



**BOARD MEETING NO. 14 – 06
CENTRAL OFFICE, PEACE RIVER
JUNE 26, 2014**

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A. CALL TO ORDER

1. Opening Prayer

B. GENERAL BUSINESS

1. Adopt Agenda
2. Adopt Minutes
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C. PRESENTATIONS

- | | |
|------------|--------------------------------------|
| 9:30 a.m. | CTS, Randy Chernipeski |
| 10:30 a.m. | PM Benchmarks, Gail Sajo |
| 11:30 a.m. | Grade 12 Video Project, Curtis Walty |

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4.5.1

AD HOC COMMITTEE

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5.1.1.

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Minutes Received
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Minutes Received



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1 I. CLOSING PRAYER

2 J. ADJOURN

MINUTES OF THE NORTHLAND SCHOOL DIVISION NO. 61 BOARD OF TRUSTEES REGULAR MEETING ON MAY 29, 2014 AT THE DIVISIONAL OFFICE, PEACE RIVER, ALBERTA.

MEMBERSHIP		
✓	Colin Kelly	• Chairman
x	Jeff Chalifoux	• Advisory Board Member - Grouard
✓	Elmer Gullion	• Advisory Board Member – Trout Lake
x	Julia Cardinal	• Advisory Board Member – ADCS
x	Ken Shaw	• Advisory Board Member – Gift Lake
✓	Donna Barrett	• Superintendent of Schools
✓	Don Tessier	• Associate Superintendent
✓	Dennis Walsh	• Secretary-Treasurer
✓	David Cox	• Division Facility Manager
✓	Wes Oginski	• Director of Human Resources
✓	Delores Pruden	• Director of FNMI Education
✓	Krystal Potts	• Executive Assistant
✓	Melanie Mantai	• Executive Secretary - Finance
✓	Curtis Walty	• Communications Coordinator
GUESTS		
✓	Sherrie Buchner	• Supervisor of Technology

CALL TO ORDER

The Chairman called the meeting to order at 9:28 a.m.

OPENING PRAYER

Elmer Gullion gave the opening prayer.

ADOPT AGENDA

23614/14 Colin Kelly moved that the Board of Trustees adopt the agenda as presented.

CARRIED

Literacy Supervisor, Gail Sajo joined the meeting at 9:35 a.m.

MINUTES – MAY 1, 2014

23615/14 Colin Kelly moved that the Board of Trustees approve the minutes as follows:

May 1, 2014 – Regular Meeting

CARRIED

**'TELL THEM
FROM ME'
SURVEY RESULTS**

Associate Superintendent, Don Tessier, presented the results from the "Tell Them From Me" student surveys that nine Northland schools participated in. This is the fourth year Northland School Division has participated in this web based evaluation system. The surveys were an Alberta Education initiative designed to provide accurate data on student engagement to meet the ongoing planning needs of teachers, school administrators and jurisdiction leaders. This presentation concentrated on the results of students in grades 7-10 which represents 308 students.

IT Network Administrator, Jason Juneau joined the meeting at 10:50 a.m.

RECESS

The meeting recessed from 10:36 a.m. – 10:54 a.m.

**TECHNOLOGY
PRESENTATION**

Supervisor of Technology, Sherrie Buchner and IT Network Administrator, Jason Juneau presented information to the Board on the following: The Learning & Technology Policy Framework Plan and how it relates to the Northland School Division Three Year Education Plan/AERR, The Learning and Technology Three Year Plan which is aligned with Alberta Education's "Inspiring Education" which will be used to "provide technology-supported, student-centered learning and competencies for all students in an inclusive system", and highlights of exciting technology initiative's students and teachers are using around the division.

RECESS

The meeting recessed for lunch at 12:08 p.m. and reconvened at 1:15 p.m.

Purchasing Accounts Clerk, Patty Johnson joined the meeting at 1:17 p.m.

PROPOSAL FOR
RFP FOR
MANAGED
PRINT, COPY,
SCAN & FAX
SERVICES
PRESENTATION

Supervisor of Technology, Sherrie Buchner, IT Network Administrator, Jason Juneau and Purchasing Accounts Clerk, Patty Johnson presented to the Board the need for a Request For Proposal (RFP) to manage print, copy, scan and fax services for Northland School Division. Currently Northland has 221 devices, 126 models and 13 brands. The RFP would allow Northland to move to a single vendor and single brand streamlining

Supervisor of Technology, Sherrie Buchner, IT Network Administrator, Jason Juneau and Purchasing Accounts Clerk, Patty Johnson left the meeting at 2:12 p.m.

RECESS

The meeting recessed from 2:13 p.m. to 2:27 p.m.

SUPERINTENDENT'S
REPORT

23616/14

Colin Kelly moved that the Board of Trustees accept as information the Superintendent's Report as presented and attached.

CARRIED

CHAIRMAN'S
REPORT

23617/14

Colin Kelly moved that the Board of Trustees accept as information the Chairman's Report as presented and attached.

CARRIED

RECESS

The meeting recessed from 3:05 p.m. to 3:29 p.m.

SECRETARY –
TREASURER'S
REPORT

23618/14

Colin Kelly moved that the Board of Trustees accept as information the Secretary-Treasurer's Report as presented and attached.

CARRIED

EDUCATION
QUARTERLY
REPORT

23619/14

Colin Kelly moved that the Board of Trustees approve the Quarterly Education Report as presented and attached.

CARRIED

PROPOSAL FOR RFP FOR MANAGED PRINT, COPY, SCAN AND FAX SERVICES	23620/14	Colin Kelly moved that the Board of Trustees authorize administration to proceed with the development and posting of an RFP for a managed print, copy, scan and fax solution for Northland School Division No. 61. CARRIED
PROCEDURE 418 – STAFF EDUCATIONAL LEAVE (DIVISIONAL OFFICE)	23621/14	That the Board of Trustees accept the attached changes to Procedure 418 – Staff Educational Leave (Divisional Office), in principle. CARRIED
PROCEDURE 420 PARAPROFESSI- ONAL STAFF EDUCATION LEAVE	23622/14	That the Board of Trustees accept the attached changes to Procedure 420 – Paraprofessional Staff Education Leave, in principle. CARRIED
PROCEDURE 422 SUPPORT STAFF EDUCATION LEAVE	23623/14	That the Board of Trustees accept the attached changes to Procedure 422 – Support Staff Education Leave (Field Based), in principle. CARRIED
PROCEDURE 434 SALARY ADMINISTRATION	23624/14	That the Board of Trustees accept the attached changes to Procedure 434 – Salary Administration, in principle. CARRIED
2014-2015 BUDGET	23625/14	That the Board of Trustees approve the 2014-2015 Budget, as attached. CARRIED
COMMITTEE INFORMATION ITEMS	23626/14	Colin Kelly moved that the Board of Trustees receive the following Committee information items: <ul style="list-style-type: none"> - Division Website Design for Northland School Division Feedback - Update - C2 Committee - Update - Northland Collegial Leadership Program - Update – Northland Staff Supervision and Evaluation Review

CARRIED

LSBC MEETING
MINUTES
RECEIVED

23627/14 Colin Kelly moved that the Board of Trustees receives the Local School Board Committee meeting minutes as information, as listed below:

LSBC NAME	DATE OF MEETING
Anzac/Bill Woodward	April 30, 2014
Chipewyan Lake	March 26, 2014
	April 10, 2014
	May 1, 2014
Conklin	April 22, 2014
Elizabeth	May 5, 2014
Fort McKay	April 24, 2014
Grouard	April 14, 2014
J.F. Dion	April 7, 2014
	May 5, 2014
Little Buffalo	May 15, 2014
Peerless Lake	November 27, 2013
	January 9, 2014
	January 21, 2014
	February 20, 2014
	March 13, 2014
	April 16, 2014
Susa Creek	March 11, 2014
	April 23, 2014
Trout Lake	March 10, 2014

CARRIED

ADMINISTRATIVE
ACTION – LSBC
MEETING
MINUTES
RECEIVED

23628/14 Colin Kelly moved that the Board of Trustees approve the action taken by the Administration with respect to Local Board Minutes received, as outlined below:

Committee	Motion No.	Action Taken
Chip Lake	Comment	Exclude
Chip Lake	Comment	Exclude
Conklin	Presentation	Exclude
Elizabeth	2014.05.801	Exclude
Fort McKay	Fire Suspension System	Exclude
J.F. Dion	306-05/14	Exclude
Little Buffalo	22/13/14	Exclude
Little Buffalo	23/13/14	Exclude
Peerless Lake	113-13/14	Exclude
Peerless Lake	108/13/14	Administration
Peerless Lake	Comment	Administration
Susa Creek	34/14	Administration
Susa Creek	School Food Services	Administration

Susa Creek

School Food Services

Administration

CARRIED

INFORMATION
ITEMS

23629/14 Colin Kelly moved that the Board of Trustees receive as information the following:

- a) Administrative Actions – Board Directives
- b) Transportation Report for 2012-13
- c) Transportation Report for 2013 – April 2014
- d) Transportation Plans for 2014-2015
- e) List of Acronyms
- f) Payment of Accounts

CARRIED

ADJOURN

The meeting adjourned at 5:18 p.m.

CLOSING PRAYER

Elmer Gullion gave the closing prayer.

Colin J. Kelly, Official Trustee

Roxane Guindon, Acting Secretary-Treasurer



Superintendent's Report June 26, 2014

May, 2014

30	Grouard – Northland Games
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June, 2014

2	Grouard – Meeting with Local School Board Committee
3	Bishop Routhier– Meeting with When We Were Healthy
4	Grouard – Meeting with Grouard Northland School Principal Grouard – Meeting with Gift Lake School Principal Wabasca – Meeting with Calling Lake School Principal
5	Peace River - Teleconference with U of A Peace River – Meeting with Cadotte Lake Representative
6	Fairview – Edwin Parr Evaluation at St. Thomas More School Peace River – Peerless Lake Local School Board Committee Meeting
9	Peace River – Divisional Leadership Team Meeting
10	Peace River – Meeting with Education Minister Jeff Johnson
11	Peace River – Teleconference Meeting with Alberta Education and Office of the Auditor General regarding Attendance
12	Buffalo Head Prairie – Edwin Parr Evaluation at Buffalo Head Prairie School
13	Cleardale – Edwin Parr Evaluation at Menno Simons Community School
16	Gift Lake – Meeting with Gift Lake Metis Settlement Council and LSBC Atikameg – Meeting with Gift Lake School Staff Peerless Lake – Meeting with Peerless Lake Local School Board Committee
17	Peace River – Committee Meetings and Agenda Review Peace River – Little Buffalo Staff Appreciation Supper
18	Peavine – Tour Bishop Routhier School with Assistant Deputy Minister Gift Lake – Tour Gift Lake School with Assistant Deputy Minister Martin Lake – Tour Cultural Camp with Assistant Deputy Minister
19	Wabasca – Tour Mistassiniy School, St. Theresa School, and Career Pathways with Assistant Deputy Minister Calling Lake – Meeting for Calling Lake Project
20	High Prairie – Meeting with Education Minister Jeff Johnson Gift Lake – Grade 9 Gift Lake Graduation
21	Trout Lake – Kateri School Graduation
23	Slave Lake – Quality of Work/Life Meeting
24	Peace River – Learning Services Team Meeting Peace River – Advisory Committee Supper and Orientation
25	Peace River – Advisory Committee Meeting
26	Peace River – Corporate Board Meeting

Committed Dates:

27	High Prairie – Gift Lake School Appreciation Lunch
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the Director's Report

JUNE 2014

FNMI AND FIELD SERVICES

Important Dates for School Jurisdictions

- June 4, 2014 – Inspiring Education Symposium, Red Deer

Curriculum

Curriculum Development Prototyping Update

Alberta Education is collaborating in new ways with publicly funded school authorities and their teachers in having them develop and review aspects of future provincial curriculum for the ministry's consideration. One of these processes is Curriculum Development Prototyping, which provides the opportunity for our education partners to make a greater contribution earlier in the process to develop curriculum. A short video that highlights this new collaborative approach to developing curriculum is available on the Inspiring Education YouTube channel at

<http://www.youtube.com/watch?v=6qROZ3vYJyU&list=UUNMaJ2GhV7FKFLOZ6h3sASA>.

The prototyping process will yield draft aspects of provincial curriculum for all grade levels for six subject/discipline areas (Arts Education, Language Arts [English/French Language Arts, Français], Mathematics, Social Studies, Sciences, Wellness Education). These draft aspects will be used by Alberta Education to develop future provincial curriculum for Kindergarten to grade 12 (K–12) with feedback and further vetting by education partners.

Alberta Education's prototyping partners are currently working on developing a K–12 Scope and Sequence for each of the six subject/discipline areas. Beginning June 2014, ministry staff will bring together and refine the prototyping partners' scope and sequences to create a K–12 Scope and Sequence appropriate for consideration at the provincial level. Learning Outcomes, the next draft aspect of provincial curriculum, are due to Alberta Education at the end of August 2014, and will provide further insights for consideration by the ministry in its work to develop provincial curriculum. Our prototyping partners are using the current programs of study as the starting point of their work. In an effort to give teachers and students more flexibility, our prototyping partners will be identifying fewer learning outcomes.

Alberta Education will be offering various engagement opportunities for education partners and parents to build awareness and understanding for the future use of the draft provincial programs of study. The ministry will invite interested teachers to use these draft programs of study in their classrooms and provide feedback and advice to the ministry on possible refinement and enhancements. More engagement opportunities are also being planned, such as subject-area expert panels and online focus groups, to gather further feedback and advice from teachers, experts and the broader community. Alberta Education will refine and enhance the final provincial Programs of Study that will move forward for ministerial approval.

Provincial implementation dates for new Programs of Study are to be determined. Teachers will have ample opportunity to "test drive" the draft programs of study and time to determine supports required for successful implementation. Dates will be determined in consultation with education partners based on readiness and supports being in place.

More information about Curriculum Development Prototyping is available on Alberta Education's website at <http://education.alberta.ca/departments/ipr/curriculum/curriculum-development-prototyping.aspx>. A list of prototyping partners is also available online at <http://education.alberta.ca/media/8382747/partners.pdf>.

For further information, please contact Merla Bolender, Executive Director, Programs of Study and Resources with the Education Program Standards and Assessment Division, at Merla.Bolender@gov.ab.ca or 780-644-2530. Dial 310-0000 first for toll-free access in Alberta.

Highlighting Student Engagement

Alberta Education continues to demonstrate how future curriculum will improve learning for Alberta students.

Alberta's future Programs of Study will be less prescriptive and will empower the professional judgement of teachers to enable them to support in better ways the unique learning needs of the students in their communities. By having fewer learning outcomes, and less overlap and duplication among Programs of Study, teachers will be able to maximize their creativity when designing learning experiences with more opportunity to include local and community needs. Students also will have more opportunities to engage in their learning and focus deeply in an area of study.

Students at Michael Strembitsky School in Edmonton had the opportunity to experience these benefits of future curriculum. Students collaborated to use an allocated budget to bid on a lot in the fictitious development of Shark Lake and then actually create a scale-model home. A video that highlights how students were engaged in their learning is available on the Inspiring Education YouTube channel at <http://www.youtube.com/watch?v=6qROZ3vYJyU&list=UUNMaJ2GhV7FKFLOZ6h3sAS>.

More information about Curriculum Redesign is available on Alberta Education's website at education.alberta.ca/curriculumredesign.

Field Testing of Grade 3 Student Learning Assessments

While most school authorities will pilot the new Grade 3 Student Learning Assessment (SLA) in the fall of 2014, many benefitted from an early look at the assessment through field testing from April 22 to the end of May 2014.

Field testing is an important component in the development process as test questions are administered to determine difficulty level and appropriateness for use on the SLA. Teachers have the opportunity to provide comments about potential questions, which contributes to developing fair, valid and reliable assessments.

Components of the Grade 3 SLAs have been determined in partnership with the Alberta School Boards Association, Alberta School Councils Association, Alberta Teachers' Association, College of Alberta School Superintendents, and Alberta Assessment Consortium. The structure of the SLAs will have four components: digitally scored literacy component; literacy performance-task component; digitally scored numeracy component; and numeracy performance-task component.

The new SLAs contribute to realizing the vision of Inspiring Education by enabling parents and teachers to be aware of a child's strengths or areas needing improvement at the start of the school year. The SLAs will be administered at the start of Grades 3, 6 and 9 and will reference the current provincial Programs of Study until the implementation of future curriculum through the Curriculum Redesign initiative.

The announcement and demonstration of the grade 3 SLA pilot is available on Alberta Education's website at <http://alberta.ca/release.cfm?xID=363969CF77C7F-A945-6C4C-A01529FB80F01A78>. The latest *Student Learning Assessment Update* is available at http://education.alberta.ca/media/8649851/sla_update-spring2014.pdf and in French at http://education.alberta.ca/media/8652739/sla_miseajour_printemps2014.pdf. A technical requirements document also is available on Alberta Education's website at http://education.alberta.ca/media/8416904/ministryapp_webstdrds_slatechrqrmnts.pdf and in French at http://education.alberta.ca/media/8439759/minappwebstdslatechrqd_fr.pdf.

Important Information Regarding Alberta's Math Program

Alberta Education will be clarifying some of the elementary math program outcomes that relate to basic facts. This will help our education partners clearly understand the expectations of Alberta's current math program – students are expected to know and understand how to add, subtract, multiply and divide, and they must understand their number facts and commit them to memory. These clarifications to the Kindergarten to Grade 9 mathematics program of studies, along with new and revised support documents, will be available on the website before the end of the 2013/2014 school year.

Alberta Education recognizes that teachers and parents have a significant role to play in student learning, and that teachers remain the first and best point of contact for parents seeking to understand how the math program is meeting their child's needs.

New supports for the math program include a:

- series of five videos for parents that show elementary students communicating, solving problems, using technology and applying strategies in mathematics (<http://education.alberta.ca/teachers/program/math/videos.aspx>).
- Q&A document for teachers that clarifies program expectations and supports parental engagement (http://education.alberta.ca/media/8394320/q-a_teach_eng.pdf).
- Q&A document for parents that answers key questions that parents may have about mathematics education in Alberta (http://education.alberta.ca/media/8394307/q-a_par_eng.pdf).

In addition to these new materials, Alberta Education's mathematics web page (education.alberta.ca/math) is an excellent resource for students, parents and educators. The web page includes an extensive selection of fact sheets for parents of students in Kindergarten to Grade 12 and a variety of supports for teachers.

For more information or questions about the mathematics programs of study, please contact:

- Amaya Ortigosa, Team Leader of Mathematics K–9, at 780-422-5079 or Amaya.Ortigosa@gov.ab.ca;
 - Kris Reid, Team Leader of Mathematics 10–12, at 780-427-3588 or Kris.Reid@gov.ab.ca; or
 - Diane Stobbe, French Team Leader of Mathematics K–12, at 780-427-7489 or Diane.Stobbe@gov.ab.ca.
- Dial 310-0000 first for toll-free access in Alberta.

Inclusive Education

Early Child Development Mapping Project

The Early Child Development Mapping Project data and the community coalitions are strong examples of two of Inspiring Education's guiding principles. Through the establishment of over 100 community coalitions, Albertans have moved toward shared responsibility and community engagement to provide young children with a solid start.

Early Development Instrument (EDI) baseline results for communities were released on April 28, 2014. The results, along with socio-economic data and information on community resources, were shared with community coalitions during their second provincial gathering on April 28 and 29, 2014. These three pieces make up EMap.

Baseline EDI results for Alberta have been updated to include a total of 70,200 kindergarten-age children. EDI information was collected in two waves by school authorities between 2009 and 2013, and the data has been merged to create a provincial baseline for comparing future EDI results and tracking change over time.

Baseline results provide a more complete picture of early development in Alberta than interim results, which were released earlier. Differences between the interim and baseline results do not reflect actual changes in early development. They are largely the result of adding information on large numbers children into the data base. For example, EDI information was collected on an additional 20,000 children in 2013.

Over the next few months, government will review the 100 final community coalition reports, and this data will help inform policy and program development in support of young children across Alberta.

To view the updated Community reports, visit the EMap website at www.EMap.ca.

For further information, please contact Raelene Finlayson, Senior Manager, Learner Services Branch, at Raelene.Finlayson@gov.ab.ca or at 780-427-4159. Dial 310-0000 first for toll-free access in Alberta.

Individualized Program Planning Templates: Going Forward into 2014/2015

To support the new Education Act, ministry work is underway to align corresponding regulations, Ministerial Orders, including the Standards for Special Education (2004) and other related policies. As a result, a selection of optional sample Individualized Program Plan (IPP) templates was made available on the Education website on October 16, 2013. These templates are an optional resource to help the education system transition to meet the expectations of the Education Act and related regulations in 2015. The templates will fulfill the current requirements related to IPPs, as outlined in the Standards for Special Education, and reflect the shifts in thinking and practice articulated in Inspiring Education.

Over the past several months, Education collected feedback on the optional templates, including at a provincial IPP discussion in February 2014, where participant feedback was overwhelmingly positive. Participants commented on the value of the Inclusive Education Library and how it contains templates and information that support teachers in ensuring they are able to provide meaningful instruction for every student. The optional templates were viewed as useful and reflective of Inspiring Education principles. Many participants also commented that the new templates reflect jurisdictional philosophy on inclusion and are supportive of the shifts in thinking and practice toward which they are working. This feedback is being used to make minor enhancements, and the revised templates will be reposted on the Education website before the end of June for schools to use in the coming year.

During this time of transformational change, educators continue to develop new ways of responding to the learning needs of each and every student. The ministry recognizes the importance of providing teachers with information and resources that support the learning for all students in their classroom. Teachers will continue to identify and respond to the educational needs of individual students who require additional supports to be successful learners. One of the guiding principles of Inspiring Education is inclusive, equitable access, and on page 32, it states, "Some learners will require additional specialized supports to fully access these opportunities." To ensure individual learners receive the instructional supports they need to be successful, it is

critical that there be a plan in place that identifies the student's specific learning needs and the school's commitment to meet these needs. The IPP templates are available for this purpose to assist teachers and others who support learner success.

For further information, please contact Leah Dushenski, Senior Manager, School Accreditation and Standards Branch, at Leah.Dushenski@gov.ab.ca or at 780-427-6894. Dial 310-0000 first for toll-free access in Alberta.

Moving to Unified English Braille

Alberta's braille-using students are moving to a new braille code. Unified English Braille (UEB), a move to combine literary, mathematics, science and computer braille codes into one integrated code, has been moving forward in the English-speaking world. Implementation in North America is currently underway. Braille Literacy Canada approved UEB in 2010, and the Braille Authority of North America made the transition in November 2013.

UEB has now been adopted by all of the major English-speaking countries in the world, with some of them in full implementation. For several months, the Canadian Association of Education Resource Centres (CAER), of which Alberta's Services for Students with Visual Impairments is a member, has been planning the national implementation, and an Alberta committee has been working on planning implementation in Alberta. The 2014/2015 school year will mark the beginning of ECS-Grade 6 implementation. In the following year, Grades 7-9 will follow suit, and the 2016/2017 school year will include Grades 10-12.

Training will be a key element in the successful implementation of UEB. Two training sessions took place this spring, focused on the literary aspect of UEB and the math/science aspect up to a grade 6 level. Over 40 vision teachers and braille transcribers took part in the training. In the future, more technical training will take place to account for the secondary students moving into UEB and requiring a higher skill level for their advanced math and science courses. Additional training opportunities will be announced in the near future to support the braille transcription needs of school-based teams.

This transition will make the acquisition of comprehensive braille reading skills, and ultimately the development of strong literacy and numeracy skills, a reality.

For further information, please contact Roy McConnell, Manager, Inclusive Resources and Supports, Learning Resources Centre, at Roy.McConnell@gov.ab.ca or at 780-427-5234. Dial 310-0000 first for toll-free access in Alberta.

PAX: The Good Behaviour Game and Triple P: Positive Parenting Program

In support of Creating Connections: Alberta's Addiction and Mental Health Strategy, the Government of Alberta has invested in two strategies to protect children from risks of mental, emotional, and behavioral disorders – PAX: The Good Behaviour Game (school-based) and Triple P: Positive Parenting Program (home-based).

The Ministry of Health has provided a grant to The Alberta Centre for Child, Family and Community Research (The Centre) to test the benefits of a PAX and Triple P combination. The Centre is inviting up to 30 Alberta schools with over 150 elementary-aged children to participate.

PAX is designed to help children learn to develop self-regulation and focused attending skills, crucial for engaged thinking, collaborating and cooperating with peers and adults, and a greater sense of self-efficacy.

Triple P is a system of supports that vary in intensity for parents and has been proven to prevent or reduce multiple mental, emotional, or behavioral disorders, including child maltreatment.

While both PAX and Triple P have been shown to produce real, measurable improvements in child functioning, Alberta is leading the first research project in the world to examine the combined benefits of PAX and Triple P.

For further information, please contact Dr. Hannah Pazderka, The Alberta Centre for Child, Family and Community Research, at hpazderka@research4children.com or at 780-803-4367.

New Program Unit Funding Process

Education is pleased to share a more efficient and effective process designed to decrease the administrative work associated with Program Unit Funding (PUF). School authorities will no longer be required to encrypt their files before sending information to Learner Services Branch.

All documentation will be submitted on the Extranet's new Program Unit Funding SharePoint site. Through this site, school authority staff will be able to access resources and information to assist them in the identification of children with mild/moderate disability/delay and severe disabilities.

Children, whose documentation supports PUF eligibility requirements, will be approved by the Learner Services Branch in the first year they are claimed for funding by an ECS operator. As long as the child remains with the same school authority, PUF will be provided for up to three years without the need to re-submit documentation to Learner Services. If the child changes to a different school authority during this time period, documentation will need to be sent to Education for review and funding approval.

The cost of the Early Years Evaluation (EYE) can now be included under *Specialized Equipment* in the PUF budget. School authorities that were involved in the EYE pilot will continue to use the Multidisciplinary Functionality Summary Form for Code 47. Before submitting documentation, all non-pilot school authorities will need approval from Learner Services to identify children with a severe delay involving language using the EYE and multidisciplinary team approach.

For further information, please contact the Learner Services Branch at PUF@gov.ab.ca or at 780-415-0783. Dial 310-0000 first for toll-free access in Alberta.

Teaching and Leadership

Teacher Workload Study Update

During the 2014/2015 school year, a Teacher Workload Study will be carried out by R.A. Malatest & Associates Ltd. on behalf of Alberta Education, the Alberta Teachers' Association (ATA), and the Alberta School Boards Association (ASBA). The study is consistent with the agreement reached by the parties as described by section C3 of the Modified Framework Agreement. The purpose of this study is to assess the current workloads of teachers, school administrators, and central office staff (active members of the ATA), in order to improve the educational experience of Alberta's students.

The study will gather data about the amount of time school teachers, school administrators and central office staff spend on various work activities, including activities that take place outside of the standard working day. Some of the survey tools used in the full study will be informed by a small pilot study conducted in May 2014. The full scale study will officially begin in August, 2014 and conclude in July, 2015.

The Teacher Workload Study will be the first study of its type and scope conducted in Canada. As a province-wide Time and Motion study, it will be the first Canadian study to capture detailed workload data about teachers and school administrators over an entire school year and across an entire province.

Malatest will provide the data collected through the Teacher Workload Study to Alberta Education for review and analysis and will produce a final report which outlines the data collected and makes comparisons between different groups of teachers, school administrators, and central office staff.

For further information, please contact Doug Aitkenhead, Director, Teacher Relations Branch, at Doug.Aitkenhead@gov.ab.ca or at 780-643-1277. Dial 310-0000 first for toll-free access in Alberta.

Operational Information

2014-2015 Guide to Education: ECS to Grade 12

The *Guide to Education: ECS to Grade 12* for the 2014-2015 school year is now available on the Alberta Education website at <http://education.alberta.ca/admin/resources/guidetoed.aspx>.

A *Summary of Key Changes* made in the *Guide* since the 2013-2014 edition is posted at the same location.

The *Guide to Education* is an important planning document for programming and delivering quality Early Childhood Services to Grade 12 education in Alberta. Each year, ministry staff work hard to ensure that the *Guide to Education* is a document that continues to be useful.

This year's *Guide to Education* features the following significant changes:

- A new Learning Commons Policy that describes the learning commons and expectations for school authorities. Guidelines for implementation are also included.
- Information regarding Student Learning Assessments (SLAs) to reflect the pilot implementation of Grade 3 SLAs in September 2014.

For further information, please contact Evan Jones, Senior Manager, Policy Development, at Evan.Jones@gov.ab.ca or at 780-643-0844. Dial 310-0000 first for toll-free access in Alberta.

Request for Expressions of Interest for the Delivery of School Infrastructure

Alberta Infrastructure has issued a Request for Expressions of Interest (RFEOI), looking for third party innovative approaches for delivering new schools and/or optimizing the use of existing schools. The RFEOI was posted on the Alberta Purchasing Connection on April 23, 2014.

The competition will be open for six weeks, following which all submissions will be evaluated. If any are found to have potential, a business case will be developed and put forward for government consideration and approval. If the business case is approved, a Request for Qualifications will be issued, followed by a Request for Proposals. The process from RFEOI to closing of the RFP could take upwards of one year.

The RFEOI notification is posted here:

<http://vendor.purchasingconnection.ca/Opportunity.aspx?Guid=77ADCE47-522C-4D72-A3DE-664D92B28441&>. The RFP closes on June 4, 2014.

Potential respondents to the RFEOI should contact Mo Kurani, Project Procurement Specialist, Alberta Infrastructure, at Mo.Kurani@gov.ab.ca.

For further information, please contact Avi Habinski, Director, Capital Planning South, at Avi.Habinski@gov.ab.ca or at 780-427-2272, or Michael Ediger, Director, Capital Planning North, at Michael.Ediger@gov.ab.ca or 780-427-2083. Dial 310-0000 first for toll-free access in Alberta.

TELL them FROM me (TTFM) Student Survey

What is TTFM

Alberta Education awarded a three-year contract, beginning in 2013/2014, to The Learning Bar to provide a tool for measuring student engagement. The TELL them FROM me (TTFM) Student Survey is a web-based survey that measures student engagement. It gives schools and school authorities reliable and timely data based on student voice. One click reports help schools and school authorities promote and monitor practices that positively impact students' sense of belonging, well-being and achievement.

