



Board Agenda

BOARD MEETING NO. 13 - 15

OCTOBER 24, 2013

**CENTRAL OFFICE
PEACE RIVER, AB**

BOARD MEETING NO. 14 - 14
Central Office, Peace River
October 24, 2013

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A. CALL TO ORDER

1. Opening Prayer

B. GENERAL BUSINESS

1. Adopt Agenda
2. Adopt Minutes
 - 2.1 September 27, 2013 – Regular Meeting 1

C. PRESENTATIONS

- | | |
|------------|----------------------------------------|
| 9:30 a.m. | Stephanie Ritcey – Inclusive Education |
| 10:00 a.m. | St. Theresa School |
| 1:00 p.m. | Tour of CTS Trailer |

D. NEW BUSINESS

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2. PERSONNEL COMMITTEE

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- 3.1 Terms of Reference for a Strategic Plan for Housing 69

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- 4.2.1. Aboriginal Teacher Education Program Final Report 73
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- 4.3.1 Gift Lake Heating, Ventilation and Air Conditioning
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- 5.1. Bus Driver Recruitment and Retention Committee

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- 5.2. Maintenance Review Committee
- 5.3. FNMI Committee

F. LOCAL SCHOOL BOARD COMMITTEE MINUTES

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- 5. Covering Motion – Annual Education Results Report/Annual Plan 97
- 6. Covering Motion – Organizational Plans
- 7. Anzac Gregoire Lake Local School Board Committee Meeting – No
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- 8. Athabasca Delta Local School Board Committee Meeting Minutes –
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- 9. Bishop Routhier Local School Board Committee Meeting Minutes – No
Minutes Received
- 10. Calling Lake Local School Board Committee Meeting Minutes – No
Minutes Received
- 11. Chipewyan Lake Local School Board Committee Meeting Minutes – No
Minutes Received
- 12. Conklin Local School Board Committee Meeting Minutes – No Minutes
Received
- 13. Desmarais Local School Board Committee Meeting Minutes – No
Minutes Received

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14. East Prairie Local School Board Committee Meeting Minutes – No Minutes Received
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28. Wabasca Local School Board Committee Meeting Minutes – No
Minutes Received

G. IN CAMERA SESSION

H. INFORMATION ITEMS

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I. CLOSING PRAYER

J. ADJOURN

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING
ON SEPTEMBER 26, 2013 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA

MEMBERSHIP		
✓	Colin Kelly	• Chairman
✓	Nora Yellowknee	• Advisory Board Member – Bigstone Cree Nation
✓	Jeff Chalifoux	• Advisory Board Member - Grouard
✓	Elmer Gullion	• Advisory Board Member – Trout Lake
x	Julia Cardinal	• Advisory Board Member – ADCS
✓	Ken Shaw	• Advisory Board Member – Gift Lake
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
x	Dennis Walsh	• Secretary-Treasurer
x	Bob Friedel	• Facilities & Housing Manager
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Delores Pruden	• Director of FNMI Education
✓	Ann Rosin	• Executive Assistant
✓	Curtis Walty	• Communications Coordinator
GUESTS		
✓	Rick Horon	• Pedagogical Supervisor
✓	Dave McCann	• Team Leader, Career and Technology Foundations, Alberta Education via Videoconference
✓	Rhonda Jessen	• Curriculum Manager, Career and Technology Foundations, Alberta Education via Videoconference
✓	Jan Ruhl	• Education Liaison Manager, Alberta Education via Videoconference
✓	Bruce Irwin	• Curriculum Manager, Career and Technology Foundations, Alberta Education via Videoconference
✓	Audrey Anderson	• Principal, Peerless Lake School
✓	Leon Orr	• Community Member, Peerless Lake
✓	Terry Okemow	• Translator and Community Member, Peerless Lake
✓	Louis J. Cardinal	• Community Member, Peerless Lake
✓	Jo Okemow	• Elder, Peerless Lake
✓	Hilda Okemow	• Elder, Peerless Lake

CALL TO ORDER

The Chairman called the meeting to order at 9:20 a.m.

OPENING PRAYER

Elmer Gullion gave the opening prayer.

INTRODUCTIONS

The following people joined the meeting via video conference: Dave McCann, Team Leader for Career and Technology Foundations, Alberta Education
Rhonda Jessen, Curriculum Manager for Career and Technology Foundations, Alberta Education
Jan Ruhl, Education Liaison Manager, Alberta Education
Bruce Irwin, Curriculum Manager for Career and Technology Foundations, Alberta Education

ADOPT AGENDA

23462/13

Colin Kelly moved that the Board of Trustees adopt the agenda with noted changes:

- Removal of items of the Superintendent's Report.

CARRIED**PEERLESS LAKE
PRESENTATION**

Audrey Anderson, Principal of Peerless Lake School, along with Peerless Lake community members Leon Orr, Terry Okemow, Louis J. Cardinal, Jo Okemow, and Hilda Okemow spoke to the Board about focusing on community involvement within the school. They have taken the school mission and vision statement and concentrated on working together, their school community, and cultural heritage. This will be brought together by having an open door policy for community members, elders, and parents. The school is involving family in literacy/numeracy nights, having oral stories by elders in the classroom, culture camps, potluck dinners, building community specific science kits, mentoring non-aboriginal teachers, community PD sessions, and utilizing local elder knowledge. By weaving culture and traditions into the curriculum they are creating a value wheel for the students and making education a wonderful experience for all involved.

Recess 10:15 a.m. to 10:35 a.m.

The meeting recessed from 10:15 a.m. to 10:35 a.m.

MINUTES – AUGUST
29, 2013

23463/13

Colin Kelly moved that the Board of Trustees approve the minutes of regular meeting August 29, 2013 as presented.

CARRIED

Oil Sands Leadership
Initiative (OSLI)

Helen Jacobs, Coordinator from OSLI, Delores Cardinal from Sekweha Janvier, and Beverley Barca, Consultant for Northland School Division No. 61 spoke to the Board about the facilitation between OSLI, the schools, and the community. Six member companies within OSLI focused originally on environment, technology, and social performance improvements. Since then it has grown to include many companies and spun into a new organization, Canada's Oil Sands Innovation Alliance (COSIA). The vision they have created is safe, healthy sustainable communities where people want to live, work, play, and raise their children. This vision includes youth as active members of their community who can move forward with confidence to their chosen path in life.

RECESS FOR LUNCH

The meeting recessed for lunch at 11:45 a.m. and reconvened at 12:30 p.m.

IN CAMERA
12:30 PM

23464/12

Colin Kelly moved that the Board of Trustees go In-Camera.

CARRIED

RECESS

The meeting recessed at 2:26 pm and reconvened at 2:40 p.m.

REGULAR FORMAT 23465/13 Colin Kelly moved that the meeting return to regular format.

CARRIED

**SUPERINTENDENT'S
REPORT** 23466/13 Colin Kelly moved that the Board of Trustees approve the Superintendent's Report as presented and attached.

CARRIED

CHAIRMAN'S REPORT 23467/13 Colin Kelly moved that the Board of Trustees approve the Chairman's Report as presented and attached.

CARRIED

**SECRETARY –
TREASURER'S REPORT** 23468/13 Colin Kelly moved that the Board of Trustees approve the Secretary Treasurer's Report as presented and attached.

CARRIED

FNMI ACTION PLAN 23469/13 Colin Kelly moved that the Board of Trustees accept the FNMI Action Plan, for implementation Division wide, as attached.

CARRIED

**STAFF CLASSIFICATION
REVIEW****23470/13**

Colin Kelly moved that the Board of Trustees approve in principle the following revised job descriptions:

- Teacher Assistant
- Special Assistant
- School Secretary
- School and Community Liaison Worker
- Library Assistant
- ECS Instructor

CARRIED

**PERMISSION TO
CONTACT /
INTERVIEW TEACHERS
RE MASTERS
PROGRAM****23471/13**

Colin Kelly moved that the Board of Trustees approve the request from Claudia Covelli to interview third year teachers as part of a research assignment in her Master of Education in Educational Studies Program at the University of Alberta providing we receive a copy of her findings.

CARRIED

**COMMITTEE TO
REVIEW EYE PROJECT****23472/13**

Colin Kelly moved that the Board of Trustees authorize the administration to establish a committee to review items in the EYE assessment to determine their appropriateness for a pilot in Northland School Division.

CARRIED

**PROCEDURE 304,
STUDENT CONDUCT****23473/13**

Colin Kelly moved that the Board of Trustees receive as information, changes to Procedure 304, Student Conduct, as attached.

CARRIED

**CO-PRINCIPAL
APPOINTMENT**

23474/13 Colin Kelly moved that the Board of Trustees approve the appointment of co-principals at Gift Lake School for the 2013-2014 school year to accommodate the split of the students between the Gift Lake site for elementary students and the Northern Lakes College Campus in Grouard for the Junior High Students.

CARRIED

**ESTABLISHMENT OF
FNMI PROGRAMMING
SUPERVISOR POSITION**

23475/13 Colin Kelly moved that the Board of Trustees approve the establishment of the FNMI Programming Supervisor position.

CARRIED

**PLAYGROUND SAFETY
CERTIFICATION
TRAINING REQUEST**

23476/13 Colin Kelly moved that the Board of Trustees approve the request for Playground Safety Certification Training from Andrew Irwin, Safety Officer.

CARRIED

**PROCEDURE 420,
PARA PROFESSIONAL
STAFF EDUCATION
LEAVE**

23477/13 Colin Kelly moved that the Board of Trustees approve the reinstatement of sections 2-12 of Procedure 420 – Paraprofessional Staff Education Leave, with a November 15th application deadline for entry into the January 2014 session.

CARRIED

**RECLASSIFICATION OF
MAINTENANCE
SECRETARY**

23478/13 Colin Kelly moved that the Board of Trustees approve the reclassification of the Maintenance Secretary position to Executive Secretary – Maintenance, effective September 1, 2013.

CARRIED

RECLASSIFICATION OF PRINT SHOP CLERK / RECEPTIONIST	23479/13	Colin Kelly moved that the Board of Trustees approve the reclassification of the Print Shop Clerk / Receptionist position to a Secretary/Receptionist position, effective September 1, 2013.
		CARRIED
CALLING LAKE CHEMICAL DISPOSAL	23480/13	Colin Kelly moved that the Board of Trustees approve the disposal of the chemicals at Calling Lake School by CleanHarbours at a cost of \$4,721.00 + GST with funds coming from the OH&S budget.
		CARRIED
ACCELERATION OF FIXED ASSETS – GIFT LAKE SCHOOL	23481/13	Colin Kelly moved that the Board of Trustees authorize the administration to accelerate the amortization of fixed assets at Gift Lake School to reflect its estimated remaining useful life in accordance with Public Sector Accounting Standards.
		CARRIED
APPENDIX 2 – SCHEDULE OF RATES – CHANGES FOR ELECTION OFFICER EXPENSES	23482/13	Colin Kelly moved that the Board of Trustees approve changes to Appendix 2 – Schedule of Rates, as attached effective September 1, 2013.
		CARRIED
APPENDIX 2 – SCHEDULE OF RATES – CHANGES FOR LSBC INTERVIEWS AND VIDEO CONFERENCING	23483/13	Colin Kelly moved that the Board of Trustees approve changes to Appendix 2 – Schedule of Rates, as attached.
		CARRIED

**LOAN OF \$1,000,000
FOR HOUSING
UPGRADE**

23484/13 Colin Kelly moved that the Board of Trustees request the administration negotiate a loan with ATB Financial in the amount of \$1,000,000, with a variable rate of prime plus .57% (current prime rate is 3.00%) over a 10 year period, subject to ministerial approval and an analysis of the current cash flow status of Northland School Division No. 61.

CARRIED

INFORMATION ITEMS

23485/13 Colin Kelly moved that the Board of Trustees receive the following information items:

- Technology Issues in Schools
- NSD Wireless Initiative
- CEU Count
- 2012-2013 Nominal Roll - Bigstone

CARRIED

**LSBC MEETING
MINUTES RECEIVED**

23486/13 Colin Kelly moved that the Board of Trustees receive the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Anzac	September 17, 2013
Calling Lake	June 5, 2013
	August 19, 2013 (sp. Mtg)
	September 12, 2013
Elizabeth	August 29, 2013
	September 9 2013 (Sp. Mt.)
Fort McKay	August 26, 2013
Gift Lake	August 26, 2013
	September 9, 2013 (Sp. Mt.)
Grouard	September 9, 2013
J.F. Dion	September 9, 2013
	September 16, 2013
Janvier	September 9, 2013
Pelican Mountain	May 7, 2013
	September 9, 2013
Trout Lake	September 5, 2013

CARRIED

ADMINISTRATIVE
ACTION – LSBC
MEETING MINUTES
RECEIVED

23487/13 Colin Kelly moved that the Board of Trustees approve the action taken by the Administration with respect to Local Board Minutes received, as outlined below:

Committee	Motion No.	Action Taken
Anzac		As presented
Calling Lake	3347-05-08-13	Exclude
	3348-08-09-13	Exclude
Elizabeth		As presented
Fort McKay	32-12	Clarification
	35-13	Clarification
Gift Lake		As presented
	329-13	Clarification
Grouard		As presented
J.F. Dion	234-09/13	Clarification
Janvier		As presented
Paddle Prairie		As presented
Pelican	2249/09/09/13	Transportation
Mountain		

CARRIED

INFORMATION ITEMS

23488/13 Colin Kelly moved that the Board of Trustees receive as information the following:

a) List of Acronyms

b) Payment of Accounts

Cheque Numbers

287621 – 284695 2,098,774.70

400026156 – 400026272 239,248.78

Total \$2,338,023.48

CARRIED

ADJOURN

The meeting adjourned at 7:35 p.m.

CLOSING PRAYER

Elmer Gullion gave the closing prayer.

Colin J. Kelly, Official Trustee

Dennis Walsh, Secretary-Treasurer



Superintendent's Report October 24, 2013

September, 2013

28	
30	Meetings with: KTC Partnership Committee members Woodland Cree First Nation Peerless Lake LSBC Meeting (pm)

October, 2013

3	Travel to High Prairie
4	C2 Consultation Meeting – Slave Lake
6	Travel to Grande Prairie re: Mamawhitowin Conference
7	Entrance Conference with Auditor General's Office Mamawhitowin Conference
8	Mamawhitowin Conference and Travel to Peace River
9	Administrators' Meeting – Peace River
11	Meeting with Al Rollins – KTC – Edmonton
15	Travel to Wabasca
16	Agenda Review – via Video Conference (a.m.) Calling Lake Community Engagement
17	Schools Visits: St. Theresa (a.m.) and Mistassiniy (p.m.) Parent Meeting Travel to Edmonton
18	Meeting with Intelli-Media (a.m.) Meeting with Alberta Education to discuss requirements of Conditional Grants (p.m.)
21	Election Day – Peace River
23	Advisory Committee Meeting/Policy Review – Peace River
24	Board Meeting – Peace River
25	AERR Revision Meeting with DLT

PAGE 2 **FEVER** — Thursday, September 26, 2013

Mistassiniy School graduates 30 students

By Megan Voss

"I felt it was a good graduation ceremony," said Denise Rathbone, family liaison community advisor for Mistassiniy School.

The graduation of 30 students from the Wabasca school's Class of 2013 and Clear Pathways Outreach School was held at Lakeview Sports Centre and at-

tracted an attendance of 780.

Besides speeches, toasts, presentation of awards and diplomas, the ceremonies included a roast beef dinner and finished with a video presentation and dance.

"The graduates looked really magnificent and it looked like they had a good time," reported Rathbone.

THEORY OF THE EARTH AND ITS HISTORY

The theory of the earth and its history is a branch of geology which deals with the origin and development of the earth and its various parts. It is a science which seeks to explain the processes which have shaped the earth and its features, and to determine the time and sequence of these processes. The theory of the earth and its history is based on the study of the earth's rocks and fossils, and on the principles of geology.

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IE 2013 GRADUATES



**KEEANA
BROWN**



**AMY
CARDINAL**



**SHANNON
CARDINAL**



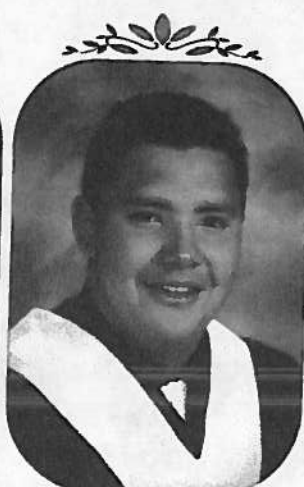
**ANTHONY
GLADUE**



**TORI
KNOWLES**



**SHANAYA
PEREDERY**



**DEON
RATHBONE**



**SHAVINA
SCHAFER**



**KENDRA
SHARP**



**LENA
SINCLAIR**



**SAVANNAH
YOUNG**



**BRITTANY
AUGER**



**ROBERTA
AUGER**



**TAMARA
GLADUE**



**DANIKA
MANYBEARS**

CONGRATULATIONS TO



ALEXANDER
Alook



JERALYN
Alook



CANDACE
AUGER



PHAYDRA
AUGER



CHELSEA
BEAUREGARD



DOUGLAS
Noskiye



JAZZLYN
Noskiye



KERSTEN
Noskiye



TYLER
Noskiye



CHERYL
OKEMOW



AMANDA
VADNAIS



AUSTIN
VADNAIS



JULLEEN
WAPAHOO



KASSIDY
WEESEMET



ALICIA
WILLIER

Too many Aboriginal children live in poverty

Alberta Sweetgrass

Author:

Compiled by Shari Narine

Volume: Issue: Year:

20 10 2013

The latest statics on child poverty released by the province indicate that Aboriginal children are included in the group most vulnerable to experience poverty and financial insecurity. Thirty per cent of Aboriginal children and 21.2 per cent of visible minority children aged five to 18 years live in poverty. Aboriginal (at 19.2 per cent) and visible minority (at 15.8 per cent) individuals have a higher low-income rate than the general population at 9.1 per cent. Almost one in three (29.7 per cent) Aboriginal individuals in Alberta does not have a high school diploma and Aboriginals without a high school diploma have a low-income rate of 24.3 per cent. The low-income rate of university-educated Aboriginals is slightly lower than the provincial average, at 8.7 per cent. Research demonstrates that children in poverty experience significant challenges including poorer health outcomes, learning difficulties, academic underachievement, lower literacy rates, a decreased likelihood of completing high school and post-secondary education, increased exposure to violence, and lower incomes as working adults.

FILED IN
DOCUSHAPE

Chairman's Report October 24, 2013

September, 2013

21	Edmonton	Meeting with Aboriginal Affairs and Northern Development Canada (AANDC) re: Little Buffalo School Meeting with Rick Hayes and Dr. Terry Wendel, Alberta Education.
24	Jasper (PM)	Travel
25	Jasper	Meeting with Kee Tas Kee Now Tribal Council re: Partnership with Northland School Division No. 61
	Peace River	Travel
26	Peace River	Corporate Board Meeting
27	Peace River	Office
	Leduc	Travel
30	Edmonton	Meeting with Office of the Auditor General

October, 2013

1	Peace River (PM)	Travel
2	Peace River	Divisional Leadership Team Meeting
	Fort Chipewyan	School Visit/Community Visit and Parent Teacher Association Meeting
3	Peace River	Education Act Regulations Consultation
	Leduc	Travel
7	Edmonton (PM)	Conference Call with Office of Auditor General
		Meeting with Dr. Terry Wendel, Alberta Education
8	Peace River	Administrators' Social
9	Peace River	Administrators' Meeting
	Leduc	Travel
11	Edmonton	Meeting with CEO Kee Tas Kee Now Tribal Council

Committed Dates

Nov 5-6, 2013	Fort Chipewyan
Nov 12 -15, 2013	Office of the Auditor General, Community Tour
Nov 20, 2013	ASBA, FNMI Education Task Force Meeting

**NORTHLAND SCHOOL DIVISION NO. 61
LOCAL SCHOOL BOARD COMMITTEE REPORT
2013/2014 SCHOOL YEAR
PERIOD ENDING - OCTOBER 18, 2013**

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>Anzac</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	5,032.00	5,032.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	10,202.00	5,282.00	48.2%
<u>Athabasca Delta</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	5,340.00	5,340.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	10,510.00	5,590.00	46.8%
<u>Bishop Routhier</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	1,992.00	1,992.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	7,162.00	2,242.00	68.7%
<u>Calling Lake</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	3,060.00	3,060.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	8,230.00	3,310.00	59.8%
<u>Chipewyan Lakes</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	2,740.00	2,740.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	7,910.00	2,990.00	62.2%
<u>Conklin</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	9,314.00	4,394.00	52.8%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>Dr. Mary Jackson</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	2,184.00	2,184.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		101.60	101.60	250.00	148.40	
Total	4,920.00	101.60	5,021.60	7,354.00	2,332.40	68.3%
<u>East Prairie</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence		200.00	200.00	2,128.00	1,928.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	200.00	5,120.00	7,298.00	2,178.00	70.2%
<u>Elizabeth</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	3,816.00	3,816.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	8,986.00	4,066.00	54.8%
<u>Father R Perin</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	9,314.00	4,394.00	52.8%
<u>Fort McKay</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	9,314.00	4,394.00	52.8%
<u>Gift Lake</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	2,292.00	2,292.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	7,462.00	2,542.00	65.9%
<u>Grouard</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	2,028.00	2,028.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	7,198.00	2,278.00	68.4%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>J.F. Dion</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	4,052.00	4,052.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	9,222.00	4,302.00	53.4%
<u>Kateri</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence		1,655.19	1,655.19	2,416.00	760.81	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	1,655.19	6,575.19	7,586.00	1,010.81	86.7%
<u>Little Buffalo</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	1,880.00	1,880.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	7,050.00	2,130.00	69.8%
<u>Mistassiniy</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	2,836.00	2,836.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	8,006.00	3,086.00	61.5%
<u>Paddle Prairie</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence		100.00	100.00	2,288.00	2,188.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	100.00	5,020.00	7,458.00	2,438.00	67.3%
<u>Peerless Lake</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	2,340.00	2,340.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	7,510.00	2,590.00	65.5%
<u>Pelican Mountain</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	3,096.00	3,096.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	8,266.00	3,346.00	59.5%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>St. Theresa</u>						
Quarterly Honorarium			-	4,920.00	4,920.00	
Travel & Subsistence		(241.25)	(241.25)	2,860.00	3,101.25	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	-	(241.25)	(241.25)	8,030.00	8,271.25	-3.0%
<u>Susa Creek</u>						
Quarterly Honorarium	4,920.00		4,920.00	4,920.00	-	
Travel & Subsistence			-	2,984.00	2,984.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	4,920.00	-	4,920.00	8,154.00	3,234.00	60.3%
GRAND TOTAL	103,320.00	1,815.54	105,135.54	181,536.00	76,400.46	

