

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING
ON APRIL 25, 2013 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA

	MEMBERSHIP	
✓	Colin Kelly	• Chairman
x	Nora Yellowknee	• Advisory Board Member – Bigstone Cree Nation
✓	Jeff Chalifoux	• Advisory Board Member - Grouard
✓	Elmer Gullion	• Advisory Board Member – Trout Lake
x	Julia Cardinal	• Advisory Board Member – ADCS
✓	Ken Shaw	• Advisory Board Member – Gift Lake
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
✓	Dennis Walsh	• Secretary-Treasurer
✓	Rick Baier	• Director of Support Services
✓	Wes Oginski	• Director of Human Resources
✓	Ann Rosin	• Executive Assistant
x	Lisa Heitkoetter	• Executive Secretary
	GUESTS	
	Curtis Walty	• Communications Coordinator
	Delores Pruden	• Supervisor of FNMI Programming
	Sherrie Buchner	• Supervisor of Technology
	Brian Dewar	• Principal, Little Buffalo School
	Elizabeth Coldbeck	• Project Coordinator Center for Health Promotion Studies
	Melaney Sexsmith	• Health Promotion Coordinator, Alberta Health Services

CALL TO ORDER

The Chairman called the meeting to order at 9:50 a.m.

OPENING PRAYER

Elmer Gullion gave the opening prayer.

ADOPT AGENDA

23340/13

Colin Kelly moved that the Board of Trustees adopt the agenda with the following additions.

Presentations

- Discussion on Gift Lake Sod Turning Ceremony

Finance Maintenance Transportation Committee

3. 6 Transportation Committee Update

3.7. Maintenance Review Report (Draft)

Education Committee

4.1.1. FNMI Committee Update

CARRIED

MINUTES – MARCH
21, 2013.

23341/13 Colin Kelly moved that the Board of Trustees approve the minutes of regular meeting of March 21, 2013 as presented.

CARRIED

PRESENTATION BY
BRIAN DEWAR
10:00 – 10:15 A.M.

Brian Dewar, Principal, Little Buffalo School presented Richard Baier, Director of Support Services with a certificate, acknowledging and thanking him for the assistance provided to the Little Buffalo students and staff during their maintenance issues at the school. A Helping Hand award in Richard's name will be given to the student who is the most helpful; \$400.00 per year for the next four years has been set up.

PRESENTATION BY
SHERRIE BUCHNER
10:15 A.M. – 10:50 A.M.

Sherrie Buchner, Supervisor of Technology spoke to the Board about a program called Career Cruising which helps students choose careers that interest them. This program gives students ideas and possibilities to assist them in determining the type of career they would like to pursue. Students answer a series of questions about their skills, interests and learning styles and the program tries to match up careers that may be suitable to the student. The student can then read more about those careers.

PRESENTATION BY
ELIZABETH COLDBECK
AND MELANEY
SEXSMITH
10:55 A.M. – 11:40 A.M

Elizabeth Coldbeck, Project Coordinator Center for Health Promotion Studies, University of Alberta and Melaney Sexsmith, Health Promotion Coordinator, Alberta Health Services Slave Lake spoke to the Board on the Alberta Healthy School Community Wellness program.

This is a partnership between the University of Alberta and the Government of Alberta and their objective is to address the health and wellness of school age children in Alberta. Since healthy people learn better, they feel that schools can directly influence student's health and behavior by encouraging healthy lifestyle choices and incorporating health into all aspects of school and learning. Grants available are:

- General wellness grants
- District readiness: \$55,000 over next three years
- Healthy relationship – looking at high school wellness
- High school wellness - looking at changing curriculum relating to wellness.
- Student leadership – K-12: student led changes

Melanie Sexsmith spoke to the Board on some of the projects she has been involved with in Northland School Division as well as some of the ways to implement health and wellness in the schools:

- Identifying a health champion in each school
- District level committee as well as a school level committee
- Putting wellness on every agenda (staff) schools and central office
- Event – Mistassiniy Science Fair – display of sugar shocker, display of pigs lungs to show the effects of smoking,
- Health promotion – information on STIs and pamphlets

RECESS FOR LUNCH
11:50 A.M. 1:05

The meeting recessed for lunch at 11:50 a.m. and reconvened at 1:05 p.m.

SUPERINTENDENT'S
REPORT

23342/13 Colin Kelly moved that the Board of Trustees approve the Superintendent's Report as presented and attached.

CARRIED

CHAIRMAN'S REPORT

23343/13 Colin Kelly moved that the Board of Trustees approve the Chairman's Report as presented and attached.

CARRIED

SECRETARY –
TREASURER'S REPORT

23344/13 Colin Kelly moved that the Board of Trustees approve the Secretary Treasurer's Report as presented and attached.

CARRIED

DONATION TO
ABORIGINAL POW
WOW TO RECOGNIZE
GRADUATES

23345/13 Colin Kelly moved that the Board of Trustees approve the donation of \$2,000 to the Pow Wow being held to recognize high school graduates in Peace River on June 8 & 9, 2013, with \$500.00 from these funds being utilized as a Northland give-away at the Pow-Wow.

CARRIED

SELF-PACED LEARNING
PROGRAM DELIVERY
FOR SMALL HIGH
SCHOOLS AND
MISTASSINIY SCHOOL

23346/13 Colin Kelly moved that the Board of Trustees approve in principle the concept of using the self-paced learning approach of program delivery for our small high school programs, including Mistassiniy School, as attached.

CARRIED

CONSULTATION
SESSIONS RE: SELF-
PACED LEARNING IN
COMMUNITIES
OFFERING HIGH
SCHOOL PROGRAMS

23347/13 Colin Kelly moved that the Board of Trustees approve sessions be set up immediately to discuss the proposal of self-paced learning for secondary students, with the communities, LSBC, and staff in all communities that offer high school programs using the Community Engagement Framework, and that administration provide a progress report at each board meeting.

