Fax: (780) 451-9918

Toll-Free

(Alberta Only):

1-800-272-8843



DIVISION ATTENDANCE MAY 2015

	95% - 100%	90% - 94%	80% - 89%	70% - 79%	Below 70%	Total
ECS	114	25	63	37	70	309
Gr. 1	109	19	68	28	64	288
Gr. 2	109	33	45	41	49	277
Gr. 3	92	28	58	28	38	244
Gr. 4	96	27	50	25	46	244
Gr. 5	92	23	42	31	54	242
Gr. 6	74	33	53	27	44	231
Gr. 7	45	23	53	27	73	221
Gr. 8	42	15	40	37	71	205
Gr. 9	31	9	36	19	67	162
Gr. 10	27	9	13	16	88	153
Gr. 11	28	1	9	5	73	116
Gr. 12	30	6	15	7	78	136
Student Totals	889	251	545	328	815	2828

Staff Attendance (Based on Leave Applications)

February 1 to April 30, 2015

	# of Staff	Calendar Days	Possible Days	Actual Days Recorded	Actual Attendance	# of P.D. Days Taken	# of "Other" Days Taken	% Attendance	% Absent	% Absent for PD	% of Other
Certificated Staff	208	57	11856	1267	10589	188	1079	89%	11%	1.59%	9.10%
Uncertified Staff	186	57	10602	1310.5	9291.5	59.5	1251	88%	12%	0.56%	11.80%
Maintenance Staff	56	61	3416	434.5	2981.5	3	431.5	87%	13%	0.09%	13%
Central Office Staff	41	61	2501	136.5	2364.5	19	117.5	95%	5%	0.76%	5%

Types of Leaves:

Annual Leave
ATA
Casual Sick Days
Compassionate
Conference
Critical Care Leave
Evergreen
Family Care Days
FNMI
Leave – Other
Lieu Days

Maintenance includes:

Area Maintenance Workers
Custodial Staff

Central Office Staff includes:

Ped Supervisors

May, 2015

21	Peavine	Meeting with the Settlement Administrator Regarding Old School Demolition
22	Peace River	Northland School Division No. 61 Corporate Board Meeting
23	Peace River	Office
25	Edmonton	Meeting with the Fort McKay First Nation Re: Co-Management Discussions
26	Leduc	Special Meeting of the Northland School Division No. 61 Board Re: Rental Increases
27	Slave Lake (pm)	Travel
28	Gift Lake	Meeting Regarding Outstanding Deficiencies, Construction Completion Issues with New Gift Lake Community Education Centre
	Slave Lake	Northern Lakes College
	High Prairie	Overnight
29	Grouard	Northland Games

June, 2015

1 -2	Red Deer	Alberta School Boards Association Annual Spring General Meeting
3	Edmonton (pm)	Meeting with McLennan-Ross Legal Re: Fort McKay First Nation Co-Management Discussions
4	Edmonton (pm)	Meeting with the CEO, Kee Tas Kee Now Tribal Council
7	Peace River	Funeral
8	Peace River	Office
9	Peace River	Office
	Grouard	Meeting with the President, Northern Lakes College
	Leduc	Travel
10	High Prairie (pm)	Travel/Overnight
11	Gift Lake	Meeting with Alberta Infrastructure and Northland School Division Re: Progress on Deficiency Completion
	Leduc	Travel
15	Peace River (pm)	Meeting with the Superintendents, Peace River and Northland School Division
16	Peace River	Education Committee, Personnel Committee and Finance, Maintenance and Transportation Committee Meetings
		Agenda Review
	Slave Lake	Overnight
17	Wabasca	Meeting with the Education Committee of the Municipal District and Bigstone Cree First Nation
	Marten Lake	Culture Camp Visit
	Leduc	Travel
19	Edmonton (am)	Meeting with the President Public School Boards Association of Alberta
20	Peerless Lake	High School Graduation Ceremony
	Leduc	Travel
22	Edmonton (am)	McLennan –Ross Legal Co-Management Agreement (Draft)
23	Edmonton	Meeting with Fort McKay First Nation



Chairman's Report

June 26, 2015

Committed Dates

June, 2015

26-27	Peace River	Corporate Board Meeting
30	Edmonton	Meeting with the Deputy Minister, Education

**NORTHLAND SCHOOL DIVISION NO. 61
LOCAL SCHOOL BOARD COMMITTEE REPORT
2014/2015 SCHOOL YEAR
PERIOD ENDING - JUNE 22, 2015**

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>Anzac</u>						
Quarterly Honorarium	2,186.94	1,643.58	3,830.52	4,920.00	1,089.48	
Travel & Subsistence		-	-	5,032.00	5,032.00	
In - Service			-		-	
Prior Year Carryover			-	2,662.30	2,662.30	
Casual Labour, Supplies & Awards		557.47	557.47	250.00	(307.47)	
Total	2,186.94	2,201.05	4,387.99	12,864.30	8,476.31	34.1%
<u>Athabasca Delta</u>						
Quarterly Honorarium	1,933.94	2,781.18	4,715.12	4,920.00	204.88	
Travel & Subsistence		4,319.07	4,319.07	5,340.00	1,020.93	
In - Service			-		-	
Prior Year Carryover			-	7,420.88	7,420.88	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,933.94	7,100.25	9,034.19	17,930.88	8,896.69	50.4%
<u>Bishop Routhier</u>						
Quarterly Honorarium	2,459.50	2,459.50	4,919.00	4,920.00	1.00	
Travel & Subsistence			-	1,992.00	1,992.00	
In - Service			-		-	
Prior Year Carryover			-	1,234.38	1,234.38	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	2,459.50	2,459.50	4,919.00	8,396.38	3,477.38	58.6%
<u>Calling Lake</u>						
Quarterly Honorarium	3,934.06	2,708.60	6,642.66	4,920.00	(1,722.66)	
Travel & Subsistence			-	3,060.00	3,060.00	
In - Service			-		-	
Prior Year Carryover			-	4,943.17	4,943.17	
Casual Labour, Supplies & Awards		94.34	94.34	250.00	155.66	
Total	3,934.06	2,802.94	6,737.00	13,173.17	6,436.17	51.1%
<u>Chipewyan Lakes</u>						
Quarterly Honorarium	1,747.50	1,494.50	3,242.00	4,920.00	1,678.00	
Travel & Subsistence			-	2,740.00	2,740.00	
In - Service			-		-	
Prior Year Carryover			-	4,961.85	4,961.85	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,747.50	1,494.50	3,242.00	12,871.85	9,629.85	25.2%
<u>Conklin</u>						
Quarterly Honorarium	1,965.25	2,722.62	4,687.87	4,920.00	232.13	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-	4,006.36	4,006.36	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,965.25	2,722.62	4,687.87	13,320.36	8,632.49	35.2%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>Dr. Mary Jackson</u>						
Quarterly Honorarium	2,700.75	2,459.50	5,160.25	4,920.00	(240.25)	
Travel & Subsistence			-	2,184.00	2,184.00	
In - Service			-		-	
Prior Year Carryover			-	1,201.81	1,201.81	
Casual Labour, Supplies & Awards		210.35	210.35	250.00	39.65	
Total	2,700.75	2,669.85	5,370.60	8,555.81	3,185.21	62.8%
<u>East Prairie</u>						
Quarterly Honorarium	2,459.50	2,459.50	4,919.00	4,920.00	1.00	
Travel & Subsistence		-	-	2,128.00	2,128.00	
In - Service			-		-	
Prior Year Carryover			-	461.52	461.52	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	2,459.50	2,459.50	4,919.00	7,759.52	2,840.52	63.4%
<u>Elizabeth</u>						
Quarterly Honorarium	1,941.75	3,091.11	5,032.86	4,920.00	(112.86)	
Travel & Subsistence			-	3,816.00	3,816.00	
In - Service			-		-	
Prior Year Carryover			-	3,703.01	3,703.01	
Casual Labour, Supplies & Awards		182.60	182.60	250.00	67.40	
Total	1,941.75	3,273.71	5,215.46	12,689.01	7,473.55	41.1%
<u>Father R Perin</u>						
Quarterly Honorarium	1,229.75	3,620.61	4,850.36	4,920.00	69.64	
Travel & Subsistence		3,018.38	3,018.38	4,144.00	1,125.62	
In - Service			-		-	
Prior Year Carryover			-	3,365.39	3,365.39	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,229.75	6,638.99	7,868.74	12,679.39	4,810.65	62.1%
<u>Fort McKay</u>						
Quarterly Honorarium	1,471.00	1,471.00	2,942.00	4,920.00	1,978.00	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-	6,372.00	6,372.00	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,471.00	1,471.00	2,942.00	15,686.00	12,744.00	18.8%
<u>Gift Lake</u>						
Quarterly Honorarium	1,218.00	4,053.59	5,271.59	4,920.00	(351.59)	
Travel & Subsistence		298.48	298.48	2,292.00	1,993.52	
In - Service			-		-	
Prior Year Carryover			-	2,741.49	2,741.49	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,218.00	4,352.07	5,570.07	10,203.49	4,633.42	54.6%
<u>Grouard</u>						
Quarterly Honorarium	2,206.50	2,244.84	4,451.34	4,920.00	468.66	
Travel & Subsistence		43.56	43.56	2,028.00	1,984.44	
In - Service			-		-	
Prior Year Carryover			-	1,123.41	1,123.41	
Casual Labour, Supplies & Awards		31.31	31.31	250.00	218.69	
Total	2,206.50	2,319.71	4,526.21	8,321.41	3,795.20	54.4%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>J.F. Dion</u>						
Quarterly Honorarium	1,229.75	3,448.00	4,677.75	4,920.00	242.25	
Travel & Subsistence		60.96	60.96	4,052.00	3,991.04	
In - Service			-		-	
Prior Year Carryover			-	3,144.60	3,144.60	
Casual Labour, Supplies & Awards		969.34	969.34	250.00	(719.34)	
Total	1,229.75	4,478.30	5,708.05	12,366.60	6,658.55	46.2%
<u>Kateri</u>						
Quarterly Honorarium	2,459.50	2,290.85	4,750.35	4,920.00	169.65	
Travel & Subsistence		-	-	2,416.00	2,416.00	
In - Service			-		-	
Prior Year Carryover			-	2,765.25	2,765.25	
Casual Labour, Supplies & Awards		100.96	100.96	250.00	149.04	
Total	2,459.50	2,391.81	4,851.31	10,351.25	5,499.94	46.9%
<u>Little Buffalo</u>						
Quarterly Honorarium	1,941.75	3,412.75	5,354.50	4,920.00	(434.50)	
Travel & Subsistence		842.64	842.64	1,880.00	1,037.36	
In - Service			-		-	
Prior Year Carryover			-	1,050.64	1,050.64	
Casual Labour, Supplies & Awards		1,741.72	1,741.72	250.00	(1,491.72)	
Total	1,941.75	5,997.11	7,938.86	8,100.64	161.78	98.0%
<u>Mistassiniy</u>						
Quarterly Honorarium	1,941.75	3,412.75	5,354.50	4,920.00	(434.50)	
Travel & Subsistence		200.00	200.00	2,836.00	2,636.00	
In - Service			-		-	
Prior Year Carryover			-	1,864.66	1,864.66	
Casual Labour, Supplies & Awards		1,060.63	1,060.63	250.00	(810.63)	
Total	1,941.75	4,673.38	6,615.13	9,870.66	3,255.53	67.0%
<u>Paddle Prairie</u>						
Quarterly Honorarium	1,229.75	3,118.51	4,348.26	4,920.00	571.74	
Travel & Subsistence		420.00	420.00	2,288.00	1,868.00	
In - Service			-		-	
Prior Year Carryover			-	3,517.80	3,517.80	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,229.75	3,538.51	4,768.26	10,975.80	6,207.54	43.4%
<u>Peerless Lake</u>						
Quarterly Honorarium	1,218.00	3,436.25	4,654.25	4,920.00	265.75	
Travel & Subsistence		-	-	2,340.00	2,340.00	
In - Service			-		-	
Prior Year Carryover			-	230.65	230.65	
Casual Labour, Supplies & Awards		983.76	983.76	250.00	(733.76)	
Total	1,218.00	4,420.01	5,638.01	7,740.65	2,102.64	72.8%
<u>Pelican Mountain</u>						
Quarterly Honorarium	988.50	2,241.75	3,230.25	4,920.00	1,689.75	
Travel & Subsistence		886.68	886.68	3,096.00	2,209.32	
In - Service			-		-	
Prior Year Carryover			-	3,454.97	3,454.97	
Casual Labour, Supplies & Awards		708.27	708.27	250.00	(458.27)	
Total	988.50	3,836.70	4,825.20	11,720.97	6,895.77	41.2%

St. Theresa

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
Quarterly Honorarium	1,471.00	3,448.00	4,919.00	4,920.00	1.00	
Travel & Subsistence		200.00	200.00	2,860.00	2,660.00	
In - Service			-		-	
Prior Year Carryover			-	(284.48)	(284.48)	
Casual Labour, Supplies & Awards		906.62	906.62	250.00	(656.62)	
Total	1,471.00	4,554.62	6,025.62	7,745.52	1,719.90	77.8%

Susa Creek

Quarterly Honorarium	1,953.50	2,042.68	3,996.18	4,920.00	923.82	
Travel & Subsistence			-	2,984.00	2,984.00	
In - Service			-		-	
Prior Year Carryover			-	3,275.00	3,275.00	
Casual Labour, Supplies & Awards		509.86	509.86	250.00	(259.86)	
Total	1,953.50	2,552.54	4,506.04	11,429.00	6,922.96	39.4%

GRAND TOTAL

41,887.94	78,408.67	120,296.61	244,752.66	124,456.05
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TOTAL NUMBER OF LSBC WITHIN BUDGET	22	124,456.05
TOTAL NUMBER OF LSBC OVER BUDGET	0	-
TOTAL NUMBER OF LSBC	22	124,456.05

NORTHLAND SCHOOL DIVISION NO. 61
BOARD REPORT
2014/2015 SCHOOL YEAR
PERIOD ENDING - June 22, 2015

ELECTIONS

	ACTUAL	BUDGET	VARIANCE
REMUNERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS--TRUSTEES	60.00	-	-
LEGAL FEES	6,271.27	-	-
POSTAGE--ELECTIONS	-	-	-
INSERVICE--ELECTIONS	-	-	-
RENUMERATION--ELECTIONS	2,116.25	80,000.00	77,883.75
TRAVEL & SUBSISTENCE--ELECTIONS	652.03	-	(652.03)
PRINTING & BINDING--ELECTIONS	958.62	-	(958.62)
ADVERTISING--ELECTIONS	5,337.05	-	(5,337.05)
OFFICE SUPPLIES--ELECTIONS	25.17	-	(25.17)

SUB-TOTAL **15,420.39** **80,000.00** **70,910.88**

COMMITTEES

RENUMERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	-	-	-
TRAVEL & SUBSISTENCE - PERSONNEL	-	-	-
TRAVEL & SUBSISTENCE - EDUCATION	-	10,000.00	10,000.00
TRAVEL & SUBSISTENCE - FINANCE	-	-	-
TRAVEL & SUBSISTENCE - NEGOTIATION	-	-	-
TRAVEL & SUBSISTENCE - PAC	-	-	-
TRAVEL & SUBSISTENCE - AD HOC	16,785.76	60,000.00	43,214.24
TRAVEL & SUBSISTENCE - QUALITY OF WORK LIFE	819.96	-	(819.96)
TRAVEL & SUBSISTENCE - KTC PARTNERSHIP	-	-	-
TRAVEL & SUBSISTENCE - RECRUITMENT	-	-	-
TRAVEL & SUBSISTENCE - POLICY 1 REVIEW	3,649.46	-	(3,649.46)
TRAVEL & SUBSISTENCE - COMMUNITY ENGAGEMENT	29,807.11	-	(29,807.11)
TRAVEL & SUBSISTENCE - RED EARTH TRANSFER	-	-	-

SUB-TOTAL **51,062.29** **70,000.00** **18,937.71**

OTHER EXPENSES

REMUNERATION TRUSTEES	-	-	-
RENUMERATION - RECRUITMENT	-	-	-
RENUMERATION TRUSTEES - RETREAT	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	2,669.31	4,000.00	1,330.69
EMPLOYEE BENEFITS - RECRUITMENT	-	-	-
PROFESSIONAL SERVICES	105,047.08	200,000.00	94,952.92
IN-SERVICE - BOARD	186.24	90,000.00	89,813.76
IN-SERVICE - BOARD (ORIENTATION)	-	-	-
IN-SERVICE - N.S.D. P.D. - TRUSTEES	-	-	-
LEGAL FEES - BOARD TRUSTEES	16,577.94	25,000.00	8,422.06
RENUMERATION ALTERNATES	-	-	-
VISA PURCHASES - TRUSTEE	-	-	-
TELEPHONE - TRUSTEE	1,413.58	3,000.00	1,586.42
TELEPHONE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - BOARD/OTHER	49,691.03	80,000.00	30,308.97
TRAVEL & SUBSISTENCE - PSBA	-	-	-
TRAVEL & SUBSISTENCE - ASBA	-	-	-
TRAVEL & SUBSISTENCE - TRUSTEE	-	-	-
TRAVEL & SUBSISTENCE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - RECRUITMENT	1,302.29	-	(1,302.29)
TRAVEL & SUBSISTENCE - RETREAT	285.81	-	-
A.S.B.A. & P.S.B.A. FEES - BOARD	35,221.87	38,000.00	2,778.13
PRINTING & BINDING	3,885.40	3,500.00	(385.40)
INSURANCE - BOARD OF TRUSTEES	169.14	250.00	80.86
ADVERTISING - BOARD	667.66	3,000.00	2,332.34
OFFICE SUPPLIES	862.42	5,000.00	4,137.58
AWARDS	20,949.38	25,000.00	4,050.62
POSTAGE - BOARD	1,614.11	4,000.00	2,385.89
FURNITURE& EQUIPMENT	-	1,000.00	1,000.00

SUB-TOTAL **240,523.26** **481,750.00** **241,492.55**

TOTAL **307,005.94** **631,750.00** **331,341.14**

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Alberta School Boards
Association

For members of the Alberta School Boards Association

Communications Now

June 2015

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Teaching kids about being accountable

School board engages community to find niche for its two high schools

Faced with an educational landscape that is not only changing, but that is also competitive, Greater St. Albert Catholic Schools found a marketing firm's advice helpful: Find ways to differentiate its high schools from others in the area.

"That message resonated with us," says David Keohane, Superintendent, Greater St. Albert Catholic Schools. "We recognized that to be another version of what already exists wouldn't be effective. We had to find our own niche. We really wanted to understand why parents choose us and what is of value to them."

After considering the advice, the school district launched its "Shaping Our Future" initiative. The first step involved district staff gathering information about what other schools in Alberta had been doing to differentiate themselves.

With several ideas in mind, Greater St. Albert Catholic invited parents, students, staff and members of the general public to participate in focus groups, which were facilitated by an outside agency.

"We reached out to the broader community to understand what was important to them, what they valued and what improvements they would like to see," says Lydia Yeomans, District Principal.

The focus groups were offered at various times of day, and there was an online option as well, so that everyone who wanted to participate could do so. The focus group sessions drew comments from 310 participants.

"What came out of those sessions was very clear," says Keohane. "Status quo – or in other words staying the same as we are now – is not an option. But also, moving forward people didn't want a completely 'niche' approach either."

"Our stakeholders were looking for a hybrid of alternatives; not just 21st Century Learning approaches and not just online learning," says Keohane, "but rather an alternative that would take the elements that are best for our community."

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Communications Now

The outside agency collated the results and identified two alternatives that would be most supported by the community.

Greater St. Albert Catholic then turned to teachers and school based administrators for help. The district asked staff members to examine the two alternatives and describe how the alternatives could be brought to life. The staff's assignment was to put more substance behind the alternatives.

"This step was critical to the success of the initiative," says Keohane. Previously, efforts to make the schools more attractive to potential students had the effect of hurting staff morale. Using the "Shaping Our Future" approach instead reinforced to teachers that the district had great respect for the expertise of its educators.