TOTAL NUMBER OF LSBC WITHIN BUDGET	22	76,400.46
TOTAL NUMBER OF LSBC OVER BUDGET	0	-
TOTAL NUMBER OF LSBC	22	76,400.46

NORTHLAND SCHOOL DIVISION NO. 61
BOARD REPORT
2013/2014 SCHOOL YEAR
PERIOD ENDING - OCTOBER 18, 2013

ELECTIONS

	ACTUAL	BUDGET	VARIANCE
REMUNERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS--TRUSTEES	-	-	-
POSTAGE--ELECTIONS	-	-	-
INSERVICE--ELECTIONS	-	-	-
RENUMERATION--ELECTIONS	1,533.75	30,000.00	28,466.25
TRAVEL & SUBSISTENCE--ELECTIONS	1,497.25	140,000.00	138,502.75
PRINTING & BINDING--ELECTIONS	3,201.74	10,000.00	6,798.26
ADVERTISING--ELECTIONS	8,040.39	20,000.00	11,959.61
OFFICE SUPPLIES--ELECTIONS	319.42	10,000.00	9,680.58
SUB-TOTAL	14,592.55	210,000.00	195,407.45

COMMITTEES

REMUNERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	-	-	-
TRAVEL & SUBSISTENCE-PERSONNEL	-	-	-
TRAVEL & SUBSISTENCE-EDUCATION	-	-	-
TRAVEL & SUBSISTENCE-FINANCE	-	-	-
TRAVEL & SUBSISTENCE-NEGOTIATION	-	-	-
TRAVEL & SUBSISTENCE-PAC	-	-	-
TRAVEL & SUBSISTENCE-AD HOC	-	40,000.00	40,000.00
TRAVEL & SUBSISTENCE-QUALITY OF WORK LIFE	-	15,000.00	15,000.00
TRAVEL & SUBSISTENCE-KTC PARTNERSHIP	-	-	-
TRAVEL & SUBSISTENCE-MARTIN ABORIGINAL INITIAT	-	-	-
TRAVEL & SUBSISTENCE-POLICY REVIEW	-	-	-
TRAVEL & SUBSISTENCE - NCET-NSD ENGAGEMENT	-	-	-
TRAVEL & SUBSISTENCE - RED EARTH TRANSFER	-	-	-
SUB-TOTAL	-	55,000.00	55,000.00

OTHER EXPENSES

REMUNERATION TRUSTEES	-	-	-
REMUNERATION - RECRUITMENT	-	-	-
REMUNERATION TRUSTEES - RETREAT	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	305.35	-	(305.35)
EMPLOYEE BENEFITS - RECRUITMENT	-	-	-
PROFESSIONAL SERVICES	-	200,000.00	200,000.00
IN-SERVICE - BOARD	-	110,000.00	110,000.00
IN-SERVICE - BOARD (ORIENTATION)	-	100,000.00	100,000.00
IN-SERVICE - N.S.D. P.D. - TRUSTEES	-	-	-
LEGAL FEES - BOARD TRUSTEES	-	10,000.00	10,000.00
REMUNERATION ALTERNATES	-	-	-
VISA PURCHASES - TRUSTEE	189.48	-	(189.48)
TELEPHONE - TRUSTEE	143.94	5,000.00	4,856.06
TELEPHONE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - BOARD/OTHER	4,474.30	110,000.00	105,525.70
TRAVEL & SUBSISTANCE - PSBA	-	-	-
TRAVEL & SUBSISTANCE - ASBA	-	-	-
TRAVEL & SUBSISTENCE - TRUSTEE	-	-	-
TRAVEL & SUBSISTENCE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - RECRUITMENT	-	-	-
A.S.B.A. & P.S.B.A. FEES - BOARD	4,135.64	38,000.00	33,864.36
PRINTING & BINDING	-	2,000.00	2,000.00
INSURANCE - BOARD OF TRUSTEES	-	250.00	250.00
ADVERTISING - BOARD	175.63	5,000.00	4,824.37
OFFICE SUPPLIES	-	500.00	500.00
AWARDS	4.05	16,500.00	16,495.95
POSTAGE - BOARD	-	4,000.00	4,000.00
FURNITURE& EQUIPMENT	-	5,000.00	5,000.00
SUB-TOTAL	9,428.39	606,250.00	596,821.61

TOTAL	24,020.94	871,250.00	847,229.06
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HOT NEWS

A · S · B · A
Alberta School Boards
Association

October 4, 2013

Published by the ASBA and distributed to members and friends of the association.

Highlights

Task force to strengthen school boards' provincial voice

New trustee orientation workshops offered in each Zone

Fall conference registration open

19 boards vie for Premier's Award

Please distribute to trustees, superintendent and the secretary-treasurer. For more information contact Suzanne Lundrigan at 1.780.451.7122.

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Know someone who might be interested in the email? Forward this email to a friend.

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Trustee Sharon Holtman has 30 yrs service ASBA honors long-serving trustees

Congratulations to Horizon School Division Trustee **Sharon Holtman**, who is marking 30 years of service to students and communities. Also of note, these four trustees have completed 27 years of service on school boards: **Karen Harries**, Golden Hills School Division; **Jean Bolsvert** and **Ted Paszek**, Elk Island Catholic Schools and **Judy Muir**, Northern Gateway Schools. The complete list of trustees, who will be honored for their long service at upcoming Zone meetings, is here. If you see these folks, shake their hands and thank them for the fine work they do in their communities.

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Report due in June 2014

Job: Strengthen provincial voice of school boards

Dave Price, chair of the Golden Hills School Division Board, will lead a 5-member task force charged with strengthening the provincial voice of school boards. A core challenge for this task force is as follows: the ASBA is hampered in its ability to act quickly on issues where school boards have not forged a consensus view. The ASBA's incoming vice-president and three yet-to-be-named trustees will round out the task force. All trustees are welcome to apply to serve on this task force. Watch for a call-for-interest to be posted on the ASBA website shortly.

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New trustees: A workshop just for you

The ASBA is offering the *Unlock your potential* workshop for new trustees in each Zone at the end of October and early November. Veterans and senior administrators are welcome. Presented by ASBA staff, this workshop will cover:

- the legal basics of trusteeship
- upcoming issues in education
- the new Education Act: its affect

Here's how to make the most of it.

1. Have a great proposal you want school boards to consider; but you didn't make the deadline. If it is truly "emergent" -- see pg 31-3 of the governance handbook for the criteria -- e-mail it before Oct. 20 to Heather Tkachuk.
2. As a board take time to read and discuss the proposed policies before the FGM. A copy of the policies bulletin will be e-mailed to your board office on Oct. 28.
3. Help us go paperless. Print a copy of the policies bulletin and bring it to Edmonton.

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19 school boards vie for Premier's Award for School Board Excellence and Innovation

Black Gold Regional Schools:

Innovation Project

Buffalo Trail Public Schools:

Building Inclusive Learning

Environments through Learning Support Teams

Chinook's Edge School Division:

Chinook's Edge 'Matters Committees'

East Central Alberta Catholic Schools:

Dual Credits: Bridging the Learning in the 21st Century

Edmonton Public Schools:

The Centre for Global

Education at Queen Elizabeth School

Elk Island Catholic Schools:

EICS TALKS ... Join the Conversation!

Fort McMurray Public Schools:

Early Literacy Framework

Grande Prairie School District:

Composite Health & Wellness Centre

Medicine Hat Catholic Board of Education:

Off Campus Education

Northern Lights School Division:

Trades in Motion Mobile Trades Foundation Program

Conseil scolaire du Nord-Ouest:

Forum Scolaire Communautaire 2013

Palliser Regional Schools:

Think of Us on the Bus safety campaign

Parkland School Division:

Youth Resiliency Project

Prairie Land Regional Division:

**Altario School, Berry Creek Community School,
and Youngstown School Campus (ABY Campus)**

Red Deer Catholic Regional Schools:

Your School Your Voice Community Engagement Project

St. Albert Public Schools:

challenges of engaging aboriginal parents and communities and explore strategies for reaching this community. Sessions on engaging students; best school board practices in community engagement and a panel of outside experts in community engagement will round out this conference. Check the ASBA website at the end of October for the program and online registration.

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What's new @ www.asba.ab.ca

Draft Minutes Board of Directors

September 12-13

(PDF-137K)

Tips for hosting a town hall meeting (PDF-135K)

in the October *Communications Now*

[back to top ↑](#)

In the news...

Each day the ASBA posts education headlines on the ASBA website.

Recent headlines

Return taxing powers to

Alberta school boards: Editorial Calgary Herald

10/03/2013, The Calgary Herald

Don Cayo: B.C. is the best of a bad lot when it comes to

First Nations education

10/02/2013, The Vancouver Sun

Teachers in China 'highest status'

10/03/2013, The BBC

Swipe cards, tracking system allows parents to monitor Elk

Island bus students

09/19/2013, The Edmonton Journal

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1. The first part of the paper is devoted to the study of the properties of the function $f(x)$ defined by the equation

$$f(x) = \int_0^x \frac{1}{1+t^2} dt.$$

It is shown that the function $f(x)$ is increasing and concave down on the interval $(-\infty, \infty)$. Moreover, the function $f(x)$ has a horizontal asymptote at $y = \frac{\pi}{2}$ as $x \rightarrow \infty$ and a vertical asymptote at $x = 0$ as $x \rightarrow -\infty$.

2. In the second part of the paper, we study the properties of the function $g(x)$ defined by the equation

$$g(x) = \int_0^x \frac{1}{1+t^4} dt.$$

It is shown that the function $g(x)$ is increasing and concave down on the interval $(-\infty, \infty)$. Moreover, the function $g(x)$ has a horizontal asymptote at $y = \frac{\pi}{4}$ as $x \rightarrow \infty$ and a vertical asymptote at $x = 0$ as $x \rightarrow -\infty$.

3. In the third part of the paper, we study the properties of the function $h(x)$ defined by the equation

$$h(x) = \int_0^x \frac{1}{1+t^6} dt.$$

It is shown that the function $h(x)$ is increasing and concave down on the interval $(-\infty, \infty)$. Moreover, the function $h(x)$ has a horizontal asymptote at $y = \frac{\pi}{6}$ as $x \rightarrow \infty$ and a vertical asymptote at $x = 0$ as $x \rightarrow -\infty$.

4. In the fourth part of the paper, we study the properties of the function $k(x)$ defined by the equation

$$k(x) = \int_0^x \frac{1}{1+t^8} dt.$$

It is shown that the function $k(x)$ is increasing and concave down on the interval $(-\infty, \infty)$. Moreover, the function $k(x)$ has a horizontal asymptote at $y = \frac{\pi}{8}$ as $x \rightarrow \infty$ and a vertical asymptote at $x = 0$ as $x \rightarrow -\infty$.

5. The fifth part of the paper is devoted to the study of the properties of the function $l(x)$ defined by the equation

$$l(x) = \int_0^x \frac{1}{1+t^{10}} dt.$$

It is shown that the function $l(x)$ is increasing and concave down on the interval $(-\infty, \infty)$. Moreover, the function $l(x)$ has a horizontal asymptote at $y = \frac{\pi}{10}$ as $x \rightarrow \infty$ and a vertical asymptote at $x = 0$ as $x \rightarrow -\infty$.

6. In the sixth part of the paper, we study the properties of the function $m(x)$ defined by the equation

$$m(x) = \int_0^x \frac{1}{1+t^{12}} dt.$$

It is shown that the function $m(x)$ is increasing and concave down on the interval $(-\infty, \infty)$. Moreover, the function $m(x)$ has a horizontal asymptote at $y = \frac{\pi}{12}$ as $x \rightarrow \infty$ and a vertical asymptote at $x = 0$ as $x \rightarrow -\infty$.

7. In the seventh part of the paper, we study the properties of the function $n(x)$ defined by the equation

$$n(x) = \int_0^x \frac{1}{1+t^{14}} dt.$$

It is shown that the function $n(x)$ is increasing and concave down on the interval $(-\infty, \infty)$. Moreover, the function $n(x)$ has a horizontal asymptote at $y = \frac{\pi}{14}$ as $x \rightarrow \infty$ and a vertical asymptote at $x = 0$ as $x \rightarrow -\infty$.

8. In the eighth part of the paper, we study the properties of the function $o(x)$ defined by the equation

$$o(x) = \int_0^x \frac{1}{1+t^{16}} dt.$$

It is shown that the function $o(x)$ is increasing and concave down on the interval $(-\infty, \infty)$. Moreover, the function $o(x)$ has a horizontal asymptote at $y = \frac{\pi}{16}$ as $x \rightarrow \infty$ and a vertical asymptote at $x = 0$ as $x \rightarrow -\infty$.



Public School Boards'
Association of Alberta

The Advocate

18th October, 2013 Volume 2, Issue 8

FALL 2013 EVENTS

NOVEMBER

13

Click here to [Register](#) now.

Our Fall 2013 Events will be starting off this year on Wednesday, November 13th at the Sutton Place Hotel with a great line up of engaging sessions with a focus on being a Public School Trustee.

The day will begin with a keynote presentation by Brian Woodland entitled "Making Education Leadership Matter in a Kim Kardashian World".

The keynote presentation will be followed by three breakout sessions for our newly elected Trustees facilitated by Brian Woodland, Maureen Towns and President Patty Dittrick. For our returning Trustees there will be a full day mentorship session with Maurice Fritze. Superintendents and Senior Executive staff are welcome to attend all sessions.

The MLA reception will be held the same evening at 5:30 p.m. Responses to our invitations have been very positive.

On Thursday November 14th the day will begin with a Buffet Breakfast followed by our Trustee University One with Dr. Fred Renihan and Dr. Pat Renihan.

Our 12th Annual Lt. Gov. Lois E. Hole Dinner and Lecture will begin 6:00 p.m. at the Sutton Place Hotel with guest speaker, The Honorable A. Anne MacLennan P.C., O.C., sharing her perspective and insights into the Public School Education

Our Annual General Meeting will commence on Friday, November 15th, with a Buffet Breakfast with Deputy Minister Greg Bass at 8:00 a.m. The AGM will continue throughout the day with Executive Committee Candidate Speeches, Association Awards and presentations, Consideration and Approval of the 2014 Fee Schedule and Budget, and Elections.

We look forward to seeing you at our Fall Events.



Points of Interest

Click here to view our Fall Events [Program at a Glance](#)

Our Save the Date Brochure can be viewed online now at [Fall Events Brochure](#)

Click here to view our [Four Year Calendar](#)

Social Media Links



Secretary-Treasurer's Report
Year to Date September 30, 2013
Presented by Dennis Walsh Secretary-Treasurer

Introduction:

The Statement of Revenues and Expenses, for the month of September is included for information only. The main focus of this report is on Federal Revenue for the Career Pathway Outreach Program and a preliminary review of the unaudited financial statements for 2012-2013 school year.

Federal Revenue

The Federal Revenue will be adjusted depending on the outcome of the AANDC (Aboriginal Affairs and Northern Development Canada) audit of the First Nations students. The AANDC audits have been completed and the appeal process is finalized. In the appeal process for Bigstone we lost 27 students. This loss has been offset by an adjustment to our November Revised Budget for Federal Revenue of 25 students. November's Budget was \$22,062,624 versus an estimated actual of \$21,919,694.

1. If our expenses for the 2012-2013 current year is lower than the budget, the overall rate per student will decrease thus reducing revenue.
2. Before the nominal roll audit is finalized, there is a review by AANDC on duplication of students at more than one school.

At a meeting attended by Don and myself, Shelly Blizzard Jones, indicated that the students attending Career Pathway School may be funded on a CEU basis and not on an attendance basis. We informed Shelly that funding by CEU would have a direct impact on the viability of the Outreach Program. With an estimated average CEU of 12.6 per student, (See Appendix B) the revenue generated would be approximately \$75,000. The total direct cost of the program for the 2012 – 2013 school year was \$225,000 and the budget for the current year is \$283,000. This cost does not include any transportation, administration, maintenance and instructional services cost.

The proposed AANDC stance on CEU versus attendance is contrary to the current tuition agreement. In the Tuition Agreement between Bigstone, Northland School Division, and Minister of Indian Affairs and Northern Development (See Appendix A), clause 2 states as follows:

2. The "Authority" or its representatives shall:

(a) Pay to the "Board" each fiscal year for each "Indian Student" enrolled under this agreement, a per capita share of the "Net Operating Costs" of the "Board", as determined by the calculations outlined in Section 4;

4. For purposes of calculating the per capita monthly share in sub-paragraph (a) of Section 2, enrollment figures shall be the number of Students on the school register as of September 30th.

There are two funding options that would ensure continuity and viability of Career Pathway Outreach Program:

- To continue funding as in previous years based on Student Enrolment as of September 30th and minimum 40% attendance during the period mid-September to mid-October. The funding would be calculated in accordance with the Tuition Agreement which is based on Audited Financial Statement of the Board.
- Under the Educational Service Agreement where provincial students attend First Nations Schools the funding received by the First Nations is the same as if the students were attending provincial schools with one exception. The High School Students are classified as special approval and are funded based on 35 CEU. In Appendix C there is a breakdown of the funding

for the 2012-2013 school year which includes funding for Base Instruction, Equity of Opportunity, FNMI, Inclusive Education, Plant Operations and Maintenance, and Socio-Economic Status. Not included in the Appendix C is Transportation which is funded separate from the regular funding.

It should be noted:

- Under either option students enrolling after the cut-off date of September 30th would not be eligible for funding. The funding received will be approximately \$18,000 per student, with option 1 being slightly higher.

Unaudited 2012-2013 Financial Statement

Provincial Revenue

Compared to our November Revised Budget, our overall revenue increased by \$700 thousand or a 1.17% from a budget of \$62.1 million to \$62.8 million

Table 1

		Budget	
	Actual	November	
	YTD August	Revised	
Description	2012-2013	2012-2013	Variance
ECS PROGRAM UNIT FUNDING	-655,596.91	-816,300.00	-160,703.09
BASIC INSTRUCTION GRADES 1 9	-8,654,690.16	-8,048,486.62	606,203.54
ESL FUNDING	-579,059.26	-686,832.30	-107,773.04
FORT MCMURRAY COLA	-572,832.00	-481,728.00	91,104.00
SMALL SCHOOLS BY NECESSITY	-3,327,937.00	-3,094,016.00	233,921.00
SPECIAL FUNDING	-727,976.00	-425,000.00	302,976.00
FIRST NATION METIS INUIT FUNDI	-1,561,051.80	-1,280,005.65	281,046.15
TEACHER EDUCATION PROGRAM	-579,148.62	-847,553.00	-268,404.38
REVENUE	-1,022,754.42	-1,173,657.00	-150,902.58
OTHER REVENUE AMHB	-749,791.47	-871,316.00	-121,524.53
Total	-18,430,837.64	-17,724,894.57	705,943.07

Note: This increase in provincial revenue will be offset by a potential decrease in Federal Revenue.

Expenses – Salaries and Benefits

The following is a brief analysis of Salaries and Benefits:

Certified Salaries & Benefits

Year to August 31 the actual Salaries and Benefits is \$25,123,537. This compares to November's Revised of \$25,673,882.

Uncertified Salaries & Benefits

Year to August 31, 2013 the actual Salaries and Benefits is \$16,199,383. This compares to November's Revised of \$16,110,172.

Summary

Total Salaries & Benefits variance:

June approved \$40,869,514 vs Actual of \$41,322,920 for an increase of \$453,406 or 1.11%

November's revised \$41,784,054 vs Actual of \$41,322,920 for a decrease of \$461,134 or 1.10%

Expenses – Operating

Operating expenses, amortization and Interest on capital debt is budgeted in the November Revised Budget at \$20,130,966. The unaudited actual year to August 31 is \$19,500,833 for a decrease in expenses of \$630,133 or 3.13%. The June Approved Budget was \$19,990,008 vs an unaudited year to August 31 actual of \$19,500,833 for a decrease of \$489,175 or 2.45%

Table 2

		Budget	
	Actual	November	
	YTD August	Revised	
Description	2012-2013	2012-2013	Variance
SALARIES & BENEFITS	41,322,920	41,784,054	461,134
EDUCATION LEAVE	135,965	224,840	88,875
INSERVICE/PROF SERV – SYSTEM COMPUTERS	56,873	126,200	69,327
INSERVICE - TEACHER ASSISTANT	0	54,000	54,000
GIFT LAKE MAINTENANCE	805,761	292,541	-513,220
ANZAC MAINTENANCE	206,276	367,393	161,117
BILL WOODWARD MAINTENANCE	803,773	508,488	-295,285
TRANS – CONTRACT BUSES	1,114,373	1,355,849	241,476
INSERVICE/PROF SERV – SYSTEM COMPUTERS	56,873	126,200	69,327
CTS – APPRENTICE PROGRAM	155,500	0	-155,500
SCHOLARSHIPS AND BURSARIES- ADMIN.	0	50,000	50,000
TRAVEL & SUBST. - (SUPERI	66,286	102,000	35,714
COMM. WEBSITE DEVELOPMENT	2,794	70,000	67,206
INSERVICE/PROF SERV - HUMAN RESOURCES	0	28,000	28,000
ADVERTISING - HUMAN RESOURCES	270	15,000	14,730
BUSINESS – AUDIT FEES	-4,567	60,000	64,567
BUS. PROF. SERVICES	111,886	142,000	30,114
BOARD – IN-SERVICE OF TRUSTEES	529	160,000	159,471
BOARD – POLICY REVIEW	49,535	0	-49,535
BOARD - LEGAL FEES	47,175	10000	-37,175
BOARD –QUARTERLY HONORARIUMS	85,850	108,240	22,390
BOARD –TRAVEL & SUBST.	18,067	67,796	49,729
BOARD - OTHER OPERATING	29,921	132,322	102,401
SFS –SUPPLIES GROCERIES & DISPOSABLES	905,546	1,103,444	197,898
SFS –TRANSFERS TO ASSOCIATIONS	417,687	461,764	44,077
SFS – AMORTIZATION OF VEHICLE & EQUIP.	78,284	47,283	-31,001
Total	45,361,102	47,171,680	929,837

Summary

Estimated Surplus

With most of the adjustments completed on the unaudited financial statements, there will likely be a surplus recorded for the 2012-2013 school year. As indicated under the Federal Revenue section the major factor that will determine the amount of surplus is the adjustment to our Federal Revenue. Shown in Table 1 and 2 are some of the increases and decreases in revenue and expenses that will contribute to a surplus in the range of \$1.5 million. This is the first time since 2008 that a surplus was recognized.