The Learning Bar Contract

The contract between Alberta Education and The Learning Bar supports a cost sharing model between Alberta Education and school authorities choosing to use the TTFM Survey. This allows The Learning Bar to offer the TTFM Survey to Alberta school authorities at a reduced rate.

School authorities signing onto this contract agree to data sharing with Alberta Education and the Government of Alberta for the purpose of informing provincial initiatives and/or reporting on provincial projects/priority areas.

Also included in the contract is the embedding of the Accountability Pillar survey questions for students within the TTFM Survey, thus streamlining survey administration and reducing survey fatigue. For further information about the combined Accountability Pillar/TTFM survey, please contact Keith Bowen, Director, System Assurance Branch by email at keith.bowen@gov.ab.ca or by phone at 780-422-4750. Dial 310-000 first for toll-free access.

Planning for 2014-15

In the 2013/2014 school year, 40 school authorities utilized TTFM to gather student engagement data to inform their planning processes. School authorities that involved all or most of their schools overall or at a particular level (e.g., elementary or high school) were able to use the data for system-level analysis and planning. This also helped simplify the administration processes for the Accountability Pillar and TTFM surveys.

In planning for the 2013/2014 school year, schools authorities are asked to keep this in mind as they determine participating schools. Participating school authorities wishing to add/remove schools participating in TTFM are asked to contact Robert DiDiodato, Senior Account Manager, The Learning Bar at Robert.d@thelearningbar.com or 506-458-9311 ext. 227.

In order to plan and support schools and school authorities for the 2013/2014 school year, The Learning Bar will be inviting district coordinators to participate in a short year-end conversation regarding their experiences with TTFM. School coordinators and principals will also be invited to provide their feedback via a year-end survey. Summarized feedback will be shared with Alberta Education.

School authorities that did not participate in the Alberta Education- The Learning Bar contract in 2013/2014 can still sign up for 2014/2015.

For further information, please contact Anthony Warren, Education Manager, FNMI and Field Services Sector, at Anthony.Warren@gov.ab.ca or at 780-415-9310. Dial 310-000 first for toll-free access in Alberta.

Question from the Field

Q: As a school authority leader, how can I build up my own knowledge base to be able to make good decisions about how my district supports technology in the classroom?

A: The primary outcome identified in the Learning and Technology Policy Framework's Policy Direction 4: Leadership is that "Education leaders at all levels champion effective and innovative uses of technology for all schools." Worth noting is that the policy direction recognizes that this is a team effort. No single leader is expected to be making decisions in isolation. Technology, in particular, is a field that requires a combination of expertise and perspectives from all leaders in order to make effective decisions.

To help superintendents and other senior leaders build their capacity to think critically and plan to support students using technology in their learning, School Technology Branch is publishing a series of Technology Briefings. Each Technology Briefing introduces a topic related to a particular approach to technology, explains why it merits consideration, and offers a set of initial steps to guide leaders who want to start the conversation in their district.

In the fall, Technology Briefings were released for Cloud Computing and Digital Citizenship. This May, School Technology Branch released its latest installment to the series on Bring Your Own Device initiatives. All three Technology Briefings can be found on Education's Learning and Technology Policy Framework website, under Policy Direction 4.

For further information, please contact Tara Reimche, Business Analyst, Technology Planning, School Technology Branch, at Tara.Reimche@gov.ab.ca or at 780-415-0820. Dial 310-0000 first for toll-free access in Alberta.

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June 2, 2014

TO: Superintendents of Schools

RE: Joint Protocol for the Release of the 2013/2014 Provincial Achievement Test and Diploma Examination Results

Each year, Alberta Education and the Alberta School Boards Association develop a protocol for the release of provincial achievement test and diploma examination results. The protocol provides a coordinated approach to the release of results, both locally and provincially.

Attached is a copy of the protocol outlining this year's timeline for the release of provincial achievement test and diploma examination results.

If you have any questions, please do not hesitate to contact us.

Sincerely,

[Original Signed June 2, 2014]

David Anderson
Executive Director
Alberta School Boards Association
780-482-7311

[Original Signed June 2, 2014]

Neil Fenske, Ph.D.
Executive Director, Assessment
Alberta Education
780-427-0010

Attachment

cc Board Chairs
Elementary, Junior High and Senior High School Principals

**JOINT PROTOCOL FOR THE RELEASE OF
THE 2013/2014 PROVINCIAL ACHIEVEMENT TEST
AND
DIPLOMA EXAMINATION RESULTS**

JOINT PROTOCOL FOR THE RELEASE OF THE 2013/2014 PROVINCIAL ACHIEVEMENT TEST AND DIPLOMA EXAMINATION RESULTS

NOTE: The results are not final until the official release by the Minister.

Dates	Action
August 26, 2014	Alberta Education makes available electronically on the Extranet the results of the 2013/2014 achievement tests and June diploma examinations for individual schools and jurisdictions together with the provincial results.
September 12, 2014	Alberta Education provides a briefing on provincial results and trends to the Alberta School Boards Association Board of Directors.
September 23, 2014	Alberta Education makes available electronically on the Extranet the Diploma Examination Multiyear Reports.
September 23, 2014	Alberta Education makes available electronically on the Extranet the Achievement Test Multiyear Reports.
September 30, 2014	<p>Alberta Education makes available electronically on the Extranet the individual student profiles, to be printed at the school for distribution to individual parents on or after September 27.</p> <p>(The individual student data is also available in <i>Table 7, Individual Student Results by Reporting Category</i>, of the school reports, which will be available on the Extranet on August 23.)</p>
By October 7, 2014	Each superintendent should inform his or her board of the school authority's results in a closed meeting.
October 7, 2014	Alberta Education hosts a technical briefing regarding the provincial results and trends with: Alberta School Boards Association, Alberta Teachers' Association, Alberta School Council Association, College of Alberta School Superintendents and the four Calgary and Edmonton school jurisdictions.
October 8, 2014a.m.	The Minister of Education officially releases provincial results to the public based on the achievement test results and the diploma examination results made available to school jurisdictions in August and September. This release is in conjunction with the release of Accountability Pillar results.
October 8, 2014p.m.	Jurisdictions release results to the public based on the Achievement test results and the Diploma examination results made available to school jurisdictions in August.

June 2, 2014

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ATA News

Volume 48 2013-14

Students see a future in robotics

June 10, 2014

ATA News Staff



KEISHA THUNDER SETS UP A LEGO ROBOT FOR THE RACE AROUND THE BLOCK CHALLENGE DURING FORT MCMURRAY PUBLIC SCHOOL'S FOURTH ANNUAL LEGO ROBOTICS TOURNAMENT.

To some, Trout Lake might appear to be at the end of the Earth. But for students in the remote northern community, a local school program may be the beginning of their engineering or technology careers.

Trout Lake is eight hours north of Edmonton. Cut off from other northern communities, it takes a circuitous nine-and-a-half hour drive to make it from Trout Lake to Fort McMurray, even though the latter is technically closer to the community than the capital.

That hasn't stopped a local teacher in Northland School Division No. 61 from teaming up with a tech specialist to introduce students to the world of robotics using Legos. Paul Neethling, tech specialist with the Kee Tas Kee Now Tribal Council, sees the program as a way to not only start the kids on a productive path, but to open a wider world to them.

"It provides an exceptional opportunity for hands-on learning," said Neethling. "The most important purpose of Lego Robotics is it gives students a view of what the engineering world looks like. In the engineering world, you need strong skills in math, science and literacy. You need to be able to read instructions, you need to be able to communicate your ideas when writing programs and you need to be able to solve problems and create solutions."

It doesn't hurt that it's also fun—and they're winning awards doing it, recently taking third prize at Fort McMurray Public School's Fourth Annual Lego Robotics Tournament.

Also In This Issue

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"I am so proud of these kids," said Neethling. "These students overcame challenging circumstances to achieve success. They practised three days a week and worked very hard to make sure the programming and design for each robot was just right."

Their teacher, Andrea Horton, said the decision to attend was last-minute, but the kid's enthusiasm couldn't be contained. "It was really short notice so more rational people probably would have said 'Are you crazy? Not this year!' But we said, 'OK, let's do it'," said Horton. "The kids have really taken to it; we have a few who have a natural aptitude for it. Everyone has worked very hard and I couldn't be more proud."

Parents who made the long trip were left wide-eyed by their kids' skill at building robots. "The kids are able to interact with other schools and learn different cultures. I like the technology part of Lego robotics because it gives them more hands-on learning. It teaches them a little bit of everything," said parent Lillian Noskiye.

And it has them dreaming big. "Lego robotics has helped me think about becoming a mechanic someday," said Tyler Yellowknee, one of the 11 Kateri students who attended. ■

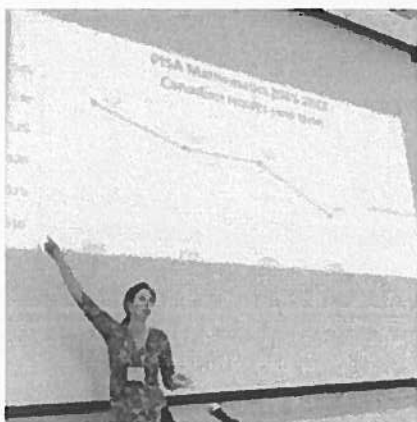
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11010 142 Street NW, Edmonton, Alberta T5N 2R1 | 106, 3016 5 Avenue NE, Calgary, Alberta T2A 6K4

Slipping math scores don't equal a crisis, says math conference panel

Tuesday, June 03, 2014



EDMONTON - International test results that show Alberta's and Canada's math scores have slipped don't mean the education system is in a crisis, education and math professors said Tuesday morning during a mathematics conference at the University of Alberta.

Data from the Programme for International Student Assessment (PISA) has ignited a firestorm of debate recently about whether Canadian students are getting an adequate math education, said the panel of academics speaking at this year's Canadian Mathematics Education Study Group Conference.

"We have to speak against the claims that Canada is failing, because we're not," said Dave Wagner, associate dean of education with expertise in math at the University of New Brunswick. "We are doing quite well."

Between 2003 and 2012, PISA numbers show a six-per-cent drop in Alberta's math results, although Alberta students remain near the top in math relative to other countries.

When you compare PISA data with results from another international test that examined adults - the Programme for the International Assessment of Adult Competencies (PIAAC) - the numbers show today's 15-year-olds actually outperform adults in math, said Lynn McGarvey, associate dean of teacher education at the University of Alberta.

"In numeracy, we were below the average for our adults," said McGarvey. "Our 16-24-year-olds certainly do better in numeracy than the 45-50-year olds and the 55-65-year-olds ... This sort of proved to me that, yes, the mathematics that 15-year-olds and teenagers are doing is more helpful in terms of them developing problem-solving skills than perhaps some of our adults who are complaining about mathematics in the schools."

Deputy Education Minister Greg Bass referred to those same results Tuesday while speaking at an Alberta School Boards Association meeting in Red Deer, saying the numbers show that people taught under the old system are not outperforming today's students.

Just because scores have slid doesn't mean curriculum is the cause, the panel said. Myriad factors affect a country's PISA results, said McGarvey, such as class sizes, education funding, immigration patterns, inclusive education for children with special needs, and students learning English as a second language.

The chair of Edmonton Public Schools, who attended the Red Deer school boards meeting, said Edmonton public students will continue learning math basics along with strategies to solve problems and become creative thinkers who are also capable employees and citizens.

"We going to make sure kids continue to learn the basics, but the basics aren't enough anymore," Sarah Hoffman said. "You need to go beyond that."

The president of the Alberta Teachers' Association said what PISA measures is very narrow compared to what Alberta's education system tries to teach students.

"The Alberta curriculum is far more complex," Mark Ramsankar said. "We talk about student agency, we talk about ingenuity and creativity. PISA doesn't measure that."

asands@edmontonjournal.com

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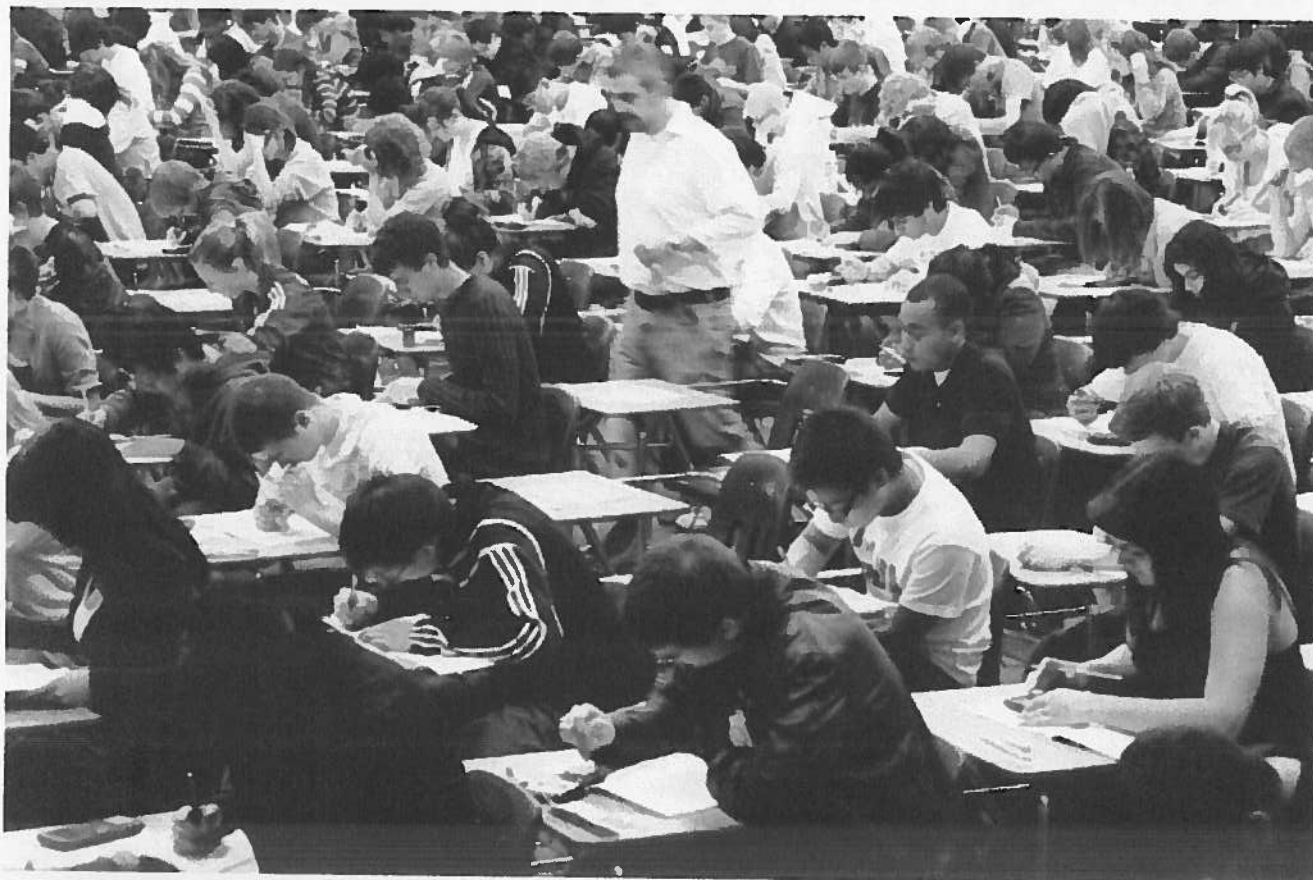
NUMBERS CRUNCHERS

Education and math professors at a national mathematics conference, hosted this year at the University of Alberta, spoke Tuesday morning about how international test scores have been misinterpreted to make it seem like math education is in crisis in Canada.

The four panelists were:

Education Minister reverses decision to halve diploma-marking fee

BY ANDREA SANDS, EDMONTON JOURNAL MAY 27, 2014 12:32 PM



Edmonton high school students write exams. A marker shortage could delay diploma-exam marks, worth 50 per cent of a student's final grade and required for post-secondary admissions, the Alberta teachers' union says.

Photograph by: Edmonton Journal, file

EDMONTON - Education Minister Jeff Johnson said Monday in a letter to teachers he is reversing a decision last fall to cut an honorarium in half for teachers who mark Grade 12 diploma-exam essays.

"I can assure you that the decision to lower the standard working day honorarium was done in good faith and with the best of intentions," Johnson wrote. "We now recognize that this decision was counterproductive and, although unintentional, may have resulted in making teacher volunteers feel undervalued for the hard work they do on behalf of students. For this reason, I have asked the Ministry of Education to immediately reinstate the \$200 honorarium for weekday grading of diploma exams."

Last fall, the minister cut the honorarium for diploma-exam grading from \$200 to \$100 for regular working days. The \$200 fee remained in place for grading done on weekends.

Alberta Education is having difficulty attracting enough teacher volunteers this year to mark the Grade 12 diploma exams, tests worth 50 per cent of a student's final mark. Some teachers have said

FILED IN
2014

the fee cut is an insult that strains already tense relations between the province and teachers.

In his letter, Johnson said the government appreciates "the tremendous dedication" of teachers sacrificing their personal time to mark the exams.

"I hope that the reinstatement of the \$200 honorarium signals our intention to maintain a healthy two-way dialogue between teachers and government."

It's up to individual teachers whether they volunteer to mark the exams, said Alberta Teachers' Association spokesman Jonathan Teghtmeyer.

"I think you'll find there will be a number of teachers that appreciate this gesture."

Johnson also reassured teachers the Education Ministry doesn't plan to have computers mark Grade 12 diploma-exam essays, despite an Alberta Education commissioned feasibility study that said computer-grading of the essays could work.

Currently, two teachers grade each essay. When the marks differ, a third teacher grades the paper.

"The ministry-commissioned report on the computer grading was merely an exercise in due diligence," Johnson wrote. "It was important to investigate this emerging technology. We believe that the essay component of the diploma exam ought to be marked by Alberta teachers. Students deserve to have their work and talents reviewed by a professional with a deep understanding and appreciation for the many complexities and nuances of essay writing."

ATA delegates recently voted at the annual general assembly to oppose computer grading of essays. Automated marking has been hotly debated in the United States, where it's being explored as a way to keep costs lower in the face of new education standards that demand increased testing and grading of those tests.

The minister is making "absolutely the right choice" in staying away from computerized grading of diploma exams, Teghtmeyer said.

"That's a good reassurance. I think the next step now is for the government to clearly release the report just so that everybody has a sense of what was included in it."

The report cost \$5,000 and was produced in January by LightSide, a U.S. company that develops educational software including programs that grade student essays. LightSide examined questions and teacher-graded answers from Alberta's 2013 diploma exams and determined its software would be able to more reliably grade the essay answers than the teachers.

asands@edmontonjournal.com

[Twitter.com/Ansands](https://twitter.com/Ansands)

June 20, 2014

The art of making learning fun with drama, music and visual arts

By KATE HAMMER

Royal Conservatory program uses drama, music and visual arts to teach core curriculum to students

At St. Anne's School in northern Alberta, teachers are stepping away from the chalkboard and using creative new techniques to teach the most confusing parts of the curriculum.

Sometimes this means using elaborate charades to act out examples of literary tools such as similes, metaphors and personification. Or turning a tarp into a giant Cartesian grid, laying it on the floor and getting the students to use mathematical equations to move between co-ordinates. Or explaining the food chain through a break-dancing competition – insects do a simple step and shuffle, apex predators must perform a more demanding move like the worm.

It's all part of the Royal Conservatory's Learning Through the Arts Youth Empowerment Program, which uses drama, music and visual arts to teach core curriculum to students in Grades 6 through 9.

The results, outlined in a report released this week by the Royal Conservatory, show that those who benefited most from the program were First Nations and Métis students.

Between 2010 and 2013, the first three years that the Learning Through the Arts program was delivered to about 3,000 students in Fort McMurray, the Grade 9 math scores of First Nations students have climbed more than 20 percentage points, beating the average for Alberta's non-aboriginal students.

First Nations students also beat the provincial average by nearly 10 points in Grade 6 language arts and posted a 20-percentage-point gain in Grade 9 social studies.

"It's thrilling," said Shaun Elder, executive director of Learning Through the Arts. "We always thought it was possible, but to see [aboriginal students] beating the provincial average in serious topics like math and language arts, that's off the charts."

Educators across the country are struggling with how to get First Nations youth – a fast-growing demographic – to live up to their academic potential. As a group they have long trailed their non-aboriginal peers on standardized tests, and only one in three graduates from high school.

The program pairs local artists with classroom teachers to develop creative ways to teach some of the drier or more confusing parts of the core curriculum. The teachers identify the concepts that their students struggle with most, and the artists help develop new ways to visualize or act out those ideas.

Grade 6 students at Fort McMurray's St. Anne School learned about a type of metaphor called personification this week using Learning Through the Arts techniques. Rather than memorizing the definition of

personification – a literary tool that lends human traits to animals and inanimate objects – 11-year-old Ryan Kelloway and his classmates acted out examples.

Ryan crouched on his hands and knees, like a chair, and pleaded with his classmates to sit on him.

"Please, please, please! Just come and sit!" he said, his eyes wide with dramatic flair.

"The chair begged me to sit on it," someone shouted, as the classroom erupted with laughter.

The program generates a more fun and informal feeling to the classroom, according to Gabby St. Martin, 16, a Métis Grade 10 student at Fort McMurray's Holy Trinity School. She remembers feeling intimidated and shy for most of her school career until she became part of Learning Through the Arts about two years ago.

"[The program] allowed me not to be worried about messing up," she said. "If you did you could laugh it off."

Gabby particularly enjoyed the elements of the program inspired by First Nations culture, many of which were developed with the help of Hazel "Issapaakii" Derange, a local elder and residential school survivor.

Issapaakii teaches students about traditional medicines, such as dandelions, and their teachers lead them in a scientific investigation of why these weeds can be used to treat skin rashes. (They contain an abundance of nutrients, including vitamins A, C and K, calcium and potassium.) First Nations and Métis students often struggle because they're intimidated by traditional classrooms, according to Issipakii.

"For all of my life I was terrified of classrooms," she said. "I never wanted to go to school. The teacher would ask me to answer a question and my mind was blank."

Just letting kids out of their desks to move around can help them relax, she said, and the cultural elements of the program give aboriginal students a badly needed sense of validation.

Mr. Elder and his staff are exploring ways to expand the program into nearby communities with a higher density of aboriginal students, including Fort Chipewan and Fort McKay.

The challenge is finding local artists in a remote part of Canada where the cost of living is so high. The expansion will also test whether the program's success can be replicated outside the affluence of Fort McMurray and the region of Wood Buffalo, where the average household income is \$189,000.

Issapaakii, a soft-spoken great-grandmother with shoulder-length salt and pepper curls, lowers her voice and drops her easy smile when she talks about the expansion.

"It's a different way to reach kids," she said, "and there are kids who badly need that."

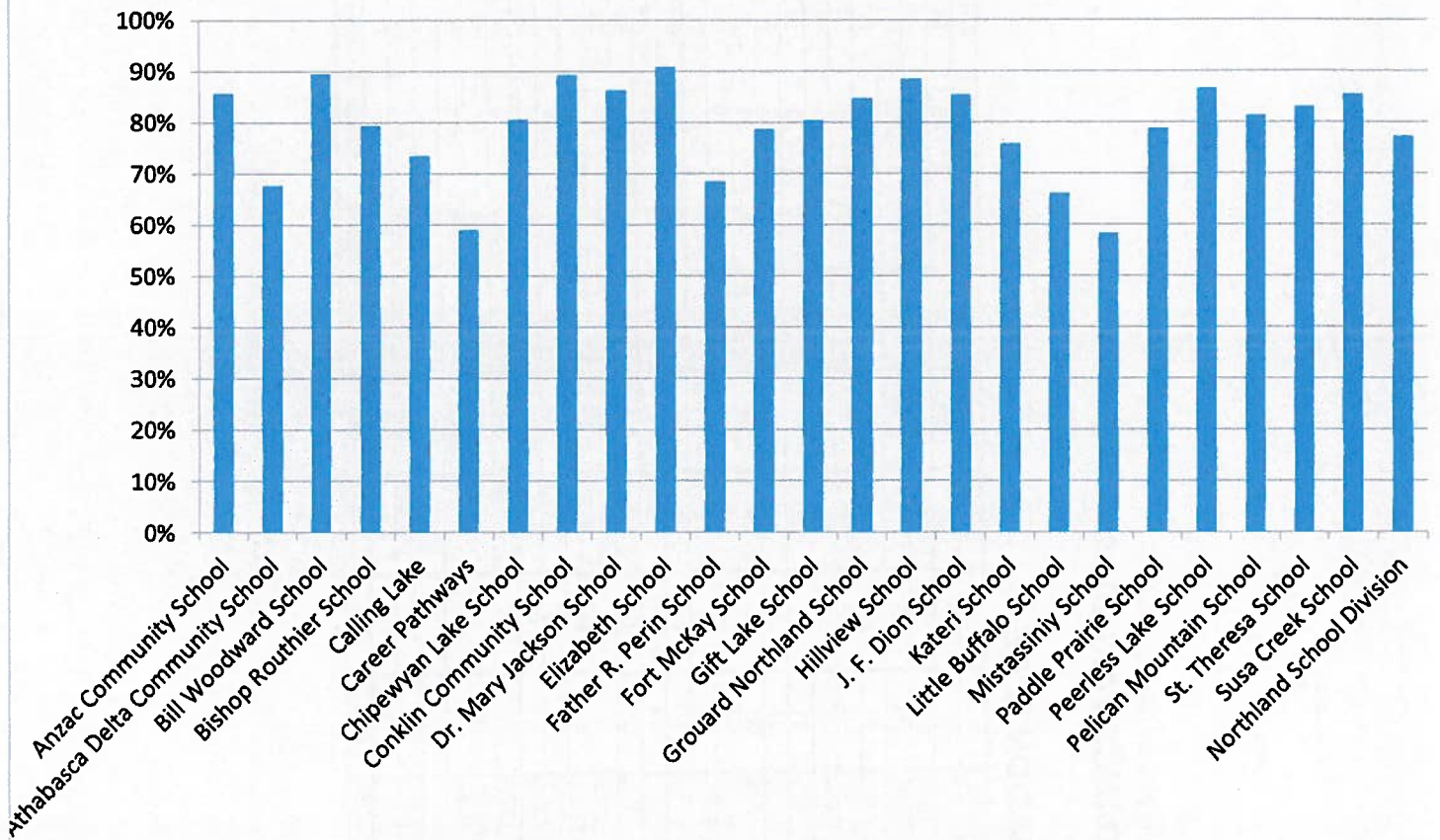
The Globe and Mail, Inc.