"Staff were active participants in this process, rather than just passengers along the journey, where changes were being 'done to' them. Because they were active and relied upon for their expertise, they came away feeling trusted and validated by the public," says Keohane.

With the two alternatives that the staff had fleshed out, the district went back to stakeholders again. This time, Greater St. Albert Catholic used an online tool called "ThoughtExchange".

ThoughtExchange allows people to provide a response to a set of questions. Then in a second phase, the tool allows participants to see what others have said, and provides the opportunity for people to respond to those comments. It works to organize themes and identify priorities.

The district was thrilled that 2,000 people responded to this part of the "Shaping Our Future" initiative, because it represented 50 per cent of its affected population.

Of the people that participated:

- 48 per cent parents
- 38 percent students
- 12 per cent staff members
- 2 per cent general public

"We went through this final part of the process because we wanted to engage as many people as possible," says Yeomans. "Also, we really wanted to confirm what the public wants."

Greater St. Albert Catholic was surprised to learn that students, not just parents and staff, place a high value on:

- Individual health and wellness, and personal fitness (not just formal sports although they valued that as well)
- Leadership experiences
- Preparation for post-secondary/career

In fact, out of everything the district heard back from participants, it was interested to see that what students wanted aligned with what staff and parents wanted.

The school district now has seven recommendations that it will use moving forward (and it plans to post those recommendations on its website).

"I've heard our superintendent say, and I agree, that knowing what people want takes the mystery out of the equation," says Yeomans. "It allows us to move forward with confidence."

"Response from the community was affirming and is providing a wealth of input for our strategic planning process," says board chair Noreen Radford.



Communications Now

“This is invaluable to understanding community priorities, in order to make collaborative and informed decisions for our schools.”

*Submitted by Laurette Woodward
Communications Consultant*

Communications Now features school board public engagement initiatives in a bid to share best practices. Contact Suzanne Lundrigan at 780.451.7122 or slundrigan@asba.ab.ca to arrange to have a writer describe your school board's project.

*ASBA resources on public engagement are here:
www.asba.ab.ca/public-engage-tools.asp*



Communications Now

Working with the media to tell your story

Today's print, television and radio media provide 24/7 coverage via social media as well as through traditional channels. They have more deadline pressure than ever before and don't have as much time to seek out story ideas.

This can work to your advantage. You have a greater opportunity to provide story ideas. You are more likely to get a response, and build rapport with reporters, if you suggest story ideas that tell your story well and provide the details to help reporters tell it.

Brainstorming story ideas

Consider these questions to get your started:

- What is the story you want publicized? A special event, an annual occurrence, a person, or a more complex educational topic like provincial standardized testing?
- What is the purpose of the story – the bottom line take-away you'd envision for the reader, listener or viewer?
- Is it a time-sensitive, 'hard' news story or a 'feel-good' feature that could run at any time during the month or school year?
- What facts about your story make it unique or special? What sets it apart from events or activities in other jurisdictions?
- How much lead time can you give the media about this story? The more advance notice you give, the more likely it is the media outlet(s) will have staff available to cover it.

What to do before contacting the media

The story will likely involve students at your school, a classroom, an activity or event. Ensure those students who will be in the room are FOIP cleared, or be prepared to point out which students cannot appear in media.

Is the teacher or staff person willing to have camera crews or reporters in the classroom? Don't invite the media and then have a staff member who is uncomfortable with that.

Before suggesting a story about an individual student, teacher or parent, make sure that person is willing to be the focus of a story.

Decide what makes you different

You are competing for valuable print space and air time, so you've got to sell your story. Keep in mind that you are competing with other worthy organizations. What makes your celebration different? Special? What gives your story idea the "Wow!" factor?

Getting ready for the media's arrival

Make it easy to cover the story. Include the date, time and location, including directions for parking and entering the building, and a contact person once they arrive.

If the story involves an interview, suggest a variety of backdrops and times. Be aware of reporters' deadlines and make sure the times you suggest accommodate the reporter as well as the school staff and students.

Prepare a one-page set of talking points for the reporter. It may save time in answering basic questions from the reporter and provides a quick review of all the information you want to share. Include details such as:

- Description of the activity or class
- Cost of activity



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- Participation numbers and success statistics
- Contact name and phone number/email for more information
- Brief bio sheet if the story is about an individual

Minimize disruption to learning

A television crew, a radio microphone or a newspaper photographer is likely to cause a bit of a stir when they appear at your school. There are certain stories that may disrupt a classroom. Think of ways to minimize that disruption.

The story, for example, might focus on a standardized test being taken by your students. Television reporters will want visuals or the “b-roll” of students taking the test.

Since disrupting students will be an issue, offer to stage the test taking outside the real test period. Engage a drama class to enact it or ask for student volunteers to help set up a test scene.

Responding to tight timelines

There will be times when reporters will call you about a story they want to do. They will likely have an angle and the point of the story in mind, for example, putting a local spin on some national event or following up on claims by disgruntled students and/or parents.

In a perfect world, they will discuss this with you, set up a mutually agreeable time and begin reporting. That isn’t always the case these days. They may just show up or call and want a comment. If this happens, there are ways to work with the media positively.

Often times the media is localizing a national story about issues such as school bus safety. They call with a tight deadline and want a comment from you. You know you need statistics that will take time to access.

Be honest and tell the reporter you would be glad to provide the information they requested, and explain how long it will take you. Ask if they could give you a few hours. You could get the information and perhaps line up an interview with the transportation director and a student or two.

If they do call in advance to set up an interview, ask what questions or types of questions they may ask. You can then get some data together and give some thought to the answers you will provide.

Dos and don'ts of telling your story well

- **Don't** tell the media how to use the material you've provided them, when to use it or how to tell the story.
- **Do** point out what you believe is the most important part of the material and what makes it important.
- **Don't** get defensive or antagonistic if the reporter asks the same question over and over or in different ways. Sometimes reporters are hoping you'll make your comment more concise, or say it in a different way.
- **Do** have patience. Try explaining the topic a different way. Remember, if a reporter doesn't understand what you are talking about, it is likely the reader/viewer/listener won't either.
- **Don't** use acronyms. Explain terms like FNMI, CEU's, ESL and other acronyms that are specific to education.
- **Do** watch out for educational jargon.
- **Don't** use the phrase, “No comment.”



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- **Do** give reporters an honest answer: “I don’t have all the specifics now and will answer your question when I do.” Or, “I am not the best person to answer this question.” Suggest a person to contact. If you cannot legally answer the question, say so.
- **Don’t** ever say, “This is off the record.” The reporter is there to gather a news story, and nothing you say is “off the record.”
- **Do** stay on topic. Don’t wander into a different topic that might have more interest for the reporter than the one at hand.
- **Don’t** ask the reporter to call and read the story to you prior to printing or airing it. You can offer to ‘fact check’ if the reporter feels it would be helpful.
- **Don’t** purposefully wait until after a reporter’s deadline to call them back.
- **Do** respect media deadlines. Ask when a reporter’s deadline is and make sure you get the information to them before their deadline.

Contributed by Jackie Smith, communications consultant



Communications Now

Why a printed newsletter is still a useful communications tool

There are many reasons why schools are moving away from printing newsletters. The cost of printing and mailing is high, the use of paper may be considered wasteful, the process is slow and the old-school tool can make you seem out-of-touch and behind the times.

Despite the reasons against continuing with paper newsletters, there are also some compelling reasons for reaching people in this way. One of the main reasons to keep mailing out a newsletter – if it fits your budget – is that it gives you another way to reach your community. In most communities, an average of only 20-25 per cent of voters have a direct connection to schools.

Although social media is a great tool for reaching people, it isn't comprehensive and it misses members of your audience who have not embraced social media. Direct mail can help you reach people who are not a social media audience, do not visit your web page and are not paying attention to schools.

Printed materials may help you reach more of your non-parents, an important tax-paying audience. Mailing a newsletter can help spread or reinforce your messages by adding another platform for your messages.

Messages must be repeated before they resonate. The recommended number of repetition ranges from seven to 20 times, and being delivered in multiple ways. A newsletter is a great way to repeat your message.

Your mailer may not be read longer than the time it takes to travel from the mailbox to the recycling bin, but people may remember that you made an effort to communicate with them, which can improve your credibility and trustworthiness.

The minority of readers who read newsletters from start to finish will have something new to discuss with their families and friends.

Where to place your newsletter

Unless the content is date-specific, your newsletter can have a shelf life as a source of information about your school district for several weeks or months.

Be sure to display copies in your district and school offices and deliver copies to local community groups with kiosks for local information. Your chamber of commerce may be interested in copies for its lobby. You can also leave copies with local realtors who may want to share news about schools with clients.

Newsletter tips

An effective print newsletter should contain your primary messages, your positive stories and upcoming events that are open to the public.

Try not to think of it as extra work. It can simply be a new format for the same messages you use on other platforms.

There are several best practices for layout and design. (<http://companynewsletters.com/mistakes.htm>)

Publish regularly

Keeping on schedule helps your credibility. It is common to underestimate production time for a newsletter. Be sure to account for enough time to write, design and edit your publication.

Repeat your messages

Don't be afraid to use material you used elsewhere. The same content, adjusted for different platforms can and should be repeated. Use it in your newsletter, on the Web and in social media. Repetition will help your messages stick and will make your newsletter project less burdensome.



Communications Now

Use descriptive headlines

Effective headlines are complete sentences with verbs. Try to use 10 words or less, and use the active, not passive voice.

Vary the size of your headlines

Vary headline length to increase reader interest. Use larger headlines for higher priority articles.

Write a strong lead

Start with the important information that helps readers understand the point of the article. If they know what the story is about, they may be more likely to continue reading.

Change the column widths

There is nothing wrong with the standard three-column design; however, varying the layout will make your publication more interesting.

Design tips

Many design practices work for printed and electronic content. The following typography tips are from Canva, a free online design tool that offers design tutorials and templates for digital and print media. (www.canva.com)

Don't crowd your type

If you are short on space, decreasing your tracking – letter spacing – decreases readability. Use this tool sparingly.

Don't crowd your lines

The same rule applies to leading – the space between lines. Lines that are too tight or too loose reduce readability.

Pay attention to readability when using reverse type

Large blocks of text in a light font against a dark background are difficult to read. Avoid text against a busy background, too.

Watch for orphans and widows

A widow is a word or line that is separated from the rest of the text at the beginning of a new page or column. An orphan is a word or line

that starts a new paragraph at the bottom of a page or column. Avoid both.

Don't double space after a period

This rule is contrary to the typing lessons many people learned a few decades ago. Double spaces create visual breaks in the text that affect readability. A useful tool for checking your spacing in a text document is Find and Replace in MS Word.

Limit your typefaces to two or three in a publication

Too many fonts can be distracting and look unprofessional.

Choose your typefaces carefully

Some fonts don't work well together. A good rule of thumb is to combine a serif and a sans serif. Also, try to match the font with the tone of the text. Comic Sans may be a favorite for student or parent communications, but it doesn't work as well in a business report.

Don't over emphasize

Overuse of underlining, italics and bold can water down the key points in your message. Used too frequently or multiple times in a block of text makes the content look messy and may cause the reader to overlook the emphasis.

Be careful of all caps

Text in all caps is difficult to read, and many people think you are screaming at them when you use all caps.

Avoid special effects in most publications

If you choose to use tools like WordArt in MS Word, treat the text like a display head that calls attention to the story and even then, only use it sparingly.



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Be sure to review your publication again before finalizing

Unintentional errors are common. Before you send to print, do a final check for typos and errors.

<https://designschool.canva.com/blog/typography-mistakes/>

Good images are a must

Photos draw readers in and make the content more memorable. They have been shown to dramatically increase readership – in print or on social media. Omitting photos is a sure way to lower readership of your publication.

If you choose to use photos, make sure that the photo – in the context of your printed newsletter – is a high enough quality that people can see what is in the photo. Depending on how you copy the newsletter that can reduce the final quality of your photos.

<http://companynewsletters.com/mistakes.htm>

In addition to photos, other images can be positive for the readability of your publication. Research on social media content shows that images drastically increase views: “Content with relevant images gets 94 per cent more views than content without.”

www.digitalinformationworld.com/2015/03/infographic-the-ultimate-guide-to-creating-visually-appealing-content.html

Images are photos, of course, but they are also charts, graphs, screenshots and icons. Break up the gray of the text, and grab attention with something visually interesting. But remember, not just any image will do.

Plan your publication with enough time to obtain or develop high-quality images. In general, avoid overused stock photos and boring or irrelevant images. Keep in mind, however, it is far better to use a professional stock photo than a poor quality amateur one.

Schools are fortunate when it comes to great photos. There are cute subjects at the elementary school level and interesting subjects doing interesting things in secondary schools. Just be sure these students are FOIP cleared before you take any photos.

Students are the best photo subjects, but they don't always suit the topic of your story. If you are reporting on an important jurisdiction staff or community meeting, avoid the photo of random meeting attendees sitting around a table. It will be a boring photo and, often, the back of someone's head is a focal point. If you must take pictures of a meeting, zoom in on one or two participants, use a different angle or take a picture of a chart instead.

Be assertive when taking photos. If you aren't close enough or in the right spot, you won't get a useful photo. Be sure your subject is well lit, and use a camera that has reasonable resolution.

All but the earliest iPads can take great pictures in good light, but they are horrible in low light. Pay attention to your camera capabilities and your subject to ensure that you get a photo with sufficient quality for publication.

You don't have to give up on printed materials. Print can extend the reach of your message to help you reach your audiences. The cost of printing and mailing is higher than digital media, but it may catch the attention of another segment of your community.

Contributed by Marcia Latta, communications consultant



Communications Now

Tips for schools in dealing with cyber threats and cyber bullying

Nothing frightens parents more than the possibility of their child is the victim of violence at school. In this age of electronic messaging, it is all too easy for a child who is angry to send an anonymous electronic message to another student threatening harm for some real or perceived slight.

Electronic messages are usually sent to students' personal emails or cell phone, but the threat may mention possible harm at school. Parents look to the school to protect their child, and the student often sounds the alarm to other students. Within moments, something that did not occur at school has become the school's issue.

Whether the threat is real or implied, word will spread like wildfire and, like the old game of "gossip," the magnitude of the threat will grow with each telling.

Each threat incident is unique; however, there are general guidelines for dealing with this type of situation:

Analyze the situation and act quickly

Find out what happened. Separate the fact from the emotion. Determine who needs to know and identify any outside agency that should be involved. Think through what you need to do and take action before gossip and speculation have challenged your ability to control information.

If it isn't yours, don't claim it

Although you care deeply about students and your top priority is their safety, a threatening email is a matter for the police. They hold primary responsibility for the investigation and communication around that investigation. Work with the family to immediately contact the appropriate law enforcement officials.

If the police determine the incident is a police matter, your statement in all communications moving forward is that the police are in charge of the investigation. All communication about the alleged crime and investigation will either come from the police or be issued jointly with them. Information about school policies and actions will come from the school.

Work cooperatively with investigators

Most of us who work with students have a deep-seated desire to take charge when those students are threatened in any way. The one time to avoid taking over all communications and management of the issue is when it involves an alleged crime. All communications about the investigation should come from the police.

If the police ask you to issue statements or work cooperatively on statements, be sure to clarify that the statement is a joint one. All phone calls, media requests and other contacts that deal only with the alleged crime should be referred to the agency conducting the investigation.

Take action so student learning can continue

Depending on the incident, some families may wish to keep their children home from school. Some high school students may take advantage of the situation to take a few days of unplanned vacation.

To calm fears and/or protect students, you may need to add temporary security staff or counseling staff. The primary subject of your communications should be what the school is doing in response to the situation and what you always do to protect students.

If you anticipate the situation will cause undue student absences or similar problems, communicate clearly with parents and students about what an absence means for students.



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Expect the news media to respond quickly

Word will spread quickly because news media feel responsible to communicate about a potential or confirmed threat. Use standard procedures for responding quickly to media calls.

If the police are in charge of the investigation, avoid revealing what you know about the investigation. Channel those questions to the police.

Emphasize your concern for student safety, that you take all threats seriously, and outline steps you are taking to try to assure student safety.

Don't make promises you can't keep

Although you can promise to do everything in your power to keep students safe, there is no way you can guarantee student safety. No matter how much you cooperate with the proper authorities, you cannot promise the culprit will be caught.

Be aware police may never identify the threat originator

Sending an anonymous electronic message is easy; tracing its origin is very difficult. It is fairly easy for even the most unsophisticated user to hide the path of an electronic message, and most providers may not reveal the names of users or sources of messages without a court order.

Assess what parents need to feel their kids are safe at school

There are many ways to do this. Parents need to feel that you share their concerns, and they need to know what you are doing to address their concerns and avoid future problems and threats. Most reassurance that matters to parents requires face-to-face conversations.

Some school jurisdictions have partnered with other community organizations to sponsor programs, seminars or community discussions about potential community problems such as substance abuse, bullying, and teenage depression.

Understand that there is no permanent solution

This era of instant messaging and the ability to remain anonymous means that students, parents or staff members may trigger, in a moment of despair or anger, a whole chain of explosive reactions.

Establishing basic procedures for dealing with this or any negative situation gives you the tools you need for shortening the duration of the crisis and turning your attention to your main focus: student learning.

Contributed by Gay Campbell, communications consultant



Communications Now

Weblinks

Environment Week

May 31 – June 6, 2015

Celebrated during the week of June 5th annually, as a part of the United Nations' World Environment Day. The week includes Clean Air Day, which is always the Wednesday in the week. Environment Week has been celebrated in Alberta since 1972.

For more information:

<http://esrd.alberta.ca/about-esrd/special-weeks/environment-week/default.aspx>

Wheel Week

May 31 – June 6, 2015

Wheel Week is held the first week of June each year, to celebrate and encourage students riding to school on a regular basis.

SHAPE (Safe, Healthy Active People Everywhere) is an Alberta wide non-profit organization that promotes the Active & Safe Routes to Schools programs throughout Alberta. To register and receive more ideas and information:

www.shapeab.com

Alberta Seniors' Week

June 1 – 7, 2015

Take the opportunity to celebrate the seniors in your community. Seniors make a difference in the lives of Albertans every day. From supporting family members and friends to assisting charities and volunteering in schools, seniors are deeply involved in our communities and their contributions benefit Albertans of all ages.

For ideas and / or information:

<http://www.seniors.alberta.ca/seniors/seniors-week.html>

National Aboriginal Day

June 21, 2015

<http://www.aadnc-aandc.gc.ca/eng/1100100013248/1100100013249>

Stars of Alberta Volunteer Awards

The Stars of Alberta Volunteer Awards recognize extraordinary Albertans whose volunteer efforts have contributed to the well-being of their community and fellow community members.

There are three categories for awards including youth, adult and senior. There will be two awards for each category making a total of six awards, to be presented on or around International Volunteer Day on December 5.

Nomination forms available in June.

<http://culture.alberta.ca/voluntarysector/stars/default.aspx>



A monthly publication provided by your child's school in recognition of your role as a partner in education.

Resources for Families

Teaching kids to be accountable

Did you hear about the American mom who responded to her children's rowdy and disrespectful behavior toward a stranger in a movie theater with an apology on Facebook?

In a social media post on the sheriff's office page, she asked the woman to contact her about the incident. It was shared more than 50,000 times, liked more than 256,000 times and received almost 11,000 comments in support. <http://on.fb.me/1G2yg4O>

In her post, she offered an apology from her daughters and a movie and snacks that her daughters were to pay for out of their allowances.

The overwhelming response in support of this mother's actions is a sign that courtesy isn't dead and old-fashioned parental involvement is recognized and appreciated.

In her post she said, "I can assure you that these girls are being strongly dealt with and appropriately punished. This rude, disrespectful and awful behavior is unacceptable and they owe you an apology."

While the choices the girls made weren't good, it didn't make them bad kids. Their mother helped them to learn about being accountable.