2012-2013 Year End Audit

The preparation of the 2013 – 2014 Financial Statements has started. The auditors arrived at the office on October 21st and will be doing their testing and verification over the next two weeks. The target date for providing completed Financial Statements with notes to the auditors is November 1. The conversion from Non-Profit Accounting Standards to Public Sector Accounting Standards which involved restatement of 2010-2011, and 2011-2012 Financial Statements required a detail analysis of the prior years' accounts. This will not have to be repeated during next year's audit. The Entrance Engagement with the Auditor General took place on October 7.

Collective Bargaining

Two collective bargaining sessions are scheduled for November 4th, and November 8 with a preliminary session scheduled with our ASBA consultant on October 30th.

Conclusion

One of the main focuses for the month of November is finalizing the Federal Count of students under the nominal roll process. Also, the Year End Audit and the November Revised Budget will be completed.

Appendix A

Tuition Agreement (Partial) Between Bigstone Band Education Authority Society and The Board of Trustees of Northland School Division No. 61 and Her Majesty the Queen in right of Canada represented by the Minister of Indian Affairs and Northern Development

2. The "Authority" or its representatives shall:

(a) Pay to the "Board" each fiscal year for each "Indian Student" enrolled under this agreement, a per capita share of the "Net Operating Costs" of the "Board", as determined by the calculations outlined in Section 4;

3. The "Board" or its representative shall:

(a) Provide classrooms and auxiliary accommodation in accordance with any existing capital agreement;

(b) Provide such further accommodation as is necessary for the education and instruction of "Indian Students" by a separate capital agreement as mutually agreed to by the "Band Council", the "Minister", the "Board" and Alberta Education;

(c) Accept "Indian Students" for enrollment at the "Schools", at the commencement of each school year on the same basis as other Students attending the "Schools";

(d) Work with the "Authority" in the compiling of the list of "Indian Students" for the September 30th enrollment count. The "Authority" shall certify and the "Minister" approve the list for each enrollment count by October 20th of the same year;

(e) Promptly notify in writing the "Authority" or their appointed representatives and the parents of any "Indian Students" who have withdrawn or are expelled from the "Schools";

(f) Forward to the "Authority", or their representatives, and the "Minister" at the end of each fiscal year two (2) copies each of the Audited Financial Statement of the "Board";

(g) Review with the "Authority" or its representatives, the proposed budget for "Net Operating Costs" prior to the approval by the "Board";

(h) Include in the "Net Operating Costs" as per 1(d) cost of pupil supplies and materials for all academic and vocational courses including equipment rentals and costs for field trips that are part of the school curriculum, activities and programs for all "Indian Students" attending schools operated by the "Board";

(i) Operate a daily Student transportation program according to Board Policy and provide "Indian Students" with this service. Costs of this service shall be included in the Net Operating Costs;

(j) In consultation with the "Authority" and the "Minister" endeavor to provide transportation services for physically handicapped students;

4. For purposes of calculating the per capita monthly share in sub-paragraph (a) of Section 2, enrollment figures shall be the number of Students on the school register as of September 30th.

Appendix B

CEU COUNT												
FOR THE THREE YEAR PERIOD ENDING JUNE 30, 2013												
School	Year 2010 - 2011			Year 2011 - 2012			Year 2012 - 2013			Total 3 year Average		
	Total Students	Total CEU	Average Per Student	Total Students	Total CEU	Average Per Student	Total Students	Total CEU	Average Per Student	Total Students	Total CEU	Average Per Student
ADCS	44	727	16.52	39	494	12.65	54	557	10.31	137	1,778	12.97
Calling Lake	49	366	7.47	38	371	9.76	36	100	2.78	123	837	6.80
Dr. Mary Jackson	2	83	41.50	2	18	8.75	4	10	2.50	8	111	13.81
Kateri	18	247	13.72	21	157	7.48	17	66	3.88	56	470	8.39
Little Buffalo	20	155	7.75	26	539	20.71	39	972	24.92	85	1,666	19.59
Mistassiniy	211	3,144	14.90	270	3,832	14.19	198	2,403	12.14	679	9,379	13.81
Paddle Prairie	26	373	14.35	17	193	11.32	12	100	8.33	55	666	12.10
Peerless Lake	16	162	10.13	28	246	8.79	33	74	2.24	77	482	6.26
Chippewyan Lake	0	0	0.00	4	0	0.00	1	0	0.00	5	0	0.00
Bill Woodward	0	0	0.00	0	0	0.00	14	332	23.71	14	332	23.71
Career Pathways	0	0	0.00	0	0	0.00	35	441	12.60	35	441	12.60
Total Schools	386	5,257	13.62	445	5,848	13.14	443	5,055	11.41	1,274	16,160	12.68

Appendix C

Special Approvals - First Nations							
Northland School Division No. 61							
Enrolment							
- Regular Enrolment - Frozen Funded Head Count							
	ECS	Gr. 1-3	Gr. 4-6	Gr. 7-9	Gr. 10-12	Total (ECS = 0.5)	
Regular Enrolment - 2012/13 Enrolments	0	29	17	1	4	51	
Regular Enrolment - 2011/12 Enrolments	4	21	11	7	2	43	
						Subtotal	
						Funding Provided During the 2012/13 School Year	Total Funding Provided for the 2012/13 Enrolments
1) Base Instruction Funding							
ECS Base Instruction Rate	\$3,280.84	\$0					
ECS Class Size Base Rate	\$718.95	\$0					
Gr. 1-3 Base Instruction Rate	\$6,561.68	\$190,289					
Gr. 1-3 Class Size Base Rate	\$1,433.91	\$41,583					
Gr. 4-6 Base Instruction Rate	\$6,561.68	\$111,549					
Gr. 7-9 Base Instruction Rate	\$6,561.68	\$6,562					
Gr. 10-12 Base Instruction Rate	\$6,561.68	\$26,247					
						\$376,229	\$376,229
2) Equity of Opportunity							
- ECS = 0.5FTE							
Per Pupil Funding	\$158.00	\$7,956					
						\$7,956	\$7,956
3) FNMI							
- ECS = 0.5FTE							
Per Pupil Funding	\$1,178.10	\$60,083					
						\$60,083	\$60,083
4) Inclusive Education							
- ECS = 0.5FTE							
Inclusive Education Model	\$1,308.07	\$66,711					
Additional Per Student Allocation	\$55.00	\$2,805					
						\$69,516	\$69,516
5) Plant Operations and Maintenance							
- PO&M uses prior year's frozen funded enrolments to calculate the allocation. Funding for the 2012/13 Enrolments will be part of the 2013/2014 PO&M allocation payments starting September 2013.							
- ECS = 0.5FTE							
		2012/13 PO&M Allocation	2013/14 PO&M Allocation				
ECS	\$ 397.85	\$1,691	\$0				
Gr. 1-6	\$ 795.30	\$25,450	\$36,584				
Gr. 7-9	\$ 751.18	\$5,258	\$751				
Gr. 10-12	\$ 755.38	\$1,511	\$3,022				
						\$33,809	\$40,357
6) Socio-Economic Status							
- ECS = 0.5FTE							
SES Incidence Rate	0.30						
SES Rate	\$471.24						
						\$7,162	\$7,162
2012/2013 Estimated Special Approvals - First Nations Funding						\$554,756	\$561,303
2012/2013 Estimated Per Student Allocation						\$10,878	\$11,006
2012/2013 Funding Framework Allocation - From Budget 2013 Profiles							
Budget 2013 Profile	24,776,000						
-Excluding Transportation and Fuel							
Jurisdiction Funded Enrolment	1,462						
Per Student Allocation	16,946.85						
2012/2013 Funding Framework Allocation						\$864,279	
Additional One-Time Funding provided to match Budget 2013 Profile							\$302,976
2012/2013 Estimated Per Student Allocation							\$16,947
The Additional One-Time Funding (\$302,976) provided was based on 2012/13 enrolments and the total funding they will receive in the 2012/13 school year, and for PO&M funding in 2013/14.							

STATEMENT OF REVENUES AND EXPENSES
Year to Date September 30, 2013

(in dollars)

	Actual 2010-2011	Actual 2011-2012	Actual 2012-2013 (Unaudited)	Actual YTD Sept. 30 2013	Budget 2013-2014	% Remaining
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REVENUES

Government of Alberta	\$33,142,371	\$34,725,282	\$34,910,656	\$2,934,500	\$32,833,659	91.1%
Federal Government and First Nations	\$20,034,181	\$20,845,936	\$21,919,694	\$2,179,545	\$21,459,639	89.8%
Other sales and services (ie Rebates, SFS Hot Lunch, AMHIP)	\$1,476,727	\$1,748,178	\$1,449,943	\$80,312	\$2,246,799	0.0%
Investment income (ie Interest on Bank Accounts)	\$8,609	\$39,891	\$10,292	\$0	\$10,000	100.0%
Gifts and donations	\$535,923	\$585,858	\$171,952	\$13,914	\$247,964	94.4%
Gross school generated funds	\$203,368	\$0	\$0	\$0	\$0	0.0%
Rental of facilities (ie Housing)	\$888,832	\$1,000,651	\$973,522	\$71,251	\$1,052,848	93.2%
Gains on disposal of capital assets (ie Sale of Capital Assets)	\$8,021	\$1,260	\$214,295	\$0	\$0	0.0%
Amortization of capital allocations (Depreciation on Supported Assets)	\$2,951,125	\$3,135,934	\$3,180,840	\$0	\$3,020,254	100.0%
Other revenue	\$0	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$59,350,657	\$62,082,990	\$62,841,193	\$5,279,523	\$60,870,953	91.3%

EXPENSES

Certificated salaries	\$21,416,515	\$21,544,783	\$21,031,088	\$1,665,414	\$21,459,109	92.2%
Certificated benefits	\$4,459,786	\$4,218,552	\$4,092,469	\$498,338	\$4,184,228	88.1%
Non-certificated salaries and wages	\$13,420,184	\$13,536,225	\$13,282,741	\$1,040,484	\$11,354,921	80.8%
Non-certificated benefits	\$2,980,984	\$2,959,078	\$2,916,643	\$221,615	\$3,046,012	92.7%
Salaries & Benefits Central Office/Maint/Transp/SFS/Housing	\$15,282,527	\$16,204,273	\$14,645,223	\$1,258,255	\$16,460,357	92.4%
Services, contracts and supplies (ie Utilities, training, repairs, travel)	\$0	\$0	\$0	\$0	\$0	0.0%
Gross school generated funds	\$0	\$0	\$0	\$0	\$0	0.0%
Capital and debt services	\$0	\$0	\$0	\$0	\$0	0.0%

Amortization of capital assets

Supported	\$2,950,691	\$3,138,632	\$3,187,601	\$0	\$2,998,969	100.0%
Unsupported	\$1,044,263	\$995,957	\$1,615,376	\$0	\$1,027,049	100.0%
Total Amortization of capital assets	\$3,994,954	\$4,134,588	\$4,802,977	\$0	\$4,026,018	100.0%

Interest on capital debt

Supported	\$79,006	\$40,429	\$23,193	\$0	\$28,901	100.0%
Unsupported	\$866	\$660	\$493	\$0	\$784	100.0%
Total Interest on capital debt	\$79,874	\$41,079	\$23,626	\$0	\$29,685	100.0%
Other interest and charges	\$7,765	\$4,690	\$29,008	\$0	\$8,000	100.0%
Losses on disposal of capital assets	\$7,000	\$33,187	\$0	\$0	\$0	0.0%
Other expense	\$0	\$0	\$0	\$0	\$0	0.0%
Total Expenses	\$61,849,589	\$62,676,435	\$60,823,754	\$4,885,105	\$60,568,330	92.3%

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE

Extraordinary item	(\$2,298,932)	(\$593,445)	\$2,017,439	\$594,417	\$302,623	-0.9%
Extraordinary item	(\$175,916)	\$0	\$0	\$0	\$0	0.0%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	(\$2,474,848)	(\$593,445)	\$2,017,439	\$594,417	\$302,623	-0.9%

STATEMENT OF REVENUES AND EXPENSES

Year to Date August 31, 2013 (Unaudited)

(in dollars)

	Actual 2010-2011	Actual 2011-2012	August Actual Year to Date 2012-2013	June Approved Budget 2012-2013	November Revised Budget 2012-2013	% Remaining November Revised
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REVENUES

Government of Alberta	\$33,142,871	\$34,725,282	\$34,910,656	\$34,386,301	\$33,759,201	-3.4%
Federal Government and First Nations	\$20,034,181	\$20,845,936	\$21,919,694	\$20,801,054	\$22,062,624	0.6%
Other sales and services (le Rebates, SFS Hot Lunch, AMHP)	\$1,476,727	\$1,748,178	\$1,449,943	\$1,046,948	\$1,391,514	-4.2%
Investment Income (le Interest on Bank Accounts)	\$9,609	\$39,891	\$10,292	\$15,000	\$15,000	31.4%
Gifts and donations	\$535,923	\$585,858	\$171,962	\$180,800	\$190,800	9.9%
Gross school generated funds	\$203,368	\$0	\$0	\$450,000	\$450,000	0.0%
Rental of facilities (le Housing)	\$988,832	\$1,000,651	\$973,522	\$1,052,648	\$1,052,648	7.5%
Gains on disposal of capital assets (le Sale of Capital Assets)	\$8,021	\$1,260	\$214,295	\$0	\$0	0.0%
Amortization of capital allocations (Depreciation on supported assets)	\$2,951,125	\$3,135,934	\$3,190,840	\$2,996,050	\$2,996,050	-6.5%
Other revenue	\$0	\$0	\$0	\$0	\$0	0.0%
Total Revenues	\$59,350,657	\$62,082,990	\$62,841,194	\$60,928,801	\$61,917,837	-1.5%

EXPENSES

Certificated salaries	\$21,416,515	\$21,544,783	\$21,031,068	\$21,074,823	\$21,423,178	1.8%
Certificated benefits	\$4,459,796	\$4,218,552	\$4,092,409	\$4,325,322	\$4,250,704	3.7%
Non-certificated salaries and wages	\$13,420,164	\$13,536,225	\$13,282,741	\$12,248,989	\$12,932,548	-2.7%
Non-certificated benefits	\$2,980,994	\$2,959,078	\$2,916,643	\$3,220,380	\$3,177,624	8.2%
Salaries & Benefits Central Office/Maint/Transp/SFS/Housing						
Services, contracts and supplies (le Utilities, training, repairs, travel)	\$15,282,527	\$16,204,273	\$14,645,223	\$15,940,119	\$16,081,077	8.9%
Gross school generated funds	\$0	\$0	\$0	\$0	\$0	0.0%
Capital and debt services						
Amortization of capital assets						
Supported						
Unsupported						
Total Amortization of capital assets	\$2,950,691	\$3,138,632	\$3,187,601	\$2,996,050	\$2,996,050	-6.4%
Interest on capital debt	\$1,044,263	\$995,957	\$1,615,376	\$1,016,154	\$1,016,154	-59.0%
Supported	\$3,994,954	\$4,134,589	\$4,802,977	\$4,012,204	\$4,012,204	-19.7%
Unsupported						
Total Interest on capital debt	\$79,008	\$40,429	\$23,193	\$28,901	\$28,901	19.8%
Other interest and charges	\$866	\$650	\$433	\$784	\$784	44.8%
Losses on disposal of capital assets	\$7,765	\$4,690	\$29,008	\$8,000	\$8,000	-262.6%
Other expense	\$7,000	\$33,167	\$0	\$0	\$0	0.0%
Total Expenses	\$61,649,589	\$62,676,436	\$60,823,755	\$60,859,522	\$61,915,020	1.8%

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE

EXTRAORDINARY ITEM

Extraordinary Item

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES

(\$2,298,932)	(\$593,446)	\$2,017,439	\$69,279	\$2,817	-3.3%
(\$175,916)	\$0	\$0	\$0	\$0	0.0%
(\$2,474,848)	(\$593,446)	\$2,017,439	\$69,279	\$2,817	-3.3%

Accounts Receivable Federal Government and First Nations

	Student Counts		Prior to &	Outstanding	Outstanding	Outstanding	Outstanding	Mths	Total	Monthly Billing	REG rate	ECS Rate
	12-13	13-14	2004/2005	Aug-2011	Aug-2012	Mar-2013	Sep-2013	O/S	Outstanding			
Reg	E.C.S.			2010/2011	2011/2012	2012/2013	2013/2014					
Indian & Northern Affairs (INAC)	90	17	-	(0.00)	0.00	10,744.57	0.08	0.1	10,744.65	182,775.93	1,884.57	774.39
Lesser Slave Lake Regional Council	5	6	-	-	-	(0.00)		-	(0.00)	5,770.80	1,154.16	465.93
Bigstone Cree First Nation	473	40	-	(0.00)	0.00	0.00	922,377.21	1.0	922,377.21	922,377.21	1,884.57	774.39
Indian Education Authority	0	0	61,333.22						61,333.22	-	-	-
Athabasca - Chip	41	2	-	-	-	-	3,307.76	-	3,307.76	76,824.10	1,833.42	826.94
- Mikisew	129	5	-	0.00	-	-	236,979.04	1.0	236,979.04	240,645.88	1,833.42	826.94
Woodland Cree	34	4	-	-	(0.00)	437,731.70	134,345.88	8.5	572,077.58	67,172.94	1,884.57	774.39
Lubicon Cree First Nation (INAC)	86	5	-	-	(0.00)	-	(0.00)	-	(0.00)	165,944.97	1,884.57	774.39
Chipewyan Prairie First Nation (INAC)	61	7	-	0.00	0.00	-	-	-	0.00	120,379.50	1,884.57	774.39
Peerless Kateri First Nations (INAC)	206	22	-	-	(0.00)	0.00	-	-	(0.00)	405,258.00	1,884.57	774.39
Total Outstanding	1125	108	61,333.22	(0.00)	0.00	448,476.27	1,297,009.97		1,806,819.46			

Bigstone Cree
Mikisew Cree Paid by INAC

Chipewyan Prairie
Lubicon Lake
Peerless Trout First Nation
INAC
Athabasca Chip
Bigstone Cree
Mikisew Cree

120,379.50 Oct 2013
165,944.97 Oct 2013
405,258.00 Oct 2013
182,775.89 Oct 2013
77,003.64 Oct 2013
605,545.10 Adj 12-13/Sept 2013
1,184,895.20 March-June 2013/ Sept 2013

\$2,741,802.30

Northland School Division
Federal Accounts Receivable

10/21/2013

Aged Summary

Months Outstanding	ACFN	Indian Education Authority	Mikisew	Peerless Kateri First Nation	Bigstone	Chip Prairie	Lesser Slave Lake	Lubicon Cree	Indian Affairs	Woodland Cree	Aging by Month
Oct-13	1,653.88	-	236,979.04	-	922,377.21	-	-	-	0.04	67,172.94	1,228,183.11
Sep-13	1,653.88	-	-	-	-	-	-	-	0.04	67,172.94	68,826.86
Aug-13	-	-	-	-	-	-	-	-	-	(111,068.60)	(111,068.60)
Jul-13	-	-	-	-	-	-	-	-	-	0.00	-
Jun-13	-	-	-	-	-	-	-	-	0.40	67,172.94	67,173.34
May-13	-	-	-	-	-	-	-	-	0.40	67,172.94	67,173.34
Apr-13	-	-	-	-	-	-	-	-	0.40	67,172.94	67,173.34
Mar-13	-	-	-	-	-	-	-	-	0.37	67,172.94	67,173.31
Feb-13	-	-	-	-	-	-	-	-	10,743.00	67,172.94	77,915.94
Jan-13	-	-	-	-	-	-	-	-	-	67,172.94	67,172.94
Dec-12	-	-	-	-	-	-	-	-	-	67,172.94	67,172.94
Nov-12	-	-	-	-	-	-	-	-	-	67,172.94	67,172.94
Oct-12	-	-	-	-	-	-	-	-	-	67,172.94	67,172.94
Sep-12	-	-	-	-	-	-	-	-	-	11,416.78	11,416.78
Sep-11	-	61,333.22	-	-	-	-	-	-	-	0.00	-
Dec 2005 & older	-	-	-	-	-	-	-	-	-	0.00	-
	3,307.76	61,333.22	236,979.04	-	922,377.21	-	-	-	10,744.65	572,077.58	1,806,819.46
Current	1,653.88	-	236,979.04	-	922,377.21	-	-	-	0.04	67,172.94	1,228,183.11
30 days	1,653.88	-	-	-	-	-	-	-	0.04	67,172.94	68,826.86
60 days	-	-	-	-	-	-	-	-	-	-	-
90 days	-	-	-	-	-	-	-	-	-	(111,068.60)	(111,068.60)
120 days	-	-	-	-	-	-	-	-	0.40	67,172.94	67,173.34
180 days	-	-	-	-	-	-	-	-	0.40	67,172.94	67,173.34
181 - 365	-	-	-	-	-	-	-	-	0.40	414,454.42	414,454.82
1 yr - 2 yr	-	-	-	-	-	-	-	-	10,743.37	-	10,743.37
Over 2 yr	-	61,333.22	-	-	(0.00)	-	-	-	-	-	61,333.22
Current	3,307.76	61,333.22	236,979.04	-	922,377.21	-	-	-	10,744.65	572,077.58	1,806,819.46
Long Term	-	-	-	-	-	-	-	-	-	-	-
Total Aging	3,307.76	61,333.22	236,979.04	-	922,377.21	-	-	-	10,744.65	572,077.58	1,806,819.46

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 16, 2013

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: DISPOSAL OF RECORDS

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
That the Board of Trustees approve the disposal of records in accordance with Procedure 110, System Records, as attached.

CURRENT SITUATION:

Each year records are pulled for destruction in accordance with our Records Retention Procedure. The attached list indicates the documents that are scheduled for destruction.

**SUPPORTING
DOCUMENTS**

Schedule of Disposed Records.



RECORDS DISTRIBUTION AUTHORIZATION AND CERTIFICATE

Department, Unit, Name, Address Finance - Accounts Payable and Receivable	Department Manager Dennis Walsh
	Date Sept. 27, 2013

The records listed below are now eligible for destruction according to the approved records retention schedule. Please indicate your approval for the destruction unless reasons to delay exist. Your signature below attests that no unresolved (1) audit questions, (2) investigations, (3) civil suits or criminal prosecutions, or (4) other reasons for holding up the destruction exist. If the destruction is to be delayed, please give the reason in the space indicated and provide a revised destruction date.