Northland School Division #61
ATTENDANCE 2013-2014

DIVISION WIDE

SCHOOL	ATTENDANCE	ELEM	JUNIOR	SENIOR	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Anzac Community School	88%	86%			65	65	66	68	68	67	68	68	67
Athabasca Delta Community School	68%	74%	61%	62%	238	238	242	245	257	255	257	256	229
Bill Woodward School	90%	86%	83%	91%	114	115	113	111	115	115	118	117	114
Bishop Routhier School	79%	81%			62	62	63	63	66	66	69	67	63
Calling Lake	74%	78%	71%	62%	139	146	150	150	163	163	145	147	150
Career Pathways	59%			59%	48	52	50	49	33	33	32	32	32
Chipewyan Lake School	81%	82%	77%	93%	21	24	24	24	19	20	20	20	21
Conklin Community School	88%	87%	92%		36	30	30	30	27	30	29	31	33
Dr. Mary Jackson School	86%	85%	78%	90%	33	35	36	35	37	38	38	37	35
Elizabeth School	91%	93%	88%		142	146	142	145	146	146	150	150	151
Father R. Perin School	68%	62%	60%		74	75	75	75	76	75	75	76	77
Fort McKay School	78%	81%	74%		97	99	97	98	93	100	99	101	101
Gift Lake School	80%	84%	75%		174	181	183	183	177	178	167	164	162
Grouard Northland School	85%	87%	85%		101	101	105	104	98	98	97	98	98
Hillview School	89%	91%			48	42	41	41	34	36	33	33	35
J. F. Dion School	85%	89%	84%		57	59	64	64	61	65	66	66	60
Kateri School	76%	80%	69%	62%	93	95	91	91	90	91	90	91	90
Little Buffalo School	66%	69%	64%	67%	191	185	194	195	177	179	182	183	189
Mistassini School	58%		70%	43%	363	372	374	375	373	372	369	371	371
Paddle Prairie School	79%	80%	80%	70%	104	107	103	101	99	99	97	99	98
Pearless Lake School	87%	88%	87%	81%	132	127	125	122	123	126	130	130	131
Pelican Mountain School	81%	87%			21	23	22	22	23	21	24	24	25
St. Theresa School	83%	83%			366	387	384	385	393	400	407	395	392
Susa Creek School	85%	88%	82%		43	45	38	38	41	41	41	42	42
Northland School Division	77%	82%	74%	56%	2782	2811	2812	2812	2789	2814	2803	2798	2766

2013-2014 Attendance Average





Chairman's Report June 26, 2014

May, 2014

29	Peace River	Corporate Board Meeting
	High Prairie	Overnight
30	Grouard	Northland Games
	Leduc	Travel
31	Red Deer (PM)	PSBAA Annual Spring Meeting
	Leduc	Travel

June, 2014

1	Red Deer (PM)	ASBA Spring Annual General Meeting
2	Red Deer	ASBA Spring Annual General Meeting
3	Red Deer	ASBA Spring Annual General Meeting
4	Red Deer	Inspiring Education Conference
9	Edmonton	Meeting with Alberta Infrastructure
	Peace River	Travel
10	Peace River	Meeting with the Minister of Education
	Leduc	Travel
11	Edmonton	Meeting with the Office of the Auditor General
12	Sherwood Park	Meeting with Opus Stewart Weir
	Hinton	Travel
13	Grande Cache	Meeting with the Chair of the Susa Creek LSBC
15	High Prairie	Travel
16	Gift Lake	Meeting with the Gift Lake LSBC and the Gift Lake Metis Settlement Chairperson and Council
	Peace River	Travel
17	Peace River	Agenda Review
	Peace River	Little Buffalo Staff Appreciation Dinner
	High Prairie	Travel
18	Peavine	Assistant Deputy Minister Information Visit
	Gift Lake	Information Visit
	Martin Lake	Information Visit
	Wabasca	Overnight
19	Wabasca	School Visits and Information Visit
	High Prairie	Overnight
20	High Prairie	Meeting with the Minister of Education and the Northland Community Engagement Team Representatives
	Leduc	Travel
23	Slave Lake	Quality of Work/Life Committee Meeting
	Manning	Overnight
24	Paddle Prairie	School Visit
	Keg River	School Visit
	Peace River	Advisory Committee Orientation

Committee Dates

27	Edmonton	Meeting with Alberta Education
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July

4	Fort McKay	Fort McKay Meeting with Director of Education, Fort McKay First Nations
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NORTHLAND SCHOOL DIVISION NO. 61
BOARD REPORT
2013/2014 SCHOOL YEAR
PERIOD ENDING - JUNE 17, 2014

ELECTIONS

	ACTUAL	BUDGET	VARIANCE
REMUNERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS--TRUSTEES	-	-	-
POSTAGE--ELECTIONS	29.52	-	(29.52)
INSERVICE--ELECTIONS	-	-	-
RENUMERATION--ELECTIONS	54,022.50	30,000.00	(24,022.50)
TRAVEL & SUBSISTENCE--ELECTIONS	2,777.84	140,000.00	137,222.16
PRINTING & BINDING--ELECTIONS	3,521.24	10,000.00	6,478.76
ADVERTISING--ELECTIONS	19,399.69	20,000.00	600.31
OFFICE SUPPLIES--ELECTIONS	725.82	10,000.00	9,274.18
SUB-TOTAL	80,476.61	210,000.00	129,523.39

COMMITTEES

RENUMERATION TRUSTEES	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	-	-	-
TRAVEL & SUBSISTENCE-PERSONNEL	-	-	-
TRAVEL & SUBSISTENCE-EDUCATION	-	-	-
TRAVEL & SUBSISTENCE-FINANCE	-	-	-
TRAVEL & SUBSISTENCE-NEGOTIATION	2,453.44	-	(2,453.44)
TRAVEL & SUBSISTENCE-PAC	-	-	-
TRAVEL & SUBSISTENCE-AD HOC	-	40,000.00	40,000.00
TRAVEL & SUBSISTENCE-QUALITY OF WORK LIFE	305.27	15,000.00	14,694.73
TRAVEL & SUBSISTENCE-KTC PARTNERSHIP	-	-	-
TRAVEL & SUBSISTENCE-MARTIN ABORIGINAL INITIAT	-	-	-
TRAVEL & SUBSISTENCE-POLICY REVIEW	21,348.48	-	(21,348.48)
TRAVEL & SUBSISTENCE - NCET-NSD ENGAGEMENT	-	-	-
TRAVEL & SUBSISTENCE - RED EARTH TRANSFER	-	-	-
SUB-TOTAL	24,107.19	55,000.00	30,892.81

OTHER EXPENSES

REMUNERATION TRUSTEES	-	-	-
RENUMERATION - RECRUITMENT	-	-	-
RENUMERATION TRUSTEES - RETREAT	-	-	-
EMPLOYEE BENEFITS - TRUSTEES	2,808.15	-	(2,808.15)
EMPLOYEE BENEFITS - RECRUITMENT	-	-	-
PROFESSIONAL SERVICES	99,376.10	200,000.00	100,623.90
IN-SERVICE - BOARD	-	110,000.00	110,000.00
IN-SERVICE - BOARD (ORIENTATION)	49,157.80	100,000.00	50,842.20
IN-SERVICE - N.S.D. P.D. - TRUSTEES	-	-	-
LEGAL FEES - BOARD TRUSTEES	11,998.25	10,000.00	(1,998.25)
RENUMERATION ALTERNATES	-	-	-
VISA PURCHASES - TRUSTEE	695.68	-	(695.68)
TELEPHONE - TRUSTEE	1,359.47	5,000.00	3,640.53
TELEPHONE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - BOARD/OTHER	78,697.04	110,000.00	31,302.96
TRAVEL & SUBSISTANCE - PSBA	-	-	-
TRAVEL & SUBSISTANCE - ASBA	-	-	-
TRAVEL & SUBSISTENCE - TRUSTEE	-	-	-
TRAVEL & SUBSISTENCE - VICE CHAIRMAN	-	-	-
TRAVEL & SUBSISTENCE - RECRUITMENT	-	-	-
A.S.B.A. & P.S.B.A. FEES - BOARD	43,324.25	38,000.00	(5,324.25)
PRINTING & BINDING	8,916.10	2,000.00	(6,916.10)
INSURANCE - BOARD OF TRUSTEES	178.79	250.00	71.21
ADVERTISING - BOARD	175.63	5,000.00	4,824.37
OFFICE SUPPLIES	2,751.56	500.00	(2,251.56)
AWARDS	28,009.18	16,500.00	(11,509.18)
POSTAGE - BOARD	1,161.40	4,000.00	2,838.60
FURNITURE& EQUIPMENT	-	5,000.00	5,000.00
SUB-TOTAL	328,609.40	606,250.00	277,640.60
TOTAL	433,193.20	871,250.00	438,056.80

NORTHLAND SCHOOL DIVISION NO. 61
LOCAL SCHOOL BOARD COMMITTEE REPORT
2013/2014 SCHOOL YEAR
PERIOD ENDING - JUNE 17, 2014

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>Anzac</u>						
Quarterly Honorarium	1,194.19	2,700.78	3,894.97	4,920.00	1,025.03	
Travel & Subsistence			-	5,032.00	5,032.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		603.11	603.11	250.00	(353.11)	
Total	1,194.19	3,303.89	4,498.08	10,202.00	5,703.92	44.1%
<u>Athabasca Delta</u>						
Quarterly Honorarium	1,202.38	2,018.28	3,220.66	4,920.00	1,699.34	
Travel & Subsistence			-	5,340.00	5,340.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		109.73	109.73	250.00	140.27	
Total	1,202.38	2,128.01	3,330.39	10,510.00	7,179.61	31.7%
<u>Bishop Routhier</u>						
Quarterly Honorarium	1,221.94	3,526.22	4,748.16	4,920.00	171.84	
Travel & Subsistence			-	1,992.00	1,992.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		1,171.65	1,171.65	250.00	(921.65)	
Total	1,221.94	4,697.87	5,919.81	7,162.00	1,242.19	82.7%
<u>Calling Lake</u>						
Quarterly Honorarium	1,221.56	2,383.02	3,604.58	4,920.00	1,315.42	
Travel & Subsistence			-	3,060.00	3,060.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,221.56	2,383.02	3,604.58	8,230.00	4,625.42	43.8%
<u>Chipewyan Lakes</u>						
Quarterly Honorarium	735.50	1,947.90	2,683.40	4,920.00	2,236.60	
Travel & Subsistence			-	2,740.00	2,740.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	735.50	1,947.90	2,683.40	7,910.00	5,226.60	33.9%
<u>Conklin</u>						
Quarterly Honorarium	1,455.38	3,583.64	5,039.02	4,920.00	(119.02)	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,455.38	3,583.64	5,039.02	9,314.00	4,274.98	54.1%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>Dr. Mary Jackson</u>						
Quarterly Honorarium	1,471.00	3,694.35	5,165.35	4,920.00	(245.35)	
Travel & Subsistence			-	2,184.00	2,184.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		886.84	886.84	250.00	(636.84)	
Total	1,471.00	4,581.19	6,052.19	7,354.00	1,301.81	82.3%
<u>East Prairie</u>						
Quarterly Honorarium	1,229.75	3,696.19	4,925.94	4,920.00	(5.94)	
Travel & Subsistence		1,318.17	1,318.17	2,128.00	809.83	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,229.75	5,014.36	6,244.11	7,298.00	1,053.89	85.6%
<u>Elizabeth</u>						
Quarterly Honorarium	1,206.25	2,761.62	3,967.87	4,920.00	952.13	
Travel & Subsistence			-	3,816.00	3,816.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,206.25	2,761.62	3,967.87	8,986.00	5,018.13	44.2%
<u>Father R Perin</u>						
Quarterly Honorarium	1,221.56	3,687.40	4,908.96	4,920.00	11.04	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		1,031.46	1,031.46	250.00	(781.46)	
Total	1,221.56	4,718.86	5,940.42	9,314.00	3,373.58	63.8%
<u>Fort McKay</u>						
Quarterly Honorarium	735.50	2,206.50	2,942.00	4,920.00	1,978.00	
Travel & Subsistence			-	4,144.00	4,144.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	735.50	2,206.50	2,942.00	9,314.00	6,372.00	31.6%
<u>Gift Lake</u>						
Quarterly Honorarium	1,218.00	3,502.51	4,720.51	4,920.00	199.49	
Travel & Subsistence		-	-	2,292.00	2,292.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,218.00	3,502.51	4,720.51	7,462.00	2,741.49	63.3%
<u>Grouard</u>						
Quarterly Honorarium	1,552.71	2,753.77	4,306.48	4,920.00	613.52	
Travel & Subsistence		2,404.90	2,404.90	2,028.00	(376.90)	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,552.71	5,158.67	6,711.38	7,198.00	486.62	93.2%

	Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference	Percent Expended
<u>J.F. Dion</u>						
Quarterly Honorarium	1,229.75	3,690.88	4,920.63	4,920.00	(0.63)	
Travel & Subsistence		38.38	38.38	4,052.00	4,013.62	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		824.26	824.26	250.00	(574.26)	
Total	1,229.75	4,553.52	5,783.27	9,222.00	3,438.73	62.7%
<u>Kateri</u>						
Quarterly Honorarium	1,206.25	2,045.69	3,251.94	4,920.00	1,668.06	
Travel & Subsistence		2,043.48	2,043.48	2,416.00	372.52	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards			-	250.00	250.00	
Total	1,206.25	4,089.17	5,295.42	7,586.00	2,290.58	69.8%
<u>Little Buffalo</u>						
Quarterly Honorarium	1,700.50	3,498.86	5,199.36	4,920.00	(279.36)	
Travel & Subsistence			-	1,880.00	1,880.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		800.00	800.00	250.00	(550.00)	
Total	1,700.50	4,298.86	5,999.36	7,050.00	1,050.64	85.1%
<u>Mistassiniy</u>						
Quarterly Honorarium	1,692.69	3,115.70	4,808.39	4,920.00	111.61	
Travel & Subsistence		371.12	371.12	2,836.00	2,464.88	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		954.02	954.02	250.00	(704.02)	
Total	1,692.69	4,440.84	6,133.53	8,006.00	1,872.47	76.6%
<u>Paddle Prairie</u>						
Quarterly Honorarium	1,218.00	3,030.28	4,248.28	4,920.00	671.72	
Travel & Subsistence		500.00	500.00	2,288.00	1,788.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		-	-	250.00	250.00	
Total	1,218.00	3,530.28	4,748.28	7,458.00	2,709.72	63.7%
<u>Peerless Lake</u>						
Quarterly Honorarium	1,218.00	3,774.35	4,992.35	4,920.00	(72.35)	
Travel & Subsistence		1,715.25	1,715.25	2,340.00	624.75	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		560.00	560.00	250.00	(310.00)	
Total	1,218.00	6,049.60	7,267.60	7,510.00	242.40	96.8%
<u>Pelican Mountain</u>						
Quarterly Honorarium	988.50	2,055.05	3,043.55	4,920.00	1,876.45	
Travel & Subsistence			-	3,096.00	3,096.00	
In - Service			-		-	
Prior Year Carryover			-		-	
Casual Labour, Supplies & Awards		550.78	550.78	250.00	(300.78)	
Total	988.50	2,605.83	3,594.33	8,266.00	4,671.67	43.5%

St. Theresa

Quarterly Honorarium
 Travel & Subsistence
 In - Service
 Prior Year Carryover
 Casual Labour, Supplies & Awards
 Total

Future Pay Out	Paid During Yr.	Total Pd. & Committed	Budget	Difference
1,229.75	3,922.01	5,151.76	4,920.00	(231.76)
	-	-	2,860.00	2,860.00
	-	-		-
	-	-		-
	1,988.51	1,988.51	250.00	(1,738.51)
1,229.75	5,910.52	7,140.27	8,030.00	889.73

Percent
Expended

88.9%

Susa Creek

Quarterly Honorarium
 Travel & Subsistence
 In - Service
 Prior Year Carryover
 Casual Labour, Supplies & Awards
 Total

1,218.00	2,853.78	4,071.78	4,920.00	848.22
	-	-	2,984.00	2,984.00
	-	-		-
	-	-		-
	1,147.55	1,147.55	250.00	(897.55)
1,218.00	4,001.33	5,219.33	8,154.00	2,934.67

64.0%

GRAND TOTAL

27,367.16	85,467.99	112,835.15	181,536.00	68,700.85
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TOTAL NUMBER OF LSBC WITHIN BUDGET
 TOTAL NUMBER OF LSBC **OVER BUDGET**
 TOTAL NUMBER OF LSBC

22
0
22

68,700.85
 -
 68,700.85

Secretary-Treasurer's Report
For the Period Ending May 31, 2014
Presented by Dennis Walsh Secretary-Treasurer

Introduction

In our year to date, for the period ending May 31, 2014, Northland School Division's operating revenue and expenses are at \$48,970,682 in revenue and \$45,362,124 in expenses. This represents approximately 80% of revenue received and 74% of expenses incurred when compared to the November Revised Budget. Costs are in line with the operating budget.

Analysis

The following is a brief analysis for the period ending May 31, 2014:

Provincial and Federal Revenue

- Our Provincial and Federal Revenue is in line with our November Revised Budget.

Salaries and Benefits

- Salaries and Benefits are in line with our November Revised Budget. However with recent requests for early retirement there may be a slight increase in the overall actuals. It is noted that this was part of earlier discussions on ways to reduce staff.

Housing

- In Housing our current vacancy rate is 30%. This compares to 15% for the previous year. As a result our revenue is expected to below our budget by over \$300,000. The current year to date is at \$655,628. The November Revised Budget estimated \$1,052,648. In addition our expenses are expected to remain the same at \$1,148,875. The current year to date for expenditures are \$834,419.

Plant Operations and Maintenance

- Maintenance year to date costs are at \$7,516,372, compared to a budget of \$9,029,030 for the year. There remains \$1,512,658 or 16.75% of the budget. With major projects at Little Buffalo and Gift Lake, it is unknown at this time the revenue that will be forthcoming from the provincial and federal governments. In addition, there is a bat problem at Peerless Lake and an assessment of Chipewyan Lake School.

Gift Lake School

- Gift Lake new school is scheduled to open in January 2015. The old school has closed because of mold issues. The remaining amortization has to be allocated over this current year. This amounts to an increase in amortization of approximately \$1,000,000, this unsupported amortization is a result of approximately \$1.5 million spent by Northland on mold meditation.

ONGOING

Facility Equipment Inventory Process for Equipment under \$5,000

Inventory count sheets have been sent to all schools and we are in the process of scheduling the inventory counts to be completed at Central Office, Maintenance, Housing, Transportation and School Food Services. Currently we have received inventory counts from 6 schools. A reminder has been sent out to those schools that have not submitted their inventory counts. All inventory items will be recorded and the records will be kept at Central Office for tracking purposes.

Human Resource and Financial Management System

The system is ready to go "Live" to all schools and central office. This will take place prior to end of June.

All departments have completed their "Live" training for the new system. Report building is started and should be completed within the next couple weeks.

Mybudgetfile

The June approved budget is completed. A copy of this budget has now been opened up for changes that have taken place since the approval, which will become part of the November Revised Budget.

RFP for Division

The RFP is a proposal for Managed Print, Copy, Scan & Fax Services. Currently we have over 21 different printers, copiers, scanners etc. This RFP would allow the division to streamline the process and have one brand of each of the different services we require. The RFP has been sent to tender as of June 20, 2014.

Conclusion

It was reported in the January Forecast that the year would end with a deficit of \$1,355,043. The reason as mentioned above is the increase in amortization at Gift Lake School by \$1,000,000.

Our priorities over the summer months will be full implementation of SRB. Updating all current staff records in SRB Human Resources and having ready for September all features of SRB including absentee reporting and employee portals. Facility Equipment Inventory Process for Equipment under \$5,000.

Final Report As Secretary Treasurer

At this time I would like to thank the Board Chair, the Advisory Committee of the Board, members of the Division Leadership Team, Principals and all Central Office Staff for their support and understanding during my five years as Secretary Treasurer.

I have experienced amazing personal and professional changes over the past five years. Most importantly, is the knowledge I have gained of our First Nation Metis Inuit Population. I had the greatest experience when I was privileged enough to be part of the Bigstone Cultural Retreat. Some of the memories that will stay with me include walking through the woods and having it explained to us how the Creator and Mother Nature provides for the sustainability of life. Also, the building of the Sweat Lodge, Smudging, and participating in the Sweat Lodge and listening to the Elders sing praises are experiences that I will never forget.

Professionally, I have had the best group of staff that I could ever ask to work with. They are diligent, hardworking and always come through in a crunch. We came from several years of delayed submissions of Audit Financial Statements to being on time! I would like to thank all the staff responsible for Budgeting and their understanding, even though difficult at times, in helping Northland to overcome a deficit of over \$2 million dollars to almost a balance budget in the past two years. I would also like to thank all the staff that have been involved in the transition from Bellamy to SRB, we have all worked hard to implement a new budgeting, human resources and financial management system and I am so proud of each of and your dedication to the students and staff at Northland!

Personally, during the most difficult time I have had in my life (the loss of my Son Dion), I will never forget the support and the awareness of the situation you had for me and my family. It is a memory that is embedded within me.

Finally, I look forward to this next chapter of my life and moving back to Newfoundland with my beautiful wife and spending oodles of time with my grandchildren!

Thank you.

School Jurisdiction Code: 1280

STATEMENTS OF OPERATIONS

For the Period Ending May 31, 2014 (in dollars)

	Actual 2011-2012 (Restated)	Actual 2012-2013	Actual YTD May 31 2013-2014	Budget 2013-2014 June Approved	Budget 2013-2014 Nov. Revised	Balance Remaining
REVENUES						
Alberta Education	\$37,455,386	\$37,200,087	\$26,394,032	\$35,840,506	\$36,676,777	\$10,282,745
Other - Government of Alberta	\$1,095,583	\$966,929	\$639,739	\$80,022	\$600,000	(\$39,739)
Federal Government and First Nations	\$20,845,936	\$20,862,392	\$18,167,217	\$21,459,628	\$20,293,271	\$2,126,054
Other Alberta school authorities	\$0	\$0	\$0	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0	\$0	\$0	\$0
Fees	\$0	\$0	\$0	\$0	\$0	\$0
Other sales and services	\$565,572	\$656,887	\$2,193,133	\$1,730,185	\$1,597,785	(\$595,348)
Investment income	\$39,891	\$10,292	\$40,562	\$10,000	\$10,000	(\$30,562)
Gifts and donations	\$693,754	\$665,555	\$126,095	\$247,964	\$222,878	\$96,782
Rental of facilities	\$1,000,651	\$973,522	\$655,628	\$1,052,648	\$1,052,648	\$397,020
Fundraising	\$347,164	\$251,134	\$0	\$450,000	\$450,000	\$450,000
Gains (losses) on disposal of capital assets	\$1,260	\$156,458	\$0	\$0	\$0	\$0
Other revenue	\$0	\$0	\$754,276	\$0	\$0	(\$754,276)
TOTAL REVENUES	\$62,045,197	\$61,743,256	\$48,970,682	\$60,870,953	\$60,903,359	\$11,932,677
EXPENSES						
Certificated salaries	\$21,544,783	\$21,031,068	\$15,664,408	\$21,442,507	\$21,352,159	\$5,000,657
Certificated benefits	\$4,218,552	\$4,092,469	\$3,491,925	\$4,181,647	\$4,162,486	\$685,980
Non-certificated salaries and wages	\$13,536,225	\$13,282,741	\$9,434,506	\$11,381,492	\$12,412,748	\$2,982,001
Non-certificated benefits	\$2,959,078	\$2,916,643	\$2,086,579	\$3,040,196	\$2,912,775	\$827,078
SUB - TOTAL SALARIES AND BENEFITS	\$42,258,638	\$41,322,920	\$30,677,418	\$40,045,842	\$40,840,168	(\$667,035)
Services, contracts and supplies	\$16,204,273	\$15,450,160	\$11,396,024	\$16,458,786	\$16,218,764	\$5,685,471
Amortization of supported tangible capital assets	\$3,138,632	\$3,192,543	\$2,134,598	\$2,998,969	\$2,998,969	\$915,188
Amortization of unsupported tangible capital assets	\$995,957	\$1,609,872	\$1,138,502	\$1,027,049	\$1,027,049	\$879,949
Supported interest on capital debt	\$40,429	\$23,193	\$13,519	\$28,901	\$28,901	\$15,382
Unsupported interest on capital debt	\$650	\$433	\$0	\$784	\$784	\$784
Other interest and finance charges	\$4,690	\$29,008	\$2,063	\$8,000	\$8,000	\$5,937
Losses on disposal of tangible capital assets	\$33,167	\$67,735	\$0	\$0	\$0	\$0
Other expense	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENSES	\$62,676,435	\$61,695,864	\$45,362,124	\$60,568,331	\$61,122,635	\$16,998,425
OPERATING SURPLUS (DEFICIT)	(\$631,238)	\$47,392	\$3,608,558	\$302,622	(\$219,276)	(\$5,065,748)
EXPENSES						
Instruction	\$40,504,149	\$39,872,808	\$28,763,873	\$38,500,949	\$39,261,126	26.91%
Plant operations and maintenance	\$9,968,293	\$9,696,288	\$7,516,372	\$8,952,563	\$9,029,030	24.91%
Transportation	\$3,753,651	\$3,721,237	\$2,729,679	\$3,801,463	\$3,678,263	25.22%
Administration	\$3,173,874	\$3,233,159	\$2,644,846	\$3,706,302	\$3,547,887	28.42%
External services	\$5,274,639	\$5,172,372	\$3,707,354	\$5,607,039	\$5,606,329	34.39%
TOTAL EXPENSES	\$62,674,606	\$61,695,864	\$45,362,124	\$60,568,316	\$61,122,635	27.26%
OPERATING SURPLUS (DEFICIT)	(\$629,409)	\$47,392	\$3,608,558	\$302,636	(\$219,276)	

Northland School Division
Federal Accounts Receivable

6/17/2014

Aged Summary

Outstanding Months	ACFN	Indian Education Authority	Mikisew	Peerless Kateri First Nation	Bigstone	Chip Prairie	Lesser Slave Lake	Lubicon Cree	Indian Affairs	Woodland Cree	Aging by Month
Jun-14	-	-	248,573.14	-	695,373.98	-	8,788.68	178,434.10	-	63,541.24	1,194,711.14
May-14	-	-	248,573.14	-	695,373.98	-	8,788.68	178,434.10	-	63,541.24	1,194,711.14
Apr-14	-	-	248,573.14	-	695,373.98	-	-	178,434.10	-	63,541.24	1,185,922.46
Mar-14	-	-	243,116.62	-	-	-	-	-	-	(176,120.18)	66,996.44
Feb-14	-	-	249,482.56	-	-	-	8,788.68	-	-	103,485.51	361,756.75
Jan-14	-	-	249,482.56	-	-	-	-	-	-	103,485.51	352,968.07
Dec-13	-	-	249,482.56	-	-	-	-	-	-	103,485.51	352,968.07
Nov-13	-	-	274,489.60	-	-	-	-	-	-	176,109.45	450,599.05
Oct-13	-	-	236,979.04	-	-	-	-	-	-	67,172.94	304,151.98
Sep-13	17,362.00	-	(8,369.30)	-	-	-	-	-	-	67,172.94	76,165.64
Aug-13	-	-	(94,335.00)	-	-	-	-	-	-	(112,640.40)	(206,975.40)
Jul-13	-	-	-	-	-	-	-	-	-	-	-
Jun-13	-	-	-	-	-	-	-	-	-	(55,756.16)	(55,756.16)
May-13	-	-	-	-	-	-	-	-	-	67,172.94	67,172.94
Apr-13	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Mar-13	-	-	-	-	-	-	-	-	0.37	7,172.94	7,173.31
Feb-13	-	-	-	-	-	-	-	-	4,822.02	7,172.94	11,994.96
Jan-13	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Dec-12	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Nov-12	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Oct-12	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Sep-12	-	-	-	-	-	-	-	-	-	7,172.94	7,172.94
Dec 2005 & older	-	61,333.22	-	-	-	-	-	-	-	-	61,333.22
	17,362.00	61,333.22	2,146,048.06	-	2,086,121.94	-	26,366.04	535,302.30	4,822.39	591,575.30	5,468,931.25
Current	-	-	248,573.14	-	695,373.98	-	8,788.68	178,434.10	-	63,541.24	1,194,711.14
30 days	-	-	248,573.14	-	695,373.98	-	8,788.68	178,434.10	-	63,541.24	1,194,711.14
60 days	-	-	248,573.14	-	695,373.98	-	-	178,434.10	-	63,541.24	1,185,922.46
90 days	-	-	243,116.62	-	-	-	-	-	-	(176,120.18)	66,996.44
120 days	-	-	249,482.56	-	-	-	8,788.68	-	-	103,485.51	361,756.75
180 days	-	-	249,482.56	-	-	-	-	-	-	103,485.51	352,968.07
181 - 365	17,362.00	-	658,246.90	-	-	-	-	-	-	348,581.92	1,024,190.82
1 yr - 2 yr	-	-	-	-	-	-	-	-	4,822.39	21,518.82	26,341.21
Over 2 yr	-	61,333.22	-	-	-	-	-	-	-	0.00	61,333.22
Current	17,362.00	61,333.22	2,146,048.06	-	2,086,121.94	-	26,366.04	535,302.30	4,822.39	591,575.30	5,468,931.25
Long Term											
Total Aging	17,362.00	61,333.22	2,146,048.06	-	2,086,121.94	-	26,366.04	535,302.30	4,822.39	591,575.30	5,468,931.25

Northland School Division No. 61

17-Jun-14

Accounts Receivable
Federal Government and First Nations

		Monthly Billing		REG rate		ECS Rate	
Student Counts		13-14 Student Count		E.C.S.		Reg	
		Prior to &		Outstanding		Outstanding	
		2004/2005		Aug-2011		Aug-2012	
		2010/2011		2011/2012		2012/2013	
		Outstanding		Jan-2014		Mths	
		O/S		Total		Outstanding	
Indian & Northern Affairs (INAC)		-		0.00		4,822.39	
Lesser Slave Lake Regional Council		-		-		3.8	
Bigstone Cree First Nation		-		0.00		2,086,121.94	
Indian Education Authority		61,333.22		-		61,333.22	
Athabasca - Chip		-		-		0.2	
- Mikisew		0.00		-		8.6	
Woodland Cree		-		(0.00)		5.7	
Lubicon Cree First Nation (INAC)		-		(0.00)		3.7	
Chipewyan Prairie First Nation (INAC)		-		0.00		-	
Peerless Kateri First Nations (INAC)		-		0.00		(0.00)	
Total Outstanding		61,333.22		(0.00)		5,468,931.25	

Peerless Trout First Nation	392,881.86	May 2014
Chipewyan Prairie	113,474.06	May 2014
Athabasca Chip	71,773.40	May 2014
INAC	230,027.84	May 2014
Lubicon Lake	5,661.84	May 2014
Woodland Cree	60,000.00	April 2013
LSLRC	8,788.68	April 2014
Peerless Trout First Nation	392,881.86	June 2014
Chipewyan Prairie	113,474.06	June 2014
Athabasca Chip	71,773.40	June 2014
INAC	230,027.84	June 2014
Lubicon Lake	5,661.84	June 2014
INAC	9,988.00	Liaison 13/14
1,706,414.68		

Bigstone #'s does not include Career Pathways
Career Pathway is being paid by CEU's earned by the students
Liaison - Bigstone Cree
Liaison - Mikisew paid by INAC

BOARD OF TRUSTEES

**TO: COLIN KELLY,
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: BOARD MEETING DATES: 2014-2015 SCHOOL YEAR

ORIGINATOR: ADMINISTRATION

RECOMMENDATION

That the Board of Trustees approve the following Board Meeting dates for the 2014-2015 school year:

October 2, 2014	Board Meeting
October 30, 2014	Board Meeting
November 27, 2014	Board Meeting
January 29, 2015	Board Meeting
February 26, 2015	Board Meeting
March 26, 2015	Board Meeting
April 30, 2015	Board Meeting
May 28, 2015	Board Meeting
June 25, 2015	Board Meeting

BOARD OF TRUSTEES

**TO: COLIN KELLY,
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**SUBJECT: AUGUST 2014 ADVISORY COMMITTEE MEETING AND BOARD
MEETING DATE CHANGE**

ORIGINATOR: ADMINISTRATION

RECOMMENDATION

That the Board of Trustees approve the change in dates for the August 20, 2014 Advisory Committee Meeting to August 19, 2014 in Grouard, Alberta and; the August 21, 2014 Regular Board Meeting to August 28, 2014 in Peace River, Alberta.

BOARD OF TRUSTEES

**TO: COLIN KELLY,
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

FROM: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: DISPOSAL OF EIGHTEEN HOUSING UNITS

ORIGINATOR: QUALITY OF LIFE COMMITTEE

RECOMMENDATION

That the Board approve the administrative action to dispose of Eighteen (18) Housing Units from the following locations: Keg River, Gift Lake, Bishop Routhier, Grouard, Mistassiniy, St. Theresa, Pelican Mountain, Calling Lake, Trout Lake and Chipewyan Lake.

CURRENT SITUATION: In order to work towards a balanced budget we are reducing the number of teacherages which are deemed as excess.

Maintenance costs will be reduced as these teacherages are removed from Northland's housing inventory.

BACKGROUND:

OPTIONS:

BOARD OF TRUSTEES

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: PROCEDURE 418 – STAFF EDUCATIONAL LEAVE (DIVISIONAL OFFICE)

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION
That the Board of Trustees approve the attached changes to Procedure 418 – Staff Educational Leave (Divisional Office).

CURRENT SITUATION: Procedure 418 currently provides ½ tuition reimbursement up to a maximum of \$1,500.00 per school year, upon successful completion and with prior approval from the Superintendent of Schools, to central office staff not covered under the collective agreement

BACKGROUND: The practice in Northland School Division has been to parallel benefits from the Northland Teachers' Collective Agreement. The last settlement changed the tuition benefit for teachers from ½ coverage to 75% coverage.

