MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING ON NOVEMBER 21 & 22, 2014 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

	MEMBERSHIP					
\checkmark	Colin Kelly	Official Trustee				
х	Elmer Gullion	Advisory Committee Member – Trout Lake				
\checkmark	Ken Shaw	Advisory Committee Member – Gift Lake				
\checkmark	Kim Courtoreille	Advisory Committee Member – Desmarais				
Х	Rachelle McDonald	Advisory Committee Member – Susa Creek				
\checkmark	Robin Guild	Advisory Committee Member – Wabasca				
\checkmark	Louie Cardinal	Advisory Committee Member – Peerless Lake				
х	Margaret Quintal	Advisory Committee Member – Conklin				
\checkmark	Donna Barrett	Superintendent of Schools				
\checkmark	Don Tessier	Associate Superintendent				
\checkmark	Trudy Rasmuson	Secretary-Treasurer				
\checkmark	David Cox	Division Facility Manager				
\checkmark	Wes Oginski	Director of Human Resources				
\checkmark	Delores Pruden	Director of FNMI Education				
\checkmark	Curtis Walty	Communications Coordinator				
\checkmark	Krystal Potts	Executive Assistant				
\checkmark	Melanie Mantai	Executive Secretary - Finance				
	GUESTS					
\checkmark	Brian Dewar	Little Buffalo, Principal				
\checkmark	Crystal Colville	Little Buffalo Teacher				
\checkmark	Joyce Hunt	FNMI Education Coordinator				
\checkmark	Jason Bigcharles	KTC Outdoor Education/Cree Culture Specialist				
\checkmark	Kim Bigcharles	•				

CALL TO ORDER Colin Kelly Official Trustee called the meeting to order at 7:04 p.m.

OPENING

ADOPT AGENDA

PRAYER

Louie Cardinal, Advisory Committee Member gave the opening prayer.

- 23725/14 Colin Kelly Official Trustee moved that the Board of Trustees adopt the agenda as amended:
 - Add: 8:30 p.m. Presentation NSD Wesbsite, Curtis Walty Communications Coordinator

CARRIED

MINUTES -23726/14Colin Kelly Official Trustee moved that the Board of
Trustees approve the minutes as presented.20142014

October 31, 2014 – Regular Meeting

CARRIED

PRESENTATIONS SKILLS CAMP, BRIAN DEWAR, LITTLE BUFFALO PRINCIPAL	Brian Dewar Little Buffalo Principal and Crystal Colville Little Buffalo Teacher, presented a beautiful handmade quilt to Colin Kelly Official Trustee on behalf of Little Buffalo School LSBC members, staff and students.
	Brian Dewar gave a presentation to the Board on the Skills Camp which was held at the Northern Lakes College Campus in Grouard.

	The camp was a partnership between NSD, Northern Lakes College, KTC and Peace River School Division. Students took part in carpentry, welding, millwright, oilfield training and food. 43 students took part in the Skills camp and received 3 credits each.
	Brian Dewar thanked the Board and NSD for their generous contribution towards the Skills Camp.
	Brian Dewar and Crystal Colville left the meeting at 7:33 p.m.
PRESENTATIONS CULTURE CAMP, JASON BIGCHARLES & JOYCE HUNT	Jason Bigcharles, KTC Outdoor Education/Cree Specialist and Joyce Hunt, FNMI Education Coordinator gave a presentation to the Board on the Culture Camps held at Marten Lake with Atikameg and Grouard School from October 20-24, 2014 and with Little Buffalo School October 27 – 30, 2014.
	Jason Bigcharles and Joyce Hunt left the meeting at 8:23 p.m.
RECESS	The meeting recessed at 8:23 p.m. The meeting reconvened at 8:31 p.m.
PRESENTATIONS NSD WEBSITE, CURTIS WALTY, COMMUNICA- TIONS COORDINATOR	Curtis Walty, Communications Coordinator presented the new Northland School Division website to the Board. The website was launched on November 19, 2014.
RECESS	The meeting recessed at 8:56 p.m. on November 21, 2014. The meeting reconvened at 9:04 a.m. on November 22, 2014.
OPENING PRAYER	Louie Cardinal, Advisory Committee Member gave the opening prayer.
EDUCATION 23727/1 QUARTERLY REPORT	4 Colin Kelly Official Trustee moved that the Board of Trustees accept the Education Quarterly Report for information, as presented and attached.
	Colin Kelly Official Trustee requests administration include a cumulative student attendance percentage by school and division report in the Education Quarterly Report.
	Colin Kelly Official Trustee requests administration add custodians, bus drivers and cooks to the Staffing Update in the Education Quarterly Report.
	CARRIED
RECESS	The meeting recessed at 9:47 a.m. The meeting reconvened at 9:54 a.m.