Schedule Item No.	Series Title, Inclusive Dates, and Total Volume	Scheduled Destruction Date	Revised Destruction Date
0820	Accounts Payable Vouchers 2005 - 2006	August 31, 2013	
	Batch # 005846 -0006745		
0820	Accounts Payable Statements 2006	August 31, 2013	
0875	Cancelled Cheques	August 31, 2013	
	November 2005 - April 2006		
	May 2006 - November 2006		
0820	Purchase Orders 2006		
	#73557 - #73981		
0875	Cheque Registers 2006		
	Direct Transmission Reports		
	May 2006 - Sept. 2006		

Reason for Continued Retention

Security Destruction <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Department Manager Signature 	Date Oct 1/2013
---------------------------------------------------------------------------------------------	----------------------------------	--------------------

Certificate of Destruction

This completed and signed form certifies that the records listed above have been destroyed on the date shown below.

If Security Destruction, Witnessed By (Signature)	Date
Records Center Manager (Signature)	Date

Computer generated or handwritten



RECORDS DISTRIBUTION AUTHORIZATION AND CERTIFICATE

Department, Unit, Name, Address Finance - Accounts Payable and Receivable	Department Manager Dennis Walsh
	Date Sept. 27, 2013

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Schedule Item No.	Series Title, Inclusive Dates, and Total Volume	Scheduled Destruction Date	Revised Destruction Date
0820	General Journal Entries 2005-2006	August 31, 2013	
	#99001 - #999229		
0820	General Journal Entries 2005-2006	August 31, 2013	
	#99230 - #99412		
0820	Working Papers - Balance Sheet 2005	August 31, 2013	
	1.1.070 - 1.1.039		
	Working Papers - Balance Sheet 2006	August 31, 2013	
	1.1.072 - 1.1.046 - 01		
0875	School Generated Funds 2006	August 31, 2013	
	Anzac - Susa Creek		
	Kateri - Paddle Prairie		
	Superior Propane 2001-2005	August 31, 2013	

Reason for Continued Retention

Security Destruction <input type="checkbox"/> Yes <input type="checkbox"/> No	Department Manager Signature 	Date Oct 1/2013
----------------------------------------------------------------------------------	----------------------------------	--------------------

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Computer generated or handwritten



RECORDS DISTRIBUTION AUTHORIZATION AND CERTIFICATE

Department, Unit, Name, Address Finance - Accounts Payable and Receivable	Department Manager Dennis Walsh
	Date Sept. 27, 2013

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Schedule Item No.	Series Title, Inclusive Dates, and Total Volume	Scheduled Destruction Date	Revised Destruction Date
0820	Budget Adjustments 2005-2006	August 31, 2013	

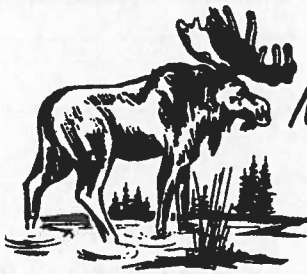
Reason for Continued Retention

Security Destruction <input type="checkbox"/> Yes <input type="checkbox"/> No	Department Manager Signature 	Date Oct 1/2013
----------------------------------------------------------------------------------	----------------------------------	--------------------

Certificate of Destruction

This completed and signed form certifies that the records listed above have been destroyed on the date shown below.

If Security Destruction, Witnessed By (Signature)	Date
Records Center Manager (Signature)	Date



Northland
SCHOOL DIVISION
No. 61

Memo

To: Ann Rosin

Date: Oct. 4, 2013

From: Marj Lubbers, Records Management Clerk
Northland School Division No. 61
Peace River, AB
(780) 624-2060 Ext. 6143

Subject: RE: Disposal of Records (Annual Destruction According to Retention Schedules)

Please find attached summaries of the 2013 yearly records destruction (disposal) schedules. Based on the 2012 pricing for off-site shredding, the estimated cost of disposal will be \$230.00 + fuel surcharge, calculated on 46 banker's boxes @ \$5.00/box.

If you have any further questions, please do not hesitate to contact me at: Northland School Division #61 Central Office, attn: Marj Lubbers or email at Marj.Lubbers@nsd61.ab.ca or call me at (780) 624-2060 Ext. 6143 fax (780) 624-5914.

Thank you.

Marj

FILED IN
DOCUSHARE

BOARD OF TRUSTEES

**TO: COLIN KELLY,
TRUSTEE OF THE BOARD**

DATE: OCTOBER 16, 2013

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: BOARD MEETING DATES: 2013-2014 SCHOOL YEAR

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION

That the Board of Trustees approve the following Board Meeting/Agenda Review dates for the 2013-2014 school year:

November 19, 2013	Committee Meetings & Agenda Review
November 27, 2013	Advisory Committee Meeting
November 28, 2013	Board Meeting
January 14, 2014	Committee Meetings & Agenda Review
January 22, 2014	Advisory Committee Meeting
January 23, 2014	Board Meeting
February 18, 2014	Committee Meetings & Agenda Review
February 26, 2014	Advisory Committee Meeting
February 27, 2014	Board Meeting
March 11, 2014	Committee Meetings & Agenda Review
March 19, 2014	Advisory Committee Meeting
March 20, 2014	Board Meeting
April 8, 2014	Committee Meetings & Agenda Review
April 30, 2014	Advisory Committee Meeting
May 1, 2014	Board Meeting
May 20, 2014	Committee Meetings & Agenda Review
May 28, 2014	Advisory Committee Meeting
May 29, 2014	Board Meeting
June 17, 2014	Committee Meetings & Agenda Review

June 25, 2014	Advisory Committee Meeting
June 26, 2014	Board Meeting
August 12, 2014	Committee Meetings & Agenda Review
August 20, 2014	Advisory Committee Meeting
August 21, 2014	Board Meeting

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: DENNIS WALSH, SECRETARY-TREASURER

SUBJECT: INTERNAL RESERVE FOR SCHOOL GENERATED FUNDS

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
<p>That the Board of Trustees establish an Internal Reserve effective September 1, 2011 to reflect the restricted nature of the Surplus in School Generated Funds in the Financial Statements.</p>

CURRENT SITUATION

Under the Public Sector Accounting Standards (PSAS) only the externally restricted balances in the School Generated Funds accounts are recorded as deferred revenue. All other School Generated Funds are included in Unrestricted Surplus. This does not reflect the Division's policy of having the School Generated Funds in separate bank accounts for each school and restricting the use of the funds to use at the school's discretion.

BACKGROUND

Under the previous reporting standards, School Generated Fund balances were reported as deferred revenue. The unexpended funds were reported as a liability on the financial statements which reflected the restriction on the use of funds for the schools' use. With the transition in reporting standards to PSAS, this treatment is no longer possible and School Generated Funds are included with Unrestricted Surplus. This presents an inflated value in the Unrestricted Surplus given that the funds are solely for use at the schools' discretion.

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2. The second part of the paper is devoted to the study of the

3. The third part of the paper is devoted to the study of the

4. The fourth part of the paper is devoted to the study of the

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: MEETING DATES FOR AERR DISCUSSION

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
That the Board of Trustees set a special meeting on November 19, 2013 to discuss the 2014-16 Annual Plan and 2012-13 Annual Education Results Report for Northland School Division.

BACKGROUND

This document is required to be completed and submitted to Alberta Education by November 30th of each year.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: FNMI PARTNERSHIP CONSULTANT SECONDMENT

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION
<p>That the Board of Trustees ratify the administrative action to second Nora Yellowknee at 0.50 FTE from the Bigstone Education Authority to an FNMI Partnership Consultant position for the period of November 1st, 2013 to August 30th, 2014.</p>

CURRENT SITUATION: Northland School Division has numerous projects and partnerships with the Bigstone Education Authority coordinated by different departments.

BACKGROUND: Northland School Division has approved a First Nations, Metis and Inuit (FNMI) Action Plan. The secondment of Nora Yellowknee from Bigstone Education Authority would provide an additional resource to support the implementation of the Northland School Division FNMI Action Plan, by working with schools in the Wabasca/Desmarais area. This position is being created on a cost sharing basis agreed to by Northland School Division and Bigstone Education Authority, up to a maximum of \$45,000.

OPTIONS:

BOARD OF TRUSTEES

**TO: COLIN KELLY,
TRUSTEE OF THE BOARD**

DATE: OCTOBER 24, 2013

FROM: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

**SUBJECT: NORTHALND SCHOOL DIVISION JOINT C2 COMMITTEE ACTION
PLAN**

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION
<p>That the Board of Trustees endorse the Northland School Division Joint C2 Committee Action Plan jointly developed by representatives from the Board and the Northland ATA Local as required by the <i>Assurance for Students Act</i>.</p>

CURRENT SITUATION: Section C, clause 2 of the *Assurance for Students Act* requires all school boards to develop and submit Action Plans to the Government of Alberta by October 31, 2013.

BACKGROUND: The Joint C2 Committees on Teachers' Workload, mandated by the *Assurance for Students Act*, consists of teacher and board representatives. The committees are a forum to identify teachers' tasks and determine what can be eliminated or modified to reduce teacher workload and improve teacher efficacy.

Northland's C2 Committee met September 17th and October 4th, 2013 to develop and review a teacher survey ranking their areas of need identified by the local. This led to the development of the attached Action Plan.

OPTIONS:

NORTHLAND C2 COMMITTEE UPDATE

Northland School Division No. 61 and the Northland ATA Local held joint C2 meetings on September 17 and October 4, 2013, as required under the *Assurance for Students Act* (2013). The 2013–2016 Provincial Framework Agreement states that: “within each school jurisdiction a joint committee will be established and maintained for at least the duration of this Framework Agreement to design, direct and conduct internal reviews to determine what jurisdiction-initiated tasks or policies can be eliminated or modified to reduce teacher workload and improve teacher efficacy. The committee shall be comprised of representatives of the School Jurisdiction named by the School Jurisdiction, teachers named by the Association Bargaining Unit and a facilitator provided by Alberta Education. The School Jurisdiction and Association Bargaining Unit shall jointly determine the size and composition of the committee such that it reflects the diversity of teaching circumstances across the jurisdiction.”

The representatives of the Northland Joint C2 Committee are:

<u>Jurisdiction</u>	<u>ATA</u>	<u>Alberta Education (observer)</u>
Donna Barrett (Superintendent)	Shelly Hamelin (Principal – Hillview School & ATA C2 Lead)	Jan Ruhl (Field Services)
Dennis Walsh (Secretary-Treasurer)	Lorrie Renaud (Teacher – Mistassiniy School)	
Wesley Oginski (Director of Human Resources)	Mark Burke (Teacher – J.F. Dion School & ATA Local President)	

The Committee has discussed and agreed to an ATA definition of teacher efficacy to be ‘the ability of teachers to produce the desired results of meeting the needs of their students.’

Through the September 17th, 2013 discussion, the committee determined several areas that could be looked at to improve teacher efficacy and/or reduce teacher workload. In no particular order, they are:

- After School Expectations – including professional development, webinars, and professional learning communities.
- Community Engagement - expectations and guidelines.
- Principals as Landlords.
- School Professional Substitute Account - expectations and guidelines.
- Calendar – development, expectations and guidelines.
- Literacy Lead Expectations – time allocation, organizational plan, expectations and guidelines.

- Jurisdictional Assessment/Reporting Requirements - expectations and guidelines.
- Forms - expectations and guidelines for forms such as Field Trips and Maintenance.
- Staff Recognition and Appreciation.
- Technology Implementation Impact.

These areas were brought by the Northland ATA Local representatives, based on surveys they have conducted over the past year and discussions with Classroom School Representatives and local meetings. There are other areas of concern with the ATA Local, but they are outside the scope of this Committee, such as housing. A survey was deployed September 23rd, 2013 requesting the Northland ATA Local membership to verify and rank in priority the issues Northland should work on.

On October 4th, 2013, the Northland School Division Joint C2 Committee reviewed the results of the survey. 47% (97 of 206) of Northland teachers ranked the areas of concern as follows:

1. Staff Recognition and Appreciation
2. Technology Implementation
3. Jurisdictional Assessment and Reporting Requirements
4. Community Engagement
5. Literacy Lead Expectations
6. Calendar
7. After School Expectations
8. Forms
9. School Professional Substitute Account
10. Principal as Landlords.

Based on this information, the Northland School Division Joint C2 Committee has developed the attached Action Plan.

NORTHLAND SCHOOL DIVISION JOINT C2 ACTION PLAN

Outcome	Context	Goal	Strategy	Person Most Responsible	Others	Resources - Internal	Resources - External	Timelines & Milestone Events
Staff Recognition and Appreciation	recognition of good news and accolades, awards, days-in-lieu	Increase Teacher Efficacy	(a) Gather more information; survey &/or focus group ; (b) Hospitality Room + Feedback mechanism; (a) "How to" Webinars; (b) Archive Webinars (c) Increase Tech Support Staffing (Help Desk & IT Field Tech); (d) IT Committee to ID tech in-service needs and staff competencies	(a) Quality of Worklife Committee; (b) Superintendent	NSD Leadership Team, Principals, Teachers	NSD net; Google; NSD Support staff		Jan 20 & May 11 (b) Feb 13-14
Technology Implementation	frustration with server and email transition, support for educational use	Manage Teacher Workload	(a) "How to" Webinars; (b) Archive Webinars (c) Increase Tech Support Staffing (Help Desk & IT Field Tech); (d) IT Committee to ID tech in-service needs and staff competencies	(a, b & c) IT dept; (d) IT Committee	IT dept & committee	IT Dept	tbd; NRLC	(a, b) Nov - ongoing
Jurisdiction Assessment Requirements	concern related to validity of PM Benchmark Fall reporting too early, frequency of reporting, ability to complete reporting without release	Manage Teacher Workload; Increase Teacher Efficacy	(a) Extend 1st PM Assessment timeline to align with 1st report period; (b) More responsive Literacy PD (optional, archived; detailed descriptions); (c) Report Card review; (d) Determine alignment of PM Benchmarks with PATs	(a, b, d) Literacy Supervisor & Leads; (b) Assessment Committee	IT dept; Learning Services Team	Learning Services Team; IT; Literacy Leads	NRLC	(a) October-Nov/13; (b, d) Nov - ongoing; (c) Jan2014-Jan2015;

Outcome	Context	Goal	Strategy	Person Most Responsible	Others	Resources - Internal	Resources - External	Timelines & Milestone Events
Community Engagement	desire for guidelines and expectations, concern of time commitment; clarification of what community engagement is/means	Manage Teacher Workload; Increase Teacher Efficacy	Work with ATA Local to deepen understanding of Community Engagement Model and NSD FNMI Action Plan to provide examples and types of activities to engage; (b) Further data collection with clarification with school leadership, LSBC, community & NSD leadership to (i) ID time commitment; (ii) examples/types of activities; (iii) ways to engage	C2 Committee; Principals	school leadership, LSBC, community & NSD leadership	Community, LSBC		(a, b, c) Nov/13-June/14
Literacy Lead Expectations	Concern of time allocation & workload for mandated position; Clarification of expectations of role	Manage Teacher Workload	Determine what is working, where the struggles are and suggestions with improvement	Literacy Supervisor & Leads		Learning Services Team; IT; Literacy Leads		Nov-ongoing

Outcome	Context	Goal	Strategy	Person Most Responsible	Others	Resources - Internal	Resources - External	Timelines & Milestone Events
<u>Actions Underway</u>								
Forms	Length of forms; complexity; meaningfulness	Revisions being made to some forms	Revise selected forms and seek feedback	Associate Superintendent	Principals	Learning Services Team		Oct-ongoing
Principals as Landlords	Principals are on-site representatives of jurisdiction but conducting check-ins/outs and managing leases is extraordinary to role	Move to QWL Committee	Have QWL review and provide guidance as per collective agreement	Superintendent	QWL Committee	HR, Housing Manager		Nov-ongoing
<u>Parking Lot Items</u>								
School Professional Substitute Account	Concerns as to how incentive program works; confusion as to who/how applies							
Calendar	Loss of local calendars and days-in-lieu; concern regarding scheduling PD, PLC and exam days							

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: NSD/KTC 2ND TIER SERVICES

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION

That the Board of Trustees ratify the administrative action of the establishment of an IT Field Technician and a Student Services Coordinator to provide additional 2nd tier supports to the KTC Partnership and its schools.

CURRENT SITUATION: Northland School Division has been providing 2nd tier support to the NSD/KTC Partnership schools through its established Learning Services Team, which includes Pedagogical Supervisors, Literacy Supervisor, Student Services Supervisor, Technology Supervisor, CTS Coordinator and FNMI Education Programming. The resources are being stretched with the additional schools and we have not well matched the additional resources KTC has brought to the table. With additional resources being provided by the government, Northland can now bring additional resources to the partnership as well as continue to fully serve its other schools.

BACKGROUND:

OPTIONS:

BOARD OF TRUSTEES

**TO: COLIN KELLY,
TRUSTEE OF THE BOARD**

DATE: OCTOBER 24, 2013

FROM: DAVID COX, DIVISION FACILITY MANAGER

SUBJECT: TERMS OF REFERENCE FOR A STRATEGIC PLAN FOR HOUSING

RECOMMENDATION
<p>That the Board of Trustees authorize the administration to work with the Quality of Work Life Committee and representatives from the Advisory Board in developing a terms for a strategic plan for housing to utilize the \$1,000,000 housing loan.</p> <p style="text-align: center;">*****</p>

CURRENT SITUATION: Northland School Division is in the process of borrowing \$1,000,000 to address outstanding housing issues. The Board of Trustees passed a motion (23484/13) September 26, 2013:

“Colin Kelly moved that the Board of Trustees request the administration negotiate a loan with ATB Financial in the amount of \$1,000,000, with a variable rate of prime plus .57% (current prime rate is 3.00%) over a 10 year period, subject to ministerial approval and an analysis of the current cash flow status of Northland School Division No. 61.”

BACKGROUND: The Advisory Board members have volunteered to assist in the development of a strategic plan for spending \$1,000,000 towards teacher housing. The Quality of Work Life Committee will also be developing the plan along with the Facilities & Housing Manager, the Division Facility Manager, and the Executive Secretary-Maintenance.

OPTIONS:

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: GRANTS RECEIVED FROM ALBERTA EDUCATION

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

<i>INFORMATION ITEM</i>

The following grants have been received from Alberta Education for the 2013/2014 School Year:

Conditional Grant Agreement No. 2013-0276	Supporting the Implementation of the Literacy Plan Term: October 7, 2013 to August 30, 2014
Conditional Grant Agreement No. 2013-0277	Cultural Weaving Term: October 7, 2013 to August 30, 2014
Conditional Grant Agreement No. 2013-0278	Strengthening instructional leadership in the Division Term: October 7, 2013 to August 30, 2014
Conditional Grant Agreement No. 2013-0279	Partnerships across the jurisdiction and Education Authorities (example: KTC/NSD) Term: October, 2013 to August 30, 2015

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: OCTOBER 24, 2013

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: ABORIGINAL TEACHER EDUCATION PROGRAM FINAL REPORT

ORIGINATOR: PERSONNEL COMMITTEE

<i>INFORMATION ITEM</i>

Northland School Division No. 61 is required to provide a final report in regard to grant funds received for the Aboriginal Teacher Education Program.

Alberta Education committed \$4.5 million over four years to support up to 40 students, including 25 Northland FNMI staff. The program provided a tuition and cost-of-living subsidy based upon 70% of their paraprofessional salary for FNMI staff to complete an education program and to become teachers in Northland communities. As part of this initiative, the Government of Alberta was to cover 70% of these costs while Northland covered the other 30%.

Part of the commitment for funding is the completion of annual reports, including this final report.



Executive Summary:

In June 2008, Northland School Division No. 61 met with representatives of Northern Lakes College, the University of Alberta, Alberta Advanced Education and Technology and Alberta Education to discuss a partnership proposal. The model proposed leveraging the U of A's Aboriginal Teacher Education Program (ATEP) into a Community Based Teacher Education Program, utilizing the campuses of Northern Lakes College in Northland communities and building on the ATEP offering already planned. The goal of this initiative was to increase the attraction and retention of the number of First Nations, Metis and Inuit (FNMI) teachers in Northland communities.

Alberta Education committed \$4.5 million over four years to support up to 40 students, including potentially 30 Northland FNMI staff. The rest of the students would be candidates from other Northern Alberta school boards. The program was to provide a tuition and cost-of-living subsidy based upon 70% of their paraprofessional salary for FNMI staff to complete an education program and to become teachers in Northland communities. The Government of Alberta was to cover 70% of these costs while school divisions covered the other 30%.

25 FNMI staff committed to start coursework in September 2009, using the Northern Lakes College campuses in Grouard, Paddle Prairie, Calling Lake, Peace River, Peerless Lake, Cadotte Lake and Wabasca. 22 students stayed in the program for four years. 19 completed the requirements for the U of A's Bachelor of Education degree in June 2013, one continues to work through the Fall 2013 semester to complete studies, and two elected to return to paraprofessional positions as they could not complete the program on their own.

Northland School Division No. 61 is required to produce a final report identifying the successes, the challenges, gaps and recommendations.



SUCCESSSES	<ul style="list-style-type: none"> • 19 of 25 FNMI employees who entered the program have successfully graduated with one more scheduled to complete her program requirements by the end of the Fall 2013 semester. • Participants appreciated the ability to pursue their degree without having to relocate themselves or families; as well as retaining some financial and career stability • College program support for students and gradual release of responsibility model.
CHALLENGES	<ul style="list-style-type: none"> • Technology <ul style="list-style-type: none"> ○ Instructor capacity; ○ Reliability, bandwidth and fidelity • Coordination of partnership activities for students. • Recognition of full program cost and commitments. • Alignment of post-secondary institution practices (college and university)
RECOMMENDATIONS	<ul style="list-style-type: none"> • Expand ATEP to provide Middle School Generalists and Secondary Specialists routes. • More frequent contact between the sponsoring jurisdiction and the program participant is important. • Meaningful contact between the program participant and their sponsoring school and community needs to be provided. Field placements in the participants own community starts to build relationships and credibility. • All partners need to better plan and coordinate. There were lost opportunities, like having students attend in-service opportunities with their sponsoring jurisdictions. Flexibility got lost because programs and other activities were planned around the way a single partner operates. • Further exploration and expansion of distance technologies to support community-based education programs.



Anecdotal Evidence and Feedback:

As part of the Community-Based Teacher Education Program grant from the Government of Alberta, Northland School Division No. 61 is required to report anecdotal evidence and feedback related to the program as stipulated by the contract agreement Schedule A-4 (i-vi).