Why personal accountability is important

Accountability means taking responsibility for our actions. Publicly apologizing to the woman in the theater and handing over allowance money for new movie tickets was certainly not easy for those girls, but they will surely remember the lesson. And, more importantly, they had the opportunity to learn that their actions have consequences and they have the power to address their mistakes.

Taking personal responsibility allows students and, later in life, workers to take ownership of their role in a project, job or team. Personal responsibility is also important in families. When we understand that mistakes inevitably happen, we are not as apt to make excuses for them. We can fix them and move on.

Teaching accountability

"Parents can only give good advice or put them on the right paths, but the final forming of a person's character lies in their own hands." —*Anne Frank*

Ensuring that children learn right from wrong and take responsibility for their actions is one of the most important lessons of childhood. But these lessons are not easy – for parents or children.

As parents, it can be equally difficult to teach and enforce accountability. While it is easier to assume that children will understand their mistakes and make better choices next time, it is more effective to provide a culture of expectations and accountability that set them up for success.

Accountability at home

Children should live in a culture of accountability, said counselor Megan Devine on the Empowering Parents website.

"When you have created a culture of accountability in your home, your child will know that no matter *who* started it or what happened first, everyone is responsible for their own behavior and everyone has to follow the rules...blaming someone else doesn't change the rules."



Resources for Families

Tips include:

- Using consequences
- Being clear about expectations and setting clear limits
- Talking to your child to help them figure out how to follow the rules
- Using cues or reminders about expectations
www.empoweringparents.com/How-to-Create-a-Culture-of-Accountability-in-Your-Home.php

Holding children accountable

Michael Manos, PhD, offers more guidance for parents who want to focus on their child's behavior and increase accountability. He suggests using the "4 WHATS" to identify and change behavior:

1. What did you do? Identify the behavior
2. What happened when you did that? This helps the child monitor and describe their behavior and observe the effect of their actions.
3. What could you have done instead?
4. What would have happened if you had done that? This helps the child think about how to change their behavior.

Manos believes this is an effective behavior management strategy, but he does not recommend using the 4 WHATS when either parent or child is upset. Be sure to have this conversation when you are both in a calm and neutral mood where there is little chance of placing blame.

<http://add.about.com/od/parentingadhdchildren/a/The-Four-Whats.htm>

Accountability at school

The Alberta government has, after consultation with the public, outlined its intention to help youth develop three key qualities and abilities. According to this framework, future Albertans should be:

- Engaged thinkers
- Ethical citizens
- With an entrepreneurial spirit
http://education.alberta.ca/media/6581166/frame_work.pdf

To achieve these ideals, children will need to develop a sense of accountability and responsibility for their own success at school.

An educational organization offers several strategies to help students with this:

- **Stress the value of participating in a positive and respectful group atmosphere.** Students who understand how they contribute to the group or team will be more motivated to do their part, without excuses.
- **Help students understand they are partners in their own success.** Students who can take responsibility for their mistakes, avoid excuses or blaming, and make a plan for improvement will learn skills for succeeding in school that will carry through after graduating.
- **Set targets and encourage students to rate their progress and effort toward meeting them.** Self-reflection through a rating system or checklist of learning targets helps students identify strengths and areas for improvement.
www.nea.org/tools/54212.htm



Northland
School Division No. 61

P. 269

Krystal Potts <krystal.potts@nsd61.ca>

June 18 HotNews

ASBA <npownall@asba.ab.ca>

Thu, Jun 18, 2015 at 3:45 PM

Reply-To: npownall@asba.ab.ca

To: "Northland SD No. 61" <krystal.potts@nsd61.ca>

Published by the Alberta School Boards Association

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June 18, 2015

Highlights

93 people evaluate ASBA spring conference. Please add your views.

Govt. puts hold on proclaiming Education Act; extends current School Act regulations

Rules for disclosing expenses being developed by ASBA Board of Directors

Published by the ASBA for school trustees, the superintendent and the

Board of directors elects Mary Martin vice-president

The ASBA Board of Directors elected Calgary Catholic School District trustee **Mary Martin** as vice-president. This decision comes in the wake of incumbent vice-president **Michael Janz's** resignation. Two members of the board of directors let their name stand for the vice-presidency: **Marilyn Bergstra**, Edmonton Catholic Schools and Martin.

Martin will serve as vice-president until the ASBA's fall meeting when school boards will elect a president and vice-president for the next two year term. In her nomination submission she wrote: the vice-presidency of the ASBA "is an important role, at an important time. We all sit at this table because we believe in the incredible value that locally elected school boards bring to their communities. Every person around our table is a leader - both within their own community and within the province as a member of the board of directors. I have come to know that we are capable of building a vibrant desired

P. 270 secretary-treasurer.

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Contact

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future for school boards and, by extension, our students. Our strategic plan is sound, aggressive and achievable. We have the leadership in place to move this plan forward. In this role, I see an opportunity to help facilitate the realization of this plan, developed by the board of directors, supported by the membership, and critical to the success of the students we serve."

93 people evaluate ASBA spring conference. Please add your views

We have received 93 of a possible 347 evaluations of the ASBA's spring conference in Red Deer. Your input is important as we start planning the next meeting. Do take a moment to complete an evaluation, especially with suggestions for speakers and future topics. The online evaluation is here. Please complete your evaluation before June 28.

Govt. puts hold on proclaiming Education Act; extends current School Act regulations

Education Minister **David Eggen** announced June 2 the government would not be proclaiming the new Education Act until next fall. During a June 11 meeting with ASBA President **Helen Cleese**, the minister reiterated his plans for an indepth review of the proposed Act. He encouraged school boards to participate in this review. His goal: to make sure the Act is right and that the changes made are best for future students. While this review is underway, the current School Act regulations (which were to expire on August 31, 2015) will remain in force until the new Education Act is proclaimed.

Rules for disclosing expenses being developed by ASBA Board of Directors

At its June 11 meeting, the ASBA Board of Directors asked its Policy Development Advisory Committee to make recommendations about processes related to the board of directors' and executive director's expenses. Scheduled to present its recommendations this fall, PDAC will cover these topics in its review:

- expense guidelines
- disclosure of expenses
- approval of expenses and
- pre-authorization of extraordinary travel

ASBA to organize meeting of the 4 trustee organizations

The ASBA Board of Directors directed its Executive Committee (President, Vice-president and Executive Director) to invite Alberta's other three trustee organizations (the Alberta Catholic School Trustees' Association, the Federation des Conseils Scolaires francophone de l'Alberta and the Public School Boards' Association) to a facilitated discussion. The agenda will include a conversation about the role of ACSTA, FCSFA and PSBAA observers at ASBA board meetings.

In the June Communications Now

The importance of your school newsletter

Check out the June Communications Now for stories about the importance of the school newsletter to your communications efforts; Greater St. Albert Catholic Schools' community engagement project and tips for working with your local media. Each month we circulate Communications Now - a compendium of public relations and communications resources tailored to the school boards. See the index of Communications Now articles here.

P. 272

What's new @ www.asba.ab.ca

Agenda Board of Directors meeting June 11
(PDF-3M)

Highlights Board of Directors Meeting June 11
(PDF-66K)

Minutes Board of Directors meeting May 7-8
(PDF-98K)

Job postings

Superintendent of Schools/CEO - School District
No. 40 (New Westminster) (PDF-132K)
Closing date: June 22, 2015

Education in the news

**Vancouver School Board Chair Christopher
Richardson announces resignation**

16/06/2015, Vancouver Sun

**Medicine Hat Public School Board to ask
First Nations' opinion on Mohawk moniker**

17/06/2015, Medicine Hat News

**Prairie Rose School Division receives \$1M
donation for Schuler school**

16/06/2015, Medicine Hat News

**ATA critical of govt. for funding private
schools**

14/06/2015, Metro News Calgary

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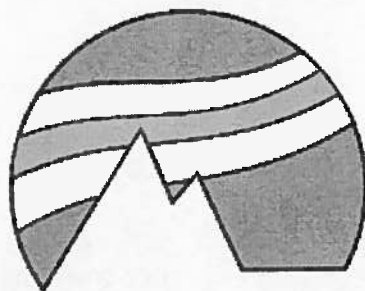
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THE ADVOCATE

JUNE 2015

Spring General Assembly

A sincere thanks to all of our Members who generously donated financial assistance for the Students who attended our Spring General Assembly and for those Boards who mentored the Students throughout the day, this could not have been made possible without your assistance.

Please see below some words of thanks from the Students:

Thank you so much for inviting me! I had an amazing time and I really appreciated how everyone took time to listen to what I had to say.

From: Reana Szaboman

News

Letter

See below a Letter from President Hrynyk to Honourable Minister David Eggen, regarding Northland School Division.

[Click to View](#)

Media Release

P. 274 *I just wanted to extend a thank you to you, your team, and all of the wonderful Trustees and Board Members I had the opportunity to interact with over the conference. It was a truly amazing experience and I felt that student voice was listened to at every step of the way, as did many of my peers. We are all so thankful for all of the hard work you do to improve education.*

Thanks so much!

From: Cole Webber

Fall Events

Our 2015 Fall Events will be hosted at the Sutton Place Hotel, Edmonton, AB on 21 - 23 October 2015 (Inclusive)

Our Fall Events schedule includes:

- Wednesday 21 October 2015 (8:30 a.m. - 3:00 p.m.) New Government. New Advocacy with Maurice Fritze;
- Wednesday 21 October 2015 (6:00 p.m.) Annual MLA Reception;
- Thursday 22 October 2015 (8:00 a.m. - 3:30 p.m.) Trustee University III: Maintaining the Dream with Dr. Paul Newton;
- Thursday 22 October 2015 (6:00 p.m.) 14th Lt. Gov. Lois E. Hole Dinner & Lecture with David Hancock Q.C.; and
- Friday 23 October 2015 (9:00 a.m. - 3:00 p.m.) 2015 Annual General Meeting.

We encourage you to join us by registering for this exciting event, online at:

[Register Here](#)

[Save the Date Brochure](#)

See below a Media Release from President Hrynyk, congratulating Premier-elect Rachel Notley on a well-run election campaign.

[Click to View](#)

Letter

See below a Letter of Congratulations from President Hrynyk to Honourable Minister David Eggen regarding his appointment as Minister of Education & Minister of Culture and Tourism.

[Click to View](#)

Association Four Year Calendar

Our Four Year Calendar provides you with an outline of our Upcoming Events for 2015 - 2018.

[View Calendar](#)

Safe and Caring Newsletter

See below the June 2015 Safe and Caring Newsletter.

Fort McMurray PSBC Meeting



Fort McMurray Public Schools will be hosting the August 2015 meeting of the Public School Boards Council!

On Thursday 20 August 2015 attendees will have the option of attending a Golf Tournament generously sponsored by KAOS 91.1.

OR

Attendees also have the option of attending and Oil Sands Tour sponsored by Syncrude.

The Council Meeting will officially kick off with Dinner and Conversation with Ken Chapman on Thursday 20 August 2015 at 6:00 p.m. On Friday 21 August 2015 morning our Council Meeting will begin at 9:00 a.m. we will be joined by Dr. Clark School Aboriginal Leadership & Drumming Group to lead the Council in singing O' Canada. On Friday Evening we have a BBQ Dinner planned at Vista Ridge All Seasons Park beginning at 6:00 p.m. On Saturday 22 August 2015 at 8:30 a.m. we have a buffet breakfast then at 9:00 a.m. our Council Meeting will resume, adjourning at 11:30 a.m.

Family is welcome to join us in Fort McMurray - further details regarding the August 2015 Council meeting are available by clicking on the Program link below.

Deadline for Registration is 01 August 2015!

Register Here

Sponsors



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[View our Program](#)

[Bus Registration](#)

Upcoming Events

August 2015 - Public School Board Council Meeting

20 - 22 August 2015 - Sawridge Inn and Conference Centre Fort McMurray

[Register Here](#)

Fall Events

21 - 23 October 2015 - Sutton Place Hotel, Edmonton, AB

[Register Here](#)

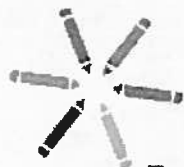
November 2015 - Public School Board Council Meeting

13 - 14 November 2015 - DoubleTree by Hilton Hotel, West Edmonton

[Register Here](#)

Arlene Hrynyk President Rick Massini First Vice President Kathy Cooper Second Vice President Kathleen Linder Director





Public Schools
Alberta's First Choice

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Secretary-Treasurer's Report

For the Period Ending May 31, 2015

REVENUE

Provincial and Federal Revenue

- There are no significant deviations from budget expected. Revenue is expected to remain as budgeted.

EXPENSES

- As indicated in the quarterly report, the division could have a surplus of \$600,000, if the third quarter projections are accurate. Of the surplus, about \$240,000 is earmarked (the board and administration unspent portion), leaving about \$360,000 as unspent.

ACCOUNTS RECEIVABLE

Mikisew Cree is continuing to remain current; however, \$1.3 million remains outstanding from 2013-2014, and an additional \$1.3 million is outstanding from the earlier this school year.

THEORY OF THE EARTH

OF THE EARTH AND ITS HISTORY

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STATEMENTS OF OPERATIONS

For the Period Ending May 31, 2015 (in dollars)

	Actual 2011-2012 (Restated)	Actual 2012-2013	Actual 2013-2014	Actual YTD May 31 2014-2015	Budget 2014-2015 June Approved	Budget 2014-2015 Nov. Revised	Balance to be received or spent
REVENUES							
Alberta Education	\$37,455,386	\$37,200,087	\$34,930,635	\$26,031,374	\$36,668,698	\$37,011,527	\$10,980,153
Other - Government of Alberta	\$1,095,583	\$966,929	\$699,650	\$374,461	\$930,824	\$930,824	\$556,363
Federal Government and First Nations	\$20,845,936	\$20,862,392	\$20,962,847	\$19,687,792	\$20,966,622	\$23,696,172	\$4,008,380
Other Alberta school authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other sales and services	\$565,572	\$656,887	\$3,631,096	\$208,475	\$1,274,650	\$1,494,069	\$1,285,594
Investment income	\$39,891	\$10,292	\$67,600	\$57,701	\$40,000	\$40,000	(\$17,701)
Gifts and donations	\$693,754	\$665,555	\$154,469	\$470,212	\$450,000	\$450,000	(\$20,212)
Rental of facilities	\$1,000,651	\$973,522	\$832,864	\$700,514	\$957,530	\$957,530	\$257,016
Fundraising	\$347,164	\$251,134	\$489,715	\$0	\$0	\$0	\$0
Gains (losses) on disposal of capital assets	\$1,260	\$156,458	\$200	\$231,095	\$0	\$0	(\$231,095)
Other revenue	\$0	\$0	\$1,365,154	\$393,619	\$0	\$0	(\$393,619)
TOTAL REVENUES	\$62,045,197	\$61,743,256	\$63,134,231	\$48,155,244	\$61,288,324	\$64,580,122	\$16,424,878
EXPENSES							
Certificated salaries	\$21,544,783	\$21,031,068	\$20,878,113	\$15,751,009	\$20,940,642	\$20,974,112	\$5,223,103
Certificated benefits	\$4,218,552	\$4,092,469	\$4,390,192	\$3,354,250	\$4,351,911	\$4,172,140	\$817,890
Non-certificated salaries and wages	\$13,536,225	\$13,282,741	\$12,583,963	\$9,769,946	\$13,306,691	\$13,602,297	\$3,832,351
Non-certificated benefits	\$2,959,078	\$2,916,643	\$2,805,020	\$2,247,173	\$3,642,980	\$3,473,654	\$1,226,481
SUB - TOTAL SALARIES AND BENEFITS	\$42,258,638	\$41,322,920	\$40,657,288	\$31,122,378	\$42,242,224	\$42,222,203	\$11,099,825
Services, contracts and supplies	\$16,204,273	\$15,450,160	\$16,819,789	\$11,810,104	\$14,683,930	\$17,777,838	\$5,967,734
Amortization of supported tangible capital assets	\$3,138,632	\$3,192,543	\$3,526,233	\$0	\$3,272,623	\$3,272,623	\$3,272,623
Amortization of unsupported tangible capital assets	\$995,957	\$1,609,872	\$2,232,457	\$0	\$1,208,400	\$1,208,400	\$1,208,400
Supported interest on capital debt	\$40,429	\$23,193	\$9,178	\$0	\$0	\$0	\$0
Unsupported interest on capital debt	\$650	\$433	\$216	\$0	\$0	\$0	\$0
Other interest and finance charges	\$4,690	\$29,008	\$2,430	\$738	\$45,162	\$45,162	\$44,424
Losses on disposal of tangible capital assets	\$33,167	\$67,735	\$52,002	\$0	\$0	\$0	\$0
Other expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$62,676,435	\$61,695,864	\$63,299,592	\$42,933,220	\$61,452,339	\$64,526,226	\$21,593,006
OPERATING SURPLUS (DEFICIT)	(\$631,238)	\$47,392	(\$165,361)	\$5,222,023	(\$164,015)	\$53,896	(\$5,168,127)
EXPENSES							
Instruction	\$40,504,149	\$39,872,808	\$39,459,882	\$28,694,816	\$39,379,882	\$40,608,362	\$11,913,546
Plant operations and maintenance	\$9,968,293	\$9,696,288	\$11,636,159	\$5,817,624	\$9,438,207	\$10,187,496	\$4,369,872
Transportation	\$3,753,651	\$3,721,237	\$3,578,213	\$2,405,240	\$3,572,676	\$3,555,872	\$1,150,632
Administration	\$3,173,874	\$3,233,159	\$3,532,499	\$2,343,608	\$3,774,411	\$3,933,415	\$1,589,807
External services	\$5,274,639	\$5,172,372	\$5,092,839	\$3,671,932	\$5,287,162	\$6,241,081	\$2,569,149
TOTAL EXPENSES	\$62,674,606	\$61,695,864	\$63,299,593	\$42,933,220	\$61,452,339	\$64,526,226	\$21,593,006
OPERATING SURPLUS (DEFICIT)	(\$629,409)	\$47,392	(\$165,361)	\$5,222,023	(\$164,015)	\$53,896	(\$5,168,127)

Accounts Receivable Federal Government and First Nations

Monthly Billing REG rate ECS Rate

Student Counts 13-14 Student Count Reg E.C.S.	Prior to & 2004/2005	Outstanding Aug-2011 2010/2011	Outstanding Aug-2012 2011/2012	Outstanding Aug-2013 2012/2013	Outstanding Aug-2014 2013/2014	Outstanding Feb-2015 2014/2015	Mths O/S	Total Outstanding
Indian & Northern Affairs (INAC)								
111	-	0.00	(0.00)	4,819.88	(0.00)	-	-	4,819.88
Lesser Slave Lake Regional Council								
6	-	-	-	-	-	6,706.20	1.0	6,706.20
Bigstone Cree First Nation								
360	-	-	-	-	-	1,692,979.98	2.4	1,692,979.98
Indian Education Authority Athabasca - Chip - Mikisew								
0	61,333.22	-	-	5,208.80	-	-	-	61,333.22
40	-	-	-	-	-	-	0.1	5,208.80
138	-	-	-	-	1,241,276.18	1,251,271.66	10.0	2,492,547.84
Woodland Cree								
0	-	-	(0.00)	-	-	-	-	(0.00)
Lubicon Cree First Nation (INAC)								
72	-	-	-	-	0.30	3,808.48	-	3,808.78
Chipewyan Prairie First Nation (INAC)								
57	-	0.00	0.00	0.00	0.00	(0.00)	-	0.00
Peerless Kateri First Nations (INAC)								
201	-	-	(0.00)	0.00	0.00	-	-	(0.00)
985								
106								
Total Outstanding	61,333.22	0.00	(0.00)	10,028.48	1,241,276.48	2,954,766.32		4,267,404.50