OPTIONS:

BOARD OF TRUSTEES

DATE: 1-17-1911

MEMORANDUM

TO: THE BOARD

FROM: THE BOARD

SUBJECT: [Illegible]

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Procedure 418

Staff Educational Leave (Divisional Office)

Background

It is important that positions in divisional office be staffed with well-qualified staff in order that the best educational opportunities will be provided to the students and the communities. In order that staff members are given an opportunity to complete their educational studies, opportunities for educational leave will be provided when it is deemed to be in the best interests of the division.

Procedures

1. Support for staff development shall be as follows:
 - 1.1 Fees for evening and/or home study courses, relevant to the employee's position, will be reimbursed to the employee at ~~1/2~~ **75%** the cost of tuition, to a maximum of \$1,500.00 per year upon proof of successful completion of the course and a receipt for cost. The staff member must have written approval from the superintendent prior to commencement of the coursework for reimbursement of fees.
 - 1.2 A return service commitment to a maximum of one year may be required as a condition of financial assistance.
2. The prime consideration for the granting of any educational leaves shall be based upon the educational needs of the division.
3. Support for education leave shall be as follows:
 - 3.1 Staff members wishing to be considered for educational leave must submit their request to the superintendent by February 28 of the year in which the leave is to commence.
 - 3.2 Requests for leaves must specify the nature of the program for which the leave is being requested and its application to the staff member's responsibilities.
4. Educational leaves may be granted for a period of up to one year. A further leave request may be considered if additional time is warranted in order to complete the program.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES
SUBJECT: PROCEDURE 420 – PARAPROFESSIONAL STAFF EDUCATION LEAVE

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION
That the Board of Trustees approve the attached changes to Procedure 420 – Paraprofessional Staff Education Leave.

CURRENT SITUATION: Procedure 420 currently provides ½ tuition reimbursement up to a maximum of \$1,500.00 per school year, upon successful completion and with prior approval from the Superintendent of Schools, to paraprofessional staff members.

BACKGROUND: The practice in Northland School Division has been to parallel benefits from the Northland Teachers' Collective Agreement. The last settlement changed the tuition benefit for teachers from ½ coverage to 75% coverage.

OPTIONS:

REPORT OF THE

COMMISSIONER OF THE

STATE OF NEW YORK

IN RESPONSE TO A RESOLUTION OF THE SENATE

APRIL 1901

THE COMMISSIONER OF THE STATE OF NEW YORK, in response to a resolution of the Senate, has the honor to submit herewith a report on the subject of the "State of the State" for the year 1901. The report is divided into two parts: the first part contains a general statement of the condition of the State, and the second part contains a detailed statement of the condition of the various departments of the State.

THE COMMISSIONER OF THE STATE OF NEW YORK, in response to a resolution of the Senate, has the honor to submit herewith a report on the subject of the "State of the State" for the year 1901. The report is divided into two parts: the first part contains a general statement of the condition of the State, and the second part contains a detailed statement of the condition of the various departments of the State.



Procedure 420

Paraprofessional Staff Education Leave

Background

Educational leave may be granted to Teacher Assistants, Library Assistants, School/Community Liaison Workers, Native Language Instructors, Special Assistants and Early Childhood Instructors who wish to pursue upgrading courses, college level courses leading to a certificate or diploma, or university level courses leading to a B.Ed.

Procedures

1. Upgrading courses will be supported in accordance with the following:
 - 1.1 Fees for evening and/or home study courses, relevant to the employee's position, will be reimbursed to the employee at ~~1/2~~ **75%** the cost of tuition, to a maximum of \$1,500.00 per year upon proof of successful completion of the course and a receipt for cost. The staff member must have written approval from the Superintendent prior to commencement of the coursework for reimbursement of fees.
 - 1.2 A return service commitment to a maximum of one year may be required as a condition of financial assistance.
2. Educational leave for paraprofessionals that wish to enter a college, or university acceptable to the Superintendent shall be in accordance with the following:
 - 2.1 In order for an individual to qualify for support, the following conditions must apply:
 - 2.1.1 A current employee of the Board in a paraprofessional capacity
 - 2.1.2 Have a successful record of performance of duties
 - 2.1.3 Obtain support from the Local School Board Committee
 - 2.1.4 The written application to the Superintendent is submitted by February 28 of the year in which the leave is to commence.
3. Subject to budget availability, education leave may be granted to a maximum of four applicants in each academic year.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: PROCEDURE 422 – SUPPORT STAFF EDUCATION LEAVE (FIELD BASED)

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION

That the Board of Trustees approve the attached changes to Procedure 422 – Support Staff Education Leave (Field Based).

CURRENT SITUATION: Procedure 422 currently provides ½ tuition reimbursement up to a maximum of \$1,500.00 per school year, upon successful completion and with prior approval from the Superintendent of Schools, to school based support staff not covered under the collective agreement.

BACKGROUND: The practice in Northland School Division has been to parallel benefits from the Northland Teachers' Collective Agreement. The last settlement changed the tuition benefit for teachers from ½ coverage to 75% coverage.

OPTIONS:

WORLD COUNCIL

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Procedure 422

Support Staff Education Leave (Field Based)

Background

Qualified personnel should occupy all support staff positions. Therefore there is a need to provide opportunities for educational leave in order that staff members may complete educational studies that will enhance their competencies and provide them with opportunities for career advancement.

Procedures

1. Support for upgrading courses shall be as follows:
 - 1.1 Fees for evening and/or home study courses, relevant to the employee's position, will be reimbursed to the employee at ~~1/2~~ **75%** the cost of tuition, upon proof of successful completion of the course and a receipt for cost. The staff member must have written approval from the superintendent prior to commencement of the coursework for reimbursement of fees.
 - 1.2 A return service commitment to a maximum of one year may be required as a condition of financial assistance.
2. Support for education leave shall be as follows:
 - 2.1 The key consideration for all education leave shall be the education needs of the division.
 - 2.2 All requests for education leaves must be supported by the immediate supervisor before consideration can be given.
 - 2.3 Employees requesting education leave shall obtain support from the Local School Board Committee.
 - 2.4 Requests for education leave shall be submitted to the superintendent by February 28 of the year in which the leave is to commence.
 - 2.5 Education leave may be granted to two applicants in each school year, subject to budget availability.
 - 2.6 Education leave requests will be granted for a period of up to one year. A further leave request may be considered on completion of the original leave, if additional time is warranted for program completion.

Page 1 of 1
Date: 10/10/2010
Time: 10:10:10

The first part of the document is a list of the names of the people who were present at the meeting. The names are listed in alphabetical order.

The second part of the document is a list of the topics that were discussed at the meeting. The topics are listed in alphabetical order.

The third part of the document is a list of the actions that were taken at the meeting. The actions are listed in alphabetical order.

The fourth part of the document is a list of the decisions that were made at the meeting. The decisions are listed in alphabetical order.

The fifth part of the document is a list of the recommendations that were made at the meeting. The recommendations are listed in alphabetical order.

The sixth part of the document is a list of the conclusions that were reached at the meeting. The conclusions are listed in alphabetical order.

The seventh part of the document is a list of the next steps that will be taken. The next steps are listed in alphabetical order.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: PROCEDURE 434 – SALARY ADMINISTRATION

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION

That the Board of Trustees approve the attached changes to Procedure 434 – Salary Administration.

CURRENT SITUATION:

BACKGROUND:

- Changes to Procedure 424 in March 2013 redefined vacation allocation for all central office staff. Support staff and professional staff, as well as new and experienced personnel now have experience in the same or similar position in other organizations recognized for vacation allocations.
- Northland's procedure of recognizing non-NSD experience for grid placement has been applied inconsistently over the years.
- The general practice has been to recognize up to 3 years of experience when placing people on grids. This has not been applied consistently. Some people have had no recognition of previous experience, while others have been granted additional experience beyond the three years.
- Additional experience can be recognized if the experience took place in NSD at a different time or with approval of the superintendent. There is not recognition for direct

experience in the same position elsewhere, nor recognition for similar experience in other organizations.

- The most significant impact of this policy has been to staff being recruited to positions in Northland's central office services.
- Compensation may also be used as an incentive to attract experienced essential personnel, such as Directors, Executive Assistants and Plumbers.

OPTIONS:



Procedure 434

Salary Administration

The Board believes that it should establish criteria that are well known to employees relative to salary determination.

Guidelines

The following apply to all staff: support, casual, paraprofessionals, **and professional** (except those ~~covered~~ **defined** under the Collective Agreement).

1. Initial Salary Placement

1.1 Grade Placements represent salary ranges for various categories of personnel.

1.1.1 Newly appointed personnel are placed according to the salary level (grade) as determined in the job description.

1.2 Step Placements represent salary ranges for recognition of experience in the position or in an equivalent position.

~~1.2.1 Newly appointed personnel are placed according to previous experience up to a maximum of three years.~~

~~1.2.1.1 Additional experience can be recognized if experience was completed in Northland School Division at a different time or upon the approval of the Superintendent.~~

2. Performance Increments

2.1 Each grade classification has a minimum and maximum salary range (steps). As detailed above, new employees generally start near the minimum of the range and are entitled to move through the range by being granted performance increments. The procedure for granting performance increments is as follows:

2.1.1 Employees are eligible for a performance increment:

2.1.1.1 on completion of probation if detailed in the offer of employment.

**Procedure 434****Salary
Administration**

-
- 2.1.1.2 On September 1st, providing an increment has not been granted in the preceding three months, and the employee has held the position for three complete months.
 - 2.1.2 Increments shall be granted by the Superintendent on the recommendation of the employee's Supervisor.
 - 2.1.2.1 Generally, one increment is granted; however, if the employee's responsibilities have changed significantly, two increments may be granted.
 - 2.1.2.2 Total annual increments awarded shall never exceed two.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: REQUEST FOR TUITION AND T&S SPONSORSHIP

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION

That the Board of Trustees approve 75% tuition reimbursement upon successful completion and no travel and subsistence reimbursement for Sandra Houle.

CURRENT SITUATION:

BACKGROUND:

Sandra Houle was one of the Northland School Division Aboriginal Teacher Education Program (ATEP) candidates supported through the Alberta Education Work Force Planning agreement.

Sandra did not complete the program with the rest of the cohort and is requesting support for full tuition and travel and subsistence costs to attend a summer course at the U of A.

Procedure 420 - Paraprofessional Staff Education Leave provides for 75% tuition reimbursement upon successful completion of coursework.

OPTIONS:

BOARD OF DIRECTORS

DATE: JAN 10 1964

MEETING NO. 1

TIME: 10:00 AM

PLACE: BOARD ROOM

AGENDA: 1. CALL TO ORDER

2. MINUTES

3. REPORTS

4. NEW BUSINESS

5. ADJOURN

6. RESOLUTIONS

7. MOTIONS

8. OTHER BUSINESS

9. ADJOURN

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: REQUEST FOR TUITION SPONSORSHIP

ORIGINATOR: PERSONNEL COMMITTEE

RECOMMENDATION

That the Board of Trustees approve the request for full tuition reimbursement and travel costs for the 2014/2015 school year from Dafydd Thomas and Jackie Sander, with a one year return service commitment.

CURRENT SITUATION: These two Northland principals received support during the 2013/2014 school year in the form of release time and full tuition reimbursement to take the University of Saskatchewan Master of Education Land-Based Indigenous Cohort.

BACKGROUND: The Land-Based Indigenous Education program at the University of Saskatchewan complements Northland School Division's own land-based initiatives. This request also supports building capacity in recommendations 3, 4 and 12 of the Northland School Division Inquiry Team Report.

The program requires two more summer institutes and offsite studies and assignments.

OPTIONS:

THE END OF THE WORLD

THE END OF THE WORLD

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: CURTIS WALTY, COMMUNICATIONS COORDINATOR

SUBJECT: CANADA'S ANTI-SPAM LAW

ORIGINATOR: EDUCATION COMMITTEE

INFORMATION

The Board of Trustees receive as information, the letter from ASBA regarding Canada's Anti-Spam Law, as attached.



Canada's Anti-Spam Law (CASL)

Information for School Boards

Canada's Anti-Spam Law (CASL)¹ will come into force on July 1, 2014. CASL is federal legislation aimed at addressing the harmful effects of spam and electronic threats. School boards need to carefully review the manner in which they communicate electronically with parents, students, service providers, stakeholders, organizations and others, to ensure CASL compliance. Once CASL is in effect, individuals, corporations and organizations - including school boards - will need to have consent and follow specific procedures when sending electronic messages with a commercial purpose.

In response to recent requests from school boards for information about CASL and its applicability and implications, ASBA has prepared the following information package for school boards' review and consideration.

This document is intended to provide a summary of basic information for school boards regarding CASL. If your board still has questions or requires legal advice after reading this, please do not hesitate to contact ASBA Legal Services at (780)451-7133 and one of our lawyers would be happy to provide additional assistance.

Background

Purpose

The purpose of CASL is to address the harmful effects of unsolicited commercial electronic messages or "spam" and electronic threats, such as malware (computer viruses), spyware, hacking, fraudulent or misleading electronic representations, the unauthorized alteration of transmission data or installation of computer programs and the unauthorized collection of email addresses.

Who is affected?

CASL will impact anyone who:

- makes use of commercial electronic messages (such as email messages, text messages, instant messages or direct messages to social networking accounts) used to engage in business transactions, promote a business or advertise the sale or purchase of goods or services,
- is involved with the alteration of transmission data, or
- produces or installs computer programs.

CASL applies to individuals, partnerships, corporations, organizations (including not-for profit organizations), associations, trustees, administrators, executors, liquidators of a succession, receivers or legal representatives.

CASL will prohibit the sending of commercial electronic messages without consent, prescribed information identifying the sender and an unsubscribe mechanism. The provisions regarding



commercial electronic messages are the most likely to impact school boards and are the focus of this document.

CASL will also prohibit the installation of computer programs without the consent of the owner or user of the computer.

Coming into Force

The majority of the Act, (including Section 6, the section most likely to impact school boards which relates to the sending of commercial electronic messages), comes into force July 1, 2014. Provisions dealing with the installation of computer programs come into force January 15, 2015, and provisions dealing with a private right of action come into force July 1, 2017.

Consequences for non-compliance

Penalties for non-compliance are significant and directors and officers may be held personally liable under CASL. Fines of up to \$1 million for an individual and \$10 million for a corporation may be imposed for certain CASL violations.

CASL exposes directors, officers and agents to potential liability if they are found to have directed, authorized, assented to, acquiesced in or participated in the commission of a violation.

Starting July 2017, individuals and corporations affected by a contravention of CASL will have a private right of action and be able to commence a lawsuit against anyone alleged to have committed the contravention.

Due Diligence Defence

CASL provides that a person must not be found liable for a violation if the person establishes that they exercised due diligence to prevent the commission of the violation.

Implications for School Boards – Commercial Electronic Messages (CEMs)

Once CASL is in effect, school boards will no longer be able to send messages by any means of telecommunication, (including email messages, text messages, instant messages and direct messages to social networking accounts), where one more of the purposes of the message is to encourage participation in commercial activity, whether or not there is any expectation of profit, unless the message meets the consent, form and content requirements of CASL.

This may affect school boards, schools, school councils and foundations when sending school-related electronic communications to current and prospective parents and students, service providers, stakeholders, volunteers or members of the public, where one or more of its purposes is to encourage the recipient to participate in commercial activity.

Examples of commercial activities that might arise in a school setting and result in the sending of “commercial electronic messages” might include:



- online school newsletters and publications containing offers to purchase goods, products and services, such as apparel, yearbooks, school photos, travel offers, pizza lunches, and advertisements for school activities, events and programs for which there is a fee
- electronic publications recruiting individuals in connection with school programs
- fundraising activities (*Note: as indicated below in this document, there is a limited exception under CASL for CEMs sent by registered charities where the CEM has as its primary purpose raising funds for the charity*)
- offers to purchase or sell land
- RFPs

What is a “commercial electronic message”?

Section 6 of CASL prohibits the sending of a “**commercial electronic message (“CEM”)**” to an “**electronic address**” unless:

- the person to whom the message is sent has **consented** to receiving it, whether the consent is **express** or **implied**; and
- the message
 - clearly **identifies the sender**, along with the sender’s **contact information**, and
 - provides the recipient with a clear and simple **mechanism that allows them to “unsubscribe”** from receiving CEMs from the sender in the future.

“Commercial electronic message” means:

(2) For the purposes of this Act, a commercial electronic message is an **electronic message** that, having regard to the content of the message, the hyperlinks in the message to content on a website or other database, or the contact information contained in the message, it would be reasonable to conclude has as its purpose, or one of its purposes, to encourage participation in a **commercial activity**, including an electronic message that

- (a) offers to purchase, sell, barter or lease a product, goods, a service, land or an interest or right in land;
- (b) offers to provide a business, investment or gaming opportunity;
- (c) advertises or promotes anything referred to in paragraph (a) or (b); or
- (d) promotes a person, including the public image of a person, as being a person who does anything referred to in any of paragraphs (a) to (c), or who intends to do so.

(3) An electronic message that contains a request for consent to send a message described in subsection (2) is also considered to be a commercial electronic message.

“Commercial activity” means:



any particular transaction, act or conduct or any regular course of conduct that is of a commercial character, whether or not the person who carries it out does so in the expectation of profit, other than any transaction, act or conduct that is carried out for the purposes of law enforcement, public safety, the protection of Canada, the conduct of international affairs or the defence of Canada.

“Electronic address” means:

an address used in connection with the transmission of an electronic message to

- (a) an electronic mail account;
- (b) an instant messaging account;
- (c) a telephone account; or
- (d) any similar account.

“Electronic message” means:

a message sent by any means of telecommunication, including a text, sound, voice or image message.

How do school boards obtain consent to send CEMs?

Prior to sending a CEM, consent must be obtained from the person the CEM is being sent to. There are two kinds of consent – express or implied consent.

Implied Consent

There are numerous provisions under CASL and its Regulations setting out the conditions that must be met in order for a sender to rely on implied consent when sending CEMs. However, due to the uncertainty inherent in making a determination as to whether implied consent exists in a given situation and the difficulty in managing email contact lists and monitoring the limitation periods associated with implied consent, express consent will be the preferred option in order to ensure compliance with CASL.

Consent to send CEMs is implied where:

- there is an **existing business or non-business relationship** that includes the use of CEMs
- the recipient has conspicuously published or disclosed to the sender an electronic address, the recipient has not indicated that they do not wish to receive unsolicited CEMs, and the CEM is relevant to the recipient’s role, functions or duties in an business or official capacity

Section 10 of CASL defines an **“existing business relationship”** as a relationship between the person or organization sending the message and the one receiving it arising from:

- the purchase or lease, or barter, of products, goods, services, or land (*within 2 years before the CEM was sent).



- the recipient's acceptance of a business, investment or gaming opportunity (*within 2 years before the CEM was sent).
- a written contract between the sender and recipient (*in existence or expired within 2 years before the CEM was sent), or
- an inquiry or application made by the recipient in respect of the above (*within 6-months before the CEM was sent)

Each time a transaction that forms the basis for an existing business relationship occurs, the period of implied consent is renewed.

Section 10 of CASL defines an “**existing non-business relationship**” as a relationship between the person or organization sending the message and the recipient where:

- the sender is registered charity and the recipient has made a donation or gift, or performed volunteer work within the 2-year period before the CEM was sent; or
- the sender is a club, association or voluntary organization and the recipient has been a member within the 2-year period before the CEM was sent.

Each time the activity that forms the basis for an existing non-business relationship occurs, the period of implied consent is renewed.

Under these definitions, relationships that school boards have with existing vendors, suppliers and other businesses may be captured as “existing business relationships”. If such a relationship falls within the definition of existing business relationship it would not be necessary for school boards to gather express consent to send CEMs to these persons or organizations in the first three years this legislation is in force.

However, it is less clear whether relationships that boards and schools have with parents of enrolled students would fall under the definition of existing business or non-business relationships. While most parents are likely to have paid some kind of school fees or purchased school-related items, in relation to things such as field trips, yearbooks, lunch supervision, etc., it is unclear whether this would provide the basis for an **existing business relationship** between that parent and the board. Boards will need to make a determination on a case-by-case basis as to whether they believe they have an **existing business or non-business relationship** with parents based on the definitions before relying on the implied consent provisions of CASL. Therefore, the safest course of action would be to obtain express consent from parents (and students, if applicable) to whom CEMs are sent.

It is also important to note that even where implied consent exists, it can be revoked at any time.

****Implied Consent during the 3 Year Transition Period***

Operation of the time limits referred to above in relation to implied consent will be delayed during the transition period. CASL includes a transition period provision indicating that for 36 months after the Act comes into force, consent to send CEMs is implied where there is an **existing business or non-business relationship**.



Therefore, an existing business or non-business relationship in existence before July 1, 2014 can only be relied upon to demonstrate consent until July 1, 2017. Prior to expiry of the transition period, school boards will be required to obtain express consent to send CEMs in order to continue sending CEMs after that date (unless the implied consent is still valid under the Section 10 time limits).

Express Consent

When seeking express consent, it is best to seek consent in writing. The onus for proving that consent has been given is on the person or organization sending the message, therefore written consent is the clearest evidence that consent has been given. Further, sending confirmation of receipt of express consent after it has been provided may provide additional evidence of express consent.

Unlike implied consent, there are no time limits that apply to the validity of express consent. Express consent does not expire unless and until the recipient withdraws their consent.

The request for express consent to send a CEM must “clearly and simply” set out the following information:

- the purpose(s) for which the consent is being sought,
- prescribed information identifying who is requesting the consent, along with their contact information³; and
- a statement indicating the person whose consent is sought can withdraw their consent.

It is important to note that, under the legislation, an electronic message that contains a request for consent to send a CEM is also a CEM. This means that **after July 1, 2014, an email cannot be sent out in order to obtain express consent from parents and others to send further CEMs** (unless there is already implied consent to send CEMs). However, express consents obtained prior to July 1, 2014 do not have to comply with the strict requirements of CASL. A valid express consent may be requested by email or other electronic means before July 1, 2014 and relied upon for purposes of CASL compliance even if the request did not meet the CASL form and content requirements. (The request must not however use a pre-checked box that assumes consent and that would require the recipient to opt-out). **The following is an example of an email request for consent that may be adapted by school boards and used to obtain express consent before July 1, 2014:**

[Name of School board]

We want to continue to keep you up-to-date and informed about the latest school and school board information, events and announcements through electronic communications such as emails and newsletters from [Name of School board] and its schools, [list other entities as applicable: e.g. school councils and foundations]. Occasionally these communications may include information about offers, advertisements or promotions related to school activities such as [list commercial activities: e.g. event tickets, yearbooks, field trip opportunities, student photos, etc.] or similar school related activities.

Once Canada's new Anti-Spam Law comes into effect on July 1, 2014, without your consent we may be unable to send you these types of communications electronically.



To continue receiving these communications please *[depending on board software capabilities, insert either: CLICK HERE/click on the button below OR reply to email address]* to indicate your consent.

Please note that if you do not respond to this email we may be unable to continue to send you electronic communications.

If you have any questions or wish to withdraw your consent at any time, please contact us at *[school board name, name of sender, mailing address, phone number and email address of contact person]*.

[Note: if your board has the software capability you may also wish to include an automated unsubscribe mechanism to allow recipients to withdraw consent, for example: "If you do not wish to continue receiving these communications please CLICK HERE".]

After July 1, 2014, school boards will have to use other means of gathering written consent (e.g. by mail, sending consent forms home with students) from those parents, students, vendors, etc. to which it would like to send CEMs and who have not already given consent. One option to gather express consent from parents would be to request written consent as part of school registration forms when the parent is registering their child in school.

When asking for express consent, the way in which you seek consent must not presume consent by the recipient. Consent must be obtained through an "opt-in" mechanism, rather than an "opt-out" mechanism. This means that a pre-checked box should not be used as it assumes consent, requiring the individual to uncheck it to indicate they do not consent. The individual must take a positive action (such as checking an unchecked box or initialing or providing a signature) to indicate consent.

School boards should review their practices to determine how best to integrate requests for express consent to send CEMs into their standard practices and how to train staff appropriately to ensure compliance with the legislation.

Note:

- The CRTC's *Compliance and Enforcement Information Bulletin CRTC 2012-548* provides guidelines regarding consent, identification and contact information, form of CEM's, unsubscribe mechanisms, to be included in a request for consent. <http://www.crtc.gc.ca/eng/archive/2012/2012-548.htm>
- The CRTC's *Compliance and Enforcement Information Bulletin CRTC 2012-549* provides information on the use of toggling to obtain express consent. <http://www.crtc.gc.ca/eng/archive/2012/2012-549.htm>

What identification information does a school board need to include in a CEM?

School communications containing a CEM must set out identification information prescribed by CASL. This includes:

- the identification of the sender (and person(s) on whose behalf message is being sent, if different from sender), including the name by which they carry on business(if different);
- if the message is being sent on behalf of another person, a statement indicating which person is sending the message and which person on whose behalf the message is sent, and
- contact information for the sender (and person on whose behalf message is being sent, if different from sender) including: mailing address, and either a phone number providing



access to an agent or a voice messaging system, an email address or web address. Contact information must be valid for at least 60 days after the message is sent.

CEMs sent by school boards or their schools must include the school board name in addition to any school name as the school board is the legal entity.

What is an "Unsubscribe Mechanism"?

In order to send a CEM in compliance with the legislation, the CEM must also include a mechanism for revoking consent or unsubscribing as prescribed by CASLⁱⁱⁱ. Examples include a hyperlink that allows a person to click on it to unsubscribe to future CEMs. School boards may need to review their technology systems and capabilities to determine how to incorporate an easy to use unsubscribe mechanism into their practices and how they can quickly respond to requests to unsubscribe to CEMs. A request to unsubscribe must be honoured within 10 days.

CASL Exemptions/Exceptions

1. **Section 6 Exceptions.** The requirements and prohibitions under Section 6 of CASL (consent, identification information, unsubscribe mechanism) do not apply to a CEM if:
 - a. the message is an interactive 2-way voice communication between individuals^{iv}
 - b. the message is sent by fax or voice recording to a telephone account^v
 - c. the message is not sent or accessed from a computer system located in Canada^{vi}
 - d. a specific exception applies. Some of these exceptions include (but are not limited to):
 1. Friends and family - if the sender has a "personal or family relationship" with the recipient of the CEM as defined in the regulations.^{vii}
 2. An inquiry or application sent to a person engaged in a commercial activity and solely related to that activity.^{viii}
 3. A CEM sent between persons within the same organization and concerning the activities of the organization.^{ix} *(Therefore, if emails with commercial links are sent between staff and are unrelated to school activities these are likely not exempt)*
 4. Existing business relationship - if a CEM is sent between organizations, the CEM concerns the activities of the other organization and the organizations have a relationship.^x
 5. In response to a request, inquiry or complaint.^{xi}
 6. Registered charity – where a CEM is "sent by or on behalf of a registered charity as defined in subsection 248(1) of the *Income Tax Act* and the message has as its primary purpose raising funds for the charity."^{xii}
2. **Exceptions - Consent Requirement Only.**



Certain types of CEMs are exempt from the CEM consent requirement, but the form and unsubscribe requirements must still be complied with.

Consent is not required for first CEM following a referral made by an individual with an existing business or non-business relationship, family relationship or personal relationship with the sender and the recipient of the CEM. The CEM must contain the name of the individual who made the referral and a statement that the CEM was made as a result of the referral.

Other types of CEMs exempt from the consent requirement include messages that solely provide: quotes or estimates, completion of transactions, warranty, recall or product safety information, subscription, membership and account notices, information related to an employment relationship or related benefit plan, or information about product delivery or product updates or upgrades^{xiii}.

What can school boards do to become CASL compliant?

There are a number of steps that school boards can take in order to develop and implement strategies and processes for CASL compliance, such as:

1. Identify areas where electronic communication is being used.
2. Determine whether those electronic communications involve any commercial activity.
3. Identify CEMs.
 - a. Carefully review the entirety of the message, including the content of the message, any hyperlinks or links to websites or databases and any contact information in the message and then consider, does the electronic message:
 - i. encourage the recipient to participate in commercial activity?
 - ii. offer to purchase, sell, barter or lease a product, goods, a service, land or an interest or right in land?
 - iii. offer to provide a business, investment or gaming opportunity?
 - iv. advertise or promote an offer under (ii) or (iii)
 - v. promote a person, including the public image of a person, as being a person who does or intends to do anything referred to above?
4. Check existing consent mechanisms in relation to current CEMs to determine if requirements for express or implied consent have been satisfied.
5. Determine if any CASL exception provisions apply to identified CEMs.
6. Implement systems for managing timelines – ensure that implied consents are upgraded to express consents within the applicable time limit.
7. If you identify recipients to whom you wish to send CEMs and do not have implied consent to do so (or are unsure) obtain express consent in accordance with CASL requirements.



**Note: After July 1, 2014 a CEM cannot be used to obtain this express consent as an electronic message requesting consent to send CEMs is itself a CEM.*

8. When sending CEM's:

- i. Get consent.
- ii. Provide identification information.
- iii. Provide a CASL compliant unsubscribe mechanism.

9. Develop policy and processes.

Development, implementation and monitoring of a CASL compliance program will be an important factor in demonstrating due diligence and minimizing the risk of liability and potential penalties should a school board ever be faced with an allegation that it has acted in violation of CASL. Therefore, policies and procedures regarding CASL compliance that address matters such as the following will need to be implemented:

- a. Train employees, contractors and representatives on CASL's requirements and prevention of the sending of unauthorized CEMs.
- b. Manage contact lists to track consent of recipients (including expiry dates applicable to implied consents) and to give effect to unsubscribe requests.
- c. Request for express consent to receive CEM's should become standard practice.
- d. Review and update current electronic communication practices and IT system, network and software capabilities to ensure CASL compliance and prevent the sending of unauthorized CEMs.
- e. If any third party providers are used in connection with the sending of CEMs, update and revise agreements to ensure compliance with CASL and include corresponding notification and indemnification provisions.
- f. Appoint a senior staff member to be in charge of CASL compliance issues.
- g. Update policies and procedures to reflect CASL compliance requirements.