- i. A thorough description of the program participant(s) experience in the program (what worked well, what were the challenges, what were the gaps and future possibilities or recommendations).

Northland School Division participants were selected through an identification process that involved local school board committees and candidate application. The program focused on supporting First Nations and Metis community members who have made a commitment to the community and were likely to be invested in the community for the long term.

25 FNMI staff started coursework in September 2009, using the Northern Lakes College campuses in Grouard, Paddle Prairie, Calling Lake, Peace River, Peerless Lake, Cadotte Lake and Wabasca. 22 students stayed in the program for four years. 19 completed the requirements for the U of A's Bachelor of Education degree in June 2013, one continues to work through the Fall 2013 semester to complete studies, and two elected to return to paraprofessional positions as they could not complete the program without the same level of support.

Participants were very happy with the program. Overall, they appreciated being able to take a program in their own community and not have to worry about relocating and setting up a temporary home.

I really enjoyed the fact that I was able to do my program right here in my home community. It was less stressful for myself and my children. It allowed me to spend more time with my family and that is very important for me.

(Northland ATEP Graduate)

Some challenges were experienced from the online format, but on varying levels. Some graduates felt the professors were not as proficient as they were in regards to using technology. Other graduates experienced issues with the quality of bandwidth and reliability of service at the Northern Lakes College sites, which has improved over the years. There are also some suggestions that the training could have modeled more closely what is available in the classrooms, like SMART boards.

An improvement to the program graduates suggest would be to expand beyond just an elementary generalist program. All graduates are certified to teach as elementary generalists, but the nature of many Northern Alberta schools is that they have assignments that include middle school, junior and senior high. Another improvement would be to have a tutor or support service for those who struggled through the program or certain classes.



I truly believe that working from your own home had huge benefits. I hope that others will get this opportunity.

(Northland ATEP Graduate)

- ii. A description of the type of work the teacher will do in May and June.

Northland Community-Based Teacher Education Program students completed two university curriculum courses in Spring 2013. Of the 19 graduates, all but one student was placed in their home community. Two who did not graduate returned to positions similar to what they had before entering the program. One student is still attempting to finish Bachelor of Education requirements. A list of where the graduates have been placed is also in the final financial report submitted.

- iii. A description of how the program participant(s) remained connected to the school jurisdiction while attending university (what worked well, what were the challenges, what were the gaps and future possibilities or recommendations).

Northland Community-Based Teacher Education Program students had consistent contact with the Human Resources Department, through the secretary, Holly Harrop. She was a consistent contact person that also connected with the students on a regular basis through electronic and digital means (email, phone, letters, etc.). Holly is often referenced in feedback as a welcome connection to the jurisdiction and resource.

Northland School Division, Northern Lakes College and the University of Alberta also co-sponsored, coordinated and delivered annual symposiums for the entire cohort. These symposiums offered an opportunity for Northland central administration to connect with their program participants in a joint learning opportunity such as literacy in the classroom, and best practices. Program participants and Northland staff appreciated the opportunity to touch base. Unfortunately, the opportunities were limited, often by time, but also by resources. Should the program be resurrected, a recommendation would be for the jurisdiction to invite its participants to become involved in divisional professional development opportunities. The last two years, Northland has had significant investment in a literacy initiative that included regional in-services. These are learning opportunities that would have linked the CBTEP students with the jurisdiction priorities with other Northland teachers. More significantly they would be connecting with staff from the schools in their sponsoring communities. However, this would have to also be coordinated with the University and College as their programs are also running at these times.

A future recommendation would be to look at ways to connect the program participant to their sponsoring school and community in a meaningful way. Some students spent one of their practicum placements in their sponsoring school. Some did not. As the Northland participants were contracted to return to a Northland school, the University needs to ensure that its participants conduct their field experience in those communities. The jurisdiction was not involved in placements and just dealt with what the University arranged.

- iv. Reflection of staff involved in a mentoring or supervising capacity of the program participants (what worked well, what were the challenges, what were the gaps and future possibilities or recommendations).



CBTEP students were supported throughout their four years of study by tutorial assistance at the college campuses in which they were attending classes. This support was crucial, particularly in the first two years of study. College personnel noted that the requests for support over the two year period diminished as students became more proficient with academic requirements, use of technology, and assignment and university level expectations. College personnel viewed the process very much as a gradual release of responsibility model, with students more dependent at the beginning, moving towards independent learning skills by the end of the second year.

When the students transferred to the University of Alberta to complete their third and fourth years, the University hired a coordinator to act as liaison between the two institutions and the students and the University of Alberta. Initially there were some challenges around areas of responsibility, and students knowing who (U of A staff, college staff) could assist them.

As this was the first time the U of A utilized distance delivery for the courses during fall and winter terms, there were some challenges around aligning two institutions' practices and procedures, proficiency of the instructors using the technology, and expectations on the part of instructors using the technology for the first time as to its capacities and limitations.

Timely delivery of books and materials was a challenge, mostly due to lack of communication and collaboration. Northern Lakes College uses a courier system that works very well, but does require consultation with college personnel to ensure the best and fastest result.

Although there were some challenges along the way, all parties did try to resolve the issues that arose and to learn from them. Certainly the efficiency and ease of the distance courses improved in the fourth year, as instructors and technology personnel at the university became more familiar with distance delivery. There were some interesting innovations as instructors adapted courses to distance delivery that traditionally had never been considered. The successful delivery of the music methods course using Collaborate and webcams proved a stellar example of success, as instructors recognized the local context, and adapted the curricular outcomes to this mode of delivery.

Future possibilities exist in continued delivery of the ATEP program using distance technology. Accessibility in rural and remote areas to degree programs creates opportunities for barriered populations and should be explored in other degree and professional programs. The opportunities to come together during spring term for the face to face sessions increased and strengthened the sense of community created by the students during the term.

v. Program recommendations as follows:

- a. An overall statement of what worked well, what were the challenges,
 - The communities of Northland School Division ultimately are the benefactors of the Community-Based Teacher Education Program. A significant number of our schools now have teachers who understand the



local context, language and culture. They finally have their own people teaching their own children. They have someone who gets their background and context. Northland also is beginning to see the people who may become the future leaders of education in its communities.

- The greatest contribution this program has made was the empowerment it gave for people in small FNMI northern Alberta communities to build and develop capacity to lead education in their own home.
- The greatest challenge is that this program is not possible at the level we have experienced without the support and resources the Government of Alberta invested.
- Unfortunately, there were disputes between the jurisdiction and the Government of Alberta regarding who was and was not funded and what constituted the salary. Northland employees are 10 month employees who are paid over 12 months, yet this was not always recognized.

b. Lessons learned,

- More frequent contact between the sponsoring jurisdiction and the CBTEP participant is important.
- Meaningful contact between the CBTEP participant and their sponsoring school and community needs to be provided. Field placements in the participants' own community starts to build relationships and credibility.
- CBTEP partners need to better plan and coordinate. There were lost opportunities, like having CBTEP students attend in-service opportunities with their sponsoring jurisdictions. Flexibility got lost because programs and other activities were planned around the way a single partner operates.

c. Plan for long-term, on-going sustainability;

- Northland ATEP graduates were required to attend a weeklong new teacher orientation in August. Their perspective as long time community members enriched the experience of teachers new to Northland communities.
- Northland is reviewing the potential to bringing the cohort together on a regular basis to inform us and share their progress, challenges and recommendations.
- A Northland Learning Services department priority is to monitor and assist its CBTEP graduates with instructional practices. A group of supervisors visit the schools on a regular basis to provide pedagogical support. They have been directed to ensure they have ongoing contact with the graduates.

d. Other information as deemed appropriate by the Grant Recipient and by Alberta Education

- This program is successful, but only because all the partners believed and invested in the opportunity. Organizations that usually do not work together did - and because of that several small northern Alberta FNMI communities have locally trained and credentialed



educators. This program is only possible with the cooperation and support that each partner contributed.

- vi. Where appropriate, a detailed description of the program participants' practicum experience based on interviews, surveys, video diary or other means (may include copies of program participants' practicum reports).

Northland conducted a survey to acquire feedback about the practicum placement experience. Overall, CBTEP participants found the experience to be highly valuable. In particular, the relationships that the participants began to build with teachers in their sponsoring community were noted.

- o It was awesome and the support we got from the principal was excellent.
- o I enjoyed my field placement.
- o I had the best field experience; my mentor teachers were wonderful.

(Northland ATEP Graduates)

The value of ensuring the CBTEP participant has their field experience in their sponsoring community is critical. In the Northland context, the students had come from a support service position. The field placement created a venue for CBTEP students to become peers with their future colleagues.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: TEACHER ASSISTANT CLASSIFICATION

ORIGINATOR: PERSONNEL COMMITTEE

<i>INFORMATION ITEM</i>

Northland School Division has two Assistant designations – Teacher Assistant and Special Assistant. The Teacher Assistant is a continuous position that has more general duties and responsibilities for classroom support, while the Special Assistant is a temporary position with more specific duties related to supporting identified needs of identified students in the school.

Northland School Division instructional support is provided through the Teacher Assistant and Special Assistant classifications. These terms are consistent with what most other school boards in Alberta use if they have continued with that designation. In Northern Alberta, only Northland, Fort Vermillion, Grande Prairie Public and Northern Gateway continue to use these designations.

A survey of Alberta School jurisdictions is showing a transition from the use of Teacher Assistant and Special Assistant or Special Needs Assistant to a more inclusive Education(al) Assistant. School jurisdictions in Canada tend to use the terms Teacher Assistant and Education Assistant interchangeable. They are both referring to assistants providing service to students and teachers in a school. The duties are varied and broad.

Many colleges and universities have revised their Teacher Assistant programs to an Educational Assistant program. These programs prepare graduates to assume diverse responsibilities within educational settings. These responsibilities may include assisting children with special needs by adapting or modifying educational materials and programs. In addition, educational assistants participate in observing and reporting a child's progress to teachers and other related professionals. Educational Assistants also reinforce learning in one-on-one or small group situations; act as facilitators for the inclusion of children with special needs; and prepare instructional materials for teachers.

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FROM: Mr. J. Edgar Hoover

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: WES OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: ATEP UPDATE

ORIGINATOR: PERSONNEL COMMITTEE

<i>INFORMATION ITEM</i>

- 19 Northland employees have completed the requirements for a Bachelor of Education degree through the Northland/Northern Lakes College/ University of Alberta Aboriginal Teacher Education Program partnership.
- One continues to work through the Fall 2013 semester to complete her studies, and 2 elected to return to paraprofessional positions as they could not complete the program on their own.
- The University of Alberta Convocation Ceremonies are scheduled for 10AM Wednesday, November 20, 2013 at the Northern Alberta Jubilee Auditorium.
- Arrangements were made for additional family tickets for the ATEP grads with Dr. Fern Snart, Dean, Faculty of Education.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: OCTOBER 24, 2013

PRESENTED BY: DAVID COX, DIVISION FACILITY MANAGER

SUBJECT: GIFT LAKE HEATING, VENTILATION, AND AIR CONDITIONING
SYSTEM

INFORMATION ITEM

Upon review of the HVAC system at Gift Lake School, the Division Facility Manager determined the system was not operating to capacity. Bruster PHC was hired from Edmonton to bring the system back up to an operating standard.

Both the air handling units and hot water heating system were malfunctioning. Initial trouble shooting diagnosed that the compressor pump and the pneumatic air conditioning unit were not operating. Consequently, both oil and water were being pumped into the pneumatic system causing damage to air operated controls and valves throughout the entire system. Bruster is working on rectifying this problem.

Northland School Division's plumbing and electrical technicians were initially present to observe and train in how to effectively trouble shoot systems of this nature and to gain knowledge in operational and maintenance procedures. They will be brought back for further on-site training once Bruster has the system in full operational mode.

Bruster has given Northland School Division No. 61 Maintenance a report listing all deficiencies requiring repair to bring the system up to standard. Bruster will be repairing all deficiencies within the next two weeks.

Heating and air exchange system will be stabilized to produce a comfort zone which will enable a better learning environment.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: OCTOBER 24, 2013

PRESENTED BY: DAVID COX, DIVISION FACILITY MANAGER

SUBJECT: GROUARD NORTHLAND SCHOOL HEATING, VENTILATION, AND
AIR CONDITIONING SYSTEM

INFORMATION ITEM

The boiler change-out at the Grouard Northland School has been rescheduled for the spring, 2014. Maintenance hired Bruster PHC to pipe the heating system at for a quick response hook-up to a mobile self-contained boiler unit in the event of boiler system failure during the time span between now and spring of 2014. While doing the site visit it was brought to the Division Facility Manager's attention by the principal that there were serious heating problems throughout the school.

Bruster, after trouble-shooting the HVAC system, diagnosed that there are there numerous mechanical and control issues that require immediate repair and/or replacement.

The heating and air exchange system will be stabilized to produce a comfort zone which will enable a better learning environment.

Bruster has given Northland School Division No. 61 Maintenance a report listing all deficiencies requiring repair to bring the system up to standard. Bruster will be repairing all deficiencies within the next two weeks.

Bruster will be offering onsite system trouble-shooting, maintenance and operational procedures for Northland maintenance technicians while bringing the system up to standard.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
That the Board of Trustees receives the Local School Board Committee Minutes as outlined on the attached list:

**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
INCLUDED IN THE NORTHLAND SCHOOL DIVISION NO. 61
BOARD MEETING AS OF OCTOBER 15, 2013**

LSBC NAME	DATE OF MEETING	DATE RECEIVED
Athabasca Delta	June 17, 2013	October 1, 2013
Elizabeth	September 23, 2013	September 26, 2013
Fort McKay	September 30, 2013	October 3, 2013
Janvier	October 8, 2013	October 9, 2013
Keg River	September 17, 2013	October 10, 2013
Paddle Prairie	September 9, 2013 October 1, 2013	October 2, 2013 October 2, 2013
Pelican Mountain	December 3, 2013	October 9, 2013

**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
NOT RECEIVED AS OF OCTOBER 15, 2013**

Local School Board	Last Minutes Submitted
Anzac	September 17, 2013
Bishop Routhier	May 8, 2013
Calling Lake	September 12, 2013
Chipewyan Lake	March 12, 2013
Conklin	May 28, 2013
Desmarais	January 9, 2013
East Prairie	June 17, 2013
Gift Lake	September 9, 2013
Grouard	September 9, 2013
J.F.Dion	September 16, 2013
Little Buffalo	May 14, 2013
Peerless Lake	December 20, 2012
Susa Creek	May 13, 2013
Trout Lake	September 5, 2013
Wabasca	June 19, 2013

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADMINISTRATIVE ACTION –
LOCAL SCHOOL COMMITTEE MINUTES RECEIVED

ORIGINATOR DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

That the Board of Trustees approve of the action taken by Administration with respect to local board minutes received, as outlined below:

COMMITTEE	ACTION TAKEN
ADCS	Motion 561-06-17 Motion to support application for Chas Marcel's boarding home allowance.
Elizabeth	As Presented
Fort McKay	Comment No. 3 - Clarification Hot Lunch Program was discussed. Since the school does not provide a hot lunch program, Tina Black suggested that Ruth look into buying food thermoses for the students. Comment No. 4 – Clarification Maintenance Report – Ron is checking into the electrical panel of the kitchen trailer to see if we can purchase two new stoves.
Fr. R. Perin	Motion #13-33 – Administration Motion to support the boarding home application for ...
Keg River	Motion 4371/13-14 – Administration Ken moved that the cook be given an additional one hour for food preparation and clean up due to increased enrolment.
Paddle Prairie	Board Member Concerns – Hot Lunch: - Administration There was a question as to why the lunch was late today. There is a problem with the grill and it needs to get fixed. Board Member Concerns – Jr./Sr. High Classes – Clarification There was a concern about the Jr./Srs not being teacher taught this year. There are not enough teachers this year as there are more students than projected. It was suggested that a partial solution might be to have peer tutoring. Motion #013:13/14 – Administration Pam Stigsen moved that the ECS teacher be transferred as soon as possible due to need. Motion #014:13/14 – School Food Services Pam Stigsen moved that a new grill be purchased for the kitchen as the existing one is 28 years

	<p>old and we are having problems with it.</p> <p><i>Motion #020:13/14 – Maintenance</i></p> <p>Pam Stigsen moved that the school get a new PA System for the school, as the present one can't be heard inside the building and therefore is a safety concern. This has been moved numerous times and has not been acted upon.</p>
Pelican Mountain	As Presented

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: COVERING MOTION -
 ANNUAL EDUCATION RESULTS REPORT/ANNUAL PLAN

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
<p>That the Board of Trustees receive as information and refer to administration, all Local School Board motions which relate to the 2012-13 Annual Education Results Report and the 2013/14 Annual Plan.</p>

CURRENT SITUATION: One covering motion receiving Three Year Plans motions will eliminate the need to refer these motions from each Local School Board Committee meeting minutes. These are:

<u>Committee</u>	<u>Date</u>	<u>Motion No.</u>
Fort McKay	Sept 30, 2013	#43-13

NORTHLAND SCHOOL DIVISION NO. 61

TO: BOARD OF TRUSTEES **DATE:** OCTOBER 24, 2013

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ATHABASCA DELTA LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
– June 17, 2013

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**Local School Board Meeting
Athabasca Delta Community School**

June 17th, 2013

Present: Julia Cardinal
Judy Ann Cardinal
Joe Tuccaro
Lorraine Cardinal
Admin: Mike Flieger
Apologies: Claris Voyageur
Brian Dobko (Admin)

Meeting called to order at 6:35 by J. Cardinal

1. **Approval of agenda- 556-06-17- L. Cardinal**
2. **Approval of minutes dated May 21st, 2013- 557-06-17- J.A. Cardinal**
3. **Motion to support 2013 ADCS Grads with a \$2000.00 donation to Grad Fund, from LSBC funds. 558-06-17- J.A Cardinal**
4. **Motion to fund the "ADCS Best All Around Student Award" with a donation of 191.37 from LSBC funds. 559-06-17- J.A Cardinal**
5. **Discussion; closure on National Aboriginal Day- Why is there no closure this year?**
6. **Principal's report**
 - a. Attendance
 - b. Staffing-resumes
 - c. Maintenance issues
 - d. School activities/year end.
7. **Chairperson's report**
 - a. School food services report.
 - b. LSBC budget
8. **Kitchen report**
 - a. Wastage
 - b. Other issues
9. **Motion to enter In Camera at 7:05PM- 560-06-17- J.A. Cardinal**
10. **Motion to exit In Camera at 7:26PM-561-06-17- J. A Cardinal**
11. **Motion to support application for Chas Marcel's boarding home allowance. 562-06-17- Cardinal.**

Meeting adjourned at 7:30 PM.

**FILED IN
DOCUSHAPE**

NORTHLAND SCHOOL DIVISION NO. 61

TO: BOARD OF TRUSTEES **DATE:** OCTOBER 24, 2013

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ELIZABETH LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES –
September 23, 2013

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**MINUTES
ELIZABETH COMMUNITY SCHOOL
LOCAL SCHOOL COMMITTEE MEETING
September 23, 2013**

PRESENT:	Shelley Bartman	Chairperson
	Sheila Thompson	Member
	Gwen Lepine	Member
	Crystal Demmons	Member
	David Anger	Principal
ABSENT:	Jeannette Jacknife	Member

Call to Order at 5:47 PM.

Meeting Opened in prayer by David Anger

Agenda approved by consensus

RECOMMENDATION #: 2013.09.781 Recommended by Gwen Lepine /
SECONDED by Crystal Demmons **THAT**, the Minutes for the August 29, 2013 meeting
 be accepted. **CARRIED.**

RECOMMENDATION #: 2013.09.782 Recommended by Gwen Lepine /
SECONDED by Sheila Thompson **THAT**, the Minutes for the September 9, 2013 special
 meeting be accepted. **CARRIED.**

Mr. Anger presented the Principal's report. Student numbers for enrollment, attendance, student discipline as well as past and future events planned for Elizabeth School were shared as information. The Principal's report was accepted by consensus.

RECOMMENDATION #: 2013.09.783 Recommended by Crystal Demons /
SECONDED by Sheila Thompson **THAT**, Susan Babey (Secretary), and Shelley
 Bartman (Local School Board Member) be added as a signing authority for Elizabeth
 School account. Susan Babey and David Anger are to be added to Elizabeth Staff Social
 Fund. **CARRIED.**

Mr. Anger shared information on engagement day on October 1. A barbeque along with a parent teacher interview is planned to discuss reading assessments, educational plans for the year and to allow teachers to get to know their students from a parent perspective.

Elizabeth School Terry Fox Run is being held on September 27, 2013. Classes that raise over \$100.00 dollars will get an award or an incentive like a party, or the chance to pie their teacher. School Board members were invited to participate and join in the fun.

**FILED IN
DOCUSHARE**

Mr. Anger informed the LSBC that Elizabeth School student assistant staffing was increased by 0.8 FTE positions. Individuals that were employed on a part time basis had their FTE increased.

Next meeting is set for October 28, 2013

Meeting adjourned at 6:27

NORTHLAND SCHOOL DIVISION NO. 61

TO: BOARD OF TRUSTEES **DATE:** OCTOBER 24, 2013

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: FORT MCKAY LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES –
September 30, 2013

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

Fort McKay
Local School Board Committee
Meeting Agenda
September 30, 2013
4:00 PM

Call Meeting to Order @ 4:40 PM

Board Members Present:

Janet McDonald
 Tina Black
 Shelley Harte

Administration Present:

Ruth Ryan

Absent:

Additions to Agenda...

1. Approval of Agenda

Adopt Agenda: **Shelley Harte** moved to adopt the agenda as presented/with no additions.

2. Approval of Previous Minutes

Adopt Minutes: **Tina Black** moved to adopt minutes of August 26, 2013

3. Business Arising from the Minutes...

- Hot Lunch Program was discussed...Since the school does not provide a hot lunch program, Tina Black suggested that Ruth look into buying food thermoses for the students.

4. Maintenance Report-

- Fire Panel is updated and is now monitored in Fort McMurray
- Lockers in the hall from the Library- Ron is going to move the lockers from the Library into the hall for the ECS students
- Ron is checking into the electrical panel of the kitchen trailer to see if we can purchase two new stoves

5. Correspondence -

- Girls Inc.... not interested until they come up with a program for the boys

FILED IN
 DOCUSHARE

- **Fort McKay Academy-** The Recreation Dept. has put in a proposal with the Fort McKay Band to teach hockey and skating to students on Tuesday and Thursdays from 3:15 until 4:15. They will be using the arena and the school gym.