Total Outstanding

Athabasca Chip	77,841.02	May 2015
Peerless Trout	433,201.42	May 2015
INAC	278,344.48	May 2015
Lubicon	197,562.36	May 2015
Chipewyan Prairie	120,588.72	May 2015
Mikisew Cree	285,284.44	April 2015
Bigstone Cree	1,236,838.05	Mar 2015, 14-15 Adj
Mikisew First Nation	285,284.44	May 2015
LSLIRC	6,705.70	March 2015
LSLIRC	6,705.70	April 2015
	<u>2,928,156.33</u>	

Bigstone #'s does not include Career Pathways
Career Pathway is being paid by CEU's earned by the students
Liaison - Bigstone Cree
Liaison - Mikisew paid by INAC

Northland School Division
Federal Accounts Receivable

Aged Summary

Months Outstanding	ACFN	Indian Education Authority	Mikisew	Peerless Kateri First Nation	Bigstone	Chip Prairie	Lesser Slave Lake	Lubicon Cree	Indian Affairs	Woodland Cree	Aging by Month
May-15	-	-	-	-	772,725.99	-	6,705.70	1,904.24	-	-	781,335.93
Apr-15	-	-	-	-	772,725.99	-	-	1,904.24	-	-	774,630.23
Mar-15	-	-	505,552.24	-	147,528.00	-	-	-	-	-	653,080.24
Feb-15	-	-	248,573.14	-	-	-	-	-	-	-	248,573.14
Jan-15	-	-	248,573.14	-	-	-	0.50	-	-	-	248,573.64
Dec-14	-	-	248,573.14	-	-	-	-	-	-	-	248,573.14
Nov-14	-	-	-	-	-	-	-	-	-	-	-
Oct-14	-	-	-	-	-	-	-	-	-	-	-
Sep-14	-	-	-	-	-	-	-	-	-	-	-
Aug-14	-	-	222,000.60	-	-	-	-	-	-	-	222,000.60
Jul-14	-	-	-	-	-	-	-	-	-	-	-
Jun-14	-	-	248,573.14	-	-	-	-	0.30	-	-	248,573.44
May-14	-	-	248,573.14	-	-	-	-	-	-	-	248,573.14
Apr-14	-	-	-	-	-	-	-	-	-	-	-
Mar-14	-	-	249,482.56	-	-	-	-	-	-	-	249,482.56
Feb-14	-	-	249,482.56	-	-	-	-	-	-	-	249,482.56
Jan-14	-	-	23,164.18	-	-	-	-	-	-	-	23,164.18
Dec-13	-	-	-	-	-	-	-	-	-	-	-
Nov-13	-	-	-	-	-	-	-	-	-	-	-
Oct-13	-	-	-	-	-	-	-	-	-	-	-
Sep-13	5,208.60	-	-	-	-	-	-	-	-	-	5,208.60
Aug-13	-	-	-	-	-	-	-	-	-	-	-
Jul-13	-	-	-	-	-	-	-	-	-	-	-
Jun-13	-	-	-	-	-	-	-	-	-	-	-
May-13	-	-	-	-	-	-	-	-	-	-	-
Apr-13	-	-	-	-	-	-	-	-	-	-	-
Mar-13	-	-	-	-	-	-	-	-	-	-	-
Feb-13	-	-	-	-	-	-	-	-	4,819.88	-	4,819.88
Jan-13	-	-	-	-	-	-	-	-	-	-	-
Dec-12	-	-	-	-	-	-	-	-	-	-	-
Nov-12	-	-	-	-	-	-	-	-	-	-	-
Oct-12	-	-	-	-	-	-	-	-	-	-	-
Sep-12	-	-	-	-	-	-	-	-	-	-	-
Dec 2005 & older	-	61,333.22	-	-	-	-	-	-	-	-	61,333.22
	5,208.60	61,333.22	2,492,547.84	-	1,692,979.98	-	6,706.20	3,808.78	4,819.88	(0.00)	4,267,404.50
Current	-	-	-	-	772,725.99	-	6,705.70	1,904.24	-	0.00	781,335.93
30 days	-	-	-	-	772,725.99	-	-	1,904.24	-	0.00	774,630.23
60 days	-	-	505,552.24	-	147,528.00	-	-	-	-	0.00	653,080.24
90 days	-	-	248,573.14	-	-	-	0.50	-	-	0.00	248,573.64
120 days	-	-	248,573.14	-	-	-	-	-	-	0.00	248,573.14
180 days	-	-	248,573.14	-	-	-	-	-	-	0.00	248,573.14
181 - 365	-	-	1,241,276.18	-	-	-	-	0.30	-	0.0	1,241,276.48
1 yr - 2 yr	5,208.60	-	-	-	-	-	-	-	4,819.88	0.00	10,028.48
Over 2 yr	-	61,333.22	-	-	-	-	-	-	-	0.00	61,333.22
Current	5,208.60	61,333.22	2,492,547.84	-	1,692,979.98	-	6,706.20	3,808.78	4,819.88	-	4,267,404.50
Long Term	-	-	-	-	-	-	-	-	-	-	-
Total Aging	5,208.60	61,333.22	2,492,547.84	-	1,692,979.98	-	6,706.20	3,808.78	4,819.88	-	4,267,404.50

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS
SUBJECT: ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN UPDATE
ORIGINATOR: PERSONNEL COMMITTEE

INFORMATION ITEM

The Alberta School Employee Benefit Plan provides updates on an annual basis.

Key points reported this year are:

- Health Spending Account for support staff discussed. 94% of staff not yet registered. Information has been provided individually to staff who qualify as well as in Communique.
- Discussion on other ways to have staff aware of benefits and what is available to them. Generally, once the information has been provided to staff, employees responsible for services available to them but since usage low, discussion on how to improve staff self-service.
- Rates 1.5% overall premium rate decrease
- EAS premium rates September 1, 2015 (income replacement benefits – 20% surcharge), General Health Benefits (15% discount)
- Extended Disability rate surcharge due to high number consistently of EDB applicants year to year. Discussion on ways to minimize claims.
- ASEBP is looking at short-term disability policy options as a few other Boards have also expressed interest.
- Many staff utilizing 90 days sick leave from Northland but not following through with EDB through ASEBP
- What can we do as a division? Prevention is key, to keep our costs low. Full utilization of ASEBP benefits would help, but our communities have less access to chiropractic, massage, therapists, etc. – how to have staff utilize these benefits prior to going on sick leave and EDB

BOARD OF TRUSTEES

DATE: MAY 10, 1912

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REPORT OF THE BOARD

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: STAFF ABSENTEEISM DATA

ORIGINATOR: PERSONNEL COMMITTEE

INFORMATION ITEM

The table below is a summary of staff absenteeism data for August 25th, 2014 to May 31st, 2015.

NON-TEACHERS			TEACHERS	
Days Taken	No. of people utilizing	Type of Leave	Days Taken	No. of people utilizing
705.5	61	annual		
1	1	ATA business	88	34
		birth/adoption leave	2	1
204	71	compassionate leave	155.5	40
5	4	court	3	2
110	24	critical illness leave	45.5	15
550.5	135	family care leave	230.5	70
86.5	22	field trip	134	47
90	22	lieu time	52.5	15
5	3	meetings	153	35
51	17	other	28	3
623.5	164	personal leave	189	125
143	46	professional development	376.5	108
24.5	14	school business	175	73
2973.5	242	sick leave	2073	194
151.5	6	WCB		
5724.5		TOTAL DAYS	3705.5	

BOARD OF PRINCIPLES

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: TEACHING STAFF BY SCHOOL

ORIGINATOR: PERSONNEL COMMITTEE

INFORMATION ITEM

NSD has teachers on continuous, probationary and temporary contracts in our schools. Human Resources has provided information regarding the distribution of professional staff in all Northland schools for the 2015/2016 school year as well as any vacant teaching positions.

Projected Certified Staffing Level - 2015/2016 School Year						
	Continuous Teachers	Probationary Teachers	Temporary Teachers	Teachers on Leave	Vacant Positions	Total by School
Anzac	4.5	0.0	1.0	1.0	0.0	5.5
ADCS	10.0	6.0	0.0	0.0	4.0	20.0
Bill Woodward	6.5	0.0	0.0	1.0	1.0	7.5
Bishop Routhier	5.0	0.0	0.0	0.0	0.0	5.0
Calling Lake	10.0	0.0	0.0	0.0	1.0	11.0
Career Pathways	2.0	0.0	0.0	0.0	0.0	2.0
Chipewyan Lake	1.0	0.0	0.0	0.0	1.0	2.0
Conklin	2.0	1.0	0.0	0.0	1.0	4.0
Dr. Mary Jackson	2.0	0.0	0.0	0.0	0.0	2.0
Elizabeth	8.0	0.0	0.0	2.0	2.0	10.0
Father R. Perin	5.0	2.0	0.0	0.0	0.0	7.0
Fort McKay	6.0	2.0	0.0	0.0	0.0	8.0
Gift Lake	12.0	1.0	0.0	2.0	1.0	14.0
Grouard	6.0	0.0	0.0	0.0	1.0	7.0
Hillview	3.0	0.0	0.0	0.0	0.0	3.0
J.F. Dion	6.0	0.0	0.0	0.0	0.0	6.0
Kateri	3.0	1.0	0.0	0.0	3.0	7.0
Little Buffalo	10.0	1.0	0.0	0.0	0.0	11.0
Mistassiniy	13.0	1.0	0.0	0.0	6.0	20.0
Paddle Prairie	5.0	0.0	0.0	0.0	3.0	8.0
Peerless Lake	6.0	0.0	0.0	2.0	3.0	9.0
Pelican Mountain	2.0	0.0	0.0	0.0	0.0	2.0
St. Theresa	19.0	3.0	1.0	1.0	1.0	24.0
Susa Creek	3.6	0.0	0.0	0.0	0.0	3.6
Totals	150.6	18.0	2.0	9.0	28.0	198.6

* plus one continuous teacher on leave that is not tied to any particular school

TABLE 1. - SUMMARY OF DATA FOR THE 1950-1951 SEASON			
STATION	DATE	TIME	WIND VELOCITY (KNOTS)
1	10/10	10:00	10
2	10/10	11:00	12
3	10/10	12:00	15
4	10/10	13:00	18
5	10/10	14:00	20
6	10/10	15:00	22
7	10/10	16:00	25
8	10/10	17:00	28
9	10/10	18:00	30
10	10/10	19:00	32
11	10/10	20:00	35
12	10/10	21:00	38
13	10/10	22:00	40
14	10/10	23:00	42
15	10/10	24:00	45
16	10/11	01:00	48
17	10/11	02:00	50
18	10/11	03:00	52
19	10/11	04:00	55
20	10/11	05:00	58
21	10/11	06:00	60
22	10/11	07:00	62
23	10/11	08:00	65
24	10/11	09:00	68
25	10/11	10:00	70
26	10/11	11:00	72
27	10/11	12:00	75
28	10/11	13:00	78
29	10/11	14:00	80
30	10/11	15:00	82
31	10/11	16:00	85
32	10/11	17:00	88
33	10/11	18:00	90
34	10/11	19:00	92
35	10/11	20:00	95
36	10/11	21:00	98
37	10/11	22:00	100
38	10/11	23:00	102
39	10/11	24:00	105
40	10/12	01:00	108
41	10/12	02:00	110
42	10/12	03:00	112
43	10/12	04:00	115
44	10/12	05:00	118
45	10/12	06:00	120
46	10/12	07:00	122
47	10/12	08:00	125
48	10/12	09:00	128
49	10/12	10:00	130
50	10/12	11:00	132
51	10/12	12:00	135
52	10/12	13:00	138
53	10/12	14:00	140
54	10/12	15:00	142
55	10/12	16:00	145
56	10/12	17:00	148
57	10/12	18:00	150
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62	10/12	23:00	162
63	10/12	24:00	165
64	10/13	01:00	168
65	10/13	02:00	170
66	10/13	03:00	172
67	10/13	04:00	175
68	10/13	05:00	178
69	10/13	06:00	180
70	10/13	07:00	182
71	10/13	08:00	185
72	10/13	09:00	188
73	10/13	10:00	190
74	10/13	11:00	192
75	10/13	12:00	195
76	10/13	13:00	198
77	10/13	14:00	200
78	10/13	15:00	202
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80	10/13	17:00	208
81	10/13	18:00	210
82	10/13	19:00	212
83	10/13	20:00	215
84	10/13	21:00	218
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86	10/13	23:00	222
87	10/13	24:00	225
88	10/14	01:00	228
89	10/14	02:00	230
90	10/14	03:00	232
91	10/14	04:00	235
92	10/14	05:00	238
93	10/14	06:00	240
94	10/14	07:00	242
95	10/14	08:00	245
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110	10/14	23:00	282
111	10/14	24:00	285
112	10/15	01:00	288
113	10/15	02:00	290
114	10/15	03:00	292
115	10/15	04:00	295
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161	10/17	02:00	410
162	10/17	03:00	412
163	10/17	04:00	415
164	10/17	05:00	418
165	10/17	06:00	420
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225	10/19	18:00	570
226	10/19	19:00	572
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229	10/19	22:00	580
230	10/19	23:00	582
231	10/19	24:00	585
232	10/20	01:00	588
233	10/20	02:00	590
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247	10/20	16:00	625
248	10/20	17:00	628
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253	10/20	22:00	640
254	10/20	23:00	642
255	10/20	24:00	645
256	10/21	01:00	648
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266	10/21	11:00	672
267	10/21	12:00	675
268	10/21	13:00	678
269	10/21	14:00	680
270	10/21	15:00	682
271	10/21	16:00	685
272	10/21	17:00	688
273	10/21	18:00	690
274	10/21	19:00	692
275	10/21	20:00	695
276	10/21	21:00	698
277	10/21	22:00	700
278	10/21	23:00	702
279	10/21	24:00	705
280	10/22	01:00	708
281	10/22	02:00	710
282	10/22	03:00	712
283	10/22	04:00	715
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285	10/22	06:00	720
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287	10/22	08:00	725
288	10/22	09:00	728
289	10/22	10:00	730
290	10/22	11:00	732
291	10/22	12:00	735
292	10/22	13:00	738
293	10/22	14:00	740
294	10/22	15:00	742

BOARD OF TRUSTEES

P. 293

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: MOBILE HOME BUDGET

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

INFORMATION

To date NSD has spent \$381,896.45 of the \$1,425,000.00 Mobile Home Project Budget which works out to be approximately \$42,432.94/unit.

CURRENT SITUATION:

9 units have been moved to date. 16 will be moved during July and August. See attached spreadsheet for a breakdown of costs at each location.

STATE OF NEW YORK

IN SENATE

JANUARY 18, 1907

REPORT OF THE

COMMISSIONER OF THE LAND OFFICE

FOR THE YEAR 1906

ALBANY:

JOHN P. KANE, COMMISSIONER

OF THE LAND OFFICE

ALBANY, N. Y.

1907

PRINTED BY THE STATE PRINTING OFFICE

ALBANY, N. Y.

1907

PRINTED BY THE STATE PRINTING OFFICE

NORTHLAND SCHOOL DIVISION NO. 61 25 MOBILE HOME PROJECT BUDGET TO ACTUAL

Community/schools	Contractor	Moving company	Extras	TOTAL	PER UNIT
Budget	Contract - \$74,500 Rob Martin	Expenses (\$31,500 x 25) Pleasant Homes	\$ 563,000.00	\$ 1,425,000.00	
		\$ 787,500.00			
Paddle Prairie (3 homes)		\$ 87,055.69			
meals and travel for displaced tenants			\$ 7,399.09		
hotels fees for displaced tenant			\$ 6,583.15		
pile extensions (10 to 14-ft screw piles)			\$ 12,000.00		
exchange propane water tanks for nat gas			\$ 7,918.23		
				\$ 120,956.16	\$ 40,318.72
Gift Lake (3 homes)		\$ 84,658.95			
snow removal			\$ 2,467.50		
demo costs for one mobile home			\$ 8,726.56		
removal of trees around mobiles			\$ 498.75		
meals			\$ 280.00		
				\$ 96,631.76	\$ 32,210.59
Peerless Lake (3 homes)		\$ 113,411.00			
				\$ 113,411.00	\$ 37,803.67
Other					
moving boxes			\$ 286.65		
				\$ 286.65	\$ 31.85
TOTAL				\$ 331,285.57	\$ 36,809.51
Invoice #1	\$ 19,133.74	\$ 5,016.25			
Invoice #2	\$ 8,250.00	\$ 1,947.27			
Invoice #3	\$ 13,500.00	\$ 2,763.62			
				\$ 50,610.88	\$ 5,623.43
Total to date	\$ 40,883.74	\$ 9,727.14	\$ 285,125.64	\$ 46,159.93	\$ 42,432.94

REMAINDER TO BE SPENT

\$ 1,043,103.55

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BOARD OF TRUSTEES

P. 297

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADDITIONAL 5 MOBILE HOME UNITS FROM AB ED

ORIGINATOR: FINANCE, MAINTENANCE & TRANSPORTATION COMMITTEE

INFORMATION
Northland has received verbal confirmation that 5 additional units will be given to the division with an additional \$150,000 for set up costs.

BOARD OF TRUSTEES

REPORT OF THE

COMMISSIONER

OF THE BOARD

OF THE BOARD OF TRUSTEES

OF THE BOARD

OF THE BOARD OF TRUSTEES

OF THE BOARD

OF THE BOARD OF TRUSTEES

OF THE BOARD OF TRUSTEES

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LIST OF ACRONYMS

That the Board of Trustees receive as information a list of acronyms, as attached.

BOARD OF TRUSTEES

DATE: 1912

1912

THE BOARD OF TRUSTEES

THE BOARD OF TRUSTEES

1912

THE BOARD OF TRUSTEES

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THE BOARD OF TRUSTEES

THE BOARD OF TRUSTEES

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THE BOARD OF TRUSTEES

THE BOARD OF TRUSTEES

1912



NORTHLAND SCHOOL DIVISION NO. 61 **ACRONYMS**

AANDC	Aboriginal Affairs and Northern Development Canada	
ACV	Aboriginal Content Validation	
AI	Alberta Infrastructure	
AISI	Alberta Initiative for School Improvement	
ARCQE	Alberta Research Consortium for Quality Education	
AERR	Annual Education Results Report	
AOTC	Assembly of Treaty Chiefs	
ASBA	Alberta School Boards Association	
ASEBP	Alberta School Employee Benefit Plan	
	EAS	Experience Adjustment System
	EDB	Extended Disability Benefits
	EDB-NS	EDB Non-Surcharge Pool
	EDB-S	EDB Surcharge Pool
	RITE	Retirement Incentive for Teachers and Employees
ASBOA	Association of School Business Officials of Alberta	
ASETS	Aboriginal Strategies Employment Training Services	
ATA	Alberta Teachers Association	
ATC	Athabasca Tribal Council	
CASS	College of Alberta School Superintendents	
CCES	Conklin Community Enhancing Society	
CEFPI	Council of Facility Planners International	
CEP	Community Enhancement Program	
CEU	Credit Enrollment Unit	
CTS	Career and Technology Strand	
DDC	Direct Digital Control (Computerized heating and air handling controls)	
DLT	Division Leadership Team	
ERP	Enterprises Resource Planning Software	
EYE	Early Years Evaluation	
FMT	Finance Maintenance Transportation	
FNMI	First Nation Métis & Inuit	
HVAC	Heating Ventilation & Air Conditioning (Air Handling Units)	

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IMR	Infrastructure Maintenance Renewal Program
IT	Information Technology
KCEC	Kapaskwatinak Cultural Educational Centre
KKP	Kweskipta Kipimatsowin Program
KTC	Kee Tas Kee Now Tribal Council
LSBC	Local School Board Committee
MD	Municipal District
MFWHSR	Moving Forward With High School Redesign
NLC	Northern Lakes College
NSD	Northland School Division No. 61
OH & S	Occupational Health and Safety
OPK	Oski Pasikoniwew Kamik
OSLI	Oil Sands Leadership Initiative
PASI	Provincial Approach to Student Information
PAT	Provincial Achievement Tests
PMR	Principal Monthly Report
PO&M	Plant Operations & Maintenance (Costs or revenues related to facility maintenance)
PSBA	Public School Boards Association
PTR	Pupil Teacher Ratio
PUF	Program Unit Funding
RAP	Registered Apprenticeship Program
RFP	Request for Proposal
RFQ	Request for Qualifications
RTU	Roof Top Unit
SCCM	System Center Configuration Manager
SLA	Student Learning Assessments
SWALE	Shallow-sided, sloped channels intended for the conveyance of surface runoff towards the nearest street, lane, or ditch
TLE	Treaty Land Entitlement
WWAH	When We Are Healthy
YAP	Youth Apprenticeship Program

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2015

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PAYMENT OF ACCOUNTS

ORIGINATOR TRUDY RASMUSON, SECRETARY-TREASURER

INFORMATION ITEM
Attached is a list of accounts approved for payment in accordance with Board Motion 11329/82 and 11515/82 – 11517/82 inclusive.