Additional Resources:

- <http://fightspam.gc.ca/>
- <http://www.crtc.gc.ca/eng/casl-lcap.htm>
- ***Compliance and Enforcement Information Bulletin CRTC 2012-548*** - Guidelines on the interpretation of the Electronic Commerce Protection Regulations (CRTC)
<http://www.crtc.gc.ca/eng/archive/2012/2012-548.htm>
- ***Compliance and Enforcement Information Bulletin CRTC 2012-549*** Guidelines on the use of toggling as a means of obtaining express consent under Canada's anti-spam legislation
<http://www.crtc.gc.ca/eng/archive/2012/2012-549.htm>



- Centre for Public Legal Education Alberta (CPLEA) - for information about CASL related updates and useful CASL-related resources, including Canadian Legal FAQs re: *Canada's Anti-Spam Legislation - Information and Resources For Not-for-Profits and Registered Charities*.
<http://www.law-faqs.org/>
<http://www.cplea.ca/>

Endnotes:

¹ An Act to promote the efficiency and adaptability of the Canadian economy by regulating certain activities that discourage reliance on electronic means of carrying out commercial activities, and to amend the Canadian Radio-television and Telecommunications Commission Act, the Competition Act, the Personal Information Protection and Electronic Documents Act and the Telecommunications Act (S.C. 2010, c. 23)

²Section 4 Electronic Commerce Protection Regulations SOR/2012-36

INFORMATION TO BE INCLUDED IN A REQUEST FOR CONSENT

4. For the purposes of subsections 10(1) and (3) of the Act, a request for consent may be obtained orally or in writing and must be sought separately for each act described in sections 6 to 8 of the Act and must include

(a) the name by which the person seeking consent carries on business, if different from their name, if not, the name of the person seeking consent;

(b) if the consent is sought on behalf of another person, the name by which the person on whose behalf consent is sought carries on business, if different from their name, if not, the name of the person on whose behalf consent is sought;

(c) if consent is sought on behalf of another person, a statement indicating which person is seeking consent and which person on whose behalf consent is sought; and

(d) the mailing address, and either a telephone number providing access to an agent or a voice messaging system, an email address or a web address of the person seeking consent or, if different, the person on whose behalf consent is sought; and

(e) a statement indicating that the person whose consent is sought can withdraw their consent.

ⁱⁱⁱ CASL 11. (1) The unsubscribe mechanism referred to in paragraph 6(2)(c) must

(a) enable the person to whom the commercial electronic message is sent to indicate, at no cost to them, the wish to no longer receive any commercial electronic messages, or any specified class of such



messages, from the person who sent the message or the person — if different — on whose behalf the message is sent, using

- (i) the same electronic means by which the message was sent, or
- (ii) if using those means is not practicable, any other electronic means that will enable the person to indicate the wish; and

(b) specify an electronic address, or link to a page on the World Wide Web that can be accessed through a web browser, to which the indication may be sent.

^{iv} Section 6(8) CASL

^v Section 6(8) CASL

^{vi} Section 12(1) CASL

^{vii} Section 6(5)(a) CASL; Section 2 Electronic Commerce Protection Regulations SOR/2013-221:

2. For the purposes of paragraph 6(5)(a) of the Act,

(a) "family relationship" means the relationship between an individual who sends a message and the individual to whom the message is sent if those individuals are related to one another through a marriage, common-law partnership or any legal parent-child relationship and those individuals have had direct, voluntary, two-way communication; and

(b) "personal relationship" means the relationship between an individual who sends a message and the individual to whom the message is sent, if those individuals have had direct, voluntary, two-way communications and it would be reasonable to conclude that they have a personal relationship, taking into consideration any relevant factors such as the sharing of interests, experiences, opinions and information evidenced in the communications, the frequency of communication, the length of time since the parties communicated or whether the parties have met in person.

^{viii} Section 6(5)(a) CASL

^{ix} Section 3 Electronic Commerce Protection Regulations SOR/2013-221

^x Section 3 Electronic Commerce Protection Regulations SOR/2013-221

^{xi} Section 3 Electronic Commerce Protection Regulations SOR/2013-221

^{xii} Section 3 Electronic Commerce Protection Regulations SOR/2013-221

^{xiii} CASL 6(6) Paragraph (1)(a) does not apply to a commercial electronic message that solely



-
- (a) provides a quote or estimate for the supply of a product, goods, a service, land or an interest or right in land, if the quote or estimate was requested by the person to whom the message is sent;
 - (b) facilitates, completes or confirms a commercial transaction that the person to whom the message is sent previously agreed to enter into with the person who sent the message or the person — if different — on whose behalf it is sent;
 - (c) provides warranty information, product recall information or safety or security information about a product, goods or a service that the person to whom the message is sent uses, has used or has purchased;
 - (d) provides notification of factual information about
 - (i) the ongoing use or ongoing purchase by the person to whom the message is sent of a product, goods or a service offered under a subscription, membership, account, loan or similar relationship by the person who sent the message or the person — if different — on whose behalf it is sent, or
 - (ii) the ongoing subscription, membership, account, loan or similar relationship of the person to whom the message is sent;
 - (e) provides information directly related to an employment relationship or related benefit plan in which the person to whom the message is sent is currently involved, is currently participating or is currently enrolled;
 - (f) delivers a product, goods or a service, including product updates or upgrades, that the person to whom the message is sent is entitled to receive under the terms of a transaction that they have previously entered into with the person who sent the message or the person — if different — on whose behalf it is sent; or
 - (g) communicates for a purpose specified in the regulations.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES
SUBJECT: UPDATE – NORTHLAND COLLEGIAL LEADERSHIP PROGRAM
ORIGINATOR: PERSONNEL COMMITTEE

INFORMATION ITEM

Northland has received support from Alberta Education to implement a Collegial Leadership Program with Northland Administrators. Funds are available to support principals and vice-principals in establishing networks with peers in Northland to improve their Instructional Leadership practices, specifically in the supervision of the Literacy initiative.

Workshops are June 19 to support up to 8 Principals.

Plans are being made to continue support next year.

Activities to Date:

- Collegial Leadership Program launched February 11. Interested principals were asked to apply for support by February 28. 3 proposals have come forward but focused more on teacher support.
- Literacy Leadership Workshop has been developed instead. Based on feedback from the Associate Superintendent and the Division Literacy Supervisor, up to a dozen Principals are being selected to attend a workshop at St. Theresa School on June 19.

Potential Principals:

Anne-Marie Byrne
Linda Foster
Karen Lemay
Jackie Sander
Margot Simonot
Bernard Woodfine
Basil Kazakos

NORTHLAND SCHOOL DIVISION SUPPORTS

System Outcomes: 1. Northland School Division demonstrates continuous improvement. 2. The culture of teaching and learning in Northland School Division is student-centred.			
Action: Supporting the Implementation of the Northland School Division instructional leadership plan.			
Activities and Strategies	Outputs	Measures	Program Outcomes
Collegial development of a culturally responsive classroom literacy look-for guide for instructional walk-throughs	<ul style="list-style-type: none"> - Enhance understanding of rationale for look-for items - Increased clarity for supervision - Common expectations across division for classroom practice - Principals develop an implementation plan for their school - Common expectations across division for supervisory practice - Principals provide follow-up with their supervision 	<ul style="list-style-type: none"> - Guide that provides outcomes for literacy and cultural responsiveness - Principal satisfaction with process and document - Principals provide evidence of how they are using guide - Staff satisfaction with process - Evidence that instructional practices align with guide - Evidence of student engagement <ul style="list-style-type: none"> o Stamina (sustained reading) o Attendance o Student progress 	School instructional leadership is strengthened Teacher classroom effectiveness increases with their culturally responsive literacy instruction Teachers succeed in addressing the needs of all students in their classrooms
Develop an implementation process for working with school staff to use guide			
Develop a feedback process to follow-up instructional walk-throughs			
Principals form communities of practice within the jurisdiction to support their implementation and use of the instructional walk-through guide	<ul style="list-style-type: none"> - Principals collaborate 		

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: UPDATE - NORTHLAND STAFF SUPERVISION AND EVALUATION
REVIEW

ORIGINATOR: PERSONNEL COMMITTEE

INFORMATION ITEM

A working group of up to three administrators, three teachers and three paraprofessional staff from within Northland School Division, as well as a Northland Supervisor and up to three community representatives and advisory board members.

The Board approved the revised Terms of Reference for the Northland Review of Teacher and Administrator Quality Indicators used in Supervision and Evaluation in February 2014.

A focus group meeting was arranged to take place Monday, May 26. The focus group was to include advisors, school principals with a community member, Native Language Instructors and the Directors of FNMI Education and Human Resources.

Only a few members were able to attend, but the group agreed to begin providing feedback to the following two questions:

1. What does good teaching look like in a NSD community?
2. What does good leading look like in a NSD community?

Information is to be posted as a Google doc for others invited to the meeting to provide feedback to over the summer.

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: WESLEY OGINSKI, DIRECTOR OF HUMAN RESOURCES

SUBJECT: ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN UPDATE

ORIGINATOR: PERSONNEL COMMITTEE

INFORMATION ITEM

Alberta School Employee Benefit Plan (ASEBP) has released its annual level 2 report regarding the use of benefits in Northland School Division No. 61. Although satisfaction surveys are at 85% satisfied or very satisfied, our five year weighted incurred loss ratio for Extended Disability Benefits is at 153.2%. As a result, our group benefits will be subject to a 20% surcharge.

Highlights:

- Possible strategy to counter the EDB incurred loss ratio would be to form Divisional wellness committees and promoting health and wellness within Northland School Division. Prevention is key. ASEBP offers wellness information at CASS, could also be offered at NSD admin meetings, orientation or PD days with Northland staff, online or on site, to provide employees with information as to what ASEBP is and has to offer them. ASEBP can tailor presentation information to our needs (webinars, going to schools individually). They have registered nurses, dietitians, and 3 health advisors available online and can be on site to discuss lifestyle and other presentations to staff.
- Health Spending Account - low usage by Northland employees. How to make it more accessible, easy to use. Look for ways to educate and to promote. How many teachers do not have a My ASEBP ID (33%) which is in line with lack of usage.
- ASEBP is piloting a Wellness Health Account (WHA) which is available only to those on HSA. Division must sign up by August 31st to take advantage of the rates during the pilot year. The cost will be \$2.25 per employee per month. Teachers must decide upfront how many dollars they want in each "pot". This can be changed on an annual basis only. Any funds accessed from the WHA are considered a taxable benefit. ASEBP will generate the required T4A's.
- Discussions are being held around the Family Services Employee Assistance Program –Northland's current employee assistance contract. Dennis will look into the cost of our contract with FSEAP as ASEBP will be offering the same service at no cost in January 2015. Dennis to follow up.
- Promotion of ASEBP and wellness very important by NSD and need to find avenues in which to promote.

BOARD OF TRUSTEES

JANUARY 19, 1911

MINUTES OF THE BOARD OF TRUSTEES

Held at the City of New York, on January 19, 1911.

Present: Mr. J. J. [Name], Mr. J. J. [Name], Mr. J. J. [Name]

[Faint text, likely a title or header for the minutes, possibly "MINUTES OF THE BOARD OF TRUSTEES" or similar.]

[Faint text, possibly a date or reference.]

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS
SUBJECT: LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

RECOMMENDATION
That the Board of Trustees receives the Local School Board Committee Minutes as outlined on the attached list:

STATE OF TEXAS

COUNTY OF _____

STATE OF TEXAS

COUNTY OF _____

STATE OF TEXAS

COUNTY OF _____

STATE OF TEXAS

COUNTY OF _____

STATE OF TEXAS

COUNTY OF _____

**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
INCLUDED IN THE NORTHLAND SCHOOL DIVISION NO. 61
BOARD MEETING AS OF JUNE 17, 2014**

LSBC NAME	DATE(S) OF MEETING	DATE(S) RECEIVED
Anzac/Bill Woodward	May 26, 2014	May 28, 2014
Athabasca Delta		
Bishop Routhier		
Calling Lake		
Chipewyan Lake		
Conklin	Mar 13, May 6, May 21, Jun 9, 2014	Jun 13, 2014
Desmarais		
East Prairie		
Elizabeth		
Fort McKay	May 21, 2014	May 23, 2014
Gift Lake		
Grouard	June 2, 2014	
J.F. Dion		
Janvier		
Keg River	Apr 9, May 27, 2014	Jun 16, 2014
Little Buffalo		
Paddle Prairie	Jun 10, 2014	Jun 11, 2014
Peerless Lake		
Pelican Mountain	Dec 10, Dec 12, 2013/ Jan 6, Feb 3, Mar 3, Apr 7, May 5, 2014	
Susa Creek	May 12, 2014	Jun 4, 2014
Trout Lake	May 13, Jun 2, 2014	Jun 13, 2014
Wabasca	Jun 10, 2014	

**LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
NOT RECEIVED AS OF JUNE 17, 2014**

Local School Board	Last Minutes Submitted
Athabasca Delta	Mar 3, 2014
Bishop Routhier	Dec 2, 2013
Calling Lake	March 12, 2014
Chipewyan Lake	May 1, 2014
Desmarais	Nov 13, 2013
East Prairie	Nov 4, 2013
Elizabeth	May 5, 2014
Gift Lake	Mar 12, 2014
Janvier	Feb 4, 2014
J.F. Dion	May 5, 2014
Little Buffalo	May 15, 2014
Paddle Prairie	May 12, 2014
Peerless Lake	April 16, 2014

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADMINISTRATIVE ACTION –
LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

That the Board of Trustees approve of the action taken by Administration with respect to local board minutes received, as attached.

BOARD OF DIRECTORS

MEMBERS OF THE BOARD

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MEMBERS OF THE BOARD

Meeting	Date of Meeting	Agenda Item	Task	Due Date	Status
LSBC MOTION	6/17/2014	Wabasca	Motion #2956/06/14 - Tom moved to recommend that the secretaries be granted 5 days in lieu of the 2014-2015 school year.	6/26/2014	Complete
LSBC MOTION (03/13/2014)	6/17/2014	Conklin	Acronyms addition: CCES (Conklin Community enhancing Society)	6/20/2014	Complete
LSBC MOTION (05/06/2014)	6/17/2014	Conklin	SCYBER Conklin Elearning Staff Update: Outdoor lamp posts outside Conklin Elearning school need to have the LED bulbs replaced.	6/30/2014	In Progress
LSBC MOTION (05/21/2014)	6/17/2014	Fort McKay	Motion #18-14 - Recommendation to continue to hire Raymond Tuccaro as a TA Katherine McDonald as a TA and Jessica Eguillon as a TA for the 2014-2015 school year.	6/26/2014	Complete
LSBC MOTION (05/21/2014)	6/17/2014	Conklin	Motion #0159-14 - Linda Novak motions to direct Sunchild Elearning to advertise the Conklin Elearning Mentor position for a period of not less than three weeks or until filled by a qualified candidate. The qualified candidate should be a certified teacher preferably with a strong background in Math and Science. The Conklin Local School Board requires to be involved in any staffing decisions. The board expects this position to be advertised on national job sites and Education Canada.	6/30/2014	Pending
LSBC MOTION (05/26/2014)	6/17/2014	Anzac	Inform Geoff that they are a LSB not a School Board and to change the title of the minutes.	6/20/2014	Complete
LSBC MOTION (06/10/2014)	6/17/2014	Paddle Prairie	Motion #079:13/14 - moved to approve the Secretary's request to take 2 hours off on Wednesdays during the 2014-2015 school year, for education leave.	6/26/2014	In Progress

Date	Description	Amount	Balance
1901	Jan 1	100.00	100.00
1902	Feb 1	50.00	50.00
1903	Mar 1	25.00	25.00
1904	Apr 1	12.50	12.50
1905	May 1	6.25	6.25
1906	Jun 1	3.12	3.12
1907	Jul 1	1.56	1.56
1908	Aug 1	0.78	0.78
1909	Sep 1	0.39	0.39
1910	Oct 1	0.19	0.19
1911	Nov 1	0.09	0.09
1912	Dec 1	0.00	0.00

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS
SUBJECT: ADMINISTRATIVE ACTION – FOLLOW UP
LOCAL SCHOOL BOARD COMMITTEE MINUTES RECEIVED

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

That the Board of Trustees approve of the follow up action taken by Administration with respect to local board minutes received, as attached.

Meeting	Date of Meeting	Agenda Item	Task	Due Date	Status
LSBC MOTION (01/09/2014)	5/21/2014	Peerless Lake	6. Old Business: School Generated Funds (SGF). Speak to principal re: having a structure set up for the funds.	5/29/2014	In Progress
LSBC MOTION (01/21/2014)	5/21/2014	Peerless Lake	108/13/14: Motion to approve the rental of a unit from Peerless Lake Teacherage to Melewka Structure & Design as requested. Are we renting the unit and for how much?	5/29/2014	In Progress
LSBC MOTION (01/23/2014)	4/15/2014	Calling Lake	Minutes of January 23 & 31 are the same	4/27/2014	In Progress
LSBC MOTION (01/31/2014)	4/15/2014	Calling Lake	Minutes of January 23 & 31 are the same	4/27/2014	In Progress
LSBC MOTION (03/11/2014)	5/21/2014	Susa Creek	School Food Services: Sheldon Coates students being bussed for hot lunch, program to look at hot lunch being delivered to the students for 10.00 and extra compensation for the cooks for the extra students	5/29/2014	In Progress
LSBC MOTION (04/23/14)	5/21/2014	Susa Creek	35/14: Moved to have NSD 61 provide an AED device for school	5/29/2014	In Progress
LSBC MOTION (1/13/2014)	3/20/2014	Chip Lake	Comment - regarding the Role of Board Members on employee roles, for example is an employee able to just order stuff.	6/17/2014	Complete
LSBC MOTION (2/3/2014)	2/27/2014	Grouard	Motion 1599 - moves to approve the housing request for the Gift Lake resident for health reasons and educational reasons until the new Gift Lake School is ready.	6/17/2014	In Progress
LSBC MOTION (2/3/2014)	2/27/2014	Grouard	Comment - bring list of High school students - tutor - Administration		In Progress

Date		Description		Amount	
1912	Jan 1	Balance		100.00	
1912	Jan 15	Received from John Doe		50.00	
1912	Feb 1	Received from Jane Smith		25.00	
1912	Mar 1	Received from Mr. Brown		75.00	
1912	Apr 1	Received from Mrs. White		30.00	
1912	May 1	Received from Mr. Green		40.00	
1912	Jun 1	Received from Mr. Black		60.00	
1912	Jul 1	Received from Mr. Grey		20.00	
1912	Aug 1	Received from Mr. Blue		15.00	
1912	Sep 1	Received from Mr. Yellow		10.00	
1912	Oct 1	Received from Mr. Purple		5.00	
1912	Nov 1	Received from Mr. Pink		3.00	
1912	Dec 1	Received from Mr. Brown		2.00	
1912	Dec 31	Total		400.00	

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ANZAC/BILL WOODWARD LOCAL SCHOOL BOARD COMMITTEE
MEETING MINUTES
- MAY 26, 2014

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

REPORT OF THE

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School Board Meeting

May 26, 2014 6:00 PM

Meeting commenced at 6:30

Attendees

Geoff Petley-Jones, Jamie Landry, Bryan Knutson, Cindy MacIntosh, Julie Farnham, Dr. Donna Barrett

Leonard, Kirk, Ashley, Sean, Aundrea, Kayla, Kelsey, Joanne, Leanne

Agenda Items

1 Custodians

Geoff Petley-Jones

Geoff gave one custodian a letter on Friday because they were not following the hours and were not filling out their hours as requested by Ray. She was in today working the appropriate hours and recording her time. Work is being done throughout the school and the school is much more presentable. When the custodians are not busy, they should be doing jobs around the school that are not regularly completed- dusting, etc.

2 Teacher Leave of Absence

Geoff Petley-Jones

Teacher A has requested to have an unpaid leave of absence for the rest of this year and for next year to attempt to rectify the issues that she is facing. She is asking that you hold a teaching position for her in Northland. Holding this position does not necessarily mean that she will be given a position in Anzac. This leave will be sent to Donna for approval and clarification to the teacher that she may not have a position back in Anzac, rather elsewhere in the division. Donna suggested that she be given the leave.

Motion 3986: Cindy makes a motion to recommend an unpaid leave for the school year of 2014-2015 for teacher A. Motion was passed by the other board members present.

3 Housing issues

Geoff Petley-Jones

Motion 3987: Into camera at 8:28am motioned by Julie.
Out of camera at 8:42pm.

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4 School Staffing Levels

Dr. Donna Barrett

Dave informed Donna that we will be having additional students and a grade 12 next year, and there is some serious talk about sending junior high students to Anzac and we are apparently losing a teacher- this does not make sense.

It is costing \$1000000 more with just staffing due to increment increase. Overall in Northland schools enrollment is dropped, Anzac has gone up, and we are receiving the same amount of money or less as a division than we are last year.

Donna has said that we do not have to go to grade 12 this year if we do not want to. Dave has asked if we could bus the grade 12 students into Fort McMurray and keep the teachers and finances as is. Geoff has checked and we do have \$200000 more this year, but this is not taking into account the Fort McMurray living allowance but this is money given from the government and should not be considered. Technically we did not receive more money than last year. Donna is going back to speak to Dennis because there was no extra money for the 17 expected students and that the Northern living allowance should not be included.

A parent at the meeting is concerned about not having her daughter receive the quality education that the students need in order to go to university in the future. Donna said that there is simply no extra money because there is a deficit, which needs to be paid off. They had to take out a \$1000000 loan to attempt to fix housing.

Kayla asked if we could use money from other pots of money to allocate in other areas where it was needed. Donna said that these lines could be blurred and we could consider using the money in various ways if necessary.

Taking a look at charging parents school fees may be an idea in order to keep the cost down on supplies and utilize this money in other areas. Bussing fees may be an option as well.

Having Kayla as a literacy lead should provide .5 of a teacher to Anzac if .5 is going to Janvier.

Donna said that we are operating two schools and need to consider being creative with cutting duplicate positions- cooks, secretaries, etc.

Donna is going to speak to the band manager, Kevin, to discuss whether or not junior high will be attending Anzac by June 15. If Janvier students come then it will be a choice for the parents. There was a survey that was given to Janvier community members, but if the students' parents choose to bring them then Northland will not provide the funding for bussing. If Janvier students are coming to Anzac then we need the extra support. If we know prior to the year beginning then we will receive the money that comes with the students. If not, then we will receive the money with September 30 count.

Notes

Brian asked that the school field be used for the football field. He wants to fix it up for the children to play football in the field until the Anzac Recreation Field is available.

Action Items

- Possible school fees.
- Donna is going to speak to Dennis about the Fort McMurray allowance being added to the budget and wondering if we received anything for the extra 17 students.
- Donna is calling Kevin (band manager) to make a decision by June 15 to know whether or not junior high will be joining.

Julie called for adjournment at 8:48pm.

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: CONKLIN LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES

- MARCH 13, 2014
- MAY 6, 2014
- MAY 21, 2014
- JUNE 9, 2014

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

DATE: 10/1/1911

REPORT OF THE BOARD

FOR THE YEAR ENDING SEPTEMBER 30, 1911

THE BOARD OF TRUSTEES OF THE UNIVERSITY OF CALIFORNIA

REPORT

TO THE LEGISLATURE

OF THE STATE OF CALIFORNIA

FOR THE YEAR ENDING SEPTEMBER 30, 1911

**CLSB
Conklin Local School Board
Meeting Minutes
March 13, 2014**

Present:

Margaret Quintal
Linda Novak
Stacey Atkinson
Verna Quintal-Janvier
Bernard Woodfine – School Principal
Wes Oginski – Human Resources NSD

Excused Regrets:

Kathy Quintal

Delegates: Sarah Louttit, Phillip Reck

Opening Prayer: Margaret Quintal

Call to order:

CLSB (Conklin Local School Board) called the meeting to order at 7:20 p.m. at Conklin Community School.

Motion # 0132-14

Linda Novak motions to adopt February 4, 2014 regular meeting minutes and March 6, 2014 special meeting minutes as presented.

Seconded by Verna Quintal-Janvier

All in favor, motion carried

Motion # 0133-14

Verna Quintal-Janvier motions to adopt March 13, 2014 meeting agenda as presented.

Seconded by Linda Novak

All in favor, motion carried

Brief discussion on Principal Evaluation Surveys

Student survey for principal evaluation was completed today

Parent survey for principal evaluation will be going out next week

Local school board committee survey for principal evaluation given to board members today

Wes Oginski will be back for a follow-up at May school board meeting

Motion # 0134-14

Margaret Quintal motions to go in-camera at 7:58 p.m. to include principal.

Seconded by Linda Novak

All in favor, motion carried

Motion # 0135-14

Verna Quintal-Janvier motions to come out of in-camera at 8:08 p.m.

Seconded by Linda Novak

All in favor, motion carried

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Motion # 0136-14

Stacey Atkinson motions to approve the Career trip for junior high in Fort McMurray scheduled for March 20, 2014

Seconded by Margaret Quintal

All in favor, motion carried

Motion # 0137-14

Linda Novak motions to approve the school Wassasi day trip scheduled for June 19, 2014.

Seconded by Stacey Atkinson

All in favor, motion carried

SCyber Update by Sarah Louttit and Phillip Reck

Sunchild staff - Martin Sacher, Mavis Sacher and Nelson Daychief came to Conklin for a site visit on February 10, 2014

Conklin may designate its own name for the Sunchild Elearning School

A Financial CTS course will be offered this semester

Two Conklin Sunchild Elearning students are currently taking work experience in Vegreville, Alberta through Alberta Innovates Technology Futures (AITF). Examples of topics covered are Wildlife monitoring, Vegetation, Planting Seeds

SCcyber students may attend Career Day in Fort McMurray if transportation can be arranged.

Sarah will provide another update in April

Motion # 0138-14

Brief discussion regarding the school recycling program.

Stacey Atkinson motions to advertise the contract for school recycling program in June 2014.

Advertisement to be done on an annual basis by June 1st of every year. Provider to commence service beginning on July 1st of every year.

Seconded by Linda Novak

All in favor, motion carried

Brief update on Land Based Learning.

Brief update on School Calendar. Two more Family Friday's will be added.

The Chromebooks proposal was approved by CCES, cheque received today.

Brief discussion regarding native studies salary.

Motion # 0139-14

Linda Novak motions to go in-camera at 9:57 p.m. to include principal.

Seconded Verna Quintal-Janvier

All in favor, motion carried

Motion # 0140-14

Verna Quintal-Janvier motions to come out of in-camera at 10:19 p.m.

Seconded by Linda Novak

All in favor, motion carried

Motion # 0141-14

Verna Quintal-Janvier motions to adjourn the meeting at 10:24 p.m.

Seconded by Linda Novak

All in favor, motion carried

**CLSB
Conklin Local School Board
Meeting Minutes
May 6, 2014**

Present:

Margaret Quintal
Linda Novak
Verna Quintal-Janvier
Kathryn Quintal
Bernard Woodfine – School Principal

Excused Regrets:

Stacey Atkinson

Delegates: Sarah Louttit, Phillip Reck

Opening Prayer: Margaret Quintal

Call to order:

Margaret Quintal called the meeting to order at 7:24 p.m. at Conklin Community School.

Motion # 0148-14

Margaret Quintal motions to adopt May 6, 2014 meeting agenda as presented.

Seconded by Linda Novak

All in favor, motion carried

Motion # 0149-14

Linda Novak motions to adopt April 22, 2014 meeting minutes as presented.

Seconded by Margaret Quintal

All in favor, motion carried

SCYBER Conklin Elearning Staff Update – Sarah Louttit and Phillip Reck

- Sunchild approved to provide financial support to cover the cost of Internet Access SonicWall TZ-205 Restraint Device.
- Brief discussion on Community Celebration of Achievement, event scheduled for June 25, 2014 from 4:30pm to 8:30pm. Planning meeting to be arranged. PTI will cater the meal. Karens Katering donating desserts.
- Conklin Sunchild student field trip scheduled for June 4 - 6, 2014 to Calgary.
- Tartan is willing to donate bottles to Conklin Elearning School, they are looking for a location to store bottle collections.
- Outdoor lamp posts outside Conklin Elearning school need to have the LED light bulbs replaced.

Brief discussion regarding school recycling program.

Advertisement for tender for 2014/2015 School Recycling Program to be posted from May 12 to June 13, 2014. Selection to be made by June 27th.

Motion # 0150-14

Linda Novak motions to go in-camera at 8:48p.m. to include principal.
Seconded by Verna Quintal-Janvier
All in favor, motion carried

Motion # 0151-14

Verna Quintal-Janvier motions to come out of in-camera at 9:10 p.m.
Seconded by Linda Novak
All in favor, motion carried

Motion # 0152-14

Margaret Quintal motions to approve the Wassasi/Community trip for near-shore canoeing lessons on June 19, 2014.
Seconded by Linda Novak
All in favor, motion carried

Motion # 0153-14

Verna Quintal-Janvier motions to approve the Northland Games School trip on May 29 & 30, 2014.
Seconded by Kathy Quintal
All in favor, motion carried

Motion # 0154-14

Margaret Quintal motions to combine the positions of Native Studies/Secretary for the 2014/2015 school year.
Seconded by Kathy Quintal
All in favor, motion carried

Motion # 0155-14

Margaret Quintal motions to approve the 2014/2015 Conklin Community School Instructional Organizational plan as presented.
Seconded by Kathryn Quintal
All in favor, motion carried

Motion # 0156-14

Verna Quintal-Janvier motions to adjourn the meeting at 9:53 p.m.
Seconded by Margaret Quintal
All in favor, motion carried

**CLSB
Conklin Local School Board
Meeting Minutes
May 21, 2014**

Present:

Margaret Quintal
Linda Novak
Verna Quintal-Janvier
Kathryn Quintal
Bernard Woodfine – School Principal

Excused Regrets:

Stacey Atkinson

Opening Prayer: Margaret Quintal

Call to order:

Margaret Quintal called the meeting to order at 8:52 p.m. at Conklin Community School.

Motion # 0157-14

Kathryn Quintal motions to adopt May 21, 2014 meeting agenda with the following additions - Summer Student Program, Bullying, and Inappropriate Dressing.
Seconded by Linda Novak
All in favor, motion carried

Motion # 0158-14

Linda Novak motions to adopt May 6, 2014 meeting minutes with correction to Motion #0149-14, the date should read April 22, 2014.
Seconded by Kathryn Quintal
All in favor, motion carried

Motion # 0159-14

Linda Novak motions to direct Sunchild Elearning to advertise the Conklin Elearning Mentor position for a period of not less than three weeks or until filled by a qualified candidate. The qualified candidate should be a certified teacher preferably with a strong background in Math and Science. The Conklin Local School Board requires to be involved in any staffing decisions. The board expects this position to be advertised on national job sites and Education Canada.
Seconded by Kathryn Quintal
All in favor, motion carried

Motion # 0160-14

Kathryn Quintal motions to advertise tender for 2014/2015 School Recycle Partnership. Advertisement to be posted from July 2, 2014 to August 22, 2014 and selection to be made on August 25, 2014.
Seconded by Linda Novak
All in favor, motion carried

CCES has approved 2014/2015 School Teacher Position and Babysitting funding proposals.