6. Principal's Report ... see attachment Janet McDonald recommended to adopt the Principal's Report as presented/with no additions.

7. FMS Counselling Update-

Ship- Mental Health – will continue this year
Patricia and Paulette will continue this year

8. New Business –

- Elders in the School – This was discussed
- Cultural Field Trips in October- This was discussed and
- Field Trips...Junior High trip to Edmonton...this was discussed and the LSB wants to see the proposal and agenda before they approve the trip for the spring
- I-pads for teachers...The LSB agreed to purchase them, but since Northland suggested to buy them they felt that Northland should buy them and the money shouldn't have to come out of SGF...but Tina Recommended that the school purchase them out of SGF
- Computers - Laptops for Junior High students
- Bullying was discussed
- AERR discuss and recommendation was passed
- Playground – oil company...this was discussed

Additions to Agenda:

-
-
-

9. Any other business...nothing at this time

Next Meeting Date: October 24, 2013

Adjournment Fort McKay School @5:25 PM

**Fort McKay School
Local School Board Committee Recommendations
September, 30, 2013**

- 39-13 Recommendation to adopt the agenda as presented.
 Moved by Shelley Harte
- 40-13 Recommendation to approve the previous minutes from August 26, 2013.
 Moved by Tina Black
- 41-13 Recommendation to accept the Principal's Report as presented.
 Moved by Janet McDonald
- 42-13 Recommendation to buy I- Pads for the teachers to use with the Daily 5-
 (Pensieves) with School Generated Funds.
 Moved by Tina Black
- 43-13 Recommendation to approve the 2013-2014 School AERR plan as
 presented.
 Moved by Janet McDonald

NORTHLAND SCHOOL DIVISION NO. 61

TO: BOARD OF TRUSTEES **DATE: OCTOBER 24, 2013**

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT: JANVIER LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES –
October 8, 2013**

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

Board Meeting

Board Members Present: Alice Lofstrom, Bertha Moir

School Administration Present: Randy Porterfield – Principal

Call to Order: 5:05 pm.

1. Introduction of new staff

-Carla Janvier – bus driver, Dene Language Instructor, Aide

-Shirley Janvier – Aide

-Lois Robillard – ECS

-Dan Reed – Gr. 1/2 Maternity leave (Sarah Storms)

2. Words from outgoing board members

3. **MOTIONS:**

#13- 33

Motion to support the boarding home application for

Moved: Alice Lofstrom

Second: Bertha Moir

Carried

YES

NO

#13-34

Motion to remove Janine Weiss as cheque signing authority for Father R. Perin School, School Generated Funds account and to replace her with **ALICIA MACDONALD**.

Moved: Alice Lofstrom

Second: Bertha Moir

Carried

YES

NO

Meeting Adjourned – 5:30 pm

Dinner with staff and Board members followed.

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NORTHLAND SCHOOL DIVISION NO. 61

TO: BOARD OF TRUSTEES **DATE: OCTOBER 24, 2013**

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT: KEG RIVER LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES –
September 17, 2013**

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

Present: Ken Tupper, Chair; Board Members: Wallace Prochinsky and Shelley Orlesky; Acting Principal, Lori Perley

Call To Order: 7:15pm

Adopt Agenda: #4366/13-14 Motion Carried

Adopt Minutes: Tabled to next business meeting

Presentations: None

Hot Lunch Program:

Inspection Report: n/a

Cook's Report: n/a

Regular School Items:

Correspondence: Hot Lunch Budget, Yahkohtew, Copy of letter of April 24/13 from Chris Warkentin to Evelyn Evans, Letter from Dennis Walsh of June 13/13, Agenda Package of August 29/13, Thank you card from Anne Marie Byrne, Election Instructions, Application for Education Placement Boarding Home Program

Reimbursements: 4367/13-14 Shelley moved that the school pay the \$38.27 invoice with A & M Adv. and the KRLSB will reimburse the school for that amount upon the return of the board's secretary/treasurer. Motion carried

Principal's Report: #4368/13-14 Wallace moved to accept Report. Motion carried.

Application for Education Placement Boarding Home Program was received and forwarded to Central Office for decision.

#4369/13-14 Wallace moved that board give "standing motion" for all "day" or "sports" related field trips. Motion carried

#4370/13-14 Shelley moved to remove Anne Marie Byrne and add Lori Perley on signing authority for school generated funds. Motion carried

#4371/13-14 Ken moved that the cook be given an additional one hour for food preparation and clean-up due to increased enrollment. Motion carried

#4372/13-14 Ken moved early dismissal will be changed from October 4th to October 11th due to DARE Program scheduled for October 4th. Motion carried

Chair's Report: Presented orally

Old Business: None

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New Business:

#4373/13-14 Wallace moved that we purchase flowers and card for Shirley Parenteau up to a maximum cost of \$200.00 to come out of the local school board budget. Motion carried

#4374/13-14 Ken moved that we purchase a fruit basket for Chester and Kathy Omoth up to a maximum cost of \$200.00 to come out of the local school board budget, to be delivered to them in the U of A. Motion carried

#4375/13-14 Ken moved that Candidate A be approved for the RAP Program. Motion carried

In Camera: None

Next KRLSBC Meeting Date: October 15, 2013

Adjournment: 9:30pm

NORTHLAND SCHOOL DIVISION NO. 61

TO: BOARD OF TRUSTEES **DATE:** OCTOBER 24, 2013

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES –
September 9, 2013 and October 1, 2013

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE
SEPTEMBER 09, 2013**

In Attendance: Pam Stigsen , Chairperson
 Kristin Ghostkeeper, Secretary/Treasurer
 Priscilla Christian, Board Member
 Candice Calliou, Board Member
 Charlene Ghostkeeper, Board Member
 Jill Gaudet, Principal
 Reta Nooskey, Recording Secretary

Call to Order: The meeting was called to order at 5:10 p.m.

Agenda:

Motion #001:13/14 Charlene Ghostkeeper moved to accept the agenda as presented. **Carried.**

Minutes:

Motion #002:13/14 Candice Calliou moved to approve the minutes of the June 17, 2013 regular board meeting as read. **Carried.**

Business Arising:

*The Career Fair has been rescheduled to February 2014 due to conflicts of people involved.

Principal's Report:

Motion #003:13/14 Priscilla Christian moved to hire an ECS teacher due to the increase of students. **Carried.**

Motion #004:13/14 Candice Calliou moved to hire an EA for Jr/Sr High due to the increase of students. **Carried.**

Motion #005:13/14 Kristin Ghostkeeper moved a standing motion for approval of all "day trips" in the 2013-2014 school year. **Carried.**

Motion #006:13/14 Charlene Ghostkeeper move to approve the Hot Lunch menu for the 2013-2014 school year as presented. 4 for, 1 against (Pam) **Carried.**

Motion #007:13/14 Candice Calliou moved to go in camera at 5:40 p.m. with the Principal. **Carried.**

Motion #008:13/14 Candice Calliou moved to return to regular format at 5:50 p.m. **Carried.**

Motion #009:13/14 Kristin Ghostkeeper moved to hire Candidate "D" as bus driver. **Carried.**

Attendance Awards: The Principal asked the Board if they wished to continue the attendance awards as they did last year. This is tabled to the next meeting.

Motion #010:13/14 Charlene Ghostkeeper moved to accept the Principal's report as information. **Carried.**

Chairperson's Report: None

Old Business: Board Election Process Update – As deputy presiding returning officer, Reta Nooskey reported on the posting and places of nomination (PP School). Packages are made up for nominations and some are left with the school secretary while Reta has the rest at the Settlement Office.

Board Member Concerns:

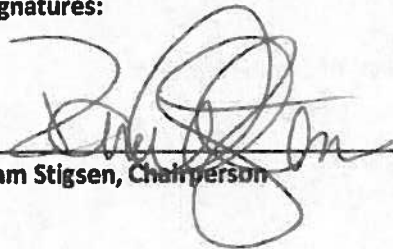
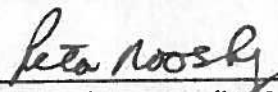
***Hot Lunch** – there was a question as to why the lunch was late today. There is a problem with the grill and it needs to get fixed.

***Jr/Sr Classes** – there was a concern about the Jr/Srs not being teacher taught this year. There are not enough teachers this year as there are more students than projected. It was suggested that a partial solution might be to have peer tutoring.

Meeting Dates:

Regular Board Meeting – October 01, 2013 at 3:30 p.m.

Adjournment: The meeting adjourned at 6:00 p.m.

Signatures:
Pam Stigsen, Chairperson
Reta Nooskey, Recording Secretary

PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE
October 01, 2013

In Attendance: Pam Stigsen , Chairperson
Kristin Ghostkeeper, Secretary/Treasurer
Priscilla Christian, Board Member
Candice Calliou, Board Member
Charlene Ghostkeeper, Board Member
Jill Gaudet, Principal
Reta Nooskey, Recording Secretary

Call to Order: The meeting was called to order at 3:37 p.m.

Agenda:

Motion #011:13/14 Candice Calliou moved to accept the agenda as presented. **Carried.**

Minutes:

Motion #012:13/14 Charlene Ghostkeeper moved to approve the minutes of the September 09, 2013 regular board meeting as read. **Carried.**

Business Arising:

*We have been approved for an ECS teacher, but it has been stipulated that it must be one transferred from within the district. However, this LSBC will have the right to interview.

Motion #013:13/14 Pam Stigsen moved that the ECS teacher be transferred as soon as possible due to need. **Carried.**

***Motion #014:13/14** Pam Stigsen moved that a new grill be purchased for the kitchen as the existing one is 28 years old and we are having problems with it. **Carried.**

Principal's Report:

Motion 015:13/14 Candice Calliou moved to reimburse the School Generated Fund from FNMI budget \$2,000.00 paid for Bev Lambert's Workshop. **Carried.**

Motion #016:13/14 Candice Calliou moved to go in camera with the Principal at 3:50 p.m. **Carried.**

Motion #017:13/14 Candice Calliou moved to return to regular format at 4:08 p.m.. **Carried.**

It was consensus to have a telephone conference to hire a Janitor, when the Principal has the information requested. The conference will prior to the Board election.

Motion #018:13/14 Charlene Ghostkeeper moved to accept the Principal's report as information. **Carried.**

Chairperson's Report: None

Old Business: Attendance Awards – There was discussion on what to do instead of monetary Attendance Awards as they are not effective for the higher grades, and it is getting costly.

Motion #019:13/14 Kristin Ghostkeeper moved that instead of Attendance Awards, the LSBC give school supplies to up to Grade 6, effective next school year. **Carried.**

Board Member Concerns:

Motion #020:13/14 Pam Stigsen moved that the school get a new PA System for the school, as the present one can't be heard inside the building and therefore is a safety concern. This has been moved numerous times and has not been acted upon. **Carried.**

Meeting Dates:

Regular Board Meeting – time and date will be determined at the Organizational Meeting of the next board.

Adjournment: The meeting adjourned at 4:30 p.m.

Signatures:

Pam Stigsen, Chairperson

Reta Nooskey, Recording Secretary

NORTHLAND SCHOOL DIVISION NO. 61

TO: BOARD OF TRUSTEES **DATE:** OCTOBER 24, 2013

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PELICAN MOUNTAIN LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES – December 3, 2013

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

THESE RESULTS ARE IN ACCORD WITH THE

CONCLUSIONS OF THE PREVIOUS STUDY

AND ARE IN AGREEMENT WITH THE

THEORETICAL PREDICTIONS

THE RESULTS OF THE PRESENT STUDY

Pelican Mountain School

Regular L.S.B.C. Meeting

December 03, 2012

In Attendance:

Albert Bigstone -Board Member

Violet Carlsen – Board Member

Linda Foster – Principal

Meeting called to Order at 8:10 P.M. by Albert

2314/12/12-Albert moved to adopt the Agenda. Violet seconded.

2315/12/12 –Violet moved to adopt the minutes. Albert seconded

2316/12/12 – Violet moved to not allow distribution of school keys for any school use to non – employees. Staff member will be designated to allow access to after school use of gym according to gym use agreement. Albert seconded.

2317/12/12 Violet moved to allow funds to be taken from L.S.B.C. funds to pay additional costs of Literacy Night /Community Dinner if higher than the \$500.00 allocated by Central Office. Albert seconded.

2319/12/12 –8:50 P.M. - Violet moved to adjourn. Albert seconded.

Next meeting at 7:P.M. – January 7,2013

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BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: OCTOBER 24, 2013

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LIST OF ACRONYMS

That the Board of Trustees receive as information a list of acronyms, as attached.

NORTHLAND SCHOOL DIVISION NO. 61 ACRONYMS

AANDC	Aboriginal Affairs and Northern Development Canada	
AI	Alberta Infrastructure	
AISI	Alberta Initiative for School Improvement	
ARCQE	Alberta Research Consortium for Quality Education	
AERR	Annual Education Results Report	
AOTC	Assembly of Treaty Chiefs	
ASBA	Alberta School Boards Association	
ASEBP	Alberta School Employee Benefit Plan	
	EAS	Experience Adjustment System
	EDB	Extended Disability Benefits
	EDB-NS	EDB Non-Surcharge Pool
	EDB-S	EDB Surcharge Pool
	RITE	Retirement Incentive for Teachers and Employees
ASBOA	Association of School Business Officials of Alberta	
ASETS	Aboriginal Strategies Employment Training Services	
ATA	Alberta Teachers Association	
ATC	Athabasca Tribal Council	
CASS	College of Alberta School Superintendents	
CEFPI	Council of Facility Planners International	
CEP	Community Enhancement Program	
CEU	Credit Enrollment Unit	
CTS	Career and Technology Strand	
DDC	Direct Digital Control (Computerized heating and air handling controls)	
DLT	Division Leadership Team	
ERP	Enterprises Resource Planning Software	
EYE	Early Years Evaluation	
FMT	Finance Maintenance Transportation	
FNMI	First Nation Métis & Inuit	
HVAC	Heating Ventilation & Air Conditioning (Air Handling Units)	

IMR	Infrastructure Maintenance Renewal Program
IT	Information Technology
KCEC	Kapaskwatinak Cultural Educational Centre
KKP	Kweskipta Kipimatsowin Program
KTC	Kee Tas Kee Now Tribal Council
LSBC	Local School Board Committee
MD	Municipal District
NLC	Northern Lakes College
NSD	Northland School Division No. 61
OH & S	Occupational Health and Safety
OPK	Oski Pasikoniwew Kamik
OSLI	Oil Sands Leadership Initiative
PASI	Provincial Approach to Student Information
PAT	Provincial Achievement Tests
PMR	Principal Monthly Report
PO&M	Plant Operations & Maintenance (Costs or revenues related to facility maintenance)
PSBA	Public School Boards Association
PTR	Pupil Teacher Ratio
PUF	Program Unit Funding
RAP	Registered Apprenticeship Program
RFP	Request for Proposal
RFQ	Request for Qualifications
RTU	Roof Top Unit
SCCM	System Center Configuration Manager
SWALE	Shallow-sided, sloped channels intended for the conveyance of surface runoff towards the nearest street, lane, or ditch
TLE	Treaty Land Entitlement
WWAH	When We Are Healthy
YAP	Youth Apprenticeship Program

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: OCTOBER 24, 2013

PRESENTED BY: DENNIS WALSH, SECRETARY-TREASURER

SUBJECT: PAYMENT OF ACCOUNTS

ORIGINATOR DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

INFORMATION ITEM

Attached is a list of accounts approved for payment in accordance with Board Motion 11329/82 and 11515/82 – 11517/82 inclusive.

Pay Period: September 23, 2013 to October 18, 2013

Cheque Nos. 287622- 288071
Cheque Nos. 400026272 - 400026439

\$2,047,047.94
\$311,755.21
\$2,358,803.15

10/21/13 10:38:43
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Accounts Payable System
Cheque Ratification List

Page: 1

Bank code: 01 ATB - General Account
From date: 2013/09/20 To date: 2013/10/18

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
287622	2013/09/23	GRANDE CACHE HOME FURNITURE	CHEST FREEZER	925.16
287623	2013/09/23	IGA SUPERCENTER	ACCT #201	17.98
287624	2013/09/23	MICHEL'S SUPER A FOODS	GROCERIES - SFS	15.00
287625	2013/09/25	CHALIFOUX, JEFF	HONORARIA	553.20
287626	2013/09/25	GULLION, ELMER	MILEAGE & MEALS	617.65
287627	2013/09/25	SHAW, KENNETH RUSSELL	HONORARIA	591.64
287628	2013/09/25	YELLOWKNEE, NORA	MILEAGE & MEALS	841.58
287701	2013/09/27	ALBERTA MAINTENANCE ENFORCEMENT PROGRAM	MEP 1896-927 - FERGUSON, CORY	57.45
287702	2013/09/27	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	SEPT/13 PREMIUMS	159,647.52
287703	2013/09/27	ALBERTA TEACHERS ASSOCIATION	SEPT/13 PREMIUMS	24,966.30
287704	2013/09/27	AUGER, KENNY	TILLER ONE DAY RENTAL	150.00
287705	2013/09/27	AUGER, KEVIN S.	EXPENSE CLAIM	137.00
287706	2013/09/27	AUGER, ROBERT	CELL PHONE/SHOP SUPPLIES	37.00
287707	2013/09/27	BARTLE & GIBSON - PR	R&M	476.65
287708	2013/09/27	BELL CANADA	R&M	72.09
287709	2013/09/27	BUDNEY'S MAINTENANCE SERVICES LTD	R&M	29,925.00
287710	2013/09/27	CARDINAL, GLORIA	EXPENSE CLAIM	370.00
287711	2013/09/27	CARDINAL, GWEN	PETTY CASH REIMBURSEMENT	33.81
287712	2013/09/27	CHIMO PRO TRAINING SYSTEMS INC	IN SERVICE BUS DRIVERS	1,965.94
287713	2013/09/27	CHRISTIE'S OFFICE PLUS	GENERAL SUPPLIES	5,494.46
287714	2013/09/27	CLOUTIER, AUDREY	EXPENSE CLAIM	56.72
287715	2013/09/27	COLLINS, JOYCE	GENERAL SUPPLIES	400.00
287716	2013/09/27	CUSTOM DESIGN INTERIOR	F&E	8,473.50
287717	2013/09/27	DT'S MAINTENANCE REPAIR & OVERHAUL	R&M	802.58
287718	2013/09/27	EASTGLEN HIGH SCHOOL	13623115 - AUGERJJO	364.50
287719	2013/09/27	EDMONTON PUBLIC SCHOOLS	GENERAL SUPPLIES	2,467.70
287720	2013/09/27	GIFT LAKE DEVELOPMENT CORPORATION	GAS, OIL & ANTIFREEZE	419.27
287721	2013/09/27	GRANDE CACHE COMM HIGH SCHOOL	SCHOOL FEES - SUSAN CK STUDENTS	3,270.00
287722	2013/09/27	GREYHOUND COURIER EXPRESS	FREIGHT	42.88
287723	2013/09/27	GRIMSHAW REGISTRY	LICENSE & PERMITS - BUS	84.45
287724	2013/09/27	HALCROW, DENNIS	R&M	175.00
287725	2013/09/27	HOLIDAY INN EXPRESS S.L.	T&S	165.06
287726	2013/09/27	HOLBY HOLDINGS LTD	OCT/13 RENT	4,287.50
287727	2013/09/27	INDUSTRIAL-ALLIANCE	SEPT/13 PREMIUMS	705.50
287728	2013/09/27	JONES, MARJORIE	LUNCH - OCT 3/13	450.00
287729	2013/09/27	L'HIRONDELLE, BEV	SCHOOL SUPPLIES	68.28
287730	2013/09/27	LABOUCAN OILFIELD SERVICES	R&M	519.75
287731	2013/09/27	LAGIMODIERE, TRACEY	EXPENSE CLAIM	600.00
287732	2013/09/27	LEARNING RESOURCES CENTRE	TEXTBOOKS	1,809.70
287733	2013/09/27	LOCAL AUTHORITIES PENSION PLAN	SEPT/13 PREMIUMS	125,472.14
287734	2013/09/27	LONDON LIFE	SEPT/13 PREMIUMS	3,971.70
287735	2013/09/27	MAX MECHANICAL	R&M	2,801.78
287736	2013/09/27	MARTHUR, MICHAEL	EXPENSE CLAIM	464.09
287737	2013/09/27	MCLEOD, SANDRA	CELL PHONE/SHOP SUPPLIES	37.00
287738	2013/09/27	MIDWEST SURVEYS	FIELD & OFFICE SERVICES	7,845.18
287739	2013/09/27	NAHACHICK, DOREEN	CELL PHONE/SHOP SUPPLIES	37.00
287740	2013/09/27	NELSON EDUCATION LTD.	GENERAL SUPPLIES	21,711.36
287741	2013/09/27	NORTHERN DIGITAL SERVICES	PROFESSIONAL SERVICES - MAINT.	433.49
287742	2013/09/27	PEAVINE INN & SUITES	T&S	140.61

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Accounts Payable System
Cheque Ratification List