Pay Period: May 15, 2015 – June 22, 2015

N O R T H L A N D S C H O O L D I V I S I O N

DATE 22-Jun-2015 01:09 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 1

START DATE: 15-May-2015 TO END DATE: 22-Jun-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT

COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 15-May-2015 AND 22-Jun-2015						
0146000001	0001	0000295486	402	CANADA BREAD WEST(MCGAVINS) #4065	21-May-15	591.24
0146ET0001	0001	*****	5687	DUROCHER, LISA	21-May-15	46.83
0146ET0002	0001	*****	8744	GFS PRAIRIES INC	21-May-15	19,720.17
0146ET0003	0001	*****	347	MCMURRAY AVIATION	21-May-15	714.95
0146ET0004	0001	*****	5202	MICHEL'S SUPER A FOODS	21-May-15	42.30
0146ET0005	0001	*****	982	REGIONAL MUNICIPALITY OF WOOD BUFFALO	21-May-15	50.05
0146ET0006	0001	*****	6081	STAN'S EAGLE'S NEST	21-May-15	100.00
0146ET0007	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	21-May-15	5,174.53
0146ET0008	0001	*****	751	WESCLEAN - (EDM)	21-May-15	611.73
0147000001	0001	0000295487	4	A & J TOWING	22-May-15	652.05
0147000002	0001	0000295488	469	ALBERTA ASSESSMENT CONSORTIUM	22-May-15	1,510.77
0147000003	0001	0000295491	43	ALBERTA DISTANCE LEARNING CNTR	22-May-15	3,917.30
0147000004	0001	0000295492	1149	ALOOK, MARIE	22-May-15	253.00
0147000005	0001	0000295493	8507	ALTAGAS UTILITIES INC	22-May-15	6,630.47
0147000006	0001	0000295494	244	ATCO ELECTRIC LTD.	22-May-15	58.60
0147000007	0001	0000295495	80	AUDIO-CINE FILMS INC.	22-May-15	1,663.76
0147000008	0001	0000295496	1192	BADGER, JOE	22-May-15	250.00
0147000009	0001	0000295497	8757	BEAVER, RONALD	22-May-15	241.25
0147000010	0001	0000295498	1115	BELCOURT, GORDON	22-May-15	241.25
0147000011	0001	0000295499	8876	BELL CANADA	22-May-15	80.02
0147000012	0001	0000295500	9404	BISSELL, THOMAS	22-May-15	241.25
0147000013	0001	0000295501	6979	BLACK, TINA	22-May-15	241.25
0147000014	0001	0000295502	921	BOSKOYOUS, SANDRA	22-May-15	253.00
0147000015	0001	0000295503	2640	CALLING LAKE MOOSEHORN MARKET	22-May-15	425.86
0147000016	0001	0000295504	4489	CARDINAL, HEATHER	22-May-15	241.25
0147000017	0001	0000295505	8429	CARDINAL, LOUIE AUGUST	22-May-15	1,023.52
0147000018	0001	0000295506	35	CHRISTIE'S OFFICE PLUS	22-May-15	3,369.61
0147000019	0001	0000295507	7663	CLOUSTON, ELVIN	22-May-15	28.34
0147000020	0001	0000295508	6976	COURTOREILLE, KIM	22-May-15	1,380.60
0147000021	0001	0000295509	10041	COYOTE VAC SERVICES INC	22-May-15	240.00
0147000022	0001	0000295510	8404	CUNNINGHAM, BRAD	22-May-15	241.25
0147000023	0001	0000295511	4217	CUNNINGHAM, DAVIS	22-May-15	241.25
0147000024	0001	0000295512	6419	CUNNINGHAM, DON	22-May-15	241.25
0147000025	0001	0000295513	602	DANIELS, JOAN	22-May-15	253.00
0147000026	0001	0000295514	5287	DIRECT ENERGY REGULATED SERVICES	22-May-15	1,855.75
0147000027	0001	0000295515	10244	DUROCHER, RAYMOND	22-May-15	241.25
0147000028	0001	0000295516	3142	EDUCATION STATION	22-May-15	541.62
0147000029	0001	0000295517	3252	EPCOR ENERGY SERVICES (ALBERTA) INC.	22-May-15	429.03
0147000030	0001	0000295518	9425	FISCHER, MICHAEL	22-May-15	253.00
0147000031	0001	0000295519	1329	FORT MCMURRAY COMPOSITE HIGH SCHOOL	22-May-15	222.50
0147000032	0001	0000295520	693	FRESON BROS. (HP)	22-May-15	99.19
0147000033	0001	0000295521	90	GABRIEL DUMONT INSTITUTE	22-May-15	459.00
0147000034	0001	0000295522	9395	GAUCHIER, GREG	22-May-15	253.00
0147000035	0001	0000295523	5546	GAUCHIER, LEEANN	22-May-15	253.00
0147000036	0001	0000295524	8418	GLADUE, CARLENE	22-May-15	253.00
0147000037	0001	0000295525	1077	GLADUE, DWIGHT G.	22-May-15	253.00
0147000038	0001	0000295526	9140	GLADUE, TYLER	22-May-15	241.25
0147000039	0001	0000295527	10012	GOVERNMENT OF ALBERTA	22-May-15	8,947.80
0147000040	0001	0000295528	1093	GREYEVES, KAREN	22-May-15	241.25

N O R T H L A N D S C H O O L D I V I S I O N

DATE 22-Jun-2015 01:09 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 2

START DATE: 15-May-2015 TO END DATE: 22-Jun-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0147000041	0001	0000295529	3100	GUILD, ROBIN	22-May-15	1,380.60
0147000042	0001	0000295530	3846	GULLION, ELMER	22-May-15	795.00
0147000043	0001	0000295531	9394	GULLION, ROBERT MICHAEL	22-May-15	241.25
0147000044	0001	0000295532	3811	HAGGERTY, JOAN	22-May-15	253.00
0147000045	0001	0000295533	8414	HARTE, SHELLY LYNN	22-May-15	241.25
0147000046	0001	0000295534	217	HIGH PRAIRIE TRU HARDWARE	22-May-15	25.17
0147000047	0001	0000295535	105	HOULE, WILLIAM	22-May-15	241.25
0147000048	0001	0000295536	9426	HOUSE, DUSTIN	22-May-15	241.25
0147000049	0001	0000295537	5782	J.APPLESEED	22-May-15	825.66
0147000050	0001	0000295538	407	JESTER PAINT SUPPLY LTD.	22-May-15	955.61
0147000051	0001	0000295539	6994	JUNKIN, JEFF	22-May-15	253.00
0147000052	0001	0000295540	1426	KNOWBUDDY MARKETING	22-May-15	608.49
0147000053	0001	0000295541	4602	L'HIRONDELLE, KAREN	22-May-15	241.25
0147000054	0001	0000295542	5441	LABOUCAN, BRYAN	22-May-15	241.25
0147000055	0001	0000295543	8424	LABOUCAN, TROY	22-May-15	241.25
0147000056	0001	0000295544	1846	LADEROUTE, DALE	22-May-15	241.25
0147000057	0001	0000295545	9514	LADEROUTE, GLENN CLARK	22-May-15	1,040.00
0147000058	0001	0000295546	9398	LINDSAY, KRISTEN	22-May-15	241.25
0147000059	0001	0000295547	3503	MATRIX VIDEO COMMUNICATIONS CORP	22-May-15	16,977.45
0147000060	0001	0000295548	336	MCDONALD, JANET	22-May-15	253.00
0147000061	0001	0000295549	10245	MCMANN, CHERYL	22-May-15	241.25
0147000062	0001	0000295550	875	MEL'S APPLIANCE & REFRIGERATION REPAIRS	22-May-15	382.20
0147000063	0001	0000295551	10243	MOORE, MATTHEW	22-May-15	241.25
0147000064	0001	0000295552	6157	MORNING STAR INK	22-May-15	355.89
0147000065	0001	0000295553	9428	MOSURE, DELORES	22-May-15	253.00
0147000066	0001	0000295554	8443	NOKOHOO, MARTHA	22-May-15	253.00
0147000067	0001	0000295555	1814	NORALTA REWIND	22-May-15	3,368.93
0147000068	0001	0000295556	2532	NOSKIYE, LAUREL	22-May-15	241.25
0147000069	0001	0000295557	8628	NOSKIYE, MARCEL	22-May-15	241.25
0147000070	0001	0000295558	1076	OMINAYAK, LARRY ANGUS	22-May-15	241.25
0147000071	0001	0000295559	8423	OMOTH, KATHY	22-May-15	241.25
0147000072	0001	0000295560	374	PADDLE PRAIRIE GAS CO-OP	22-May-15	1,811.78
0147000073	0001	0000295561	3373	PARKLAND INDUSTRIES LTD	22-May-15	13,139.25
0147000074	0001	0000295562	8374	PEAVINE INN & SUITES	22-May-15	3,003.48
0147000075	0001	0000295563	9429	PICHE, LEISHA	22-May-15	241.25
0147000076	0001	0000295564	5825	PITNEYWORKS	22-May-15	55.02
0147000077	0001	0000295565	8529	PRINTER WORLD INTERNATIONAL INC	22-May-15	1,689.45
0147000078	0001	0000295566	3790	PRINZ, VICTOR	22-May-15	241.25
0147000079	0001	0000295567	8422	PROCHINSKY, WALLACE V.	22-May-15	241.25
0147000080	0001	0000295568	1403	PURULATOR COURIER LTD.	22-May-15	7.95
0147000081	0001	0000295569	2395	QUINTAL, KATHRYN	22-May-15	241.25
0147000082	0001	0000295570	650	QUINTAL, MARGARET A.	22-May-15	253.00
0147000083	0001	0000295571	8438	RATHBONE, ANTHONY	22-May-15	241.25
0147000084	0001	0000295572	4233	ROGER'S AUTO	22-May-15	14.67
0147000085	0001	0000295573	8075	RONA LAC LA BICHE	22-May-15	194.84
0147000086	0001	0000295574	5951	RONA HOME CENTRE #245	22-May-15	374.29
0147000087	0001	0000295575	74	SCHOLASTIC CANADA LIMITED	22-May-15	1,908.75
0147000088	0001	0000295576	865	SCHOOL DISTRICT #59 (PEACE RIVER SOUTH)	22-May-15	5,122.50
0147000089	0001	0000295577	6054	SCHOOL SPECIALTY CANADA	22-May-15	1,449.77
0147000090	0001	0000295578	6981	SHAW, HOWARD	22-May-15	241.25
0147000091	0001	0000295579	1017	SHAW, KENNETH RUSSELL	22-May-15	253.00

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0147000092	0001	0000295580	605	SOUTH PEACE NEWS	22-May-15	141.75
0147000093	0001	0000295581	8496	SUNCOR ENERGY PRODUCTS PARTNERSHIP	22-May-15	835.59
0147000094	0001	0000295582	4828	SUTHERLAND, ROD	22-May-15	800.00
0147000095	0001	0000295583	10334	TECKERA CONSULTING LTD	22-May-15	12,589.50
0147000096	0001	0000295584	8	TELUS COMMUNICATIONS INCORPORATED	22-May-15	255.34
0147000097	0001	0000295585	102	TELUS MOBILITY INCORPORATED	22-May-15	2,233.28
0147000098	0001	0000295586	203	TIMBERLAND BUILDING SUPPLIES	22-May-15	500.15
0147000099	0001	0000295587	10242	TREMBLAY, SHIRLEY ANN	22-May-15	241.25
0147000100	0001	0000295588	1843	WABASCA HOME HARDWARE	22-May-15	861.13
0147000101	0001	0000295589	9431	WALKER, VICTORIA	22-May-15	241.25
0147000102	0001	0000295590	10295	WALMART STORE #3640	22-May-15	244.56
0147000103	0001	0000295591	8301	WALTER-DESJARLAIS, RHONDA	22-May-15	241.25
0147000104	0001	0000295592	10247	WOLSELEY	22-May-15	223.84
0147000105	0001	0000295593	10333	WOODLAND CREE BAND	22-May-15	155,705.38
0147000106	0001	0000295594	79	XEROX CANADA LTD.	22-May-15	367.32
0147000107	0001	0000295595	9392	YUCK, JASON	22-May-15	253.00
0147000108	0001	0000295596	1800	ZEE MEDICAL, INC.	22-May-15	757.27
0147ET0001	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	22-May-15	4,107.76
0147ET0002	0001	*****	9541	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	22-May-15	240.00
0147ET0003	0001	*****	7139	ATKINSON, STACEY	22-May-15	241.25
0147ET0004	0001	*****	3789	AUGER, SHELLY	22-May-15	253.00
0147ET0005	0001	*****	9030	BARCA, BEVERLEY	22-May-15	611.52
0147ET0006	0001	*****	1715	BIGSTONE CREE NATION EDUCATION AUTHORITY	22-May-15	8,371.10
0147ET0007	0001	*****	10189	BLUE ROSE CONTRACTING	22-May-15	2,642.00
0147ET0008	0001	*****	9370	BRUSTER P.H.C.LTD.	22-May-15	10,455.91
0147ET0009	0001	*****	9278	CARDINAL, GLORIA	22-May-15	812.62
0147ET0010	0001	*****	EM11462	CARDINAL, SOPHIE	22-May-15	100.00
0147ET0011	0001	*****	831	CARLSON, VIOLET	22-May-15	494.31
0147ET0012	0001	*****	6969	CDW CANADA INC.	22-May-15	214.57
0147ET0013	0001	*****	2431	CHALIFOUX, DAVID	22-May-15	241.25
0147ET0014	0001	*****	589	CHALIFOUX, EDWARD	22-May-15	168.30
0147ET0015	0001	*****	1758	CONKLIN SCHOOL STUDENTS UNION	22-May-15	150.00
0147ET0016	0001	*****	10102	CONROD, RACHEL	22-May-15	1,026.61
0147ET0017	0001	*****	8889	COOK, TERRY LYNN	22-May-15	446.96
0147ET0018	0001	*****	EM18259	COOKE, NIGEL	22-May-15	452.40
0147ET0019	0001	*****	10322	CUNNINGHAM, KELLY	22-May-15	300.00
0147ET0020	0001	*****	18	EDMONTON PUBLIC SCHOOLS	22-May-15	3,441.66
0147ET0021	0001	*****	6273	ENMAX CORPORATION (NEW)	22-May-15	75,847.98
0147ET0022	0001	*****	7238	EVERGREEN STATIONERS	22-May-15	1,317.51
0147ET0023	0001	*****	3829	FONTAINE, ALICE	22-May-15	253.00
0147ET0024	0001	*****	529	FRESNO BROS.	22-May-15	45.40
0147ET0025	0001	*****	10040	GFL ENVIRONMENTAL SOLID WASTE INC	22-May-15	394.61
0147ET0026	0001	*****	3951	GLADUE, DEBORAH S.	22-May-15	577.00
0147ET0027	0001	*****	5294	GRACH, ERNIE	22-May-15	241.25
0147ET0028	0001	*****	EM10137	GREENING, CHARLES	22-May-15	706.35
0147ET0029	0001	*****	EM11861	GULLION, VIVIAN	22-May-15	446.48
0147ET0030	0001	*****	EM11201	HALCROW, CHRISTOPHER	22-May-15	370.00
0147ET0031	0001	*****	9314	HARFORD, BREANNA L	22-May-15	750.00
0147ET0032	0001	*****	5466	HERMAN, LAURETTE	22-May-15	241.25
0147ET0033	0001	*****	EM12806	JOHNSON, PATTY	22-May-15	645.00
0147ET0034	0001	*****	5517	JULIAN PACKER	22-May-15	1,500.00

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0147ET0035	0001	*****	2886	KASTELIC, CAROL	22-May-15	13.65
0147ET0036	0001	*****	5826	L&P DISPOSALS	22-May-15	815.38
0147ET0037	0001	*****	330	LABOUCAN, DONNA	22-May-15	310.40
0147ET0038	0001	*****	8122	LAC LA BICHE COUNTY	22-May-15	80.23
0147ET0039	0001	*****	EM11809	MCARTHUR, MICHAEL	22-May-15	259.04
0147ET0040	0001	*****	10099	MCRAE, JENNIFER	22-May-15	33.47
0147ET0041	0001	*****	9299	MORRIS, PATRICK	22-May-15	301.92
0147ET0042	0001	*****	437	NARINE, NANDIA S.	22-May-15	127.81
0147ET0043	0001	*****	4652	NORTHERN DIGITAL SERVICES	22-May-15	1,555.94
0147ET0044	0001	*****	3785	NOSKIYE, IDA	22-May-15	253.00
0147ET0045	0001	*****	10070	ODIOBALA, ERICA	22-May-15	50.01
0147ET0046	0001	*****	3794	PAHLKE, GORDON & LINDA	22-May-15	785.64
0147ET0047	0001	*****	551	PARKER, BRYAN	22-May-15	230.00
0147ET0048	0001	*****	7536	PEACE RIVER BROADCASTING CORP. LTD	22-May-15	304.50
0147ET0049	0001	*****	2378	PEARSON CANADA INC T46254	22-May-15	3,859.74
0147ET0050	0001	*****	457	POPS HARDWARE & BUILDING CENTRE INC	22-May-15	4,360.66
0147ET0051	0001	*****	6433	QUINTAL-JANVIER, VERNA	22-May-15	253.00
0147ET0052	0001	*****	8705	REHAUME, BRENT	22-May-15	25.00
0147ET0053	0001	*****	EM15171	REIMER, KORY J.	22-May-15	916.76
0147ET0054	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	22-May-15	173.31
0147ET0055	0001	*****	460	SOPER'S SUPPLY LTD.	22-May-15	226.80
0147ET0056	0001	*****	34	SPORTFACTOR INC.	22-May-15	243.83
0147ET0057	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	22-May-15	546.00
0147ET0058	0001	*****	EM11720	THOMAS, DAFYDD	22-May-15	857.96
0147ET0059	0001	*****	149	VALLEY PRINTERS & SIGNS LTD	22-May-15	1,324.76
0147ET0060	0001	*****	4067	VENTURE BUILDING SUPPLIES INC.	22-May-15	44.23
0147ET0061	0001	*****	751	WESCLEAN - (EDM)	22-May-15	6,971.98
0147ET0062	0001	*****	EM10265	WIRTANEN, JENNA-MARIE	22-May-15	1,033.50
0147ET0063	0001	*****	EM10066	WOODFINE, BERNARD	22-May-15	902.16
0147ET0064	0001	*****	3786	YELLOWKNEE, EVA	22-May-15	241.25
0147ET0065	0001	*****	9355	YELLOWKNEE, NORA	22-May-15	839.57
0148ET0001	0001	*****	7692	NORTHLAND GAMES COMMITTEE	22-May-15	15,000.00
0149000001	0001	0000295597	6983	CHALIFOUX, JEFF	27-May-15	3,737.80
0149000002	0001	0000295598	75	HOLTBY HOLDINGS LTD	27-May-15	4,287.50
0149000003	0001	0000295599	1714	RECEIVER GENERAL FOR CANADA	27-May-15	1,978.28
0149ET0001	0001	*****	8062	668040 ALBERTA LTD.	27-May-15	1,890.00
0149ET0002	0001	*****	7693	ANDERSON BUSING	27-May-15	6,735.02
0149ET0003	0001	*****	9306	ANDERSON, JAY	27-May-15	6,679.61
0149ET0004	0001	*****	776	CHRISTENSEN BUSING	27-May-15	6,534.19
0149ET0005	0001	*****	2994	DESJARLAIS BUSES	27-May-15	11,870.91
0149ET0006	0001	*****	4884	NOSKEY BUS LINES	27-May-15	7,814.08
0149ET0007	0001	*****	2461	ORR, CHARLES	27-May-15	1,813.30
0149ET0008	0001	*****	9451	WRITE WAY COMMUNICATIONS	27-May-15	1,666.00
0150000001	0001	0000295600	43	ALBERTA DISTANCE LEARNING CNTR	28-May-15	2,806.30
0150000002	0001	0000295601	6160	ANDERSON, GLEN	28-May-15	37.00
0150000003	0001	0000295602	3959	AUGER, LEILA	28-May-15	74.00
0150000004	0001	0000295603	7647	CALLIOU, LISA	28-May-15	119.62
0150000005	0001	0000295604	10050	CARDINAL, RUSSELL	28-May-15	160.00
0150000006	0001	0000295605	10158	FLEETCOR CANADA MASTERCARD	28-May-15	86.75
0150000007	0001	0000295606	1610	FORT VERMILION SCHOOL DIVISION NO.52	28-May-15	16,563.40
0150000008	0001	0000295607	6229	GOLDEN ARROW SCHOOL BUSES LTD	28-May-15	2,765.93