Motion # 0161-14

Verna Quintal-Janvier motions to adjourn the meeting at 10:42 p.m.
Seconded by Margaret Quintal
All in favor, motion carried

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**CLSB
Conklin Local School Board
Meeting Minutes
June 9, 2014**

Present:

Margaret Quintal
Linda Novak
Verna Quintal-Janvier
Kathryn Quintal
Stacey Atkinson
Bernard Woodfine – School Principal
Sarah Loutitt – Conklin Sunchild Elearning

Excused Regrets:

Opening Prayer: Margaret Quintal

Call to order:

Margaret Quintal called the meeting to order at 7:16 p.m. at Conklin Community School.

Motion # 0162-14

Linda Novak motions to adopt June 9, 2014 meeting agenda with the following addition – Summer Student Employment Program.

Seconded by Kathryn Quintal

All in favor, motion carried

Motion # 0163-14

Margaret Quintal motions to adopt May 21, 2014 meeting minutes as presented.

Seconded by Linda Novak

All in favor, motion carried

Sunchild Update

Celebration of Achievement scheduled for June 25th from 4:30pm to 8:30pm

MC – Amanda Woodward, Drummers – Randy Martin and group, BBQ Dinner, Singing, Jigging, Round Dance

Two students graduating from Conklin Elearning School

Careers Next Generation came to do a Presentation. Conklin Elearning Students have expressed interest in apprenticeship programs. Sarah will help interested students get set-up for fall.

Motion # 0164-14

Verna Quintal-Quintal motions to go in camera at 8:01pm to include principal and elearning mentor.

Seconded by Margaret Quintal.

All in favor, motion carried

Motion # 0165-14

Kathryn Quintal motions to come out of in-camera at 8:45pm.

Seconded by Verna Quintal-Janvier

All in favor, motion carried

Wassasi Trip for near-shore canoeing has been cancelled until further notice.

Update on school outdoor carnival day scheduled for June 23, 2014 from 6-8 pm

Update provided on Student Awards Day scheduled for June 24, 2014 from 5-6:30pm

Motion # 0166-14

Margaret Quintal motions to go in camera at 9:21pm to include principal.

Seconded by Linda Novak

All in favor, motion carried

Motion # 0167-14

Linda Novak motions to come out of in-camera at 9:27pm.

Seconded by Verna Quintal-Janvier

All in favor, motion carried

Next meeting scheduled for June 17, 2014 at 8pm.

Motion # 0168-14

Verna Quintal-Janvier motions to adjourn the meeting at 9:48pm

Seconded by Linda Novak

All in favor, motion carried

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: FORT MCKAY LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- MAY 21, 2014

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF INVESTMENT

MEMORANDUM FOR THE BOARD

DATE: 10/10/70

TO: BOARD OF INVESTMENT

FROM: [illegible]

SUBJECT: [illegible]

**Fort McKay
Local School Board Committee
Meeting Minutes
May 21, 2014
12:30 PM**

@12:30 PM

Before the LSB Meeting began Miranda Beaton, the Human Resource Director for the Fort McKay Band introduced the new Director of Education that the Fort McKay Band hired, Brent Devost. Brent will be starting his new position in June with the Fort McKay Band.

Call LSB Meeting to Order @12:50

Board Members Present:

Shelley Harte
Tina Black
Janet McDonald

Administration Present:

Ruth Ryan

Absent:

Additions to Agenda...

1. Approval of Agenda

Adopt Agenda: Recommendation from Tina Black to adopt the agenda as presented/with additions.

2. Approval of Previous Minutes

Adopt Minutes: Recommendation from Shelley Harte to adopt minutes of April 24, 2014.

3. Business Arising from the Minutes...nothing at this time

4. Maintenance Report-

See report

5. Correspondence – nothing at this time

In Camera – 1:00 – 1:30

**FILED IN
DOCUSHARE**

6. Principal's Report ... see attachment Recommendation from Tina Black to adopt the Principal's Report as presented.

7. FMS Counselling Update- Patricia and Paulette have left their positions with SHIP. The Family Support Centre - counsel students on Tuesday and Thursday afternoons in small groups and one on one.

8. New Business –

- **Budget ...**this was discussed
- **Cell Phones in the school...**this was discussed and the LSB want the policy to stay the way it is for next year
- **Election on June 30th** - The school will be used for the bi-election on June 30th and our custodian will open and lock the doors after the election.
- **Athabasca Lodge – Fruit?** Athabasca Lodge has offered to help the school with fruit for next year
- **TA's / Certified Staff...**this was discussed and the FNFN will continue to fund 4 positions for the 2014-2015 school term...recommendations to continue with non-teacher staff was discussed and recommendations put forward
- **AERR discuss...**this was discussed
- **Recommendation** to hire TA from the Band Funding...Interview for August 2014...this was discussed
- **Recommendations** – for current non- teaching staff to continue 2014-2015 school year
- **Awards...**June 25th...this was discussed and the LSB were invited for the Awards Day and BBQ
- **Field Trips...**most classes are planning on a year-end trip to Fort McMurray
- **U School** – 2014 -2015 school term...update...this was discussed –

Additions to Agenda:

- **Brent Devost, Director of Education** was introduced before our meeting began...
-

9. Any other business

Next Meeting Date: June 17th, 2014

Adjournment @ 2:15

**Fort McKay School
Local School Board Committee Recommendations
May 21, 2014**

- 12-14 Recommendation to adopt the agenda as presented.
 Moved by Tina Black
- 13-14 Recommendation to approve the previous minutes from April 24, 2014
 Moved by Shelley Harte
- 14-14 Recommendation to accept the Principal's Report as presented.
 Moved by Tina Black
- 15-14 Recommendation to hire Candidate A for the TA position with Fort McKay Band
 funding for the school term August 25, 2014 to June 26, 2015
 Moved by Janet McDonald
- 16-14 Recommendation to continue to hire Barbara Faichney as our custodian for the
 2014-2015 school year.
 Moved by Shelley Harte
- 17-14 Recommendation to continue to hire with Fort McKay Band funding for the
 following positions for the 2014-2015 school year: Mandy Mercredi as a TA,
 Doris Young as a TA, and Edith Orr as a Cree Native Language Instructor.
 Moved by Janet McDonald
- 18-14 Recommendation to continue to hire Raymond Tuccaro as a TA, Katherine
 McDonald as a TA, and Jessica Eguillon as a TA for the 2014-2015 school year.
 Moved by Tina Black

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: GROUARD LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- JUNE 2, 2014 – ORGANIZATIONAL MEETING

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF DIRECTORS

DATE: 10/15/2014

TO: THE BOARD OF DIRECTORS

FROM: THE BOARD OF DIRECTORS

SUBJECT: [Illegible]

[Illegible]

Grouard local School Board

Organizational Meeting

June 2, 2014

Present: Veronica Courtoreille, Jesse Lamouche, Paul Cardinal and Jeff Chalifoux, Darcy arrives at, (7:04)

Visitors: Donna Barrett

Jackie the Principal Call to Order @ 7:02

#1079 Jesse moves to have voting by a show of hands. All in Favour. Carried

The floor is open for nominations for chairperson,

Jeff nominates Jesse, Jesse accepts.

Jesse is Chairperson by acclamation.

The floor is open for nominations for Secretary/ Treasurer

Jeff nominates Veronica, Veronica declines.

Jeff nominates Darcy, Darcy accepts.

Darcy is Secretary/Treasurer by acclamation.

Meeting adjourned at 7:07 p.m.

(Next Meeting motions start at #1080)

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BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: KEG RIVER LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES

- APRIL 9, 2014
- MAY 27, 2014 – SPECIAL MEETING

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

DATE: JAN 11 1960

COMMISSIONER
STATE OF CALIFORNIA

RESOLUTION NO. 10
WHEREAS, the Board of Trustees of the State of California, acting under the authority of the State Constitution and the laws of the State, has determined that it is in the public interest to establish a State Board of Education, and

IT IS HEREBY RESOLVED, that the Board of Trustees of the State of California, acting under the authority of the State Constitution and the laws of the State, do hereby establish a State Board of Education, and

KEG RIVER LOCAL SCHOOL BOARD COMMITTEE

REGULAR MEETING #59

April 9, 2014

@ 7:15 PM. AT DMJ. SCHOOL

PRESENT:

Delores Mosure, Mike Fischer, Kathy Omoth, Wallace Prochinsky, Dustin House,
Acting Principal Lori Perley, visitor Wes with N.S.D

CALL TO ORDER: Meeting to order 7:20@ pm.

ADOPT AGENDA: 4411 Delores moved to adopt agenda Carried

ADOPT MINUTES: 4412 Mike moved to adopt minutes of March 4/13 Carried

Cooks Report: N/A

Regular school items: 4413 Mike moved, 2nd by Dustin to pay out of LSB budget, Kathy Omoth for flowers picked up & delivered to Mrs. Batchelor Carried

Principal's Report: 4414 Delores moved, 2nd by Dustin to hire candidate A for puff position Carried

4415 Dustin moved, 2nd by Wallace to approve overnight field trip to Peavine for Regional Science Fair Carried

4416 Wallace moved, 2nd by Dustin to approve overnight field trip to Wabasca for Regional Spelling Bee Carried

4417 Delores moved, 2nd by Mike to accept principal report as information Carried

4418 Dustin moves to go into camera @ 8:30

4419 Mike moved to go to regular format @ 8:55

Next KRLSBC Meeting Date: May 7/14 @ 7 pm

ADJOURNMENT: Meeting adjourned @ 9:00 pm

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KEG RIVER LOCAL SCHOOL BOARD COMMITTEE**Special Meeting****Held On May 27, 2014 by phone****Present:** Kathy Omoth, Wallace Prochinsky, Mike Fischer, Delores Mosure, Dustin House**Motion # 4420**

Mike moved to approve overnight school trip to Grouard May 28th to 30th. 2nd by Delores. Motion carried

Meeting adjourned

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THE UNIVERSITY OF CHICAGO

PHYSICS DEPARTMENT

1155 EAST 58TH STREET

CHICAGO, ILLINOIS 60637

TEL: 773-936-5000 FAX: 773-936-5001

WWW.PHYSICS.UCHICAGO.EDU

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES
- JUNE 10, 2014

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

DATE: JAN 15 1904

REPORT OF THE BOARD

FOR THE YEAR ENDING DECEMBER 31, 1903

THE BOARD OF TRUSTEES OF THE UNIVERSITY OF CALIFORNIA, in its annual report, has the honor to submit to the Legislature the following statement of the work of the University during the year ending December 31, 1903.

THE UNIVERSITY OF CALIFORNIA

REPORT OF THE BOARD OF TRUSTEES

**PADDLE PRAIRIE LOCAL SCHOOL BOARD COMMITTEE
REGULAR MONTHLY MEETING
JUNE 10, 2014**

In Attendance: Candice Calliou, Chairperson
Doreen Poitras, Secretary/Treasurer
Kristen Ghostkeeper, Board Member
Priscilla Christian, Board Member
Nelson Auger, Board Member
Jill Gaudet, Principal
Reta Nooskey, Recording Secretary

Call to Order: the meeting was called to order at 3:40 p.m.

Agenda:

Motion #076:13/14 Kristen Ghostkeeper moved to accept the agenda as presented. **Carried.**

Minutes:

Motion #077:13/14 Kristen Ghostkeeper moved to approve the minutes of the May 24/14 regular board meeting as read. **Carried.**

Principal's Report:

Motion #078:13/14 Kristen Ghostkeeper moved to approve early dismissal at 12:15 on June 26th to prep for Award' Day. **Carried.**

Motion #079:13/14 Kristen Ghostkeeper moved to approve the Secretary's request to take 2 hours off on Wednesdays during the 2014-2015 school year, for education leave. **Carried.**

Motion #080:13/14 Priscilla Christian moved to give \$1,650.00 to the East Coast trip from FNMI funding. **Carried.**

Candice Calliou and Priscilla Christian declared conflict of interest for the Award's Day supper bids and left the meeting.

Motion #081:13/14 Doreen Poitras moved to pay for the Award's Day supper from FNMI budget , not to exceed \$1,800.00. **Carried.**

Candice and Priscilla returned to the meeting.

Motion #082:13/14 Candice Calliou moved to approve the Principal's Report as information. **Carried.**

Old Business:

Motion #083:13/14 Priscilla Christian moved to reimburse Candice Calliou \$100.00 for the LSBC budget, for a gift to be presented to Lorraine Ridsdale for her 20 year teaching anniversary. **Carried.**

Meeting Dates:

Regular Board Meeting: Monday, September 08, 2014 at 3:30 p.m.

**FILED IN
DOCUSHARE**

Adjournment: the meeting adjourned at :25 p.m.

Signatures:

Candice Calliou, Chairperson

Reta Nooskey, Recording Secretary

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: PELICAN MOUNTAIN LOCAL SCHOOL BOARD COMMITTEE MEETING
MINUTES

- DECEMBER 10, 2013
- DECEMBER 12, 2013
- JANUARY 6, 2014
- FEBRUARY 3, 2014
- MARCH 3, 2014
- APRIL 7, 2014
- MAY 5, 2014

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

DATE: 11/11/2011

TO: BOARD OF TRUSTEES

FROM: BOARD OF TRUSTEES

DATE: 11/11/2011

SUBJECT: BOARD OF TRUSTEES

DATE: 11/11/2011

1. The Board of Trustees

2. The Board of Trustees

3. The Board of Trustees

4. The Board of Trustees

5. The Board of Trustees

6. The Board of Trustees

7. The Board of Trustees

DATE: 11/11/2011

**LSBC Pelican Mountain School
Organizational Meeting/Regular Monthly Meeting
December 10, 2013**

Attendance: Linda, Violet, Colin Kelley, Sandra and Heather

Call meeting to order 7:10 pm.

1. Cree-To extend the Cree class to 1 hour 3 times a week and ask Delores to see if she can come down to discuss with Cree Instructor.

New Business

1. Special Guest-at request of L.S.B.C to explain role of L.S.B.C-discussion about the roles of the School Board.
2. Next meeting-December 12, 2013.
3. Adjournment-at 8:30 pm

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DOCUMENTS

LSBC Pelican Mountain School
Organizational Meeting/Regular Monthly Meeting
December 12, 2013

Attendance: Linda, Violet, Sandra and Heather

Call meeting to order 7:30 pm.

1. Christmas Concert and Meal-is being held at the Sandy Lake Community hall along with the Sandy Lake Outreach. The meal is at 5 pm.
2. Cultural center-waiting to hear from the Principal Christine Gullion.
3. Cree-To extend the Cree class to 1 hour 3 times a week and ask Delores to see if she can come down to discuss with Cree Instructor.
4. Violet makes a motion to extend Cree to 1 hour 3 times a week, Heather seconds.
Motion #51212013
5. Concession/Survey Response-only 4 surveys came in.

New Business

1. Board Chairperson's Report-newsletters, maintenance report and package for boarding home received.
2. Principal's report-82.13% attendance for ECS, Bank Statement-no deposits and no withdrawals.
3. Violet makes a motion to accept Principal's Report. **Motion #612122013**
4. Other Business-complaints re: sub driver-discussion only.
5. Next meeting-January 13, 2014.
6. Adjournment-at 8:34 pm

FILED IN
DOCUSHARE

**LSBC Pelican Mountain School
Organizational Meeting/Regular Monthly Meeting
January 6, 2014**

Attendance: Linda-Principal, Violet-Board Chair and Heather

Call meeting to order 7 pm by Violet.

- 1. Violet moved to adopt the Agenda, seconded by Heather. Motion #701062014**
- 2. Principal was asked to check the cold weather policy for N.S.D.**
- 3. Request was asked by Board Members to allow the children to say the Lord's Prayer in class.**
- 4. Principal was asked to check the prices for a field trip to Pioneer Ranch for the end of the year field trip**

Next meeting-February 3, 2014.

Adjournment-at 8:30 pm

**FILED IN
DOCUMENTS**

THE UNIVERSITY OF CHICAGO
LIBRARY
540 EAST 57TH STREET
CHICAGO, ILL. 60637

ANNUAL REPORT OF THE BOARD OF TRUSTEES
FOR THE YEAR ENDING DECEMBER 31, 1978

The Board of Trustees of the University of Chicago is pleased to present to you the annual report of the Board for the year ending December 31, 1978. This report describes the activities of the Board and the progress of the University during the year. The Board has continued its commitment to the highest standards of academic excellence and to the advancement of the University's mission. The Board has also continued its commitment to the University's financial health and to the well-being of its students and faculty.

THE UNIVERSITY OF CHICAGO
LIBRARY
540 EAST 57TH STREET
CHICAGO, ILL. 60637

**LSBC Pelican Mountain School
Organizational Meeting/Regular Monthly Meeting
February 3, 2014**

Attendance: Linda-Principal, Violet-Board Chair, Sandra and Heather

Call meeting to order 7 pm by Violet.

Sandra moved to adopt the Agenda, seconded by Heather. Motion #802032014

New Business

- 1.
2. **Board Chairperson's report-**
3. **Principals report-Violet makes a motion to accept the Principals report, Heather seconds. Motion #902032014**
4. **Attendance**
5. **Other Business-started attendance awards and will be done tomorrow. Starting a cooking club and will be taught Food Safety.**

Next meeting-March 3, 2014.

Adjournment-at 9:17 pm

**FILED IN
DOCUMENTS**

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**LSBC Pelican Mountain School
Organizational Meeting/Regular Monthly Meeting
March 3, 2014**

Attendance: Linda-Principal, Violet-Board Chair, Sandra and Heather

Call meeting to order 7:15 pm by Violet.

Heather moved to adopt the Agenda, seconded by Violet. Motion #1003032014

New Business

- 1.
2. Board Chairperson's report-no report.
3. Principals report-There are 2 field trips to the Library and one to St. Theresa. We lost two students on spring break. Sandra makes a motion to accept the Principals report, Violet seconds. **Motion #1103032014**
4. Attendance
5. Other Business-started attendance awards and will be done tomorrow. Starting a cooking club and will be taught Food Safety.

Next meeting-April 7, 2014.

Adjournment-at 7:53 pm

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LSBC Pelican Mountain School
Organizational Meeting/Regular Monthly Meeting
April 7, 2014

Attendance: Linda-Principal, Violet-Board Chair, Sandra and Heather

Call meeting to order 7:07 pm by Violet.

Violet moved to adopt the Agenda, seconded by Sandra. **Motion #1204072014**

New Business

1. Attendance Attendance: 3 students transferred out to Calling Lake.
2. Board Chairperson's report-no report, maybe have a meal in the fall (Orientation).
3. Principals report-nothing to report Haven't had food safety training yet, Lee from CNRL came for a visit, planter not moved, trip to Museum, deposited \$1655.00 in general account, Budget around \$8,000.00, Admin meeting at 2 pm, Easter days are Apr. 18 and 21st, Elders lunch on April 14, Heather makes a motion to accept the Principals report, Violet seconds. **Motion #1304072014**
4. Fund Raising-re-Field Trip and playground equipment.
5. Other Business-Pioneer Lodge Field trip is on May 10-13, 2014.

Next meeting-May 5, 2014.

Adjournment-at 7:45 pm

FILED IN
DOCSHARE

1. The first part of the report is a general introduction to the subject of the study. It discusses the importance of the study and the objectives of the research.

2. The second part of the report is a detailed description of the methodology used in the study. It includes information about the sample size, the data collection methods, and the statistical analysis techniques.

3. The third part of the report is a discussion of the results of the study. It presents the findings of the research and compares them with the previous studies in the field.

4. The fourth part of the report is a conclusion and a list of references. It summarizes the main findings of the study and provides a list of the sources used in the research.

5. The fifth part of the report is a list of appendices. It includes any additional information that is relevant to the study, such as raw data, questionnaires, and interview transcripts.

6. The sixth part of the report is a list of figures and tables. It includes any visual representations of the data, such as graphs, charts, and tables. These are used to illustrate the results of the study and to provide a more detailed look at the data.

7. The seventh part of the report is a list of footnotes. It includes any additional information that is not included in the main text of the report, such as references to other works or explanations of specific terms.

8. The eighth part of the report is a list of references. It includes a list of the sources used in the research, such as books, articles, and websites.

LSBC Pelican Mountain School
Organizational Meeting/Regular Monthly Meeting
May 5, 2014

Attendance: Linda-Principal, Violet-Board Chair, Sandra and Heather

Call meeting to order 7:05 pm by Violet.

Heather moved to adopt the Agenda, seconded by Violet. **Motion #0105052014**

New Business

1. Attendance Attendance: 3 students transferred out to Calling Lake.
2. Board Chairperson's report-no report.
3. Principals report-need a motion for the Sundre Field Trip to Pioneer Ranch from June 10-13, 2014. June 26 is the last day of school, PAT exams next week, the percentage goes low when students are missing, Heather makes a motion to accept the Principals verbal report, Violet seconds. **Motion #0205052014**, need a motion for May 28, 2014 Grouard Field Trip to the Museum. Heather makes a motion, Violet seconds **Motion #0305052014**, need a motion to buy each student a gift at year-end in the amount of \$1000.00 to come out of school board funds, Heather makes a motion, Violet seconds. **Motion #0405052014**, need a motion to buy Grad gifts for Grade 6 at \$100.00 each and ECS students at \$25.00 each. Heather makes a motion, Violet seconds. **Motion #0505052014**

Next meeting-June 2, 2014.
Adjournment-at 8:45 pm

FILED IN
DOCKET

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: SUSA CREEK LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- MAY 12, 2014

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

DATE: 10/15/1984

RE: 10-1-1984

MEMORANDUM FOR THE BOARD OF TRUSTEES

FROM: [illegible]

RE: [illegible]

SUSA CREEK LOCAL SCHOOL BOARD COMMITTEE
MEETING
May 12/14

PRESENT: Rachelle McDonald, Chairperson
Charles McDonald, Member
Robert Wanyandie, Member
Cathy Wanyandie, Member (excusable absence)
Maryanne Moberly, Secretary/Treasurer (arrived @ 7:15 pm)

OTHERS: Mark McGimpsey, Principal
Tammy Smith, Recording Secretary
Nigel & Mary (Alberta Future Leaders) (left @7:25 pm)

CALL TO ORDER: Rachelle called the meeting to order at 7:00 p.m.

OPENING PRAYER: Robert gave the opening prayer.

ADOPT AGENDA: 41/14 Charles moved to adopt the meeting agenda.
Carried.

ADOPT PAST MINUTES: 42/14 Rachelle moved to adopt the S.C.L.S.B.C. meeting
minutes of April 23/14 as presented.
Carried.

PRINCIPAL'S REPORT: Verbal.
Northland Maintenance (Bryan & Kent) were here
last week and did some much needed repairs and
replaced the gym furnace unit.
Sue received her 25 years of service award at the
Northland May Banquet.
We had a young student fracture her arm at school
falling off of a chair.

43/14 Robert moved to accept the verbal Principal's
Report as presented.
Carried.

**ALBERTA FUTURE
LEADERS:** Mary and Nigel the new AFL youth workers came
in and introduced themselves to the local board.

**FILED IN
DOCUSHAPE**

S.C.L.S.B.C. May 12/14

**2014/15 ORGANIZATIONAL
PLAN:**

Mark went through the 2014/15 Org. Plan with the local school board committee. A brief discussion was held on this.

44/14

Charles moved to accept the Susa Creek School 2014/15 Org. Plan as presented.
Carried.

**GRADE 2-5
EDMONTON FIELD TRIP:**

The grade 2-5 students will be travelling to Edmonton May 28 & 29/14 to attend the St. Albert Children's Festival, and the Edmonton Zoo.

45/14

Charles moved to have the gr. 2-5 students go on the planned field trip to Edmonton. With monies needed for this trip to come out of the Susa Creek School Cultural based budget-not to exceed \$2000. And \$2000. to come out of the Susa Creek regular field trip budget
Carried.

IN-LIEU DAYS:

46/14

Rachelle moved to approve 5 (five) In-lieu days for the principal for the 2013/14 school year.
Carried.

MEMBER'S REPORT:

Rachelle announced that the AWN will be getting some new services to offer the community members.

NEXT MEETING DATE:

June 10/14 @ 6:30 p.m.

ADJOURNMENT:

The meeting was adjourned at 8:30 p.m.

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: TROUT LAKE LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- MAY 13, 2014
- JUNE 2, 2014

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

**KATERI LOCAL SCHOOL BOARD COMMITTEE
REGULAR MEETING**

MINUTES

May 13, 2014

ATTENDANCE

Present

- | | |
|-----------------------|----------------|
| 1. Elmer Gullion | (Board Chair) |
| 2. Caroline Bigstone | (Board Member) |
| 3. Conrad Metsikassus | (Board Member) |
| 4. Reg Bellefontaine | (Principal) |

Absent

- | | |
|----------------------|----------------|
| 1. Shane Metsikassus | (Board Member) |
| 2. Julianne Noskiye | (Board Member) |

CALL TO ORDER

The Chairman called the meeting to order at 7:05 pm

Elmer gave the opening prayer

AGENDA:

Tabled

SCHOOL BUS COLD WEATHER PROCEDURE:

Elmer explained that in an effort to harmonize practice throughout the Division, it is necessary for the Trout Lake Local School Board Committee to modify Kateri Schools practice regarding the running of school busses during periods of cold weather.

MOTION #895620 On mornings when the temperature is below -35, the Principal will make the decision whether or not to operate the school busses. This decision will be made based upon the wind chill factor and other weather related issues that impact the safety of the children being transported by the school bus.

Moved by Caroline Bigstone

**Carried (Unanimously by Elmer Gullion, Caroline Bigstone,
Conrad Metsikassus)**

FILED IN
DOCSHARE

FIELD TRIPS

MOTION #895621 To approve the field trip to Hinton to attend the Environthon competition taking place from May 22 to May 25.
Moved by Conrad Metsikassus
Carried

MOTION #895622 To approve the field trip to Fort McMurray to attend the Robotics competition taking place from May 23 to May 25.
Moved by Elmer Gullion
Carried

MINUTES OF PREVIOUS MEETINGS:

MOTION #895623 To approve the minutes of the March 10, 2014 regular Trout Lake Local School Board Committee Meeting as presented.
Moved by Elmer Gullion
Carried

MOTION #895624 To approve the minutes of the April 14, 2014 regular Trout Lake Local School Board Committee meeting as presented.
Moved by Caroline Bigstone
Carried

NEXT MEETING:

June 2, 2014, 7:00 p.m.

ADJOURNMENT:

MOTION #895625 To adjourn the meeting at 7:40 p.m.
Moved by Caroline Bigstone
Carried

**KATERI LOCAL SCHOOL BOARD COMMITTEE
REGULAR MEETING**

MINUTES

June 2, 2014

ATTENDANCE

Present

- | | |
|----------------------|----------------|
| 1. Elmer Gullion | (Board Chair) |
| 2. Shane Metsikassus | (Board Member) |
| 3. Julianne Noskiye | (Board Member) |
| 4. Reg Bellefontaine | (Principal) |

Absent

- | | |
|-----------------------|----------------|
| 1. Caroline Bigstone | (Board Member) |
| 2. Conrad Metsikassus | (Board Member) |

CALL TO ORDER

The Chairman called the meeting to order at 5:05 pm

Elmer gave the opening prayer

AGENDA:

MOTION #895627 To approve the Agenda as presented
 Moved by Shane Metsikassus
 Carried

PREVIOUS MEETING MINUTES

MOTION #895628 To approve the minutes of the May 13, 2014 Regular Trout Lake LSBC meeting as presented.
 Moved by Julianne Noskiye
 Carried

CHAIRMAN'S REPORT

Elmer gave a brief report about the activities of the advisory committee that is currently working with the Trustee. This included information about an Elder's group being created to advise the Board as needed. Elmer stressed that this elder's group would be expected to take an active role in advising the Trustee.

FILED IN
DOCUSHADE

MOTION #895629 To accept the Chairman's Report as information.
Moved by Julianne Noskiye
Carried

PRINCIPAL'S REPORT

Reg presented information on attendance for the months of April and May. There was a slight increase in junior/senior attendance in April while elementary attendance remained the same. This reversed in May with elementary attendance showing a slight increase and junior/senior showing a small drop.

There were a number of special events in April and May which included some significant achievements for several groups of students. We had two students come in 6th province wide in a watershed protections competition. We had a robotics team place 3rd at the Fort McMurray Robotics Competition with a field of 28 teams. We also had a small group of students compete in the Environthon competition in Hinton. We even had our own radio station broadcasting for a week and a half on loan from KTC.

Overall April and May have been busy months. June is also filled with exams and special events.

MOTION #895630 To approve the instructional plan as presented.
Moved by Shane Metsikassus
Carried (Unanimously)

MOTION #895631 To pay \$75.00 each to Elmer Gullion, Julianne Noskiye and Shane Metsikassus for attending Principal interviews in May to fill the principal position for the 2014-2015 school year.
Moved by Elmer Gullion
Carried (Unanimously)

MOTION #895632 To pay \$75.00 each to Elmer Gullion, Caroline Bigstone, Julianne Noskiye, Conrad Metsikassus and Shane Metsikassus for attending teacher interviews in March to fill the vacant 2/3 teacher position.
Moved by Shane Metsikassus
Carried (Unanimously)

MOTION #895633 To accept the Principal's Report as information.
Moved by Elmer Gullion
Carried

INCAMERA

MOTION #895634 To go in camera with Reg Bellefontaine at 6:02 p.m..
Moved by Elmer Gullion
Carried

MOTION #895635 To return to regular meeting format at 6:35 p.m.
Moved by Elmer Gullion
Carried

MOTION #895636 To recommend to the Superintendent that Teacher A be offered a second probationary contract for the 2014-2015 school year.
Moved by Shane Metsikassus
Carried

NEXT MEETING:
TBD

ADJOURNMENT:

MOTION #895637 To adjourn the meeting at 6:45 p.m.
Moved by Julianna Nöske
Carried



BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: WABASCA LOCAL SCHOOL BOARD COMMITTEE MEETING MINUTES
- JUNE 10, 2014

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

BOARD OF TRUSTEES

MEMORANDUM FOR THE BOARD OF TRUSTEES

DATE: 10-1-2004

TO: THE BOARD OF TRUSTEES

FROM: THE BOARD OF TRUSTEES

RE: 10-1-2004

SUBJECT: 10-1-2004

10-1-2004

10-1-2004

10-1-2004

10-1-2004

Wabasca Local School Board Meeting

St. Theresa School

June 10, 2014

Attendance:

Shelley Stevenson

Peter Bailey

Robert Gullion

Jeff Junkin

Tom Bissell

Anthony Rathbone

Absent:

Robin Guild

1. **CALL MEETING TO ORDER:** Ronnie called the meeting to order at 7:01 p.m.