Page: 2

Bank code: 01 ATB - General Account

From date: 2013/09/20 To date: 2013/10/18

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
287743	2013/09/27	PELICAN AUTO & SAFETY SUPPLY	R&M	72.37
287744	2013/09/27	PITNEY BOWES	FREIGHT	87.88
287745	2013/09/27	PRAIRIE RIVER JUNIOR HIGH SCHOOL	SCHOOL FEES	121.00
287746	2013/09/27	PUROLATOR COURIER LTD.	FREIGHT	28.42
287747	2013/09/27	RECEIVER GENERAL FOR CANADA	NSD TAX	483,857.12
287748	2013/09/27	RECEIVER GENERAL FOR CANADA	644512733RI - CARDINAL, INIER	913.01
287749	2013/09/27	SAWRIDGE INN - PEACE RIVER	T&S	146.06
287750	2013/09/27	SCHIBLER, ANDREA	CTS SUPPLIES	54.44
287751	2013/09/27	SCHOLASTIC CANADA LIMITED	GENERAL SUPPLIES	2,831.62
287752	2013/09/27	SCHOOL SPECIALTY CANADA	GENERAL SUPPLIES	1,548.47
287753	2013/09/27	SPORTFACTOR INC.	SPORTS SUPPLIES	101.35
287754	2013/09/27	STAPLES #145	PAPER CUTTER	312.82
287755	2013/09/27	SUTHERLAND SR, HERMAN	DRUM MAKING	1,900.00
287756	2013/09/27	TALLMAN, RAYMOND	CELL PHONE/SHOP SUPPLIES	37.00
287757	2013/09/27	TEACHER'S RETIREMENT FUND	SEPT/13 PREMIUMS	214,331.93
287758	2013/09/27	THE NORTH WEST COMPANY	ACCT 59652001247611	194.86
287759	2013/09/27	XPLORNET SATELLITE	TELEPHONE MAINT.	157.49
287760	2013/09/27	YELLOWKNEE, DONNA	CELL PHONE/SHOP SUPPLIES	37.00
287763	2013/09/27	CAN-WEST CORPORATE AIR CHARTERS	POSTAGE & FREIGHT - SFS	506.10
287764	2013/09/27	CANADA BREAD WEST(MCGAVINS) #4065	GROCERIES - SFS	59.75
287765	2013/09/27	MCMURRAY AVIATION	POSTAGE & FREIGHT - SFS	617.93
287766	2013/09/27	NORTHERN AIR CHARTER (P.R.) INC	T&S	5,940.48
287767	2013/09/27	RUSSELL FOOD EQUIPMENT	DISPOSABLES - SFS	313.48
287768	2013/09/27	STORMS, PAT	EXPENSE CLAIM	516.90
287769	2013/09/27	WAWANESA LIFE	EMPLOYEE BENEFITS - SFS	342.04
287779	2013/10/04	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	R&M	2,080.64
287780	2013/10/04	ALBERTA MAINTENANCE ENFORCEMENT PROGRAM	MEP 1896-927 - FERSUSON, CORY	336.96
287781	2013/10/04	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	HEALTH SPENDING ACCOUNT	60,568.30
287782	2013/10/04	ALL PEACE TOWING & HOTSHOT LTD.	R&M	1,176.00
287783	2013/10/04	ARTHUR, JOCELYN	EXPENSE CLAIM	91.80
287784	2013/10/04	AUGER, ELISE	HONORARIA	685.72
287785	2013/10/04	BARTLE & GIBSON - PR	R&M	388.38
287786	2013/10/04	BELVEDERE ROOFING	R&M	22,064.92
287787	2013/10/04	BERGER, CARLA	PETTY CASH REIMBURSEMENT	27.00
287788	2013/10/04	BUDNEY'S MAINTENANCE SERVICES LTD	R&M	5,187.00
287789	2013/10/04	CARDINAL, ESTHER	EXPENSE CLAIM	65.79
287790	2013/10/04	CARDINAL, LORRAINE D.	EXPENSE CLAIM	60.69
287791	2013/10/04	CARDINAL, RUSSELL	HONORARIA	685.72
287792	2013/10/04	CERETZKE, KERRI	OUTDOOR EDUCATION	11,990.02
287793	2013/10/04	CHARLIE'S SECURITY	R&M	33.60
287794	2013/10/04	CITY FURNITURE & APPLIANCES LTD.	F&E	524.95
287795	2013/10/04	COLOURS BY TIFFANY	R&M	348.57
287796	2013/10/04	CORAL ENGINEERING LTD	R&M	1,830.90
287797	2013/10/04	CUNNINGHAM, KEN	R&M	1,450.00
287798	2013/10/04	DIRECT ENERGY REGULATED SERVICES	PROPANE/GAS	2,440.52
287799	2013/10/04	EAST PRAIRIE METIS SETTLEMENT	UTILITIES	160.00
287800	2013/10/04	EDUCATIONAL DESIGN, LLC-THE 2 SISTERS	INSTR. RESOURCES - LITERACY	1,541.67
287801	2013/10/04	ELK POINT CO-OP	ACCT 51420	79.43
287802	2013/10/04	FLAG OUTLET LTD.	GENERAL SUPPLIES	136.45

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Accounts Payable System
Cheque Ratification List

Page: 3

Bank code: 01 ATB - General Account
From date: 2013/09/20 To date: 2013/10/18

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
287803	2013/10/04	FONTAINE, EDGAR	GARBAGE HAUL - JUL, AUG & SEP	562.50
287804	2013/10/04	GLADUE, SYLVIA	EXPENSE CLAIM	60.69
287805	2013/10/04	GOULET, CORRINE	EXPENSE CLAIM	190.96
287806	2013/10/04	HALTER'S AUTOMOTIVE	R&M	245.70
287807	2013/10/04	HERTZ EQUIPMENT RENTAL(P.R.)	R&M	176.92
287808	2013/10/04	HIGH COUNTRY REFRIGERATION	R&M	1,947.76
287809	2013/10/04	HIGH PRAIRIE TRU HARDWARE	R&M	81.07
287810	2013/10/04	HIGH PRAIRIE GLASS 2003	R&M	1,659.00
287811	2013/10/04	HUNT, DOROTHY JOYCE	PETTY CASH REIMBURSEMENT	54.00
287812	2013/10/04	JANVIER, CARLA	EXPENSE CLAIM	655.80
287813	2013/10/04	JAVA DOMAIN	BOARD MEETING LUNCH	387.19
287814	2013/10/04	LEARNING RESOURCES CENTRE	TEXTBOOKS	590.26
287815	2013/10/04	LOOMIS EXPRESS	FREIGHT	27.92
287816	2013/10/04	MAGESTIC BISON	R&M	122.64
287817	2013/10/04	MANCHUR ENTERPRISES LTD	R&M	1,417.50
287818	2013/10/04	MARSHALL AUTOMOTIVE(P.R.)LTD.	R&M	184.61
287819	2013/10/04	MCARTHUR, MICHAEL	EXPENSE CLAIM	292.44
287820	2013/10/04	MCMURRAY AVIATION	T&S	259.99
287821	2013/10/04	MIKISEW TECHNICAL SERVICES	R&M	214.26
287822	2013/10/04	NORTH EAST GAS CO-OP	PROPANE/GAS	25.41
287823	2013/10/04	NORTHERN AIR	R&M	1,186.50
287824	2013/10/04	NUFLOORS (SCHELL'S CARPETS-SLAVE LAKE LT	R&M	340.50
287825	2013/10/04	PEERLESS LAKE STUDENTS ASSOCIATION	CATERING FOR SCHOOL P.D.	375.00
287826	2013/10/04	PEREDERY, CHERYL	EXPENSE CLAIM	91.80
287827	2013/10/04	PHONE CO INC.	TELEPHONE	83.90
287828	2013/10/04	PURULATOR COURIER LTD.	FREIGHT	29.58
287829	2013/10/04	REGG'S TRUCKING LTD	R&M	304.50
287830	2013/10/04	REIMER FOUNDATIONS LTD.	R&M	194.25
287831	2013/10/04	REIN, KENT	EXPENSE CLAIM	361.49
287832	2013/10/04	RICHELIEU HARDWARE CANADA	R&M	513.21
287833	2013/10/04	ROGER'S LOCK LIMITED	R&M	18.38
287834	2013/10/04	RONA HOME CENTRE #245	R&M	329.14
287835	2013/10/04	SAWRIDGE INN - PEACE RIVER	T&S	1,676.42
287836	2013/10/04	SCL ENGINEERING LTD.	R&M	9,366.00
287837	2013/10/04	SEA-CAN CONTAINERS (1989)LTD.	R&M	157.50
287838	2013/10/04	SLAVE LAKE BUILDING MOVERS	R&M	17,850.00
287839	2013/10/04	SUTHERLAND, SUE	HONORARIA	685.72
287840	2013/10/04	TELUS COMMUNICATIONS INCORPORATED	TELEPHONE	13,321.64
287841	2013/10/04	TELUS MOBILITY INCORPORATED	TELEPHONE	4,337.72
287842	2013/10/04	THE BRICK WAREHOUSE LP	F&E	418.95
287843	2013/10/04	THEMES & VARIATIONS	GENERAL SUPPLIES	426.30
287844	2013/10/04	VENTURE BUILDING SUPPLIES	R&M	64.50
287845	2013/10/04	WESCLEAN - (EDM)	CARETAKER SUPPLIES	2,440.68
287846	2013/10/04	WOLSELEY MECHANICAL GROUP	R&M	311.13
287847	2013/10/04	WOOD WYANT	CARETAKER SUPPLIES	45.54
287848	2013/10/04	XEROX CANADA LTD.	SCHOOL PHOTOCOPIERS	26,556.51
287849	2013/10/04	XPLORNET SATELLITE	TELEPHONE MAINTENANCE	157.49
287850	2013/10/04	ZEE MEDICAL CANADA, INC.	GENERAL SUPPLIES	3,011.33
287851	2013/10/04	CAN-WEST CORPORATE AIR CHARTERS	POSTAGE & FREIGHT - SFS	506.10

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287852	2013/10/04	COLD LAKE FOODS	GROCERIES - SFS	128.06
287853	2013/10/04	FORT VERMILION SCHOOL DIVISION NO.52	LUNCH PROGRAM PYMT - SEPT/13	16,563.40
287854	2013/10/04	RUSSELL FOOD EQUIPMENT	SUPPLIES - SFS	259.46
287855	2013/10/04	THE NORTH WEST COMPANY	GROCERIES - SFS	30.51
287856	2013/10/11	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	SEPTEMBER, 2013 PREMIUMS	10,095.27
287857	2013/10/11	IGA (MANNING)	GROCERIES LOCAL - SFS	23.47
287858	2013/10/11	MCMURRAY AVIATION	POSTAGE & FREIGHT - SFS	744.98
287859	2013/10/11	REVENUE CANADA	PAYROLL REMITTANCE - SEPT/13	13,668.28
287860	2013/10/11	STANDARD LIFE	PENSION REMITTANCE - SEPT/13	1,386.28
287861	2013/10/11	STORMS, PAT	EXPENSE CLAIM	533.39
287862	2013/10/11	ABORIGINAL MULTI-MEDIA SOCIETY	ADVERTISING	420.00
287863	2013/10/11	AIR LIQUIDE CANADA INC	CTS SUPPLIES	16.70
287864	2013/10/11	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	TIRES	7,784.78
287865	2013/10/11	ALBERTA DISTANCE LEARNING CNTR	VIRTUAL SCHOOL SOLUTION	39,713.90
287866	2013/10/11	ALLEN, MR. CHEYNE	PETTY CASH REIMBURSEMENT	337.72
287867	2013/10/11	ALOOK, EDWARD	CONVEYANCE ALLOW - SEPT/13	67.20
287868	2013/10/11	ALOOK, LORNA V.	CONVEYANCE ALLOW - SEPT/13	67.20
287869	2013/10/11	ALTAGAS UTILITIES INC	PROPANE/GAS	2,313.64
287870	2013/10/11	ANDERSON, CORRINE	EXPENSE CLAIM	75.00
287871	2013/10/11	ANDERSON, GLEN B.	CELL PHONE/SHOP SUPPLIES	37.00
287872	2013/10/11	ANDREWS, MADELINE	CELL PHONE/SHOP SUPPLIES	37.00
287873	2013/10/11	ATCO ELECTRIC LTD.	ELECTRICITY	56.93
287874	2013/10/11	AUGER, HENRY	EXPENSE CLAIM	78.54
287875	2013/10/11	AUGER, KEVIN S.	EXPENSE CLAIM	70.00
287876	2013/10/11	BE RESCUED TOWING AND HAULING	R&M	2,097.90
287877	2013/10/11	BERGER, CARLA	PETTY CASH REIMBURSEMENT	23.50
287878	2013/10/11	BEYOND 2000	F&E	717.58
287879	2013/10/11	BIGSTONE STORE LTD.	GAS, OIL & ANTIFREEZE	153.36
287880	2013/10/11	BIM'S CAR TRUCK WASH & GRAVEL SALES	R&M	491.93
287881	2013/10/11	BOREAL SCIENCE	SCIENCE SUPPLIES	5,394.20
287882	2013/10/11	BRO-DART	F&E	574.06
287883	2013/10/11	CADOTTE STORE	GAS, OIL & ANTIFREEZE	923.02
287884	2013/10/11	CALLIOU, LISA	CELL PHONE/SHOP SUPPLIES	37.00
287885	2013/10/11	CARDINAL, ESTHER	SHOP SUPPLIES	12.00
287886	2013/10/11	CARDINAL, GWEN	EXPENSE CLAIM	87.00
287887	2013/10/11	CARDINAL, SOPHIE	CELL PHONE ALLOW - SEPT/13	25.00
287888	2013/10/11	CARDINAL, TRALLINA	CONVEYANCE ALLOW - SEPT/13	249.60
287889	2013/10/11	CASCADE PUBLISHING LTD	ADVERTISING	349.65
287890	2013/10/11	CHIP CHILD DEVELOPMENT SOCIETY	GENERAL SUPPLIES	387.50
287891	2013/10/11	CHOICE LITERACY, INC.	INST. RESOURCES	2,526.42
287892	2013/10/11	CHRISTIAN, DORIS	CELL PHONE/SHOP SUPPLIES	37.00
287893	2013/10/11	CLOUTIER, AUDREY	EXPENSE CLAIM	611.00
287894	2013/10/11	COURTORIELLE, WILLIAM	CELL PHONE ALLOW	75.00
287895	2013/10/11	D'LUGOS, JOANNE	PETTY CASH REIMBURSEMENT	143.64
287896	2013/10/11	DELL CANADA INC	F&E	3,919.73
287897	2013/10/11	DEUCE DISPOSAL LTD.	RECYCLE SERVICE	86.10
287898	2013/10/11	DEWAR, BRIAN	PETTY CASH REIMBURSEMENT	914.08
287899	2013/10/11	DIAMOND INTERNATIONAL TRUCKS (GP) LTD	R&M	1,865.32
287900	2013/10/11	DIRECT ENERGY REGULATED SERVICES	ELECTRICITY	570.95

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287901	2013/10/11	DLUGOSZ, GAYLE	PROFESSIONAL SERVICES	4,000.00
287902	2013/10/11	EDMONTON JOURNAL	ADVERTISING	6,158.26
287903	2013/10/11	EDMONTON PUBLIC SCHOOLS	GENERAL SUPPLIES	3,610.92
287904	2013/10/11	EDUCATION LOGISTICS INC	COMPUTER SOFTWARE/LICENSES	1,435.90
287905	2013/10/11	EDUCATIONAL DISTRIBUTORS	GENERAL SUPPLIES	139.13
287906	2013/10/11	EPCOR ENERGY SERVICES (ALBERTA) INC.	ELECTRICITY	463.27
287907	2013/10/11	FLETT, CASSIE	EXPENSE CLAIM	219.32
287908	2013/10/11	FLETT, DOUG	TELEPHONE/SHOP SUPPLIES	37.00
287909	2013/10/11	GIFT LAKE DEVELOPMENT CORPORATION	GAS, OIL & ANTIFREEZE	984.81
287910	2013/10/11	GOVERNMENT OF ALBERTA	PROFESSIONAL SERVICES	8,772.36
287911	2013/10/11	GRANDE CACHE MOUNTAINEER	GENERAL SUPPLIES	207.64
287912	2013/10/11	GULLION, ELIZA	EXPENSE CLAIM	49.47
287913	2013/10/11	HEAVY EQUIPMENT REPAIR	R&M	1,261.30
287914	2013/10/11	HORTON, ANDREA	EXPENSE CLAIM	49.47
287915	2013/10/11	HURLEY, SARAH	TUITION REIMBURSEMENT	1,199.40
287916	2013/10/11	IGA (H.P)	CTS SUPPLIES	167.86
287917	2013/10/11	IRON MOUNTAIN	RECYCLING	174.47
287918	2013/10/11	JACOBS, AMBER	CELL PHONE/SHOP SUPPLIES	37.00
287919	2013/10/11	JCE XCAVATION LTD.	RED RIVER CART	3,200.00
287920	2013/10/11	JESTER PAINT SUPPLY LTD.	GENERAL SUPPLIES	1,823.43
287921	2013/10/11	KHAN COMMUNICATION SERVICES, INC.	PROFESSIONAL SERVICES	3,143.20
287922	2013/10/11	KONGSRUD, HEIDI	EXPENSE CLAIM	263.30
287923	2013/10/11	KOOTENAY PUMPING SYSTEMS (1985) LTD	R&M	190.84
287924	2013/10/11	LEARNING RESOURCES CENTRE	TEXTBOOKS	6,443.82
287925	2013/10/11	LOUISE KOOL & GALT	GENERAL SUPPLIES	909.71
287926	2013/10/11	MACKAY, COLIN	EXPENSE CLAIM	122.40
287927	2013/10/11	MACKENZIE REPORT INC.	ADVERTISING	456.44
287928	2013/10/11	MCMURRAY AVIATION	IN SERVICE	1,494.93
287929	2013/10/11	MCROBIE, JOHN JASON	EXPENSE CLAIM	245.80
287930	2013/10/11	MOHAWK CANADA LIMITED	R&M	52.00
287931	2013/10/11	MOORE, CINDY	TUITION REIMBURSEMENT	758.00
287932	2013/10/11	NATIVE JOURNAL	ADVERTISING	181.51
287933	2013/10/11	NELSON EDUCATION LTD.	TEXTBOOKS	1,400.96
287934	2013/10/11	NEW WATER LTD.	WATER	5,630.89
287935	2013/10/11	NOOSKEY, RETA	RECORDING MINUTES	100.00
287936	2013/10/11	NORTHERN AIR CHARTER (P.R.) INC	T&S	5,239.94
287937	2013/10/11	NORTHERN DIGITAL SERVICES	R&M	178.50
287938	2013/10/11	NORTHERN SUNRISE COUNTY	WATER	23,307.18
287939	2013/10/11	NOSKEY, NORMA	CELL PHONE ALLOW - OCT/13	100.00
287940	2013/10/11	NOSKIYE, VIOLA	CONVEYANCE ALLOW - SEPT/13	40.80
287941	2013/10/11	OXFORD UNIVERSITY PRESS	TEXTBOOKS	2,075.96
287942	2013/10/11	PEACE RIVER BROADCASTING CORP. LTD	ADVERTISING	831.60
287943	2013/10/11	PEACE RIVER FORD MERCURY INC.	R&M	983.59
287944	2013/10/11	PEACE WAPITI SCHOOL DIVISION NO.76	R&M	6,987.74
287945	2013/10/11	PEARSON EDUCATION INC	GENERAL SUPPLIES	2,975.74
287946	2013/10/11	PEAVINE INN & SUITES	T&S	140.61
287947	2013/10/11	POWDER, LORI	CELL PHONE ALLOW SEPT & OCT/13	200.00
287948	2013/10/11	PRESSE COMMERCE	PERIODICALS	417.72
287949	2013/10/11	PUROLATOR COURIER LTD.	T&S	25.71

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287950	2013/10/11	QUINTAL, CYNTHIA	BOARDING ALLOW - SEPT/13	700.00
287951	2013/10/11	RECEIVER GENERAL FOR CANADA	NSD TAX	104,787.00
287952	2013/10/11	REGISTRATIONS ARE US	DRIVER'S ABSTRACTS	337.05
287953	2013/10/11	REICHEL, MARIAN	PETTY CASH REIMBURSEMENT	62.98
287954	2013/10/11	RENTCO EQUIPMENT LTD.	R&M	191.06
287955	2013/10/11	RIMAR HOLDINGS LTD	R&M	64.26
287956	2013/10/11	SAFELY ON BOARD	IN SERVICE	2,269.00
287957	2013/10/11	SAWRIDGE INN - PEACE RIVER	T&S	135.16
287958	2013/10/11	SCHOLASTIC CANADA LIMITED	COMP & SUPP ASSISTIVE TEC	477.69
287959	2013/10/11	SCHOOL SPECIALTY CANADA	F&E	9,240.24
287960	2013/10/11	SCHOOLHOUSE PUBLICATIONS INC.	GENERAL SUPPLIES	345.87
287961	2013/10/11	SHAJACHAN HOLDINGS LTD	GAS, OIL & ANTIFREEZE	877.61
287962	2013/10/11	SOCAN	COMPUTER SOFTWARE	700.09
287963	2013/10/11	SOUTH PEACE NEWS	ADVERTISING	465.70
287964	2013/10/11	STAPLES #145	GENERAL SUPPLIES	2,723.68
287965	2013/10/11	SUN MEDIA	ADVERTISING	501.43
287966	2013/10/11	THE BANNER POST	ADVERTISING	325.08
287967	2013/10/11	THE FEVER	ADVERTISING	231.53
287968	2013/10/11	THE LEARNING HOUSE INC.	GENERAL SUPPLIES	179.73
287969	2013/10/11	TIGERDIRECT.CA INC.	GENERAL SUPPLIES	917.72
287970	2013/10/11	TOWN OF PEACE RIVER	UTILITIES	246.00
287971	2013/10/11	U.S. BANCORP CANADA CO.	VISA PURCHASES	163,518.09
287972	2013/10/11	UFA CO-OPERATIVE LIMITED	GAS, OIL & ANTIFREEZE	22,243.30
287973	2013/10/11	UNITED LIBRARY SERVICES INC.	TEXTBOOKS	658.13
287974	2013/10/11	UNIVERSITY OF TORONTO PRESS	TEXTBOOKS	590.47
287975	2013/10/11	VADNAIS, TRISHA	PETTY CASH REIMBURSEMENT	440.31
287976	2013/10/11	WABASCA HOME HARDWARE	FINE ART SUPPLIES	414.01
287977	2013/10/11	WAJAX POWER SYSTEMS	R&M	781.54
287978	2013/10/11	WESCLEAN - (EDM)	CARETAKING SUPPLIES	10,204.21
287979	2013/10/11	XEROX CANADA LTD.	SCHOOL PHOTOCOPIERS	4,683.87
287980	2013/10/11	ZEE MEDICAL CANADA, INC.	MEDICAL SUPPLIES	789.15
287981	2013/10/17	CANADA BREAD WEST(MCGAVINS) #4065	GROCERIES - SFS	191.62
287982	2013/10/17	RUSSELL FOOD EQUIPMENT	SUPPLIES - SFS	262.66
287983	2013/10/17	STORMS, PAT	EXPENSE CLAIM	95.00
287984	2013/10/17	WESCLEAN - (EDM)	SUPPLIES - SFS	881.81
287985	2013/10/18	ACCORD ANSWERING SERVICE	T&S	288.75
287986	2013/10/18	AIM INTEGRATED PEST MANAGEMENT	R&M	406.35
287987	2013/10/18	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	R&M	1,776.97
287988	2013/10/18	ALBERTA DISTANCE LEARNING CNTR	CORRESPONDENCE COURSES	146.00
287989	2013/10/18	ALBERTA EDUCATION HEALTH & SAFETY ASSC.	MEMBERSHIP	150.00
287990	2013/10/18	ALBERTA MOTOR PRODUCTS	R&M	670.80
287991	2013/10/18	ALBERTA SCHOOL BOARDS ASSOCIATION	PROFESSIONAL SERVICES	4,731.22
287992	2013/10/18	ALLEN DESJARLAIS INDEPENDENT INSPECTIONS	ROOFING INSPECTION	8,780.94
287993	2013/10/18	ALOOK, MAGGIE	GARBAGE HAUL - AUG & SEPT/13	125.00
287994	2013/10/18	AMRE SUPPLY	R&M	918.77
287995	2013/10/18	APPLE CANADA INC.	COMPUTER SUPPLIES	708.75
287996	2013/10/18	ARMSTRONG'S COMMUNICATION LTD	PROFESSIONAL SERVICES	144.74
287997	2013/10/18	ATHABASCA HOME HARDWARE BUILDING CENTRE	R&M	30.43
287998	2013/10/18	AUGER, MAGGIE	HONORARIA & EXPENSES	187.10