CARRIED

JUNIOR HIGH
PROGRAM AND
DELIVERY – PILOT FOR
JUNIOR HIGH SELF-
PACED PROGRAM

23348/13 Colin Kelly moved that the Board of Trustees approve in principle the implementation of the recommendations relating to Junior High program and delivery and explore a pilot for the junior high self-paced program utilizing the Northland School Division Community Engagement Process, as attached.

CARRIED

LOCALLY DEVELOPED
COURSES: LEARNING
STRATEGIES 15-25-35

23349/13 Colin Kelly moved that the Board of Trustees approve the following Locally Developed Courses as foundation courses of study at the high school level:

- Learning Strategies 15, 25, 35 (3 and 5 credits) - Calgary Roman Catholic Separate School District No. 1 for the period of September 1, 2013 to August 31, 2014,
- Reading 15, 25 (3 and 5 credits) - Calgary School District No. 19 for the period of September 1, 2013 to August 31, 2016:

CARRIED

2013-2014 SCHOOL
CALENDAR AND
LITERACY PD DATES

23350/13 Colin Kelly moved that the Board of Trustees approve the 2013-2014 School Calendar and Literacy PD Dates as attached.

CARRIED

PROCEDURE 428 –
STAFF VACATIONS
AND HOLIDAYS

23351/13 Colin Kelly moved that the Board of Trustees approve in principle, changes to Procedure 428, Staff Vacations and Holidays, as attached.

CARRIED

PROCEDURE 508,
REIMBURSEMENT OF
EXPENSES

23352/13 Colin Kelly moved that the Board of Trustees approve housekeeping changes to Procedure 508, Reimbursement of Expenses, as attached.

CARRIED

LITTLE BUFFALO
WATER FEASIBILITY
STUDY

23353/13 Colin Kelly moved that the Board of Trustees approve the proposed Little Buffalo Water Feasibility Study for use in future discussions with Aboriginal Affairs and Northern Development Canada (AANDC) as attached.

CARRIED

IMR ALLOCATION

23354/13 Colin Kelly moved that the Board of Trustees approve the expenditure plan for IMR projects for the 2012-2013 school year, as attached.

CARRIED

SLIP TANK FOR FUEL
FOR CHIPEWYAN LAKE

Purchase of a Slip Tank, fuel pump and installation for Chipewyan Lake School be reviewed further for information relating to double walled/enviro tanks.

CARRIED

DISPOSAL OF UNIT
216 – MOBILE HOME

23355/13 Colin Kelly moved that the Board of Trustees approve the disposal of Unit 216, a 1995, 3 bedroom mobile home (at the local landfill) in accordance with Section 200 of the School Act and division procedures.

CARRIED

COMMITTEE
INFORMATION ITEM

23356/13 Colin Kelly moved that the Board of Trustees receive as information, the following:

- Student Transportation Association of Alberta – letter.
- School Bus Driver Recruitment & Retention Committee Update (Transportation Committee)
- FNMI Programming Audit Questionnaire

CARRIED

LSBC MEETING
MINUTES RECEIVED

23357/13 Colin Kelly moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Bishop Routhier	February 6, 2013
Chipewyan Lake	August 8, 2012
	September 13, 2012
	October 23, 2012
	November 14, 2012
	December 2, 2012
	March 12, 2013 (Special Meeting)
Fort McKay	March 11, 2013
Gift Lake	February 25, 2013
	March 11, 2013
Grouard	April 10, 2013
J. F. Dion	April 8, 2013
Keg River	February 26, 2013
Little Buffalo	February 20, 2013
Pelican Mountain	March 25, 2013
Susa Creek	March 11, 2013

Trout Lake

March 18, 2013

March 26, 2013 (Special Meeting)

CARRIED

ADMINISTRATIVE
ACTION – LSBC
MEETING MINUTES
RECEIVED

23358/13 Colin Kelly moved that the Board of Trustees approve the action taken by the Administration with respect to Local Board Minutes received, as outlined below:

Committee	Motion No.	Action Taken
Bishop Routhier		As Presented
Chipewyan Lake		As Presented
Fort McKay		As Presented
Gift Lake		As Presented
Grouard		As Presented
J. F. Dion		As Presented
Keg River	4332/12-13	Exclude
Little Buffalo	010-12/13	Exclude
	012-12/13	Exclude
	Request	Administration
Pelican		As Presented
Mountain		
Susa Creek		As Presented
Trout Lake		As Presented

CARRIED

FOLLOW-UP ON
PREVIOUSLY PULLED
MOTION

23359/13 Colin Kelly moved that the Board of Trustees receive as information the follow-up list regarding previous motions pulled for Administrative Action, as attached.

CARRIED

COVERING MOTION –
ANNUAL EDUCATION
RESULTS
REPORT/ANNUAL
PLAN

23360/13 Colin Kelly moved that the Board of Trustees receive as information and refer to administration, all Local School Board motions which relate to Annual Education Results Report/Annual Plan

Committee	Date	Motion No.
Chipewyan Lake	Oct 23, 2012	#19

CARRIED

INFORMATION ITEMS

23361/13 Colin Kelly moved that the Board of Trustees receive as information the following:

- a) List of Acronyms
- b) Payment of Accounts

Cheque Numbers	
285164 - 285742	\$2,696,078.69
400025351 - 400025565	<u>\$853,715.27</u>
Total	<u>\$3,549,793.96</u>

CARRIED

CLOSING PRAYER

Elmer Gullion gave the closing prayer.

ADJOURN

The meeting adjourned at 5:35 p.m.

Colin J. Kelly, Official Trustee

Dennis Walsh, Secretary-Treasurer