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0150000009	0001	0000295608	10299	MIKISEW GROUP OF COMPANIES	28-May-15	201.81
0150000010	0001	0000295609	8039	THE NORTHERN STORES FINANCIAL SERVICES	28-May-15	245.60
0150000011	0001	0000295610	570	WAWANESA LIFE	28-May-15	313.86
0150ET0001	0001	*****	7718	BE RESCUED TOWING AND HAULING	28-May-15	1,165.50
0150ET0002	0001	*****	6159	CARDINAL, DENNIS R.	28-May-15	144.00
0150ET0003	0001	*****	4597	CARDINAL, RAYMOND	28-May-15	300.00
0150ET0004	0001	*****	1262	COURTORIELLE, WILLIAM	28-May-15	25.00
0150ET0005	0001	*****	10246	DIAMOND INTERNATIONAL TRUCKS	28-May-15	651.56
0150ET0006	0001	*****	8678	DT'S MAINTENANCE REPAIR & OVERHAUL	28-May-15	477.00
0150ET0007	0001	*****	8744	GFS PRAIRIES INC	28-May-15	6,558.67
0150ET0008	0001	*****	2139	GIFT LAKE DEVELOPMENT CORPORATIION	28-May-15	254.10
0150ET0009	0001	*****	2898	GRANDE YELLOWHEAD REGIONAL DIVISION NO.3	28-May-15	675.00
0150ET0010	0001	*****	2583	HEAVY EQUIPMENT REPAIR	28-May-15	604.11
0150ET0011	0001	*****	9088	IRWIN, J. ANDREW	28-May-15	1,063.64
0150ET0012	0001	*****	1876	JANVIER, EVA	28-May-15	224.00
0150ET0013	0001	*****	347	MCMURRAY AVIATION	28-May-15	260.00
0150ET0014	0001	*****	4587	RECOVERY AUTOMOTIVE	28-May-15	647.35
0150ET0015	0001	*****	9331	RICH, KRISTIN	28-May-15	700.00
0150ET0016	0001	*****	6692	SILVERTIP ENTERPRISE LTD.	28-May-15	1,209.57
0150ET0017	0001	*****	5181	SPARKSMAN TRANSPORTATION LTD.	28-May-15	18,500.07
0150ET0018	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	28-May-15	16,423.85
0151000001	0001	0000295611	43	ALBERTA DISTANCE LEARNING CNTR	29-May-15	3,014.29
0151000002	0001	0000295612	353	ALBERTA TEACHERS ASSOCIATION	29-May-15	26,424.74
0151000003	0001	0000295613	447	ALL WEST GLASS - PR	29-May-15	182.20
0151000004	0001	0000295614	8507	ALTAGAS UTILITIES INC	29-May-15	5,481.11
0151000005	0001	0000295615	9432	ANDERSON, GLORIA	29-May-15	253.00
0151000006	0001	0000295616	2929	ANDERSON, LORRAINE	29-May-15	112.85
0151000007	0001	0000295617	8098	ASBOA ZONE 1	29-May-15	150.00
0151000008	0001	0000295618	9423	AUGER, NELSON	29-May-15	241.25
0151000009	0001	0000295619	753	AUTOMATIC CONTROLS (EDMONTON) LTD.	29-May-15	2,729.27
0151000010	0001	0000295620	454	BARTLE & GIBSON - PR	29-May-15	814.18
0151000011	0001	0000295621	1081	BIGSTONE, CAROLINE	29-May-15	80.42
0151000012	0001	0000295622	9319	BOX CLEVER	29-May-15	1,260.00
0151000013	0001	0000295623	1099	CALLIOU, CANDICE	29-May-15	253.00
0151000014	0001	0000295624	6186	CARDINAL, LORRAINE J.	29-May-15	160.84
0151000015	0001	0000295625	8806	CHRISTIAN, PRISCILLA	29-May-15	241.25
0151000016	0001	0000295626	8622	COUNTY OF NORTHERN LIGHTS	29-May-15	4,367.10
0151000017	0001	0000295627	10338	CRONKHITE SUPPLY	29-May-15	912.10
0151000018	0001	0000295628	3438	CRYSTAL CLEAR WATER SALES	29-May-15	90.00
0151000019	0001	0000295629	10266	CYPRIEN, ROSANNA	29-May-15	200.00
0151000020	0001	0000295630	9209	DALYN DISPOSALS LTD.	29-May-15	471.45
0151000021	0001	0000295631	6977	DEMMONS, CRYSTAL	29-May-15	241.25
0151000022	0001	0000295632	5287	DIRECT ENERGY REGULATED SERVICES	29-May-15	584.74
0151000023	0001	0000295633	3252	EPCOR ENERGY SERVICES (ALBERTA) INC.	29-May-15	135.03
0151000024	0001	0000295634	9085	FEDDEMA, JAEDA	29-May-15	15.75
0151000025	0001	0000295635	3618	FEHR BUILDING MATERIALS LTD	29-May-15	858.85
0151000026	0001	0000295636	9531	FIRECOM INDUSTRIES INC	29-May-15	5,633.25
0151000027	0001	0000295637	765	GAMBLER, LOUISE	29-May-15	241.25
0151000028	0001	0000295638	8805	GHOSTKEEPER, KRISTEN	29-May-15	253.00
0151000029	0001	0000295639	10105	GLOBALXPRTS	29-May-15	16,356.38
0151000030	0001	0000295640	699	GREYHOUND COURIER EXPRESS	29-May-15	72.84

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0151000031	0001	0000295641	3846	GULLION, ELMER	29-May-15	168.66
0151000032	0001	0000295642	217	HIGH PRAIRIE TRU HARDWARE	29-May-15	109.80
0151000033	0001	0000295643	517	HIGH PRAIRIE TRUCK AND TRAILER LTD.	29-May-15	221.13
0151000034	0001	0000295644	75	HOLBY HOLDINGS LTD	29-May-15	72.23
0151000035	0001	0000295645	5578	HUNTER MOTORS LTD.	29-May-15	125.95
0151000036	0001	0000295646	357	INDUSTRIAL-ALLIANCE	29-May-15	743.13
0151000037	0001	0000295647	342	JACKNIFE, TRACY	29-May-15	160.84
0151000038	0001	0000295648	5859	KIVA GROUP CORP.	29-May-15	762.30
0151000039	0001	0000295649	5907	LEPINE, GWEN	29-May-15	241.25
0151000040	0001	0000295650	355	LOCAL AUTHORITIES PENSION PLAN	29-May-15	144,224.98
0151000041	0001	0000295651	356	LONDON LIFE	29-May-15	5,158.39
0151000042	0001	0000295652	10336	LPG INVENTORY SOLUTIONS	29-May-15	190.00
0151000043	0001	0000295653	9427	MERCREDI, DANNY	29-May-15	160.84
0151000044	0001	0000295654	9401	METSIKASSUS, CONRAD	29-May-15	160.84
0151000045	0001	0000295655	9400	METSIKASSUS, SHANE	29-May-15	160.84
0151000046	0001	0000295656	10299	MIKISEW GROUP OF COMPANIES	29-May-15	359.68
0151000047	0001	0000295657	611	NORTHERN AIR CHARTER	29-May-15	5,456.96
0151000048	0001	0000295658	8108	NORTHERN LIGHTS SCHOOL DIV.NO.69	29-May-15	350.00
0151000049	0001	0000295659	811	NORTHERN WASTE DISPOSAL LTD.	29-May-15	1,515.68
0151000050	0001	0000295660	5024	NOSKIYE, JULIANNE	29-May-15	253.00
0151000051	0001	0000295661	455	PEACE RIVER HOME CENTRE INC.	29-May-15	97.44
0151000052	0001	0000295662	9465	PEERLESS TROUT ENT. INC.	29-May-15	1,750.00
0151000053	0001	0000295663	EM11317	PETERS, ELIZABETH	29-May-15	32.35
0151000054	0001	0000295664	5825	PITNEYWORKS	29-May-15	111.29
0151000055	0001	0000295665	7831	POITRAS, DOREEN	29-May-15	80.42
0151000056	0001	0000295666	950	PRAIRIE AUTO & INDUSTRIAL SUPPLY LTD.	29-May-15	69.29
0151000057	0001	0000295667	349	RECEIVER GENERAL FOR CANADA	29-May-15	706,933.85
0151000058	0001	0000295668	1714	RECEIVER GENERAL FOR CANADA	29-May-15	758.82
0151000059	0001	0000295669	5870	RONA	29-May-15	29.39
0151000060	0001	0000295670	5861	SAGITAWA FRIENDSHIP CENTRE-POW WOW	29-May-15	2,000.00
0151000061	0001	0000295671	5759	SCHMIDT, GWEN	29-May-15	241.25
0151000062	0001	0000295672	25	SCHOLAR'S CHOICE	29-May-15	1,113.87
0151000063	0001	0000295673	74	SCHOLASTIC CANADA LIMITED	29-May-15	4,300.51
0151000064	0001	0000295674	10335	SCOTT, LAURA	29-May-15	84.60
0151000065	0001	0000295675	8825	SHANAHAN'S	29-May-15	456.75
0151000066	0001	0000295676	5413	STAN LADEROUTE CONSTRUCTION	29-May-15	6,300.00
0151000067	0001	0000295677	8	TELUS COMMUNICATIONS INCORPORATED	29-May-15	13,112.23
0151000068	0001	0000295678	10337	TEMPLE, DAN	29-May-15	2,272.20
0151000069	0001	0000295679	2809	THE FEVER	29-May-15	511.35
0151000070	0001	0000295680	7734	THE LUBE SHOP	29-May-15	102.99
0151000071	0001	0000295681	8039	THE NORTHERN STORES FINANCIAL SERVICES	29-May-15	256.01
0151000072	0001	0000295682	5948	THOMPSON, SHEILA	29-May-15	160.84
0151000073	0001	0000295683	10104	UNIVERSITY OF ALBERTA	29-May-15	150.00
0151000074	0001	0000295684	1068	VOYAGEUR, CLARIS FAYE	29-May-15	168.66
0151000075	0001	0000295685	1843	WABASCA HOME HARDWARE	29-May-15	258.53
0151000076	0001	0000295686	9433	WEBER-PILLWAX, CORA	29-May-15	253.00
0151000077	0001	0000295687	3808	WHITEHEAD, SHIRLEY	29-May-15	438.01
0151000078	0001	0000295688	10247	WOLSELEY	29-May-15	247.38
0151000079	0001	0000295689	79	XEROX CANADA LTD.	29-May-15	627.10
0151000080	0001	0000295690	1800	ZEE MEDICAL, INC.	29-May-15	346.33
0151ET0001	0001	*****	3677	ACKLANDS GRAINGER	29-May-15	19.39
0151ET0002	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	29-May-15	2,120.11

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0151ET0003	0001	*****	315	ALBERTA SCHOOL BOARDS ASSOCIATION	29-May-15	4,043.03
0151ET0004	0001	*****	350	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	29-May-15	172,916.27
0151ET0005	0001	*****	9180	ALLEN DESJARLAIS INDEPENDENT INSPECTIONS	29-May-15	2,520.00
0151ET0006	0001	*****	10217	AUGER, TERILYNN	29-May-15	880.64
0151ET0007	0001	*****	3796	BARTMAN, SHELLEY	29-May-15	253.00
0151ET0008	0001	*****	7718	BE RESCUED TOWING AND HAULING	29-May-15	945.00
0151ET0009	0001	*****	EM13154	CARDINAL, GWEN	29-May-15	241.25
0151ET0010	0001	*****	1935	CARDINAL, JULIA MARGARET	29-May-15	253.00
0151ET0011	0001	*****	4597	CARDINAL, RAYMOND	29-May-15	100.00
0151ET0012	0001	*****	4189	COLVILLE, CRYSTAL	29-May-15	578.73
0151ET0013	0001	*****	EM12348	DASHCAVICH, TANIA	29-May-15	241.25
0151ET0014	0001	*****	3338	DELL CANADA INC.	29-May-15	55.11
0151ET0015	0001	*****	18	EDMONTON PUBLIC SCHOOLS	29-May-15	5,049.95
0151ET0016	0001	*****	EM10910	GAUDET, JILL	29-May-15	499.00
0151ET0017	0001	*****	561	GRIMSHAW TRUCKING	29-May-15	113.26
0151ET0018	0001	*****	8564	GUINDON, ROXANE	29-May-15	1,170.75
0151ET0019	0001	*****	7297	HAROLDSON, LEE	29-May-15	282.05
0151ET0020	0001	*****	9378	HERMAN, MICHELLE	29-May-15	700.00
0151ET0021	0001	*****	1660	HIGH PRAIRIE SCHOOL DIVISION #48	29-May-15	21,591.39
0151ET0022	0001	*****	5876	J.F.DION SCHOOL STAFF	29-May-15	1,285.52
0151ET0023	0001	*****	8728	JOHN DEERE FINANCIAL	29-May-15	475.95
0151ET0024	0001	*****	10226	LABOUCAN, DARRELL	29-May-15	700.00
0151ET0025	0001	*****	9377	LABOUCANE, CYNTHIA	29-May-15	700.00
0151ET0026	0001	*****	816	LAMOTHE, KAIA	29-May-15	700.00
0151ET0027	0001	*****	4531	LEMAY, KAREN	29-May-15	384.08
0151ET0028	0001	*****	4779	MACLENNAN, MANDI	29-May-15	421.48
0151ET0029	0001	*****	EM12621	MCEWEN, MAI-LYNN	29-May-15	769.87
0151ET0030	0001	*****	2028	MCGIMPSEY, MARK	29-May-15	463.00
0151ET0031	0001	*****	347	MCMURRAY AVIATION	29-May-15	297.40
0151ET0032	0001	*****	3364	MILLENIUM CABINS INC.	29-May-15	1,617.06
0151ET0033	0001	*****	10097	MURPHY, ROBIN	29-May-15	11.43
0151ET0034	0001	*****	30	NELSON EDUCATION LTD.	29-May-15	1,448.67
0151ET0035	0001	*****	1263	PEACE COUNTRY CO-OP	29-May-15	255.21
0151ET0036	0001	*****	7536	PEACE RIVER BROADCASTING CORP. LTD	29-May-15	182.70
0151ET0037	0001	*****	2378	PEARSON CANADA INC T46254	29-May-15	2,686.81
0151ET0038	0001	*****	9462	PHASAR ELECTRIC LTD.	29-May-15	3,230.12
0151ET0039	0001	*****	457	POPS HARDWARE & BUILDING CENTRE INC	29-May-15	4,307.92
0151ET0040	0001	*****	2597	PRUDEN-BARRIE, DELORES	29-May-15	840.00
0151ET0041	0001	*****	10126	RASMUSON, TRUDY	29-May-15	1,829.47
0151ET0042	0001	*****	6617	RAYMOND, BARBARA	29-May-15	14.41
0151ET0043	0001	*****	1199	SANDER, JACQUELINE	29-May-15	157.08
0151ET0044	0001	*****	EM10185	SUTHERLAND, STEPHANIE	29-May-15	691.23
0151ET0045	0001	*****	354	TEACHER'S RETIREMENT FUND	29-May-15	224,993.95
0151ET0046	0001	*****	539	TOWN OF PEACE RIVER	29-May-15	1,023.75
0151ET0047	0001	*****	149	VALLEY PRINTERS & SIGNS LTD	29-May-15	123.90
0151ET0048	0001	*****	4067	VENTURE BUILDING SUPPLIES INC.	29-May-15	74.26
0151ET0049	0001	*****	9134	WALTY, CURTIS	29-May-15	310.00
0151ET0050	0001	*****	751	WESCLEAN - (EDM)	29-May-15	7,296.61
0152000001	0001	0000295691	2277	REVENUE CANADA	04-Jun-15	15,313.51
0152000002	0001	0000295692	8951	STANDARD LIFE	04-Jun-15	1,518.30
0152ET0001	0001	*****	350	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	04-Jun-15	10,169.86