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287999	2013/10/18	BABEY, SUSAN	EXPENSE CLAIM	123.42
288000	2013/10/18	BEAUVAIS, MELISA	EXPENSE CLAIM	275.00
288001	2013/10/18	BEYOND 2000	GENERAL SUPPLIES	1,836.31
288002	2013/10/18	BOX CLEVER	COMPUTER SOFTWARE	630.00
288003	2013/10/18	CARDINAL, CRYSTAL	HONORARIA & EXPENSES	260.63
288004	2013/10/18	CHARLIE'S SECURITY	R&M	222.60
288005	2013/10/18	CLASSROOM READY	PERIODICALS	640.50
288006	2013/10/18	COLD LAKE FORD	R&M	56.45
288007	2013/10/18	COOK, TERRY LYNN	EXPENSE CLAIM	653.70
288008	2013/10/18	CRYSTAL CLEAR WATER SALES	BOTTLED WATER	54.00
288009	2013/10/18	CRYSTAL GLASS	R&M	758.14
288010	2013/10/18	CYBERA INC.	SCHOOL INTERNET ACCESS	441.00
288011	2013/10/18	DALYN DISPOSALS LTD.	SEPT/13 RENT	934.50
288012	2013/10/18	DAVIDSON, BEATRICE ANN	EXPENSE CLAIM	391.17
288013	2013/10/18	DILLON-GAUCHER, SHARON	HONORARIA & EXPENSES	316.88
288014	2013/10/18	DIRECT ENERGY REGULATED SERVICES	ELECTRICITY	477.69
288015	2013/10/18	EDUCATIONAL DESIGN, LLC-THE 2 SISTERS	PERIODICALS	247.34
288016	2013/10/18	ELECTRIC MOTOR SERVICE(EDM.)	R&M	504.00
288017	2013/10/18	ELK POINT CO-OP	GENERAL SUPPLIES	24.29
288018	2013/10/18	ENERCON WATER TREATMENT LTD	SHOP SUPPLIES	386.12
288019	2013/10/18	ESSO TASTY EXPRESS	R&M	19.64
288020	2013/10/18	FAS GAS OIL LTD	GAS, OIL & ANTIFREEZE	17,981.28
288021	2013/10/18	FEHR BUILDING MATERIALS LTD	R&M	277.07
288022	2013/10/18	FLETT, PAULINE	HONORARIA & EXPENSES	105.00
288023	2013/10/18	FORT MCKAY STRATEGIC SERVICES LP	GAS, OIL & ANTIFREEZE	178.94
288024	2013/10/18	FRIESEN, JUDITH	PETTY CASH REIMBURSEMENT	576.29
288025	2013/10/18	GAUCHIER, LORRAINE P	HONORARIA & EXPENSES	260.63
288026	2013/10/18	GESCAN (FORT MCMURRAY)	R&M	28.83
288027	2013/10/18	GIFT LAKE DEVELOPMENT CORPORATION	R&M	661.50
288028	2013/10/18	GREYHOUND COURIER EXPRESS	FREIGHT	42.88
288029	2013/10/18	HR DOWNLOADS INC.	PERIODICALS	519.75
288030	2013/10/18	IGA (H.P)	ACCT #77	113.15
288031	2013/10/18	JACKNIFE TIMBER LTD.	R&M	4,095.00
288032	2013/10/18	JAVA DOMAIN	MEAL FOR MEETING	154.88
288033	2013/10/18	JO-KAT STORE 'N' PUMPS	GAS, OIL & ANTIFREEZE	1,345.41
288034	2013/10/18	JONES, SUSANNE	EXPENSE CLAIM	333.88
288035	2013/10/18	L'HIRONDELLE, LANA	HONORARIA & EXPENSES	286.13
288036	2013/10/18	L'HIRONDELLE, MURIEL KAREN	HONORARIA	130.00
288037	2013/10/18	LAC LA BICHE COUNTY	R&M	179.46
288038	2013/10/18	LAC LA BICHE TRANSPORT LTD	R&M	211.28
288039	2013/10/18	LAPRISE, EDGAR	R&M	93.75
288040	2013/10/18	LEARNING RESOURCES CENTRE	TEXTBOOKS	1,362.16
288041	2013/10/18	LLOYD SADD INSURANCE LTD	PRINTING & BINDING	33.00
288042	2013/10/18	MACKENZIE, KENNY	EXPENSE CLAIM	455.94
288043	2013/10/18	MANITOULIN TRANSPORT	R&M	130.39
288044	2013/10/18	MCMURRAY AVIATION	T&S	8,749.65
288045	2013/10/18	MIKISEW TECHNICAL SERVICES	R&M	336.00
288046	2013/10/18	NATIVE REFLECTIONS	GENERAL SUPPLIES	1,008.57
288047	2013/10/18	NOSKIYE, ROSEMARIE	CELL PHONE/SHOP SUPPLIES	108.00

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288048	2013/10/18	OLIVER, LEONARD J.	PETTY CASH REIMBURSEMENT	74.18
288049	2013/10/18	OMINAYAK, LAVENA	HONORARIA & EXPENSES	177.10
288050	2013/10/18	ORR, MARILYN	HONORARIA & EXPENSES	372.56
288051	2013/10/18	PEACE WAPITI SCHOOL DIVISION NO.76	R&M	3,642.55
288052	2013/10/18	PRAIRIE RIVER GAS CO-OP	PROPANE/GAS	1,938.10
288053	2013/10/18	PUROLATOR COURIER LTD.	FREIGHT	52.13
288054	2013/10/18	REGIONAL MUNICIPALITY OF WOOD BUFFALO	PROFESSIONAL SERVICES	150.10
288055	2013/10/18	RIVARD ROOFING	ROOFING - CALLING LAKE	77,999.46
288056	2013/10/18	RONA HOME CENTRE #245	R&M	196.97
288057	2013/10/18	RONA LAC LA BICHE	R&M	1,017.29
288058	2013/10/18	SAWRIDGE INN - PEACE RIVER	T&S	697.60
288059	2013/10/18	SEXAUER LIMITED	R&M	539.45
288060	2013/10/18	SHANAHAN'S	F&E	144.90
288061	2013/10/18	SUN MEDIA	ADVERTISING	178.61
288062	2013/10/18	SUNCOR ENERGY PRODUCTS PARTNERSHIP	GAS, OIL & ANTIFREEZE	803.05
288063	2013/10/18	THE LUBE SHOP	R&M	54.57
288064	2013/10/18	THE NORTH WEST COMPANY	ACCT 59652001247611	505.80
288065	2013/10/18	TIMBERLAND BUILDING SUPPLIES	SHOP SUPPLIES	167.98
288066	2013/10/18	WASTE MANAGEMENT	R&M	1,288.22
288067	2013/10/18	WESCLEAN - (EDM)	CARETAKING SUPPLIES	1,656.77
288068	2013/10/18	WIEBE, STEPHANIE	PETTY CASH REIMBURSEMENT	1,410.12
288069	2013/10/18	XEROX CANADA LTD.	SCHOOL PHOTOCOPIERS	11.80
288070	2013/10/18	YELLOWKNEE, NORA	HONORARIA & EXPENSES	157.50
288071	2013/10/18	ZEE MEDICAL CANADA, INC.	GENERAL SUPPLIES	253.79

*** Total # Of Cheques: 367

*** Total: \$ 2,047,047.94

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400026272	2013/09/20	WARD, ELAINE	PETTY CASH REIMBURSEMENT	13.60
400026277	2013/09/23	GFS PRAIRIES INC	DISP/SUPP/GROC - SFS	5,208.24
400026278	2013/09/23	SYSCO EDMONTON	GROCERIES - SFS	7,059.49
400026279	2013/09/25	ANDERSON BUSING	ROUTE #442	7,724.47
400026280	2013/09/25	ANDERSON, JAY	ROUTE #450	6,869.70
400026281	2013/09/25	CHRISTENSEN BUSING	ROUTE #445	6,982.18
400026282	2013/09/25	DESJARLAIS BUSES	ROUTE #432	18,247.35
400026283	2013/09/25	NOSKEY BUS LINES	ROUTE #460	7,297.44
400026284	2013/09/25	ORR, CHARLES	ROUTE #459	2,128.06
400026285	2013/09/25	SHAW, MARTHA	ROUTE #457	6,973.62
400026307	2013/09/27	BIGSTONE, JOSEPH ALBERT	R&M	3,920.00
400026308	2013/09/27	BREWER, MARSHA	TUITION REIMBURSEMENT	1,199.40
400026309	2013/09/27	CARDINAL, DENNIS R.	CELL PHONE/SHOP SUPPLIES	37.00
400026310	2013/09/27	CARDINAL, RAYMOND	EXPENSE CLAIM	100.00
400026311	2013/09/27	CHERNIPESKI, MAUREEN	TUITION REIMBURSEMENT	2,063.50
400026312	2013/09/27	JOUDREY, BRUCE	TEE PEE	500.00
400026313	2013/09/27	KOKORA, KOFFI	EXPENSE CLAIM	440.00
400026314	2013/09/27	LEPINE, KATHLEEN	EXPENSE CLAIM	112.34
400026315	2013/09/27	MILLENIUM CABINS INC.	GAS, OIL & ANTIFREEZE	742.44
400026316	2013/09/27	NORTHLAND PRINCIPAL'S ASSOCIATION	SEPT/13 PREMIUMS	1,450.00
400026317	2013/09/27	O'CONNOR, DANIELLE	GENERAL SUPPLIES	6.24
400026318	2013/09/27	SCHICK SHINER AND ASSOCIATES LTD	R&M	3,150.00
400026319	2013/09/27	SINOTTE, RONNIE	EXPENSE CLAIM	105.00
400026320	2013/09/27	ST. THERESA SCHOOL	PETTY CASH REIMBURSEMENT	1,146.90
400026321	2013/09/27	STEVENS, BENJAMIN	2013 ATLANTIC FILM CONF.	750.00
400026322	2013/09/27	VALLEY PRINTERS & SIGNS LTD	OFFICE SUPPLIES	495.18
400026323	2013/09/27	WARD, ELAINE	PETTY CASH REIMBURSEMENT	424.96
400026324	2013/09/27	WOODFINE, BERNARD	PETTY CASH REIMBURSEMENT	42.00
400026325	2013/09/27	668040 ALBERTA LTD.	OCT/13 RENT	1,890.00
400026331	2013/09/27	GFS PRAIRIES INC	DISP/SUPP/GROC - SFS	9,826.29
400026332	2013/09/27	SYSCO EDMONTON	DISP/SUPP/GROC - SFS	13,354.78
400026336	2013/10/04	AXIA SUPERNET LTD.	SCHOOL INTERNET ACCESS	21,648.90
400026337	2013/10/04	BYRNE, ANNE-MARIE	EXPENSE CLAIM	555.31
400026338	2013/10/04	CARDINAL, PRISCILLA	EXPENSE CLAIM	60.69
400026339	2013/10/04	CARDINAL, RAYMOND	GARBAGE HAUL PYMT - SEPT/13	300.00
400026340	2013/10/04	COX, DAVID	EXPENSE CLAIM	1,189.64
400026341	2013/10/04	DESKTOP OFFICE SOLUTIONS LTD.	PROFESSIONAL SERVICES	9,843.75
400026342	2013/10/04	GROUARD NORTHLAND SCHOOL	CULTURAL PICTURES FOR AWARDS	420.00
400026343	2013/10/04	HOULE, SANDRA	EXPENSE CLAIM	60.69
400026344	2013/10/04	JOHNSON, PATTY	EXPENSE CLAIM	62.53
400026345	2013/10/04	LAMOUCHE, DENNIS	BOARDING ALLOW - SEPT/13	700.00
400026346	2013/10/04	LITTLE BUFFALO SCHOOL FIELD TRIP FUND	PETTY CASH REIMBURSEMENT	408.54
400026347	2013/10/04	MILNE, DAWN	PETTY CASH REIMBURSEMENT	75.64
400026348	2013/10/04	MOLCAK, ROBERT	PETTY CASH REIMBURSEMENT	679.47
400026349	2013/10/04	NOSKEY, ALANNA	BOARDING ALLOW - SEPT/13	700.00
400026350	2013/10/04	OKEMOW, STEPHEN	PETTY CASH REIMBURSEMENT	26.25
400026351	2013/10/04	PARKER, BRYAN	EXPENSE CLAIM	348.00
400026352	2013/10/04	PETLEY-JONES, GEOFFREY	PETTY CASH REIMBURSEMENT	330.00
400026353	2013/10/04	RECK, KIMBERLEY	PETTY CASH REIMBURSEMENT	60.80

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400026354	2013/10/04	RICH-CARIFELLE, KRISTEN	BOARDING ALLOW	700.00
400026355	2013/10/04	SAJO, GAIL	EXPENSE CLAIM	230.44
400026356	2013/10/04	SAVILL, AMY	SCIENCE SUPPLIES	20.98
400026357	2013/10/04	SCRATCH, CYNTHIA	PETTY CASH REIMBURSEMENT	366.14
400026358	2013/10/04	SEWEPAGAHAM, WILLIAM (BILL)	PETTY CASH REIMBURSEMENT	272.17
400026359	2013/10/04	ST. THERESA SCHOOL	PETTY CASH REIMBURSEMENT	1,652.10
400026360	2013/10/04	SUPERIOR PROPANE	PROPANE/GAS	2,452.75
400026361	2013/10/04	VALLEY PRINTERS & SIGNS LTD	PRINTING & BINDING	21.42
400026362	2013/10/04	WONG, DOUG	EXPENSE CLAIM	526.14
400026363	2013/10/04	WOODFINE, BERNARD	PETTY CASH REIMBURSEMENT	75.05
400026364	2013/10/04	DEBOER, MARIA	EXPENSE CLAIM	940.32
400026365	2013/10/04	GFS PRAIRIES INC	DISP/GROC - SFS	17,405.43
400026366	2013/10/04	STAN'S EAGLE'S NEST	POSTAGE & FREIGHT - SFS	50.00
400026367	2013/10/04	SYSCO EDMONTON	DISP/SUPP/GROC - SFS	11,305.75
400026368	2013/10/11	GFS PRAIRIES INC	DISP/SUPP/GROC - SFS	9,992.43
400026369	2013/10/11	SEWEPAGAHAM, WILLIAM (BILL)	PETTY CASH REIMBURSEMENT	49.31
400026370	2013/10/11	STAN'S EAGLE'S NEST	POSTAGE & FREIGHT - SFS	50.00
400026371	2013/10/11	SYSCO EDMONTON	DISP/SUPP/GROC - SFS	20,297.73
400026372	2013/10/11	ANDERSON BUSING	ROUTE #442-13	700.00
400026373	2013/10/11	ANDERSON, ASHLEY	BOARDING ALLOW - SEPT/13	700.00
400026374	2013/10/11	ANDERSON, JAY	ROUTE #450-13	700.00
400026375	2013/10/11	BARCA, BEVERLEY	EXPENSE CLAIM	475.16
400026376	2013/10/11	BERNIER, JOE ANN	BOARDING ALLOW - SEPT/13	700.00
400026377	2013/10/11	CARDINAL, INIER	EXPENSE CLAIM	1,157.46
400026378	2013/10/11	CARDINAL, RAYMOND	CELL PHONE - SEPT/13	25.00
400026379	2013/10/11	CDW CANADA INC.	F&E	1,099.32
400026380	2013/10/11	CHARTRAND, SUE	PETTY CASH REIMBURSEMENT	130.39
400026381	2013/10/11	CHRISTENSEN BUSING	ROUTE #445-35	1,800.00
400026382	2013/10/11	COLLINS, LAURIE	PETTY CASH REIMBURSEMENT	61.88
400026383	2013/10/11	COURTOREILLE, WILFRED	CELL PHONE ALLOW - SEP & OCT	100.00
400026384	2013/10/11	CUNNINGHAM, EVELYN	BOARDING ALLOW - SEPT/13	700.00
400026385	2013/10/11	CUNNINGHAM, JOLENE	BOARDING ALLOW - SEPT/13	700.00
400026386	2013/10/11	DESJARLAIS BUSES	ROUTE #432-34	4,000.00
400026387	2013/10/11	FOURNIER, MARK	BOARDING ALLOW - SEPT/13	2,100.00
400026388	2013/10/11	FRIESEN, HOLLY	EXPENSE CLAIM	159.44
400026389	2013/10/11	GAUCHIER, TEASA	EXPENSE CLAIM	397.81
400026390	2013/10/11	HALFORD'S	GENERAL SUPPLIES	98.15
400026391	2013/10/11	JACKSON, BETTY	GENERAL SUPPLIES	135.70
400026392	2013/10/11	JOHNSON, PATTY	TUITION REIMBURSEMENT	647.00
400026393	2013/10/11	JOUDREY, BRUCE	PETTY CASH REIMBURSEMENT	133.23
400026394	2013/10/11	LANDRY, KAYLA	TUITION REIMBURSEMENT	1,107.50
400026395	2013/10/11	MCINTYRE, AMY	PETTY CASH REIMBURSEMENT	20.84
400026396	2013/10/11	MILLENIUM CABINS INC.	GAS, OIL & ANTIFREEZE	1,041.62
400026397	2013/10/11	NOSKEY BUS LINES	ROUTE #454-13	1,400.00
400026398	2013/10/11	ORR, CHARLES	ROUTE #459-38	700.00
400026399	2013/10/11	PERLEY, LORI	PETTY CASH REIMBURSEMENT	441.42
400026400	2013/10/11	RITCEY, STEPHANIE	EXPENSE CLAIM	606.34
400026401	2013/10/11	SAWAN, RANDALL	CELL PHONE/SHOP SUPPLIES	37.00
400026402	2013/10/11	SHAW, MARTHA	ROUTE #444-26	1,800.00

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400026403	2013/10/11	SUSA CREEK SCHOOL FUNDS	PETTY CASH REIMBURSEMENT	150.00
400026404	2013/10/11	THOMAS, DAFYDD	EXPENSE CLAIM	151.58
400026405	2013/10/11	VALLEY PRINTERS & SIGNS LTD	PRINTING & BINDING	3,478.37
400026406	2013/10/11	WALTY, CURTIS	EXPENSE CLAIM	417.26
400026407	2013/10/11	YELLOWKNEE, JANET	EXPENSE CLAIM	49.47
400026408	2013/10/11	YELLOWKNEE, ROSIE	CONVEYANCE ALLOW - SEPT/13	10.20
400026409	2013/10/17	GFS PRAIRIES INC	DISP/GROC - SFS	15,218.39
400026410	2013/10/17	SYSO EDMONTON	DISP/SUPP/GROC - SFS	36,089.34
400026411	2013/10/17	VALLEY PRINTERS & SIGNS LTD	OFFICE SUPPLIES	346.45
400026412	2013/10/18	ACKLANDS-GRAINGER INC.	R&M	35.06
400026413	2013/10/18	ALOOK, CORRINE	HONORARIA & EXPENSES	392.56
400026414	2013/10/18	BYRNE, ANNE-MARIE	PETTY CASH REIMBURSEMENT	320.03
400026415	2013/10/18	CAUDRON, FRANCES	BOARDING ALLOW - SEPT/13	700.00
400026416	2013/10/18	CDW CANADA INC.	F&E	1,045.15
400026417	2013/10/18	DR. MARY JACKSON SCHOOL FUND RAISERS	PETTY CASH REIMBURSEMENT	105.00
400026418	2013/10/18	GIFT LAKE SCHOOL FUND	PROFESSIONAL SERVICES	2,250.00
400026419	2013/10/18	HAMELIN, SHELLEY	EXPENSE CLAIM	361.11
400026420	2013/10/18	HORON, RICK	EXPENSE CLAIM	1,084.75
400026421	2013/10/18	LABOUCAN, DONNA	HONORARIA & EXPENSES	435.00
400026422	2013/10/18	LADEROUTE, RANDI	BOARDING ALLOW - SEPT/13	2,100.00
400026423	2013/10/18	LANDRY, JAMIE MR	PETTY CASH REIMBURSEMENT	453.89
400026424	2013/10/18	LANDRY, KAYLA	PETTY CASH REIMBURSEMENT	121.74
400026425	2013/10/18	LAROCQUE, RENEE	BOARDING ALLOW - SEPT/13	700.00
400026426	2013/10/18	LETENDRE, KRISTINA	BOARDING ALLOW - SEPT/13	1,400.00
400026427	2013/10/18	MILLENIUM CABINS INC.	GAS, OIL & ANTIFREEZE	772.32
400026428	2013/10/18	NAHACHICK, SHIRLEY	BOARDING ALLOW - SEPT/13	700.00
400026429	2013/10/18	O'CONNOR, DANIELLE	PETTY CASH REIMBURSEMENT	46.08
400026430	2013/10/18	PARKER, RAY (WK)	EXPENSE CLAIM	540.00
400026431	2013/10/18	PERLEY, LORI	EXPENSE CLAIM	906.06
400026432	2013/10/18	POWDER, LORENA MAY	EXPENSE CLAIM	1,257.00
400026433	2013/10/18	SINOTTE, RONNIE	EXPENSE CLAIM	180.00
400026434	2013/10/18	ST. THERESA SCHOOL	PETTY CASH REIMBURSEMENT	543.86
400026435	2013/10/18	TWIDALE, AMANDA L.	PETTY CASH REIMBURSEMENT	86.63
400026436	2013/10/18	VIGEANT, KARLI	PETTY CASH REIMBURSEMENT	13.11
400026437	2013/10/18	WEISS, JANINE	DAMAGE DEPOSIT - RES 27-120	476.00
400026438	2013/10/18	WHITEKNIFE, MARINA	BOARDING ALLOW - SEPT/13	700.00
400026439	2013/10/18	WINIK, LEE	PETTY CASH REIMBURSEMENT	104.99

*** Total # Of Cheques: 135

*** Total: \$ 311,755.21