2013-2014 AERR 23728/14 Colin Kelly Official Trustee moved that the Board of AND THREE Trustees approve the 2013-2014 AERR and Three Year YEAR Plan 2014-2017 as attached with discussed **EDUCATION** amendments. PLAN 2014-2017 Colin Kelly Official Trustee requests administration draft communication to be sent to principals and LSBC members, laying out strategies to increase parent participation in completion of Alberta Education Surveys. CARRIED PROCEDURE 426 23729/14 Colin Kelly Official Trustee moved that the Board of STAFF LEAVES Trustees approve of the attached change to Procedure AND ABSENCES 426, Staff Leaves and Absences. CARRIED RECESS The meeting recessed at 10:48 a.m. The meeting reconvened at 10:53 a.m. APPENDIX 2 -23730/14 Colin Kelly Official Trustee moved that the Board of **ORGANIZATION-**Trustees approve changes to Appendix 2 Organizational Chart as presented and attached. AL CHART CARRIED **PROCEDURE 404** 23731/14 Colin Kelly Official Trustee moved that the Board of Trustees table changes to Procedure 404 - Recruitment RECRUITMENT AND REand Re-Assignment of Certificated Staff. ASSIGNMENT OF CERTIFICATED CARRIED STAFF NORTHLAND 23732/14 Colin Kelly Official Trustee moved that the Board of Trustees accept the attached Northland Certificated CERTIFICATED STAFF Staff Recruitment Strategy. RECRUITMENT STRATEGY Colin Kelly requests administration to send out the Certificated Staff Recruitment Strategy to staff and LSBC members for feedback. CARRIED Colin Kelly Official Trustee moved that the Board of 2014 - 201523733/14 NOVEMBER Trustees defer the 2014-2015 November Revised Budget REVISED to further in the agenda. BUDGET CARRIED

GROUARD 23734, HOUSING TENDERS		Colin Kelly Official Trustee moved that the Board of Trustees award the tender for the Sale of the Grouard Housing to Kapown Centre for the following properties and amounts: Property (178): LOT 17, BLOCK 2, PLAN 5688MC in the amount of \$30,000 (no gst); Property (185): LOT 15, BLOCK 2, PLAN 5688MC in the amount of \$30,000 (no gst); Property (186): LOT 16, BLOCK 2, PLAN 5688MC in the amount of \$30,000 (no gst); Property (189): LOT 10, BLOCK 1, PLAN 9520815 in the amount of \$35,000 (no gst); Property (280): LOT 9, BLOCK 1, PLAN 9520815 in the amount of \$35,000 (no gst).		
		Property (178): LOT 17, BLOCK 2, PLAN 5688MC Ingowet Consults Inc. \$1,100.00 (no gst) Property (185): LOT 15, BLOCK 2, PLAN 5688MC		
		Ingowet Consults Inc. \$1,120.00 (no gst) Property (186): LOT 16, BLOCK 2, PLAN 5688MC		
		Toni Auger\$20,000 (no gst)Ingowet Consults Inc.\$1,200.00 (no gst)		
		Property (189): LOT 10, BLOCK 1, PLAN 9520815 Ingowet Consults Inc. \$1,050.00 (no gst)		
		Property (280): LOT 9, BLOCK 1, PLAN 9520815 Ingowet Consults Inc. \$1,200.00 (no gst)		
		CARRIED		
GIFT LAKE FURNITURE TENDER	23735/14	Colin Kelly Official Trustee moved that the Board of Trustees table the Gift Lake Furniture Tender for further analysis.		
		CARRIED		
2015-2016 NEW 23736/3 MODULAR REQUEST		Colin Kelly Official Trustee moved that the Board of Trustees ratify the administrative action and approve of the 2015-2016 New Modular Request that was sent to Alberta Education and Alberta Infrastructure on November 3, 2014, as attached.		
		CARRIED		
POLICY 10 BOARD DELEGATION OF AUTHORITY	23737/14	Colin Kelly Official Trustee moved that the Board of Trustees accept the attached changes to Policy 10, Board Delegation of Authority, as information.		
		CARRIED		
POLICY 15 SCHOOL LUNCH PROGRAMS	23738/14	Colin Kelly Official Trustee moved that the Board of Trustees accept the attached changes to Policy 15, School Lunch Programs, as information.		
		CARRIED		

CARRIED

23739/14 Colin Kelly Official Trustee moved that the Board of Trustees approve allocating \$50,101.90 to the November 2014-15 Revised Budget to provide additional funding to schools to compensate for the increase to the per kilometer field trip cost.

> Colin Kelly, Official Trustee requests administration to bring back an analysis which represents the impact to the budget when the allocation of money to cover the increased per kilometer rate is phased out.

CARRIED

RECESS The meeting recessed for lunch at 12:11 p.m. The meeting reconvened at 12:48 p.m.

23740/14 Colin Kelly Official Trustee moved that the Board of Trustees approve the 2014-2015 November Revised Budget, as presented and attached.