2. **ADOPTION OF AGENDA:** Recommendation 2944/06/14.

Jeff moved to adopt the agenda with additions under new business – Playground.

3. **ADOPTION OF MINUTES:** Recommendation 2945/06/14.

Robert moved to adopt the minutes with the following changes. Item # 11., the motion # read 2941/04/14, should read 2941/05/14. Item #12 2942/04/14 should read 2942/05/14. Carried.

4. **CORRESPONDENCE:** Recommendation 2946/06/14.

Jeff moved to accept the Correspondence as Information. Carried.

5. **YEAR END STAFF BARBEQUE:** Recommendation 2947/06/14.

Jeff moved to purchase the supplies needed for the year end staff barbeque with funds to be taken out of the W.L.S.B. and not to exceed \$500.00. Carried.

FILED IN
DOCSHARE

6. **PRINCIPAL'S REPORT: Recommendation 2948/06/14.**
Robert moved to accept the Principal's report as Information. Carried.
7. **PERSONAL LEAVE: Recommendation 2949/06/14.**
Tom moved to recommend that employee RW be granted a personal leave without pay for the 1014 – 2015 school year. Carried.
8. **RESIGNATION: Recommendation 2950/06/14.**
Robert moved to recommend that we accept employee BO's resignation with regret. Carried.
9. **MATERNITY LEAVE: Recommendation 2951/06/14.**
Jeff moved to recommend that employee JC be granted Maternity Leave for the 2014 – 2015 school year. Carried.
10. **RESIGNATION: Recommendation 2952/06/14.**
Tom moved to recommend that we accept employee FM's resignation letter with regret. Carried.
11. **RESIGNATION: Recommendation 2953/06/14.**
Jeff moved to recommend that we accept LR's resignation letter with regret. Carried.
12. **RESIGNATION: Recommendation 2954/06/14.**
Robert moved to recommend that we accept AH's resignation letter with regret. Carried.
13. **IN LIEU DAYS FOR ADMINISTRATION: Recommendation 2955/06/14.**
Jeff moved to recommend that the Principal and Vice Principal be granted 5 days in lieu for the 2014 – 2015 school year. Carried.
14. **IN LIEU DAYS: Recommendation 2956/06/14.**
Tom moved to recommend that the Secretaries be granted 5 days in lieu for the 2014 – 2015 school year. Carried.

15. FIELD TRIPS; Recommendation 2957/06/14.

Robert moved to recommend that we have a standing motion for field trips for the 2014 – 2015 school year. Carried.

16. CULTURAL SUPPLIES: Recommendation 2958/06/14.

Jeff moved to recommend that we have a standing motion for cultural supplies not to exceed \$5000.00 for the 2014 – 2015 school year. Carried.

17. STUDENT SUMMER ENRICHMENT: Recommendation 2959/06/14.

Tom moved to recommend that we allocate \$500.00 evenly among applicants for Student Summer Enrichment should proposals come in before the 2013 – 2014 school year. Carried.

18. ADJOURN MEETING: Recommendation 2960/06/14.

Jeff moved to adjourn the meeting at 7:50 p.m. Carried.

19. Next meeting: September 10, 2014 at 7:00 p.m.

TOPICS OF DISCUSSION:

Deputy Minister coming to our school

Playground

Incident

Drinking

Benches

Fix up bridge

Condoms

Fundraiser – Skoodle

New toys

People hang out after hours

MD Security?? Weekends at the school.

Issues – Multiplex and the Skate board park.

Custodians to pick up garbage etc.

Revitalize the trim track area – (light up the area)

Interviews for Teachers – maybe June 24th, 2014

BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: ADMINISTRATIVE ACTIONS – BOARD DIRECTIVES

ORIGINATOR: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

That the Board of Trustees receive as information the action taken by Administration with respect to Board Directives, as attached.

BOARD OF FOSTERS

DATE: 10/10/20

CHURCH: 10/10/20

REPORT OF THE BOARD

MEMBERS: 10/10/20

10/10/20

10/10/20

10/10/20

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10/10/20

10/10/20

Meeting	Date of Meeting	Agenda Item	Task	Due Date	Status
BOARD	6/17/2014	Peerless Lake	Draft a letter for Donna's signature on Dennis' behalf to be sent to Alberta Culture for Dennis to be able to gain information.	6/20/2014	Complete
BOARD	6/17/2014	Pelican Mountain	Find out current registration at Pelican Mountain and report back to Donna.	6/20/2014	Complete
BOARD	5/29/2014	Centralized Purchasing	Paper, instructional supplies, servers, laptops, desktops. Work with Sherrie and Patty to develop an RFP for centralized purchasing. Have discussions with the principals and staff.	9/12/2014	In Progress
BOARD	5/29/2014	Divisional Website Redesign	Draft and launch training for the August Admin Meeting	8/15/2014	In Progress
BOARD	5/29/2014	Peavine	Techerages and lagoon. Information on letting the lagoon go natural.	7/1/2014	In Progress
BOARD	5/29/2014	Portables	Move portables from Peavine to Paddle Prairie if they are not going to Gift Lake.	6/30/2014	In Progress
BOARD	5/29/2014	Teaching Excellence	Ensure that all LSBC members are aware of the survey and ensure that each them have the opportunity to participate.	6/15/2014	Complete
BOARD	5/29/2014	Technology Framework Policy	Bring this draft procedure to Donna for review.	8/12/2014	Complete
BOARD	5/29/2014	Tell Them From Me Survey Results	Share the survey results with principals at the August Administrators Meeting. Also share the information with the LSBC and communities. Develop strategies with the DLT Committee regarding a follow up plan/strategies to these results. Work this into the ADHOC Committee on attendance and work the strategies into actions.	8/12/2014	In Progress
BOARD	5/21/2014	Peerless Lake	Meet with principal and set up a structure for School Generated Funds at Peerless Lake	6/26/2014	Complete
BOARD	5/21/2014	Purchase of 2521 Mistassiniy Road	Speak to the MD in regards to the lagoon and the time frame that the M.D. would be taking it over.	6/17/2014	Complete
BOARD	5/1/2014	Curriculum Redesign	Grant proposal for Literacy Benchmarks with Alberta Education	5/29/2014	In Progress
BOARD	5/1/2014	Gift Lake Roofs	Find out the costs associated with the roofs (Addition portables - Gift Lake) some would've been contracted out and some was paid hourly and report back to Donna for Colin.	5/20/2014	In Progress
BOARD	5/1/2014	Northern Lakes College	Set up meeting with President for next steps in Martin Lakes Camp	6/17/2014	In Progress
BOARD	5/1/2014	Pearl Calahassen	Little Buffalo School follow up	5/20/2014	In Progress
BOARD	5/1/2014	Smart School	Contact Smart School	5/20/2014	Complete
BOARD	3/20/2014	Attendance Report	Form a focus group for discussions on attendance. Develop a terms of reference and have it ready for the Agenda Review on April 15, 2014.	4/15/2014	Complete
BOARD	3/20/2014	Board Action Item	Administration to develop a procedure relating to the storage of email documents.	10/2014	In Progress
BOARD	3/20/2014	HVAC Systems	Have a conversation with Michael Edigar regarding the issues and concerns we have with the HVAC systems in schools.	6/17/2014	In Progress
BOARD	1/22/2014	Information Items - Costs and Revenues for High Schools	Keep working on spreadsheet and provide updates	2/18/2014	Ongoing

BOARD OF TRUSTEES

**COLIN KELLY
TRUSTEE OF THE BOARD**

DATE: JUNE 26, 2014

PRESENTED BY: DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

SUBJECT: LIST OF ACRONYMS

That the Board of Trustees receive as information a list of acronyms, as attached.



NORTHLAND SCHOOL DIVISION NO. 61 ACRONYMS

AANDC	Aboriginal Affairs and Northern Development Canada	
ACV	Aboriginal Content Validation	
AI	Alberta Infrastructure	
AISI	Alberta Initiative for School Improvement	
ARCQE	Alberta Research Consortium for Quality Education	
AERR	Annual Education Results Report	
AOTC	Assembly of Treaty Chiefs	
ASBA	Alberta School Boards Association	
ASEBP	Alberta School Employee Benefit Plan	
	EAS	Experience Adjustment System
	EDB	Extended Disability Benefits
	EDB-NS	EDB Non-Surcharge Pool
	EDB-S	EDB Surcharge Pool
	RITE	Retirement Incentive for Teachers and Employees
ASBOA	Association of School Business Officials of Alberta	
ASETS	Aboriginal Strategies Employment Training Services	
ATA	Alberta Teachers Association	
ATC	Athabasca Tribal Council	
CASS	College of Alberta School Superintendents	
CCES	Conklin Community Enhancing Society	
CEFPI	Council of Facility Planners International	
CEP	Community Enhancement Program	
CEU	Credit Enrollment Unit	
CTS	Career and Technology Strand	
DDC	Direct Digital Control (Computerized heating and air handling controls)	
DLT	Division Leadership Team	
ERP	Enterprises Resource Planning Software	
EYE	Early Years Evaluation	
FMT	Finance Maintenance Transportation	

FNMI	First Nation Métis & Inuit
HVAC	Heating Ventilation & Air Conditioning (Air Handling Units)
IMR	Infrastructure Maintenance Renewal Program
IT	Information Technology
KCEC	Kapaskwatinak Cultural Educational Centre
KKP	Kweskipta Kipimatsowin Program
KTC	Kee Tas Kee Now Tribal Council
LSBC	Local School Board Committee
MD	Municipal District
NLC	Northern Lakes College
NSD	Northland School Division No. 61
OH & S	Occupational Health and Safety
OPK	Oski Pasikoniwew Kamik
OSLI	Oil Sands Leadership Initiative
PASI	Provincial Approach to Student Information
PAT	Provincial Achievement Tests
PMR	Principal Monthly Report
PO&M	Plant Operations & Maintenance (Costs or revenues related to facility maintenance)
PSBA	Public School Boards Association
PTR	Pupil Teacher Ratio
PUF	Program Unit Funding
RAP	Registered Apprenticeship Program
RFP	Request for Proposal
RFQ	Request for Qualifications
RTU	Roof Top Unit
SCCM	System Center Configuration Manager
SLA	Student Learning Assessments
SWALE	Shallow-sided, sloped channels intended for the conveyance of surface runoff towards the nearest street, lane, or ditch
TLE	Treaty Land Entitlement

WWAH	When We Are Healthy
YAP	Youth Apprenticeship Program



BOARD OF TRUSTEES

COLIN KELLY
TRUSTEE OF THE BOARD

DATE: FEBRUARY 27, 2014

PRESENTED BY: DENNIS WALSH, SECRETARY-TREASURER

SUBJECT: PAYMENT OF ACCOUNTS

ORIGINATOR DONNA BARRETT, SUPERINTENDENT OF SCHOOLS

INFORMATION ITEM

Attached is a list of accounts approved for payment in accordance with Board Motion 11329/82 and 11515/82 – 11517/82 inclusive.

Pay Period: May 28, 2014 – June 17, 2014

N O R T H L A N D S C H O O L D I V I S I O N

DATE 17-Jun-2014 03:55 PM

SUMMARY - ISSUED CHEQUE REPORT

START DATE: 28-May-2014 TO END DATE: 17-Jun-2014

PAGE 1

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 28-May-2014 AND 17-Jun-2014						
0015000001	0001	0000291319	10022	1789135 AB LTD	30-May-14	110.50
0015000002	0001	0000291320	10016	ACHIEVE TRAINING CENTRE	30-May-14	1,575.00
0015000003	0001	0000291321	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	30-May-14	2,210.81
0015000004	0001	0000291322	43	ALBERTA DISTANCE LEARNING CNTR	30-May-14	377.00
0015000005	0001	0000291323	351	ALBERTA MAINTENANCE ENFORCEMENT PROGRAM	30-May-14	3,309.00
0015000006	0001	0000291324	353	ALBERTA TEACHERS ASSOCIATION	30-May-14	26,092.71
0015000007	0001	0000291325	6160	ANDERSON, GLEN	30-May-14	37.00
0015000008	0001	0000291326	9287	ARMSTRONG'S COMMUNICATION LTD	30-May-14	283.50
0015000009	0001	0000291327	228	ATHABASCA HOME HARDWARE BUILDING CENTRE	30-May-14	139.13
0015000010	0001	0000291328	80	AUDIO-CINE FILMS INC.	30-May-14	1,564.13
0015000011	0001	0000291329	8417	AUGER, KEVIN S.	30-May-14	132.00
0015000012	0001	0000291330	8739	AUGER, ROBERT	30-May-14	37.00
0015000013	0001	0000291331	454	BARTLE & GIBSON - PR	30-May-14	994.50
0015000014	0001	0000291332	9366	BLACK MARKER GROUP	30-May-14	1,132.26
0015000015	0001	0000291333	9319	BOX CLEVER	30-May-14	6,964.65
0015000016	0001	0000291334	7132	BROSSEAU, DOROTHY	30-May-14	136.68
0015000017	0001	0000291335	7647	CALLIOU, LISA	30-May-14	74.00
0015000018	0001	0000291336	9506	CCI WIRELESS	30-May-14	69.29
0015000019	0001	0000291337	9329	CERETZKE, KERRI	30-May-14	4,592.13
0015000020	0001	0000291338	6983	CHALIFOUX, JEFF	30-May-14	80.42
0015000021	0001	0000291339	224	CHARLIE'S SECURITY	30-May-14	362.25
0015000022	0001	0000291340	35	CHRISTIE'S OFFICE PLUS	30-May-14	1,218.76
0015000023	0001	0000291341	433	CLASSIC ELECTRIC INC.	30-May-14	1,697.85
0015000024	0001	0000291342	8682	CLOUTIER, NANCY	30-May-14	623.85
0015000025	0001	0000291343	8622	COUNTY OF NORTHERN LIGHTS	30-May-14 CANCEL 30-May-14	3,501.09
0015000026	0001	0000291344	1262	COURTORIELLE, WILLIAM	30-May-14	187.35
0015000027	0001	0000291345	3438	CRYSTAL CLEAR WATER SALES	30-May-14	108.00
0015000028	0001	0000291346	6517	CRYSTAL GLASS	30-May-14	416.91
0015000029	0001	0000291347	8399	CZIBERE, DAVE	30-May-14	253.00
0015000030	0001	0000291348	5287	DIRECT ENERGY REGULATED SERVICES	30-May-14	2,034.16
0015000031	0001	0000291349	10018	DISBROWE, RON	30-May-14	1,800.00
0015000032	0001	0000291350	1322	DON VALLEY ELECTRIC LTD.	30-May-14	7,298.54
0015000033	0001	0000291351	18	EDMONTON PUBLIC SCHOOLS	30-May-14	552.83
0015000034	0001	0000291352	9390	FARNHAM, JULIE	30-May-14	84.33
0015000035	0001	0000291353	4071	FLAGHOUSE INC.	30-May-14	29.27
0015000036	0001	0000291354	529	FRESON BROS.	30-May-14	56.16
0015000037	0001	0000291355	693	FRESON BROS. (HP)	30-May-14	498.62
0015000038	0001	0000291356	699	GREYHOUND COURIER EXPRESS	30-May-14	44.68
0015000039	0001	0000291357	9111	GRIMSHAW REGISTRY	30-May-14	109.45
0015000040	0001	0000291358	549	HALCROW, CHRIS	30-May-14	205.00
0015000041	0001	0000291359	10021	HASKIN CANOE	30-May-14	2,266.95
0015000042	0001	0000291360	457	HOME HARDWARE-POPS(HIGH PRAIRIE)	30-May-14	2,100.00
0015000043	0001	0000291361	5578	HUNTER MOTORS LTD.	30-May-14	68.20
0015000044	0001	0000291362	357	INDUSTRIAL-ALLIANCE PACIFIC	30-May-14 CANCEL 09-Jun-14	844.75
0015000045	0001	0000291363	5517	JULIAN PACKER	30-May-14	6,000.00
0015000046	0001	0000291364	9413	KINETIC BMS	30-May-14	1,035.30
0015000047	0001	0000291365	9397	KNUTSON, BRYAN	30-May-14	241.25
0015000048	0001	0000291366	355	LOCAL AUTHORITIES PENSION PLAN	30-May-14	140,332.70
0015000049	0001	0000291367	356	LONDON LIFE	30-May-14	3,542.70

N O R T H L A N D S C H O O L D I V I S I O N

DATE 17-Jun-2014 03:55 PM

SUMMARY - ISSUED CHEQUE REPORT

PAGE 2

START DATE: 28-May-2014 TO END DATE: 17-Jun-2014

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0015000050	0001	0000291368	9184	MAX MECHANICAL	30-May-14	1,548.09
0015000051	0001	0000291369	2028	MCGIMPSEY, MARK	30-May-14	463.00
0015000052	0001	0000291370	8402	MCINTOSH, CINDY	30-May-14	160.84
0015000053	0001	0000291371	5941	MCLENNAN ROSS LLP	30-May-14	240.98
0015000054	0001	0000291372	6836	MCLEOD, SANDRA	30-May-14	37.00
0015000055	0001	0000291373	347	MCMURRAY AVIATION	30-May-14	886.73
0015000056	0001	0000291374	5202	MICHEL'S SUPER A FOODS	30-May-14	141.28
0015000057	0001	0000291376	656	MUNICIPAL DISTRICT OF OPPORTUNITY #17	30-May-14	31,716.15
0015000058	0001	0000291377	10017	MURPHY, SIOBHAN	30-May-14	3,200.00
0015000059	0001	0000291378	2441	NATIVE REFLECTIONS	30-May-14	1,408.27
0015000060	0001	0000291379	10020	NIEMAN, ROBERT	30-May-14	1,166.66
0015000061	0001	0000291380	611	NORTHERN AIR CHARTER	30-May-14	5,160.42
0015000062	0001	0000291381	4652	NORTHERN DIGITAL SERVICES	30-May-14	433.49
0015000063	0001	0000291382	1263	PEACE COUNTRY CO-OP	30-May-14	179.80
0015000064	0001	0000291383	7536	PEACE RIVER BROADCASTING CORP. LTD	30-May-14	182.70
0015000065	0001	0000291384	521	PEACE WAPITI SCHOOL DIVISION NO. 76	30-May-14	12,323.81
0015000066	0001	0000291385	2672	PEERLESS LAKE STUDENTS ASSOCIATION	30-May-14	663.00
0015000067	0001	0000291386	2408	PETLUK, LYNN	30-May-14	33.08
0015000068	0001	0000291387	8529	PRINTER WORLD INTERNATIONAL INC	30-May-14	1,253.70
0015000069	0001	0000291388	1403	PUROLATOR COURIER LTD.	30-May-14	20.19
0015000070	0001	0000291389	2346	QUALITY CLASSROOMS	30-May-14	334.16
0015000071	0001	0000291390	122	RATIONAL PUBLICATIONS	30-May-14	1,042.7
0015000072	0001	0000291391	349	RECEIVER GENERAL FOR CANADA	30-May-14	687,050
0015000073	0001	0000291392	1714	RECEIVER GENERAL FOR CANADA	30-May-14	1,865.19
0015000074	0001	0000291393	7880	REECE, CLEO	30-May-14	80.42
0015000075	0001	0000291394	450	ROGER'S LOCK LIMITED	30-May-14	125.37
0015000076	0001	0000291395	8281	SAGITAWA FRIENDSHIP CENTRE	30-May-14	1,000.00
0015000077	0001	0000291396	74	SCHOLASTIC CANADA LIMITED	30-May-14	174.30
0015000078	0001	0000291397	1017	SHAW, KENNETH RUSSELL	30-May-14	100.00
0015000079	0001	0000291398	9529	SLOAN CONSULTANTS LTD	30-May-14	15,873.42
0015000080	0001	0000291399	474	SNIPER - MOBILE COMMUNICATIONS	30-May-14	603.70
0015000081	0001	0000291400	34	SPORTFACTOR INC.	30-May-14	256.90
0015000082	0001	0000291401	9494	STRYNADKA, BONNIE	30-May-14	99.00
0015000083	0001	0000291402	7881	T.J.'S OILFIELD CONTRACTING LTD	30-May-14	472.50
0015000084	0001	0000291403	7531	TALLMAN, RAYMOND	30-May-14	37.00
0015000085	0001	0000291404	354	TEACHER'S RETIREMENT FUND	30-May-14	218,259.62
0015000086	0001	0000291405	8	TELUS COMMUNICATIONS INCORPORATED	30-May-14	13,059.14
0015000087	0001	0000291406	7734	THE LUBE SHOP	30-May-14	121.14
0015000088	0001	0000291407	539	TOWN OF PEACE RIVER	30-May-14	1,023.75
0015000089	0001	0000291408	EM13899	TREMBLAY, PAMELA	30-May-14	56.10
0015000090	0001	0000291409	109	UNISOURCE CANADA INC.	30-May-14	1,812.30
0015000091	0001	0000291410	6878	WIEBE, STEPHANIE	30-May-14	104.97
0015000092	0001	0000291411	10019	WILLIER, JOHN L	30-May-14	30.00
0015000093	0001	0000291412	26	WINTERGREEN LEARNING MATERIALS	30-May-14	1,263.72
0015000094	0001	0000291413	79	XEROX CANADA LTD.	30-May-14	3,245.87
0015000095	0001	0000291414	5480	XPLORNET SATELLITE	30-May-14	157.49
0015ET0001	0001	*****	350	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	30-May-14	165,697.80
0015ET0002	0001	*****	8745	ANDERSON, JAMES	30-May-14	700.00
0015ET0003	0001	*****	1996	ANZAC COMMUNITY SCHOOL	30-May-14	404.6
0015ET0004	0001	*****	9030	BARCA, BEVERLEY	30-May-14	270.3
0015ET0005	0001	*****	281	BELLEFONTAINE, REG	30-May-14	287.17

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0015ET0006	0001	*****	9370	BRUSTER P.H.C.LTD.	30-May-14	
0015ET0007	0001	*****	6159	CARDINAL, DENNIS R.	30-May-14	38,712.04
0015ET0008	0001	*****	4597	CARDINAL, RAYMOND	30-May-14	37.00
0015ET0009	0001	*****	2680	CHARTRAND, SUE	30-May-14	400.00
0015ET0010	0001	*****	3338	DELL	30-May-14	566.16
0015ET0011	0001	*****	6273	ENMAX CORPORATION (NEW)	30-May-14	20,444.76
0015ET0012	0001	*****	279	GIFT LAKE SCHOOL FUND	30-May-14	64,350.64
0015ET0013	0001	*****	27	HALFORDS	30-May-14	1,500.00
0015ET0014	0001	*****	9405	HAMMOND, LAURA E	30-May-14	1,155.11
0015ET0015	0001	*****	2886	KASTELIC, CAROL	30-May-14	101.26
0015ET0016	0001	*****	6929	KAZIUK, BARB	30-May-14	102.00
0015ET0017	0001	*****	8071	KOKORA, KOFFI	30-May-14	18.90
0015ET0018	0001	*****	8142	LAMOUCHE, DENNIS	30-May-14	105.00
0015ET0019	0001	*****	8590	LANDRY, KAYLA	30-May-14	700.00
0015ET0020	0001	*****	EM13362	MARTEN, MISSIE	30-May-14	589.56
0015ET0021	0001	*****	3364	MILLENIUM CABINS INC.	30-May-14	268.73
0015ET0022	0001	*****	551	PARKER, BRYAN	30-May-14	906.85
0015ET0023	0001	*****	3566	PETLEY-JONES, GEOFFREY	30-May-14	370.00
0015ET0024	0001	*****	9490	QI, JIANFENG	30-May-14	204.23
0015ET0025	0001	*****	9416	SAHLIN, BRENDA	30-May-14	439.86
0015ET0026	0001	*****	7245	SINOTTE, RONNIE	30-May-14	361.28
0015ET0027	0001	*****	5181	SPARKSMAN TRANSPORTATION LTD.	30-May-14	190.00
0015ET0028	0001	*****	162	ST. THERESA SCHOOL	30-May-14	21,557.22
0015ET0029	0001	*****	10000	SUPERIOR PROPANE	30-May-14	951.28
0015ET0030	0001	*****	5081	SYSO FOOD SERVICES OF EDMONTON	30-May-14	13,305.70
0015ET0031	0001	*****	8503	THE CAT RENTAL STORE (EDM)	30-May-14	390.10
0015ET0032	0001	*****	149	VALLEY PRINTERS & SIGNS LTD	30-May-14	1,206.93
0015ET0033	0001	*****	EM10066	WOODFINE, BERNARD	30-May-14	305.55
0016000001	0001	0000291415	8622	COUNTY OF NORTHERN LIGHTS	30-May-14	934.08
0016000002	0001	0000291416	1610	FORT VERMILION SCHOOL DIVISION NO.52	30-May-14	3,501.09
0016000003	0001	0000291417	319	RUSSELL FOOD EQUIPMENT	30-May-14	16,563.40
0016000004	0001	0000291418	6716	STORMS, PAT	30-May-14	52.69
0016ET0001	0001	*****	6899	DEBOER, MARIA	30-May-14	490.00
0016ET0002	0001	*****	8744	GFS PRAIRIES INC	30-May-14	1,071.17
0016ET0003	0001	*****	6081	STAN'S EAGLE'S NEST	30-May-14	18,563.41
0016ET0004	0001	*****	5081	SYSO FOOD SERVICES OF EDMONTON	30-May-14	100.00
0017000001	0001	0000291419	402	CANADA BREAD WEST(MCGAVINS) #4065	05-Jun-14	9,898.36
0017000002	0001	0000291420	5869	HYDRO BLAST LTD.	05-Jun-14	44.86
0017000003	0001	0000291421	751	WESCLEAN - (EDM)	05-Jun-14	2,462.25
0017ET0001	0001	*****	5063	CARDINAL, ANNETTE	05-Jun-14	812.43
0017ET0002	0001	*****	8744	GFS PRAIRIES INC	05-Jun-14	14.26
0017ET0003	0001	*****	8138	KHAN COMMUNICATION SERVICES, INC.	05-Jun-14	2,515.68
0017ET0004	0001	*****	3364	MILLENIUM CABINS INC.	05-Jun-14	16,551.49
0017ET0005	0001	*****	5081	SYSO FOOD SERVICES OF EDMONTON	05-Jun-14	21.48
0018000001	0001	0000291422	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	05-Jun-14	22,470.62
0018000002	0001	0000291423	1767	ALBERTA ELEVATING DEVICES AND AMUSEMENT	05-Jun-14	1,096.03
0018000003	0001	0000291424	315	ALBERTA SCHOOL BOARDS ASSOCIATION	05-Jun-14	115.40
0018000004	0001	0000291425	1149	ALOOK, MARIE	05-Jun-14	7,255.50
0018000005	0001	0000291426	8507	ALTAGAS UTILITIES INC	05-Jun-14	350.52
0018000006	0001	0000291427	9432	ANDERSON, GLORIA	05-Jun-14	6,083.09
0018000007	0001	0000291428	10027	AYERS, KIMBERLY	05-Jun-14	80.42
						750.00