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0152ET0002	0001	*****	6899	DEBOER, MARIA	04-Jun-15	801.14
0152ET0003	0001	*****	8744	GFS PRAIRIES INC	04-Jun-15	7,998.54
0152ET0004	0001	*****	347	MCMURRAY AVIATION	04-Jun-15	805.94
0152ET0005	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	04-Jun-15	2,495.86
0153000001	0001	0000295696	43	ALBERTA DISTANCE LEARNING CNTR	05-Jun-15	7,009.23
0153000002	0001	0000295697	351	ALBERTA MAINTENANCE ENFORCEMENT PROGRAM	05-Jun-15	290.93
0153000003	0001	0000295698	8507	ALTAGAS UTILITIES INC	05-Jun-15	1,275.34
0153000004	0001	0000295699	8417	AUGER, KEVIN S.	05-Jun-15	50.44
0153000005	0001	0000295700	4259	AUGER, SHAWN	05-Jun-15	168.66
0153000006	0001	0000295701	2911	BARTLE & GIBSON - FT M	05-Jun-15	120.55
0153000007	0001	0000295702	454	BARTLE & GIBSON - PR	05-Jun-15	53.98
0153000008	0001	0000295703	9512	BORS, STAN	05-Jun-15	681.60
0153000009	0001	0000295704	433	CLASSIC ELECTRIC INC.	05-Jun-15	577.50
0153000010	0001	0000295705	10041	COYOTE VAC SERVICES INC	05-Jun-15	240.00
0153000011	0001	0000295706	8399	CZIBERE, DAVE	05-Jun-15	253.00
0153000012	0001	0000295707	1503	DAVIDSON, BEATRICE ANN	05-Jun-15	207.57
0153000013	0001	0000295708	9322	DEERLAND EQUIPMENT	05-Jun-15	580.58
0153000014	0001	0000295709	5287	DIRECT ENERGY REGULATED SERVICES	05-Jun-15	708.70
0153000015	0001	0000295710	7540	EDUCATION LOGISTICS INC	05-Jun-15	2,331.77
0153000016	0001	0000295711	3484	ELITE SPORTSWEAR.AWARDS	05-Jun-15	2,081.63
0153000017	0001	0000295712	10105	GLOBALXPRTS	05-Jun-15	5,250.00
0153000018	0001	0000295713	699	GREYHOUND COURIER EXPRESS	05-Jun-15	36.15
0153000019	0001	0000295714	9396	HALCROW, DARCY	05-Jun-15	80.42
0153000020	0001	0000295715	8523	HALTER'S AUTOMOTIVE	05-Jun-15	93.45
0153000021	0001	0000295716	5578	HUNTER MOTORS LTD.	05-Jun-15	73.45
0153000022	0001	0000295717	10197	KLERITEC	05-Jun-15	485.70
0153000023	0001	0000295718	9397	KNUTSON, BRYAN	05-Jun-15	241.25
0153000024	0001	0000295719	3807	LAMOUCHE, JESSE	05-Jun-15	84.33
0153000025	0001	0000295720	4695	MAPLEWOOD COMPUTING LTD	05-Jun-15	1,680.00
0153000026	0001	0000295721	2807	MARSON EQUIPMENT LTD.	05-Jun-15	10,161.90
0153000027	0001	0000295722	8435	MCDONALD, CHARLES	05-Jun-15	160.84
0153000028	0001	0000295723	3652	MCDONALD, RACHELLE	05-Jun-15	168.66
0153000029	0001	0000295724	8402	MCINTOSH, CINDY	05-Jun-15	160.84
0153000030	0001	0000295725	6836	MCLEOD, SANDRA	05-Jun-15	37.00
0153000031	0001	0000295726	10299	MIKISEW GROUP OF COMPANIES	05-Jun-15	1,176.00
0153000032	0001	0000295727	334	MOBERLY, MARYANNE	05-Jun-15	168.66
0153000033	0001	0000295728	859	MONAHAN FORD SALES	05-Jun-15	1,924.05
0153000034	0001	0000295729	373	NORTH EAST GAS CO-OP	05-Jun-15	931.68
0153000035	0001	0000295730	10117	OMNI PROACTIVE SERVICES INC	05-Jun-15	1,102.50
0153000036	0001	0000295731	1471	PEACE RIVER FORD SALES INC	05-Jun-15	104.97
0153000037	0001	0000295732	8788	PHONECO INC	05-Jun-15	278.32
0153000038	0001	0000295733	1403	PURULATOR COURIER LTD.	05-Jun-15	14.87
0153000039	0001	0000295734	7880	REECE, CLEO	05-Jun-15	80.42
0153000040	0001	0000295735	7668	REGISTRATIONS ARE US	05-Jun-15	34.65
0153000041	0001	0000295736	6054	SCHOOL SPECIALTY CANADA	05-Jun-15	22.24
0153000042	0001	0000295737	9390	STEWART, JULIE	05-Jun-15	168.66
0153000043	0001	0000295738	8039	THE NORTHERN STORES FINANCIAL SERVICES	05-Jun-15	81.54
0153000044	0001	0000295739	3344	TULLOCH, BRENDA	05-Jun-15	198.00
0153000045	0001	0000295740	8433	WANYANDIE, CATHY	05-Jun-15	160.84
0153000046	0001	0000295741	9430	WANYANDIE, ROBERT	05-Jun-15	160.84
0153000047	0001	0000295742	812	WASTE MANAGEMENT	05-Jun-15	1,036.72

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0153000048	0001	0000295743	5382	WHITECAP MOTORS	05-Jun-15	103.72
0153000049	0001	0000295744	8849	WOOD WYANT	05-Jun-15	45.54
0153000050	0001	0000295745	79	XEROX CANADA LTD.	05-Jun-15	3,391.47
0153000051	0001	0000295746	5480	XPLORNET COMMUNICATIONS INC	05-Jun-15	157.49
0153000052	0001	0000295747	3236	YELLOWKNEE, DONNA	05-Jun-15	25.00
0153ET0001	0001	*****	10143	1832648 ALBERTA LTD	05-Jun-15	947.58
0153ET0002	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	05-Jun-15	1,987.23
0153ET0003	0001	*****	8745	ANDERSON, JAMES	05-Jun-15	700.00
0153ET0004	0001	*****	3803	ANDERSON, JENNIFER	05-Jun-15	700.00
0153ET0005	0001	*****	5882	AXIA SUPERNET LTD.	05-Jun-15	20,047.65
0153ET0006	0001	*****	EM11947	BABEY, SUSAN	05-Jun-15	325.86
0153ET0007	0001	*****	7718	BE RESCUED TOWING AND HAULING	05-Jun-15	1,165.50
0153ET0008	0001	*****	1715	BIGSTONE CREE NATION EDUCATION AUTHORITY	05-Jun-15	166,858.40
0153ET0009	0001	*****	9506	CCI WIRELESS	05-Jun-15	69.29
0153ET0010	0001	*****	EM18259	COOKE, NIGEL	05-Jun-15	1,000.00
0153ET0011	0001	*****	4831	COURTOREILLE, JACQUELINE S.V.	05-Jun-15	160.84
0153ET0012	0001	*****	10322	CUNNINGHAM, KELLY	05-Jun-15	350.00
0153ET0013	0001	*****	8964	CYBERA INC.	05-Jun-15	498.75
0153ET0014	0001	*****	10246	DIAMOND INTERNATIONAL TRUCKS	05-Jun-15	3,801.18
0153ET0015	0001	*****	10093	EVANS, BRIAN	05-Jun-15	1,000.00
0153ET0016	0001	*****	1994	FATHER R. PERIN SCHOOL	05-Jun-15	8,413.00
0153ET0017	0001	*****	3193	FORT MCMURRAY HOME HARDWARE	05-Jun-15	94.98
0153ET0018	0001	*****	10144	FOURNIER, DONNA	05-Jun-15	700.00
0153ET0019	0001	*****	529	FRESON BROS.	05-Jun-15	13.48
0153ET0020	0001	*****	6457	GAUCHIER, TEASA	05-Jun-15	285.60
0153ET0021	0001	*****	279	GIFT LAKE SCHOOL FUND	05-Jun-15	3,000.00
0153ET0022	0001	*****	9214	GOULET, CORINNE	05-Jun-15	2,100.00
0153ET0023	0001	*****	EM10137	GREENING, CHARLES	05-Jun-15	1,054.66
0153ET0024	0001	*****	EM13072	HAMELIN, SHELLY	05-Jun-15	1,950.60
0153ET0025	0001	*****	2583	HEAVY EQUIPMENT REPAIR	05-Jun-15	160.97
0153ET0026	0001	*****	1660	HIGH PRAIRIE SCHOOL DIVISION #48	05-Jun-15	137,836.41
0153ET0027	0001	*****	EM11650	HOCKLEY, JAMES	05-Jun-15	485.00
0153ET0028	0001	*****	EM10514	HURLEY, SARAH	05-Jun-15	909.00
0153ET0029	0001	*****	8661	ION PRINT SOLUTIONS	05-Jun-15	244.65
0153ET0030	0001	*****	1876	JANVIER, EVA	05-Jun-15	193.80
0153ET0031	0001	*****	EM10078	JELLETT, CHRISTINE	05-Jun-15	421.48
0153ET0032	0001	*****	EM10068	JOUDREY, BRUCE	05-Jun-15	542.24
0153ET0033	0001	*****	8138	KHAN COMMUNICATION SERVICES, INC.	05-Jun-15	12,970.00
0153ET0034	0001	*****	9095	LADERROUTE, RANDI	05-Jun-15	1,400.00
0153ET0035	0001	*****	EM12100	LAGIMODIERE, TRACY	05-Jun-15	37.00
0153ET0036	0001	*****	8590	LANDRY, KAYLA	05-Jun-15	382.50
0153ET0037	0001	*****	EM13002	MACIACH, MICHAEL	05-Jun-15	162.18
0153ET0038	0001	*****	10135	MCLEAN, DARLENE	05-Jun-15	700.00
0153ET0039	0001	*****	347	MCMURRAY AVIATION	05-Jun-15	357.72
0153ET0040	0001	*****	3364	MILLENIUM CABINS INC.	05-Jun-15	1,044.35
0153ET0041	0001	*****	4577	MOBERLY, ALICE	05-Jun-15	360.00
0153ET0042	0001	*****	8570	MOORE, CINDY	05-Jun-15	1,161.75
0153ET0043	0001	*****	656	MUNICIPAL DISTRICT OF OPPORTUNITY #17	05-Jun-15	4,504.69
0153ET0044	0001	*****	30	NELSON EDUCATION LTD.	05-Jun-15	276.89
0153ET0045	0001	*****	9080	NOSKEY, KIRSTEN	05-Jun-15	200.00
0153ET0046	0001	*****	551	PARKER, BRYAN	05-Jun-15	135.54

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0153ET0047	0001	*****	1263	PEACE COUNTRY CO-OP	05-Jun-15	233.82
0153ET0048	0001	*****	2378	PEARSON CANADA INC T46254	05-Jun-15	151.49
0153ET0049	0001	*****	10076	PRAIRIE DISPOSAL LTD.	05-Jun-15	242.55
0153ET0050	0001	*****	292	REIN, KENT	05-Jun-15	295.00
0153ET0051	0001	*****	6739	SAWRIDGE INN - PEACE RIVER	05-Jun-15	184.21
0153ET0052	0001	*****	1560	SEXAUER LIMITED	05-Jun-15	810.20
0153ET0053	0001	*****	34	SPORTFACTOR INC.	05-Jun-15	162.37
0153ET0054	0001	*****	10227	STARR, SHARON	05-Jun-15	700.00
0153ET0055	0001	*****	783	SUTHERLAND, KYLA	05-Jun-15	700.00
0153ET0056	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	05-Jun-15	161.12
0153ET0057	0001	*****	2995	SYZYGY RESEARCH & TECHNOLOGY LTD.	05-Jun-15	1,050.00
0153ET0058	0001	*****	10339	THACKER, GLADYS M	05-Jun-15	340.95
0153ET0059	0001	*****	539	TOWN OF PEACE RIVER	05-Jun-15	277.20
0153ET0060	0001	*****	EM18309	TURPIN, WAYNE	05-Jun-15	1,819.40
0153ET0061	0001	*****	10094	TWEEDLE, ANDREW	05-Jun-15	750.00
0153ET0062	0001	*****	EM12430	VOGEL, KATHY	05-Jun-15	62.42
0153ET0063	0001	*****	3572	WALMSLEY, KATHRYN	05-Jun-15	242.97
0153ET0064	0001	*****	600	WARD, ELAINE	05-Jun-15	663.43
0153ET0065	0001	*****	10179	WILLIER, AMANDA	05-Jun-15	1,400.00
0153ET0066	0001	*****	8734	WILTER AUTO & IND SUPPLY	05-Jun-15	42.64
0153ET0067	0001	*****	EM10066	WOODFINE, BERNARD	05-Jun-15	302.94
0154000001	0001	0000295748	454	BARTLE & GIBSON - PR	11-Jun-15	258.79
0154000002	0001	0000295749	402	CANADA BREAD WEST(MCGAVINS) #4065	11-Jun-15	96.38
0154000003	0001	0000295750	6094	THE NORTH WEST COMPANY	11-Jun-15	42.82
0154ET0001	0001	*****	529	FRESON BROS.	11-Jun-15	35.96
0154ET0002	0001	*****	8744	GFS PRAIRIES INC	11-Jun-15	6,263.81
0154ET0003	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	11-Jun-15	12,904.56
0154ET0004	0001	*****	149	VALLEY PRINTERS & SIGNS LTD	11-Jun-15	346.45
0155000001	0001	0000295751	10109	ACCURATE HYDRAULICS	12-Jun-15	163.41
0155000002	0001	0000295752	3081	ADVANTAGE AUTOMOTIVE	12-Jun-15	20.28
0155000003	0001	0000295753	469	ALBERTA ASSESSMENT CONSORTIUM	12-Jun-15	5,500.00
0155000004	0001	0000295754	447	ALL WEST GLASS - PR	12-Jun-15	152.33
0155000005	0001	0000295755	8679	ALL-PRO TRUCK & TRAILER REPAIR	12-Jun-15	1,550.45
0155000006	0001	0000295756	8507	ALTAGAS UTILITIES INC	12-Jun-15	41.22
0155000007	0001	0000295757	8417	AUGER, KEVIN S.	12-Jun-15	130.00
0155000008	0001	0000295758	10346	AUGER, RITA	12-Jun-15	150.00
0155000009	0001	0000295759	10347	AUGER, ROSE	12-Jun-15	150.00
0155000010	0001	0000295760	10153	AULOTTE, MABEL	12-Jun-15	172.80
0155000011	0001	0000295761	10348	BEAVER, WALTER	12-Jun-15	150.00
0155000012	0001	0000295762	10349	BOSKOYOUS, CATHERINE	12-Jun-15	150.00
0155000013	0001	0000295763	9528	C. STEWART CONTRACTING LTD.	12-Jun-15	1,092.00
0155000014	0001	0000295764	10350	CARDIANL, ADELINE	12-Jun-15	150.00
0155000015	0001	0000295765	10351	CARDINAL, BERNARD	12-Jun-15	150.00
0155000016	0001	0000295766	10357	CARDINAL, BRIAN	12-Jun-15	150.00
0155000017	0001	0000295767	10353	CARDINAL, IDA	12-Jun-15	150.00
0155000018	0001	0000295768	4469	CARDINAL, LEONARD	12-Jun-15	500.00
0155000019	0001	0000295769	10354	CARDINAL, LORIEDA	12-Jun-15	150.00
0155000020	0001	0000295770	6832	CARDINAL, MONICA	12-Jun-15	213.75
0155000021	0001	0000295771	10241	CARDINAL, RANDY	12-Jun-15	35.00
0155000022	0001	0000295772	8698	CARDINAL, RICKY M.	12-Jun-15	150.00
0155000023	0001	0000295773	8703	CARDINAL, RUSSELL	12-Jun-15	560.00

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0155000024	0001	0000295774	8749	CARDINAL, TRALLINA	12-Jun-15	211.20
0155000025	0001	0000295775	552	CARDINAL, VIRGINIA	12-Jun-15	80.07
0155000026	0001	0000295776	EM18453	CHALIFOUX, JARROD	12-Jun-15	35.00
0155000027	0001	0000295777	10342	COURTOREILLE, WILLIAM CHARLES	12-Jun-15	35.00
0155000028	0001	0000295778	10266	CYPRIEN, ROSANNA	12-Jun-15	200.00
0155000029	0001	0000295779	9209	DALYN DISPOSALS LTD.	12-Jun-15	456.75
0155000030	0001	0000295780	5287	DIRECT ENERGY REGULATED SERVICES	12-Jun-15	5,431.82
0155000031	0001	0000295781	8982	DLUGOSZ, GAYLE	12-Jun-15	3,000.00
0155000032	0001	0000295782	10154	DUROCHER, EDGAR	12-Jun-15	122.10
0155000033	0001	0000295783	813	ESSO TASTY EXPRESS	12-Jun-15	43.48
0155000034	0001	0000295784	10345	FRANK, KARYN	12-Jun-15	120.00
0155000035	0001	0000295785	10273	GLADUE, MARY	12-Jun-15	150.00
0155000036	0001	0000295786	699	GREYHOUND COURIER EXPRESS	12-Jun-15	48.78
0155000037	0001	0000295787	10341	HOUSTON, BARRIE	12-Jun-15	711.26
0155000038	0001	0000295788	6454	IRON MOUNTAIN CANADA	12-Jun-15	149.60
0155000039	0001	0000295789	10355	JACOBS, MILDRED	12-Jun-15	150.00
0155000040	0001	0000295790	998	JOHNSON, GERALD H	12-Jun-15	150.00
0155000041	0001	0000295791	10358	JOHNSON, VIOLET	12-Jun-15	150.00
0155000042	0001	0000295792	964	JOSTENS CANADA LTD	12-Jun-15	208.15
0155000043	0001	0000295793	EM18451	KIPLING, JANINE	12-Jun-15	35.00
0155000044	0001	0000295794	5859	KIVA GROUP CORP.	12-Jun-15	6,098.40
0155000045	0001	0000295795	10201	LOGAN, MATILDA	12-Jun-15	150.00
0155000046	0001	0000295796	10311	LOONSKIN, VICTORIA	12-Jun-15	150.00
0155000047	0001	0000295797	6412	LUCIAK CHARTER SERVICE LTD.	12-Jun-15	2,089.50
0155000048	0001	0000295798	425	MACDOUGALL, SUSAN	12-Jun-15	200.00
0155000049	0001	0000295799	4695	MAPLEWOOD COMPUTING LTD	12-Jun-15	14,496.56
0155000050	0001	0000295800	10329	MARTEN, VICTORIA	12-Jun-15	168.00
0155000051	0001	0000295801	10344	MILESTONE ENGINEERING SERVICES LTD	12-Jun-15	1,260.00
0155000052	0001	0000295802	2669	NORTHERN HARDWARE LIMITED	12-Jun-15	945.00
0155000053	0001	0000295803	2895	NORTHERN LAKES COLLEGE	12-Jun-15	67.00
0155000054	0001	0000295804	2478	NORTHWEST REGIONAL LEARNING CONSORTIUM	12-Jun-15	250.00
0155000055	0001	0000295805	8653	PEACE REGIONAL WASTE MANAGEMENT COMPANY	12-Jun-15	9.00
0155000056	0001	0000295806	455	PEACE RIVER HOME CENTRE INC.	12-Jun-15	47.24
0155000057	0001	0000295807	8374	PEAVINE INN & SUITES	12-Jun-15	1,265.49
0155000058	0001	0000295808	2672	PEERLESS LAKE STUDENTS ASSOCIATION	12-Jun-15	450.00
0155000059	0001	0000295809	10343	RADCLIFFE, DEVIN	12-Jun-15	49.25
0155000060	0001	0000295810	349	RECEIVER GENERAL FOR CANADA	12-Jun-15	122,700.00
0155000061	0001	0000295811	EM18454	RICHARDS, CHRIS	12-Jun-15	35.00
0155000062	0001	0000295812	2409	RIMAR HOLDINGS LTD	12-Jun-15	122.59
0155000063	0001	0000295813	865	SCHOOL DISTRICT #59(PEACE RIVER SOUTH)	12-Jun-15	5,122.50
0155000064	0001	0000295814	1204	ST. PAUL EDUCATIONAL DIVISION #1	12-Jun-15	858.52
0155000065	0001	0000295815	EM18450	SUTHERLAND, KENNETH	12-Jun-15	35.00
0155000066	0001	0000295816	4828	SUTHERLAND, ROD	12-Jun-15	152.00
0155000067	0001	0000295817	EM18452	TALLMAN, JOHN	12-Jun-15	35.00
0155000068	0001	0000295818	8039	THE NORTHERN STORES FINANCIAL SERVICES	12-Jun-15	280.04
0155000069	0001	0000295819	10174	THOMPSON, ASHLEY	12-Jun-15	700.00
0155000070	0001	0000295820	1891	U.S. BANCORP CANADA CO.	12-Jun-15	174,047.73
0155000071	0001	0000295821	634	UFA CO-OPERATIVE LIMITED	12-Jun-15	19.80
0155000072	0001	0000295822	812	WASTE MANAGEMENT	12-Jun-15	1,505.94
0155000073	0001	0000295823	10356	WAYAGEG, MARY	12-Jun-15	150.00
0155000074	0001	0000295824	3808	WHITEHEAD, SHIRLEY	12-Jun-15	105.00