CARRIED

LSBC MEETING MINUTES RECEIVED

2014 - 2015

NOVEMBER

REVISED

BUDGET

FIELD TRIP COST

ANALYSIS

23741/14 Colin Kelly Official Trustee moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Anzac/Bill Woodward	September 16, 2014
	October 21, 2014
Athabasca Delta	October 20, 2014
Conklin	October 27,2 014
East Prairie	September 10, 2014
Elizabeth	September 16, 2014
	October 21, 2014
Fort McKay	October 20, 2014
Gift Lake	November 4, 2014
Grouard	October 6, 2014
J.F. Dion	November 4, 2014
Janvier	October 20, 2014
Keg River	September 2, 2014
	October 14, 2014
Paddle Prairie	October 27, 2014
	November 10, 2014
Peerless Lake	October 9, 2014
Trout Lake	September 16, 2014
	October 2, 2014

CARRIED

ADMINISTRATIVE ACTION – CURRENT LSBC MEETING MINUTES RECEIVED 23742/14 Colin Kelly Official Trustee moved that the Board of Trustees approve the action taken by the Administration with respect to Local Board Minutes received, as listed below.

LSBC NAME	DATE OF	Motion No.	Action Taken
	MEETING		
Anzac/Bill	Sep 16, 2014		As Presented
Woodward	Oct 21, 2014		As Presented
ADCS	Oct 20, 2014		As Presented
Conklin	Oct 27,2014		As Presented
East Prairie	Sep 10, 2014		As Presented
Elizabeth	Sep 16, 2014		As Presented
	Oct 21, 2014		As Presented
Fort McKay	Oct 20, 2014		As Presented
Gift Lake	Nov 4, 2014		As Presented
Grouard	Oct 6, 2014		As Presented
J.F. Dion	Nov 4, 2014	346-11/14	Administration
Janvier	Oct 20, 2014	14-40	Administration
		14-37	Exclude
Keg River	Sep 2, 2014		As Presented
	Oct 14, 2014		As Presented
Paddle Prairie	Oct 27, 2014		As Presented
	Nov 10, 2014		As Presented
Peerless Lake	Oct 9, 2014		As Presented
Trout Lake	Sep 16, 2014	895649	Administration
	Oct 2, 2014	895648	Administration

CARRIED

23743/14 Colin Kelly Official Trustee moved that the Board of Trustees approve of the follow up action taken by Administration with respect to local board minutes received, as attached.

CARRIED

COVERING MOTION IN-LIEU DAYS FOR ADMINISTRAT-ORS

ADMINISTRATIVE

FOLLOW UP LSBC

ACTION -

MEETING

MINUTES

RECEIVED

23744/14 Colin Kelly Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to the 2014-2015 in-lieu days for administrators.

CARRIED

COVERING23745/14Colin Kelly Official Trustee moved that the Board of
Trustees receive as information and refer to
administration, all Local School Board Committee
motions which relates to the 2013-2014 Annual
Education Results Report, 2014-2015 Annual Plan.PLANPLAN

CARRIED

COVERING MOTION ORGANIZATION-AL PLANS 23746/14 Colin Kelly Official Trustee moved that the Board of Trustees receive as information and refer to administration, all Local School Board Committee motions which relate to Organizational Plans.

CARRIED

SUPERINTENDENT'S23747/14Colin Kelly Official Trustee moved that the Board of
Trustees accept as information the Superintendent's
Report as presented and attached.

CARRIED

23748/14 Colin Kelly Official Trustee moved that the Board of CHAIRMAN'S REPORT Trustees accept as information the Chairman's Report as presented and attached. CARRIED SECRETARY -23749/14 Colin Kelly Official Trustee moved that the Board of Trustees accept as information the Secretary-Treasurer's TREASURER'S REPORT Report as presented and attached. CARRIED **REPORTS FOR** 23750/14 Colin Kelly Official Trustee moved that the Board of Trustees receive the following Reports for Information **INFORMATION** items: Attendance Improvement Initiative Draft Report 2015-2016 NSD Calendar PAT Administration Dates for May and June 2015 Procedure 303 Homework 2013/2014 Staff Sick Leave Data Retirement Incentive Program 2014-2015 **By-Election Results Update** Attendance Improvement Initiative Budget List of Acronyms Payment of Accounts _ Colin Kelly Official Trustee requests that administration send out the Attendance Improvement Initiative Draft Report out to all LSBC members and principals for feedback. Colin Kelly Official Trustee request that administration bring back strategies for Procedure 303 - Homework to the January 2015 Regular Board Meeting. CARRIED ATTENDANCE Curtis Walty, Communications Coordinator played the **INITIATIVE RADIO** three attendance campaign messages that will air on all ANNOUNCEMENTS local radio stations beginning in November 2014. Statoil gave a very generous donation and is sponsoring the three campaigns. **ADJOURN** The meeting adjourned at 3:23 p.m. **CLOSING PRAYER** Louie Cardinal, Advisory Committee Member gave the closing prayer. Colin J. Kelly, Official Trustee

Trudy Rasmuson, Secretary-Treasurer

Recording Secretary: Melanie Mantai, Executive Secretary Finance