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0018000008	0001	0000291429	9351	BABEY, SUSAN	05-Jun-14	180.41
0018000009	0001	0000291430	454	BARTLE & GIBSON - PR	05-Jun-14	177.01
0018000010	0001	0000291431	283	BATCHELOR, DOREEN	05-Jun-14	504.20
0018000011	0001	0000291432	10024	BLUEWAVE ENERGY	05-Jun-14	42.00
0018000012	0001	0000291433	7156	BONGARDE HOLDINGS INC.	05-Jun-14	574.30
0018000013	0001	0000291434	5086	BUDNEY'S MAINTENANCE SERVICES LTD	05-Jun-14	1,902.60
0018000014	0001	0000291435	6974	CARDINAL, BERNIE	05-Jun-14	80.42
0018000015	0001	0000291436	845	CARDINAL, GEORGINA	05-Jun-14	286.45
0018000016	0001	0000291437	8429	CARDINAL, LOUIE AUGUST	05-Jun-14	350.52
0018000017	0001	0000291438	8749	CARDINAL, TRALLINA	05-Jun-14	265.20
0018000018	0001	0000291439	9506	CCI WIRELESS	05-Jun-14	79.29
0018000019	0001	0000291440	5105	CENTRE FOR LABOUR-MANAGEMENT DEVELOPMENT	05-Jun-14	414.75
0018000020	0001	0000291441	433	CLASSIC ELECTRIC INC.	05-Jun-14	699.72
0018000021	0001	0000291442	7663	CLOUSTON, ELVIN	05-Jun-14	93.25
0018000022	0001	0000291443	8889	COOK, TERRY LYNN	05-Jun-14	270.00
0018000023	0001	0000291444	8622	COUNTY OF NORTHERN LIGHTS	05-Jun-14	3,526.09
0018000024	0001	0000291445	8321	CUNNINGHAM, CHARLOTTE	05-Jun-14	594.00
0018000025	0001	0000291446	8964	CYBERA INC.	05-Jun-14	630.00
0018000026	0001	0000291447	6961	D F I	05-Jun-14	677.25
0018000027	0001	0000291448	9209	DALYN DISPOSALS LTD.	05-Jun-14	495.60
0018000028	0001	0000291449	1503	DAVIDSON, BEATRICE ANN	05-Jun-14	399.84
0018000029	0001	0000291450	202	DEERLAND EQUIPMENT	05-Jun-14	525
0018000030	0001	0000291451	9110	DIAMOND INTERNATIONAL TRUCKS (GP) LTD	05-Jun-14	630
0018000031	0001	0000291452	5287	DIRECT ENERGY REGULATED SERVICES	05-Jun-14	6,819.25
0018000032	0001	0000291453	1322	DON VALLEY ELECTRIC LTD.	05-Jun-14	5,996.11
0018000033	0001	0000291454	8678	DT'S MAINTENANCE REPAIR & OVERHAUL	05-Jun-14	3,615.47
0018000034	0001	0000291455	78	E.W.PRATT HIGH SCHOOL	05-Jun-14	299.00
0018000035	0001	0000291456	472	ELECTRIC MOTOR SERVICE(EDM.)	05-Jun-14	572.25
0018000036	0001	0000291457	9040	FAIRVIEW PRINTING	05-Jun-14	987.00
0018000037	0001	0000291458	3193	FORT MCMURRAY HOME HARDWARE	05-Jun-14	42.69
0018000038	0001	0000291459	1525	GRANDE PRAIRIE SCHOOL DISTRICT #2357	05-Jun-14	2,217.00
0018000039	0001	0000291460	8245	HEYDE, ROBERT	05-Jun-14	1,300.00
0018000040	0001	0000291461	105	HOULE, WILLIAM	05-Jun-14	350.52
0018000041	0001	0000291462	3864	JACKNIFE TIMBER LTD.	05-Jun-14	426.56
0018000042	0001	0000291463	8704	JO KAT STORE & PUMPS	05-Jun-14	2,531.70
0018000043	0001	0000291464	5899	JONES, MARJORIE	05-Jun-14	525.00
0018000044	0001	0000291465	10011	K3 PROMOTIONS INC.	05-Jun-14	1,146.94
0018000045	0001	0000291466	3620	KARLEN - ELECOM	05-Jun-14 CANCEL 10-Jun-14	387.98
0018000046	0001	0000291467	10030	KAZAKOS, BASIL	05-Jun-14	2,454.58
0018000047	0001	0000291468	10029	KEE TAS KEE NOW TRIBAL COUNCIL	05-Jun-14	90,500.00
0018000048	0001	0000291469	9120	KOOTENAY PUMPING SYSTEMS (1985) LTD	05-Jun-14	310.54
0018000049	0001	0000291470	9377	LABOUCANE, CYNTHIA	05-Jun-14	700.00
0018000050	0001	0000291471	5926	LAC LA BICHE TRANSPORT LTD	05-Jun-14	42.00
0018000051	0001	0000291472	1170	LAKELAND FIRE & SAFETY SUPPLY(1990)LTD.	05-Jun-14	294.42
0018000052	0001	0000291473	8023	LETGAR MECHANICAL GROUP	05-Jun-14	2,143.05
0018000053	0001	0000291474	9338	LOON RIVER TRUCK WASH LTD.	05-Jun-14	34.55
0018000054	0001	0000291475	9406	LSM SERVICE DIVISION LTD	05-Jun-14	1,249.50
0018000055	0001	0000291476	10008	MANITOULIN	05-Jun-14	178.77
0018000056	0001	0000291477	4695	MAPLEWOOD COMPUTING LTD	05-Jun-14	14,355.
0018000057	0001	0000291478	3994	MARTEN MOUNTAIN METAL	05-Jun-14	220.75
0018000058	0001	0000291479	5941	MCLENNAN ROSS LLP	05-Jun-14	856.80

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0018000059	0001	0000291480	10028	MCLEOD, KELVIN	05-Jun-14	800.00
0018000060	0001	0000291481	347	MCMURRAY AVIATION	05-Jun-14	6,409.71
0018000061	0001	0000291482	8570	MOORE, CINDY	05-Jun-14	1,139.25
0018000062	0001	0000291483	9283	MPH-MICHAUD PLUMBING & HEATING	05-Jun-14	1,038.45
0018000063	0001	0000291484	437	NARINE, NANDIA S.	05-Jun-14	287.65
0018000064	0001	0000291485	9344	NEW WATER LTD.	05-Jun-14	337.90
0018000066	0001	0000291486	1814	NORALTA REWIND	05-Jun-14	510.30
0018000067	0001	0000291487	2669	NORTHERN HARDWARE LIMITED	05-Jun-14	273.04
0018000068	0001	0000291488	2532	NOSKIYE, LAUREL	05-Jun-14	350.52
0018000068	0001	0000291489	8628	NOSKIYE, MARCEL	05-Jun-14	350.52
0018000069	0001	0000291490	9530	NOSKIYE, PAULETTE	05-Jun-14	524.40
0018000070	0001	0000291491	5631	NUFLOORS	05-Jun-14	26.72
0018000071	0001	0000291492	1263	PEACE COUNTRY CO-OP	05-Jun-14	221.53
0018000072	0001	0000291493	1471	PEACE RIVER FORD SALES INC	05-Jun-14	68.20
0018000073	0001	0000291494	516	PEACE RIVER GLASS	05-Jun-14	698.25
0018000074	0001	0000291495	2378	PEARSON EDUCATION CANADA	05-Jun-14	5,049.97
0018000075	0001	0000291496	9411	PEDERSON, JEN	05-Jun-14	191.70
0018000076	0001	0000291497	5651	PELICAN AUTO & SAFETY SUPPLY	05-Jun-14	255.19
0018000077	0001	0000291498	9462	PHASAR ELECTRIC LTD.	05-Jun-14	16,157.67
0018000078	0001	0000291499	5825	PITNEYWORKS	05-Jun-14	110.00
0018000079	0001	0000291500	457	POPS HARDWARE & BUILDING CENTRE INC	05-Jun-14	493.56
0018000080	0001	0000291501	4295	PORTAGE & MAIN PRESS	05-Jun-14	3,880.80
0018000081	0001	0000291502	1033	PUBLIC SCHOOL BOARD'S ASSC. OF ALBERTA	05-Jun-14	1,200.00
0018000082	0001	0000291503	1403	PURULATOR COURIER LTD.	05-Jun-14	591.11
0018000083	0001	0000291504	2346	QUALITY CLASSROOMS	05-Jun-14	53.39
0018000084	0001	0000291505	4062	RED EARTH STEAM & CLEAN	05-Jun-14	1,386.00
0018000085	0001	0000291507	982	REGIONAL MUNICIPALITY OF WOOD BUFFALO	05-Jun-14	18,980.11
0018000086	0001	0000291508	292	REIN, KENT	05-Jun-14	285.00
0018000087	0001	0000291509	715	RENTCO EQUIPMENT LTD.	05-Jun-14	1,586.02
0018000088	0001	0000291510	4233	ROGER'S AUTO	05-Jun-14	26.34
0018000089	0001	0000291511	5870	RONA	05-Jun-14	47.82
0018000090	0001	0000291512	8075	RONA LAC LA BICHE	05-Jun-14	969.09
0018000091	0001	0000291513	5951	RONA HOME CENTRE #245	05-Jun-14	785.08
0018000092	0001	0000291514	1439	SMART APPLE MEDIA	05-Jun-14	778.61
0018000093	0001	0000291515	6533	SYLOGIST LTD.	05-Jun-14	5,069.66
0018000094	0001	0000291516	102	TELUS MOBILITY INCORPORATED	05-Jun-14	5,198.77
0018000095	0001	0000291517	6094	THE NORTH WEST COMPANY	05-Jun-14	282.25
0018000096	0001	0000291518	8039	THE NORTHERN STORES FINANCIAL SERVICES	05-Jun-14	97.88
0018000097	0001	0000291519	203	TIMBERLAND BUILDING SUPPLIES	05-Jun-14	868.55
0018000098	0001	0000291520	539	TOWN OF PEACE RIVER	05-Jun-14	210.00
0018000099	0001	0000291521	4067	VENTURE BUILDING SUPPLIES INC.	05-Jun-14	16.03
0018000100	0001	0000291522	1843	WABASCA HOME HARDWARE	05-Jun-14	186.56
0018000101	0001	0000291523	812	WASTE MANAGEMENT	05-Jun-14	80.42
0018000102	0001	0000291524	9433	WEBER-PILLWAX, CORA	05-Jun-14	1,618.50
0018000103	0001	0000291525	751	WESCLEAN - (EDM)	05-Jun-14	79.48
0018000104	0001	0000291526	8734	WILTER AUTO & IND SUPPLY	05-Jun-14	268.50
0018000105	0001	0000291527	9349	WINDFALL BOOKS	05-Jun-14	3,771.52
0018000106	0001	0000291528	79	XEROX CANADA LTD.	05-Jun-14	157.49
0018000107	0001	0000291529	5480	XPLORNET SATELLITE	05-Jun-14	1,320.90
0018000108	0001	0000291530	10023	ZACS COMPUTERS AUDIO VIDEO	05-Jun-14	2,004.98
0018ET0001	0001	*****	8062	668040 ALBERTA LTD.	05-Jun-14	

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0018ET0002	0001	*****	5882	AXIA SUPERNET LTD.	05-Jun-14	17,385.90
0018ET0003	0001	*****	3840	BIGSTONE, JOSEPH ALBERT	05-Jun-14	9,380.00
0018ET0004	0001	*****	3781	CARDINAL, CLIFFORD	05-Jun-14	168.66
0018ET0005	0001	*****	EM13154	CARDINAL, GWEN	05-Jun-14	24.48
0018ET0006	0001	*****	1481	CARDINAL, TRISHA	05-Jun-14	168.66
0018ET0007	0001	*****	6969	CDW CANADA INC.	05-Jun-14	10,306.80
0018ET0008	0001	*****	9133	CUNNINGHAM, EVELYN	05-Jun-14	700.00
0018ET0009	0001	*****	8737	CUNNINGHAM, JOLENE	05-Jun-14	700.00
0018ET0010	0001	*****	3338	DELL	05-Jun-14	1,040.21
0018ET0011	0001	*****	9336	FOURNIER, MARK	05-Jun-14	2,100.00
0018ET0012	0001	*****	7558	GAUDETTE, CASEY	05-Jun-14	295.00
0018ET0013	0001	*****	EM11136	GEISSER-SMITH, CARMEN	05-Jun-14	302.20
0018ET0014	0001	*****	561	GRIMSHAW TRUCKING	05-Jun-14	179.13
0018ET0015	0001	*****	27	HALFORDS	05-Jun-14	9,571.23
0018ET0016	0001	*****	9378	HERMAN, MICHELLE	05-Jun-14	700.00
0018ET0017	0001	*****	EM10814	HORON, RICK	05-Jun-14	3,412.39
0018ET0018	0001	*****	620	HOULE, JUNE	05-Jun-14	204.00
0018ET0019	0001	*****	EM10514	HURLEY, SARAH	05-Jun-14	1,799.10
0018ET0020	0001	*****	EM13030	JUNEAU, JASON	05-Jun-14	230.00
0018ET0021	0001	*****	8071	KOKORA, KOFFI	05-Jun-14	60.00
0018ET0022	0001	*****	EM10119	KONOPKA, SAMANTHA	05-Jun-14	874.61
0018ET0023	0001	*****	443	LADEROUTE, BARBARA MS.	05-Jun-14	223.00
0018ET0024	0001	*****	9095	LADEROUTE, RANDI	05-Jun-14	700.00
0018ET0025	0001	*****	10032	LEGRANDE, CONNIE	05-Jun-14	451.60
0018ET0026	0001	*****	410	LITTLE BUFFALO SCHOOL	05-Jun-14	1,174.08
0018ET0027	0001	*****	9196	MACPHERSON, LILLIAN	05-Jun-14	173.47
0018ET0028	0001	*****	3364	MILLENIUM CABINS INC.	05-Jun-14	309.06
0018ET0029	0001	*****	9312	MURRAY, TRACEY	05-Jun-14	45.16
0018ET0030	0001	*****	4884	NOSKEY BUS LINES	05-Jun-14	1,575.00
0018ET0031	0001	*****	3794	PAHLKE, GORDON & LINDA	05-Jun-14	932.05
0018ET0032	0001	*****	9360	ROBILLARD, LOIS	05-Jun-14	155.51
0018ET0033	0001	*****	7245	SINOTTE, RONNIE	05-Jun-14	105.00
0018ET0034	0001	*****	162	ST. THERESA SCHOOL	05-Jun-14	1,220.65
0018ET0035	0001	*****	8338	STEVENS, BENJAMIN	05-Jun-14	1,402.63
0018ET0036	0001	*****	10000	SUPERIOR PROPANE	05-Jun-14	4,328.19
0018ET0037	0001	*****	8503	THE CAT RENTAL STORE (EDM)	05-Jun-14	962.49
0018ET0038	0001	*****	2750	TRU HARDWARE	05-Jun-14	269.58
0018ET0039	0001	*****	9003	TWEEDLE, JENNIFER	05-Jun-14	102.00
0018ET0040	0001	*****	EM12430	VOGEL, KATHY	05-Jun-14	83.84
0019000001	0001	0000291531	3846	GULLION, ELMER	09-Jun-14	503.20
0019000002	0001	0000291532	357	INDUSTRIAL-ALLIANCE	09-Jun-14	844.75
0019000003	0001	0000291533	1017	SHAW, KENNETH RUSSELL	09-Jun-14	617.44
0020000001	0001	0000291534	3620	KARLEN - ELECOM	11-Jun-14	387.98
0020ET0001	0001	*****	7693	ANDERSON BUSING	11-Jun-14	700.00
0020ET0002	0001	*****	9306	ANDERSON, JAY	11-Jun-14	700.00
0020ET0003	0001	*****	1715	BIGSTONE CREE NATION EDUCATION AUTHORITY	11-Jun-14	48,133.26
0020ET0004	0001	*****	776	CHRISTENSEN BUSING	11-Jun-14	1,800.00
0020ET0005	0001	*****	2994	DESJARLAIS BUSES	11-Jun-14	4,000.00
0020ET0006	0001	*****	4884	NOSKEY BUS LINES	11-Jun-14	1,400.00
0020ET0007	0001	*****	2461	ORR, CHARLES	11-Jun-14	700.00
0020ET0008	0001	*****	3617	SHAW, MARTHA	11-Jun-14	1,800.00

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CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0020ET0009	0001	*****	9451	WRITE WAY COMMUNICATIONS	11-Jun-14	5,000.00
0021000001	0001	0000291535	402	CANADA BREAD WEST(MCGAVINS) #4065	12-Jun-14	67.46
0021000002	0001	0000291536	5869	HYDRO BLAST LTD.	12-Jun-14	1,113.00
0021000003	0001	0000291537	3620	KARLEN - ELECOM	12-Jun-14	387.98
0021000004	0001	0000291538	347	MCMURRAY AVIATION	12-Jun-14	889.93
0021000005	0001	0000291539	5202	MICHEL'S SUPER A FOODS	12-Jun-14	13.70
0021000006	0001	0000291540	2277	REVENUE CANADA	12-Jun-14	14,134.16
0021000007	0001	0000291541	8951	STANDARD LIFE	12-Jun-14	1,221.88
0021000008	0001	0000291542	8891	VIKING REFRIGERATION LTD	12-Jun-14	409.50
0021ET0001	0001	*****	350	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	12-Jun-14	10,345.63
0021ET0002	0001	*****	7539	DUNLEAVY, ELIZABETH	12-Jun-14	852.12
0021ET0003	0001	*****	8744	GFS PRAIRIES INC	12-Jun-14	10,809.10
0021ET0004	0001	*****	5081	SYSCO FOOD SERVICES OF EDMONTON	12-Jun-14	23,313.25
0022000001	0001	0000291543	8568	ACSI CONNECT	13-Jun-14	1,575.00
0022000002	0001	0000291544	40	ALBERTA ASSC. OF MUNICIPAL DISTRICTS & C	13-Jun-14	165.16
0022000003	0001	0000291545	225	AMRE SUPPLY	13-Jun-14	1,055.81
0022000004	0001	0000291546	8015	ANDREWS, MADELINE	13-Jun-14	37.00
0022000005	0001	0000291547	244	ATCO ELECTRIC LTD.	13-Jun-14	61.46
0022000006	0001	0000291548	8417	AUGER, KEVIN S.	13-Jun-14	20.00
0022000007	0001	0000291549	3959	AUGER, LEILA	13-Jun-14	181.00
0022000008	0001	0000291550	9535	AUGER, MICHEAL	13-Jun-14	2,250.00
0022000009	0001	0000291551	8740	BEYOND 2000	13-Jun-14	527.88
0022000010	0001	0000291552	6683	BIM'S CAR TRUCK WASH & GRAVEL SALES	13-Jun-14	560.91
0022000011	0001	0000291553	3331	BROWN, CHRISTINE	13-Jun-14	417.60
0022000012	0001	0000291554	628	CADOTTE STORE	13-Jun-14	1,241.03
0022000013	0001	0000291555	1678	CANADIAN TIRE - PR	13-Jun-14	82.63
0022000014	0001	0000291556	6065	CARDINAL, ESTHER	13-Jun-14	24.00
0022000015	0001	0000291557	1237	CARIBOU CRESTING (1991) LTD.	13-Jun-14	5,091.44
0022000016	0001	0000291558	8973	CATTERSON, DIANNE	13-Jun-14	434.52
0022000017	0001	0000291559	1394	CHRISTIAN, DORIS	13-Jun-14	37.00
0022000018	0001	0000291560	8682	CLOUTIER, NANCY	13-Jun-14	76.50
0022000019	0001	0000291561	2773	COLD LAKE CHARTERS	13-Jun-14	4,200.00
0022000020	0001	0000291562	255	COLLINS, JOYCE	13-Jun-14	750.00
0022000021	0001	0000291563	1262	COURTORIELLE, WILLIAM	13-Jun-14	37.00
0022000022	0001	0000291564	9209	DALYN DISPOSALS LTD.	13-Jun-14	609.00
0022000023	0001	0000291565	6338	DAVID VAN TAMELEN EDUCATIONAL CONSULTING	13-Jun-14	6,496.88
0022000024	0001	0000291566	5287	DIRECT ENERGY REGULATED SERVICES	13-Jun-14	512.31
0022000025	0001	0000291567	8982	DLUGOSZ, GAYLE	13-Jun-14	4,000.00
0022000026	0001	0000291568	5170	EAST PRAIRIE METIS SETTLEMENT	13-Jun-14	160.00
0022000027	0001	0000291569	10033	ECCO SUPPLY	13-Jun-14	1,351.40
0022000028	0001	0000291570	18	EDMONTON PUBLIC SCHOOLS	13-Jun-14	4,719.75
0022000029	0001	0000291571	3252	EPCOR ENERGY SERVICES (ALBERTA) INC.	13-Jun-14	326.59
0022000030	0001	0000291572	813	ESSO TASTY EXPRESS	13-Jun-14	17.96
0022000031	0001	0000291573	3373	FAS GAS OIL LTD	13-Jun-14	22,959.47
0022000032	0001	0000291574	3182	FAS GAS OIL, LTD.	13-Jun-14	1,276.36
0022000033	0001	0000291575	7235	FLETT, DOUG	13-Jun-14	37.00
0022000034	0001	0000291576	693	FRESON BROS. (HP)	13-Jun-14	55.05
0022000035	0001	0000291577	2139	GIFT LAKE DEVELOPMENT CORPORATIION	13-Jun-14	2,905.86
0022000036	0001	0000291578	10037	GOVERNMENT OF ALBERTA	13-Jun-14	1,008.00
0022000037	0001	0000291579	2492	GRANDE PRAIRIE ROMAN CATHOLIC	13-Jun-14	358.73
0022000038	0001	0000291580	1525	GRANDE PRAIRIE SCHOOL DISTRICT #2357	13-Jun-14	253.05

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0022000039	0001	0000291581	699	GREYHOUND COURIER EXPRESS	13-Jun-14	67.62
0022000040	0001	0000291582	8523	HALTER'S AUTOMOTIVE	13-Jun-14	93.45
0022000041	0001	0000291583	5824	HIGH PRAIRIE & DISTRICT CHILDREN'S	13-Jun-14	264.00
0022000042	0001	0000291584	6454	IRON MOUNTAIN CANADA	13-Jun-14	300.85
0022000043	0001	0000291585	730	JELLETT, CHRISTINE	13-Jun-14	538.00
0022000044	0001	0000291586	4855	JESSIMAN, SHAWNALEE	13-Jun-14	9,375.00
0022000045	0001	0000291587	407	JESTER PAINT SUPPLY LTD.	13-Jun-14	955.61
0022000046	0001	0000291588	8728	JOHN DEERE FINANCIAL	13-Jun-14	3,774.62
0022000047	0001	0000291589	3620	KARLEN - ELECOM	13-Jun-14	64.58
0022000048	0001	0000291590	5859	KIVA GROUP CORP.	13-Jun-14	4,573.80
0022000049	0001	0000291591	9120	KOOTENAY PUMPING SYSTEMS (1985) LTD	13-Jun-14	517.65
0022000050	0001	0000291592	8124	LAC LA BICHE GLASS & MIRROR	13-Jun-14	58.80
0022000051	0001	0000291593	425	MACDOUGALL, SUSAN	13-Jun-14	200.00
0022000052	0001	0000291594	16	MARSHALL AUTOMOTIVE(P.R.)LTD.	13-Jun-14	601.89
0022000053	0001	0000291595	3503	MATRIX VIDEO COMMUNICATIONS CORP	13-Jun-14	78.75
0022000054	0001	0000291596	8472	MOHAWK CANADA LIMITED	13-Jun-14	84.00
0022000055	0001	0000291597	656	MUNICIPAL DISTRICT OF OPPORTUNITY #17	13-Jun-14	4,651.84
0022000056	0001	0000291598	2441	NATIVE REFLECTIONS	13-Jun-14	183.88
0022000057	0001	0000291599	30	NELSON EDUCATION LTD.	13-Jun-14	283.08
0022000058	0001	0000291600	1844	NELSON LUMBER (SLAVE LAKE)	13-Jun-14	206.24
0022000059	0001	0000291601	10036	NENEMAHOO, KENNETH	13-Jun-14	400.00
0022000060	0001	0000291602	1814	NORALTA REWIND	13-Jun-14	2,720.88
0022000061	0001	0000291603	248	NORTH PEACE GAS CO-OP	13-Jun-14	562.00
0022000062	0001	0000291604	5157	NOSKEY, NORMA	13-Jun-14	50.00
0022000063	0001	0000291605	5808	NUFLOORS (SCHELL'S CARPETS-SLAVE LAKE LT	13-Jun-14	804.15
0022000064	0001	0000291606	1471	PEACE RIVER FORD SALES INC	13-Jun-14	2,730.47
0022000065	0001	0000291607	2378	PEARSON EDUCATION CANADA	13-Jun-14	485.92
0022000066	0001	0000291608	5651	PELICAN AUTO & SAFETY SUPPLY	13-Jun-14	14.27
0022000067	0001	0000291609	9462	PHASAR ELECTRIC LTD.	13-Jun-14	6,627.30
0022000068	0001	0000291610	457	POPS HARDWARE & BUILDING CENTRE INC	13-Jun-14	1,268.90
0022000069	0001	0000291611	4295	PORTAGE & MAIN PRESS	13-Jun-14	106.79
0022000070	0001	0000291612	1403	PURULATOR COURIER LTD.	13-Jun-14	58.84
0022000071	0001	0000291613	349	RECEIVER GENERAL FOR CANADA	13-Jun-14	124,500.00
0022000072	0001	0000291614	982	REGIONAL MUNICIPALITY OF WOOD BUFFALO	13-Jun-14	163.34
0022000073	0001	0000291615	7668	REGISTRATIONS ARE US	13-Jun-14	59.85
0022000074	0001	0000291616	2409	RIMAR HOLDINGS LTD	13-Jun-14	179.29
0022000075	0001	0000291617	6739	SAWRIDGE INN - PEACE RIVER	13-Jun-14	541.73
0022000076	0001	0000291618	74	SCHOLASTIC CANADA LIMITED	13-Jun-14	2,597.07
0022000077	0001	0000291619	865	SCHOOL DISTRICT #59(PEACE RIVER SOUTH)	13-Jun-14	5,975.20
0022000078	0001	0000291620	6054	SCHOOL SPECIALTY CANADA	13-Jun-14	1,371.28
0022000079	0001	0000291621	3466	SHAJACHAN HOLDINGS LTD	13-Jun-14	564.09
0022000080	0001	0000291622	3242	SINCLAIR, AGNES	13-Jun-14	37.00
0022000081	0001	0000291623	9464	SKYLINE ATHLETICS INC	13-Jun-14	5,836.95
0022000082	0001	0000291624	9079	SLAVE LAKE INN AND CONFERENCE CENTRE	13-Jun-14	114.49
0022000083	0001	0000291625	8496	SUNCOR ENERGY PRODUCTS PARTNERSHIP	13-Jun-14	3,190.09
0022000084	0001	0000291626	2995	SYZYG Y RESEARCH & TECHNOLOGY LTD.	13-Jun-14	1,050.00
0022000085	0001	0000291627	4863	THE FAMILY CENTRE	13-Jun-14	1,671.02
0022000086	0001	0000291628	6094	THE NORTH WEST COMPANY	13-Jun-14	342.83
0022000087	0001	0000291629	8039	THE NORTHERN STORES FINANCIAL SERVICES	13-Jun-14	339.00
0022000088	0001	0000291630	203	TIMBERLAND BUILDING SUPPLIES	13-Jun-14	255.30
0022000089	0001	0000291631	1891	U.S. BANCORP CANADA CO.	13-Jun-14	153,642.14

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CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
0022000090	0001	0000291632	634	UFA CO-OPERATIVE LIMITED	13-Jun-14	31.76
0022000091	0001	0000291633	8782	VADNAIS, TRISHA	13-Jun-14	90.70
0022000092	0001	0000291634	4067	VENTURE BUILDING SUPPLIES INC.	13-Jun-14	122.21
0022000093	0001	0000291636	1843	WABASCA HOME HARDWARE	13-Jun-14	2,936.19
0022000094	0001	0000291637	812	WASTE MANAGEMENT	13-Jun-14	1,373.04
0022000095	0001	0000291638	751	WESCLEAN - (EDM)	13-Jun-14	2,871.08
0022000096	0001	0000291639	9539	WEST KEG CONTRACTING	13-Jun-14	3,555.30
0022000097	0001	0000291640	8630	WOLSELEY MECHANICAL GROUP	13-Jun-14	35.37
0022000098	0001	0000291641	79	XEROX CANADA LTD.	13-Jun-14	2,040.89
0022ET0001	0001	*****	62	AUGER, RITA	13-Jun-14	37.00
0022ET0002	0001	*****	8471	BEAUVAIS, MELISA	13-Jun-14	250.00
0022ET0003	0001	*****	281	BELLEFONTAINE, REG	13-Jun-14	1,855.04
0022ET0004	0001	*****	7418	BUCHNER, SHERRIE	13-Jun-14	1,366.35
0022ET0005	0001	*****	2174	CALLING LAKE SCHOOL FUNDRAISING	13-Jun-14	1,500.00
0022ET0006	0001	*****	3689	CARDINAL, INIER	13-Jun-14	100.00
0022ET0007	0001	*****	6969	CDW CANADA INC.	13-Jun-14	358.05
0022ET0008	0001	*****	9485	CHRISTIAN, TANYA	13-Jun-14	700.00
0022ET0009	0001	*****	3960	COURTOREILLE, WILFRED	13-Jun-14	50.00
0022ET0010	0001	*****	4544	COX, DAVID	13-Jun-14	1,649.20
0022ET0011	0001	*****	2710	DR. MARY JACKSON SCHOOL FUND RAISERS	13-Jun-14	300.00
0022ET0012	0001	*****	7384	EVOLUTION PRESENTATION TECHNOLOGIES	13-Jun-14	273.00
0022ET0013	0001	*****	6457	GAUCHIER, TEASA	13-Jun-14	645.60
0022ET0014	0001	*****	7558	GAUDETTE, CASEY	13-Jun-14	192.17
0022ET0015	0001	*****	279	GIFT LAKE SCHOOL FUND	13-Jun-14	899.97
0022ET0016	0001	*****	243	GROUARD NORTHLAND SCHOOL	13-Jun-14	600.00
0022ET0017	0001	*****	27	HALFORDS	13-Jun-14	75.58
0022ET0018	0001	*****	EM13072	HAMELIN, SHELLY	13-Jun-14	610.90
0022ET0019	0001	*****	9314	HARFORD, BREANNA L	13-Jun-14	936.00
0022ET0020	0001	*****	7181	JONES, SUSANNE	13-Jun-14	424.15
0022ET0021	0001	*****	8392	KCA ANDERSON HOLDINGS LTD.	13-Jun-14	63.39
0022ET0022	0001	*****	5019	LAGIMODIERE, VALERIE	13-Jun-14	59.57
0022ET0023	0001	*****	5008	MACDONALD, LEANNE	13-Jun-14	507.51
0022ET0024	0001	*****	3288	MARTENS, DONNA-MAY	13-Jun-14	37.00
0022ET0025	0001	*****	4577	MOBERLY, ALICE	13-Jun-14	405.00
0022ET0026	0001	*****	4884	NOSKEY BUS LINES	13-Jun-14	173.25
0022ET0027	0001	*****	1801	PADDLE PRAIRIE SCHOOL	13-Jun-14	3,450.00
0022ET0028	0001	*****	551	PARKER, BRYAN	13-Jun-14	181.34
0022ET0029	0001	*****	EM11200	PARKER, RAY	13-Jun-14	684.49
0022ET0030	0001	*****	2597	PRUDEN-BARRIE, DELORES	13-Jun-14	740.00
0022ET0031	0001	*****	6617	RAYMOND, BARBARA	13-Jun-14	900.80
0022ET0032	0001	*****	EM10185	RITCEY, STEPHANIE	13-Jun-14	1,763.76
0022ET0033	0001	*****	3820	SAWAN, RANDALL	13-Jun-14	37.00
0022ET0034	0001	*****	EM10878	TESSIER, DONALD	13-Jun-14	715.00
0022ET0035	0001	*****	9238	TRIPLE P PARENTING CANADA INC	13-Jun-14	1,985.00
0022ET0036	0001	*****	600	WARD, ELAINE	13-Jun-14	67.32

TOTALS FOR BANK - 0001

2,580,538.98

TOTAL CANCELLED CHEQUES

9,010.87

NET CHEQUE TOTAL

2,571,528.11

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CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT
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TOTAL NUMBER OF CHEQUES						451
TOTAL NUMBER OF CHEQUES WITH MICR						320
GRAND TOTAL						2,580,538.98
CANCELLED TOTAL						9,010.87
NET GRAND TOTAL						2,571,528.11
GRAND TOTAL NUMBER OF CHEQUES						451
GRAND TOTAL NUMBER OF CHEQUES WITH MICR						320

WARNING: NUMBER OF CHEQUES DOES NOT MATCH NUMBER OF CHEQUES WITH MICR