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0155000075	0001	0000295825	79	XEROX CANADA LTD.	12-Jun-15	9,407.63
0155ET0001	0001	*****	8062	668040 ALBERTA LTD.	12-Jun-15	2,563.18
0155ET0002	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	12-Jun-15	2,019.24
0155ET0003	0001	*****	3765	ALOOK, CORRINE	12-Jun-15	120.00
0155ET0004	0001	*****	7693	ANDERSON BUSING	12-Jun-15	700.00
0155ET0005	0001	*****	9306	ANDERSON, JAY	12-Jun-15	700.00
0155ET0006	0001	*****	9287	ARMSTRONG'S COMMUNICATION LTD	12-Jun-15	141.75
0155ET0007	0001	*****	10251	ASSAF, TANYA	12-Jun-15	700.00
0155ET0008	0001	*****	10114	AUGER, SAMANTHA	12-Jun-15	700.00
0155ET0009	0001	*****	10087	BEST, ROSALIND	12-Jun-15	51.96
0155ET0010	0001	*****	10107	BILYEA, JACKIE	12-Jun-15	37.00
0155ET0011	0001	*****	6683	BIM'S CAR TRUCK WASH & GRAVEL SALES	12-Jun-15	616.09
0155ET0012	0001	*****	10359	BLACK, CANDICE	12-Jun-15	600.00
0155ET0013	0001	*****	10340	BOURKE, PEGGY	12-Jun-15	1,800.00
0155ET0014	0001	*****	EM10067	BYRNE, ANNE-MARIE	12-Jun-15	55.00
0155ET0015	0001	*****	EM18361	CAMPBELL, BAILEY S	12-Jun-15	557.49
0155ET0016	0001	*****	6159	CARDINAL, DENNIS R.	12-Jun-15	37.00
0155ET0017	0001	*****	9407	CARDINAL, KENDRICK	12-Jun-15	550.00
0155ET0018	0001	*****	9329	CERETZKE, KERRI	12-Jun-15	132.86
0155ET0019	0001	*****	776	CHRISTENSEN BUSING	12-Jun-15	1,800.00
0155ET0020	0001	*****	4189	COLVILLE, CRYSTAL	12-Jun-15	72.57
0155ET0021	0001	*****	8964	CYBERA INC.	12-Jun-15	498.75
0155ET0022	0001	*****	9107	DANCO, TARAS	12-Jun-15	750.00
0155ET0023	0001	*****	2994	DESJARLAIS BUSES	12-Jun-15	4,000.00
0155ET0024	0001	*****	10246	DIAMOND INTERNATIONAL TRUCKS	12-Jun-15	12,415.85
0155ET0025	0001	*****	10033	ECCO SUPPLY	12-Jun-15	2,256.45
0155ET0026	0001	*****	18	EDMONTON PUBLIC SCHOOLS	12-Jun-15	984.11
0155ET0027	0001	*****	3193	FORT MCMURRAY HOME HARDWARE	12-Jun-15	219.20
0155ET0028	0001	*****	EM10894	FOSTER, LINDA	12-Jun-15	453.10
0155ET0029	0001	*****	10040	GFL ENVIRONMENTAL SOLID WASTE INC	12-Jun-15	494.90
0155ET0030	0001	*****	279	GIFT LAKE SCHOOL FUND	12-Jun-15	750.00
0155ET0031	0001	*****	EM11201	HALCROW, CHRISTOPHER	12-Jun-15	315.00
0155ET0032	0001	*****	9314	HARFORD, BREANNA L	12-Jun-15	177.53
0155ET0033	0001	*****	1660	HIGH PRAIRIE SCHOOL DIVISION #48	12-Jun-15	32,158.62
0155ET0034	0001	*****	EM11729	HOULE, CHARLES	12-Jun-15	1,100.00
0155ET0035	0001	*****	620	HOULE, JUNE	12-Jun-15	277.44
0155ET0036	0001	*****	8106	HUNT, DOROTHY JOYCE	12-Jun-15	385.00
0155ET0037	0001	*****	1876	JANVIER, EVA	12-Jun-15	30.60
0155ET0038	0001	*****	608	JENKINS, LUCINDA	12-Jun-15	4,131.21
0155ET0039	0001	*****	8728	JOHN DEERE FINANCIAL	12-Jun-15	1,372.50
0155ET0040	0001	*****	8071	KOKORA, KOFFI	12-Jun-15	165.00
0155ET0041	0001	*****	1513	LABOUCANE, RHONDA	12-Jun-15	851.70
0155ET0042	0001	*****	443	LADEROUTE, BARBARA MS.	12-Jun-15	193.19
0155ET0043	0001	*****	1015	LADEROUTE, GLENN JOSEPH	12-Jun-15	200.00
0155ET0044	0001	*****	EM11159	LADEROUTE, JOYCE	12-Jun-15	63.46
0155ET0045	0001	*****	8590	LANDRY, KAYLA	12-Jun-15	489.60
0155ET0046	0001	*****	10172	LEDINGHAM, KATHLEEN	12-Jun-15	1,400.00
0155ET0047	0001	*****	10222	LINKING AWARENESS ADVENTURES INC	12-Jun-15	12,953.31
0155ET0048	0001	*****	10091	LOBEL, RACHEL	12-Jun-15	420.00
0155ET0049	0001	*****	EM11933	LOUTITT, SARA	12-Jun-15	329.94
0155ET0050	0001	*****	9300	MACLEAN, SHELLEY	12-Jun-15	1,200.00

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0155ET0051	0001	*****	10008	MANITOULIN	12-Jun-15	259.13
0155ET0052	0001	*****	7875	MARSHALL, PAULINE	12-Jun-15	700.00
0155ET0053	0001	*****	EM13362	MARTEN, MISSIE	12-Jun-15	551.94
0155ET0054	0001	*****	9184	MAX MECHANICAL	12-Jun-15	3,350.06
0155ET0055	0001	*****	347	MCMURRAY AVIATION	12-Jun-15	958.42
0155ET0056	0001	*****	3364	MILLENIUM CABINS INC.	12-Jun-15	739.89
0155ET0057	0001	*****	9298	MORGAN, LAURIE	12-Jun-15	138.46
0155ET0058	0001	*****	656	MUNICIPAL DISTRICT OF OPPORTUNITY #17	12-Jun-15	27,482.29
0155ET0059	0001	*****	4884	NOSKEY BUS LINES	12-Jun-15	1,400.00
0155ET0060	0001	*****	2461	ORR, CHARLES	12-Jun-15	700.00
0155ET0061	0001	*****	3794	PAHLKE, GORDON & LINDA	12-Jun-15	593.76
0155ET0062	0001	*****	5651	PELICAN AUTO & SAFETY SUPPLY	12-Jun-15	628.99
0155ET0063	0001	*****	457	POPS HARDWARE & BUILDING CENTRE INC	12-Jun-15	881.59
0155ET0064	0001	*****	10126	RASMUSON, TRUDY	12-Jun-15	559.62
0155ET0065	0001	*****	982	REGIONAL MUNICIPALITY OF WOOD BUFFALO	12-Jun-15	18,771.00
0155ET0066	0001	*****	8755	SAVILL, AMY	12-Jun-15	35.56
0155ET0067	0001	*****	8994	SEA-CAN CONTAINERS (1989) LTD.	12-Jun-15	157.50
0155ET0068	0001	*****	34	SPORTFACTOR INC.	12-Jun-15	541.62
0155ET0069	0001	*****	10000	SUPERIOR PROPANE	12-Jun-15	24,283.92
0155ET0070	0001	*****	EM10185	SUTHERLAND, STEPHANIE	12-Jun-15	725.34
0155ET0071	0001	*****	4863	THE FAMILY CENTRE	12-Jun-15	7,283.99
0155ET0072	0001	*****	EM11720	THOMAS, DAFYDD	12-Jun-15	1,244.42
0155ET0073	0001	*****	9295	TURPIN, CHRIS	12-Jun-15	396.71
0155ET0074	0001	*****	9003	TWEEDLE, JENNIFER	12-Jun-15	750.00
0155ET0075	0001	*****	EM11144	WATSON, JOHN	12-Jun-15	256.20
0155ET0076	0001	*****	751	WESCLEAN - (EDM)	12-Jun-15	1,672.51
0155ET0077	0001	*****	9349	WINDFALL BOOKS	12-Jun-15	386.27
0155ET0078	0001	*****	9451	WRITE WAY COMMUNICATIONS	12-Jun-15	5,000.00
0155ET0079	0001	*****	5065	YOUNG, YVONNE	12-Jun-15	1,050.00
0156000001	0001	0000295826	5004	1176976 ALBERTA LTD.	19-Jun-15	70.56
0156000002	0001	0000295827	5634	ACRODEX	19-Jun-15	8,530.02
0156000003	0001	0000295828	43	ALBERTA DISTANCE LEARNING CNTR	19-Jun-15	382.12
0156000004	0001	0000295829	8507	ALTAGAS UTILITIES INC	19-Jun-15	2,696.51
0156000005	0001	0000295830	1443	AMSTERDAM PRODUCTS	19-Jun-15	347.01
0156000006	0001	0000295831	244	ATCO ELECTRIC LTD.	19-Jun-15	60.70
0156000007	0001	0000295832	1192	BADGER, JOE	19-Jun-15	250.00
0156000008	0001	0000295833	160	BOREAL SCIENCE	19-Jun-15	88.51
0156000009	0001	0000295834	9319	BOX CLEVER	19-Jun-15	21.00
0156000010	0001	0000295835	2640	CALLING LAKE MOOSEHORN MARKET	19-Jun-15	581.47
0156000011	0001	0000295836	402	CANADA BREAD WEST(MCGAVINS) #4065	19-Jun-15	146.52
0156000012	0001	0000295837	EM11960	CARDINAL, LORRAINE C.	19-Jun-15	81.60
0156000013	0001	0000295838	10241	CARDINAL, RANDY	19-Jun-15	90.00
0156000014	0001	0000295839	8703	CARDINAL, RUSSELL	19-Jun-15	800.00
0156000015	0001	0000295840	1394	CHRISTIAN, DORIS	19-Jun-15	37.00
0156000016	0001	0000295841	10041	COYOTE VAC SERVICES INC	19-Jun-15	240.00
0156000017	0001	0000295842	9209	DALYN DISPOSALS LTD.	19-Jun-15	784.35
0156000018	0001	0000295843	9322	DEERLAND EQUIPMENT	19-Jun-15	53.06
0156000019	0001	0000295844	5287	DIRECT ENERGY REGULATED SERVICES	19-Jun-15	300.36
0156000020	0001	0000295845	6022	ELK POINT CO-OP	19-Jun-15	43.90
0156000021	0001	0000295846	3252	EPCOR ENERGY SERVICES (ALBERTA) INC.	19-Jun-15	403.71
0156000022	0001	0000295847	427	EVANS, EVELYN	19-Jun-15	50.00

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0156000023	0001	0000295848	7235	FLETT, DOUG	19-Jun-15	37.00
0156000024	0001	0000295849	90	GABRIEL DUMONT INSTITUTE	19-Jun-15	5,245.00
0156000025	0001	0000295850	10105	GLOBALXPRTS	19-Jun-15	1,905.75
0156000026	0001	0000295851	6229	GOLDEN ARROW SCHOOL BUSES LTD	19-Jun-15	2,731.59
0156000027	0001	0000295852	10012	GOVERNMENT OF ALBERTA	19-Jun-15	8,947.80
0156000028	0001	0000295853	10362	GRAHAM, LAWRENCE R	19-Jun-15	50.00
0156000029	0001	0000295854	2432	HP & DIST REG WASTE AUTHORITY	19-Jun-15	216.46
0156000030	0001	0000295855	525	JEWELLERY BOX & GIFTWARE(P.R.)LTD.	19-Jun-15	3,979.50
0156000031	0001	0000295856	9120	KOOTENAY PUMPING SYSTEMS (1985) LTD	19-Jun-15	609.53
0156000032	0001	0000295857	4056	LAC LA BICHE BUILDING PRODUCTS	19-Jun-15	266.13
0156000033	0001	0000295858	10361	LOYIE-GRAHAM, LAUNA	19-Jun-15	100.00
0156000034	0001	0000295859	10280	LOYLE, LOUISE	19-Jun-15	50.00
0156000035	0001	0000295860	4695	MAPLEWOOD COMPUTING LTD	19-Jun-15	678.00
0156000036	0001	0000295861	10363	MCREYNOLDS, JUDY	19-Jun-15	100.00
0156000037	0001	0000295862	2441	NATIVE REFLECTIONS	19-Jun-15	399.43
0156000038	0001	0000295863	248	NORTH PEACE GAS CO-OP	19-Jun-15	460.71
0156000039	0001	0000295864	2895	NORTHERN LAKES COLLEGE	19-Jun-15	57.00
0156000040	0001	0000295865	374	PADDLE PRAIRIE GAS CO-OP	19-Jun-15	455.51
0156000041	0001	0000295866	8374	PEAVINE INN & SUITES	19-Jun-15	562.44
0156000042	0001	0000295867	2672	PEERLESS LAKE STUDENTS ASSOCIATION	19-Jun-15	400.00
0156000043	0001	0000295868	8509	PITNEY BOWES	19-Jun-15	1,148.76
0156000044	0001	0000295869	5951	RONA HOME CENTRE #245	19-Jun-15	27.83
0156000045	0001	0000295870	5413	STAN LADEROUTE CONSTRUCTION	19-Jun-15	5,000.00
0156000046	0001	0000295871	2288	STANDARD ROOFING & EXTERIOR LTD.	19-Jun-15	3,003.00
0156000047	0001	0000295872	8	TELUS COMMUNICATIONS INCORPORATED	19-Jun-15	410.99
0156000048	0001	0000295873	8039	THE NORTHERN STORES FINANCIAL SERVICES	19-Jun-15	307.66
0156000049	0001	0000295874	634	UFA CO-OPERATIVE LIMITED	19-Jun-15	66.94
0156000050	0001	0000295875	1843	WABASCA HOME HARDWARE	19-Jun-15	59.24
0156000051	0001	0000295876	10295	WALMART STORE #3640	19-Jun-15	333.98
0156000052	0001	0000295877	10058	WINDRUSH KITES	19-Jun-15	230.00
0156000053	0001	0000295878	79	XEROX CANADA LTD.	19-Jun-15	551.53
0156ET0001	0001	*****	6907	ACCORD ANSWERING SERVICE	19-Jun-15	315.00
0156ET0002	0001	*****	8663	AIR LIQUIDE CANADA INC	19-Jun-15	246.99
0156ET0003	0001	*****	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	19-Jun-15	257.57
0156ET0004	0001	*****	8015	ANDREWS, MADELINE	19-Jun-15	29.12
0156ET0005	0001	*****	1996	ANZAC COMMUNITY SCHOOL	19-Jun-15	1,136.57
0156ET0006	0001	*****	8471	BEAUVAIS, MELISA	19-Jun-15	190.00
0156ET0007	0001	*****	9370	BRUSTER P.H.C.LTD.	19-Jun-15	17,431.10
0156ET0008	0001	*****	EM11462	CARDINAL, SOPHIE	19-Jun-15	25.00
0156ET0009	0001	*****	6969	CDW CANADA INC.	19-Jun-15	4,751.70
0156ET0010	0001	*****	EM18260	COLE, KATELYNN P	19-Jun-15	69.83
0156ET0011	0001	*****	4189	COLVILLE, CRYSTAL	19-Jun-15	5,698.37
0156ET0012	0001	*****	8889	COOK, TERRY LYNN	19-Jun-15	560.00
0156ET0013	0001	*****	6287	COPPER BEECH	19-Jun-15	879.29
0156ET0014	0001	*****	10322	CUNNINGHAM, KELLY	19-Jun-15	200.00
0156ET0015	0001	*****	3193	FORT MCMURRAY HOME HARDWARE	19-Jun-15	126.47
0156ET0016	0001	*****	6425	FRESON BROS MANNING	19-Jun-15	49.98
0156ET0017	0001	*****	529	FRESON BROS.	19-Jun-15	35.54
0156ET0018	0001	*****	8744	GFS PRAIRIES INC	19-Jun-15	15,848.04
0156ET0019	0001	*****	2139	GIFT LAKE DEVELOPMENT CORPORATIION	19-Jun-15	1,796.76
0156ET0020	0001	*****	5894	GILLIS, GERARD	19-Jun-15	615.06

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0156ET0021	0001	*****	EM11687	GLADUE, SYLVIA DONNA	19-Jun-15	169.83
0156ET0022	0001	*****	7836	HENDRIX RESTAURANT EQUIPMENT	19-Jun-15	162.55
0156ET0023	0001	*****	EM10814	HORON, RICK	19-Jun-15	1,076.21
0156ET0024	0001	*****	1876	JANVIER, EVA	19-Jun-15	188.70
0156ET0025	0001	*****	8728	JOHN DEERE FINANCIAL	19-Jun-15	2,093.81
0156ET0026	0001	*****	EM12806	JOHNSON, PATTY	19-Jun-15	64.26
0156ET0027	0001	*****	5517	JULIAN PACKER	19-Jun-15	4,500.00
0156ET0028	0001	*****	5826	L&P DISPOSALS	19-Jun-15	826.93
0156ET0029	0001	*****	816	LAMOTHE, KAIA	19-Jun-15	700.00
0156ET0030	0001	*****	7604	LEVESQUE, SERGE	19-Jun-15	35.01
0156ET0031	0001	*****	410	LITTLE BUFFALO SCHOOL	19-Jun-15	14,647.98
0156ET0032	0001	*****	3288	MARTENS, DONNA-MAY	19-Jun-15	37.00
0156ET0033	0001	*****	10099	MCRAE, JENNIFER	19-Jun-15	49.71
0156ET0034	0001	*****	3364	MILLENIUM CABINS INC.	19-Jun-15	699.24
0156ET0035	0001	*****	1431	MISTASSINIY SCHOOL	19-Jun-15	518.11
0156ET0036	0001	*****	2932	MOLCAK, ROBERT	19-Jun-15	1,581.32
0156ET0037	0001	*****	30	NELSON EDUCATION LTD.	19-Jun-15	702.70
0156ET0038	0001	*****	4652	NORTHERN DIGITAL SERVICES	19-Jun-15	5,801.25
0156ET0039	0001	*****	EM11200	PARKER, RAY	19-Jun-15	345.00
0156ET0040	0001	*****	521	PEACE WAPITI SCHOOL DIVISION NO. 76	19-Jun-15	9.35
0156ET0041	0001	*****	5651	PELICAN AUTO & SAFETY SUPPLY	19-Jun-15	23.03
0156ET0042	0001	*****	249	PRAIRIE RIVER GAS CO-OP	19-Jun-15	1,731.64
0156ET0043	0001	*****	EM18322	SCARBOROUGH, RICK	19-Jun-15	30.33
0156ET0044	0001	*****	8994	SEA-CAN CONTAINERS (1989)LTD.	19-Jun-15	162.75
0156ET0045	0001	*****	8969	SIMONOT, MARGOT	19-Jun-15	500.00
0156ET0046	0001	*****	7245	SINOTTE, RONNIE	19-Jun-15	180.00
0156ET0047	0001	*****	5181	SPARKSMAN TRANSPORTATION LTD.	19-Jun-15	22,508.60
0156ET0048	0001	*****	31	SPECTRUM EDUCATIONAL SUPPLIES LTD.	19-Jun-15	180.97
0156ET0049	0001	*****	162	ST. THERESA SCHOOL	19-Jun-15	1,000.00
0156ET0050	0001	*****	EM10373	STORMS, PATRICIA	19-Jun-15	701.14
0156ET0051	0001	*****	EM10185	SUTHERLAND, STEPHANIE	19-Jun-15	280.00
0156ET0052	0001	*****	5081	SYSO FOOD SERVICES OF EDMONTON	19-Jun-15	20,358.47
0156ET0053	0001	*****	10337	TEMPLE, DAN	19-Jun-15	3,680.25
0156ET0054	0001	*****	EM10878	TESSIER, DONALD	19-Jun-15	430.00
0156ET0055	0001	*****	751	WESCLEAN - (EDM)	19-Jun-15	4,381.68
0156ET0056	0001	*****	9349	WINDFALL BOOKS	19-Jun-15	347.37
0156ET0057	0001	*****	EM10265	WIRTANEN, JENNA-MARIE	19-Jun-15	250.00
TOTALS FOR BANK - 0001						3,173,519.78
TOTAL CANCELLED CHEQUES						1,515.68
NET CHEQUE TOTAL						3,172,004.10
TOTAL NUMBER OF CHEQUES						750
TOTAL NUMBER OF CHEQUES WITH MICR						388
GRAND TOTAL						3,173,519.78
CANCELLED TOTAL						1,515.68
NET GRAND TOTAL						3,172,004.10

GRAND TOTAL NUMBER OF CHEQUES

750

GRAND TOTAL NUMBER OF CHEQUES WITH MICR

388

WARNING: NUMBER OF CHEQUES DOES NOT MATCH NUMBER OF CHEQUES WITH MICR